

US Postal Laws & Regulations

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Printing

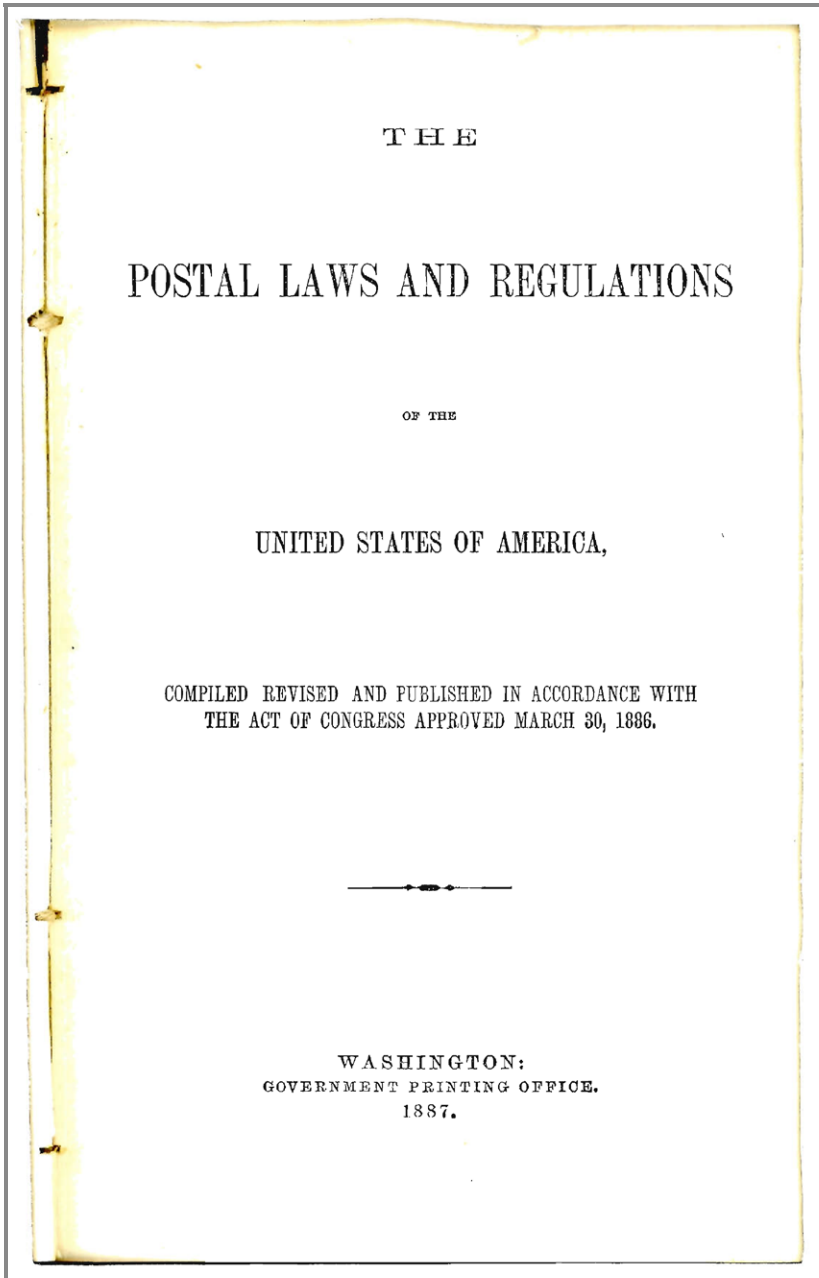


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máte for appropriations for the next fiscal year such sum or sums as may to him seem necessary "for printing and binding, to be executed under the direction of the Congressional Printer." (R. S., § 3661.)

Sec. 109. For Salaries, &c.—All estimates for the compensation of officers authorized by law to be employed shall be founded upon the express provisions of law, and not upon the authority of executive distribution. (R. S., § 3662.)

Sec. 110. Explanations Required.—Whenever the head of a Department, being about to submit to Congress the annual estimates of expenditures required for the coming year, finds that the usual items of such estimates vary materially in amount from the appropriation ordinarily asked for the object named, and especially from the appropriation granted for the same objects for the preceding year, and whenever new items not theretofore usual are introduced into such estimates for any year, he shall accompany the estimates by minute and full explanations of all such variations and new items, showing the reasons and grounds upon which the amounts are required, and the different items added. (R. S., § 3664.)

VI. PRINTING AND BINDING.

Sec. 111. How Done.—All printing, binding, and blank books for the Senate or House of Representatives, and the executive and judicial departments, shall be done at the Government Printing Office, except in cases otherwise provided by law. (R. S., § 3786.)

No printing or binding which is not provided for by law shall be executed at the Government Printing Office. (R. S., § 3785.)

No printing or binding shall be done, or blank books furnished * * * for any of the Executive Departments, except on a written requisition by the head of such Department, or one of his assistants. (R. S., § 3789.)

Sec. 112. Account to be Kept.—Whenever Congress makes an (appropriation) for any Department or public office, to be expended "for printing and binding to be executed under the direction of the Congressional Printer," the Congressional Printer shall cause an account to be opened with such Department or public office, on which he shall charge for all printing and binding ordered by the head thereof, at prices established in pursuance of law; and it shall not be lawful for him to cause to be executed any printing or binding the value of which exceeds the amount appropriated for such purpose. (R. S., § 3802.)

Sec. 113. Limitation on Printing Report.—No officer in charge of any Bureau or office in any Department shall cause to be printed, at the

public expense, any report he may make to the President or to the head of the Department, except as provided for in this title. (R. S., § 3788.)

The title mentioned, 45 R. S., authorizes the annual report and accompanying documents to be printed.

Sec. 114. Matter Limited.—It shall not be lawful for the head of any Executive Department, or of any Bureau, branch, or office of the Government, to cause to be printed, nor shall the Public Printer print, any document or matter of any character whatever, except that which is authorized by law and necessary to administer the public business, nor shall any Bureau officer embrace in his annual or other report to be printed any matter not directly pertaining to the duties of his office as prescribed by law. (Act of July 7, 1884, 23 Stats., 227.)

Sec. 115. Number to be Printed.—Of the documents named in this section there shall be printed and bound, in addition to the usual number for Congress, the following numbers of copies, namely:

First. Of the documents accompanying the annual reports of the Executive Departments, one thousand copies for the use of the members of the Senate, and two thousand copies for the use of the members of the House of Representatives.

Second. Of the President's message, the annual reports of the Executive Departments, and the abridgment of accompanying documents, unless otherwise ordered by either House, ten thousand copies for the use of the members of the Senate, and twenty-five thousand copies for the use of the members of the House of Representatives. (R. S., § 3798.)

* * * *Provided*, That hereafter the Congressional Printer shall print, upon the order of the heads of the Executive Departments, respectively, only such limited numbers of the annual reports of such Departments and necessary accompanying reports of subordinates as may be deemed necessary for the use of Congress: *Provided, however*, That no expensive maps or illustrations shall be printed without the special order of Congress. (Act of June 23, 1874, 18 Stats., 204.)

Sec. 116. Form and Style of Binding.—The forms and style in which the printing or binding ordered by any of the Departments shall be executed, the materials and size of type to be used, shall be determined by the Congressional Printer, having proper regard to economy, workmanship, and the purposes for which the work is needed. (R. S., § 3790.)

And hereafter no binding shall be done for any Department of the Government, except in plain sheep or cloth, and no books shall be printed and bound except when the same shall be ordered by Congress or are authorized by law, except record and account books, which may

be bound in Russia leather, sheep fleshers, and skivers, when authorized by the head of a Department, and this restriction shall not apply to the Congressional Library. And when any Department shall require printing to be done the Public Printer shall furnish to such Department an estimate of the cost by the principal items for said printing so called for; and he shall place to the debit of such Department the cost of the same, on certification of the head of the Department * * * that said printing is necessary. * * * (Act of June 20, 1878, 20 Stats., 207.)

Sec. 117. When to be Printed.—The annual reports of the Executive Departments and the accompanying documents shall be delivered by the Printer to the proper officers of each House of Congress at the first meeting thereof; and the President's message, the reports of the Executive Departments, and the abridgment of accompanying documents, shall be so delivered on or before the third Wednesday in December next after the meeting of Congress, or as soon thereafter as may be practicable. (R. S., § 3810.)

Sec. 118. Extra Copies.—If any person desiring extra copies of any document printed at the Government Printing Office by authority of law shall, previous to its being put to press, notify the Congressional Printer of the number of copies wanted, and shall pay to him, in advance, the estimated cost thereof, and ten per centum thereon, the Congressional Printer may, under the direction of the Joint Committee on Public Printing, furnish the same. (R. S., § 3809.)

VII. CLAIMS AGAINST THE GOVERNMENT.

Sec. 119. Subpœna for Witnesses.—Any head of a Department or Bureau in which a claim against the United States is properly pending may apply to any judge or clerk of any court of the United States, in any State, District, or Territory, to issue a subpœna for a witness being within the jurisdiction of such court, to appear at a time and place in the subpœna stated, before any officer authorized to take depositions to be used in the courts of the United States, there to give full and true answers to such written interrogatories and cross-interrogatories as may be submitted with the application, or to be orally examined and cross-examined upon the subject of such claim. (R. S., § 184.)

Sec. 120. Witness' Fees.—Witnesses subpœnaed pursuant to the preceding section shall be allowed the same compensation as is allowed witnesses in the courts of the United States. (R. S., § 185.)

Sec. 121. Disobedience Punished.—If any witness, after being duly served with such subpœna, neglects or refuses to appear, or, appearing, refuses to testify, the judge of the district in which the subpœna issued