



postal bulletin

Directives and Forms Division, Washington, DC 20260 PB 21110—April 21, 1977—16 Pages

Women's Week Activities

As preparations are being made throughout the U.S. Postal Service for this year's Women's Week activities, I wish to reemphasize the U.S. Postal Service's commitment to provide equal opportunities for all employees in employment, training, promotion and assignment, and job security without discrimination because of race, color, religion, age, sex, or national origin.

As Senior management of the Postal Service emphasized in the recently concluded round of field management meetings with key field managers and others, we recognize the Women's Program as a positive effort to further our pledge for promoting equal opportunity. This program is designed to enhance the employment and advancement opportunities for women by ensuring that barriers to prevent their development to their fullest potential do not exist.

I fully support this program and know I can count on the continued support of each manager within the U.S. Postal Service.

BENJAMIN F. BAILAR
Postmaster General

New York State Tax Revisions

All employees having New York State taxes withheld from their salaries are advised that New York State income tax withholdings have been revised effective April 1, 1977. These tax withholding changes will be reflected in salary checks dated on or after April 15, 1977.—*Finance Dept., 4-21-77.*

Presorted (Nonidentical) First-Class Metered Mail

Pieces of first-class metered mail which are nonidentical in size and weight may be mailed at presort rates providing all other requirements contained in 131.121 and 131.5, **POSTAL SERVICE MANUAL**, are met.

In addition to the verification required by section 131.6, units accepting presorted first-class metered mailings which are nonidentical in weight shall select a sample of ten pieces of the mailing at random. Each piece of the sample is to be weighed and verified for proper payment of postage and the correct date. Based on the results of the ten pieces checked, use the following procedures for disposition of the mailing:

1. If none of the pieces checked is short paid, no further checks are necessary for proper payment of postage.

2. If three or more of the pieces checked are short paid, the mailing is to be rejected.

3. If one or two of the pieces checked is short paid, a second sample of 40 pieces is to be made. Each piece of the second sample is to be weighed and verified for proper payment of postage.

4. If a total of three or more pieces from both samples are found to be short paid or bear the wrong date, the mailing is to be rejected.

5. The mailing and Form 3602-PC, *Statement of Mailing Bulk Rates*, shall be returned to the mailer for corrective action when three or more pieces are found with insufficient postage or incorrect dates, or when the mailing does not qualify for the presort rate (see 131.62, PSM).

Customers who mail presorted first-class metered mail need not complete the blocks on Form 3602-PC to show the weight of a single piece, number of pieces in a pound, and postage chargeable per piece. The corresponding blocks on the back of the form need not be completed by accepting postal employees.

The **POSTAL SERVICE MANUAL** will be amended accordingly.—*Rates & Classification Dept., 4-21-77.*

Stamps To Be Removed From Sale

The following stamps will be removed from sale at the Philatelic Sales Division at the close of business May 31, 1977:

- 10¢ Lexington and Concord
- 10¢ Banking and Commerce
- 1.8¢ Volunteer Envelope (*Do not place on general sale.*)

Any stock of the above items remaining on hand after May 31, 1977, shall immediately be withdrawn from all philatelic outlets and placed on general sale until June 30, 1977. After that date, any remaining stock shall be handled in accordance with section 224, Handbook F-1, *Financial and Cost Controls*.

The Inspection Service and Postal System Examiners will give attention in this area during audit reviews.—*Customer Services Dept., 4-21-77.*

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Message to All Employees

Savings Bonds Campaign

The U.S. Postal Service's 1977 Savings Bonds Campaign started April 18, 1977, and will extend to May 20, 1977. You provided for your financial future and supported our country in the past by your splendid participation. Approximately seventy percent of postal employees system-wide are purchasing U.S. Savings Bonds at present. Our 1977 goal should be to increase this participation rate to at least seventy-five percent. If achieved, special recognition will be accorded to individual installations and to the U.S. Postal Service by the Savings Bonds Division of the Department of the Treasury.

I am encouraging you to buy Savings Bonds through the automatic Payroll Savings Plan. They are a good investment. You can earn six-percent interest on every Bond that is held to maturity, and maturity comes in only five years. Interest yields on U.S. Savings Bonds have been increased eight times since the first Series E Bond was sold on May 1, 1941. Any older Savings Bonds that you still have are drawing interest and you don't pay tax on that interest until they are cashed. Many Postal employees have apprised me of plans to hold their Bonds in the name of a young child for college expenses or in their own names for their retirement years. They will then cash or convert the Bonds during the first year of college or retirement when there will be a minimum tax impact. Either approach has the effect of substantially increasing the amount of interest actually received from the Bonds.

See your canvasser today and enroll or increase your allotment in the Payroll Savings Plan.

Paul N. Carlin

PAUL N. CARLIN
1977 Savings Bonds Chairman
U.S. Postal Service

13-Cent Colorado Centennial Commemorative Stamp

Description. The 13-cent Colorado Centennial commemorative stamp will be first placed on sale at Denver, Colorado 80202 on May 21, 1977. Because of new first-day cover procedures, it is important that all offices begin selling these stamps on May 23, 1977.

Do Not Sell Before May 23, 1977.



Size: 1.44 x 0.84 inches.

Issued in sheets of 50.

Colors: Yellow, light blue, dark blue, purple, light green, and dark green.

Marginal markings: Six plate numbers, Mail Early in the Day, and Mr. ZIP.

Designer: V. Jack Ruther.

Collectors. First-day cover cancellations may be obtained by one of the following methods:

a. Customers Affixing Stamps. Collectors may purchase stamps at their local post offices and affix them to their envelopes. All envelopes must be addressed. Peelable address labels are recommended and a filler card of postal card thickness should be inserted in each cover. Orders must be postmarked by June 5, 1977, and should be addressed to: First Day Cancellations, Postmaster, Denver, CO 80202. No remittance is required.

b. Postal Service Affixing Stamps. Request first-day cancellations from: Colorado Stamps, Postmaster, Den-

Cleaning Assists in Fire Protection

A fire occurred in a postal facility recently when two pieces of metal in a malfunctioning machine rubbed together and created a spark which ignited dusty, loose paper before the machine could be shut down.

It is incumbent upon every facility manager to determine that cleaning routes on both buildings and mail processing equipment are performed as scheduled so as to minimize the source of fuel for fires.

The Postal Inspection Service will pay particular attention to this aspect of building management during audits.—*Mail Processing Dept., 4-21-77.*

ver, CO 80202 (see PSM, section 257.2). Requests must be postmarked not later than June 5, 1977. Remittance is required for the face value of each stamp.

Selected United States mint stamps will be available at the Philatelic Sales Branch, Washington, DC 20265 beginning May 23, 1977.

Supply. All post offices under the automatic distribution system will receive an initial supply of the stamps. Before requisitioning additional stamps (*item 438*), consider that the stock should be depleted prior to July 21, 1977, at all post office outlets—except designated philatelic windows and postal stores.

Post offices with 950 or more revenue units requiring additional bulk quantities: immediately requisition on Form 3356 from the Bureau of Engraving and Printing.

All post offices requiring additional stamps in less than bulk quantities: requisition on separate Form 17 from designated sectional centers.

Panels. A limited number of 8½ by 11¼-inch commemorative series stamp panels will be available at a later date only through mail order from the Philatelic Sales Branch, Washington, DC 20265. The panels are printed on heavy art paper suitable for mounting and sell for \$2.50 each.

Postmasters are requested to post a copy of this notice in a prominent place pending arrival of USPS bulletin board posters. When posters are received, remove this notice.—*Customer Services Dept., 4-21-77.*

STAMPS AND STAMPED PAPER REQUISITIONING INSTRUCTIONS SERIES F-1 HANDBOOK

Some delay is being experienced in updating Section 222 of Fiscal Handbook, Series F-1, *Financial and Cost Controls*, which contains instructions and item numbers used in the requisitioning of postage stamps, postal cards and stamped envelopes.

The charts below identify the current item numbers which shall be used in connection with the submission of stamp requisitions to the Bureau of Engraving and Printing, postal card requisitions to the Government Printing Office, and stamped

envelope requisitions to the United States Stamped Envelope Agency.

It is recommended that these charts be removed from the POSTAL BULLETIN and attached to the appropriate pages of your F-1 Handbook.—*Customer Services Dept.*, 4-21-77.

BULK POSTAGE STAMP REQUISITIONING DATA

Type	Denomination	Item No.	Maximum Per Requisition	
SHEET STAMPS				
a. 100 Stamps per Sheet				
Order 10,000, 20,000, 30,000, 40,000, 50,000, 100,000, 150,000, 200,000, 250,000 and multiples of 250,000 to the maximum shown.				
Ordinary	1¢	003	2,500,000	
	2¢	015	2,500,000	
	3¢	022	2,500,000	
	4¢	026	2,500,000	
	5¢	034	2,500,000	
	6¢	039	2,500,000	
	7¢	040	2,500,000	
	8¢	048	2,500,000	
	9¢	011	2,500,000	
	10¢	051	2,500,000	
	11¢	013	2,500,000	
	12¢	058	2,500,000	
	13¢	016	25,000,000	
	14¢	060	2,500,000	
	15¢	063	2,500,000	
	16¢	064	2,500,000	
	18¢	065	2,500,000	
	20¢	066	2,500,000	
	21¢	067	2,500,000	
	24¢	024	2,500,000	
25¢	070	2,500,000		
30¢	075	2,500,000		
40¢	078	2,500,000		
50¢	082	2,500,000		
	\$1.00	086	2,500,000	
	\$5.00	090	250,000	
Postage Due	1¢	105	500,000	
	2¢	109	500,000	
	3¢	112	500,000	
	4¢	117	500,000	
	5¢	121	500,000	
	6¢	125	500,000	
	7¢	127	500,000	
	8¢	129	500,000	
	10¢	135	500,000	
	30¢	139	500,000	
	50¢	144	500,000	
		\$1.00	148	250,000
		\$5.00	152	250,000

Type	Denomination	Item No.	Maximum Per Requisition
b. 50 Stamps per Sheet			
Order 5,000, 10,000, 15,000, 20,000, 25,000, 50,000, 75,000, 100,000, 125,000 and multiples of 125,000 to the maximum shown.			
Airmail	21¢	182	1,000,000
	25¢	185	1,000,000
	31¢	191	1,000,000

COMMEMORATIVE STAMPS

A list of available Commemoratives is printed periodically in the POSTAL BULLETIN.

a. 50 Stamps per Sheet
Order 5,000, 10,000, 15,000, 20,000, 25,000, 50,000, 75,000, 100,000, 125,000, and multiples of 125,000 to the maximum of 5,000,000.

b. 40 Stamps per Sheet
Order 4,000, 8,000, 12,000, 16,000, 20,000, 40,000, 60,000, 80,000, 100,000, and multiples of 100,000 to the maximum of 5,000,000.

c. 32 Stamps per Sheet
Order 3,200, 6,400, 9,600, 12,800, 16,000, 32,000, 48,000, 64,000, 80,000, and multiples of 80,000 to the maximum of 4,800,000.

SPECIAL ISSUE

100 Stamps per Sheet
Order 10,000, 20,000, 30,000, 40,000, 50,000, 100,000, 150,000, 200,000, 250,000, and multiples of 250,000 stamps to the maximum shown.

American Flag	13¢	513	10,000,000
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BULK POSTAGE STAMP REQUISITIONING DATA

Type	Denomination	Item No.	Maximum Per Requisition	Type	Denomination	Item No.	Maximum Per Requisition
BOOKS OF STAMPS				Special Issue	10¢ Crossed Flags. ²	797	2,000
Order 300, 600, 900, 1,200, 1,500, 3,000, 4,500, and multiples of 4,500 books to the maximum shown.					13¢ American Flag.	744	10,000
Ordinary, books of 10-13¢ ¹	13¢	605	27,000	c. Coils of 3,000 Stamps Each			
Ordinary, books of 7 13¢ and 1 9¢ stamps. ¹	13¢	607	45,000	Order 8, 16, 24, 32, 64, and multiples of 64 coils to the maximum shown.			
Ordinary books of 23 stamps.	13¢	633	135,000	Ordinary	1¢	716	320
¹ For use in Postal Service owned vending machines and for sale in full box lots of 300 books to private vendors.					2¢	714	128
COIL OF STAMPS					3¢	732	128
a. Coils of 100 Stamps Each					5¢	734	320
Order 50, 100, 200, 300, 400, 800, and multiples of 800 coils to the maximum shown.					6¢	755	320
Ordinary	10¢ ²	790	2,400		8¢	788	320
	13¢	723	24,000		10¢	792	320
Special Issue	10¢ Crossed Flags. ²	796	2,400		13¢	725	768
	13¢ American Flag.	743	24,000		25¢	773	64
b. Coils of 500 Stamps Each				Special Issue	13¢ American Flag.	745	768
Order 50, 100, 150, 200, 400, and multiples of 400 coils to the maximum shown.				POSTAL INSURANCE BOOKLET			
Ordinary	1¢	713	2,400	Order 300, 600, 900, 1,200, 1,500, and multiples of 1,500 booklets to the maximum shown.			
	2¢	712	2,000	Book of 1	20¢ ³	620	3,000
	3¢	731	2,000	AEROGRAMMES			
	5¢	733	2,000	Order 500, 1,000, 2,000, 5,000, and multiples of 5,000 to the maximum shown.			
	10¢	791	2,000	Aerogramme	22¢	222	1,000,000
	13¢	724	10,000	² Will be discontinued when stock is exhausted.			
				³ For use only in self-service units.			

POSTAGE STAMP REQUISITIONING FROM SECTIONAL CENTERS MINIMUM AND MAXIMUM QUANTITIES

Type	Denomination	Minimum ordering quantities <i>(all offices)</i>	Maximum ordering quantities <i>(CAG A thru G)</i>	Type	Denomination	Minimum ordering quantities <i>(all offices)</i>	Maximum ordering quantities <i>(CAG A thru G)</i>	
SHEET STAMPS								
(a) 100 Stamps per Sheet				(b) 50 Stamps per Sheet				
Ordinary	1¢	<i>(stamps)</i> 100	7,000	Airmail	21¢	<i>(stamps)</i> 50	3,000	
	2¢	100			25¢	50		
	3¢	100			31¢	50		
	4¢	100			Commemorative	13¢	50	3,000
	5¢	100			(c) 40 Stamps per Sheet			
	6¢	100			Commemorative	13¢	40	2,400
	7¢	100			(d) 32 Stamps per Sheet			
	8¢	100			Commemorative	13¢	32	1,920
	9¢	100			BOOKS OF STAMPS			
	10¢	100			23 Stamps per Book			
	11¢	100			Ordinary	13¢	10	200
	12¢	100			COILS OF 100 STAMPS			
	13¢	100			(a) Coils of 100 Stamps Each			
	14¢	50			Ordinary	10¢ ¹	<i>(coils)</i> 10	<i>(coils)</i> 30
	15¢	50				13¢	10	30
	16¢	50			Special Issue	13¢ American Flag	10	30
	18¢	50						
	20¢	50						
	21¢	50						
	24¢	50						
25¢	50							
30¢	50							
40¢	50							
50¢	50							
\$1.00	10							
\$5.00	10							
Special Issue	13¢ American Flag	100						
Postage Due	1¢	100						
	2¢	100						
	3¢	100						
	4¢	100						
	5¢	100						
	6¢	100						
	7¢	100						
	8¢	100						
	10¢	100						
	30¢	50						
50¢	50							
\$1.00	10							
\$5.00	10							

¹ Will be discontinued when stock is exhausted.

POSTAGE STAMP REQUISITIONING FROM SECTIONAL CENTERS MINIMUM AND MAXIMUM QUANTITIES

Type	Denomination	Minimum ordering quantities (all offices)	Maximum ordering quantities (CAG A thru G)	Type	Packaging	Denomination	Minimum ordering quantity (all offices)	Maximum ordering quantity (all offices)
(b) Coils of 500 Stamps Each				International Postal Cards				
Ordinary	1¢	(coils) 1	(coils) 30	Regular Air-mail		12¢	10	250 ¹
	2¢	1	30			21¢	10	250 ¹
	3¢	1	30	Aerogrammes				
	5¢	1	30	Aero-grammes	Pack-ages of 100	22¢	10	300
	8¢	1	30					
	10¢	1	30					
	13¢	1	30					
Special Issue	13¢ American Flags	1	30					
(c) Coils of 3,000 Stamps Each				Reply Cou-pons (IRC)	Bands of 100 car-tons of 10,000	42¢	10	Increase inven-tory to author-ized stock level
Ordinary	1¢	1	5					
	2¢	1	5					
	3¢	1	5					
	5¢	1	5					
	8¢	1	5					
	10¢	1	5					
	13¢	1	5					
25¢	1	5						
Special Issue	13¢ American Flags	1	5	¹ When greater quantities are required, requisition bulk stock from the Government Printing Office. (See Handbook F-1, section 222.7.)				

Exhibit 222.43 (p. 2)

POSTAL CARD ORDERING LEVELS

Type	Denomination	Item No.	Ordering levels	Maximum per Requisition
Domestic Postal Cards, Cut Single <input type="checkbox"/> Regular <input type="checkbox"/> (Banded) <input type="checkbox"/> Reply <input type="checkbox"/> Commemorative	9¢	285	500, 1,000, 2,000, 3,000, 5,000, 10,000, and multiples thereof to maximum.	5,000,000
	9¢ ¹	285B	2,000 and multiples thereof to maximum.	50,000
	18¢	269	250, 500, 1,000, 2,000, 5,000, and multiples thereof to maximum.	500,000
	As announced in POSTAL BULLETIN	500, 1,000, 2,000, 5,000, and multiples thereof to maximum.	2,000,000
Domestic Postal Cards in Sheets <input type="checkbox"/> Regular	9¢	295	Multiples of 10,000	2,500,000
International Postal Cards <input type="checkbox"/> Regular <input type="checkbox"/> Airmail	12¢	233	500, 1,000, 2,000, 5,000, and multiples thereof to maximum.	25,000
	21¢	221	500, 1,000, 2,000, 5,000, and multiples thereof to maximum.	50,000

¹ For use only in Self Service Postal Centers.

Exhibit 222.71c

PLAIN STAMPED ENVELOPE REQUISITIONING DATA

STYLE	CHARGE-IN-PRICE				
	Size	Denomination	Item No.	500	1,000
Regular	6¾ 10	13¢	631	\$75.00	\$150.00
		13¢	131	\$75.00	\$150.00
Window	6¾ 10	13¢	632	\$69.00	\$138.00
		13¢	132	\$69.85	\$139.70
Precanceled	6¾ 10	2¢	643	\$13.55	\$27.10
		2¢	123	\$14.20	\$28.40

Exhibit 222.72c

Eliminating Domestic Airmail Service

The Governors of the Postal Service have approved recommendations from the Postal Rate Commission to eliminate domestic airmail service. At their meeting on March 1, 1977, the Governors approved the recommended decision, and the Board ordered it implemented effective May 1, 1977. The following instructions implement this decision and are effective immediately:

1. Airmail stamps may be used to pay first-class postage.
2. Airmail embossed cards and envelopes may be mailed at the first-class postage rate, and they will not be assessed postage due unless the postage shown is less than the applicable first-class postage rate.
3. Matter mailed in standard airmail envelopes or regular envelopes endorsed *Airmail* and bearing first-class postage will not be assessed postage due, provided such matter bears the applicable first-class postage rate.
4. Airmail business reply mail will be charged the appropriate first-class business reply mail rates and fees.
5. A presorted airmail fee paid for calendar year 1977 will be accepted as payment for the presorted first-class mailing fee.

Insured Mail, Letter-Class Mail to Mexico and Canada and International Mail

Eliminating domestic airmail service affects, in ways described below, insured mail, letter-class mail to Mexico, letter-class mail to Canada, and international airmail.

Insured Mail

Priority mail or matter mailed at the first-class rate may be insured if it contains fourth-class or third-class matter. Sealed pieces should be endorsed *Third-Class Mail Enclosed* or *Fourth-Class Mail Enclosed* in addition to the first-class or priority mail endorsement.

Letter-Class Mail to Mexico

The U.S. Postal Service currently transports letter-class mail paid at the domestic first-class rate by air to Mexico. Because the Mexican postal administration has agreed to handle all U.S. origin letter-class mail in its

Continued on p. 10

Maintenance Bulletins

From December 18, 1976, through March 25, 1977, the following maintenance bulletins were published and distributed by Maintenance Technical Support Center, Office of Maintenance Management (MTSC/OMM):

<i>Number</i>	<i>Subject</i>	<i>Distribution</i>
MMO-8-77.....	ABMPS Postage Due Accounting.	ABMPS Offices and Regional Maintenance Management Divisions.
MMO-9-77.....	Postal Source Data System In-House Technical Support.	Regional Postmasters General (Attn: General Managers, Maintenance Management Divisions), PSDS In-House Maintenance Offices, and District Offices.
MMO-10-77.....	Postal Source Data System (PSDS) Alternate Communication Back-Up Modem.	Regional Postmasters General (Attn: General Managers, Maintenance Management Divisions), PSDS Data System In-House Maintenance Offices, District Offices, and PSDS Regional Tech-Support Representatives.
MMO-11-77.....	MPLSM/ESP/ZMT Maintenance Information.	MPLSM/ESP/ZMT Offices and Regional Maintenance Management Divisions.
MMO-12-77.....	Mail Collection Box Painting....	Area Maintenance Offices, Management Sectional Centers, and Maintenance Capable Offices.
MMO-13-77.....	Operating Log for Centrifugal Refrigeration Plants—Revised.	USPS Maintenance Organizations.
MMO-14-77.....	Lubrication Codes for Bulk Mail Centers.	Regional Postmasters General (Attn: General Managers, Maintenance Management Divisions), District Offices, and Bulk Mail Centers.
MMO-15-77.....	Building Shutdown.....	Regional Postmasters General (Attn: General Managers, Maintenance Management Divisions), District Offices, Maintenance Capable Offices, and Area Maintenance Offices.
MMO-16-77.....	Hourly Rates for Area Maintenance Office A/P Cost Report.	Regional Maintenance Management Divisions, Sectional Center Facilities, Area Maintenance Offices, and District Offices.
MMO-17-77.....	Cart Markings for MPLSM Carts.	Regional Maintenance Management Divisions and MPLSM Offices.
MMO-18-77.....	Building Startup After Fuel Shutoff or Curtailment.	Regional Postmasters General (Attn: General Managers, Maintenance Management Divisions), District Offices, Maintenance Capable Offices, and Area Maintenance Offices.
MMO-19-77.....	Methodology for Estimating Maintenance.	Regional Maintenance Management Divisions, Districts, and Senior Maintenance Officials, Maintenance Capable Offices.

In addition to the distribution noted above, copies of all maintenance bulletins were distributed to regional maintenance staffs and all districts. If your office is designated above, and you did not receive one of the specified bulletins, notify the Maintenance Technical Support Center, P.O. Box 1600, Norman, OK 73070. Postmasters and office managers should insure internal routing of maintenance bulletins to their local maintenance personnel in order to preclude unnecessary ordering of maintenance bulletins.—*Mail Processing Dept., 4-21-77.*

POST OFFICE CHANGES NO. 12

(Supplemental to 1977 Directory of Post Offices, Publication 28.)

Abbreviations: B=Branch, C=City Delivery, Conv.=Converted, CPO=Community Post Office, Dis.=Discontinued, DOPO=Directory of Post Offices, Estab.=Established, F=Finance, IC=Independent City, MOU=Money Order Unit, MPO=Main Post Office, MR=Mailing Restrictions (from Part 126 PSM) apply, NP=Nonpersonnel, NZCD=National ZIP Code Directory, RB=Rural Branch, Rasc.=Reassigned, RS=Rural Station, S=Station, x=Classified. (Contract stations and branches do not have the symbol "x" following the symbol for type of installation.)

State	Name of post office	County/parish	Name of station, branch, or unit	Type S/B	ZIP Code	Change action	Effective date	Explanation of change
AZ	Scottsdale	Maricopa	Hopi	Sx	85258	Add	10- 1-76	Sx estab.
AZ	Tee Nos Pos	Apache	Dannehotso	CPO	86535	Add	4-18-77	CPO estab.
AZ	Tucson	Pima	Casa Adobes	S	85704	Delete	3-25-77	}S corrected to B.
AZ	do.	do.	do.	B	95704	Add	3-25-77	
CA	San Francisco	San Francisco	FPO 96659	B	96659	Add	3-30-77	MR F applies.
CT	Vernon-Rockville	Tolland	Turnpike	Sx	06066	Add	2- 4-77	Amends PB 21107; Sx estab.
FL	Tallahassee	Leon	Bradfordville	CPO	32303	Delete	3-29-77	}CPO ZIP Code changed.
FL	do.	do.	do.	CPO	32306	Add	3-29-77	
IL	Frankfort	Will			60423	Add	4-23-77	C estab.
NM	Ramah	McKinley	Pinehill	CPO	87321	Add	3- 1-77	CPO estab.
NY	Utica	Oneida	Butterfield	B	12502	Delete	4-30-76	B disc.
NY	do.	do.	Schnyler	CPO	12502	Delete	7- 1-71	CPO disc. to correct NZCD and DOPO.
OR	Medford	Jackson	Central Point	Bx	97501	Delete	6- 1-77	}Bx ZIP Code changed.
OR	do.	do.	do.	Bx	97502	Add	6- 1-77	
PA	Pittsburgh	Allegheny	Manor Oaks	B	15220	Delete	9- 4-75	B disc. to correct NZCD and DOPO.
PR	Cabo Rojo	Mayaguez	Guaniquilla Barrio	B	00623	Delete	6-30-76	B disc.
PR	do.	do.	La Garita	B	00623	Delete	6-30-76	B disc.
PR	San German	do.	Minillas	B	00753	Delete	6-30-76	B disc.
PR	do.	do.	Rosario Alto	B	00753	Delete	6-30-76	B disc.
PR	San Juan	San Juan	Condado	S	00907	Add	3- 1-76	S estab.
PR	do.	do.	Tiendas Deco	S	00926	Add	11- 1-76	S estab.
TX	Austin	Travis	Creedmoor	CPO	78744	Delete	8-14-76	}ZIP Codes changed in 1977 NZCD and DOPO. Were not previously announced.
TX	do.	do.	do.	CPO	78747	Add	8-14-76	
TX	do.	do.	Oak Hill	CPO	78748	Delete	8-14-76	
TX	do.	do.	do.	CPO	78735	Add	8-14-76	
TX	do.	do.	East Austin	Sx	78702	Delete	8-14-76	
TX	do.	do.	do.	Sx	78762	Add	8-14-76	
TX	do.	do.	North Austin	Sx	78751	Delete	8-14-76	
TX	do.	do.	do.	Sx	78765	Add	8-14-76	
TX	do.	do.	Northwest	Sx	78757	Delete	8-14-76	
TX	do.	do.	do.	Sx	78766	Add	8-14-76	
TX	do.	do.	South Austin	Sx	78704	Delete	8-14-76	
TX	do.	do.	do.	Sx	78764	Add	8-14-76	
TX	do.	do.	West Austin	Sx	78703	Delete	8-14-76	
TX	do.	do.	do.	Sx	78763	Add	8-14-76	
TX	do.	do.	Southeast	Sx	78760	Add	10- 1-76	

—Customer Services Dept., 4-21-77.

Continued from p. 9

airmail system beginning May 1, 1977, all letter-class mail from the United States to Mexico will, from that date, receive airmail service. The maximum weight for letter-class mail to Mexico is four pounds. The appropriate rates are 13 cents for the first ounce, 11 cents for each additional ounce or fraction thereof through thirteen ounces and the eighth-zone priority mail rate for weights through four pounds.

Where the rate for letter-class mail is lower than the rate for airmail AO or for air parcel post, the letter rate may be paid if the mail is prepared as and meets all requirements for a letter or a letter package. In all other cases the rates for airmail AO and air parcel post, shown in Tables 3-9 and 3-15 of Publication 42, *International Mail*, must be paid to provide air

service for AO mail and parcel post to Mexico.

Letter-Class Mail to Canada

Letter-class mail to Canada receives air service in the United States and in Canada, and it is the only mail class for which Canada provides air service. The appropriate rates for letter-class mail to Canada are 13 cents for the first ounce, 11 cents for each additional ounce or fraction thereof and the eighth-zone priority mail rate for weights through sixty pounds.

International Airmail

Postmasters should advise customers who desire air service for international mail that they must continue, with the exception of letter-class mail sent to Mexican and Canadian destinations, to affix the proper airmail postage.

Pouch Loose to AMF

Eliminating airmail also affects the present authorizations for customer pick-up of airmail at AMF's, under the *Pouch Loose to AMF* provisions of section 351.13 of the *POSTAL SERVICE MANUAL*. Eliminating airmail will require that alternative arrangements be made by customers who now are receiving their airmail under pouch loose arrangements. In order to provide an opportunity to explore alternative arrangements with these customers, the presently authorized pouch loose arrangements may continue until November 1, 1977. Effective May 1, 1977 first-class or priority postage must be paid for items sent as *Pouch Loose to AMF*. Customer Service Representatives will be furnished with information for answering questions from present pouch loose customers.—*Rates & Classification Dept.*, 4-21-77.

Controlled Circulation Publication Mail

All offices accepting controlled circulation publication mailings paid for under permit are required to send an information copy of Form 3541-A, *Statement of Mailing—Controlled Circulation Publications*, to:

Revenue Statistics Branch
Attn: Controlled Circulation, AP—
U.S. Postal Service
475 L'Enfant Plaza, SW
Washington, DC 20260

This copy will be used for statistical purposes and is in addition to the post office record copy. This instruction is for internal data collection purposes only and does not require any change in procedures by the mailer, mailing requirements, or methods of processing of the forms by post offices.

New concept offices (NCO's) will prepare an additional copy of Form 3541-A, clearly identify it as an information copy, and send it to the area finance office (AFO) for forwarding to the Revenue Statistics Branch. *The finance number of the AFO* must be placed on each information copy in the finance number block by the AFO.

Forms for each accounting period should be sent to the Revenue Statistics Branch within one week after the end of each accounting period.

A. **Only Forms 3541-A** pertaining to controlled circulation publication which have revenue credited to AIC 136, *Controlled Circulation Publication Postage*, are to be sent to the Revenue Statistics Branch.

B. Postmasters of reporting offices should:

1. Insure that mailer has completed data fields on Form 3541-A that indicate:

- a. Mailing date.
- b. Post office and state.
- c. ZIP Code.
- d. Publication number.
- e. Name of publication.
- f. Date of issue printed in copies.
- g. Frequency of issue.
- h. Signature of mailer.
- i. P.O. weight per copy in pounds. Record fractions of pounds as decimals with six digits to the right of the decimal point. (See 125.62 PSM.)
- j. Copies, pounds, and number of pieces for domestic destination at the rate per pound and rate per piece.
- k. Number of copies and their rate per copy for foreign destinations.

2. Insure that post office employee has completed data fields on Form 3541-A that indicate:

Delayed Mail Report

All post offices (including sectional centers) which do not report their daily operational status in the national Mail Condition Reporting System are expected to submit Form 3743, *Delayed Mail Report*, to their management sectional centers (MSC's). A negative report should not be submitted.

The present edition of Form 3743 is being revised to reflect current operational and administrative procedures. This present edition will be used until the stock is exhausted. Post offices completing the form should disregard the listed distribution for the five parts (copies). The new distribution which is effective immediately will be: Part 1, *Management Sectional Center*, and Part 2, *Reporting Office File*. The three remaining parts may be discarded.

The MSC's will consolidate and summarize the information which they receive on Forms 3743 from offices/facilities under their administration. This consolidated summary will be sent daily to the District Director, Mail Processing.—*Mail Processing Dept., 4-21-77.*

- a. Finance number of reporting office.
 - b. P.O. weight per copy in pounds. Record fractions of pounds as decimals with six digits to the right of the decimal point. (See 125.62 PSM.)
 - c. Total weight in pounds.
 - d. Domestic revenue in dollars and cents.
 - e. Foreign revenue in dollars and cents.
 - f. Total postal charge in dollars and cents.
 - g. Signature of postal representative.
3. A separate memorandum must be enclosed for any adjustments to Revenue Account AIC 136. Indicate specific accounting period for which adjustment is to be made.

4. The format for computerized printouts that will be submitted in lieu of Forms 3541-A for mailing of controlled circulation publications must be the same as the format of the new Form 3541-A. If the format is not the same, postmasters must transfer the information from the printouts to the new Forms 3541-A and forward to the Revenue Statistics Branch.—*Management Information Systems Dept., 4-21-77.*

All Personnel Processing Mail For Dispatch Abroad

Foreign Order Notice 68

Keep all foreign order notices for use as reference. Box numbers refer to P.O. boxes.

A lottery order has been issued against:

CANADA

Winnipeg, Man.

Golden Sweepstakes Office
Box 5550
Penner, A., Manager
Winnipeg Colonels
403-138 Portage Avenue East
Winnipeg Colonels Fastball Club
403-138 Portage Ave. East

IRELAND

Birr, Offaly

Hoare, Mrs. Frances G.
St. Anthony's Moorpark

Cork City, Co. Cork

Flynn, Daniel
15 Rockboro Rd.

Dublin

McEvoy, Mrs. Geraldine
164 Claremont Court
Glasnevin
Reidy, Mrs. James
7 Ailleen Avenue
Rooney, Joseph
19 Fortfield Park
Terenure

Maugherahey, Sligo

Carty, Mr. Raymond
17 Lyndale

Mount Merrion, Co. Dublin

Weldon, Mr. Noel
46 Thornhill Road

Rathfarnham, Co. Dublin

Cooney, Miss Nora
20 Marley Close

Rathluiric, Co. Cork

Tuohy, Mrs. Mary
Holy Cross Place

Roscommon

Geraghty, Jennie
Abbey St.

MALTA

Zurriog

Vella, Joseph
23 Britannic St.

Do not dispatch any mail to the above. Endorse it: *Lottery Mail and Return it to Sender.*

If such mail bears no return address, treat it as undeliverable and dispose of it in accordance with 159.4, PSM. This notice may be posted at the *outgoing primary* and it must be posted on the *Foreign Order Board* at all sectional centers and designated *International Exchange Offices.*—*Judicial Officer, 4-21-77.*

Post Offices With Contract Units

CONTRACT POSTAL UNIT FINANCIAL STATEMENT

This notice establishes a requirement for semi-annual reporting of information on contract stations, branches, and community post offices to the Postal Data Center, St. Louis, MO on Form 5695, *Contract Postal Unit Financial Statement*. It supersedes the reporting requirements set forth in sections 241.28, and 353.234, *POSTAL SERVICES MANUAL*, and announces discontinuance of Form 1447, *Statement of Business at Contract Stations and Branches*, and Form 4060, *Report of Rural Contract Unit Business*. The *POSTAL SERVICE MANUAL* will be revised to reflect these changes.

Postmasters who report financial data for contract postal units will complete a Form 5695 on each contract station, branch, and community post office for each semi-annual report period; i.e., A/P 1 through A/P 6, and A/P 7 through A/P 13. The initial report covering A/P 1-A/P 6, FY 77, will be submitted to arrive at the St. Louis PDC not later than June 6, 1977. Subsequent reports will be submitted to arrive at the PDC during week 3 of the accounting period following the end of the report period. Sectional center man-

agers will establish procedures to assure accurate and timely reporting on each contract unit. An excessive number of erroneous and late or missing reports will trigger a special error report to the Regional Headquarters for resolution before the PDC can complete the data processing action.

Form 5695 is available in area supply centers. The instructions printed on the form will be revised at next printing to encompass the following:

a. Except as noted below for Items 1 and 4, an entry must be made in each numbered block, using zeros when appropriate.

b. Item 1—Check the appropriate box for a seasonal or discontinued unit. Otherwise, leave it blank.

c. Item 1A—For a new established unit, a seasonal unit, or one that was discontinued during the report period, show only the inclusive accounting periods within which they did operate one or more days. Otherwise, enter A/P 1-6 or A/P 7-13 as appropriate for the total report period. Units reported as discontinued should not be reported on again in subsequent report periods.

d. Item 3—This is a unique

identification number within the PDC Contract Unit Master File. It should not be used by postmasters except to complete Form 5695 and for future submissions of Form 1531, *Contract Postal Unit Payment Authorization*. Postmasters will receive a listing of sub-location numbers for their existing contract units through their Regional Headquarters to be maintained locally for present and future reporting. Do not duplicate within a post office area, but assign a similar number to each new contract unit and add it to the local listing. Include these sub-location numbers in the *Remarks* section of each Form 1531 submitted in the future.

e. Item 4—Complete either 4A or 4B and leave the other one blank.

f. Item 5A—Enter total number of families receiving general or rural delivery service at or through the unit as of the last day of the report period. Report the number in 5B that are receiving their mail through rented boxes.

g. Item 6—Report all postage revenues including post office meter sales if one is used to affix postage at the unit.—*Customer Services Dept., 4-21-77.*

FOURTH-CLASS BOUND PRINTED MATTER PERMIT IMPRINT

All offices accepting fourth-class bound printed matter (formerly catalog) mailings paid for under permit imprint are required to submit information copies of Form 3602, *Statement of Mailing with Permit Imprints*, or Form 3605, *Statement of Mailing—Bulk Zone Rates* to:

U.S. Postal Service
Revenue Statistics Branch
Attn: Bound Printed Matter Forms
A/P _____
475 L'Enfant Plaza, SW
Washington, DC 20260

These copies will be used for statistical purposes and are in addition to the post office record copies. This instruction is for internal data collection purposes only and does not require any change in procedures by the mailer, mailing requirements or methods of processing of the forms by post offices.

New Concept Offices (NCO's) will forward information copies of Forms 3605, clearly identified as in-

formation copies, to the area finance office (AFO) for forwarding to the Revenue Statistics Branch. *The finance number of the AFO* must be placed on each information copy by the area finance office. Forms for each accounting period should be sent to the Revenue Statistics Branch within one week after the end of each accounting period. Please note that the information copies of forms should be readable for keypunch purposes.

Special Instructions

A. Form 3602 (*Edition Prior to Dec. 1975*) *Single Piece Zone Rate*

1. Submit a copy of the reverse side only.

2. Enter the permit number of mailer.

3. Enter the finance number in the box titled *Finance Number* or in the box titled *Station or Unit*. Enter the AFO number for NCO's.

4. Denote the date on the form by

using six numeric digits; i.e., month-day-year (01-01-77).

5. In the box titled *Rate Chargeable on Each*, enter the zone number above the dotted line for rate charged.

6. In the box titled *Weight of a Single Piece* enter the weight in pounds as a five digit number; e.g., 002.25 lbs.

B. Form 3602 (*December 1975 Edition and June 1976 Edition*) *Single Piece Zone Rate*

1. Submit a copy of the reverse side only.

2. Enter the permit number of the mailer.

3. Enter the finance number in the box titled *Finance Number*.

4. Use six digits to denote the date.

5. Enter the class of mail.

6. Enter the weight of a single piece in pounds to two decimal places. Use five digits; i.e., 002.25.

7. Enter total number of pieces.

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8. Enter total number of pounds.
9. Directly below the box titled *Pieces in a Pound*, enter the zone number.
10. Directly below the box titled *Number of Total Pieces*, enter the rate chargeable for each piece.
11. Directly below the box titled *Number of Total Pounds*, enter the total postage collected in dollars and cents; i.e., \$10.50.

C. Form 3605—Bulk Zone Rates

1. Use the most recent issue of the form (Aug. 1976) and submit a *clear* information copy of the front of the form.
2. Enter the finance number above the post office on the *front of the form*. Enter the AFO number for NCO's.
3. Denote the date of mailing on the form by using six numeric digits; i.e., month-day-year (01-01-77).
4. Entries in the number of pieces (Col. 2) and number of pounds (Col. 5), columns must be in whole numbers.
5. Verify that the copy is made on the August 1976 issue of the form (transcribe the information if an old form was used for the original). Verify that the finance number is written above the name of the post office and that the copy is legible before forwarding to the Revenue Statistics Branch.

D. All offices should comply with the following:

1. Only revenues for fourth-class mailings described in PSM 135.12 are to be entered in AIC 131, *Bound Printed Matter, 16 oz. and over, Fourth-Class*. Permit payments for mailings described in PSM 135.11, PSM 135.13, and PSM 135.14 should be credited to A/V 132, *All Other Permit Imprint Revenue*.
2. Forms to be sent to Revenue Statistics Branch are only those associated with AIC 131 not those associated with AIC 132. Do not send forms for permit mailings of matter mailed at rates other than the bound printed matter rate (parcel post, library rate, film catalogs, and other special rate mailings) as the revenues for those belong in AIC 132.
3. In most cases, the only form associated with PSM 135.12 and AIC 131 will be Form 3605. The two exceptions are:

a. Offices with single-piece rate mailings (PSM 135.121) paid by permit, which are composed of 250-

Special Cancellations

Postmasters having any of the special cancellation die hubs listed below are authorized to use them for the periods designated. At the end of the period the die hubs should be withdrawn from use and stored. Postmasters who do not have these special die hubs shall not request them without application by the sponsors:

Cancellation	Period of Use
Muscular Dystrophy	May 17— June 30, 1977
Goodwill Industries	May 1— May 31, 1977
Multiple Sclerosis	May 17— June 17, 1977
National Transportation Week	May 10— May 22, 1977
National Historic Preservation	May 5— May 18, 1977
Salvation Army	May 1— May 31, 1977
Mental Health	May 1— May 31, 1977
Armed Forces Day	May 1— May 31, 1977
City of Hope	May 15— June 15, 1977
St. Vincent DePaul	May 1— May 31, 1977

—Rates & Classification Dept., 4-21-77.

299 pieces, all to one zone, would use Form 3602. The charges for these would be computed based on the rate table in PSM 135.121.

b. Offices with single-piece rate mailings (PSM 135.121) paid by permit, which are composed of 300 or more pieces, all to one zone, and which fail to meet the presort requirements given in PSM 135.233, would use Form 3602. The charges for these would be computed based on the rate table in PSM 135.121.

4. Due to computer processing, the entries on Form 3605 must be shown on the proper zone line and column. The total line must be completed on each form.

5. All Forms 3605 and those Forms 3602, covered in 3 a or b above are to be sent to the Revenue Statistics Branch in one batch during the week immediately after the close of each accounting period. Do not submit negative reports. A separate memo must be enclosed if there is a difference between the revenue reported on the forms and the revenue reported in AIC 131.—*Management Information Systems Dept., 4-21-77.*

Identification of Second-Class and Controlled Circulation Publications

Postal requirements for the location of identification statements in second-class and controlled circulation publications have been modified. These statements must now be printed (1) on the front page in connection with the masthead, (2) on the editorial page, or (3) if 1 or 2 above is not possible, the statements must be conspicuously shown on one of the first five pages in a position where they may be easily located by postal employees and other interested persons.

The publication number must be included as a part of the identification statements. It must also be shown as a part of the imprint required on sealed or unsealed envelopes used as wrappers, and sealed wrappers or other sealed covers used to transmit second-class and controlled circulation publications.

The *POSTAL SERVICE MANUAL* will be revised accordingly.—*Rates & Classification Dept., 4-21-77.*

Bulk Third-Class Mailings By Members of Congress

Bulk third-class mailings under the franking privilege of Members of Congress commenced on April 11, 1977. These mailings consist of newsletters and other third-class matter bearing the printed facsimile signature of a Member of Congress (see 137.1, *POSTAL SERVICE MANUAL*). They are prepared under the simplified address procedures outlined in Part 122, *POSTAL SERVICE MANUAL*, for general distribution to each resident of a given congressional district. An example of the address format is as follows:

Postal Customer (Patron)
Fifth Congressional District
Colorado

Bulk Rate Marking

The abbreviation "Blk. Rt." should be printed on the address side of each piece directly beneath the facsimile signature and title of the person entitled to frank it. Due to printing commitments made before April 11,

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however, some initial mailings of this franked bulk-rated mail may not bear the bulk rate marking on individual pieces.

Treatment

Individual pieces of franked mail sent at bulk third-class rates must be treated as third-class mail. This includes mailings of pieces prepared under the simplified address procedures but without the bulk rate marking specified above. Undeliverable pieces must be held pending disposal instructions. Post offices must notify the Office of Governmental Liaison, Government Relations Department, Room 10573, USPS Headquarters, of the volume of undeliverable pieces. Governmental Liaison will determine from the Member of Congress involved his desires concerning the disposition of the undeliverable pieces and will instruct the post office accordingly.

Transportation From Washington, DC

As at present, pieces must be enclosed in outer cartons or large flat-size envelopes bearing franked labels addressed to the postmaster at the destination office, including the appropriate 5-digit ZIP Code. Outer cartons or envelopes must be endorsed *Third-Class* and must be pouched in No. 2 Orange Pouches labeled to 5-digit and 3-digit destinations. The pouch labels will identify these mailings as Express Mail drop shipments of Congressional Third-Class Mail. These pouches will travel in the Express Mail Network from Washington, DC to the Express Mail post office nearest the Congressional district. The pouches must be expedited while in Express Mail channels. Upon arrival at the destination Express Mail post office, the pouches must be opened, and the contents must be handled as third-class mail in accordance with existing processing and delivery priorities for that class of mail.

Postal Service Reimbursement

For each mailing made at Washington by a Member of Congress, Form 3602-PC, *Statement of Mailing Bulk Rates*, will be prepared and submitted to the Washington Post Office. The forms will be forwarded to headquarters to the Manager,

Energy Conservation

Energy Document Control No. R-77-325

Significant savings can be realized in buildings during the cooling season through efficient operation of the cooling system. Turn off cooling systems not actually needed for employees or essential operations. Interior temperatures should be maintained within a range of 78°F. to 80°F. in office spaces, and 76°F. to 78°F. on workroom floors.

Refrigeration should not be introduced into cooling zones of buildings for the sole purpose of lowering operating temperatures. Outside air should be introduced whenever possible to remove heat build-up in lieu of refrigeration, providing the relative humidity is less than 50%.

Maintain cooling systems and components in clean condition and good working order. Follow manufacturer and USPS maintenance criteria. Adjust and balance air and water systems.

Maintenance Bulletins MMO-2-75, *Preparation of Heating and Cooling Chart (PS Form 4853) for the Air Conditioning Season*, and MMO-4-75, *Energy Conservation Techniques for Use During the Cooling Season*, should be consulted to assist in the further reduction of energy consumption during the cooling season.—*Mail Processing Dept.*, 4-21-77.

Government Revenue and Examination Branch, Finance Department, for reimbursement purposes. Based on the mailing data shown on Form 3602-PC, the Postal Service will be reimbursed for equivalent Express Mail postage at the post office-to-post office rate (Option 5A) in addition to bulk third-class postage.

Mailings from Home Offices

A Member of Congress may wish to make franked bulk third-class mailings at a post office located in his congressional district. An application to make such mailings must be handled in accordance with section 137.263d, *POSTAL SERVICE MANUAL*. The mailings must be processed under sections 137.265c, 137.266, and 137.267, *POSTAL SERVICE MANUAL*.—*Rates & Classification Dept.*, 4-21-77.

Travel Regulations

POSTAL BULLETIN 21102, 12-30-76, page 2, is hereby amended to read as follows:

I. Employees Not Traveling on an Actual Expense Basis

A. Per Diem

- [No change to this paragraph.]
- When lodgings are not required and the traveler is in a travel status for more than 10 consecutive hours, per diem is allowed at a rate of \$4.50 for each 6-hour segment or fraction thereof. (M-9, 312.22)

This amendment is for clarification only.—*Finance Dept.*, 4-21-77.

Domestic Inaugural Service

On or after May 15, 1977, American Airlines will inaugurate service from Omaha, NE to San Francisco, CA. Official cachet and philatelic treatment are authorized as outlined in section 257.33, *POSTAL SERVICE MANUAL*. Cachets will be applied as indicated below and backstamping will be performed at the inaugural service destination office.

A clear space 2½ by 2½ inches on the lower left portion of the envelope and to the left of the address must be allowed for the cachet. An additional clear space of 1½ inches left of the innermost stamp must be provided to permit a clear postmark. If the space is not provided, the cachet will not be applied.

Philatelic covers are to reach the office applying the cachet not later than three days prior to the scheduled date of the flight. Enclose covers in another envelope addressed as follows:

<i>Cachets to be applied by:</i>	<i>Send covers to:</i>
Omaha, NE	Postmaster
City Post Office	Omaha, NE 68108

Covers already postmarked, those not properly prepared and those not requesting philatelic treatment will not receive cachets.—*Mail Processing Dept.*, 4-21-77.

**EXPEDITE SERVICE—
SAVE MONEY—PROCESS
MAILBAGS FREQUENTLY**

MISSING OR STOLEN U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks. As directed, destroy previous notices. Insert any interim notices in sequence.

- A. New Style. (Listed below.) The actual serial numbers consist only of the first 10 digits. Destroy the PB 21109 article.
- B. Old Style. The listing from PB 21096 is still valid.
- C. Counterfeit. The listing from PB 21108 is still valid.

1636676082	to	1636676999	2034879111	to	2034879199	2135784229	to	2135784399
1657057000	to	1657057999	2036193700	to	2036193999	2138225800	to	2138226299
1698585200	to	1698585599	2036194350	to	2036194599	2139131670	to	2139131699
1784298576	to	1784298599	2038516800	to	2038516899	2141218800	to	2141218899
1813957442	to	1813957999	2039774500	to	2039774775	2141293584	to	2141293598
1818290300	to	1818290699	2041088000	to	2041089999	2141582955	to	2141582999
1843429002	to	1843429099	2043875944	to	2043875999	2141594800	to	2141594999
1882610034	to	1882610099	2045459800	to	2045460099	2143694808	to	2143694899
1895135524	to	1895135599	2050722591	to	2050722599	2143694920	to	2143694999
1903536500	to	1903536599	2052888200	to	2052888299	2147970000	to	2147970199
1913077598	to	1913077999	2055619034	to	2055619099	2148789300	to	2148789399
1914787700	to	1914787999	2058070042	to	2058070199	2148839300	to	2148839499
1920282400	to	1920282497	2058071000	to	2058071099	2149387653	to	2149387699
1928283500	to	1928283599	2063490600	to	2063490699	2150437926	to	2150438199
1932738600	to	1932738999	2064110687	to	2064110699	2151361978	to	2151361999
1938921759	to	1938921999	2064797131	to	2064797199	2152225157	to	2152225199
1942535329	to	1942535399	2064865293	to	2064865399	2155325100	to	2155325399
1942580000	to	1942580299	2064920627	to	2064920699	2155380200	to	2155380499
1944408645	to	1944408699	2064934600	to	2064934799	2160339107	to	2160339499
1945120446	to	1945120499	2067343432	to	2067343441	2161864279	to	2161864399
1945243540	to	1945243599	2067935600	to	2067936499	2165684600	to	2165684699
1951045661	to	1951045999	2070415820	to	2070415832	2166786072	to	2166786999
1952637000	to	1952638999	2070708800	to	2070708899	2169293359	to	2169293399
1953225400	to	1953225699	2071505324	to	2071505399	2169363900	to	2169363999
1955912600	to	1955912799	2071598565	to	2071598599	2169893174	to	2169893199
1956726600	to	1956726799	2071636784	to	2071636799	2172107100	to	2172107299
1957938108	to	1957938199	2073371600	to	2073372099	2172415400	to	2172415799
1959615000	to	1959615399	2079763066	to	2079763099	2172869517	to	2172869599
1960798060	to	1960798099	2081811623	to	2081811699	2173716964	to	2173716999
1963340631	to	1963340670	2082801500	to	2082801699	2175100002	to	2175100099
1963340674	to	1963340699	2082878700	to	2082878899	2176673400	to	2176673599
1966365500	to	1966365599	2083855000	to	2083856999	2176724200	to	2176724599
1973940231	to	1973940299	2085962942	to	2085962999	2179024181	to	2179024299
1974270113	to	1974270149	2090619332	to	2090619399	2185997272	to	2185997299
1975461931	to	1975461999	2090982736	to	2090982799	2188800511	to	2188800599
1979755713	to	1979755724	2093535946	to	2093535999	2188801700	to	2188801899
1981716500	to	1981716699	2096132430	to	2096132451	2189762200	to	2189762399
1982839495	to	1982840499	2097278200	to	2097278299	2195763572	to	2195763581
1988187449	to	1988187499	2097282600	to	2097283099	2199735900	to	2199736199
1990507805	to	1990507899	2099936003	to	2099936199	2202566712	to	2202566799
1990507905	to	1990507999	2100163166	to	2100163199	2203500000	to	2203500999
1990687689	to	1990687699	2101768200	to	2101768599	2207322100	to	2207322199
1993108600	to	1993108699	2106951701	to	2106951799	2212553990	to	2212553999
1995671359	to	1995671999	2107740713	to	2107740799	2213714600	to	2213714999
1999837384	to	1999837499	2108553150	to	2108553499	2216615318	to	2216615499
2008467100	to	2008467199	2108619400	to	2108619599	2222479305	to	2222479399
2013805500	to	2013805699	2108684500	to	2108684699	2224159200	to	2224159399
2018938400	to	2018938499	2112380459	to	2112380999	2225100300	to	2225100499
2020057900	to	2020058199	2115139783	to	2115139799	2225362000	to	2225362299
2020617306	to	2020617399	2115272600	to	2115273099	2228528193	to	2228528199
2022309769	to	2022309799	2116823100	to	2116823599	2237314200	to	2237314599
2023458092	to	2023458299	2117366276	to	2117366299	2252279900	to	2252279999
2025217286	to	2025217699	2117834238	to	2117834299	2257672000	to	2257672299
2025609787	to	2025609999	2122159972	to	2122159984	8005023000	to	8005023999
2026068306	to	2026068399	2122681108	to	2122681499	8006421254	to	8006421299
2026636200	to	2026636599	2124202319	to	2124202399	8006580878	to	8006580899
2028624211	to	2028624299	2125692381	to	2125692399	8007230601	to	8007230617
2028917000	to	2028917999	2131239827	to	2131239999	8009417900	to	8009417999
2032976000	to	2032977499	2131513600	to	2131513899	8012783600	to	8012783999
2033489900	to	2033489999	2131659000	to	2131659199			

UNITED STATES POSTAL SERVICE

WASHINGTON, DC 20260

OFFICIAL BUSINESS

**PENALTY FOR PRIVATE USE TO AVOID
PAYMENT OF POSTAGE. \$300**



FIRST CLASS