



postal bulletin

Directives Control Division, Washington, DC 20260

PB 21076—April 22, 1976—16 Pages

13-Cent Benjamin Franklin Commemorative Stamp

Description. The 13-cent Benjamin Franklin commemorative stamp will be first placed on sale at Philadelphia, PA 19104 on June 1, 1976. The U.S. Postal Service and the Canada Post Office will jointly issue commemorative postage stamps with nearly identical designs in observance of the Bicentennial of the United States. The Franklin stamps will be the second U.S.-Canadian joint stamp issue.

Do Not Sell Before June 2, 1976.



Size: 1.42 x 0.79 inches.

Issued in sheets of 50.

Colors: Blue, orange, and brown.

Marginal markings: One plate number, Mail Early in the Day, and Mr. ZIP. Designer: Bernard Reilander.

Collectors. Request first-day cancellations from: Benjamin Franklin Stamp, Postmaster, Philadelphia, PA 19104 (see PSM, section 257.2). Requests must be postmarked no later than June 1, 1976. Requests for first-day servicing of the Canadian stamp should be directed to the Philatelic Service, Canada Post, Ottawa, Ontario, Canada K1A 0B5. Remittance should be 25 cents per cover when

postage is to be affixed by the Canadian Philatelic Service and 10 cents per cover when postage is affixed by the customer. Selected United States mint stamps will be available at the Philatelic Sales Division, Washington, DC 20265, beginning June 2, 1976.

Supply. All post offices under the automatic distribution system will receive an initial supply of the stamps. Before requisitioning additional stamps (item 429), consider that the stock should be depleted prior to August 1, 1976, at all post office outlets—except designated philatelic windows and postal stores.

Post offices with 950 or more revenue units requiring additional bulk quantities: immediately requisition on Form 3356 from the Bureau of Engraving and Printing.

All post offices requiring additional stamps in less than bulk quantities: requisition on separate Form 17 from designated sectional centers.

Panels. A limited number of 8½ by 11¼ inch commemorative series stamp panels will be released with the stamps. The panels (item 985) are printed on heavy art paper suitable for mounting and sell for \$2 each.

Sectional centers: requisition panels (in units of 10 or cartons of 100) on Form 17 from accountable paper depositories.

Associate offices: requisition any required quantity from designated sectional centers. Panels are available on a first-come basis from all distributing offices.—*Customer Services Dept., 4-22-76.*

Supply Items F-1706 and F-1712

Many field activities are not fully aware of the use of Items F-1706 and F-1712, due to an abbreviated description in Publication 24, *Supply Catalog*. The description in Publication 24 will be expanded as follows:

F-1706—Roller, Rubber, Fingerprinting Ink
F-1712—Moisturizer, Fingerprinting Preparation

These items may be requisitioned from the supply centers on Form 7380, *Requisition for Supplies*, during regular order cycles.—*Procurement & Supply Dept., 4-22-76.*

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Safety Reminder—Moving Large Containers

Extreme care should be used when moving large containers. When fully loaded, the height and width of the container can restrict the visibility of the employee moving it. Where narrow aisles, crowded conditions, or heavy employee traffic exist, extra caution should be exercised due to this restricted visibility.

To insure the safety of all employees and minimize the possibility of equipment damage, local manage-

ment should make certain that aisles for container movement are properly marked and used when moving containers and that mail does not extend outside the limits of the container. Employees should avoid standing and use caution when it is necessary to walk in these aisles. Local management should provide assistance, as may be needed, when moving large containers.—*Operations Group, 4-22-76.*

Bicentennial Souvenir Sheets

Description. Four Bicentennial Souvenir sheets will be first placed on sale at Philadelphia, PA 19104 on May 29, 1976. There are four denominations: 13, 18, 24, and 31 cents. Each of the souvenir sheets has five stamps as a part of the design. The stamps are perforated and may be detached and used for postage. The 13-cent denomination covers the current domestic first-class rate, while the 18-cent meets the surface letter-mail rate for the first ounce to countries other than Canada and Mexico. The 24-cent denomination prepays the domestic first-class rate for a letter over one ounce up to two ounces, and the 31-cent meets the airmail letter rate for the first half ounce to countries other than Central America, Colombia, Venezuela, the Caribbean Islands, Bahamas, Bermuda, St. Pierre, and Miquelon. The 31-cent also meets the rate for a surface letter over one ounce up to two ounces to countries other than Canada and Mexico.

DO NOT SELL BEFORE MAY 30, 1976.



The Declaration of Independence, 4 July 1776 at Philadelphia
From a Painting by John Trumbull



Washington Crossing the Delaware
From a Painting by Howard Chandler Christy



Washington Reviewing His Troops Army at Valley Forge
From a Painting by Howard Chandler Christy



The Surrender of Lord Cornwallis at Yorktown
From a Painting by Howard Chandler Christy

Size: 0.84 x 1.44 inches each stamp (each sheet 6 x 8 inches).
Designer: Vincent E. Hoffman.

Collectors. Request first-day cancellations from: Bicentennial Souvenir Sheets, Postmaster, Philadelphia, PA 19104 (see PSM, section 257.2). Orders must include self-address envelopes of a size large enough for the mounting of the 6- by 8-inch sheet. Also, customers are requested to include return address labels with their orders to expedite return of the sheets under cover. Orders must specify which sheets are desired and the cost is the face value of the stamps in each sheet. The costs are: Surrender of Cornwallis, 65 cents; Declaration of Independence, 90 cents; Washington Crossing the Delaware, \$1.20; and Valley Forge, \$1.55. A complete set sells for \$4.30. Orders must be post-

marked by May 29, 1976. Mint souvenir sheets will be available at INTERPHIL 76, philatelic centers in selected post offices and by mail from Philatelic Sales Division, P.O. Box 764, Washington, DC 20044.

Supply. The Bicentennial Souvenir sheets will be furnished without requisition to all philatelic centers and to selected philatelic windows. For information on selected sites contact regional customer services. The automatic distribution will be made in two separate but equal shipments. No provision is being made for requisitioning additional stocks of the souvenir sheets.—*Customer Services Dept.*, 4-22-76.

Reuse of Speedy Bags

Speedy bags in good condition are to be reused until no longer serviceable.

Many post offices are not following this procedure. They are using new bags in lieu of serviceable ones and accumulating good bags, which are later sent to the mail bag depositories. This continued practice is creating a stockpile problem at major offices and at the mail bag depositories.

Speedy bags are to be reused and kept flowing in the mail stream until they are no longer usable.—*Logistics Dept.*, 4-22-76.

International Inaugural Service

On or after May 21, 1976, KLM Royal Dutch Airlines will celebrate its 30th Anniversary of scheduled air service between Amsterdam, Netherlands, and New York. Official cachet and philatelic treatment are authorized as outlined in section 257.33, *POSTAL SERVICE MANUAL*. To send covers by this service, prepare them in the usual manner addressed for delivery in the Netherlands, United States, and Canada, affixing postage at 31 cents per half ounce. **Aerogrammes and Postal Cards will not be accepted.** The covers should reach the office applying the cachet no later than three days prior to the scheduled date of the flight and should be enclosed in another envelope addressed as follows:

<p><i>Cachets to be applied by:</i> Kennedy International Airport Mail Facility----</p> <p>New York City Post Office-----</p> <p>United Nations Post Office-----</p>	<p><i>Send covers to:</i></p> <p>Philatelic Mail Clerk Airport Mail Facility Building 179 Kennedy International Airport Jamaica, NY 11430</p> <p>Postmaster General Post Office New York, NY 10001</p> <p>Superintendent United Nations Post Office Room 1-B-28 United Nations Headquarters New York, NY 10017</p>
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Covers sent through the United Nations Post Office should be addressed as outlined above except that U.N. (not United States) postage must be affixed. Covers already postmarked, those not properly prepared, and those posted in the usual manner will not receive cachets.—*Logistics Dept.*, 4-22-76.

Uniform Allowance Program

A number of questions have been received relative to the Contract Uniform Program and the Work Clothes Program. The questions and answers are as follows:

1. *Which employees are eligible for the Contract Uniform Program?*

A. The U.S. Postal Service has authorized uniforms for mail-handlers, maintenance-custodial, and vehicle-maintenance employees of offices with over 189 revenue units who are in public view 4 hours a day for 5 days a week. See section 422.312 of the POSTAL SERVICE MANUAL for further instructions.

2. *What allowances are furnished employees in the Contract Uniform Program?*

A. Vehicle maintenance employees receive \$75 per anniversary year. Maintenance-custodial and mail-handlers receive \$60 per anniversary year.

3. *What uniform items are authorized under the Contract Uniform Program?*

A. The following items are authorized:

- dark blue trousers
- light blue shirts either long or short sleeve
- jacket
- cap (winter fur)

4. *Are all of the authorized items under the Contract Uniform Program available at the present time?*

A. No. Vendors have the trousers and shirts for sale at the present time. Specifications for the jacket have just been completed and it is hoped vendors will have them for sale in the near future. Employees may purchase the winter cap now available to letter carriers. No summer cap is available.

5. *Can an employee who is eligible for the allowance under the Contract Uniform Program purchase any combination of items with his allowance?*

A. Yes. The employee may purchase any combination of approved items listed in question 3 above.

6. *Are emblems and craft designation now approved items under the Contract Uniform Program and Work Clothes Program?*

A. No. In order to keep the price of the uniforms down, it was decided by the Joint Labor-Management Uniform Control Committee to eliminate them.

7. *What vendors are presently authorized to sell the contract uniform items and work clothes items?*

A. Any vendor licensed under the uniform program is allowed to sell these items. Since this program is new to the vendors it is possible that many of them do not have a supply of these items. Hopefully, the number of vendors selling these items will increase in the near future.

8. *Does the employee have to turn in a paid receipt to his postmaster in order to get paid?*

A. No. Since this is a private transaction between the employee and the vendor, the Joint Labor-Management Uniform Committee allows the employees to buy on credit provided the employee can meet the vendors qualifications for credit; otherwise, the employee must pay cash.

9. *Which employees are eligible for work clothes?*

A. The employees eligible are those working full time in the assignments listed under section 422.313 of the POSTAL SERVICE MANUAL, as well as those added by POSTAL BULLETIN notices since May 15, 1975.

10. *Are employees eligible for both the Contract Uniform Program and the work clothes?*

A. No.

11. *What allowance is furnished employees eligible for the work clothes?*

A. Thirty dollars per anniversary year is furnished.

12. *What uniform items are authorized under the Work Clothes Program?*

A. Those authorized are as follows:

Male

- dark blue trousers
- light blue shirts either long or short sleeve

Female

- dark blue trousers with elastic waist band
- overblouse, light blue
- dark blue trousers with a conventional waist band
- blouse, light blue

Note: Women may choose to wear either set; however, they cannot mix them.

13. *Do all of the items under the Contract Uniform Program and the Work Clothes Program have to be certified?*

ADPC Relocation

The St. Louis Automatic Data Processing Center has relocated from 330 Mansion House to the St. Louis Post Office Annex. The move took place during April 14, 15, and 16, 1976, and full ADPC operations were begun April 17, 1976. All mail should be addressed to the new location as follows:

U.S. Postal Service
Automatic Data Processing Center
Main Post Office
P.O. Box 14498
St. Louis, MO 63178.

—Management Information Systems
Dept., 4-22-76.

A. Yes. Each of the items must have a label inserted by the manufacturer indicating that each was made in accordance with Postal Service specifications.

14. *When the postmaster completes the Form 1498, Uniform Allowance Payment Record, for a purchase under the contract uniform program, does he insert the vendor number in the space provided for vendor number?*

A. No. When the postmaster or his designee completes Form 1498, he should use the number 91976 in the space provided for the vendor number. This will automatically cause the payment to be made to the employee rather than the vendor.

15. *When the postmaster completes the Form 1498 for a purchase under the Work Clothes Program, does he insert the vendor number in the space provided for vendor number?*

A. No. When the postmaster or his designee completes the Form 1498, he should use the number 81886 in the space provided for the vendor number. This will automatically cause the payment to be made to the employee rather than the vendor.

16. *Under the Contract Uniform Program and the Work Clothes Program, who is responsible for payment to the vendor?*

A. The transaction is considered to be a private transaction between the employee and the vendor. As a result the employee is responsible for any and all sums due the vendor. The employee will be reimbursed by the St. Louis Postal Data Center for any amount expended up to the amount of his allowance.—Employee & Labor Relations Group, 4-22-76.

All Offices With City Motorized, Rural or Contract Delivery Routes

MAILBOX IMPROVEMENT WEEK

The Postal Service designates a week during May each year when customers on rural, city motorized, and contract delivery routes are encouraged to examine and improve, where necessary, the appearance of their mailboxes. The week of May 17-22 has been selected this year. The purpose of Mailbox Improvement Week is to call attention to the need for providing mail receptacles which are designed to protect the mail from the weather and are neat in appearance, conveniently located, and safe to use. Neat, attractive mailboxes will make a significant contribution to the appearance of the countryside and the streets in suburban areas.

Mailboxes that meet the above four important requirements contribute to a more efficient delivery operation, and the result is an improved service to the entire route. There are two approved styles of boxes: (1) Traditional design in three standard sizes (see exhibit A), and (2) contemporary design (see exhibit B).

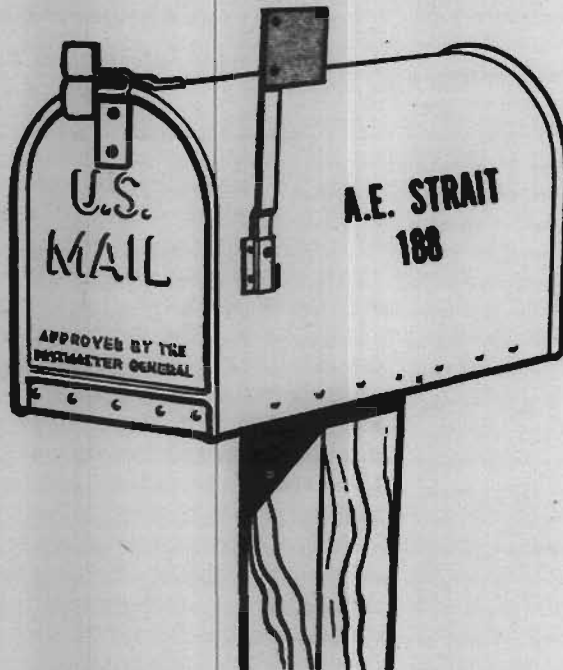


Exhibit A

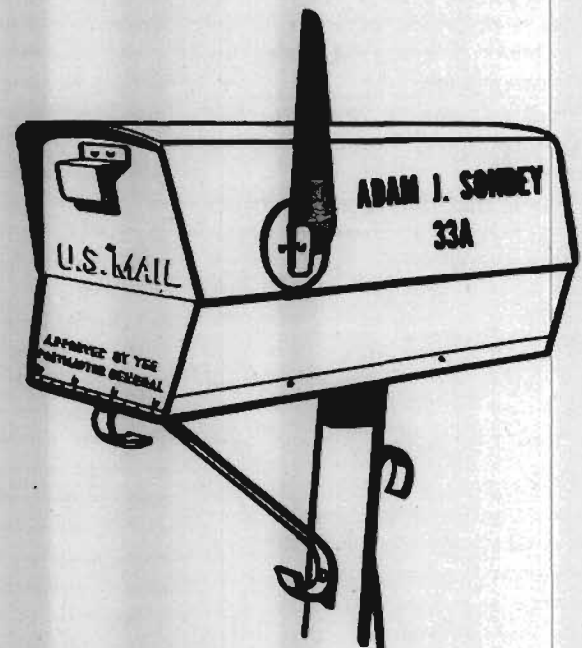


Exhibit B

Rural Routes

Mailboxes of the approved traditional or contemporary design are required whenever a mailbox is newly installed or an unsuitable receptacle is replaced. A list of approved manufacturers of traditional rural or suburban-type boxes appears in section 156.515, *POSTAL SERVICE MANUAL*.

Where box numbers are assigned, the box number must be shown on the side of the box visible to the carrier as he approaches, or on the door where boxes are grouped. Customers should be encouraged to group boxes wherever this is practicable, especially at or near crossroads, at service turnouts, or at other places where a considerable number of boxes are located (see exhibit C).

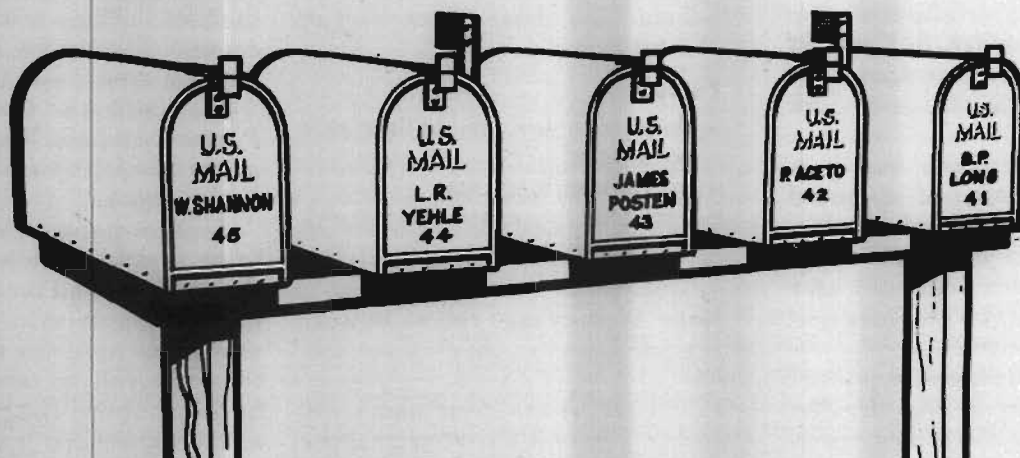


Exhibit C

In areas where snow removal is a problem, the use of a semiarch or extended arm type of support is suggested (see exhibit D). This allows snowplows to sweep near or under boxes without damage to supports and results in providing easy access to the boxes by carriers and customers.

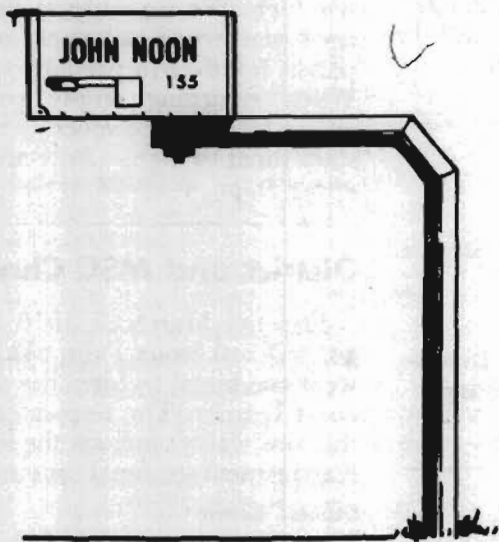


Exhibit D

Where the use of street names and house numbers has been authorized, the house number will be shown on the box. If the box is located on a street other than the one on which the customer resides, the street name and house number must be inscribed on the box. In all instances, the placing of the owner's name on the box is optional. Height of boxes depends on the type of vehicle used by the carrier, but requests to change the height or position of boxes should be kept to an absolute minimum.

City Motorized Routes

On city motorized routes with curblin delivery, it is recommended that the box be either the approved traditional rural type box or an approved suburban box of contemporary design. Boxes designed primarily for use by customers receiving door delivery are difficult to serve efficiently from a vehicle and their use is not encouraged (see exhibit E). However, any box that affords protection to the mail and allows safe, convenient delivery from the carrier's vehicle is acceptable.

Boxes should be installed with the bottom of the box between 3½ and 4 feet from the roadway. Where boxes are not located directly in front of the customer's residence, the house number must be shown on the box. Attractive protective housings may be used where the boxes are grouped (see exhibit F).

Contract Delivery Routes

Where a mailbox is newly installed or an unsuitable receptacle is replaced on contract delivery routes, an approved box of either the traditional rural type or contemporary design must be installed.

General Requirements

Mailboxes on both rural and contract routes must be located on the right-hand side of the road in the direction traveled by the carrier wherever it would be dangerous to serve the boxes on the left or where this would be a violation of State or local traffic laws or regulations. Supports for mailboxes should be of adequate strength

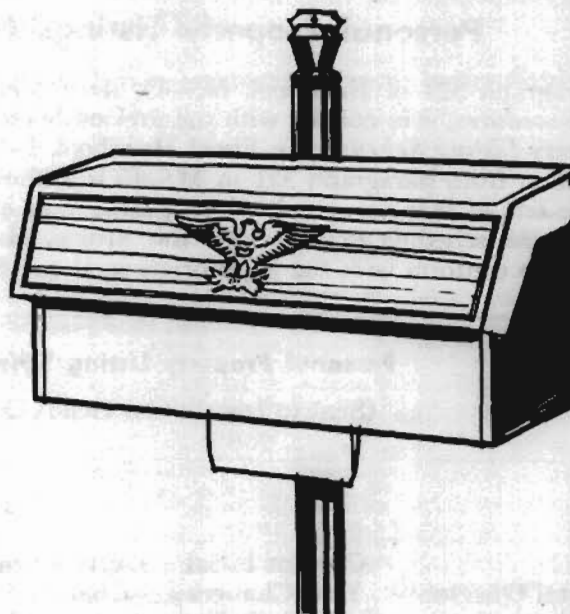


Exhibit E

and size to properly support the box. Reports have been received that some mailbox supports are so massive that they are damaging vehicles and causing serious injuries to people who accidentally strike them. The use of heavy metal posts, concrete posts, and miscellaneous items of farm equipment, such as milk cans filled with concrete, should be avoided. The ideal support is an assembly which, if struck, will bend or fall away from the striking vehicle instead of severely damaging the vehicle and injuring its occupants. Boxes and supports should be kept painted and free from rust. Review POSTAL SERVICE MANUAL, sections 156.531, 156.54, 157.32c, and 157.4.

Publicity

Postmasters are expected to have these guidelines and suggestions given maximum local publicity. Rural, motorized city, and contract route carriers should cooperate and later report the results to the postmaster.

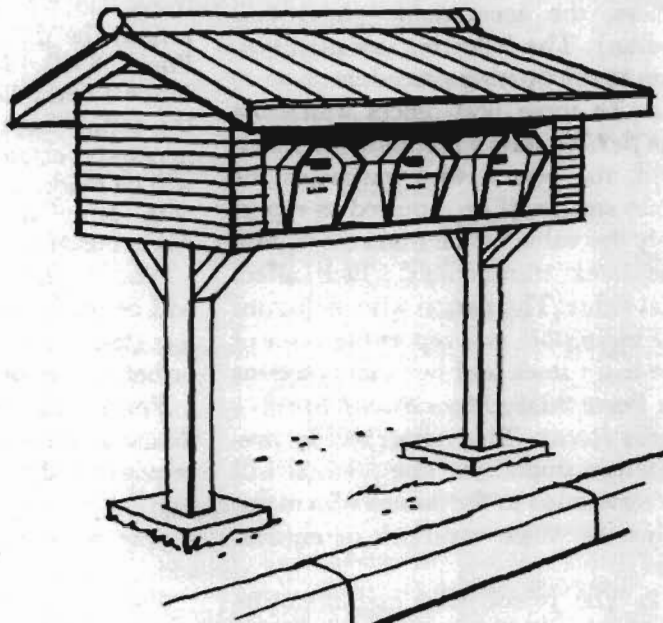


Exhibit F

—Delivery Services Department, 4-22-76.

Personal Property Listings for AMO's

Paragraph 321 of Handbook MS-45, *Area Maintenance Office Operating Procedures*, is in conflict with the previously issued exhibit 3-4, *Personal Property Listing Schedule*, in Fiscal Handbook F-26, *Property Accounting*. Deviation from paragraph 321 in MS-45 is authorized. Disregard the part of line one of that paragraph which states: "(as of the close of A/P 10)". Follow the schedule printed with this article. Handbook MS-45 will be revised to conform with the appropriate sections of Handbook F-26.

Personal Property Listing Schedule (Sent to Installation Heads Only)

Postal Quarter	1 Current Fiscal Year Changes CAG D-K	2 Current Quarter Changes CAG A-C, M-Z	3 Updated Inven- tory Listing
First quarter	Region 2	All regions	Region 2.
Second quarter	Regions 1, 5	do	Regions 1, 5, 6, 7, 8.
Third quarter	Region 4	do	Region 4.
Fourth quarter	Region 3	do	Region 3.

—Real Estate & Buildings Dept., 4-22-76.

Modification To Stamp Stock Records and Procedures

The current procedure in post offices places the requirement for controlling and reporting the postmaster's total office accountability for stamp inventories on the person who maintains the main stock (in large offices, the accountable paper custodian). The following is a modification to the existing procedure:

1. In those post offices which use the *flexible stamp accountability* concept, the person who maintains the main stock will be required to report only the value of the main stock, and the stock transactions which affect that value. The person who maintains the main stock will report the value of the main stock and stock transactions on Form 3958, *Main Stamp Stock—Daily Recap*. This report will be prepared in duplicate. The original will be forwarded to the person who maintains the office cashbook or equivalent.

2. The person who maintains the cashbook will be required to maintain the total office stamp accountability. The total office stamp accountability

will be recapped by summarizing the stock transactions of reporting units or employees from the consolidated Form 1412-A, *Daily Financial Report*, and the main stock transactions from Form 3958. After verifying those transactions to supporting documentation, the data will be recorded on Form 3959, *Daily Recap—Stamp Stock Transactions*. After completing the computations on Form 3959, the necessary entries into the cashbook will be made. Form 3959 will be filed with other documentation for the day's business.

The implementation of this change will be made in offices using the flexible stamp accountability concept, on or before the close of A/P 13, FY 76.

Forms 3958 and 3959 are available at the supply centers, and should be requisitioned on Form 7380, *Requisition for Supplies*, from the supporting supply center during the regular requisition cycle.

Fiscal Handbook F-1, *Financial and Cost Controls*, will be updated to reflect this modification.—Finance Dept., 4-22-76.

Return of Empty USPS Pallets

When USPS pallets are returned empty in less than trailer-load lots, stack the empty pallets no more than five high. We are experiencing damaged mail when tall stacks of empty pallets fall over in partially full vans. When returning empty pallets in trailer-load lots, however, continue to stack them 14 high.—*Bulk Mail Processing Dept.*, 4-22-76.

District and MSC Changes

Effective March 27, 1976, the Fargo, ND and Sioux Falls, SD Districts were combined to form the new Dakotas District. The responsibilities of this new district include the following management sectional centers:

Dakotas District	
Fargo, ND	565, 580-581, 584
Grand Forks	567, 582
Sioux Falls, SD	570-574
Rapid City, SD	575-577
Minot, ND	583, 587-588
Bismarck, ND	585-586

Also on March 27, 1976, the San Diego District was combined with the Los Angeles District to form the new Southern California District. The management sectional centers reporting to the Southern California District are as follows:

Southern California District	
Los Angeles, CA	900
Inglewood, CA	902-905
Long Beach, CA	906-908
Pasadena, CA	910-912
Van Nuys, CA	913-916
Alhambra, CA	917-918
San Diego, CA	920-921
Santa Ana, CA	926-928

With the above changes, there are now 61 districts. The total number of management sectional centers and independent facilities reporting to the districts remain unchanged.

POSTAL BULLETIN 21020, 2-12-76, incorrectly listed the ZIP Code areas of responsibility for the Saginaw, MI and Grand Rapids, MI Management Sectional Centers in the Detroit District. Please note the following corrections:

Saginaw, MI	486-487, 497
Grand Rapids, MI	493-496

For your convenience, the complete revised listing of the districts, management sectional centers, and their assigned three-digit ZIP Code areas are shown on pages 7 and 8 of this BULLETIN.—Operations Group, 4-22-76.

MANAGEMENT SECTIONAL CENTERS

This list includes independent facilities (marked *)—which are not MSC's—reporting directly to the districts.

Total Districts: 61. Total MSC's: 314.

<p>NORTHEAST REGION</p> <p>Boston, MA District</p> <p>Boston, MA 017, 020-022 Lowell, MA 018 Lynn, MA 019 Brockton, MA 023-024 Suzzerds Bay, MA 025-026 Providence, RI 027-029</p> <p>Caribbean District</p> <p>San Juan, PR 006-009</p> <p>Hartford, CT District</p> <p>Hartford, CT 060-061 New London, CT 062-063 New Haven, CT 064-066 Waterbury, CT 067 Stamford, CT 068-069</p> <p>Long Island District</p> <p>Flushing, NY 110-111, 113-114, 116 Hicksville, NY 115, 117-118 Riverhead, NY 119 Kennedy AMF*</p> <p>New York City District</p> <p>New York, NY 100, 104, 090-098 Brooklyn, NY 103, 112</p> <p>Northern Jersey District</p> <p>Newark, NJ 070-073, 079 Paterson, NJ 074-075, 078 Hackensack, NJ 076 Red Bank, NJ 077 New Brunswick, NJ 088-089</p> <p>Portland, ME District</p> <p>Portland, ME 040-041, 045, 048 Auburn, ME 042-043, 049 Bangor, ME 044, 046-047</p> <p>Springfield, MA District</p> <p>Springfield, MA 010-011, 013 Pittsfield, MA 012 Worcester, MA 014-016</p> <p>Westchester, NY District</p> <p>Westchester, NY 105-109 Albany, NY 120-123 Poughkeepsie, NY 124-127 Glens Falls, NY 128-129</p> <p>White River Junction, VT District</p> <p>Manchester, NH 030-034 Portsmouth, NH 035, 038-039 White River Jct., VT 036-037, 050-051, 053, 058-059 Burlington, VT 052, 054, 056-057</p> <p>EASTERN REGION</p> <p>Allegheny District</p> <p>Pittsburgh, PA 150-153, 260 Greensburg, PA 154, 156-157 Johnstown, PA 155, 159, 166 Du Bois, PA 158, 167-168 New Castle, PA 160-162 Erie, PA 163-165</p> <p>Delaware Valley District</p> <p>Reading, PA 179, 195-196 Lehigh Valley, PA 180-181, 183 Southeastern, PA 189, 193-194 Philadelphia, PA 190-191</p> <p>Empire District</p> <p>Syracuse, NY 130-132, 136 Utica, NY 133-135 Binghamton, NY 137-139, 148-149 Buffalo, NY 140-143, 147 Rochester, NY 144-145</p> <p>Maryland-DC District</p> <p>Washington, DC* 200, 202-205 Prince Georges, MD 206-209 Baltimore, MD 210-212, 214, 219 Cumberland, MD 215, 267 Salisbury, MD 216, 218 Frederick, MD 217 Northern Virginia, VA 220-223 Martinsburg, WV 226, 254</p> <p>Mountaineer District</p> <p>Bluefield, WV 246-249 Charleston, WV 250-253, 258-259, 266 Huntington, WV 255-257, 261 Clarksburg, WV 262-265, 268</p>	<p>South Jersey District</p> <p>South Jersey, NJ 080-081, 083 Atlantic City, NJ 082, 084 Trenton, NJ 085-087 Wilmington, DE 197-199</p> <p>Susquehanna District</p> <p>Wilkes-Barre, PA 169, 177, 182 186-187 170-172, 178 Lancaster, PA 173-176 Scranton, PA 184-185, 188</p> <p>Virginia District</p> <p>Richmond, VA 224-225, 230-232 Charlottesville, VA 227-229 Norfolk, VA 233-237 Petersburg, VA 238-239 Roanoke, VA 240-241 Bristol, VA 242-243 Lynchburg, VA 244-245</p> <p>SOUTHERN REGION</p> <p>Atlanta, GA District</p> <p>Athens, GA 289, 305-206 Atlanta, GA 300-303 Birmingham, AL 350-352 Tuscaloosa, AL 354, 367 Decatur, AL 355-356 Huntsville, AL 357-359 Montgomery, AL 360-361 Opelika, AL 362, 368 Dothan, AL 363-364</p> <p>Charlotte, NC District</p> <p>Greensboro, NC 270-274 Raleigh, NC 275-277, 285 Rocky Mount, NC 278-279 Charlotte, NC 280-282, 286, 297 Fayetteville, NC 283-284 Asheville, NC 287-288</p> <p>Columbia, SC District</p> <p>Columbia, SC 290-292 Greenville, SC 293, 296 Charleston, SC 294 Florence, SC 295 Augusta, GA 298, 304, 308-309 Savannah, GA 299, 313-315 Macon, GA 310, 312, 318-319 Albany, GA 316-317</p> <p>Dallas, TX District</p> <p>Shreveport, LA 710-712, 718, 755 Dallas, TX 750-752, 754 Tyler, TX 756-758 Fort Worth, TX 760-764 Waco, TX 766-767</p> <p>Florida District</p> <p>Jacksonville, FL 320, 322, 326 Tallahassee, FL 323-324 Orlando, FL 327-329 Miami, FL 330-331, 333 West Palm Beach, FL 334, 339 Tampa, FL 335-338</p> <p>Houston, TX District</p> <p>Beaumont, TX 759, 776-777 Houston, TX 770-775 Bryan, TX 778</p> <p>Jackson, MS District</p> <p>Pensacola, FL 325 Mobile, AL 365-366 Meridian, MS 369, 393-394, 397 Greenville, MS 387, 389 Jackson, MS 390-392, 396 Gulfport, MS 395</p> <p>Mid-South District</p> <p>Memphis, TN 380-381, 386, 723 Tupelo, MS 388 Pine Bluff, AR 716-717 Hot Springs, AR 719, 728 Little Rock, AR 720-722 Jonesboro, AR 724 Harrison, AR 725-726 Fort Smith, AR 727, 729, 749</p> <p>Nashville, TN District</p> <p>Chattanooga, TN 307, 373-374 Nashville, TN 370-372, 384-385 Johnson City, TN 376 Knoxville, TN 377-379 Jackson, TN 382-383</p>	<p>New Orleans, LA District</p> <p>New Orleans, LA 700-701, 703-704 Lafayette, LA 705-706 Baton Rouge, LA 707-708 Alexandria, LA 713-714</p> <p>Oklahoma City, OK District</p> <p>Amarillo, TX 679, 739, 790-791 Oklahoma City, OK 730-731, 737, 748 Lawton, OK 734-736, 738 Tulsa, OK 740-741, 743, 746 Muskogee, OK 744-745, 747 Lubbock, TX 792-794</p> <p>San Antonio, TX District</p> <p>Austin, TX 765, 786-787, 789 Abilene, TX 768, 795-796 Midland, TX 769, 797 Corpus Christi, TX 779, 783-785 San Antonio, TX 780-782, 788</p> <p>CENTRAL REGION</p> <p>Chicago, IL District</p> <p>Gary, IN 463-464 North Suburban, IL 600-603 South Suburban, IL 604-605 Chicago, IL* 606 O'Hare AMF*</p> <p>Cincinnati, OH District</p> <p>Cincinnati, OH 410, 450-452, 470</p> <p>Cleveland, OH District</p> <p>Staubenville, OH 439 Cleveland, OH 440-441 Akron, OH 442-443 Youngstown, OH 444-445 Canton, OH 446-447</p> <p>Columbus, OH District</p> <p>Columbus, OH 430-432 Mansfield, OH 433, 448-449 Toledo, OH 434-436 Zanesville, OH 437-438, 457 Dayton, OH 453-455 Chillicothe, OH 456 Lima, OH 458</p> <p>Dakotas District</p> <p>Fargo, ND 565, 580-581, 584 Grand Forks, ND 567, 582 Sioux Falls, SD 570-574 Rapid City, SD 575-577 Minot, ND 583, 587-588 Bismarck, ND 585-586</p> <p>Des Moines, IA District</p> <p>Des Moines, IA 500-503, 508, 514 Mason City, IA 504 Fort Dodge, IA 505 Waterloo, IA 506-507 Sioux City, IA 510-513 Dubuque, IA 520-521 Cedar Rapids, IA 522, 524 Ottumwa, IA 525-526</p> <p>Detroit, MI District</p> <p>Royal Oak, MI 480 Detroit, MI 481-482 Flint, MI 484-485 Saginaw, MI 486-487, 497 Lansing, MI 488-489 Kalamazoo, MI 490-491 Jackson, MI 492 Grand Rapids, MI 493-496</p> <p>Indianapolis, IN District</p> <p>Indianapolis, IN 460-462, 472 South Bend, IN 465-466 Fort Wayne, IN 467-468 Kokomo, IN 469 Muncie, IN 473 Terre Haute, IN 474-475, 478 Lafayette, IN 479</p> <p>Kansas City, MO District</p> <p>Kansas City, MO 640-641, 660-662</p> <p>Louisville, KY District</p> <p>Louisville, KY 400-402, 471 Lexington, KY 403-406, 413-414 Corbin, KY 407-409, 425-426 Ashland, KY 411-412 Hazard, KY 415-418 Evansville, KY 420, 423-424, 476-477 Bowling Green, KY 421, 422, 427</p>	<p>Milwaukee, WI District</p> <p>Green Bay, WI 498-499, 541-543 Milwaukee, WI 530-532, 534 Madison, WI 535, 537-539 Wausau, WI 544-545 Oshkosh, WI 549</p> <p>Minneapolis, MN District</p> <p>St Paul, MN 540, 550-551 La Crosse, WI 546 Eau Claire, WI 547-548 Minneapolis, MN 553-554 Duluth, MN 556-558 Rochester, MN 559 Mankato, MN 560 Windom, MN 561 Willmar, MN 562 St Cloud, MN 563 Brainerd, MN 564 Bemidji, MN 566</p> <p>Omaha, NE District</p> <p>Omaha, NE 515-516, 680-681 Lincoln, NE 683-685 Norfolk, NE 686-687 Grand Island, NE 688-689 North Platte, NE 690-693</p> <p>Saint Louis, MO District</p> <p>East St Louis, IL 620, 622 Carbondale, IL 628-629 St Louis, MO 630-631, 633 Kirksville, MO 634-635 Flat River, MO 636-637 Poplar Bluff, MO 638-639 Springfield, MO 648, 656-658 Columbia, MO 650-652 Rolla, MO 654-655</p> <p>Springfield, IL District</p> <p>Rock Island, IL 527-528, 612 Kankakee, IL 609, 617 Rockford, IL 610-611, 613 Peoria, IL 614-616 Champaign, IL 618-619 Quincy, IL 623 Springfield, IL 624-627</p> <p>Wichita, KS District</p> <p>Saint Joseph, MO 644-646 Sedalia, MO 647, 653 Topeka, KS 664-666, 668 Independence, KS 667, 673 Salina, KS 669, 674 Wichita, KS 670-672, 675 Hays, KS 676-678</p> <p>WESTERN REGION</p> <p>Alaska District</p> <p>Anchorage, AK 995-996 Fairbanks, AK 997 Juneau, AK 998-999</p> <p>Albuquerque, NM District</p> <p>El Paso, TX 798-799 Farmington, NM 865, 873-874 Albuquerque, NM 870-871, 875, 878 Las Vegas, NM 877, 884 Las Cruces, NM 879-880 Roswell, NM 881-883</p> <p>Billings, MT District</p> <p>Billings, MT 590-591, 593 Great Falls, MT 592, 594-596 Missoula, MT 597-599</p> <p>Cheyenne, WY District</p> <p>Cheyenne, WY 820, 822-823, 829-831 Sheridan, WY 821, 824, 827-828 Casper, WY 825-826</p> <p>Colorado Springs, CO District</p> <p>Golden, CO 804-805 Brighton, CO 806-807 Colorado Springs, CO 808-809 Pueblo, CO 810-811, 812-813 Grand Junction, CO 814-816</p> <p>Denver, CO District</p> <p>Denver, CO 800-803</p> <p>Honolulu, HI District</p> <p>Honolulu, HI 967-969</p> <p>Phoenix, AZ District</p> <p>Phoenix, AZ 850, 852-853 Tucson, AZ 855-857 Flagstaff, AZ 859-860, 863-864</p>
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MANAGEMENT SECTIONAL CENTERS—Continued

Portland, OR District Portland, OR 970-972, 986 Salem, OR 973, 977 Eugene, OR 974 Medford, OR 975-976 Pendleton, OR 978	Salt Lake City, UT District Pocatello, ID 832, 834 Boise, ID 833, 836-837, 979 Salt Lake City, UT 840-844, 893, 898 Provo, UT 845-847	Santa Barbara District Las Vegas, NV Palm Springs, CA San Bernardino, CA Santa Barbara, CA Bakersfield, CA Mojave, CA Fresno, CA	Tacoma, WA Wenatchee, WA 890-891 Yakima, WA 922 Pasco, WA 923-925 Southern California District Los Angeles, CA 930-931, 934 Inglewood, CA 932-933 Pasadena, CA 935 Long Beach, CA 936-937 Van Nuys, CA Alhambra, CA San Diego, CA Santa Ana, CA	983-985 988 989 993 900 902-905 906-908 910-912 913-916 917-918 920-921 926-928
Sacramento, CA District Reno, NV 894-895, 897, 961 San Jose, CA 939, 950-951 Stockton, CA 952-953 Sacramento, CA 956-958 Marysville, CA 959 Redding, CA 960	San Francisco, CA District San Francisco, CA 940-941, 943-944, 962-966 Oakland, CA 945-948 San Rafael, CA 949 Santa Rosa, CA 954 Eureka, CA 955	Seattle, WA District Lewiston, ID 835, 994 Spokane, WA 838, 990-992 Seattle, WA 980-982, 987		

—Operation Group, 4-22-76.

POSTAL FISCAL YEAR CALENDAR

Effective with Fiscal Year 1977, the U.S. Government fiscal year is changed to begin October 1 and end September 30 pursuant to the Congressional Budget and Impoundment Control Act of 1974. A 3-month transition quarter is also established to bridge the period from July 1, 1976, through September 30, 1976.

In order to provide information

for comparative purposes, the Postal Fiscal Year is also being realigned to facilitate the conversion to the new Government fiscal year. The Postal Fiscal Year will continue to comprise 13 accounting periods of 28 days each. The transition quarter for the Postal Service will include 4 accounting periods consisting of 28 days each, beginning June 19, 1976,

and ending October 8, 1976. Postal Fiscal Year 1977 will begin on October 9, 1976, and end October 7, 1977.

The following schedule reflects the official dates of the accounting periods within the transition quarter and Postal Fiscal Years 1977 and 1978.

		Postal Transition Quarter			
T.Q.	A/P	6/19/76-10/ 8/76		PTQ - 6/19/76-10/ 8/76	
	16	6/19	7/16	PFY 1977-10/ 9/78-10/ 7/77	
	17	7/17	8/13	PFY 1978-10/ 8/77-10/ 6/78	
	18	8/14	9/10		
	19	9/11	10/ 8/76		
P.Q.	A/P	PFY 1977 10/ 9/76-10/ 7/77		PFY 1978 10/ 8/77-10/ 6/78	
	1	10/ 9/76-11/ 5		10/ 8/77-11/ 4	
	2	11/ 6 -12/ 3		11/ 5 -12/ 2	
I.	3	12/ 4 -12/31		12/ 3 -12/30	
	4	1/ 1/77- 1/28		12/31 - 1/27/78	
	5	1/29 - 2/25		1/28/78- 2/24	
II.	6	2/26 - 3/25		2/25 - 3/24	
	7	3/26 - 4/22		3/25 - 4/21	
	8	4/23 - 5/20		4/22 - 5/19	
III.	9	5/21 - 6/17		5/20 - 6/16	
	10	6/18 - 7/15		6/17 - 7/14	
	11	7/16 - 8/12		7/15 - 8/11	
IV.	12	8/13 - 9/ 9		8/12 - 9/ 8	
	13	9/10 -10/ 7/77		9/ 9 -10/ 6/78	

—Finance Dept., 4-22-76.

POST OFFICE CHANGES NO. 24

(Supplemental to 1975-76 Directory of Post Offices, Publication 26)

Abbreviations: B=Branch, C=City Delivery, Conv.=Converted, CPO=Community Post Office, Disc.=Discontinued, DPO=Directory of Post Offices, Estab.=Established, F=Finance, IC=Independent City, MOU=Money Order Unit, MPO=Main Post Office, MR=Mailing Restrictions (from Part 126 FPM) apply, NP=Nonpersonal, NZCD=National ZIP Code Directory, RB=Rural Branch, Resc.=Rescinded, RS=Rural Station, S=Station, x=Classified. (Contract stations and branches do not have the symbol "x" following the symbol for type of installation.) (See PB 21044, 6-28-75.)

State	Name of post office	County/parish	Name of station, branch, or unit	Type S/B	ZIP Code	Change action	Effective date	Explanation of change
AR	Mineral Springs	Howard	Tollette	CPO	71851	Add	3-1-75	CPO estab.
CA	Bakersfield	Kern	Kern City	RB	93309	Delete	4-1-76	RB disc.
CA	do	do	Stockdale	S	93309	Add	3-15-76	S estab.
CA	San Diego	San Diego	Rancho Bernardo	Sx	92108	Delete	2-18-76	Amend PB 21073 to correct ZIP Code.
CA	do	do	do	Sx	92128	Add	2-18-76	
CA	San Francisco	San Francisco	APO 96525	B	96525	Delete	3-15-76	B disc.
CA	Santa Rosa	Sonoma	Luther Burbank	Sx	95402	Add	11-1-75	Sx estab.
IL	Aurora	Kane	Fox Valley East	Sx	60505	Add	4-5-76	Sx estab.
IL	New Minden	Washington			62804	Delete	6-4-76	PO disc.
IL	(Mail to Nashville)	do			62263		6-5-76	
KY	Elliston	Grant			41028	Delete	6-4-76	PO disc.
KY	(Mail to Dry Ridge)	do			41085		6-5-76	
KY	Ghent	Carroll			41045	Delete	6-4-76	PO disc.
KY	Carrollton	do	Ghent	CPO	41045	Add	6-5-76	PO conv. to CPO.
KY	Mentor	Campbell			41060	Delete	6-4-76	PO disc.
KY	(Mail to California)	do			41007		6-5-76	
KY	Smithtown	McCreary			42846	Delete	6-2-76	PO disc.
KY	(Mail to Stearns)	do			42847		6-2-76	
LA	Sulphur	Calcasieu	Maplewood	B	70668	Delete	4-1-76	B disc.
LA	Ruston	Lincoln	Vienna	RB	71270	Delete	4-1-76	RB disc.
MD	LeGore	Frederick			21761	Delete	6-18-76	PO disc.
MD	(Mail to Kaymar)	Carroll			21767		6-19-76	
MI	National Mine	Marquette			49865	Delete	6-18-76	PO conv. to CPO.
MI	Ishpeming	do	National Mine	CPO	49865	Add	6-19-76	
MS	Carpenter	Copiah			39050	Delete	3-12-76	PO conv. to CPO.
MS	Hermanville	Claiborne	Carpenter	CPO	39050	Add	3-13-76	
MO	Iron Mountain	Saint Francois			63649	Delete	6-18-76	PO conv. to CPO.
MO	Flat River	do	Iron Mountain	CPO	63649	Add	6-19-76	
MT	Potomac	Missoula			59662	Delete	3-13-76	PO disc.
MT	(Mail to Bonner)	do			59623		3-14-76	
MM	Ojo Feliz	Mora			87735	Delete	6-4-76	PO conv. to CPO.
NM	Wagon Mound	do	Ojo Feliz	CPO	87735	Add	6-5-76	
NY	New York	New York	APO 09129	B	09129	Add	11-1-75	Amend PB 21068 to MR; B-C.
NY	do	do	APO 09609	B	09609	Add	5-15-76	B estab. MR: B-C-D.
NY	do	do	APO 09897	B	09897	Add	3-19-76	Change MT from I-L to I.
NY	do	do	APO 09542	B	09542	Add	4-30-76	B estab. MR: A-B-C and E.
NC	Winston-Salem	Forsythe	Hanes	S	27103	Delete	3-31-76	S disc.
OH	Toledo	Lucas	Madison Avenue	Sx	43634	Delete	4-23-76	Sx disc.
PA	Washington Crossing	Bucks	Washington Crossing State Park	CPO	18977	Add	3-20-76	CPO estab.
PR	San Juan	San Juan	Sixty Fifth Infantry	S	00929	Add	10-25-75	Amend PB 21072 to correct country location.
PR	do	do	Minillas Center	Sx	00940	Add	4-28-75	Amend PB 21070 to correct spelling of Sx.
SD	Harrington	Bennett			57535	Delete	6-4-76	PO disc.
SD	(Mail to Martin)	do			57551		6-5-76	
TN	Cades	Gilson			38219	Delete	6-4-76	PO disc.
TN	(Mail to Milan)	do			38258		6-5-76	
TX	Garland	Dallas	Sachse	RB	75040	Delete	4-1-76	RB disc.
TX	Rockwall	Rockwall	Heath	CPO	75087	Add	4-1-76	CPO estab.
WV	Rhodell	Raleigh	Beasco	RB	25815	Delete	3-26-76	RB disc.
WI	Ironton	Sauk			53988	Delete	6-4-76	PO disc.
WI	(Mail to La Valle)	do			53941		6-5-76	
WI	Soblecki	Oconto			54171	Delete	6-19-76	PO conv. to CPO.
WI	Krakow	Shawano	Soblecki	CPO	54171	Add	6-20-76	
WI	Stiles	Oconto			54172	Delete	6-4-76	PO conv. to CPO.
WI	Lena	do	Stiles	CPO	54172	Add	6-5-76	

1 Sx located in Du Page County.
 2 CPO located in Copiah County.
 3 CPO located in Oconto County.

—Customer Services Dept., 4-22-76.

RECKLESS DRIVING NEVER DETERMINES WHO'S RIGHT . . . ONLY WHO'S LEFT

CHANGE IN CONVERSION RATE FOR MONEY ORDERS DRAWN PAYABLE IN CANADA

Effective immediately, the rate for money orders issued for payment in Canada will be: \$1.02 United States dollar equals \$1 Canadian dollar. Insert this change in section 171.22c, POSTAL SERVICE MANUAL.

Rate: United States dollar equals \$0.9804 Canadian money—Table from 1 cent to \$300

U.S. cents	Canadian cents	U.S. cents	Canadian cents	U.S. dollars	Canadian dollars	U.S. dollars	Canadian dollars
1	1	51	50	1.00	0.98	51.00	50.00
2	2	52	51	2.00	1.96	52.00	50.98
3	3	53	52	3.00	2.94	53.00	51.96
4	4	54	53	4.00	3.92	54.00	52.94
5	5	55	54	5.00	4.90	55.00	53.92
6	6	56	55	6.00	5.88	56.00	54.90
7	7	57	56	7.00	6.86	57.00	55.88
8	8	58	57	8.00	7.84	58.00	56.86
9	9	59	58	9.00	8.82	59.00	57.84
10	10	60	59	10.00	9.80	60.00	58.82
11	11	61	60	11.00	10.78	61.00	59.80
12	12	62	61	12.00	11.76	62.00	60.78
13	13	63	62	13.00	12.75	63.00	61.77
14	14	64	63	14.00	13.73	64.00	62.75
15	15	65	64	15.00	14.71	65.00	63.73
16	16	66	65	16.00	15.69	66.00	64.71
17	17	67	66	17.00	16.67	67.00	65.69
18	18	68	67	18.00	17.65	68.00	66.67
19	19	69	68	19.00	18.63	69.00	67.65
20	20	70	69	20.00	19.61	70.00	68.63
21	21	71	70	21.00	20.59	71.00	69.61
22	22	72	71	22.00	21.57	72.00	70.59
23	23	73	72	23.00	22.55	73.00	71.57
24	24	74	73	24.00	23.53	74.00	72.55
25	25	75	74	25.00	24.51	75.00	73.53
26	25	76	75	26.00	25.49	76.00	74.51
27	26	77	75	27.00	26.47	77.00	75.49
28	27	78	76	28.00	27.45	78.00	76.47
29	28	79	77	29.00	28.43	79.00	77.45
30	29	80	78	30.00	29.41	80.00	78.43
31	30	81	79	31.00	30.39	81.00	79.41
32	31	82	80	32.00	31.37	82.00	80.39
33	32	83	81	33.00	32.35	83.00	81.37
34	33	84	82	34.00	33.33	84.00	82.35
35	34	85	83	35.00	34.31	85.00	83.33
36	35	86	84	36.00	35.29	86.00	84.31
37	36	87	85	37.00	36.27	87.00	85.29
38	37	88	86	38.00	37.26	88.00	86.28
39	38	89	87	39.00	38.24	89.00	87.26
40	39	90	88	40.00	39.22	90.00	88.24
41	40	91	89	41.00	40.20	91.00	89.22
42	41	92	90	42.00	41.18	92.00	90.20
43	42	93	91	43.00	42.16	93.00	91.18
44	43	94	92	44.00	43.14	94.00	92.16
45	44	95	93	45.00	44.12	95.00	93.14
46	45	96	94	46.00	45.10	96.00	94.12
47	46	97	95	47.00	46.08	97.00	95.10
48	47	98	96	48.00	47.06	98.00	96.08
49	48	99	97	49.00	48.04	99.00	97.06
50	49			50.00	49.02	100.00	98.04
						200.00	196.08
						300.00	294.12

Special Cancellations

Postmasters having any of the special cancellation die hubs listed below are authorized to use them for the periods designated. At the end of the period the die hubs should be withdrawn from use and stored. Postmasters who do not have these special die hubs shall not request them without application by the sponsors:

Cancellation	Period of Use
Muscular Dystrophy	May 17— June 30, 1976
Goodwill Industries	May 1— May 31, 1976
Multiple Sclerosis	May 17— June 17, 1976
National Transportation Week	May 10— May 22, 1976
National Historic Preservation	May 5— May 18, 1976
Salvation Army	May 1— May 31, 1976
Mental Health	May 1— May 31, 1976
Armed Forces Day	May 1— May 31, 1976
City of Hope	May 15— June 15, 1976

—Rates & Classification Dept., 4-22-76.

Master File for Color Code Label Sets

The Computerized Label Printing Division, Topeka, KS will soon begin production of printing color code labels for the entire Postal Service.

To accomplish this task, a complete new master file must be developed. This will require all users of color code label sets to prepare new Forms 1578X, *Requisition for Non-Standard Facing Slips or Strip Labels*, where future automatic distribution is desired. File information presently being used by the Philadelphia Label Printing Center for production of color code labels is not compatible with the Computerized Label Printing Division and will not be used in preparing the computer master file.

All ordering offices must prepare Forms 1578X for color code sets desired. They must complete and forward the forms to their sectional centers for review and concurrence no later than May 4, 1976. The sectional centers will review the forms

All Personnel Processing Mail For Dispatch Abroad

Foreign Order Notice 56

Keep all foreign order notices for use as reference.

A lottery order has been issued against:

IRELAND

Clondalkin, Co. Dublin

Jones, Mr. E.
11 Laurel Park

Dublin

Ashley, Miss Olive
42 Frankfort Avenue
Rathgar

Hackett, Eileen
120 Willow Park Ave.
Valley Mum

Muldoon, Sally
110 Upper Kilmacud Rd.
Sillorgan

Perkins, Mrs. Sarah
120 Willow Park Ave.
Valley Mum

Limerick

Feeney, Lawrence
Tree Tops
N.C. Road

Do not dispatch any mail to the above. Endorse it: *Lottery Mail and Return it to Sender.*

If such mail bears no return address, treat it as undeliverable and dispose of it in accordance with 159.4, PSM. This notice may be posted at the *outgoing primary* and *it must be posted on the Foreign Order Board at all SCF's and designated International Exchange Offices.*—Judicial Officer, 4-22-76.

for accuracy, make corrections where applicable, and forward to the Computerized Label Printing Division, Topeka, KS no later than May 12, 1976. When the Computerized Label Printing Division receives the Forms 1578X, it will process them and develop a master file.

A future POSTAL BULLETIN notice will advise of the exact date the Computerized Label Printing Division, Topeka, KS will be fully operational for color-code production.

For emergency assistance on completing Form 1578X call Mr. Ed Shaw, FTS 752-1117. For routine inquiries, address a memo to the Western Area Supply Center, Topeka, KS 66624.—Procurement & Supply Dept., 4-22-76.

Bulk Mailing Fee Notice

Form 3621, *Bulk Mailing Fee Notice*, is being reprinted to indicate the fee increase from \$30 to \$40. The updated Form 3621 (Feb. 1976 edition) is scheduled for distribution to the supply centers in May. The existing stock (Sept. 1971 edition) showing the old \$30 fee amount should be used until depleted. Postal personnel should correct in ink the old \$30 fee to show \$40 paid by bulk mailers as the forms are used.—Rates & Classification Dept., 4-22-76.

Counterfeit U.S. Postal Money Orders

Counterfeit U.S. Postal Money Orders bearing several different serial numbers have recently been circulated. The serial numbers on the latest counterfeit money orders begin with 2005, 2006, or 2007, issuing office number 331461 or 941000, and all bear a validation plate number of 104302. Some money orders with a serial number beginning with 2005 or 2007, issuing office number 941000, and a validation plate number 104302, are legitimate. Use extra caution in cashing money orders with serial numbers beginning with 2005 or 2007 and validation plate number 104302. Notify the Inspection Service promptly of any suspicious circumstances.

Any money orders with a serial number beginning with 2006 and validation plate number 104302, and those with an issuing office number of 331461 and validation plate number 104302, are not legitimate. An effort should be made to delay any person attempting to pass any of these particular money orders (serial numbers beginning with 2006 and validation plate 104302, or issue office number 331461 and validation plate 104302) and the nearest postal inspector and local police officers should be notified immediately. If the person flees, all possible particulars, such as automobile license plate, make and description of automobile, description of person, etc., should be recorded and immediately furnished to the local inspector or inspector in charge.—Inspection Service, 4-22-76.

Express Mail Pouches With Small Label Holders

There are approximately 50,000 Express Mail pouches in service that were originally manufactured with small label holders. Since then, all Express Mail pouches have been manufactured with new, large label holders, and for this reason many offices are now required to have a dual labeling operation.

All postal installations are directed to separate Express Mail pouches with small label holders just as it is being done with orange domestic airmail pouches having small label holders.

The Express Mail pouches and airmail pouches are to be separated according to size, packed in a like container pouch with small label holder and forwarded to the nearest concentration point.

Do not mix orange airmail pouches with blue and orange Express Mail pouches.

Concentration points will forward full bundles of properly labeled and identified pouches to:

Mailbag Unit
City Post Office
North Capitol & Mass. Ave.
Washington, DC 20013

—Logistics Dept., 4-22-76.

Postmasters and Managers of Stations and Branches

Lockbox and Caller Service Revenue Inventory

Information concerning the Lockbox and Caller Service Program must be collected for administrative and rate-making purposes. Form 5707, *Lockbox and Caller Service Revenue Inventory*, and instructions for completing the form will be mailed to all post offices and classified stations and branches during the latter part of April. Forms will be mailed to postmasters for distribution by them to their contract stations and branches.

Installations that do not receive their forms by May 14, 1976, should so notify (in writing) the Retail Services Branch, Room 5561, U.S. Postal Service, Washington, DC 20260.

This form is to be completed on May 14, 1976, and mailed back on the same day to the address printed on the reverse of the form. Installa-

Correction

Bulk Mail Address Exceptions

Exceptional Form of Address on Unenveloped Bulk Third- and Fourth-Class Catalogs and Similar Third- and Fourth-Class Advertising Materials

A new section 122.422, *POSTAL SERVICE MANUAL*, will be added. This section will adopt as a rule the experimental provisions to allow mailers of bulk third-class catalogs (section 134.121, PSM); bulk third-class advertisements (section 134.122, PSM); and bulk fourth-class catalogs and similar advertising material (section 135.121, PSM) to use the following exceptional form of address:

Mr. John Doe (or current occupant) or
Mr. John Doe (or current resident).
*Either to be followed by the complete
address as shown in section 122.421,
PSM.*

Users of the authorized exceptional form of address may not use the postal endorsements, *Address Correction Requested*, *Return Postage Guaranteed*, or *Forwarding and Return Postage Guaranteed* simultaneously with the exceptional form of address. These endorsements cannot be honored.

The purpose of the authorized exceptional form of address is to assure that the catalogs or tabloids addressed in this manner are not treated as undeliverable but are delivered to the current resident in the event the addressee named has relocated.—*Rates & Classification Dept., 4-22-76.*

tions that do not provide any of the services listed on the form must complete the spaces at the top of the form—*Record Identification No., Post Office, State, and Facility Name*—before mailing. The form has been prepared to be returned as a Penalty Postal Card, so it should not be enclosed in an envelope for mailing.

Employees assigned to collect the information should review pertinent sections of Part 169, *POSTAL SERVICE MANUAL* (Issue 112, 12-15-75). Installation managers must make certain that the entries made on Form 5707 are accurate and all required information is recorded.—*Customer Services Dept., 4-22-76.*

New Domestic Special Service Fees

SPECIAL POSTAL BULLETIN 21075, 4-12-76, announcing changes in special services fees, contained three printing errors.

On page 2, under *Registered Mail Fees*, the COD Collection Charge should be 85 cents rather than 58 cents. Under *Insured Mail Fees*, the minimum liability should be \$0.01 to \$15 instead of \$5.01 to \$15.

On page 3, under *Certificates of Mailing Fees*, the second subheading is in error. It should be *165.122 Bulk Pieces*, instead of *165.32 Fee (In Addition to Postage and Other Fees)*.—*Rates & Classification Dept., 4-22-76.*

Pub. 42, International Mail

The new Publication 42, *International Mail*, (TL-83, 1-2-76) has an error in Appendix A, Table 3-8. The rate for each two pounds of controlled circulation publications mailed in direct sacks should be 43 cents. Please line-out .55 and insert .43.—*Rates & Classification Dept., 4-22-76.*

GET WITH THE
MILLIONS OF
AMERICANS WHO
HAVE FOUND U.S.
SAVINGS BONDS
A SOLID BASE FOR
THE FUTURE OF
THEIR FAMILIES

MISSING OR STOLEN U.S. MONEY ORDER FORMS—DO NOT CASH

A. Old Style. The listing from PB 21070 is still valid.

B. New Style. The actual serial numbers consist only of the first 10 Digits. Destroy the PB 21074 article.

1616545152	to	1616545999	1855182904	to	1855182999	1956726600	to	1956726799
1625466141	to	1625466199	1856957900	to	1856957999	1957955926	to	1957955999
1628292249	to	1628292299	1860214162	to	1860214199	1959615000	to	1959615399
1636675839	to	1636675899	1860628031	to	1860628059	1960158738	to	1960158799
1636676082	to	1636676999	1863733724	to	1863733999	1960654800	to	1960654849
1657057000	to	1657057999	1864630328	to	1864630499	1960798060	to	1960798099
1659361877	to	1659361899	1866532500	to	1866532599	1968229058	to	1968229099
1688304300	to	1688304999	1868034851	to	1868034899	1970126582	to	1970126599
1689773900	to	1689774199	1868603500	to	1868604199	1973940231	to	1973940299
1691674300	to	1691674999	1870326017	to	1870326099	1974545484	to	1974545499
1698585200	to	1698585599	1873655276	to	1873655399	1974626100	to	1974626599
1706357000	to	1706357099	1875497143	to	1875497199	1975461931	to	1975461999
1720526959	to	1720526999	1875828852	to	1875829299	1975871000	to	1975871099
1739661165	to	1739661299	1880328380	to	1880328399	1979695008	to	1979695099
1744356292	to	1744356999	1890470937	to	1890470899	1979755713	to	1979755724
1756102623	to	1756102699	1890779510	to	1890779599	1981716500	to	1981716699
1756102798	to	1756103399	1892707100	to	1892707299	1982839495	to	1982840499
1767029971	to	1767029999	1893327400	to	1893327499	1987731000	to	1987731199
1780920242	to	1780920299	1893660200	to	1893660299	1988187449	to	1988187499
1784370351	to	1784370399	1895135524	to	1895135599	1990507805	to	1990507899
1788311095	to	1788311199	1895213400	to	1895213499	1990507905	to	1990507999
1788375300	to	1788375399	1896017500	to	1896017699	1990687689	to	1990687699
1794039620	to	1794039699	1896113800	to	1896113899	1995671359	to	1995671999
1797037653	to	1797037699	1901049379	to	1901049499	1999256854	to	1999256999
1799339500	to	1799339699	1901372592	to	1901372699	2002639419	to	2002639450
1800923292	to	1800923399	1903632600	to	1903632699	2010587233	to	2010587299
1802597227	to	1802597299	1907244212	to	1907244299	2013805500	to	2013805699
1807996946	to	1807996999	1911918635	to	1911918799	2018938400	to	2018938499
1808257640	to	1808257653	1911939000	to	1911939299	2020057900	to	2020058199
1809829773	to	1809829999	1913077598	to	1913077999	2021090400	to	2021090499
1813318858	to	1813318899	1914787700	to	1914787999	2022309769	to	2022309799
1813957442	to	1813957999	1916448498	to	1916448599	2023458092	to	2023458299
1818265752	to	1818265799	1916932939	to	1916932999	2025217286	to	2025217699
1818290300	to	1818290699	1917899900	to	1917900299	2025609787	to	2025609999
1818314461	to	1818314499	1920282400	to	1920282497	2026636200	to	2026636599
1818346000	to	1818346299	1920365000	to	1920365199	2028624211	to	2028624299
1819144840	to	1819144999	1925051436	to	1925051499	2028917000	to	2028917999
1819197396	to	1819197499	1926528400	to	1926528499	2033489900	to	2033489999
1822780721	to	1822780799	1926628500	to	1926628699	2036193700	to	2036193999
1824739233	to	1824739257	1932709981	to	1932709999	2036194350	to	2036194599
1825539600	to	1825539699	1932719600	to	1932719699	2039774500	to	2039774775
1825975818	to	1825975999	1932738600	to	1932738999	2041088000	to	2041089999
1827806700	to	1827806799	1937698700	to	1937698728	2041609600	to	2041609699
1827838800	to	1827838999	1937773334	to	1937773399	2043081700	to	2043081899
1829494387	to	1829494399	1938175400	to	1938175499	2043875944	to	2043875999
1830774967	to	1830774999	1938921759	to	1938921999	2044836000	to	2044837999
1836169142	to	1836169199	1940535900	to	1940535999	2054299000	to	2054299199
1838226129	to	1838226799	1942580000	to	1942580299	2058070042	to	2058070199
1843812500	to	1843812599	1943408185	to	1943408199	2058071000	to	2058071099
1843883400	to	1843883499	1943791168	to	1943791199	2063490600	to	2063490699
1845418841	to	1845418999	1944408645	to	1944408699	2067935600	to	2067936499
1848808124	to	1848808199	1945120446	to	1945120499	2071505324	to	2071505399
1849150336	to	1849150399	1945197600	to	1945198099	2083855000	to	2083856999
1849316300	to	1849316399	1946688200	to	1946688299	8005023000	to	8005023999
1849999626	to	1849999800	1951045661	to	1951045999	8006421254	to	8006421299
1851665361	to	1851665399	1952637000	to	1952638999	8006580878	to	8006580899
1851762800	to	1851762899	1953225400	to	1953225699	8007230601	to	8007230617
1852668054	to	1852668199	1955912600	to	1955912799			
1854778755	to	1854778778	1956684632	to	1956684699			

Warning Notice—Unrecovered Stolen Canadian Money Order Forms

To be posted and used by window clerks. Destroy previous notices. Insert interim notices in sequence.

The following money orders are void and should not be cashed: (1) All card type orders. (2) New style orders 000,000,001—159,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

160,193,201 to 160,193,300	178,155,401 to 178,155,500	200,467,313 to 200,467,500
160,507,331 to 160,507,400	178,759,158 to 178,759,197	201,328,601 to 201,329,300
160,606,501 to 160,606,900	179,838,411 to 179,838,600	201,963,699 to 201,963,800
160,919,925 to 160,920,000	180,446,855 to 180,446,866	201,980,250 to 201,980,299
160,921,817 to 160,921,900	182,975,501 to 182,976,200	202,545,957 to 202,546,000
161,799,901 to 161,800,000	183,457,601 to 183,458,300	203,249,018 to 203,249,061
161,981,006 to 161,981,900	183,769,412 to 183,769,500	203,416,199 to 203,416,300
162,015,701 to 162,015,800	185,028,741 to 185,028,800	207,218,569 to 207,218,600
162,314,201 to 162,314,700	186,446,001 to 186,446,509	207,886,401 to 207,886,600
162,600,001 to 162,600,200	186,820,405 to 186,820,900	208,872,242 to 208,872,257
163,420,501 to 163,420,800	188,460,651 to 188,460,700	209,190,001 to 209,195,000
163,573,201 to 163,573,900	188,669,520 to 188,670,000	210,301,801 to 210,302,000
165,349,901 to 165,350,200	189,205,701 to 189,205,800	210,835,285 to 210,835,300
165,618,226 to 165,618,300	189,217,169 to 189,217,400	210,935,633 to 210,935,700
166,278,201 to 166,278,500	189,278,454 to 189,278,464	212,900,201 to 212,900,300
166,951,587 to 166,951,700	189,357,868 to 189,357,878	213,256,201 to 213,256,700
170,477,105 to 170,477,200	190,053,526 to 190,054,000	213,345,001 to 213,345,100
171,471,801 to 171,472,100	192,099,601 to 192,099,800	216,823,954 to 216,824,000
171,815,673 to 171,816,000	196,116,101 to 196,116,600	217,621,979 to 217,622,100
173,562,701 to 173,563,700	198,036,801 to 198,036,900	217,622,401 to 217,622,800
173,890,301 to 173,890,500	198,520,743 to 198,520,800	218,660,066 to 218,660,700
174,317,402 to 174,317,500	199,531,501 to 199,531,600	219,494,026 to 219,494,130
175,434,677 to 175,434,900	199,662,401 to 199,662,500	223,944,901 to 223,945,000
176,226,349 to 176,226,700	199,662,562 to 199,662,600	229,428,120 to 229,428,300
176,413,353 to 176,413,400	199,843,031 to 199,843,050	239,162,130 to 239,162,200
176,780,901 to 176,781,200	200,400,512 to 200,400,600	239,863,796 to 239,863,870

Red Dot Parcel Service Operations Test

The Operations Test of Red Dot, which is an experimental parcel service, began on March 29, 1976. Prior to the start of the test, specific operational instructions were given in POSTAL BULLETIN 21072, 3-11-76, and again in POSTAL BULLETIN 21073, 3-25-76. One major problem has arisen as a result of employees not following the instructions or because employees were never fully aware of the original issuance of these instructions. Contrary to instructions, delivery employees are leaving service analysis cards on packages.

All offices are to refer to the aforementioned POSTAL BULLETINS and are to insure that all delivery employees are made aware of the Red Dot experiment and its associated instructions. The Red Dot sticker on the face of the parcel should alert all delivery employees to look for the service analysis card which is attached to the back of the parcel. The delivering

employee should then complete the card as originally instructed.

Two other problems have arisen which require these additional instructions:

a. The service analysis cards are coming loose or being detached from the parcels both in the sack and during processing within the BMC, ASF, or GMF. When this happens, and it is determined that no proper matchup can be made between the parcel and service analysis card, the card should be returned as directed on the card. Notation must be made to indicate that the card has become detached from the parcel at (name) BMC/ASF/GMF and could not be re-attached to the parcel.

b. Distribution of Red Dot parcels into sacks for directs to firms has resulted in cards being left on the parcel. All clerks making distribution to firm directs should be instructed to handle Red Dot parcels as out-sides.—Operations Group 4-22-76.

Domestic Orders

False Representation. Enforced by postmasters at cities listed.

State/City	Name(s) Covered
NV, Fallon-----	Everalson Resources Publishing Company, Inc. and/or ERPC P.O. Box 1078 or at 9350 Pasture Road Slender Magic 600 By Pass Road
FL, Clearwater-----	John Quincy Adams College; Independent Study Program and Consultants Unlimited, Inc. 4626 W. Charleston Boulevard
NV, Las Vegas-----	John Quincy Adams College; Independent Study Program and Consultants Unlimited, Inc. 407 S.W. Eleventh Avenue
OR, Portland-----	Roger Laboratories, Inc. 15393 N.W. Seventh Avenue
FL, Miami-----	Cecily Vane GPO Box 239
MA, Boston-----	

—Judicial Officer, 4-22-76.

UNITED STATES POSTAL SERVICE
WASHINGTON, DC 20260
OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE TO AVOID
PAYMENT OF POSTAGE. \$300



FIRST CLASS