

# postal bulletin

Washington, D.C. 20260/Thursday, April 19, 1973/Four Pages

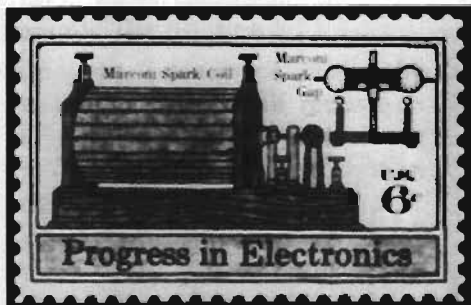


## All Postal Installations

### Progress in Electronics Commemorative Stamps

Four commemorative postage stamps pointing to Progress in Electronics will be first placed on sale at New York, NY 10001, on July 10, 1973. There are four denominations—6 cents, 8 cents, 11 cents, and 15 cents. The stamps will be printed separately. Three of the stamps are for postal rates effective in the United States, Canada, and Mexico—6 cents for post cards, 8 cents for surface letters and 11 cents for air mail; 15 cents is the surface letter rate and airmail post card rate beyond the United States, Canada, and Mexico.

**POSTMASTERS SHALL NOT PLACE THESE FOUR STAMPS ON SALE BEFORE JULY 11, 1973**



## All Post Offices

### Mail for National Multiple Sclerosis Society

The simple form of address *MS, c/o Postmaster* will be used during the national fund-raising event scheduled by the National Multiple Sclerosis Society from May 17 through June 17, 1973. The local ZIP code must be included as part of the simple form of address. All mail addressed to *MS, c/o Postmaster (local ZIP code)* received at any post office in a State must be forwarded daily to the postmaster of the central city post office shown opposite the name of each State as published in the item *Mail for United Cerebral Palsy Associations, Inc.*, in *POSTAL BULLETIN 20905*, dated December 28, 1972. Three or more pieces of mail forwarded at the same time should be sent under cover of a penalty envelope or label. Short-paid or unpaid pieces must be rated with deficient postage.

The mail must be delivered by the central city postmaster to the authorized representative of the National Multiple Sclerosis Society in accordance with the written instructions received by him from the society's national headquarters. Any deficient postage must be collected upon delivery. — *Finance Department, 4-19-73.*

Size: 1.44" x 0.84" image area (horizontal)

ISSUED IN SHEETS OF 50

Initial printing: 6 cent 60 million; 8 cent 150 million; 11 cent 70 million; 15 cent 40 million

Designers: Walter and Naiad Einsel

To obtain first-day cancellations, collectors may submit requests to *Electronics Stamps, Postmaster, New York, NY 10001*. Orders must be postmarked no later than July 10, 1973. Requests for combinations will be honored. First-day covers are regarded as first-class mail, so a minimum of 8 cents must be affixed. A 2-cent stamp must be affixed to a cover when one 6-cent stamp is requested. See *Postal Service Manual*,

section 257.21. Selected mint stamps will be available at the Philatelic Sales Unit, Washington, DC 20036, beginning July 11, 1973.

### Requisitioning

*Postmasters should submit their requisitions immediately for the 6-cent, 15-cent regular and 11-cent airmail Electronics stamps. There is no automatic distribution being made for these three denominations. Initial requisitions shall be limited to the quantity needed to meet the philatelic demand.*

*Bulk quantities.*—First-class post offices requiring more than 3,000

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stamps of the 6-cent and 15-cent regular and 11-cent airmail issues should immediately order minimum lots of 5,000 stamps, or the multiples in section 222.322, *Financial and Cost Controls Handbook*, F-1, submitting form 3356 (use item No. 480 for 6 cents, item No. 482 for 11 cents airmail and item No. 483 for 15 cents) to the Bureau of Engraving and Printing. Requisitions should be received at the Bureau of Engraving and Printing by not later than May 1, 1973.

**Less-than-bulk-quantities.** — First-class post offices requiring less than 3,000 stamps of these three issues and all other post offices may submit a requisition (form 17) to their designated sectional center facility. Requisitions should be submitted to the SCF immediately.

#### Automatic Distribution

**Eight-cent denomination.** — All classes of post offices will receive an initial supply of the 8-cent stamp under the automatic distribution schedule.

**First-class post offices** requiring additional bulk quantities of the 8-cent stamp should immediately sub-

mit a requisition (form 3356) to the Bureau of Engraving and Printing using item No. 481.

First-class post offices requiring less-than-bulk-quantities in addition to the automatic distribution and all other post offices may submit a requisition (form 17) to their designated sectional center facility on their next scheduled requisitioning dates.

In conjunction with the issuance of the Progress in Electronics stamps, the Postal Service will release a limited number of American Commemorative Series Stamp Panels. These panels, which measure 8½ by 11¼ inches, are printed on a heavy art paper suitable for framing or mounting in an album. They feature a single stamp of each denomination and original old steel engravings. The panels sell for \$2 each.

Any sectional center wishing to make these panels available may requisition a supply on Form 17, *Stamp Requisition*, from its accountable paper depository (in units of 10 panels or cartons of 120). Associate offices may requisition any required quantity from the SCF's designated to distribute accountable paper. The panels will be available on a first-come basis from all distributing offices.—*Philatelic Affairs*, 4-19-73.

*All First- and Second-Class Post Offices*

#### Lobby Display

Postmasters will soon be receiving a poster from the American Institute of Merchant Shipping, entitled, *Ship American*. The poster is to be displayed during the month of May in first- and second-class offices only. Posters should be displayed in a prominent location in the public lobby in accordance with section 243.212, *Postal Service Manual*.

Postmasters in buildings operated by the General Services Administration should submit the posters upon their receipt to the superintendent of the building.—*Communications Department*, 4-19-73.

*All Postmasters*

#### Domestic Orders

Enforced by postmaster at cities listed:

##### False Representation

State and city	Names covered by orders
Florida, Fort Lauderdale.	Mamlib Products, Inc., P.O. Box 9088, Seminole Annex.
California, Hollywood.	Hollywood Easy-Slim, Hollywood Easy-Slim, 6087 Sunset Boulevard.
Florida, Miami.	Tarsana Distributors, Oxford Industries, 7010 Southwest 4th Street. All Peoples Products, 7008 Southwest 4th Street. Lady Jane Products, 7010 Southwest 4th Street. Andrew Vita Corp., 92 Northeast 79th Street.

—*Judicial Officer*, 4-19-73.

*All Post Offices*

#### Tag 15 and Tag Fasteners

Some publishers are having difficulty in obtaining Tag 15, *Time Value—Expedite*, and tag fasteners from their local post offices. This is a reusable slotted tag for identifying sacks of second-class newspapers and periodicals which are to receive newspaper treatment under provisions of section 125.41, *Postal Service Manual*. Receiving offices are to remember that tag 15 is reusable, and is to be returned to central points for reuse.

Publishers, whose publications are authorized to receive newspaper treatment, are using this tag with our tag fasteners, Item 0-407A. Postmasters are encouraged to requisition these items from their area supply center, and to retain sufficient quantity in stock for availability to all users (see *POSTAL BULLETINS* 20895, dated Oct. 19, 1972, and 20913, dated Feb. 22, 1973).—*Logistics and Engineering Department*, 4-19-73.

*All Post Offices*

#### Special Cancellations

Postmasters having any of the special cancellation die hubs listed below are authorized to use them for the periods designated. At the end of the period the die hubs should be withdrawn from use and stored. Postmasters who do not have these special die hubs shall not request them without application by the sponsors:

Cancellation:	Period of use
Armed Forces Day--	May 1 to May 31, 1973.
Goodwill Industries--	May 1 to May 31, 1973.
Mental Health-----	May 1 to May 31, 1973.
Multiple Sclerosis--	May 17 to June 17, 1973.
Salvation Army-----	May 1 to May 31, 1973.
Community Chest and United Fund.	2 weeks before plus duration of fund-raising event.

—*Finance Department*, 4-19-73.

**BE SURE THAT  
PROPER POSTAGE  
IS PAID ON ALL  
LETTERS AND  
PACKAGES**

*All Postmasters and Personnel Processing Mail for Dispatch Abroad*

*All Postal Installations With Rural Delivery Service*

**Foreign Orders**

Notices of new Foreign False Representation and Lottery Orders will continue to be published in the POSTAL BULLETIN. These notices should be kept and used as reference.

A Lottery Order has been issued against:

**CANADA:**

**WORLD CURLING SWEEPSTAKES,**  
P.O. Box 167,  
Regina, Saskatchewan.  
**HOLY FAMILY NURSING HOME,**  
165 Aberdeen Ave.,  
R 2W 1T9,  
Winnipeg.

**IRELAND:**

**TERESA O'SULLIVAN,**  
Dirreeney Adrigole,  
Bantry.  
**MR. JOHN COX,**  
176 Upper Drumcondra Rd.,  
Dublin.  
**B. (or BREID) REILLY,**  
11, Upper Ormond Quay,  
Dublin.  
**MRS. MARY KELLY,**  
14 Corrig Ave.,  
Dun Laoghaire.  
**MISS ELIZABETH SHORTALL,**  
Mervue, Brighton Terrace,  
Sandycove.

**MALTA:**

**MR. CARMEL CALLEJA,**  
9 St. John Tower St.,  
Vittoriosa.

Do not dispatch any mail to the above. Any mail addressed to the above should be endorsed: Lottery Mail, and should be returned to sender.

A False Representation has been issued against:

**CANADA:**

**FEMME BUREAU,**  
**RICHARD HAMILTON,**  
**STEP-BY-STEP UNLIMITED,**  
P.O. Box 146,  
Brampton, Ontario.  
and  
**BUSTLINE BEAUTY,**  
**BRIAN BARNARD,**  
**PINNACLE HOUSE,**  
P.O. Box 550,  
Mississauga, Ontario.

**Annual Inspection of Rural Routes**

Section 353.347, Postal Service Manual, requires an annual inspection of all rural routes in May of each year. The following are supplemental guidelines for conducting this inspection.

**1. Inspection report**

Form 4248, *Rural Route—Annual Inspection Report*, must be completed in duplicate for each regular and auxiliary rural route. The original of form 4248 will be retained in the post office file and the duplicate copy forwarded to your sectional center facility postmaster. Do not send duplicate copy to the regional office.

**2. Official route travel**

The postmaster or employee designated to inspect the route will carry the current form 4003 *Official Rural Route Description*, on the inspection trip to assure that the line of route travel being followed is correct. While route travel shown on form 4003 is measured by traveling the most direct drive practicable without pulling out to serve mailboxes, a check is to be made of the difference in actual mileage in the line of travel against the official mileage shown on form 4003. On those routes where it is not required that the lower portion of form 4003 show the mileage for each route change, the total route mileage will be checked for accuracy.

Should the mileage check indicate that the mileage shown on form 4003 is at wide variance with the actual mileage, schedule the route for re-measurement as provided for in sec-

tion 353.348, Postal Service Manual. Submit amended form 4003 showing the correct mileage for processing.

**3. Stops**

The minimum number of potential stops required to serve the route must be counted during inspection on all heavy duty routes. This is the basis for adjustment of a heavy duty carrier's equipment maintenance allowance effective the first pay period in November, in conjunction with the annual count of mail.

**4. Road conditions**

Observe and note road conditions which hamper delivery service and take prompt action with appropriate highway officials or authorities to effect corrections. See section 353.14, Postal Service Manual.

**5. Mailbox irregularities**

The condition of mailboxes is to be noted during the inspection trip for possible irregularities. Form 4056, *Your Mail Box Needs Attention*, is to be used to notify customers of any irregularities requiring attention.

The display of customer's names on rural mailboxes is now optional (PSM, sec. 156.52). Disregard instructions on (old) form 4056 and form 4248 that lack of name on box constitutes an irregularity. Where irregularities are not corrected, service may be withdrawn in accordance with section 353.324, Postal Service Manual.—*Delivery Services Department, 4-19-73.*

Do not dispatch any mail to the above. Any mail addressed to the above should be endorsed: Return to sender: Order issued against addressee for violation of false representation law.

If any such mail bears no return address, treat it as undeliverable and dispose of it in accordance with 159.4, PSM. This notice should be posted at the outgoing primary. *It must be posted on the Foreign Order board at all sectional center facilities.—Judicial Officer, 4-19-73.*

*All Requisitioning Offices*

**Form 7334**

When submitting purchase order Form 7334, *Order-Invoice-Voucher*, to the postal data center, arrange the copies of the forms in the following order: The blue copy (No. 4) on top, pink copy (No. 3) underneath, under the pink copy a copy of the invoice. Staple this arrangement together and submit to your postal data center. This instruction for submission of purchase orders is effective with the date of this POSTAL BULLETIN.—*Finance Department, 4-19-73.*

*Post Offices with Self-Service Postal Centers*

### Parcel Scale Modification

POSTAL BULLETIN 20918, dated March 29, 1973, covered modification to Pitney-Bowes Model 3700 parcel scales used in self-service postal centers. The last sentence of that notice should be corrected to read that postmasters should promptly complete and send to the New York Postal Data Center, 33d Street and 8th Avenue, Main Post Office Building, New York, NY 10099, reports of acceptance so that payment may be made to contractors.—*Finance Department, 4-19-73.*

*All Post Offices*

### Money Order Forms

#### United States

Remove from the consolidated listing the incorrect series:

599,543,500 to 599,543,599

Add to the consolidated listing the corrected series:

599,543,500 to 599,543,999

—*Finance Department, 4-19-73.*

*All Postal Installations*

### Mail Equipment

The large green *security pouches*, as the name implies, are for securing trayed mail in hampers while being transported between postal facilities and associate offices. Each receiving office should take action to insure that security pouches are utilized only as intended and that they are expeditiously returned to service as directed. These pouches are *NOT* to be used as trash bags, trash receptacles, or for any purpose other than outlined above.—*Logistics and Engineering Department, 4-19-73.*

*All Postmasters*

### Form 4510

The use of Form 4510, *Request for Search of National Driver Register*, has been discontinued for over 2 years. Please destroy all remaining copies immediately.—*Customer Services Group, 4-19-73.*

*All Postal Installations*

### Wanted Circular Canceled

The following Postal offender has been apprehended:

**MARY ALICE GROOM**

Destroy the wanted circular issued April 3, 1973 concerning her.—*Inspection Service, 4-19-73.*

