



## All Postal Installations

### 8-Cent Harry S. Truman Memorial Postage Stamp

The 8-cent Harry S. Truman memorial postage stamp will be first placed on sale at Independence, MO 64050, on May 8, 1973.

**POSTMASTERS SHALL NOT PLACE THIS STAMP ON SALE BEFORE MAY 9, 1973.**

Harry S. Truman



Size: 1.05" by 1.80" image area (vertical jumbo size)

ISSUED IN SHEETS OF 32

Colors: Blue, red, and black

Initial printing: 150 million

Designer: Bradbury Thompson

To obtain first day cancellations, collectors may submit requests to Postmaster, Independence, MO 64050. See Postal Service Manual, section 257.2. Requests must be postmarked no later than May 8. Selected mint stamps will be available at the Philatelic Sales Unit, Washington, D.C. 20036, beginning May 9, 1973.

All classes of post offices will receive an initial supply of the stamps under the automatic distribution schedule.

First-class post offices requiring additional **bulk quantities** should immediately submit a separate requisition (Form 3356) to the Bureau of Engraving and Printing using item No. 477.

First-class post offices requiring *less-than-bulk quantities* in addition to the automatic distribution and all other post offices may submit a requisition (Form 17) to their designated sectional center facility on their next scheduled requisitioning date.

**Shipment of the 8-Cent Harry S. Truman memorial stamp will be made as fast as production and distribution facilities permit. Receipt of the stamp in some post offices may be as much as 14 to 17 days after first-day sale.**

In conjunction with the issuance of the Truman stamp, the Postal Service will release a limited number (10,000) American Commemorative Series Stamp Panels. These panels, which measure 8½ by 11¼ inches, are printed on a heavy art paper suitable for framing or mounting in an album. They feature the actual memorial stamps and original old steel engravings. The panels sell for \$2 each.

Any sectional center which wishes to make these panels available may requisition a supply on Form 17, *Stamp Requisition*, from its accountable paper depository (in units of 10 panels or cartons of 120). Associate offices may requisition any required quantity from the SCF's designated to distribute accountable paper. The panels will be available on a first-come basis from all distributing offices.—*Philatelic Affairs, 4-12-73.*

## All Postal Installations

### International Inaugural Service

On or after May 2, 1973, Pan American World Airways will inaugurate new service from Boston to Terceira, Azores. An official cachet and philatelic treatment are authorized as outlined in section 257.33, Postal Service Manual. To send covers by this service, prepare them in the usual manner addressed for delivery in Azores, United States, and Canada affixing postage at 21 cents per half ounce. Aerogrammes and postal cards will not be accepted. The covers should be enclosed in another envelope addressed as follows and should reach the office applying the cachet no later than 3 days prior to the scheduled flight:

<i>Cachets to be applied by</i>	<i>Send covers to</i>
Airport Mail Facility, Boston, MA.	Superintendent, Airport Mail Facility, U.S. Postal Service, Logan International Airport, Boston, MA 02128.
Boston, MA City Post Office.	Postmaster, Boston, MA 02109.

Covers already postmarked, those not properly prepared, and those posted in the usual manner will not receive cachets.—*Logistics and Engineering Department, 4-12-73.*

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*All Post Offices***Examination of Postage Meters**

To assure that postage meters are examined biannually, the office of license will review all Forms 3610, *Record of Postage Meter Settings*, each quarter. If no settings have been made during the previous 6 months, the office of license will advise the local meter licensee to bring his meter in for examination, as required by section 144.341, *Postal Service Manual*.

If the meter is set at another office, the office of license should request the office which sets the meter to call it in for examination. The office which sets the meter will then advise the office of license of the results of the examination, including a report of the register readings, so that a suitable entry can be made on Form 3610.—*Finance Department, 4-12-73.*

*All Postal Installations***Inspection Service Appointments**

The following appointment was effective December 23, 1972:

**Bill M. McClanahan**, inspector in charge, Saint Paul Division.

The following appointment was effective February 17, 1973:

**Henry O. White**, inspector in charge, Atlanta Division.

—*Inspection Service, 4-12-73.*

*All Post Offices***Insured Mail Claims**

The St. Louis Postal Data Center advises that postmasters continue to use Form 1510, *Inquiry for the Loss or Rifting of Mail Matter*, in the processing of insured and COD claims. Postmasters are reminded that Form 1510 is not to be used for insured or COD mail. See parts 164 and 312, *Postal Service Manual*.—*Finance Department, 4-12-73.*

*All Postal Installations***International Inaugural Service**

On or after May 1, 1973, Eastern Air Lines will inaugurate new service from Miami, Orlando, and Atlanta to Bermuda. To send covers by this service, prepare them in the usual manner addressed for delivery in Bermuda, United States, and Canada affixing postage at 17 cents per half ounce. Aerogrammes and postal cards will not be accepted. The covers should be enclosed in another envelope addressed as follows and should reach the office applying the cachet no later than 3 days prior to the scheduled flight:

<i>Cachets to be applied by</i>	<i>Send covers to</i>
AMF Miami, FL--	Superintendent, Airport Mail Facility, Miami, FL 33159.
Miami, FL City Post Office.	Postmaster, Miami, FL 33101.
Orlando, FL City Post Office.	Postmaster, Orlando, FL 32802.
AMF Atlanta, GA.	Superintendent, Airport Mail Facility, Atlanta, GA 30320.
Atlanta, GA City Post Office.	Assistant District Manager, Mail Processing, Room 131, Federal Annex, Atlanta, GA 30304.

Covers already postmarked, those not properly prepared, and those posted in the usual manner will not receive cachets.—*Logistics and Engineering Department, 4-12-73.*

*All Post Offices***Shortpaid International Mail**

Large volumes of shortpaid outgoing international mail, especially parcel post, continue to reach dispatching exchange offices because post offices fail to see that proper postage is prepaid. Postmasters must take appropriate steps, pursuant to sections 232.1 and 316.1, publication 42, to see that all outgoing international mail is fully prepaid. Parcels presented for mailing by business firms that weigh and affix postage in their mailrooms must be checked carefully.—*Finance Department, 4-12-73.*

*All International Exchange Offices***International Mail**

U.S. postage must be paid to secure delivery of articles in excess of 200 pieces mailed in other countries, by or on behalf of persons or firms whose residence or place of business is in the United States, when the foreign postage on the articles is lower than comparable U.S. domestic postage. If a mailing consists of more than 5,000 pieces, U.S. postage must be paid, even though the foreign postage is not lower. Postal employees must observe incoming international mails to detect mailings which are subject to the provisions of part 250, Publication 42, *International Mail*.

Section 254, publication 42, presently prescribes that receiving exchange offices will report to headquarters mailings from other countries that appear to have been made by or on behalf of senders in the United States. **EFFECTIVE IMMEDIATELY**, postmasters are to forward these reports to their regional mail classification branch. Publication 42 will be amended.—*Finance Department, 4-12-73.*

*All Postal Installations***New Airmail Service, AM-29**

On or after April 25, 1973, Continental Airlines will inaugurate service between Houston, Tex. and Miami, Fla. An official cachet will be furnished and the usual philatelic treatment outlined in section 257.3, *Postal Service Manual*, will be provided. Customers desiring to receive these cachets should forward their covers in another envelope as follows:

<i>For dispatch from</i>	<i>Send covers to</i>
Houston Post Office.	Postmaster, Houston, TX 77013.
AMF Houston-----	Superintendent, Airport Mail Facility, Houston, TX 77060.
Miami Post Office--	Postmaster, Miami, FL 33101.
AMF Miami-----	Superintendent, Airport Mail Facility, Miami, FL 33159.

Covers already postmarked, those not properly prepared and those posted in the usual manner will not receive the cachet.—*Logistics and Engineering Department, 4-12-73.*

*All Postal Installations***International Inaugural Service**

On or after April 29, 1973, Pan American World Airways will inaugurate new service from New York to Johannesburg, Republic of South Africa, with intermediate stops at Robertsfield, Liberia, and Kinshasa, Zaire. An official cachet and philatelic treatment are authorized as outlined in section 257.33, Postal Service Manual. To send covers by this service, prepare them in the usual manner addressed for delivery in Republic of South Africa, Liberia, Zaire, United States, and Canada affixing postage at 21 cents per half ounce. Aerogrammes and postal cards will not be accepted. The covers should be enclosed in another envelope addressed as follows and should reach the office applying the cachet no later than 3 days prior to the scheduled flight:

<i>Cachets to be applied by</i>	<i>Send covers to</i>
Kennedy International Airport Mail Facility.	Operations Manager, Airport Mail Facility, Kennedy International Airport, Jamaica, NY 11060.
New York City Post Office.	Postmaster, General Post Office, New York, NY 10001.
U.N. Post Office.	Superintendent, U.N. Post Office, Room 1-B-26, U.N. Headquarters, New York, NY 10017.

Covers sent through the United Nations Post Office should be prepared as outlined above except that U.N. (not United States) postage must be affixed. They should reach the U.N. Post Office at least 5 days prior to scheduled flight. Covers already postmarked, those not properly prepared, and those posted in the usual manner will not receive cachets.—*Logistics and Engineering Department, 4-12-73.*

*All Post Offices***Sealed Articles Without Postage Paid**

Quantities of sealed envelopes marked with the letters *F.E.G.E.* in the upper right corner and having no postage paid are being deposited in the mails at various post offices and rated for collection of postage due from the addressees. These letters are not mailable as prepared.

Effective immediately, postmasters finding these articles in the mails at their offices shall treat them as dead mail.—*Finance Department, 4-12-73.*

*All Postal Installations***Mail Equipment**

LA locks are in short supply, despite a large overall inventory figure. All installations are requested to check working and storage areas for surplus locks. Dispatch all surplus locks, regardless of quantity, to designated concentration point offices or mailbag depository units. Your cooperation will assist the Postal Service in meeting its required security standards.—*Logistics and Engineering Department, 4-12-73.*

*All Postal Installations***Money Orders**

Add the following missing or stolen money order forms to the consolidated list. **DO NOT CASH THESE ORDERS.**

**United States**

599,543,500 to 599,543,599  
2,034,009,168 to 2,034,009,199  
7,585,987,038 to 7,585,987,099  
7,585,998,400 to 7,585,998,499

**Canada**

106,023,259 to 106,023,300  
—*Finance Department, 4-12-73.*

*All Postal Installations***Special Occasion Expenses**

The title of Account 81299, Open House Expenses, is changed to Special Occasion Expenses. This account includes miscellaneous expenses incidental to special occasions in post offices, regions, or Headquarters. For example, an occasion such as the dedication of a postal facility or the expenses related to Postal Service Week. The accounting transaction, through the use of B/A Code and Finance Number, will identify the installation's special occasion.—*Finance Department, 4-12-73.*

**STORE FIXED CREDITS IN A SECURITY CONTAINER, SAFE, OR VAULT AFTER TOUR OF DUTY HAS ENDED.**