

# postal bulletin

Washington, D.C. 20260/Thursday, January 18, 1973/Six Pages



## All Postal Installations

### 8-Cent Pamphleteer Bicentennial Commemorative Stamp

The 8-cent Pamphleteer commemorative stamp will be first placed on sale at Portland, OR 97208, on February 16, 1973. This issue is the first in a set of four stamps for 1973 called the Rising of the Spirit of Independence, and the theme is communications in colonial times.

**POSTMASTERS SHALL NOT PLACE THIS STAMP ON SALE BEFORE FEBRUARY 17, 1973**



Size: 1.44" x 0.84" image area (horizontal)  
ISSUED IN SHEETS OF 50  
Colors: Red, blue and grey  
Initial printing: 150 million  
Designer: William A. Smith

To obtain first day cancellations, collectors may submit requests to Postmaster, Portland, OR 97208. See Postal Service Manual, section 257.2. Requests must be postmarked no later than February 16. Selected mint stamps will be available at the Philatelic Sales Unit, Washington, DC 20036, beginning February 17, 1973.

All classes of post offices will receive an initial supply of the stamps under the automatic distribution schedule.

**First-class post offices** requiring additional bulk quantities should immediately submit a separate requisition (Form 3356) to the Bureau of Engraving and Printing using item No. 473.

First-class post offices requiring less-than-bulk quantities in addition to the automatic distribution and all other post offices may submit a requisition

## All Postal Installations

### International Inaugural Service

On or after January 29, 1973, Swissair will inaugurate DC-10 service from New York to Geneva, Switzerland. An official cachet and philatelic treatment are authorized as outlined in section 257.33, Postal Service Manual.

To send covers by this service, prepare them in the usual manner addressed for delivery in Switzerland, United States, and Canada affixing postage at 21 cents per half ounce. Aerogrammes and postal cards will not be accepted.

The covers should be enclosed in another envelope addressed as follows and should reach the office applying the cachet no later than 3 days prior to the scheduled flight:

Cachets To Be Applied by	Send Covers to
Kennedy International Airport Mail Facility.	Operations Manager, Airport Mail Facility, Kennedy International Airport, Jamaica, NY 11060.
New York Office.	Postmaster, General Post Office, New York, NY 10001.
U.N. Post Office.	Superintendent, U.N. Post Office, Room 1-B-26, U.N. Headquarters, New York, NY 10017.

Covers already postmarked, those not properly prepared, and those posted in the usual manner will not receive cachets.—*Mail Processing Group, 1-18-73.*

## All Postal Installations

### Discontinuance of Supply Item

The penalty airmail label identified as PS Label 68 has been discontinued as an item of supply available in the U.S. Postal Service supply system. Requisitioning offices should delete this label from the Supply Catalog, Publication 24.—*Administration Department, 11-18-73.*

(Form 17) to their designated sectional center facility on their next scheduled requisitioning date.—*Philatelic Affairs, 1-18-73.*

## All Post Offices

### Excess Postage Meter Setting Supplies

Postage meter manufacturers furnish postmasters with instructions for setting various types of meters and provide keys to the locks on the recording mechanism, styluses (used in setting meters), lead seals, and sealing devices. These supplies are provided for meters licensed or soon to be licensed at a post office. Post offices which have meter setting supplies for which they have no immediate need shall promptly return them by registered mail to the appropriate meter manufacturer as follows:

Meters	Manufacturers
Postalia	Meter Key Control Department, ADS Postalia Service Corp., 32-31 57th St., Woodside, NY 11377.
Pitney-Bowes	Manager, Order Processing Distribution Department, Pitney-Bowes, P.O. Box 741, Stamford, CT 06904.
Singer/Friden	E. B. Olheiser, Singer Business Machines, P.O. Box 607, Sparks, NV 89431.
NCR	Ben E. Olive, Assistant General Council, National Cash Register Co., Dayton, OH 45409.

(Copy of transmitting documents for Singer to:) Sylvia Nolan, Singer Business Machines, 2350 Washington Ave., San Leandro, CA 94577.

—*Finance Department, 1-18-73.*

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## All Post Offices

## QUALIFICATION REQUIREMENTS FOR SPECIAL THIRD-CLASS RATES

Revisions to section 134.5, Postal Service Manual, are explained in the following notice which was published in the Federal Register of January 15, 1973 (38 F.R. 1566):

Section 134.5(a) of Title 39, Code of Federal Regulations, lists eight types of organizations or associations eligible for special third-class bulk mail rates. The present regulations do not, however, contain any definitions of the eight categories.

In the daily issue of August 26, 1972 (37 F.R. 17423), the Postal Service, complying voluntarily with the advance notice requirement of the Administrative Procedure Act (5 U.S.C. 553(b), (c)) regarding proposed rulemaking, published proposed eligibility standards for determining whether an organization is entitled to special third-class mail rates as a nonprofit organization within the purview of 39 CFR 134.5 (a). The proposed eligibility standards were based on long-standing administrative interpretations made through the years. Interested members of the public were given 30 days within which to submit written data, views, or arguments concerning the proposed regulations.

After consideration of all comments received, the Postal Service has determined to adopt the proposed criteria essentially as published, with certain modifications. The educational category has been more precisely defined so as clearly to include education-oriented organizations in addition to schools, colleges, universities, etc., such as, for example parent-teachers' associations, symphony orchestras, museums, and zoos.

In addition, the philanthropic category has been modified so as not to exclude organizations such as animal welfare leagues and other charitable organizations. In this regard the word *philanthropic* has been historically interpreted in Postal Service regulations as synonymous with *charitable* (see 39 CFR 134.5(b)). This interpretation is also consistent with the Internal Revenue Service's charitable organization category as respects tax exempt organizations. (26 U.S.C. 501(c)(3).) The definitions of agricultural, labor and veterans organiza-

tions have been modified to parallel similar definitions in use by other agencies. In addition, organizations which are *action* organizations as defined in 134.53(1) (a) and (b) cannot qualify for special third-class rates as religious, educational, scientific or philanthropic organizations.

Generally, an organization granted income tax exemption under Title 26, United States Code, section 501(c)(3), as a religious, educational, scientific, or charitable (philanthropic) organization, under section 501(c)(5) as an agricultural or labor organization; under 501(c)(8) as a fraternal organization; or under 501(c)(19) as a veterans' organization will be considered as qualifying for the special third-class rate.

The definitions set out below more clearly express historical interpretations by the Postal Service than the proposed regulations and, where possible, parallel similar definitions in use by other Government agencies. These regulations are effective January 15, 1973.

### 134.5 QUALIFICATION REQUIREMENTS AND APPLICATION PROCEDURE FOR SPECIAL THIRD-CLASS RATES

#### .51 Kinds of Organizations or Associations That May Qualify

Only the following organizations or associations not organized for profit, none of the net income of which benefits any private stockholder or individual, may be authorized to mail pieces at the special rates provided by 134.121 and 134.122.

- |                  |                 |
|------------------|-----------------|
| a. Religious     | e. Agricultural |
| b. Educational   | f. Labor        |
| c. Scientific    | g. Veterans'    |
| d. Philanthropic | h. Fraternal    |

*Primary Purpose.* The standard of *primary purpose* in this definition shall require that the organization be both organized for and operated for the primary purpose. Organizations which incidentally engage in qualifying activities only to accomplish other goals do not meet the primary purpose test.

#### .52 Definitions

##### a. Religious

A nonprofit organization whose

primary purpose is one of the following:

(1) To conduct religious worship—for example, churches, synagogues, temples, or mosques;

(2) To support the religious activities of nonprofit organizations whose primary purpose is to conduct religious worship;

(3) To perform instruction in, to disseminate information about, or otherwise to further the teaching of particular religious faiths or tenets.

##### b. Educational

A nonprofit organization whose primary purpose is: (1) the instruction or training of the individual for the purpose of improving or developing his capabilities; or (2) the instruction of the public on subjects beneficial to the community.

An organization may be educational even though it advocates a particular position or viewpoint so long as it presents a sufficiently full and fair exposition of the pertinent facts to permit an individual or the public to form an independent opinion or conclusion. On the other hand, an organization is not educational if its principal function is the mere presentation of unsupported opinion.

The following are examples of organizations which are educational:

(1) An organization, such as primary or secondary school, a college, or a professional or trade school, which has a regularly scheduled curriculum, a regular faculty, and a regularly enrolled body of students in attendance at a place where the educational activities are regularly carried on;

(2) An organization whose activities consist of presenting public discussion groups, forums, panels, lectures, or other similar programs. Such programs may be on radio or television;

(3) An organization which presents a course of instruction by means of correspondence or through the utilization of television or radio;

(4) Museums, zoos, planetariums, symphony orchestras, and other similar organizations.

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**c. Scientific**

A nonprofit organization whose primary purpose is one of the following:

- (1) To conduct research in the applied, pure or natural sciences;
- (2) To disseminate systematized technical information dealing with applied, pure or natural sciences.

**d. Philanthropic (Charitable)**

A nonprofit organization organized and operated for purposes beneficial to the public. Examples of philanthropic (charitable) organizations are organizations which are organized for:

- (1) Relief of the poor and distressed or of the underprivileged;
- (2) Advancement of religion;
- (3) Advancement of education or science;
- (4) Erection or maintenance of public buildings, monuments, or works;
- (5) Lessening of the burdens of Government;
- (6) Promotion of social welfare by organizations designed to accomplish any of the above purposes or;

- (a) to lessen neighborhood tensions;
- (b) to eliminate prejudice and discrimination;
- (c) to defend human and civil rights secured by law; or
- (d) to combat community deterioration and juvenile delinquency.

The fact that an organization which is organized and operated for the relief of indigent persons may receive voluntary contributions from the persons intended to be relieved will not necessarily prevent such organization from being exempt as an organization organized and operated exclusively for charitable purposes. The fact that an organization, in carrying out its primary purpose, advocates social or civic changes or presents opinion on controversial issues with the intention of molding public opinion or creating public sentiment to an acceptance of its views does not preclude such organization from qualifying so long as it is not an *action* organization as described in 134.53 (1), (2), (3).

**e. Agricultural**

A nonprofit organization whose primary purpose is the betterment of the conditions of those engaged in agricultural pursuits, the improvement of the grade of their products, and the development of a higher degree of efficiency in agriculture. The organization may further and advance agricultural interests through educational activities; the holding of agricultural fairs; the collection and dissemination of information concerning cultivation of the soil and its fruits; the rearing, feeding, and management of livestock, poultry, bees, etc., or other activities relating to agricultural interests.

**f. Labor**

A nonprofit organization whose primary purpose is the betterment of the conditions of workers. Labor organizations include, but are not limited to, organizations in which employees or workmen participate, whose primary purpose is to deal with employers concerning grievances, labor disputes, wages, hours of employment, working conditions, etc. Examples are labor unions and employees' associations formed for the stated purposes.

**g. Veterans'**

A nonprofit organization of veterans of the armed services of the United States, or an auxiliary unit or society of, or a trust or foundation for, any such post or organization.

**h. Fraternal**

A nonprofit organization which meets all of the following criteria:

- (1) Has as its primary purpose the fostering of brotherhood and mutual benefits among its members;
- (2) Is organized under a lodge or chapter system with a representative form of government;
- (3) Follows a ritualistic format; and
- (4) Is comprised of members who are elected to membership by vote of the members.

Fraternal organizations include such organizations as the Masons, Knights of Columbus, Elks, college fraternities, and the like. Fraternal organizations do not encompass such organizations as business leagues, professional associations, civic associations or social clubs.

**.53 Examples of Organizations or Associations That May Not Qualify**

The following and similar organizations do not come within the prescribed categories even though they may be organized on a nonprofit basis: Automobile clubs; business leagues; chambers of commerce; citizens' and civic improvement associations; individuals; municipal, county, or State governmental bodies; mutual insurance associations; political organizations; service clubs such as Civitan, Kiwanis, Lions, Optimist, and Rotary; social and hobby clubs; associations of rural electric cooperatives; trade associations; and religious, educational, scientific, and philanthropic *action* organizations.

Religious, educational, scientific and philanthropic *action* organizations for purposes of this section are defined as follows:

(a) An organization is an *action* organization if a substantial part of its activities is attempting to influence legislation by propaganda or otherwise. For this purpose, an organization will be regarded as attempting to influence legislation if the organization—

- (1) contacts, or urges the public to contact, members of a legislative body for the purpose of proposing, supporting, or opposing legislation; or
- (2) advocates the adoption or rejection of legislation.

The term *legislation*, as used in this subdivision, includes action by the Congress, by any State legislature, by any local council or similar governing body, or by the public in a referendum, initiative, constitutional amendment, or similar procedure. An organization will not fail to meet the operational test merely because it advocates, as an insubstantial part of its activities, the adoption or rejection of legislation.

(b) An organization is an *action* organization if it participates or intervenes, directly or indirectly, in any political campaign on behalf of or in opposition to any candidate for public office. The term *candidate for public office* means an individual who offers himself or is proposed by others, as a contestant for an elective public office, whether such office be national, State, or local. Activities which constitute participation or intervention in

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*All Contracting Personnel***Procurement Publications****Postal Contracting Manual**

1. To date the *Postal Contracting Manual*, Publication 41, has been amended by the following transmittal letters:

- a. Transmittal Letter 2\*, dated September 8, 1972.
- b. Transmittal Letter 3, dated October 16, 1972.
- c. Transmittal Letter 4, dated October 18, 1972.
- d. Transmittal Letter 5, dated December 5, 1972.
- e. Transmittal Letter 6, dated December 13, 1972.
- f. Transmittal Letter 7, dated December 28, 1972.
- g. Transmittal Letter 8, dated January 1, 1973.
- h. Transmittal Letter 9, dated January 8, 1973.

2. The *Postal Contracting Manual* annual subscription rate from the Superintendent of Documents, Government Printing Office, has been increased to \$10.50 domestic. The publication is identified at the Government Printing Office as GPO Catalog Number P-1.12-6:972.

**Availability of Publication 151**

The pamphlet, *Selling to the Postal Service*, Publication 151, dated August 1972, is designed to provide information and guidance to prospective bidders on doing business with the Postal Service. It is available from the area supply centers. The pamphlet covers such areas as: procedures involved in selling to the Postal Service; where to obtain specific assistance; a representative sampling of the commodities the Postal Service is interested in purchasing; a synopsis of the way we buy; what is expected from the successful bidder; and a listing of procurement publications available to assist the bidder.

Copies of Publication 151 may be ordered on Form 4750, *Special Requisition for Supplies*, to cover your needs until your next regular requisition. Do not order any other item on this requisition. All previous editions of this pamphlet are obsolete and shall be destroyed.—*Administration Department, 1-18-73.*

\*Transmittal Letter 1 accompanied the basic *Manual*.

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a political campaign on behalf of or in opposition to a candidate include, but are not limited to, the publication or distribution of written or printed statements or the making of oral statements on behalf of or in opposition to such a candidate.

(c) An organization is an *action* organization if it has the following two characteristics: (1) its main or primary objective or objectives (as distinguished from its incidental or secondary objectives) may be attained only by legislation or a defeat of proposed legislation; and (2) it advocates, or campaigns for, the attainment of such main or primary objective or objectives as distinguished from engaging in nonpartisan analysis, study, or research and making the results thereof available to the public. In determining whether an organization has such characteristics, all the surrounding facts and circumstances, including the articles and all activities of the organization, are to be considered.

**.54 Application****.541 Filing**

Application on Form 3624, *Application to Mail at Special Bulk Third-Class Rates for Qualified Nonprofit Organizations or Associations*, must be filed by the organization or association at the post office where mailings will be deposited. The application must include evidence that the organization is nonprofit, and, if available, a certificate of exemption from Federal income tax should accompany the application. An exemption from the payment of Federal income tax is not required in order to qualify for the special third-class bulk rates. Such exemption will be considered as evidence of qualification for preferred postal rates but will not be controlling in the matter. When an organization submits proof that it has been granted income tax exemption under Title 26, United States Code, section 501(c) (3), as a religious, educational, scientific, or charitable (philanthropic) organization; under section 501(c) (5) as an agricultural or labor organization; under section 501(c) (8) as a fraternal organization; or under section 501(c) (19) as a veterans' organization, it will be considered as qualifying for the special third-class rates unless the available evidence discloses some disqualification.

*All Postmasters***Domestic Orders**

Enforced by postmasters at cities listed:

**False Representation**

State and City	Name covered by orders
Florida, Sunrise---	Stim-U-Lar Research Corp., 5900 NW 18th Ct.
Illinois, Chicago---	M.D.I. of India and Ruthie, 6915 South Vernon Ave.
Indiana, Gary----- New York, Brooklyn.	M.D.I., P.O. Box 239. Talmes Research Corp., 218 Cortelyou Rd.

—*Judicial Officer, 1-18-73.*

*All Postal Installations***Personnel Records**

When preparing SF 127, *Request for Official Personnel Folder*, the official name of the requesting installation must be included in Section III of the form, i.e., U.S. Post Office; District Office, United States Postal Service, etc. The National Personnel Records Center in St. Louis will no longer send OPFs to addresses that do not contain this information.—*Management Information Systems Department, 1-18-73.*

*All Post Offices***Missing or Stolen Money Order Forms**

Add the following missing or stolen money order forms to the consolidated list. **DO NOT CASH THESE ORDERS.**

3,803,111,413 to 3,803,111,449

3,810,433,250 to 3,810,433,349

8,600,803,923 to 8,600,803,949

8,604,364,400 to 8,604,364,449

—*Finance Department, 1-18-73.*

Revised pages for the Postal Service Manual and Publication 8 will be distributed as soon as possible.

Action on many appeals of denials of applications and revocations of existing authorizations to mail at the special bulk third-class postage rates for qualified nonprofit organizations has been delayed pending the completion of the study which resulted in these new regulations. Postal Services Centers will be notified concerning action on all pending appeals as soon as possible.—*Finance Department, 1-18-73.*

POST OFFICE CHANGES NO. 10

(Supplemental to 1973 Directory of Post Offices, Publication 26, to be issued later)

Abbreviations: B=Branch, C=City Delivery, Conv.=Converted, Disc.=Discontinued, Estab.=Established, F=Finance, IC=Independent City, MOU=Money Order Unit, MR=Mailing Restrictions (from Part 126 PSM) apply, NP=Nonpersonnel, RB=Rural Branch, Resc.=Rescinded, RS=Rural Station, S=Station, x=Classified. (Contract stations and branches do not have the symbol "x" following the symbol for type of installation.)

State	Name of post office	County-parish	Class	Name of station, branch, or unit	Type S/B	Zip code	Change action	Effective date	Explanation of change
AL	Montevallo	Shelby	1	Underwood	RB	35174	Delete	6-30-72	Amends ZIP Code in PB 20906 & 20907.
AL	Northport	Tuscaloosa	1	Brownville	RB	35445	Delete	12-31-72	Amends ZIP Code in PB 20906 & 20907.
AL	Sylacauga	Talladega	1	Talladega Springs	RB	35150	Delete	12-30-72	RB disc.
AZ	Lukachukai	Apache	4			86507	Delete	1- 5-73	} PO conv. to RB.
AZ	Chino	do	2	Lukachukai	RB	86507	Add	1- 5-73	
AR	Bentonville	Benton	1	Bella Vista	RS	72712	Delete	12-31-72	RS disc.
AR	Eureka Springs	Carroll	2	Holiday Island	RB	72632	Add	1-20-73	RB estab.
CA	Seal Beach	Orange	1	Martner	Sx	90740	Delete	1- 6-73	} Sx conv. to S.
CA	do	do	1	do	S	90740	Add	1- 6-73	
CO	Uteyville	Baca	4			81066	Delete	1- 5-73	} PO disc.
CO	(Mail to Fritchett)	do	3			81064	Add	1- 5-73	
FL	St. Petersburg	Pinellas	1	John's Pass	B	33708	Delete	9-30-72	B disc.
GA	Adley	Montgomery	3	Higgston	RS	30410	Delete	9-30-72	RS disc.
ID	Copeland	Boundary	4			83322	Delete	6-30-72	} PO disc.
ID	(Mail to Bonners Ferry)	do	2			83805	Add	12-15-72	
ID	Dietrich	Lincoln	4			83324	Delete	12-15-72	} PO conv. to RB.
ID	Shoshone	do	2	Dietrich	RB	83324	Add	12-15-72	
IL	East St. Louis	St. Clair	1	Parcel Post	Sx	62205	Delete	1-14-72	} Change in name for Sx.
IL	do	do	1	Carrier Station	Sx	62205	Add	1-14-72	
IA	Anamosa	Jones	1	Amber	RB	52204	Delete	12-30-72	RB disc.
IA	Sulphur Springs	Buena Vista	4			50559	Delete	12-30-72	} PO disc.
IA	(Mail to Storm Lake)	do	1			50588	Add	12-30-72	
KS	Shawnee Mission	Johnson	1	Indian Creek	Bx	66207	Add	1- 2-73	Bx estab.
KS	Fort Leavenworth	Leavenworth	1			66027	Delete	1- 5-73	} PO conv. to Bx.
KS	Leavenworth	do	1	Fort Leavenworth	Bx	66027	Add	1- 5-73	
KY	Pilot	Estill	4			40469	Delete	1-19-73	} PO disc.
KY	(Mail to Stanton)	Fewell	2			40380	Add	1-19-73	
KY	Willalla	Rockcastle	4			40493	Delete	1-19-73	} PO disc.
KY	(Mail to Brodhead)	do	3			40409	Add	1-19-73	
MA	West Mansfield	Bristol	3			02083	Delete	12-30-72	} PO disc.
MA	(Mail to Mansfield)	do	1			02048	Add	12-30-72	
MI	Dearborn	Wayne	1	LeGrabb	B	48125	Delete	11-27-72	B disc., Amends PB No. 20906.
MS	Carrollton	Carroll	3	Black Hawk	RS	39018	Delete	1- 5-73	RS disc.
MO	Rocky Mount	Morgan	3			65072	Delete	1- 5-73	} PO conv. to RB.
MO	Eldon	Miller	1	Rocky Mount	RB	65072	Add	1- 5-73	
NJ	Steklerville	Camden	2C			08081	Add	1- 2-73	C estab.
NC	Hickory	Catawba	1	Brookford	RS	28601	Delete	12-31-72	RS disc.
NC	do	do	1	Henry River	RS	28601	Delete	12-31-72	RS disc.
NC	Raleigh	Wake	1	Crabtree Valley	Sx	27612	Add	12-11-72	Sx estab.
OR	Alice	Union	4			97811	Delete	11-10-72	} PO disc.
OR	(Mail to Cove)	do	3			97824	Add	11-10-72	
PA	Mont Clare	Montgomery	2			19453	Delete	1-19-73	} PO conv. to Bx.
PA	Phoenixville	Chester	1	Mont Claire	Bx	19453	Add	1-20-73	
SC	Rodman	Chester	4			29740	Delete	1- 5-73	} PO disc.
SC	(Mail to Chester)	do	1			29706	Add	1- 5-73	
SD	Farmingdale	Pennington	4			57740	Delete	1- 5-73	} PO conv. to RB.
SD	Rapid City	do	1	Farmingdale	RB	57700	Add	1- 5-73	
TN	Johnson City	Washington	3	Southside Plaza	S	37601	Delete	12-29-72	S disc.
TN	Memphis	Shelby	1	Bartlett	Bx	38005	Delete	1- 5-73	} Amends PB 20906 to correct ZC for Bx.
TN	do	do	1	do	Sx	38134	Add	1- 5-73	
TX	Moshelm	Bosque	4			76672	Delete	12- 8-72	} PO disc.
TX	(Mail to Valley Mills)	do	2			76699	Add	12- 8-72	
TX	Dinero	Nueces	1			78350	Delete	1- 5-73	} PO conv. to RB.
TX	Corpus Christi	do	1	Dinero	RB	78350	Add	1- 5-73	
TX	Warrenton	Fayette	4			75951	Delete	1- 5-73	} PO conv. to RB.
TX	Round Top	do	4	Warrenton	RB	75951	Add	1- 5-73	
TX	Indian Gap	Hamilton	4			76535	Delete	12- 8-72	} PO disc.
TX	(Mail to Hamilton)	do	1			76531	Add	12- 8-72	
TX	Newsome	Camp	4			75459	Delete	1- 5-73	} PO disc.
TX	(Mail to Pittsburg)	do	1			75096	Add	1- 5-73	
VA	Robley	Richmond	4			22543	Delete	1-19-73	} PO disc.
VA	(Mail to Farnham)	do	3			22480	Add	1-19-73	

POST OFFICE CHANGES NO. 10—Continued

State	Name of post office	County-parish	Class	Name of station, branch, or unit	Type S/B	Zip code	Change action	Effective date	Explanation of change
VA	Geer (Mail to Stanardsville)	Greene	4			22841	Delete	12-30-72	} PO disc.
	do	do	2			22873			
WY	Moneta (Mail to Casper)	Fremont	4			82845	Delete	11-10-72	} PO disc.
	do	Natrona	1			82801			
WY	Laramie	Albany	1	University	Sx	82070	Delete	1-1-73	} Change in ZIP Code for Sx.
WY	do	do	1	do	Sx	82071	Add	1-1-73	

—Customer Services Group, 1-18-73.

All Postmasters and Personnel Processing Mail for Dispatch Abroad

Foreign Orders

Notices of new Foreign False Representation and Lottery Orders are now published *only* in the Postal Bulletin. These notices should be kept and used as reference.

False Representation Orders have been issued against:

**AUSTRALIA**

JOHN R. LEWIS INTERNATIONAL and/or JOHN R. LEWIS INTERNATIONAL PTY., LTD. and/or OFFICIAL REGISTER OF RECOMMENDED HOTELS AND MOTELS

686 New South Head Road  
Rose Bay  
Sydney, N.S.W.

and  
Box 224  
Double Bay  
Sydney, N.S.W.

**CANADA**

CAMBRIDGE HOUSE,  
COLIN HAYWOOD,  
PROMA IV,  
PROMA PLUS  
Post Office Box 89  
Caledon East, ON

Do not dispatch any mail to the above. Any mail addressed to the above should be endorsed: RETURN TO SENDER: ORDER ISSUED AGAINST ADDRESSEE FOR VIOLATION OF FALSE REPRESENTATION LAW.

A Lottery Order has been issued against:

**BARBADOS**

MISS JULIA BOWMAN  
Post Office Box 2467  
Bridgetown  
SYBIL HAYNES  
Post Office Box 1275  
Bridgetown  
PERCY HURLEY  
Post Office Box 3301  
Bridgetown  
SOLOMON LEWIS  
Post Office Box 3164  
Bridgetown

ELLIOTT MEDFORD  
Post Office Box 1129  
Bridgetown  
KENNETH NELSON  
Post Office Box 3129  
Bridgetown  
ALEX STOUTE  
Post Office Box 1021  
Bridgetown

**GREAT BRITAIN**

ASTRAL CIRCLE CLUB  
BCM/TACC  
24-27 High Holborn  
London, W.C. 1

**IRELAND**

THOMAS CHARLES  
32 Ballymun Road  
Dublin  
L. COADY  
39 Dame Street  
Dublin  
M. O'DONNELL  
31 College Park  
Terenure, Dublin  
E. (or EILIS) TROY  
Automobile Service Station  
Brook Vale Road  
Donnybrook, Dublin

**MALTA**

MR. C. VELLA  
69 Merchants Street  
Valletta  
MARY VELLA  
23 Britanic Street  
Zurrieq

**SPAIN**

LUIS G. SCHMIDT  
Ave del Marquez de la  
Valdavia No. 54 BIS  
Alcobendas, Madrid

Do not dispatch any mail to the above. Any mail addressed to the above should be endorsed: LOTTERY MAIL, and should be RETURNED TO SENDER.

If any such mail bears no return address, treat it as undeliverable and dispose of it in accordance with 159.4, PSM. This notice should be posted at the outgoing primary. *It must be posted on the FOREIGN ORDER board at all sectional center facilities.*—Judicial Officer, 1-18-73.

All Post Offices

Improper Emergency Opening of Rotary Lock Pouches

There are an excessive number of cases involving the improper opening of registered mail pouches when the rotary lock or key is defective. Registered mail pouches with defective locks should be opened by slitting the seam of the pouch. The *leather strap* at the neck of the pouch *shall not be cut*. These pouches, when empty, shall be forwarded to the main office registry section or the mail bag depository, whichever is applicable. A memorandum explaining the reason for the emergency opening shall accompany the pouch.—Finance Department, 1-18-73.

All Postal Installations

Accident Report, Form 1769

Item IV under *General* of the Instructions for Form 1769 is changed to read as follows effective A/P 8:

Motor vehicle accidents involving a U.S. Postal Service owned, leased, or rented vehicle or a privately owned vehicle while operated on official business which results in death, injury, or property damage of \$100 or more, regardless of who was injured (if any one) or what property was damaged.—Employee Relations Department, 1-18-73.

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