



POSTAL BULLETIN

Instructions and Information For Postal Employees
Published Weekly



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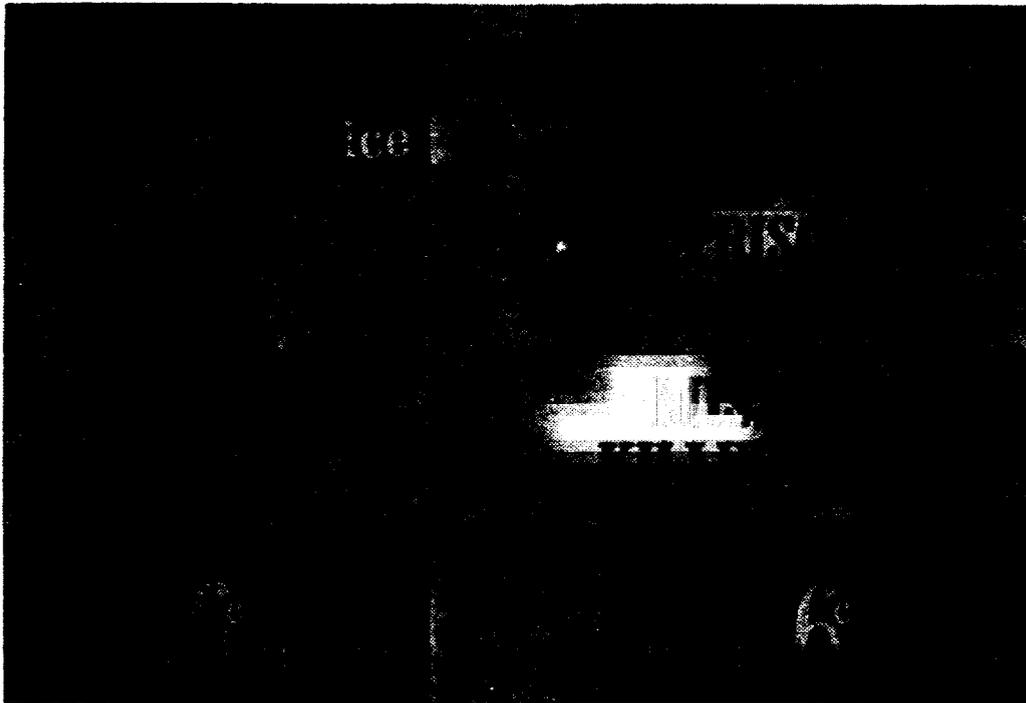
20787

All Postal Installations

6-Cent Disabled American Veterans and American Prisoners of War Commemorative Postage Stamps

The 6-cent Disabled American Veterans and American Prisoners of War commemorative postage stamps will be first placed on sale at Montgomery, AL, and Cincinnati, OH, on November 24, 1970.

POSTMASTERS SHALL NOT PLACE THESE STAMPS ON SALE BEFORE NOVEMBER 25, 1970



Size: 0.84" x 1.44" (vertical)
ISSUED IN PANES OF 50
Colors: Yellow, blue, red, brown, and black
Initial printing: 135 million
Designer: Stevan Dohanos

To obtain first day cancellations, collectors may submit requests to the Postmaster, Montgomery, AL 36104, and to the Postmaster, Cincinnati, OH 45202. See Postal Manual, section 145.3. The covers will be serviced with a single stamp (6 cents) or pairs showing both design (12 cents). Selected mint stamps will be available at the Philatelic Sales Unit, City Post Office, Washington, D.C. 20013, on and after November 25, 1970. All of this issue will be tagged.

All classes of post offices will receive an initial supply of the stamps under the automatic distribution schedule. Distribution will be made as fast as manufacturing facilities permit, and it is anticipated that some offices will not receive their supply of stamps until after November 25.

First- and second-class post offices requiring additional *bulk quantities* should immediately submit a separate requisition (Form 3356) to the Bureau of Engraving and Printing using item 438.

All post offices requiring less than *bulk quantities* in addition to the automatic distribution may submit a separate requisition (Form 17) to their accountable paper depository and endorse at top "Additional." All requisitions not so endorsed will be returned.—*Office of the Special Assistant to the Postmaster General, 11-5-70.*

All Post Offices

Migratory-Bird Hunting Stamps

All postmasters are urged to maintain an adequate supply of \$3 Federal Migratory-Bird Hunting Stamps to meet patrons' requests for this item.

Requisitions for additional stocks of bird stamps may be submitted to your accountable paper depository, using Form 17, Stamp Requisition.—*Bureau of Facilities, 11-5-70.*

All Postal Installations

Travel Commission Lost

No. 2027, issued to Mr. James C. Wilson, Sr., equipment specialist (postal), Oklahoma Postal Training Operations, Norman, Oklahoma, dated July 1, 1969.—*Bureau of Chief Postal Inspector, 11-5-70.*

All Postmasters

Domestic Order

Enforced by postmaster at city listed

False Representation

State and city Name covered by order

New York, Long Is- Matt Numise.
land City.

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All Postal Employees

MONTHLY LABOR-MANAGEMENT MEETING

The October 1970 Labor-Management Meeting minutes appearing in POSTAL BULLETIN 20786, dated October 29, 1970, was incomplete. The balance of the minutes starting with item (8) follows:

(8) An alleged violation of Article IX of the National Agreement was not resolved after review with the National Association of Letter Carriers, AFL-CIO. It is now placed on the agenda in accordance with article VI, D, 3, b, of the agreement dated March 9, 1968:

Article IX, L, 3, of the agreement states, in relevant part:

"* * * Copies of the decision shall be forwarded to the grievant, his representative and the installation head. The basis for the decision shall be stated as clearly as practical and the grievant shall be notified of any further appeal rights."

Article IX, A, 1, of the agreement states, in relevant part:

"* * * Grievances shall not be accepted for processing which are based upon matters such as the mission of the Department, its budget the technology of performing its work, its organization, and assignment of personnel unless such assignment violates laws, regulations or policy."

Article XV, D, 6, of the agreement states:

"Employees shall perform all duties and assignments as ordered. In the event an employee believes an assignment he performed, as ordered, violates any of the below he may seek a remedy in accordance with the provisions of article IX or other appropriate procedures. The Department does not condone supervisors ordering employees to perform duties or functions that are in violation of Federal laws, postal regulations, or which may constitute a health or safety hazard to themselves or to others."

The issue is whether or not the regional director violated article IX, L, 3, of the agreement when he issued a decision on a grievance on the basis it was not properly in the grievance procedure, in accordance with the provisions of article IX, A, 1, of the agreement, and failed to notify the grievant that he had further appeal rights.

The labor organization's position, in substance, is: The regional director violated article IX, L, 3, of the

agreement when he failed to notify the grievant that he had further appeal rights. It stated that that provision of the agreement explicitly requires the regional director to give that notification for it states in relevant part, "* * * and the grievant shall be notified of any further appeal rights."

In addition, it stated the regional director should not have refused to process the grievance because it was properly in the grievance procedure in accordance with article IX, A, 1, of the agreement inasmuch as the issue in the grievance was an allegation of a violation of a postal regulation; that is, it is "* * * an assignment of personnel [which] violates * * * regulations * * *". In support of its statement, it alluded to article XV, D, 6, of the agreement, which is quoted above.

Disposition: While the organizations did not agree, the Postal Service stated that the regional director did not violate article IX, L, 3 of the agreement because that provision contemplates notification of the grievant of further appeal rights by the regional director only in the event further appeal rights existed. In addition that is the sole issue, in accordance with the article VI, D, provisions of the agreement, that was forwarded from the region to the national level for consideration. The other issues raised by the labor organization constitute an expansion of the issues that were discussed in the early stages of this procedure and, therefore, may not be properly considered at this time.

Without prejudice to the above position, in accordance with article IX, A, 1, of the Agreement the regional director was correct in not processing the grievance for it did not involve "* * * an assignment of personnel * * *" let alone an assignment of personnel which "* * * violates laws, regulations, or policy". Furthermore, Article XV, D, 6, of Agreement referred to by the labor organization makes references to "* * * duties and assignments * * *" within recognized positions as distinct from the clear criteria set forth in Article IX, A, 1; that is, "* * * assignment of personnel [which] violates laws,

regulations or policy;" therefore, Article XV, D, 6, is not relevant in this situation for it fails to overcome the governing Article IX, A, 1, provisions of the Agreement.

(9) The September 25, 1970, Chicago Regional Bulletin carried an item on Employee Appearance. The article stated in part "Employees required to wear a cap cannot have this requirement waived unless a request from the employee's doctor has been submitted through the postmaster to the regional office for further referral to the Postal Service Medical staff for approval."

Does this statement reflect Postal Service policy?

Disposition: Yes.

(10) At a consultative meeting on July 27, 1970, representatives of the Bureau of Operations indicated that passage of the postal reorganization bill would bring an end to the restrictions of filling vacancies.

The September 24, 1970, Seattle Regional Bulletin, under the heading of "Complement Control," carried the following statement: "Vacant positions regardless of type, employment category or circumstances involved, are not to be filled without written authorization from the Director, Post Office and Delivery Services Division of the Regional Office. No career or temporary appointments, extension of temporary appointments, promotion reassignments, changes to regular or conversion to career status are to be made without this authority."

If this quotation reflects postal service policy, when is it contemplated that such restrictions on filling vacancies will be eliminated?

Disposition: There is no freeze. However, Regional Directors have held in abeyance the filling of regular position vacancies, in some post offices, until such time as they know the full impact of several management improvement programs recently initiated by Headquarters. All Regional Directors have the authority to fill any career position vacancy in the authorized complement of any post office at any time they determine that the filling of the position is warranted.

(11) An AMO mechanic does shop work in his home office from 7 a.m.

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to 11 a.m. He receives an emergency call and leaves after taking a one-half hour lunch. He arrives in the town where the work is to be done at 1 p.m. He is finished at 6 p.m. and returns to his home office where he arrives at 7:30 p.m. Is he entitled to 4 hours overtime?

Disposition: Yes. Any question involving overtime in such cases should be processed under the provisions of section 751.5, Postal Manual.—*Bureau of Personnel, 11-5-70.*

All Postal Installations

Fourth-Class Parcel Post and Catalogs

Distribution of the new Postal Service Manual will begin on November 7, 1970. Distribution will not be completed for several weeks.

Chapter 1 contains under part 135, tables of the new fourth-class (parcel post and catalog) zone rates which become effective November 14, 1970. See the notice on this subject published in the August 13, 1970, issue of the POSTAL BULLETIN.

This notice is to caution postmasters who may receive the new Postal Service Manual before November 14, that they must continue to apply the old rates until that date.—*Finance and Administration, 11-5-70.*

All Mailer Cooperation Program Offices

Mailer Cooperation Test for Quarter II

The Mailer Cooperation Test for Quarter II is scheduled for the 5-day (Monday-Friday) period of November 16-20 and will be conducted under the instructions on the reverse of Form 2368-F, Analysis of Originating First-Class Mail Deposits.

Each office will also submit a Form 3779, Postmaster Report, including an analysis of test results. Please complete the entire Form 3779, making certain that all figures are current and correct.

All Postal Installations

Combined Federal Charity Campaign

POSTAL BULLETIN No. 20779, dated September 24, 1970, is amended to include the following in the list of approved Campaigns:

Federal campaign	Area covered
St. Petersburg, FL	Pinellas County.
Iowa City, IA	Johnson County.
Rockford, IL	Rockford City Winnebago County.

Also, the following campaigns should be deleted from the approved list: Ames, IA; Bangor, ME; Brunswick, ME; Concord, NH; Nashua, NH; Jersey City, NJ.

All Post Offices

Iraq—Prohibitions

Binoculars are now prohibited in the mail to Iraq, and packages containing them may be confiscated by the Iraqi authorities.

The Directory of International Mail will be amended.—*Bureau of Finance and Administration, 11-5-70.*

All First- And Second-Class Post Offices

Contract Uniform Program

When placing orders with Lion Uniforms, Inc., of Dayton, OH, for uniforms under the contract program for mail handlers, maintenance (custodial) and vehicle (maintenance) personnel, postmasters and installation heads should enter the contract number 70-1-01492 in the "Remarks" block on Form 4709-C, Requisition (Uniform Items).

When processing the Lion Co.'s invoices for payment, postmasters and installation heads must enter vendor number 77770 in block 1 on Form 1498, Uniform Allowance Payment Record.—*Bureau of Finance and Administration, 11-5-70.*

POST OFFICE CHANGES NO. 11

(Supplemental to July 1970 Directory of Post Offices POD Publication 26)

Abbreviations: B=Branch. C=City Delivery. Conv.=Converted. Disc.=Discontinued. Estab.=Established. IC=Independent City. MOU=Money Order Unit. NP=Nonpersonnel. RB=Rural Branch. Resc.=Rescinded. RS=Rural Station. S=Station. x=Classified. (Contract stations and branches do not have the symbol "x" following the symbol for type of installation.)

State	Name of post office	County-parish	Class	Name of station, branch, or unit	Type S/B	ZIP Code	Change action	Effective date	Explanation of change
LA	Thibodaux	Lafourche		Nicholls College	S	70301	Delete	11- 1-70	} Name change.
LA	do	do		Nicholls University	S	70301	Add	11- 1-70	
MO	St. Louis	Independent City		Olive	Sx	63101	Add	9-28-70	Sx Estab.
NH	Smithtown	Rockingham	3			03876	Delete	10-23-70	} P.O. disc.
NH	(Mail to Seabrook)	do				03874	Delete	10-23-70	
NJ	Andover	Sussex		Cranberry Lake	RB	07821	Delete	9-15-70	RB disc.
NM	Albuquerque	Bernalillo		Rio Rancho Estates	RB	87114	Delete	11-15-70	} Change in designation.
NM	do	do		do	B	87114	Add	11-15-70	
NM	Deming	Luna		Gage	RB	88037	Delete	10-31-70	
OK	Waynoka	Woods		Avard	RB	73833	Delete	8-28-70	RB disc.
OK	Cordell	Washita		Clinton-Sherman AFB	B	73632	Delete	8-14-70	B disc.
OK	Lawton	Comanche		Sullivan Village	RB	73501	Add	11- 1-70	RB estab.
OR	Klamath Falls	Klamath		Crater Lake	RB	97604	Delete	6- 1-70	} To correct disc shown in 9-17-70; P.B. 20778.
OR	Chiloquin	do		do	RB	97604	Add	6- 1-70	
VA	Waldsboro	Franklin	4			24181	Delete	9-18-70	} P.O. disc.
VA	(Mail to Ferrum)	do				24068	Delete	9-18-70	
WA	Lynnwood	Snohomish		North Lynnwood	B	98036	Add	11- 1-70	B estab.
WV	Ellison	Summers	4			25984	Delete	9-30-70	} P.O. disc.
WV	(Mail to Jumping)	do				25969	Delete	9-30-70	

All Post Offices

MISSING OR STOLEN MONEY ORDER FORMS—DO NOT CASH THESE ORDERS

To be posted and used by window clerks; destroy previous notices. Insert in proper sequence any interim notices from Inspection Service.

1,914,785,752 to 1,914,785,998	48,346,211 to 48,347,999	5,715,987,617 to 5,715,987,949
1,916,167,500 to 1,916,167,699	52,984,300 to 52,984,999	5,716,277,022 to 5,716,277,099
1,922,965,200 to 1,922,965,499	58,941,150 to 58,943,999	5,716,279,500 to 5,716,279,999
1,923,904,133 to 1,923,905,999	521,573,711 to 521,573,799	5,716,757,848 to 5,716,757,999
1,927,782,600 to 1,927,782,999	522,490,800 to 522,491,399	5,718,579,854 to 5,718,579,899
1,934,695,700 to 1,934,696,399	535,109,467 to 535,109,699	5,719,067,319 to 5,719,067,499
1,940,484,700 to 1,940,485,449	535,776,361 to 535,776,499	5,719,153,900 to 5,719,154,249
1,944,011,284 to 1,944,011,499	538,289,050 to 538,289,899	5,719,182,651 to 5,719,182,699
1,945,919,000 to 1,945,919,649	538,359,663 to 538,360,049	5,722,126,557 to 5,722,126,618
1,951,442,300 to 1,951,442,949	538,361,375 to 538,361,999	5,723,012,354 to 5,723,012,699
1,952,455,800 to 1,952,456,149	539,427,650 to 539,428,049	5,725,357,750 to 5,725,359,149
1,958,016,000 to 1,958,016,499	543,487,350 to 543,488,399	5,726,496,150 to 5,726,496,899
1,961,462,068 to 1,961,462,499	543,579,971 to 543,579,999	5,730,525,050 to 5,730,526,299
1,970,825,600 to 1,970,825,999	544,882,800 to 544,883,999	5,730,531,103 to 5,730,531,549
1,972,020,251 to 1,972,020,999	547,531,400 to 547,531,999	5,730,585,350 to 5,730,586,449
1,973,183,976 to 1,973,183,999	548,614,075 to 548,614,099	66,826,500 to 66,826,599
1,977,336,182 to 1,977,336,499	549,376,300 to 549,376,499	72,077,164 to 72,077,999
1,979,200,543 to 1,979,200,699	549,442,507 to 549,442,899	73,764,000 to 73,767,999
1,979,517,850 to 1,979,518,499	556,051,500 to 556,051,999	73,969,450 to 73,969,549
1,981,901,796 to 1,981,901,899	556,123,550 to 556,123,799	76,429,126 to 76,429,199
2,270,328,000 to 2,270,331,999	556,205,000 to 556,205,449	76,453,150 to 76,453,249
3,739,643,695 to 3,739,643,999	5,550,886,753 to 5,550,886,999	7,388,138,197 to 7,388,139,999
3,750,571,077 to 3,750,571,149	5,552,982,000 to 5,552,982,499	7,390,556,000 to 7,390,559,999
3,775,270,600 to 3,775,271,699	5,611,934,000 to 5,611,935,999	7,426,790,000 to 7,426,793,999
3,775,655,500 to 3,775,655,649	5,617,120,000 to 5,617,129,499	7,462,196,750 to 7,462,196,799
3,780,914,000 to 3,780,915,999	5,621,652,564 to 5,621,652,999	7,470,369,667 to 7,470,369,749
3,783,862,300 to 3,783,862,699	5,634,099,997 to 5,634,101,999	7,477,791,500 to 7,477,791,749
3,784,278,600 to 3,784,279,999	5,643,597,711 to 5,643,597,749	7,484,295,708 to 7,484,295,899
3,787,392,427 to 3,787,392,500	5,646,932,000 to 5,646,933,999	7,486,840,031 to 7,486,840,599
3,791,928,650 to 3,791,929,099	5,655,123,300 to 5,655,123,849	7,489,060,600 to 7,489,061,349
3,795,243,100 to 3,795,243,699	5,656,140,000 to 5,656,143,999	7,506,526,350 to 7,506,526,649
3,799,925,250 to 3,799,926,349	5,656,522,036 to 5,656,525,999	7,506,705,190 to 7,506,705,999
3,800,811,000 to 3,800,813,499	5,659,763,800 to 5,659,765,299	7,514,290,319 to 7,514,291,499
3,803,056,800 to 3,803,057,099	5,666,020,000 to 5,666,021,999	7,514,610,785 to 7,514,611,199
3,807,175,050 to 3,807,176,849	5,667,365,925 to 5,667,365,999	7,519,542,179 to 7,519,542,499
3,808,725,052 to 3,808,725,099	5,668,669,900 to 5,668,671,399	7,519,547,129 to 7,519,547,249
3,809,543,700 to 3,809,543,749	5,669,971,950 to 5,669,972,749	7,521,154,843 to 7,521,154,899
3,809,585,750 to 3,809,585,949	5,671,762,600 to 5,671,763,999	7,523,874,654 to 7,523,874,699
3,810,430,750 to 3,810,431,049	5,674,179,117 to 5,674,179,999	7,524,379,837 to 7,524,379,999
3,810,433,250 to 3,810,433,349	5,674,407,000 to 5,674,410,499	7,528,356,600 to 7,528,357,199
3,814,699,327 to 3,814,700,399	5,678,194,000 to 5,678,194,399	7,531,626,400 to 7,531,626,649
3,817,260,100 to 3,817,260,299	5,679,794,000 to 5,679,795,999	7,533,178,589 to 7,533,179,099
3,821,218,295 to 3,821,218,949	5,680,311,775 to 5,680,312,049	7,537,723,350 to 7,537,723,549
3,823,995,842 to 3,823,995,849	5,687,197,100 to 5,687,197,199	7,538,076,000 to 7,538,076,149
3,825,638,424 to 3,825,638,599	5,692,340,350 to 5,692,341,849	80,177,950 to 80,178,449
3,825,778,250 to 3,825,778,299	5,693,147,100 to 5,693,148,099	89,044,000 to 89,046,999
3,825,798,300 to 3,825,798,349	5,694,032,000 to 5,694,033,999	868,047,108 to 868,047,999
3,827,995,906 to 3,827,995,929	5,694,251,950 to 5,694,253,249	8,551,457,947 to 8,551,457,989
3,829,844,700 to 3,829,846,199	5,694,315,000 to 5,694,315,099	8,552,624,000 to 8,552,624,999
3,832,441,037 to 3,832,441,050	5,697,479,576 to 5,697,479,999	8,559,277,900 to 8,559,278,099
3,832,712,716 to 3,832,712,999	5,697,680,050 to 5,697,680,899	8,563,415,296 to 8,563,415,999
3,833,860,805 to 3,833,860,899	5,702,345,318 to 5,702,345,349	8,566,386,853 to 8,566,386,899
3,837,655,450 to 3,837,656,099	5,702,674,800 to 5,702,674,999	8,567,570,609 to 8,567,570,999
3,839,928,954 to 3,839,930,199	5,702,676,097 to 5,702,676,499	8,577,273,100 to 8,577,273,299
3,840,857,300 to 3,840,857,449	5,702,742,678 to 5,702,742,999	8,577,644,301 to 8,577,644,333
3,841,935,838 to 3,841,936,149	5,705,679,042 to 5,705,679,999	91,663,500 to 91,663,699
3,842,062,454 to 3,842,062,499	5,706,359,534 to 5,706,359,999	92,593,796 to 92,593,849
3,850,366,300 to 3,850,366,349	5,710,478,100 to 5,710,478,249	93,611,850 to 93,611,899
	5,715,296,739 to 5,715,296,999	