



# POSTAL BULLETIN

Instructions and Information For Postal Employees  
Published Weekly



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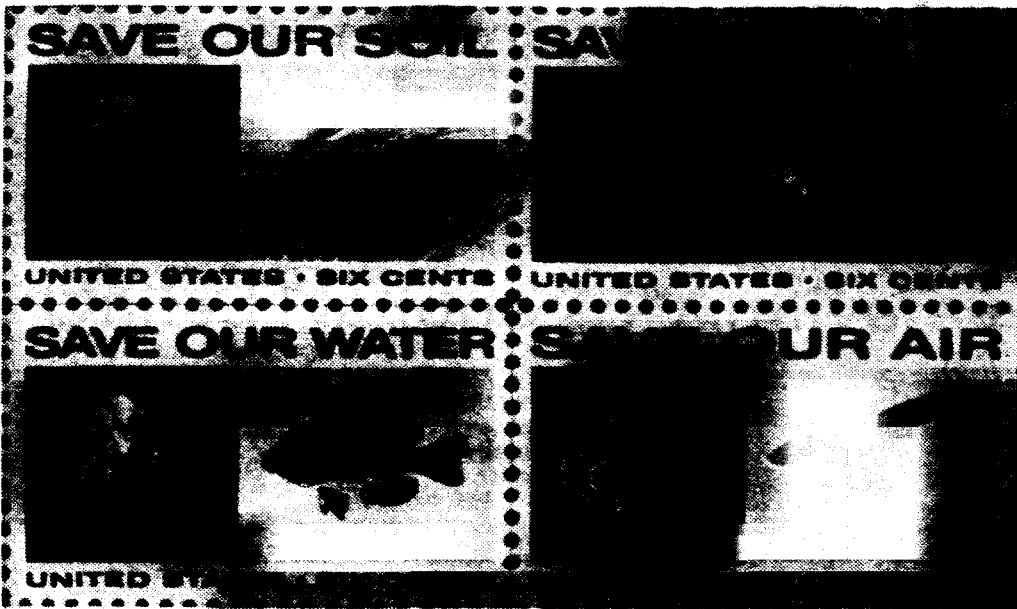
20783

## All Postal Installations

### 6-Cent Antipollution Commemorative Postage Stamps

The 6-cent Antipollution commemorative postage stamps will be first placed on sale at San Clemente, CA on October 28, 1970.

**POSTMASTERS SHALL NOT PLACE THESE STAMPS ON SALE BEFORE  
OCTOBER 29, 1970**



Size: 0.84" x 1.44" (horizontal)  
ISSUED IN PANES OF 50 (4 stamps different designs)  
Colors: Red, blue, yellow, and black  
Initial printing: 175 million  
Designers: Arnold Copeland and Walter Richards

To obtain first-day cancellations, collectors may submit requests to the Postmaster, San Clemente, CA 92672. See Postal Manual, section 145.3. Requests for all positions or combinations will be honored. The conventional policy on plate blocks will remain in effect. Selected mint stamps will be available at the Philatelic Sales Unit, City Post Office, Washington, DC 20013, on and after October 29, 1970. All of this issue will be tagged.

All classes of post offices will receive an initial supply of the stamps under the automatic distribution schedule.

First- and second-class post offices requiring additional *bulk quantities* should immediately submit a separate requisition (Form 3356) to the Bureau of Engraving and Printing using item 437.

All post offices requiring *less than bulk quantities* in addition to the automatic distribution may submit a separate requisition (Form 17) to their accountable paper depository and endorse at top "Additional." All requisitions not so endorsed will be returned.—Office of the Special Assistant to the Postmaster General, 10-8-70.

## All Postal Installations

### New Airmail Service— AM-4

On or after October 25, 1970, American Airlines will inaugurate service at Salt Lake City, UT. An official cachet will be furnished and the usual philatelic treatment outlined in section 145.5, Postal Manual, will be provided.

Anyone desiring to receive these cachets should forward their covers in another envelope as follows:

For dispatch from: Salt Lake City Post Office, AMF Salt Lake City.  
Send covers to: Postmaster, Salt Lake City, UT 84101. Superintendent, Airport Mail Facility, Salt Lake City, UT 84101.

First flight covers should reach the office applying the cachet at least 3 days before flight date.

Covers already postmarked, those not properly prepared and those posted in the usual manner will not receive the cachet.—Bureau of Operations, 10-8-70.

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*All Postal Installations***6-Cent United Nations Commemorative Postage Stamp**

The 6-cent United Nations commemorative postage stamp will be first placed on sale at New York, NY on November 20, 1970.

**POSTMASTERS SHALL NOT PLACE THIS STAMP ON SALE BEFORE  
NOVEMBER 21, 1970**

**UNITED STATES POSTAGE 6 CENTS**



**United Nations 25<sup>th</sup> Anniversary**

Size: 0.84" x 1.44" (horizontal)  
ISSUED IN PANES OF 50  
Colors: Red, blue, and black  
Initial printing: 135 million  
Designer: Arnold Copeland

To obtain first-day cancellations, collectors may submit requests to the Postmaster, New York, NY 10001. See Postal Manual, section 145.3. Selected mint stamps will be available at the Philatelic Sales Unit, City Post Office, Washington, DC 20013, on and after November 21, 1970. All of this issue will be tagged.

All classes of post offices will receive an initial supply of the stamps under the automatic distribution schedule.

First- and second-class post offices requiring additional *bulk quantities* should immediately submit a separate requisition (Form 3356) to the Bureau of Engraving and Printing using **item 435**.

All post offices requiring *less than bulk quantities* in addition to the automatic distribution may submit a separate requisition (Form 17) to their accountable paper depository and endorse at top "Additional." All requisitions not so endorsed will be returned.—*Office of the Special Assistant to the Postmaster General, 10-8-70.*

*All Post Offices***Special Cancellation—Employ the Handicapped**

Postmasters who have special Employ the Handicapped die hubs shall use them during the period October 5 through November 30, 1970. After that time the die hubs shall be withdrawn and stored.

Postmasters who do not have the die hubs shall not request them without application by the sponsors.—*Bureau of Finance & Administration, 10-8-70.*

*All Post Offices***Commemorative Postage Stamps Available**

Postmasters are urged to provide recent commemorative issues for the benefit of local stamp collectors and for those persons who wish to use commemorative stamps. The following commemorative stamps may be requisitioned from the Bureau of Engraving and Printing on Form 3356, *Stamp Requisition—Bulk Quantities*, or less-than-bulk from accountable paper depositories on Form 17, *Stamp Requisition*.

Stamp	Item No.
10¢ Moon Landing.....	418
6¢ Edgar Lee Masters.....	427
6¢ Woman Suffrage.....	429
6¢ South Carolina.....	430
6¢ Wildlife (Buffalo).....	431
6¢ Stone Mountain.....	432

—*Bureau of Facilities, 10-8-70.*

*All Postal Installations***Travel Commission Lost**

Loss of travel commission No. 1786, issued to Mr. Warren P. Denise, industrial engineer, Bureau of Research and Engineering, U.S. Postal Service, Washington, DC, dated July 1, 1969.—*Bureau of Chief Postal Inspector, 10-8-70.*

*All Mailbag Depositories, Concentration Point Offices, and Other Postal Installations***Metal Tag Fasteners (P.O. Item No. 0-407A)**

POSTAL BULLETIN 20779, dated September 24, 1970, advised all International Exchange Offices to use the new P.O. Item No. 0-407A (Blunt Oval Deadlock Clip) which is now available at both area supply centers in lieu of P.O. Item No. 0-407 which has been discontinued.

Mailbag depositories, concentration point offices, and all other postal installations are also to order and use the redesigned metal tag fastener (P.O. Item No. 0-407A) to attach Label 83 to bundles of empty serviceable mailbags due for dispatch in less than carload or truckload lots to requisitioning offices.—*Bureau of Facilities, 10-8-70.*

## All Postal Employees

## MONTHLY LABOR-MANAGEMENT MEETING

During the September 1970 Labor-Management Meeting with the seven employee organizations having exclusive recognition at the national level, the following items were discussed and disposed of as indicated. The disposition represents current Departmental policy with regard to the subject matter and is to be observed by all field employees until specifically rescinded.

(1) The August 7, 1970, Special Issue of the POSTAL BULLETIN, section 11, A, states that the lowest level supervisory position may be in PFS-6, -7, -8, or it may be in PFS-9 or above at post offices which have no authorized initial level supervisory positions in PFS-6, -7, -8.

Question (a)—For purposes of detailing under Article XIV, 3 and 5 does this also apply to stations/branches of post offices; e.g., Boston Postal District?

Question (b)—Will section 756.544(2)(b) of the Postal Manual be corrected to eliminate the apparent conflict between it and the instructions in the POSTAL BULLETIN?

**Disposition:** (a) No. For purposes of detailing under Article XIV C, 3 and 5, the stations/branches of a post office are considered part of the same installation.

(b) Section 756.544c(2)(b), Postal Manual, discusses the detail of substitute employees to other than initial level supervisory positions. There is no conflict with the Postal Manual and the Special Postal Bulletin of August 7, 1970.

(2) When initial level supervisory examination is given nationwide and we have offices that do not have some of these positions for which the examination is being given, why can't employees in all offices take these examinations to make themselves eligible to be promoted in cities where no Register is established in their respective Region?

**Disposition:** At this time we are not geared to administer this examination to all post offices that have a motor vehicle branch. Our distribution list was established only for offices that have the position for which the examination is given. There were very few cases where a post office had to go nationwide

to fill vacancies in the motor vehicle operations branch.

(3) Was it the intention of POSTAL BULLETIN 20656 to preclude female employees who are not exposed to the public from wearing slacks in the performance of their duty?

**Disposition:** No, so long as they are neat and clean, and do not constitute a safety hazard.

(4) Postal Source Data System. The Federation has been receiving information from the field that positions are being posted in some offices as "Work-Load Recording System." A review of the latest issue of Approved Titles does not list such a position nor has there been any information furnished to the Organizations as to the duties or qualifications standards for such positions.

Please advise the Federation as to the status or content of such a position, together with craft designation and qualification standards of the position.

**Disposition:** The Department is developing a standard position of Work Load System Clerk, for offices not on the Postal Source Data System which is currently in clearance. When and if this position is established a suitable qualification standard will be developed or assigned and appropriate information will be supplied to the organizations in accordance with the provisions of Article XVIII, C and D of the National Agreement.

(5) Working Group Leader, Distribution Clerk. At the May 1970 Labor-Management Meeting the Federation presented an agenda item requesting information on the job content and qualification standards for a position of "Working Group Leader." The disposition was that this was an individual position established by the San Francisco Region and the Region had established the qualification standards.

The Post Office Department has on numerous occasions advised the Organizations that qualification standards were established and issued by the U.S. Civil Service Commission. In fact, Handbook X-118B covering qualification standards is issued by the Commission itself.

Has the regulations of the Civil

Service Commission been changed to:

(a) Delegate authority to the Post Office Department to establish qualification standards?

(b) Delegate authority to Regional Directors to establish qualification standards?

**Disposition:** The introduction to Handbook X-118B states, "When selections are being made for such positions (positions for which no qualification standard exists), except in the case of supervisory positions, the most appropriate qualifications standards in the same occupational group shall be applied."

The offices in the San Francisco Region having the position of Working Group Leader, Distribution Clerk, have used Code 2300n, Part I, Handbook X-118B, Group Leader, Mail Handlers, PFS-5, as the nearest appropriate standard in filling those positions. This is consistent with the policy stated above.

(6) Accountable Paper Custodian, Level 6, IP 20-4302. The United Federation of Postal Clerks, AFL-CIO, requests craft designation for this position.

**Disposition:** The position of Accountable Paper Custodian, PFS-6, IP 20-4302, is an individual position established at the Regional level. On July 1, 1970, the Region determined the position would be in the clerk craft, to be filled by the best qualified employee, clerk craft.

(7) An AMO mechanic is installing screenline and moving equipment into new quarters on a Friday. He is on a regular Monday through Friday workweek. It becomes necessary to work Saturday and Sunday to complete the work. Is he entitled to 25-percent premium pay for Sunday, in addition to his overtime pay?

**Disposition:** No. An AMO mechanic with a Monday to Friday basic workweek who is authorized to work on Saturday and Sunday, does not receive the 25-percent premium pay for Sunday work. See section 3573(e), Title 39, United States Code: "(e) Each regular employee whose regular work schedule includes an 8-hour period of service any part of which is within

the period commencing at midnight Saturday and ending at midnight Sunday shall be paid extra compensation at the rate of 25 per centum of his hourly rate of basic compensation for each hour of work performed during that 8-hour period of service."

(8) An AMO mechanic leaves his home office at 7 a.m. He arrives at the office where he is to work at 9 a.m. He works until 5 p.m. and then because there is no motel in the town where he is working, he has to drive to a nearby town where he arrives at 5:30 p.m. Is he entitled to 2 hours overtime?

**Disposition:** If the AMO mechanic's work schedule is 7 a.m. to 3:30 p.m., he would be entitled to 2 hours overtime. If his work schedule is 9 a.m. to 5:30 p.m., he would not be entitled to 2 hours overtime.

(9) If an AMO mechanic has to leave on a Sunday night in order to be at his destination in time to start work on Monday morning, is he expected to donate the time spent in travel on Sunday to be given "gratis" to the Government?

**Disposition:** See section 3571(e), Title 39, United States Code: "(e) Time spent in a travel status away from the official duty station of an employee is not hours of work unless the travel: (i) Involves the performance of work while traveling, (ii) is incident to travel that involves the performance of work while traveling, (iii) is carried out under arduous conditions, or (iv) results from an event which could not be scheduled or controlled administratively."

Also, see Postal Manual 755.84.

(10) Interpretation Article XIII, D, 4. National Agreement: "The reassignment of a career regular or substitute employee under the provisions of this Article to an agreed-upon light duty temporary or permanent or other assignment within the office, such as type of assignment, area of assignment, hours of duty, etc., will be the decision of the installation head who will be guided by the examining physician's report, employee's ability to reach his place of employment and ability to perform the duties involved."

(a) Does an employee holding a light-duty assignment—either tem-

porary or permanent—have the right to bid on another posted assignment?

(b) If the answer is yes, what seniority would the employee use?

(c) If an employee does bid on a posted light-duty assignment (other than an established light-duty assignment), does this not end his present light-duty consideration whether it be permanent or temporary?

**Disposition:** (a) A career regular employee who is holding a temporary or permanent light-duty assignment is not precluded by the Agreement from submitting a bid for a preferred duty assignment; however, in order to be declared the successful bidder, he must be the senior qualified bidder; that is, he must meet the qualifications necessary to perform all of the duties of the assignment on which he bids.

(b) If the career regular employee has been assigned to a temporary or permanent light-duty assignment in his own craft, or a temporary light-duty assignment in another craft his seniority for bidding purposes on preferred duty assignment in his own craft is his continuous craft seniority as provided for in the Supplemental Agreement on Seniority. If the career regular employee has been assigned to a permanent light-duty assignment in another craft, he may bid only for preferred duty assignment in that craft. The seniority used in this situation is that new period of seniority he began when he was assigned to the permanent light-duty assignment in another craft, in accordance with Article XIII, F.

(c) Light duty assignments are not posted or awarded as a result of submission of bids. In accordance with Article XIII, D, 4. of the Agreement, the postmaster assigns employees to agreed upon light-duty temporary or permanent or other assignments within the office. A career regular employee who has been awarded a light-duty assignment who bids for a regular posted vacant or newly established duty assignment does not automatically terminate his light-duty assignment; however, in such a situation, the postmaster must review the bidding employee's light-duty assignment to determine whether or not there is a need to continue

the employee in the light-duty assignment.

(11) Proposed Allegation of Violation of the National Agreement by the Postmaster General, Article VI, B, 4. "The Department agrees to contact the Organization or Organizations concerned before action is taken when there is a doubt as to the proper interpretation of the National Agreement, unless an emergency situation exists. Copies of all interpretations shall be furnished to the Exclusive Organizations at the same time they are issued."

We have received information from the field that the Cincinnati Regional Director has requested from the Post Office Department an interpretation of Article XV, E, 4. of the National Agreement.

On August 11, 1970, the Post Office Department, Labor Relations Division, advised the Regional Director of an interpretation of the National Agreement. This interpretation clearly indicated that there was no emergency involved. To date, the Organizations have not been conferred with or advised of that interpretation.

**Disposition:** In this instance, the Department failed to comply with the provisions of Article VI, B, 4 of the National Agreement, by failing to furnish copies of the interpretation to the Exclusive Organizations at the same time that it was issued.

(12) The position of Custodian, KP-1, PFS-2, under duties and responsibilities, states that he will attend to lawns, shrubbery, and premises of the post office, and clear the ice and snow from the sidewalks and driveways. There has never been a clear-cut determination as to whether or not he is required to operate a power-driven snowplow in removing this ice and snow.

(a) Is the custodian required to operate a power snowplow to perform this work?

(b) If so, is he entitled to higher level compensation for the period of time he operates the equipment?

**Disposition:** (a) A custodian may be required to operate a snow thrower or snowplow in cleaning ice and snow from sidewalks and driveways.

(b) In order to be eligible for higher level pay the employee must be detailed to a position which has been authorized, defined, and as-

signed to a salary level in the usual manner. (Section 756.5, Postal Manual)

(13) In reference to the Standardized Orientation and Craft Skills Training Program for Motor Vehicle Operators, providing for regular driver safety training, we believe this training should be given by the Driver Instructor and Examiners. Are we correct?

**Disposition: Handbook P-23 presently specifies that instructions will be given by Vehicle Operator Analyst with Technical Assistance of Safety Unit.**

We concur that this wording needs to be changed to show the participation of Driver Instructor-Examiners. We have agreed with the Bureau of Operations (Vehicle Services) and Safety Division to make the following modification in P-23: **INSTRUCTOR TO BE (POSITION): Driver Instructor-Examiner or (1) Vehicle Operations Analyst, or (2) Supervisor of Vehicle Operations.**

(14) Section 622.223a of the Postal Manual stated that in a leased facility the lessor is ordinarily responsible for all required repairs and maintenance of building equipment. This brings up the question as to whether or not the maintenance employees would be responsible for the repair and maintenance of the heating and air-conditioning equipment in a leased building.

**Disposition: The key phrase is "the lessor is ordinarily responsible." There are some 75 buildings, in which, by terms of the lease, POD is responsible for all required repairs and maintenance of building equipment. In those leased buildings, and only in those, POD maintenance employees are responsible for the repair and maintenance of the heating and air-conditioning equipment.**

(15) Below is the answer to an

agenda item submitted at a Regional Labor-Management Meeting:

"Agenda V, Question No. 1 "Question: Cleaner KP-51, PFS-1, is the level of the newly hired maintenance personnel at offices that are authorized this position. They are being assigned to duties identical to the Cleaners—KP-51, PFS-2, now employed by the Department. The local unit heads and postmasters are posting bids using both levels on the same posting. Due to the fact that they are of different salary levels, I am of the opinion this is in violation of Article XXII of the National Agreement. What can be done to get the unfairness out of this level? What, if any thing, can be done to get employees in an equal salary level for performing identical duties and responsibilities on the same tour?"

"Answer: The position of Charwoman, SP-6-42, PFS-1, was changed to KP-51, PFS-1, by Public Law 90-206, December 16, 1967. The duties described by SP-6-42 were transposed without any change to KP-51, PFS-1.

"Public Law 90-206 also advanced the grade level of all employees on the rolls as of the date of the law by one grade level. The position of Charwoman was accordingly advanced from PFS-1 to PFS-2, with that benefit being associated only with employees identified as Charwoman, SP-6-42, PFS-1 as of the date of the law.

"Each employee in the Postal Field Service on December 16, 1967, whose position was placed in salary level 2, by reason of Public Law 90-206, was authorized by the implementing POSTAL BULLETIN 20622 to remain in salary level 2 so long as the employee remains in such position or occupies, without break in service of more than 30 days a position of a comparable level of duties, responsibilities and work requirements in such salary level. Any employees per-

forming the duties of KP-51, but who are paid PFS-2 now are employees who were identified as Charwoman, SP-6-42 on December 16, 1967, salary level protection at the PFS-2 level afforded by that law.

"Postmasters will be asked to post vacancies in the KP-51 at the PFS-1 level only. It is not necessary to post KP-51 at both the PFS-1 level established by Public Law 90-206 for new hires, and at PFS-2 level representing the protected salary level authorized by that same Public Law.

"It is necessary to include both salary levels associated with KP-51 when that position is posted for preferred assignment bidding. That is the only method of posting that will extend the invitation to bid to those persons whose salary was retained in PFS-2 by authority of Public Law 90-206 on conversion from SP-6-42 to KP-51 in 1967."

The Organization feels that the answer given is entirely erroneous and contrary to previous information given out by the Department.

**Disposition: The Region's explanation of the implementation of Public Law 90-206 is substantially correct and consistent with previous information given out by the Department.**

**Cleaner KP-51 vacant or newly established duty assignments should be posted in accordance with Article XXII in salary level 1 only. When such a position is vacated by an employee in salary level 2, the position is appropriately ranked in accordance with Chapter 45 of Title 39, United States Code. Employees who remained in such positions, to the extent that entitlement, under Public Law 90-206, is retained to salary level 2, are also eligible to bid on such Cleaner KP-51 vacant or newly established assignments without loss of level.—Bureau of Personnel, 10-8-70.**

**RECKLESS DRIVING NEVER DETERMINES  
WHO'S RIGHT . . . ONLY WHO'S LEFT**

## POST OFFICE CHANGES NO. 9

(Supplemental to July 1970 Directory of Post Offices POD Publication 26)

Abbreviations: B=Branch, C=City Delivery, Conv.=Converted, Disc.=Discontinued, Estab.=Established, IC=Independent City, MOU=Money Order Unit, NP=Nonpersonnel, RB=Rural Branch, Rec.=Rescinded, RS=Rural Station, S=Station, x=Classified. (Contract stations and branches do not have the symbol "x" following the symbol for type of installation.)

State	Name of post office	County-parish	Class	Name of station, branch, or unit	Type S/B	ZIP Code	Change action	Effective date	Explanation of change
CA	San Francisco	San Francisco		APO 96397	B	96397	Delete	10-5-70	To correct mailing restrictions shown in PB 9-24-70, APO estab.
CA	do	do		APO 96397 <sup>1</sup>	B	96397	Add	10-5-70	
CA	do	do		APO 96287 <sup>2</sup>	B	96287	Add	8-24-70	
CO	Salida	Chaffee		Hillside	RB	81201	Delete	8-7-70	To correct ZIP Code shown in Quarterly Summary POSTAL BULLETIN 9-17-70.
CO	do	do		do	RB	81232	Add	8-7-70	
GA	Decatur	De Kalb		Pendley Hills	B	30082	Delete	9-30-70	B disc.
IL	Righton Park	Cook	2			60471	Delete	11-1-70	C estab.
IL	do	do	2C			60471	Add	11-1-70	
IN	Greentown	Howard	2			46086	Delete	1-11-71	C estab.
IN	do	do	2C			46086	Add	1-11-71	
ND	Wild Rice	Cass	4			58080	Delete	10-15-70	P.O. disc.
ND	(Mail to Horace)	do				58047		10-15-70	
NH	Leconia	Belknap		Gilford	B	08246	Add	7-25-70	To add branch name omitted from PB 7-30-70.
NY	New York	New York		APO 09430	B	09430	Delete	9-15-70	APO disc.
NY	North Chill	Monroe	2			14514	Delete	9-19-70	C estab.
NY	do	do	2C			14514	Add	9-19-70	

<sup>1</sup> Footnotes A & B Part 127.2 Postal Manual are applicable.  
<sup>2</sup> Footnotes A-B-H Part 127.2 Postal Manual are applicable.

### Offices Equipped With Key-Type Lockboxes

#### Keys for Customer Lockboxes

Requisitions received by the Mail Equipment Shops for keys for customer lockboxes indicate that many offices are not complying with section 654.335 of the Postal Manual.

Effective immediately offices equipped with key-type locks shall comply with section 654.335 (11) of the Postal Manual, which reads, "Post Offices shall keep on hand enough key-type locks, with three keys each, to readily permit renting boxes. Two locks for each 100 boxes are generally sufficient. Requisition extra locks and keys from the Mail Equipment Shops on Form 3915."—Bureau of Facilities, 10-8-70.

### All Postal Installations

#### Change of Address

The address, telephone number, and name of the San Leandro, CA, Mailbag Depository has been changed to the following:

##### Mailing Address:

Oakland Mailbag Depository  
 U.S. Postal Service  
 Box 24481  
 Oakland, CA 94623

##### Location (For Shipping):

Oakland Mailbag Depository  
 U.S. Postal Service  
 Building 1102, Oakland Army Base  
 Oakland, CA 94623

##### Telephone (Not on FTS):

415-466-2381  
 —Bureau of Operations, 10-8-70.

### All Postal Installations

#### Arrest of Postal Offender

The following postal offender has been apprehended:

##### Charles Wayne Cohella

Destroy the wanted circulars concerning him.—Bureau of the Chief Postal Inspector, 10-8-70.

### All Postal Installations

#### Rural Carrier Selections

The POSTAL BULLETIN of February 5, 1970, amended a previous POSTAL BULLETIN concerning instructions to postmasters to send the name, position, and length of career service of their selections for rural carrier to the Special Assistant (Postmasters and Rural Carriers), Bureau of Personnel, at least 10 days in advance and notification to the employee not more than 5 days in advance of filling the position.

It will no longer be necessary for postmasters to send notices of their selections to fill rural carrier vacancies to the Bureau of Personnel.—Bureau of Personnel, 10-8-70.

**ACCIDENTS DON'T JUST  
 HAPPEN—THEY ARE CAUSED**



## Warning Notice—Unrecovered Stolen Canadian Money Order Forms

This current list is to be posted and used by window clerks. Destroy all previous notices. Interim notices of individual series received from the Inspection Service should be inserted in proper sequence pending publication of a new consolidated listing.

**THE CANADIAN POSTAL ADMINISTRATION HAS DECLARED THE FOLLOWING ORDERS VOID: ORDERS WITHOUT PREFIX, ORDERS WITH PREFIX "A", "B", AND "C-00" to "C-75". THESE ORDERS SHOULD NOT BE CASHED. HOLDERS THEREOF SHOULD BE ADVISED TO SEND THEM TO THE POST OFFICE DEPARTMENT AT OTTAWA, CANADA, FOR VALIDATION.**

C-76,775,506 to C-76,775,700	C-91,673,143 to C-91,673,185	D-03,365,801 to D-03,366,000
C-78,323,844 to C-78,323,850	C-92,220,313 to C-92,220,350	D-03,740,023 to D-03,740,100
C-78,994,590 to C-78,994,600	C-92,286,813 to C-92,287,100	D-04,135,919 to D-04,136,000
C-79,110,185 to C-79,110,200	C-92,316,674 to C-92,316,800	D-04,808,888 to D-04,809,000
C-79,458,188 to C-79,458,200	C-93,697,364 to C-93,697,500	D-05,104,840 to D-05,105,000
C-79,564,808 to C-79,564,828	C-94,126,122 to C-94,126,162	D-06,172,900 to D-06,172,908
C-79,873,491 to C-79,873,500	C-94,167,847 to C-94,167,900	D-06,188,295 to D-06,188,491
C-79,917,396 to C-79,917,500	C-94,212,301 to C-94,212,500	D-06,271,110 to D-06,271,400
C-80,435,524 to C-80,435,780	C-94,743,063 to C-94,743,200	D-06,306,001 to D-06,306,500
C-81,490,977 to C-81,491,000	C-95,516,330 to C-95,516,400	D-06,356,876 to D-06,356,900
C-81,876,714 to C-81,876,800	C-95,711,451 to C-95,711,500	D-07,019,451 to D-07,019,500
C-82,677,142 to C-82,677,300	C-96,112,551 to C-96,112,700	D-07,130,916 to D-07,130,950
C-83,309,090 to C-83,309,500	C-96,151,948 to C-96,152,000	D-07,512,797 to D-07,512,800
C-83,788,554 to C-83,788,570	C-96,242,128 to C-96,242,300	D-07,596,292 to D-07,596,400
C-84,613,449 to C-84,613,450	C-96,269,809 to C-96,269,868	D-07,736,101 to D-07,736,200
C-84,738,601 to C-84,738,700	C-97,953,001 to C-97,954,000	D-09,369,037 to D-09,369,500
C-86,065,546 to C-86,065,651	D-00,057,808 to D-00,058,000	D-09,802,928 to D-09,803,000
C-86,320,561 to C-86,320,630	D-00,100,400 to D-00,100,500	D-09,884,501 to D-09,884,529
C-86,886,901 to C-86,887,000	D-00,148,684 to D-00,148,700	D-10,841,597 to D-10,841,600
C-87,071,902 to C-87,072,000	D-00,496,912 to D-00,496,929	D-11,234,126 to D-11,234,250
C-87,109,641 to C-87,109,800	D-00,610,883 to D-00,611,000	D-11,992,757 to D-11,992,799
C-87,911,899 to C-87,911,950	D-01,076,736 to D-01,076,800	D-12,093,833 to D-12,094,000
C-88,693,467 to C-88,693,500	D-01,176,151 to D-01,176,210	D-12,314,774 to D-12,314,900
C-88,805,191 to C-88,805,300	D-01,383,846 to D-01,383,900	D-12,718,019 to D-12,718,200
C-91,044,562 to C-91,044,600	D-02,251,751 to D-02,251,900	D-12,907,972 to D-12,908,060
C-91,065,960 to C-91,066,000	D-02,475,216 to D-02,475,250	D-12,945,395 to D-12,945,499
C-91,097,963 to C-91,098,000	D-02,502,501 to D-02,503,000	D-13,071,051 to D-13,071,150
C-91,110,101 to C-91,110,500	D-02,587,318 to D-02,587,350	D-13,883,501 to D-13,883,700
C-91,382,312 to C-91,382,323	D-02,977,271 to D-02,977,300	
C-91,578,972 to C-91,579,000	D-03,326,959 to D-03,327,000	

### All Post Offices

## NOTICE 42-A, ZIP CODE NOTIFICATION

Notice 42-A for use in notifying customers of their ZIP Code is available in Supply Centers and should be requisitioned immediately on Form 4750, Special Requisition for Supplies. The quantity requisitioned should be determined by the number of possible deliveries, both city and rural delivery and box customers. A reserve supply of 10 percent should be included. The quantity of notices requisitioned should be rounded to the next highest 500 for packaging purposes.

Local postmasters will insert the

proper ZIP Code in the appropriate space in the lower left-hand corner of the notice. Multicoded offices must exercise care to indicate the correct code for the delivery areas. The 5-digit code should be inserted by a duplicating machine if available, or by rubber stamp.

A general distribution is to be made during the last week of November or the first week of December. A notice will be delivered to each boxholder, and city and rural carriers will deliver one Notice 42-A to each business, residential and rural delivery. Star routes providing box delivery also will

deliver a notice to each customer. Overtime or auxiliary assistance should not be used to accomplish this distribution. It is optional with carriers whether the notices are cased or handled as separate bundles, as long as each possible delivery receives a Notice 42-A.

Notice 42, Customer ZIP Code Notice, will be used until the supply is exhausted. City and rural carriers will deliver Notice 42 to each new family on their routes. A Notice 42 shall also be placed in all newly rented boxes.—*Bureau of Planning and Marketing, 10-8-70.*

## All Post Offices

**MISSING OR STOLEN MONEY ORDER FORMS—DO NOT CASH THESE ORDERS**

To be posted and used by window clerks; destroy previous notices. Insert in proper sequence any interim notices from Inspection Service.

1,914,785,752 to 1,914,785,998	3,839,928,954 to 3,839,930,199	5,705,679,042 to 5,705,679,999
1,915,377,243 to 1,915,377,499	3,840,857,300 to 3,840,857,449	5,706,359,534 to 5,706,359,999
1,915,414,781 to 1,915,414,999	3,841,935,838 to 3,841,936,149	5,710,155,501 to 5,710,155,599
1,916,167,500 to 1,916,167,699	48,346,211 to 48,347,999	5,710,478,100 to 5,710,478,249
1,922,965,200 to 1,922,965,499	52,984,300 to 52,984,999	5,716,277,022 to 5,716,277,099
1,923,904,133 to 1,923,905,999	58,941,150 to 58,943,999	5,716,279,500 to 5,716,279,999
1,927,782,600 to 1,927,782,999	522,490,800 to 522,491,399	5,716,757,848 to 5,716,757,999
1,934,695,700 to 1,934,696,399	535,776,361 to 535,776,499	5,719,067,319 to 5,719,067,499
1,940,484,700 to 1,940,485,449	538,289,050 to 538,289,899	5,719,182,651 to 5,719,182,699
1,944,011,284 to 1,944,011,499	538,359,663 to 538,360,049	5,722,126,557 to 5,722,126,618
1,945,919,000 to 1,945,919,649	538,361,375 to 538,361,999	5,725,357,750 to 5,725,359,149
1,951,442,300 to 1,951,442,949	539,287,703 to 539,287,799	5,730,525,050 to 5,730,526,299
1,952,455,800 to 1,952,456,149	540,304,321 to 540,304,499	5,730,531,103 to 5,730,531,549
1,958,016,000 to 1,958,016,499	543,487,350 to 543,488,399	66,826,500 to 66,826,599
1,961,462,068 to 1,961,462,499	543,579,971 to 543,579,999	72,077,164 to 72,077,999
1,970,825,600 to 1,970,825,999	544,882,800 to 544,883,999	73,764,000 to 73,767,999
1,972,020,251 to 1,972,020,999	545,291,669 to 545,291,699	73,969,450 to 73,969,549
1,973,183,976 to 1,973,183,999	547,531,400 to 547,531,999	76,429,126 to 76,429,199
1,973,517,860 to 1,973,517,949	549,376,300 to 549,376,499	76,453,150 to 76,453,249
1,977,336,182 to 1,977,336,499	549,442,507 to 549,442,899	7,388,138,197 to 7,388,139,999
1,979,200,543 to 1,979,200,699	556,123,550 to 556,123,799	7,390,556,000 to 7,390,559,999
1,979,517,850 to 1,979,518,499	556,205,000 to 556,205,449	7,426,790,000 to 7,426,793,999
1,981,901,796 to 1,981,901,899	5,550,886,753 to 5,550,886,999	7,462,196,750 to 7,462,196,799
2,270,328,000 to 2,270,331,999	5,552,982,000 to 5,552,982,499	7,470,369,667 to 7,470,369,749
3,750,571,077 to 3,750,571,149	5,611,934,000 to 5,611,935,999	7,477,791,500 to 7,477,791,749
3,762,257,750 to 3,762,258,949	5,617,120,000 to 5,617,129,499	7,484,295,708 to 7,484,295,899
3,775,270,600 to 3,775,271,699	5,621,652,564 to 5,621,652,999	7,486,840,031 to 7,486,840,599
3,775,655,500 to 3,775,655,649	5,634,099,997 to 5,634,101,999	7,489,060,600 to 7,489,061,349
3,780,914,000 to 3,780,915,999	5,640,743,812 to 5,640,744,349	7,506,526,350 to 7,506,526,649
3,783,862,300 to 3,783,862,699	5,643,597,711 to 5,643,597,749	7,506,705,190 to 7,506,705,999
3,784,278,600 to 3,784,279,999	5,646,932,000 to 5,646,933,999	7,514,290,319 to 7,514,291,499
3,787,392,427 to 3,787,392,500	5,650,189,400 to 5,650,190,399	7,514,610,785 to 7,514,611,199
3,791,928,650 to 3,791,929,099	5,655,123,300 to 5,655,123,849	7,516,888,971 to 7,516,889,000
3,795,243,100 to 3,795,243,699	5,656,140,000 to 5,656,143,999	7,519,542,179 to 7,519,542,499
3,799,925,250 to 3,799,926,349	5,656,522,036 to 5,656,525,999	7,519,547,129 to 7,519,547,249
3,800,811,000 to 3,800,813,499	5,659,292,000 to 5,659,293,999	7,521,154,843 to 7,521,154,899
3,803,056,800 to 3,803,057,099	5,659,763,800 to 5,659,765,299	7,521,908,979 to 7,521,908,999
3,807,175,050 to 3,807,176,849	5,666,020,000 to 5,666,021,999	7,523,874,654 to 7,523,874,699
3,808,725,052 to 3,808,725,099	5,667,365,925 to 5,667,365,999	7,524,379,837 to 7,524,379,999
3,809,543,700 to 3,809,543,749	5,668,669,900 to 5,668,671,399	7,528,356,600 to 7,528,357,199
3,809,585,750 to 3,809,585,949	5,669,971,950 to 5,669,972,749	7,531,626,400 to 7,531,626,649
3,810,430,750 to 3,810,431,049	5,671,762,600 to 5,671,763,999	7,533,178,589 to 7,533,179,099
3,810,433,250 to 3,810,433,349	5,674,179,117 to 5,674,179,999	7,537,723,350 to 7,537,723,549
3,814,699,327 to 3,814,700,399	5,674,407,000 to 5,674,410,499	7,538,076,000 to 7,538,076,149
3,817,260,100 to 3,817,260,299	5,678,194,000 to 5,678,194,399	80,177,950 to 80,178,449
3,821,218,295 to 3,821,218,949	5,679,794,000 to 5,679,795,999	87,865,306 to 87,865,421
3,823,995,842 to 3,823,995,849	5,680,311,775 to 5,680,312,049	89,044,000 to 89,046,999
3,825,638,424 to 3,825,638,599	5,687,197,100 to 5,687,197,199	868,047,108 to 868,047,999
3,825,778,250 to 3,825,778,299	5,692,340,350 to 5,692,341,849	8,552,624,000 to 8,552,624,999
3,825,798,300 to 3,825,798,349	5,693,147,100 to 5,693,148,099	8,559,277,900 to 8,559,278,099
3,826,834,548 to 3,826,834,649	5,694,032,000 to 5,694,033,999	8,563,415,296 to 8,563,415,999
3,827,995,906 to 3,827,995,929	5,694,251,950 to 5,694,253,249	8,566,386,853 to 8,566,386,899
3,829,844,700 to 3,829,846,199	5,694,315,000 to 5,694,315,099	8,567,570,609 to 8,567,570,999
3,831,749,000 to 3,831,749,199	5,697,479,576 to 5,697,479,999	91,663,500 to 91,663,699
3,832,712,716 to 3,832,712,999	5,697,680,050 to 5,697,680,899	91,805,950 to 91,805,999
3,833,860,805 to 3,833,860,899	5,701,386,592 to 5,701,386,999	92,593,796 to 92,593,849
3,836,105,450 to 3,836,105,699	5,702,345,318 to 5,702,345,349	93,611,850 to 93,611,899
3,837,655,450 to 3,837,656,099	5,702,674,800 to 5,702,674,999	
	5,702,676,097 to 5,702,676,499	
	5,702,742,678 to 5,702,742,999	