



# POSTAL BULLETIN

Instructions and Information For Postal Employees  
Published Weekly



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20478

*All Postal Installations*

## 5-Cent Dante Alighieri Commemorative Postage Stamp

The 5-cent stamp commemorating the 700th anniversary of the birth of the great Italian poet, Dante Alighieri, will be initially released through the San Francisco, Calif., post office, on July 17, 1965.

**POSTMASTERS SHALL NOT  
PLACE THIS STAMP ON SALE  
BEFORE JULY 18, 1965**



Size: 0.84" x 1.44" (vertical)  
ISSUED IN PANES OF 50  
Color: Maroon on tan paper  
Initial printing: 112 million

Douglas Gorsline's design simulates the style of early Florentine allegorical paintings. Dante is shown wearing a laurel wreath, symbolic of poetry, against a background related to the poem "The Divine Comedy."

*All Postal Personnel*

## MAIL COVERS

**Effective immediately, the following regulations govern procedures concerning mail covers.**

### Policy:

It is hereby declared to be the policy of the Post Office Department that rigid controls and supervision be established with respect to the use of mail covers as investigative or law enforcement techniques. In order that this policy be effectively promulgated, implemented and enforced, the following regulations are adopted.

### Scope:

The following regulations hereby establish the sole authority and procedure for the initiating, processing, placing and using of mail covers. Any other regulations inconsistent or

To obtain first-day cancellations, collectors may submit requests to the Postmaster, San Francisco, Calif. 94101. See Postal Manual, section 145.3. Selected mint stamps will be available at the Philatelic Sales Agency, Post Office Department, Washington, D.C. 20260, on and after July 19, 1965.

All classes of post offices will receive an initial supply of the stamps under the automatic distribution schedule.

First- and second-class post offices requiring additional *bulk quantities* may submit a separate requisition (Form 3356) to the Bureau of Engraving and Printing (Item 456) with memorandum, POD 31, stating that the stamps are required in addition to those automatically furnished.

All post offices requiring *less than bulk quantities* in addition to the automatic distribution may submit a separate requisition (Form 17) to their RDPO and endorse at top "Additional." All requisitions not so endorsed will be returned.—*Office of the Special Assistant to the Postmaster General, 6-17-65.*

in conflict with these regulations are of no effect for postal employees.

### Definitions:

For purposes of these regulations, the following terms are hereby defined:

"Mail cover" is the process by which a record is made of any data appearing on the outside cover of any class of mail matter, including checking the contents of any second, third or fourth class mail matter as now sanctioned by law, in order to obtain information in the interest of (a) protecting the national security, (b) locating a fugitive, or (c) obtaining evidence of commission or attempted commission of a crime.

"Fugitive" is any person who has fled from the United States or any State, territory, the District of Columbia or possession of the United States, to avoid prosecution for a crime, to avoid punishment for a crime or to avoid giving testimony in a criminal proceeding.

"Crime," for purposes of these regulations, is any commission of an act or the attempted commission of an act that is punishable by law by imprisonment for a term exceeding one year.

"Law enforcement agency" is any authority of the Federal Government or any authority of a State or local government one of whose functions is to investigate the commission or attempted commission of acts constituting a crime.

### Authorizations—Chief Postal Inspector:

The Chief Postal Inspector is the principal officer of the Post Office Department in the administration of all matters governing mail covers. And

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## MAIL COVERS

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he may delegate by written order any or all authority in this regard to not more than four subordinate officials within his Bureau.

The Chief Postal Inspector, or his designee, may order mail covers under the following circumstances:

1. Where he has reason to believe the subject or subjects of the mail cover are engaged in any activity violative of any postal statute.

2. Where written request is received from any law enforcement agency wherein the requesting authority stipulates and specifies the reasonable grounds that exist which demonstrate the mail cover is necessary to (a) protect the national security, (b) locate a fugitive, or (c) obtain information regarding the commission or attempted commission of a crime.

3. Where time is of the essence, the Chief Postal Inspector, or his designee, may act upon an oral request to be confirmed by the requesting authority in writing within two business days. However, no information shall be released until an appropriate written request is received.

### Postal Inspectors in Charge:

All Postal Inspectors in Charge, and not more than three designees pursuant to delegations in writing, may order mail covers under the following circumstances:

1. Where he has reason to believe the subject or subjects are engaged in an activity violative of any postal statute.

2. Where written request is received from any law enforcement agency of the Federal, State, or local governments, wherein the requesting authority stipulates and specifies the reasonable grounds that exist which demonstrate the mail cover would aid in the location of a fugitive, or that it would assist in obtaining information concerning the commission or attempted commission of a crime. Excepting fugitive cases, any request from a Federal agency for a mail cover and the determination made shall promptly be transmitted to the Chief Postal Inspector for review.

3. Except where mail covers are ordered by the Chief Postal Inspector, or his designee, request for mail

covers must be approved by the Postal Inspector in Charge, or his designee, in each district in which the mail cover is to operate.

4. Where time is of the essence, the Postal Inspector in Charge, or his designee, may act upon an oral request to be confirmed by the requesting authority in writing within two business days. However, no information shall be released until an appropriate written order is received.

### Limitations:

1. No persons in the Postal Service, except those employed for that purpose in dead-mail offices, may break or permit breaking of the seal of any matter mailed as first-class mail without a search warrant, even though it may contain criminal or otherwise unmailable matter, or furnish evidence of the commission of a crime.

2. No mail covers shall include matter mailed between the mail cover subject and his known attorney-at-law.

3. No officer or employee of the Postal Service other than the Chief Postal Inspector, or Postal Inspectors in Charge, and their designees, are authorized to order mail covers.

4. Excepting mail covers ordered upon subjects engaged, or suspected to be engaged, in any activity against the national security, or activity violative of any postal law, no mail cover order shall remain in force and effect for more than 30 days. At the expiration of such period, or prior thereto, the requesting authority may be granted additional 30-day periods under the same conditions and procedures applicable to the original request.

5. No mail cover shall remain in force longer than 120 days unless personally approved for further extension by the Chief Postal Inspector.

6. Excepting fugitive cases, no mail cover shall remain in force when the subject has been indicted for any cause. If the subject is under investigation for further criminal violations, a new mail cover order must be requested consistent with these regulations.

### Records:

1. All requests for mail covers, with records of action ordered thereon, and all reports issued pursuant thereto, shall be deemed within the custody of the Chief Postal Inspector. However,

the physical housing of this data shall be at the discretion of the Chief Postal Inspector.

2. The Postal Inspectors in Charge shall submit copies of all requests for mail covers to the Chief Postal Inspector, together with reports of the action ordered thereon.

3. If the Chief Postal Inspector determines a mail cover was improperly ordered by a Postal Inspector in Charge or his designee all data acquired while the cover was in force shall be destroyed, and the requesting authority notified of the discontinuance of the mail cover and the reasons therefor.

4. Any data concerning mail covers shall be made available to any mail cover subject in any legal proceeding through appropriate discovery procedures.

5. The retention period for files and records pertaining to mail covers shall be 8 years.

### Reporting to Requesting Authority:

Once a mail cover has been duly ordered, authorization may be delegated to any officer in the Postal Service to transmit mail cover reports directly to the requesting authority. Where at all possible, the transmitting officer should be a Postal Inspector.

### Review:

1. The Chief Postal Inspector, or his designee, shall review all actions taken by Postal Inspectors in Charge

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## MAIL COVERS

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or their designees upon initial submission of a report on a request for mail cover.

2. The Chief Postal Inspector's determination in all matters concerning mail covers shall be final and conclusive and not subject to further administrative review.

\* \* \* \* \*

Existing instructions will be revised accordingly. Postmasters shall not, under any conditions, place mail covers without prior approval from their Postal Inspectors in Charge.



Postmaster General.

### All Postal Installations

#### Jet Airmail Service—AM-9

On or about July 4, 1965, Braniff Airways, Inc. will inaugurate jet airmail service from Waterloo, Iowa.

An official cachet will be furnished for application to philatelic covers transported only on Braniff's first jet flight departing from Waterloo on that day. The covers will be back-stamped at the terminus of the flight.

The usual philatelic treatment, outlined in section 145.5, Postal Manual, will be provided.

Patrons desiring to receive this cachet should forward their covers in another envelope to:

Postmaster  
Waterloo, Iowa 50701

First-flight covers should reach Waterloo at least 5 days before the flight date.—*Bureau of Transportation and International Services, 6-17-65.*

### All Postal Installations

#### Arrest of Postal Offender

The following postal offender has been apprehended:

Ronald Guy Picklesimer

Destroy the wanted circular concerning him.—*Bureau of the Chief Postal Inspector, 6-17-65.*

### All Postal Installations

#### Field Printing and Duplicating

##### 1. Purpose

These instructions will enable postal installations to manage their printing and duplicating activities more effectively. They are in line with the President's policy for reducing paperwork and for saving manpower and money. The new procedures are effective immediately.

##### 2. Program for Improvement

Major efficiencies in the duplicating, copying, and publication areas can be achieved under these procedures. The program will assure that:

- Only necessary and justified publications are produced at the post office level.
- Only necessary equipment is rented or purchased.
- Printing and binding regulations of the Congressional Joint Committee on Printing are understood and followed.
- Duplicating and printing activities are consolidated wherever possible.
- Coordination of policy matters concerning duplicating and printing is achieved.
- Responsibilities in these areas are correctly placed and clearly understood.

##### 3. Field Printing

Field offices with duplicating equipment must follow the provisions of Handbook M-13, Field Printing, Duplicating and Related Services. That handbook is being revised and will include all necessary information on the subject. It will be distributed directly to offices with duplicating equipment.

##### 4. Procurement of Equipment

The Congressional Joint Committee on Printing requires that requests for printing and duplicating equipment be approved by qualified personnel. Therefore, all field requests (except those from the Inspection Service) for the purchase or rental of printing and duplicating equipment must be sent on Form 73 to the regional procurement and supply officer with a detailed justification so that he can obtain the necessary approval. There will be no exception to the foregoing procedure.

##### 5. Managing Local Publications

This section establishes a program for managing local publications and keeping them within reasonable bounds. It applies only to formal types of publications—manuals, handbooks, pamphlets, booklets, and brochures. Office memorandums, schemes and schedules and changes thereto, and internal circular issuance systems are not affected.

Postmasters will submit proposed publications in outline form to the regional postal systems division for regional approval. Request for approval will include justification for the publication, the estimated number of printed pages, the quantity to be printed, and a list showing the number to be distributed to each receiving point.

If the postal systems division determines that the proposal meets the following criteria, it will secure approval of the Regional Director and return the outline to the post office for preparation of the final manuscript. The postal systems division will indicate whether the publication is to be reproduced at the post office or returned to the regional office for final printing.

Consider the following criteria thoroughly before requesting approval for a publication:

- a. Is the proposed publication absolutely necessary? Local publications must be limited to those which are essential to the service.
- b. Does the proposal repeat Headquarters, Postal Bulletin, Postal Manual or other instructions? Such repetition must be avoided.
- c. If the publication is considered to be essential, how much will it cost? An estimated per page cost of \$150 is considered a reasonable figure (General Services Administration uses \$400 per page). This cost includes such factors as salaries, draft preparation, approval time, printing materials and equipment, and a factor for general overhead.
- d. Does the proposal contain material which has nationwide possibility? If so, the postmaster should request the region to consider proposing a national publication.

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*All First- and Second-Class Post Offices***Forms Revised for Bulk Stamp Requisitioning**

On or about June 18, revised Form 3356, *Stamp Requisition—Bulk Quantities* and revised Form 3357, *Order Form for POD Form 3356 Stamp Requisitions*, will be distributed to all 1st- and 2d-class post offices, for use effective July 1, 1965.

**Revised Form 3356**

Form 3356 has been amended to show the official two-letter State abbreviation and ZIP Code. Where the city name exceeds 17 spaces an approved abbreviation of the city name has been used. The pre-punched and interpreted regional code, finance number, and requisition number are also shown. The revised Forms 3356 must be used when ordering bulk quantities of postage stamp stock from the Bureau of Engraving and Printing on and after July 1, 1965.

**Revised Form 3357**

The revised Forms 3357 are to be used when ordering replacement stocks of Forms 3356. The amended Forms 3357 contain the same pre-punched and interpreted information as appears in the new Forms 3356.

**Disposition of Previous Editions of Forms 3356 and 3357**

On July 1, all previous editions of Forms 3356 and 3357 shall be endorsed "spoiled" and retained for 2 years in accordance with Postal Manual, section 422.313J.

*Requests for postage stamps placed after July 1, 1965, on old style Forms 3356 will be returned unfilled.—Bureau of Facilities, 6-17-65.*

*All Post Offices***Foreign Fraud Order Against Adams Products, Montreal, Quebec, Canada**

The attention of all postmasters is directed to the foreign fraud order issued on December 30, 1964, against the Adams Products at Montreal, Quebec, Canada, notice of which appeared in the POSTAL BULLETIN of January 7, 1965. This Department has just recently received information that this operation is again being actively conducted through the U.S. mails.

*All Post Offices***Holiday Service—Independence Day**

Independence Day, July 4, falls on a Sunday this year and Monday, July 5, will be observed as a holiday by all post offices and postal installations.

The following instructions on providing postal service on Monday, July 5, must be closely observed:

1. There will be no deliveries by city or rural carriers, and these employees will not be scheduled for duty to case mail for window delivery.

2. No window service will be provided, except that a general delivery or call window may be opened for a period of not more than 2 hours to permit the handout of mail to business firms whose mail is regularly handled as "holdouts" on primary or secondary distribution cases.

3. Normal holiday lock box service must be maintained in all post offices and stations and branches.

4. Special delivery service will be provided.

5. Holiday schedules for the collection, receipt, and dispatch of mail shall be observed, except that collection schedules must be augmented as necessary to provide for the prompt and orderly movement of mail, with particular attention to the collection of mail in the business section.

6. Only the minimum number of employees required to provide the above services and to maintain adequate security and maintenance services shall be scheduled for duty.

7. All eligible employees, including those in PFS-8 and above, who perform duty on July 5, 1965, will be granted compensatory time for such service within 30 working days.

Postmasters and officials in charge of postal installations must give as much advance publicity as possible on the service which will be provided on July 5. Appropriate signs of notices should be placed in conspicuous places in post offices lobbies or on doors not later than June 19, advising patrons of the service to be provided.—*Bureau of Operations, 6-17-65.*

All postal personnel handling mail for dispatch to Canada should be requested to fully enforce this order.—*Office of the General Counsel, 6-17-65.*

*All Post Offices Using Government-Owned Vehicles***Form 4541, Contract Work Order—Invoice for Vehicle Repair**

The following instructions are issued to clarify the coding required in the "Form/Action" and "Line Number" spaces on Form 4541, Contract Work Order—Invoice for Vehicle Repair.

*Form/Action Space:*

Enter 02—for accident repair costs to be borne by the Government (Detail Account 25).

Enter 01 for all other actions—work done or purchases such as tires, batteries, etc. (Detail Account 21.)

*Line Number Space:*

Enter appropriate vehicle make/model code (01 through 83) for all actions except for the following:

Enter 93 for all actions requiring billings and reimbursement (Detail Account 41).

Enter 94 for all modification actions (Detail Account 92).

Enter 97 for repairs to garage equipment (Normally VMF's only—Detail Account 64).

These instructions will be incorporated in Handbooks S-11 and S-14.—*Bureau of Finance and Administration, 6-17-65.*

**Field Printing and Duplicating**

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e. Does the proposal conform to the regulations in Handbook M-13?

Form 1576, *Requisition for Duplicating Services*, will be used by postmasters in forwarding proposals for publications. If approved for printing, one copy of each item printed will be attached to Form 1576 and placed in a requisition file at the office of printing. In post offices, this file will be maintained in the post office administrative service area.

The Inspection Service as part of its regular inspection program will review field duplicating and printing activities, including the Form 1576 files.

The Postal Manual and Handbook M-13 will be amended.—*Office of the Deputy Postmaster General, 6-17-65.*

# POST OFFICE CHANGES NO. 1

(Supplemental to July 1965 Directory of Post Offices)

Abbreviations: B=Branch. C=City Delivery. I=Independent for receipt or dispatch of mail. MOU=Money Order Unit. Conv=Converted. R=Rural Station. S=Station. x=Classified. Contract stations and branches do not have the symbol "x" following the symbol for type of installation. Effective date is 1965 unless otherwise shown.

Action	Name of station, branch, or unit	Type	Name of post office	Class	ZIP Code	County or parish	State	Effective date	Explanation
Delete	Moses Point	RI	Moses Point	4	99759	Northwestern	Alaska	7-2	P.O. disc.
Add	Moses Point	R	Nome	2	99759	do	do	7-2	RI estab.
Add	Sand Lake		Anchorage	1	99501	Southcentral	do	7-1	R estab.
Delete	Linden	RI	Show Low	2	85901	Navajo	Arizona	6-30	RI disc.
Add	Main Street	Sx	North Little Rock	1	72119	Pulaski	Arkansas	7-1	Sx estab.
Delete	Warm Springs	RI	Warm Springs	4	72478	Randolph	do	7-2	P.O. disc.
Add	Warm Springs		Pocahontas	1	72478	do	do	7-2	RI estab.
Delete			Coso Junction	4	93521	Inyo	California	7-2	P.O. disc.
Add	Estudillo	Sx	(Mail to Little Lake)	4	93542	Alameda	do	7-1	Sx estab.
Delete	North Inglewood	Sx	San Leandro	1	94577	Los Angeles	do	6-1	Designation changed.
Add	Annex		Inglewood	1	90302	do	do	6-1	
Add	North Inglewood	Sx	do	1	90302	do	do	6-1	R estab.
Add	Sunset-Whitney Ranch	R	Rocklin	2	95677	Placer	do	7-1	
Delete			Witlow	4	95572	Humboldt	do	7-2	P.O. disc.
Delete	Woodside	R	(Mail to Myers Flat)	3	95554	do	do	6-1	Designation changed.
Add	do	Bx	Redwood City	1	94061	San Mateo	do	6-1	
Add	do		do	1	94061	do	do	6-1	
Delete	Carol City	B	Opa-locka	1	33055	Dade	Florida	6-1	Change in ZIP.
Add	do	B	do	1	33054	do	do	6-1	
Add	Walnut Hill	R	McDavid	3	32568	Escambia	do	7-1	R estab.
Delete	Apalachee	RI	Madison	1	30651	Morgan	Georgia	6-30	RI disc.
Delete	Dooling	R	Montezuma	2	31063	Dooley	do	5-28	R disc.
Delete			Kensington	3	30727	Walker	do	6-30	P.O. disc.
Add	Kensington	RI	LaFayette	1	30727	do	do	6-30	RI estab.
Delete			Thornton	3	83453	Madison	Idaho	7-2	P.O. disc.
Add	Thornton	RI	Rexburg	1	83453	do	do	7-2	RI estab.
Delete			Dorchester	4	62020	Macoupin	Illinois	7-2	P.O. disc.
Add	Dorchester	RI	Gillespie	2	62020	do	do	7-2	RI estab.
Delete			Fountain Green	4	62337	Hancock	do	7-2	P.O. disc.
Add	Fountain Green	RI	Carthage	1	62337	do	do	7-2	RI estab.
Delete	Lanesville	R	Buffalo	3	62515	Sangamon	do	5-29	R disc.
Delete			Prentice	4	62678	Morgan	do	7-2	P.O. disc.
Add			(Mail to Ashland)	2	62612	do	do	7-2	
Delete			Teeds Grove	4	52771	Clinton	Iowa	7-2	P.O. disc.
Add	Teeds Grove	RI	Clinton	1	52771	do	do	7-2	RI estab.
Delete			Panola	4	40463	Madison	Kentucky	7-2	P.O. disc.
Delete			(Mail to Bybee)	4	40412	do	do	7-2	
Delete			Tracy	4	42168	Barren	do	7-2	P.O. disc.
Add	Zion City	B	(Mail to Austin)	4	42123	do	do	7-2	
Add			Baton Rouge	1	70811	East Baton Rouge	Louisiana	6-1	B estab.
Delete	Sumpter	R	Belleville	1	48112	Wayne	Michigan	6-7	Change in ZIP.
Add	do	R	do	1	48111	do	do	6-7	
Delete			Riverton	4	56476	Crow Wing	Minnesota	7-16	P.O. disc.
Delete	Sawbill Landing	R	(Mail to Ironton)	2	56455	do	do	7-2	R disc.
Delete			Finland	3	55603	Lake	do	7-2	P.O. disc.
Delete			Wales	4	55620	do	do	7-2	
Add			(Mail to Two Harbors)	1	55616	do	do	7-2	
Delete			Buell	4	63335	Montgomery	Missouri	7-2	P.O. disc.
Add	Buell	R	Montgomery City	2	63361	do	do	7-2	R estab.
Delete			Celt	4	65628	Dallas	do	7-2	P.O. disc.
Add			(Mail to Tunas)	4	65764	do	do	7-2	
Delete			Intake	4	59335	Dawson	Montana	7-2	P.O. disc.
Add	Intake	RI	Glendive	1	59335	do	do	7-2	RI estab.
Delete			Nye	3	59061	Stillwater	do	7-2	P.O. disc.
Add	Nye	RI	Absarokee	3	59061	do	do	7-2	RI estab.
Delete			Eaton Center	4	03832	Carroll	New Hampshire	7-2	P.O. disc.
Delete	West Campton	RI	(Mail to Snowville)	4	03877	do	do	5-27	Change in ZIP.
Add	do	RI	Campton	3	03223	Grafton	do	5-27	
Delete			do	3	03228	do	do	5-27	
Delete			Soham	4	87570	San Miguel	New Mexico	7-2	P.O. disc.
Add			(Mail to San Jose)	4	87565	do	do	7-2	
Delete	Celo	R	Burnsville	2	28714	Yancey	North Carolina	5-31	R disc.
Delete			Haley	4	58635	Bowman	North Dakota	7-2	P.O. disc.
Delete			(Mail to Gascoyne)	4	58629	do	do	7-2	
Delete			Kenaston	4	58745	Ward	do	7-2	P.O. disc.
Delete			(Mail to Kenmare)	2	58746	do	do	7-2	
Delete			McKenzie	4	58553	Burleigh	do	7-2	P.O. disc.
Add	McKenzie	RI	Bismarck	1	58553	do	do	7-2	RI estab.
Delete			Shields	4	58569	Grant	do	7-2	P.O. disc.
Add	Shields	RI	Flasher	3	58569	do	do	7-2	RI estab. (Flasher is in Morton County.)

See footnotes at end of table.

## POST OFFICE CHANGES NO. 1—Continued

(Supplemental to July 1965 Directory of Post Offices)

Abbreviations: B=Branch. C=City Delivery. I=Independent for receipt or dispatch of mail. MOU=Money Order Unit. Conv=Converted. R=Rural Station. S=Station. x=Classified. Contract stations and branches do not have the symbol "x" following the symbol for type of installation. Effective date is 1965 unless otherwise shown.

Action	Name of station, branch, or unit	Type	Name of post office	Class	ZIP Code	County or parish	State	Effective date	Explanation
Delete			Millersville <sup>1</sup>	3	43448	Sandusky	Ohio	7-2	P.O. disc.
Add	Millersville	RI	Helena	3	43448	do	do	7-2	RI estab.
Delete			Fame	4	74433	McIntosh	Oklahoma	7-2	P.O. disc.
			(Mail to Eufaula)	2	74432				
Delete			Kerby	3	97531	Josephine	Oregon	7-2	P.O. disc.
Add	Kerby	RI	Cave Junction	2	97531	do	do	7-2	RI estab.
Delete			Germania	4	16924	Potter	Pennsylvania	7-2	P.O. disc.
Add	Germania	R	Galeton	2	16922	do	do	7-2	R estab.
Add	Kennedy	B	McKees Rocks	1	15136	Allegheny	do	7-1	B estab.
Add	Unity House <sup>1</sup>	R (summer)	Bushkill	2	18373	Pike	do	6-15	Summer R estab.
Delete			West Fairview	3	17096	Cumberland	do	7-2	P.O. disc.
Add	West Fairview	B	Enola	2	17025	do	do	7-2	B estab.
Delete			Ashton	1	02805	Providence	Rhode Island	7-2	P.O. disc.
Add	Ashton	Bx	Pawtucket	1	02864	do	do	7-2	Bx estab.
Delete			Cross Roads	R	29678	Oconee	South Carolina	5-28	R disc.
Delete			Phillippy	4	38078	Lake	Tennessee	7-2	P.O. disc.
Add	Phillippy	R	Tiptonville	2	38079	do	do	7-2	R estab.
Delete			Eureka	4	75123	Navarro	Texas	7-2	P.O. disc.
Add	Eureka	R	Corsicana	1	75110	do	do	7-2	R estab.
Delete	Parcel Post	Sx	Austin	1	78703	Travis	do	5-29	Sx disc.
Delete			Groseclose	4	24342	Smyth	Virginia	7-2	P.O. disc.
			(Mail to Rural Retreat)	2	24368				
Delete			Hopeton	4	23392	Accomack	do	7-2	P.O. disc.
Add	Hopeton	RI	Parksley	2	23392	do	do	7-2	RI estab.
Delete			Mountain Grove	4	24466	Bath	do	7-2	P.O. disc.
			(Mail to Warm Springs)	3	24484				
Delete			Sterling	3	22170	Loudoun	do	7-17	} City del estab.
Add			do	3C	22170	do	do	7-17	
Add	Chuckanut Gardens	R	Bow	3	98232	Skagit	Washington	7-1	R estab.
Delete			Horse Shoe Run	4	26272	Preston	West Virginia	7-2	P.O. disc.
Add	Horse Shoe Run	RI	Aurora	3	26769	do	do	7-2	RI estab.
Delete			Pineknob	4	25157	Raleigh	do	7-2	P.O. disc.
Add	Pineknob	R	Naoma	3	25140	do	do	7-2	R estab.

<sup>1</sup> Mail supply will be by SR02120 daily except Sunday and holidays.

<sup>2</sup> In Macon County.

<sup>3</sup> Discontinued notice appeared in POSTAL BULLETIN 5-6-65 and name of office should be deleted from 1965 Directory of Post Offices.

<sup>4</sup> Station to operate from June 15 to September 15 annually.

<sup>5</sup> Conversion of office to rural station appeared in POSTAL BULLETIN 5-6-65; information supplemental to 1965 Directory of Post Offices.

## All Post Offices

## Correction to Postal Manual Issue 854

Paragraph 824.32 e of Postal Manual published in Issue 854, dated May 10, 1965, is incorrect. The duties specified in 824.32 e are the responsibility of the regional controller. That section will be revised to delete paragraph e.—*Bureau of Finance and Administration, 6-17-65.*

## All Postal Installations

## Discontinuance of Poster No. 44

Poster No. 44 (Jan. 1957), *Back the Attack on Traffic Accidents*, is discontinued and no longer stocked in supply centers. These posters should be disposed of as waste.—*Bureau of Personnel, 6-17-65.*

## All First-, Second-, and Third-Class Offices

## Employment of Former Peace Corps Volunteers

The Civil Service Commission has requested a report on all former Peace Corps Volunteers employed by the Post Office Department. Each postmaster who has hired one or more Peace Corps Volunteers will submit a report to the Director, Personnel Division, Regional Office, as of June 30, 1965.

It must reach the regional office by July 1, 1965, so that regional office consolidated reports will reach the Bureau of Personnel by July 6, 1965. The report will include the following information: Name of each employee; type of appointment; title; occupation code; level; and location. Negative reports from postmasters

## SUMMER POST OFFICES (Opening)

## ZIP Code CALIFORNIA

95911 Almanor, Plumas County (4th cl), 5-1-65.

93253 Mineralking, Tulare County (4th cl), 7-1-65.

## MARYLAND

21081 Highland Beach, Anne Arundel County (4th cl), 7-1-65.

## NEW HAMPSHIRE

03578 Dixville Notch, Coos County (4th cl), 6-15-65.

## WINTER POST OFFICES (Closing)

## ZIP Code ARIZONA

85330 Castle Hot Springs, Yavapai County (4th cl), 7-1-65. Mail to Morristown, 3d cl, 85342.

are not required, but each regional office will submit a report.—*Bureau of Personnel, 6-17-65.*

*All Post Offices*

**Warning Notice—Unrecovered Stolen  
Canadian Money Order Forms**

This current list is to be posted and used by window clerks. Destroy all previous notices. Interim notices of individual series received from the Inspection Service should be inserted in proper sequence pending publication of a new consolidated listing.

**THE CANADIAN POSTAL ADMINISTRATION HAS DECLARED THE FOLLOWING ORDERS VOID: ORDERS WITHOUT LETTER PREFIX AND ORDERS WITH PREFIX "A". ORDERS WITH PREFIX "B" WHICH ARE IN A SERIES BELOW FORTY-FOUR MILLION. THESE ORDERS SHOULD NOT BE CASHED; HOLDERS THEREOF SHOULD BE ADVISED TO SEND THEM TO THE POST OFFICE DEPARTMENT AT OTTAWA, CANADA, FOR RE-VALIDATION.**

B-44,897,592 to B-44,897,600	B-62,531,551 to B-62,531,600	B-74,293,166 to B-74,293,250
B-45,188,725 to B-45,188,800	B-62,644,501 to B-62,644,800	B-74,470,863 to B-74,470,866
B-45,413,502 to B-45,413,600	B-63,392,001 to B-63,392,250	B-74,902,833 to B-74,903,000
B-46,421,737 to B-46,421,800	B-63,392,461 to B-63,392,500	B-75,004,735 to B-75,004,760
B-46,583,236 to B-46,583,500	B-63,565,939 to B-63,565,950	B-75,501,301 to B-75,501,400
B-46,733,549 to B-46,733,600	B-63,666,758 to B-63,666,810	B-75,944,415 to B-75,944,600
B-47,256,706 to B-47,256,727	B-64,026,415 to B-64,026,500	B-76,559,433 to B-76,559,500
B-47,820,601 to B-47,820,750	B-64,407,501 to B-64,408,000	B-76,625,651 to B-76,625,800
B-47,832,469 to B-47,832,500	B-64,918,093 to B-64,918,746	B-77,636,808 to B-77,637,000
B-49,387,871 to B-49,388,000	B-64,918,752 to B-64,918,800	B-78,037,468 to B-78,037,500
B-49,427,951 to B-49,428,000	B-65,456,144 to B-65,456,200	B-78,075,695 to B-78,075,850
B-49,472,981 to B-49,473,000	B-66,440,558 to B-66,440,700	B-78,162,685 to B-78,162,763
B-49,652,475 to B-49,652,500	B-66,993,741 to B-66,993,749	B-78,322,416 to B-78,322,440
B-49,691,077 to B-49,691,150	B-67,553,198 to B-67,553,200	B-78,805,001 to B-78,806,000
B-49,790,351 to B-49,790,360	B-67,792,248 to B-67,792,300	B-80,119,778 to B-80,119,850
B-50,378,825 to B-50,379,000	B-68,220,364 to B-68,220,390	B-80,254,160 to B-80,254,199
B-52,224,596 to B-52,224,600	B-69,486,854 to B-69,486,900	B-80,988,683 to B-80,988,750
B-54,423,701 to B-54,423,800	B-69,569,738 to B-69,570,000	B-81,173,077 to B-81,173,100
B-54,813,950 to B-54,814,000	B-70,432,212 to B-70,432,500	B-81,812,618 to B-81,812,633
B-56,824,855 to B-56,824,900	B-70,451,583 to B-70,451,800	B-81,841,753 to B-81,842,000
B-57,085,551 to B-57,085,650	B-71,848,521 to B-71,848,800	B-82,377,340 to B-82,377,500
B-57,117,393 to B-57,117,500	B-71,955,001 to B-71,955,010	B-82,436,490 to B-82,436,500
B-58,675,762 to B-58,675,800	B-72,129,497 to B-72,129,500	B-83,281,139 to B-83,281,500
B-59,058,493 to B-59,058,500	B-72,780,031 to B-72,780,100	B-83,329,945 to B-83,330,000
B-60,091,224 to B-60,091,300	B-73,156,912 to B-73,157,000	B-84,664,593 to B-84,664,600
B-60,567,934 to B-60,568,000	B-74,060,582 to B-74,060,900	B-87,037,328 to B-87,037,340
B-62,408,655 to B-62,409,000		B-87,762,301 to B-87,762,500
B-74,221,080 to B-74,221,100		

**REQUIRE YOUR PATRONS TO BUNDLE  
THEIR METERED MAIL SECURELY  
(143.61 POSTAL MANUAL).**

## All Post Offices

**MISSING OR STOLEN MONEY ORDER FORMS—DO NOT CASH THESE ORDERS**

To be posted and used by window clerks; destroy previous notices. Insert in proper sequence any interim notices from Inspection Service.

15,069,439 to 15,069,499  
15,496,881 to 15,496,999  
1,850,931,800 to 1,850,931,999  
1,855,507,787 to 1,855,507,999  
1,861,105,973 to 1,861,105,999

20,542,241 to 20,542,399  
20,977,000 to 20,977,199  
21,168,175 to 21,169,982  
22,222,600 to 22,222,999  
22,335,194 to 22,335,499  
22,511,100 to 22,511,349  
23,710,710 to 23,710,749  
24,315,500 to 24,315,599

2,223,659,487 to 2,223,659,599  
2,225,113,511 to 2,225,113,599  
2,227,929,000 to 2,227,929,499  
2,227,942,182 to 2,227,942,499  
2,231,074,942 to 2,231,074,999  
2,236,214,910 to 2,236,214,953  
2,237,064,211 to 2,237,064,999  
2,237,759,620 to 2,237,759,999  
2,238,784,395 to 2,238,784,999  
2,240,080,303 to 2,240,080,499  
2,241,556,603 to 2,241,557,999  
2,241,919,235 to 2,241,919,999  
2,248,393,500 to 2,248,393,699  
2,893,306,949 to 2,893,307,199  
2,897,624,200 to 2,897,624,999  
2,898,690,716 to 2,898,691,499  
2,900,346,585 to 2,900,346,649  
2,900,926,600 to 2,900,927,999  
2,901,367,109 to 2,901,367,499  
2,903,555,532 to 2,903,555,999  
2,903,922,852 to 2,903,922,999  
2,904,967,509 to 2,904,967,999  
2,905,064,821 to 2,905,064,999  
2,905,243,861 to 2,905,243,999  
2,905,253,973 to 2,905,253,999  
2,906,611,149 to 2,906,611,209  
2,906,690,222 to 2,906,690,300  
2,908,552,051 to 2,908,552,499  
2,909,875,401 to 2,909,875,600  
2,911,749,000 to 2,911,749,199  
2,912,970,307 to 2,912,970,329

3,665,798,735 to 3,665,798,999  
3,669,145,418 to 3,669,145,999  
3,670,212,798 to 3,670,212,999  
3,671,040,725 to 3,671,040,999  
3,671,639,569 to 3,671,639,599  
3,674,760,531 to 3,674,760,799  
3,675,623,500 to 3,675,623,699  
3,676,359,700 to 3,676,359,849  
3,938,282,194 to 3,938,282,299  
3,945,162,622 to 3,945,162,999  
3,945,607,637 to 3,945,607,699  
3,947,390,311 to 3,947,390,499  
3,951,300,735 to 3,951,301,999  
3,953,216,084 to 3,953,216,499  
3,953,948,804 to 3,953,948,851  
3,954,123,030 to 3,954,123,099

3,956,777,969 to 3,956,777,999  
3,959,623,784 to 3,959,623,999  
3,960,573,600 to 3,960,573,630  
3,961,535,975 to 3,961,535,999

421,096,556 to 421,096,999  
424,417,523 to 424,417,599  
426,743,838 to 426,743,900  
427,280,595 to 427,280,999  
432,414,700 to 432,414,799  
432,538,030 to 432,538,199  
4,550,662,800 to 4,550,663,999  
4,552,156,684 to 4,552,156,999  
4,557,275,103 to 4,557,275,999  
4,565,154,071 to 4,565,159,999  
4,565,525,320 to 4,565,525,599  
4,570,591,200 to 4,570,591,999  
4,575,477,565 to 4,575,477,999  
4,576,130,000 to 4,576,131,999  
4,577,365,500 to 4,577,365,999  
4,584,597,500 to 4,584,597,999  
4,585,202,874 to 4,585,203,999  
4,586,404,162 to 4,586,404,199  
4,587,512,239 to 4,587,512,499  
4,589,058,176 to 4,589,058,299  
4,590,135,447 to 4,590,135,999

5,533,528,567 to 5,533,528,999  
5,535,794,698 to 5,535,795,999  
5,535,977,660 to 5,535,977,699  
5,536,009,841 to 5,536,009,899  
5,537,156,800 to 5,537,156,999  
5,541,088,000 to 5,541,088,249  
5,541,128,000 to 5,541,128,399  
5,542,078,812 to 5,542,079,999  
5,542,083,574 to 5,542,083,600  
5,542,086,355 to 5,542,086,999  
5,542,947,134 to 5,542,947,499  
5,910,509,769 to 5,910,509,999  
5,910,706,319 to 5,910,706,999  
5,913,350,894 to 5,913,351,999  
5,914,784,000 to 5,914,784,499  
5,914,784,783 to 5,914,784,999  
5,916,459,377 to 5,916,459,999  
5,917,578,896 to 5,917,578,936  
5,917,578,953 to 5,917,578,999  
5,918,337,288 to 5,918,337,499

6,424,277,027 to 6,424,277,249  
6,429,814,344 to 6,429,814,849  
6,433,352,450 to 6,433,352,999  
6,435,207,358 to 6,435,207,399  
6,439,817,975 to 6,439,817,999  
6,441,285,700 to 6,441,285,999  
6,442,158,719 to 6,442,158,800  
6,443,827,800 to 6,443,827,999  
6,443,832,256 to 6,443,832,499  
6,444,155,961 to 6,444,155,999  
6,444,714,255 to 6,444,714,499  
6,447,385,775 to 6,447,385,999  
6,449,078,751 to 6,449,078,799  
6,449,398,792 to 6,449,398,999  
6,449,808,594 to 6,449,808,999

6,449,912,000 to 6,449,913,999  
6,453,298,088 to 6,453,298,349  
6,453,889,801 to 6,453,889,999  
6,458,364,400 to 6,458,364,699

7,384,582,458 to 7,384,583,999  
7,388,138,197 to 7,388,139,999  
7,389,180,317 to 7,389,180,499  
7,390,556,000 to 7,390,559,999  
7,394,692,425 to 7,394,692,451  
7,397,216,941 to 7,397,216,999  
7,398,256,138 to 7,398,256,249  
7,399,103,400 to 7,399,103,599  
7,400,317,139 to 7,400,317,399  
7,400,420,059 to 7,400,420,199  
7,400,841,098 to 7,400,841,999  
7,401,270,760 to 7,401,270,999  
7,403,777,402 to 7,403,777,599  
7,404,121,460 to 7,404,121,999  
7,700,383,406 to 7,700,383,499  
7,404,153,214 to 7,404,153,499  
7,704,277,296 to 7,704,277,399  
7,704,379,819 to 7,704,379,999  
7,711,007,354 to 7,711,007,400  
7,711,026,000 to 7,711,026,299  
7,711,182,164 to 7,711,182,228  
7,713,538,224 to 7,713,538,999  
7,713,918,142 to 7,713,918,299

8,301,574 to 8,301,999  
8,435,998,645 to 8,435,998,749  
8,447,464,599 to 8,447,465,999  
8,448,824,077 to 8,448,824,999  
8,450,721,210 to 8,450,721,499  
8,452,688,000 to 8,452,689,999  
8,456,783,303 to 8,456,783,361  
8,457,776,100 to 8,457,776,499  
8,458,183,753 to 8,458,183,999  
8,461,875,857 to 8,461,875,999  
8,462,737,251 to 8,462,737,999  
8,470,728,893 to 8,470,728,999  
895,608,671 to 895,609,999  
897,140,491 to 897,140,692  
897,529,750 to 897,529,999

902,198,250 to 902,198,269  
907,304,123 to 907,304,699  
907,771,155 to 907,771,207  
908,057,711 to 908,057,899  
910,960,664 to 910,960,715  
916,638,030 to 916,638,999  
917,464,640 to 917,464,999  
917,636,700 to 917,636,799  
917,993,429 to 917,993,499  
918,932,520 to 918,932,999  
921,283,247 to 921,283,499  
924,012,141 to 924,012,217  
927,263,552 to 927,263,999  
9-18,562,874 to 9-18,563,000

12-46,918,551 to 12-46,919,000  
12-71,099,032 to 12-71,100,000