



# POSTAL BULLETIN

Instructions and Information For Postal Employees  
Published Weekly



LXXXIV

Washington 25, D.C., Thursday, May 9, 1963—Eight Pages

20361

## All Postal Installations

### 5-Cent Food for Peace— Freedom From Hunger Commemorative Postage Stamp

The Department will issue the 5-cent Food for Peace-Freedom from Hunger commemorative postage stamp through the Washington, D.C., post office, on June 4, 1963, to coincide with the opening of the World Food Congress being held June 4-18 in the Nation's Capital.

**POSTMASTERS SHALL NOT  
PLACE THIS STAMP ON SALE  
BEFORE JUNE 5, 1963**



Size: 0.84" x 1.44" (Vertical)

ISSUED IN PANES OF 50

Initial printing: 120 million

The theme of the stamp is a stalk of golden yellow bearded wheat against a background of green. The wording "Freedom from Hunger" is in red, with the remaining lettering in white.

To obtain first-day cancellations, collectors may submit requests to the Postmaster, Washington 13, D.C. See Postal Manual section 145.3. Selected mint stamps will be available.

(Continued on p. 2)

## All WMS Part I and NIMS Post Offices

### Manpower and Workload Reconciliation Study and NIMS Collection Test Date

Friday, May 17, has been selected for conducting the quarterly Workload and Manpower Reconciliation Studies in all WMS Part I offices; and for testing the receipt of collection mail in the 294 NIMS offices. Forms 2368-DX, *Manhours vs. Workload*, for WMS Part I offices; and Forms 2368-A, *Collection Receipt*, for participating NIMS offices, are to be prepared and submitted in accordance with existing instructions.

With respect to the NIMS collection data, separate reports, in duplicate, (1) for first-class and (2) for third-class, are to be submitted on Form 2368-A to the regional office by each of the participating NIMS post offices by May 24.

Particular reference is made to the fact that the recording of pieces and manhours on Form 2368-DX is by work *tours* at WMS Part I offices, whereas, the recording of total pieces and percentages on Form 2368-A at all participating NIMS offices is for a 24-hour period starting 1 a.m. (local time), May 17, and ending 1 a.m., May 18.—*Bureau of Operations, 5-9-63.*

## All Postal Installations

### Revised Schedule 6— Schedule of Charges For Stamp Sales

This schedule, which is designed for use by stamp window employees, has been revised to show the charges for purchases of 4-cent, 5-cent and 8-cent postage stamps, in quantities of 1 through 100.

Copies of the revised schedule may be ordered from your supply center on your next regularly scheduled requisition.—*Bureau of Operations, 5-9-63.*

## All Post Offices

### Franking Privilege of Former Presidents

Section 137.7, Postal Manual, is being modified to authorize the acceptance of franked mail of former Presidents for free transmission by air when it is so marked.

Postmasters are instructed to accept and dispatch by air all mail from former Presidents without prepayment of postage which bears the written signature of the sender, or a facsimile signature, together with the words *Air Mail*.—*Bureau of Operations, 5-9-63.*

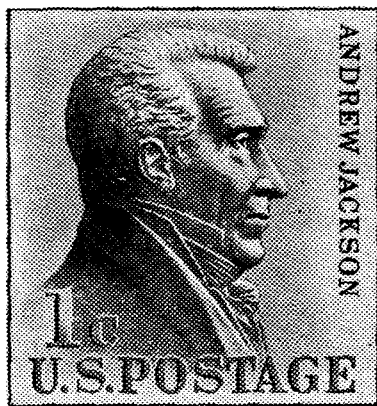
## CONTENTS

	Page	Col.
Apartment House Mailboxes.....	4	2
Arrest of Postal Offender.....	6	1
Cancellation of Wanted Circular.....	5	3
Commemorative and Air Mail Stamps Removed from Sale.....	4	3
Customs Declaration Forms and Postage Missing.....	6	1
Delayed Accounting for COD Mail.....	4	3
Franking Privilege of Former Presidents.....	1	3
Foreign Orders.....	6	2
Holiday Service, May 30.....	5	1
Housing Vacancies Survey.....	5	2
Inspection of Rural Routes.....	2	3
International Mail, Special Delivery.....	5	3
Lobby Posters: 1963 Government Organization Manual.....	5	1
A SENSE OF PURPOSE for our Time.....	5	2
Loss of Commission.....	5	3
Manpower and Workload Reconciliation Study and NIMS Collection Test Date.....	1	2
No COD Service to Canal Zone.....	2	2
Postage Stock, Requisitioning from RDPO's.....	3	1
Post Office Changes.....	6	3
Release of new 1-cent Andrew Jackson Stamp.....	2	1
Release of new 5-cent Food for Peace-Freedom from Hunger Commemorative Stamp.....	1	1
Revised Schedule 6, Schedule of Charges for Stamp Sales.....	1	2
Settlement of Vehicle Damage Debt Claims.....	3	3
Shipments from GSA.....	4	1
Stolen Money Orders.....	8	1
Use of Form 1286.....	2	2

*All Postal Installations***1-Cent Regular Postage Stamp in Coils**

The Department will issue the 1-cent Andrew Jackson regular postage stamp in coil form through the Chicago, Ill., post office, on May 31, 1963, during the Combined Philatelic Exhibition of Chicagoland (COMPEX).

**POSTMASTERS SHALL NOT PLACE THIS STAMP ON SALE BEFORE JUNE 1, 1963**



Size: 0.75" x 0.87" (perforated to the left and right of portrait)  
Color: Green

**ISSUED IN COILS OF 500 and 3,000**

Design identical to 1-cent Jackson in sheet form

To obtain first-day cancellations, collectors may submit requisitions to the Postmaster, Chicago 7, Ill. See Postal Manual section 145.3. *To receive the first-day cancellation, envelopes must bear postage at the first-class rate, or not less than 5-cents.* This stamp will be sold at post offices in full coils of 500 and 3,000 only. However, collectors may obtain the 1-cent coil stamp in any quantity desired from the Philatelic Sales Agency, Post Office Department, Washington 25, D.C., on and after June 1, 1963.

First- and second-class offices may requisition a minimum of 50 coils of 500 stamps each (USE ITEM NO. 701) and a minimum of 8 coils of 3,000 stamps each (USE ITEM NO. 707). Such requisitions shall be submitted to the Bureau of Engraving and Printing on Form 3356. Quantities larger than those specified above must be ordered in the multiples listed in Postal Manual sections 422.324b

*All First-Class Offices***Use of Form 1286, Request for Postal Publications**

When requesting an increase or a decrease in the number of publications and handbooks in use, postmasters at first-class offices should use Form 1286, Request for Postal Publications. This form is stocked in the area supply centers and, if needed, should be requisitioned during the next regular requisitioning cycle.

Where an increase is requested, justification must be given on the reverse of the form. Postmasters are requested to review their present quota of publications to assure that distribution is being made on a "need-to-have" basis. If excess copies are being received, prompt notice should be made on Form 1286 to the Directives Management Branch so that the mailing list can be changed.—*Office of the Deputy Postmaster General, 5-9-63.*

*All Post Offices***No COD Service to the Canal Zone**

The Canal Zone Postal Service has reported the continued receipt of COD parcels dispatched from the United States.

There is no COD service with the Canal Zone, as stated in section 163.26, Postal Manual. Postmasters are requested to take appropriate corrective action to prevent the acceptance and dispatch of COD parcels addressed for delivery in the Canal Zone.—*Bureau of Operations, 5-9-63.*

and 422.324c. Orders received at the Bureau of Engraving and Printing by May 31 will be filled with the Andrew Jackson stamp. Orders received after the first-day sale will be filled with the current 1-cent Washington coil issue until the supply is exhausted.

Offices requiring 30 coils of 500, or 5 coils of 3,000 stamps, or less, shall submit requisitions on Form 017 to their RDPO. Do not include stamps other than the 1-cent Andrew Jackson on the initial request.

Initial requisitions shall be limited to such quantities as are required to meet the philatelic demands.—*Office of the Special Assistant to the Postmaster General, 5-9-63.*

*All Offices With Rural Routes***Inspection of Rural Routes**

The annual inspection of rural routes will not be made in May this year. Inspections will be scheduled for one service day during September.

Rural carriers will furnish postmasters a certified statement showing:

1. The total number of boxes served.

2. The minimum number of vehicle stops required to serve all boxes on the route. Where several boxes grouped together can be served without moving the vehicle, the stop will be counted as one vehicle stop. (See section 755.413b, Postal Manual.)

Postmasters shall mail these statements to the Chief, Delivery Services Branch, regional office, not later than May 31, 1963.—*Bureau of Operations, 5-9-63.*

**5-Cent Food for Peace Commemorative Stamp**

(Continued from p. 1)

able at the Philatelic Sales Agency, Post Office Department, Washington 25, D.C., on and after June 4, 1963.

*All classes of post offices will receive an initial supply of this stamp under the automatic distribution schedule.*

First- and second-class post offices requiring additional *bulk quantities* may submit a separate requisition (Form 3356) to the Bureau of Engraving and Printing (Item 420) with a memorandum, Form 31, stating that the stamps are required in addition to those automatically furnished.

All post offices requiring *less than bulk quantities* in addition to the automatic distribution may submit a separate requisition (Form 17) to their RDPO and endorse at top "Additional." All requisitions not so endorsed will be returned.

All APO's and FPO's servicing Diplomatic Missions should requisition sufficient quantities of the 5-cent Food for Peace-Freedom from Hunger commemorative stamp to meet their requirements.

Prior to the first day sale date, RDO's should submit a supplemental requisition to cover the anticipated demand by APO's and FPO's.—*Office of the Special Assistant to the Postmaster General, 5-9-63.*

*All Post Offices*

**Revised Procedure for Requisitioning Stamps and Stamped Paper From Regional Distributing Post Offices**

Effective July 1, 1963, a new procedure will be established for the shipment of stamps and stamped paper by Regional Distributing Post Offices. Under the new procedure all postmasters will submit regular quarterly requisitions to RDPO's at specified times, and RDPO's will make shipments to post offices in alphabetical sequence based on the names of the post offices rather than on the names of the States in which the post offices are located.

*This new procedure will not change the instructions relating to the procurement of bulk quantities of accountable paper from the Bureau of Engraving and Printing, the U.S. Stamped Envelope Agency, and the Bureau of Facilities, nor does it affect the automatic distribution of commemorative stamps. It also does not change the instructions relating to the requisitioning of money order forms, postal savings certificates and United States Savings Bonds. Special instructions for requisitioning Christmas stamp stock will appear in the Christmas Postal Bulletin.*

Under the new procedure some first-class post offices will receive shipments of stamps and stamped paper from RDPO's much later in the quarter than they are now received, and others will receive shipments earlier in the quarter. For example—Yuma, Ariz., which has heretofore received shipments during the first month of the quarter, may not expect to receive quarterly shipments from the RDPO until near the end of the third month in each quarter. Conversely—Aberdeen, Wash., which has heretofore received shipments during the third month of the quarter, may expect to receive shipments from the RDPO early in the first month of each quarter.

Postmasters at first-class offices who requisitioned stamp stock from RDPO's in April and May under the old procedure and who will not receive stamp shipments until August or September under the new procedure,

may not have an adequate supply of some postage stocks to meet the expected demands during the change-over period. Also some postmasters at second-, third-, and fourth-class offices who normally would have submitted requisitions in July and August under the old procedure but who will not receive shipments until August or September under the new procedure, may need additional postage stock during the change-over period. In order to supply such needs, provisions are being made for a one-time "Special" requisition to be shipped by RDPO's during the month of June. Postmasters who would have submitted requisitions during the month of June under the old procedure will use the "Special" requisition if they will require additional stock before they receive their first shipments under the new schedules.

Pending revision of Part 422, Chapter IV, Postal Manual, the following instructions shall be observed by postmasters at all classes of post offices in submitting requisitions to Regional Distributing Post Offices for postage and nonpostal stamp stock, stamped envelopes, and postal card stock:

1. Promptly determine the amount of postage and nonpostal stamp stock, if any, which will be required in addition to that on hand and already requisitioned to meet the expected demands of the office up to the estimated time of receipt of the first shipment under the new schedule.

(For the purpose of estimating the probable date of receipt of the first shipment, allow approximately 1 week beginning July 15, 1963, for each two letters in the alphabet above the letter with which the name of the post office begins.)

2. Submit requisitions endorsed "Special—POSTAL BULLETIN May 9, 1963" to RDPO's by no later than June 1, for sufficient supply to meet the needs as determined above for each category of postage and nonpostal stamp stock.

3. Thereafter submit a single requisition for each category of stock listed in section 422.51, Postal Manual in sufficient quantities to meet the needs of the office for a full 3-month period or to bring stock levels up to: (a) A 6-month supply for first-class offices; or, (b) A 5-month supply for second-, third- and fourth-class offi-

*All Postal Installations*

**Settlement of Vehicle Damage Claims**

Section 683.2 of the Postal Manual is hereby amended to read as follows:

"Vehicle damage debt claims shall be referred direct to the Office of the General Counsel for presentation to the Department of Justice where (1) the amount of the debt is \$75 or more and all prior efforts to effect collection by field personnel (Postmaster, Regional Controller and the inspection service) have failed; (2) there is an uncollectible balance of \$75 or more; or (3) an offer in compromise is involved, regardless of the amount of the debt."

In section 683.12, relating to "Compromise Settlements", the next to the last word in the first sentence is hereby changed to "further" in lieu of "final".

The Postal Manual will be amended accordingly.—*Bureau of Facilities, 5-9-63.*

ces in accordance with the following timetable:

<i>Orders to be shipped during</i>	<i>Must reach RDPO by</i>
Third Calendar Quarter 1963	June 17, 1963.
Fourth Calendar Quarter 1963	Sept. 16, 1963.
First Calendar Quarter 1964	Dec. 16, 1963.
Second Calendar Quarter 1964	Mar. 16, 1964.

Prior to July 1, 1964, each postmaster will be advised of the approximate dates during each subsequent calendar quarter on which all future quarterly shipments will be planned, together with instructions for submitting future quarterly requisitions.

Close adherence to these special instructions is imperative. Failure on the part of any postmaster to evaluate his postage stock needs and to submit requisitions as prescribed will not only delay receipt of his own supplies, but will also hamper efficient handling of all requisitions by RDPO staffs. *Emergency requisitions must be limited to the absolute minimum.*

Postmasters shall personally ascertain that procedures in this Bulletin are instituted and followed during the remaining portion of calendar year 1963, and continuing through June 30, 1964.—*Bureau of Operations, 5-9-63.*

*All Postal Installations***Shipments from GSA**

Numerous instances of duplicate shipments by GSA make it necessary to reissue the following information, originally published in POSTAL BULLETIN No. 20316 dated July 12, 1962. More detailed procedures will be issued in the Postal Manual in the near future.

**A. GSA Delivered Price Policy.** All prices of items in the GSA stores supply system include the cost of surface transportation to any point within the continental United States.

**B. Verifying Quantities Received.** A packing list will accompany each shipment. As packages and cartons are opened their contents should be carefully checked against the packing list and the copy of the purchase order sent to your office to serve as a receiving report. Any damage, shortage, or overage in shipment discovered should be immediately reported to the GSA stores depot from which the shipment was received. The discrepancy should also be indicated on the receiving report furnished the Bureau of Finance.

**C. Duplicate Shipments.** Duplicate shipments of supplies and equipment have erroneously been made by GSA. There is no authority for postal installations to retain and utilize equipment or supplies covered by duplicate shipments. Such action is tantamount to the unauthorized procurement of supplies and equipment. Any duplicate shipment discovered should be immediately reported to the GSA stores depot from which the shipment was received.

**D. Procedure for Notifying GSA.** Correspondence in connection with paragraphs B and C concerning stock deliveries should be prepared in quadruplicate: original and one copy to GSA; triplicate to the Inventory and Distribution Branch, Procurement Division, Bureau of Facilities, Post Office Department, Washington 25, D.C.; and quadruplicate for your files. The following information must be included:

1. POD purchase order number.
2. GSA invoice or document number.
3. Federal stock numbers of items involved.
4. List of discrepancies, shortages and damages, if any.

*All City Delivery Offices***Apartment House Mailboxes**

Following is a current list of firms approved for the manufacture of apartment house mail receptacles according to the Department's specifications:

*Vertical Type*

Accessories Manufacturers, Ltd., 595 St. Remi Street, Montreal 30, Canada  
Auth Electric Co., Inc., 34-20 45th Street, Long Island City 1, N.Y.  
Bommer Spring Hinge Co., Inc., Landrum, S.C.  
S. H. Couch Co., Inc., Boston 71, Mass.  
Dura Steel Products Co., 1774 East 21st Street, Los Angeles 58, Calif.  
Florence Manufacturing Co., Inc., 2406 South La Salle Street, Chicago 16, Ill.  
Jensen Industries, 1946 East 46th Street, Los Angeles 58, Calif.  
Perma-Bilt Steel Products Co., 8324 Graham Avenue, Los Angeles 1, Calif.

*Horizontal Type*

American Device Manufacturing Co., Steeleville, Ill.  
The American Hardware Corp., Corbin Wood Products Division, New Britain, Conn.  
Cutler Mail Chute Co., 76 Anderson Avenue, Rochester 7, N.Y.

The above list supersedes section 155.66, Postal Manual, which will be revised.

Attention is directed to section 155.6, Postal Manual, covering construction and installation of this equipment, and to POSTAL BULLETIN, 20342, 12-27-62, covering replacement of old-type receptacle parts.

Buildings begun or remodeling started before January 1, 1963, may be equipped with mailboxes manufactured under specifications in effect prior to January 1, 1963.

Buildings begun or remodeled after January 1 must be equipped with mailboxes approved under the revised requirements as shown in sections 155.622 and 155.623a, Postal Manual.—*Bureau of Operations, 5-9-63.*

Commodities to be returned should be held in original shipping containers pending disposition instructions from the GSA stores depot.—*Bureau of Facilities, 5-9-63.*

*All First Class Post Offices***Delayed Accounting for COD Mail**

Under instructions in section 315.2, Postal Manual, a report is required to be made to the Inspector in Charge on Form 3859, COD Delinquency Report, where there has been a delay of more than 5 days in accounting for a COD parcel.

It is important for the proper control of the COD service that mailers be furnished supplies of Form 3859 and encouraged to report instances of delay in accounting for their COD parcels. Postmasters are requested to take positive action in this matter.

In processing returned Forms 1510 covering COD mail, a report on Form 3859 must be prepared when it is apparent that a delay of more than 5 days has occurred in accounting for the mail.

For the purpose of determining when a report is to be made on the basis of information on Form 1510, the transit time to the destination office and the retention time at the office of address must be considered.

It is not intended that postmasters will keep lists of mailers' prescribed retention periods. However, when it is known that the retention period is less than 30-days, this information should be applied in determining whether to use Form 3859. For the smaller mailers the retention period should be considered as 30-days, unless information is readily available showing otherwise.—*Bureau of Operations, 5-9-63.*

*All Post Offices Maintaining Philatelic Sales Windows***Commemorative and Air Mail Stamps Removed From Sale**

The following commemorative and air mail stamps were removed from sale in the Philatelic Sales Agency at the close of business May 8, 1963:

4¢ Echo Satellite  
7¢ Air Mail Coils

Any stock remaining on hand of these items shall be placed on general sale until they are exhausted, in accordance with section 145.13a of the Postal Manual.—*Bureau of Finance, 5-9-63.*

*All Postal Installations*

**Holiday Service  
May 30, 1963**

Memorial Day, May 30, falls on Thursday this year and shall be observed as a legal holiday.

No window service of any type will be provided. No city, village, or rural deliveries will be made. Neither city nor rural carriers shall be scheduled or assigned to case mail for the purpose of window delivery to patrons who wish to call at the post office.

Special delivery matter will be delivered promptly.

Holiday schedules for the receipt and dispatch of mail shall be observed. Holiday collections must be augmented as necessary to provide for the prompt and orderly movement of mail, with particular attention being given to maintaining adequate collections in business sections.

All eligible regular employees who perform service on Thursday, May 30, shall be granted compensatory time for such service. Eligible employees below PFS-8 shall be granted compensatory time within 30 working days. Eligible employees PFS-8 and above shall be granted compensatory time within 13 pay periods.—*Bureau of Operations, 5-9-63.*

*All City Delivery Offices*

**Survey of  
Housing Vacancies**

The Department has agreed to cooperate with the Federal Housing Administration in surveys of vacant housing units in selected areas of the country. Requests for surveys will be submitted in writing to the appropriate postmasters by authorized FHA representatives, with an information copy of each request to the respective regional director.

Housing vacancy surveys will require the recording of vacant dwelling units by city carriers on forms supplied by FHA and will be conducted at the convenience of the postmaster within reasonable specified time limits. Necessary instructions will accompany forms. Completed forms are to be returned to the appropriate FHA officials.

Upon completion of surveys, results will be furnished postmasters in summary form. Final reports are considered confidential information and are not to be released to the general public without prior approval of the Department.

These surveys are not expected to result in additional costs, and postmasters are cautioned not to authorize auxiliary assistance or overtime in connection with this project.—*Bureau of Operations, 5-9-63.*

*All 1st-, 2d-, and 3d-Class Offices*

**Lobby Poster:  
A SENSE OF PURPOSE  
For Our Time**

A SENSE OF PURPOSE For Our Time, another in the series of Presidential Posters, will soon be distributed.

The poster should be displayed in a prominent unobstructed location in the lobby in a manner that will not mar the walls or woodwork. Display the poster from the date of its receipt until it no longer presents a neat appearance.

Posters in buildings operated by the General Services Administration should submit the posters to the superintendent of the building.—*Bureau of Personnel, 5-9-63.*

*All Post Offices*

**International Mail—  
Special Delivery**

Special delivery service is available to the following additional countries:

- Afghanistan
- Albania
- Algeria
- Azores
- Bulgaria
- Cambodia
- Cape Verde Islands
- Ceylon
- Cyprus (only to Famagusta, Kyrenia, Larnaca, Limassol, Nicosia and Paphos)
- French Guiana
- French Polynesia
- French Somaliland
- Gambia
- Guadeloupe
- Indonesia
- Iran (Teheran only)
- Laos
- Macao
- Madeira Islands
- Malta
- Martinique
- Morocco
- Netherlands New Guinea
- Niger
- Nigeria
- Paraguay
- Portuguese East Africa
- Portuguese Timor
- Portuguese West Africa
- Réunion Island
- Rumania
- Sarawak
- Sierra Leone
- Togo (Lomé only)
- Upper Volta
- Vietnam
- Windward Islands (St. Lucia only)

Special delivery service is no longer available to Cuba.

The Directory of International Mail will be amended.—*Bureau of Transportation, 5-9-63.*

*All Postal Installations*

**Loss of Commission**

Commission No. 2774. Dated July 1, 1961. Issued to Arthur F. Fitzsimmons, Assistant Regional Distribution Procedures Officer.—*Bureau of the Chief Postal Inspector, 5-9-63.*

*All Postal Installations*

**Cancellation of  
Wanted Circular**

The wanted circular issued on Chester M. Riddell has been canceled. The circular concerning him should be destroyed.—*Bureau of the Chief Postal Inspector, 5-9-63.*

*All Postmasters*

**Poster Announcing  
Availability of  
1963 Government  
Organization Manual**

Postmasters will soon be furnished a poster issued by the Government Printing Office, announcing availability of the 1963 edition of the Government Organization Manual.

Display the poster in a prominent location in the lobby as outlined in section 612.232 of the Postal Manual, from the date of its receipt for approximately 60 days.

Postmasters in buildings operated by the General Services Administration should submit the posters upon their receipt to the superintendent of the building.—*Bureau of Facilities, 5-9-63.*

*All Post Offices***Customs Declaration Forms and Postage Missing**

Many parcel post packages for oversea destinations are reaching exchange offices without customs declarations affixed. This necessitates holding the packages until the senders, many of whom are business concerns, can be contacted and asked to supply the missing tags, with resulting delay in dispatch of the parcels. Some of the parcels addressed to foreign countries are also found to be deficient in postage.

Postmasters will see that accepting employees require properly completed customs declarations to be securely fastened to parcel post packages addressed to ALL foreign countries, as well as to the Canal Zone (see section 125.74, Postal Manual) and to military post offices listed in Part 127 of the Postal Manual as requiring a declaration.

Every effort should be made to detect parcels lacking customs declarations or without sufficient postage before they are dispatched from mailing offices.—*Bureau of Transportation, 5-9-63.*

*All Postal Installations***Arrest of Postal Offender**

The following postal offender has been apprehended:

James Jones Willis

Destroy the wanted circular concerning him.—*Bureau of the Chief Postal Inspector, 5-9-63.*

*All Postmasters and Personnel Processing Mail for Dispatch Abroad***Foreign Orders**

Post these names in POD Publication 43.

**BRAZIL**

Rio de Janeiro

*Lottery*

Copacabana Brasil Club, at Av. Copacabana 945 S. 310

**CANADA**

Chomedey, Quebec

*Unlawful*

Randolph, Bernard, at 1399 Vendome Avenue

Randolph, P. P., at 1399 Vendome Avenue

Toronto

*Unlawful*

G.M. Enterprises, Ltd., at 54 Front St. E.

**DENMARK**

Copenhagen, Bronshoj

Langhorn, Jorgen, at Terslosevej 11, l.v.

**GREAT BRITAIN**

London

*Unlawful*

Olive, M., at 73, Albert Road, Walthamstow

**GERMANY**

Essen-Steele

*Unlawful*

Internationale Organisation  
Internationaler Briefclub

**PHILIPPINES**

Manila

*Unlawful*

Torres, D., at 619 Mejorada, Tondo  
Torres, Donald, at 619 Mejorada  
Tondo

**POST OFFICE CHANGES NO. 45**

(*Ind*=Independent for receipt and dispatch of registered and other mail. *R*=Rural. *cl*=Class. *clfd*=Classified. *ct*=Contract)

**ARIZONA**

03-39220 Hillside, Yavapai County (4th cl), *disc.* 5-7-63. Mail to Prescott (1st cl).

Mesa: No. 3 (ct. Sta.), Maricopa County, *estab.* 7-1-63.

**ARKANSAS**

04-53910 McKamie, Lafayette County (4th cl), *disc.* 6-7-63. Mail to McKamie, *Ind.* Sta. stamps (2d cl).

Stamps: McKamie (*Ind.* R. Sta.), Lafayette County, *estab.* 6-8-63.

**CALIFORNIA**

Huntington Park: Slauson Avenue (clfd. Sta.), Los Angeles County, *name changed* to Soto (clfd. Sta.), 5-1-63.

Sattley: Calpine (*Ind.* R. Sta.), Sierra County, *estab.* 6-17-63.

**CONNECTICUT**

08-85340 Wapping, Hartford County (2d cl), *city delivery estab.* 5-25-63.

**GEORGIA**

12-85580 Tallulah Lodge, Habersham County (4th cl), *disc.* 5-31-63. Mail to Clarkesville (1st cl).

**INDIANA**

Richmond: No. 1 (ct. Sta.), Wayne County *re-estab.* 4-26-63.

**IOWA**

Waterloo: No. 8 (ct. Sta.), Black Hawk County, *disc.* 6-30-63.

**KENTUCKY**

Anchorage: Central Hospital (ct. Br.), Jefferson County, *estab.* 5-11-63.

20-27960 Flat Rock, McCreary County (4th cl), *disc.* 5-24-63. Mail to Whitley City (3d cl).

20-44040 Lakeland, Jefferson County (3d cl), *disc.* 5-10-63. Mail to Anchorage (1st cl).

(Continued on p. 7)

**GOOD POSTAL SERVICE AND GOOD  
PAPERWORK MANAGEMENT GO HAND IN  
HAND; ONE COMPLEMENTS THE OTHER.**



**POST OFFICE CHANGES NO. 5**

(Continued from p. 6)

**KENTUCKY**

20-45800 Levi, Owsley County (4th cl), disc. 5-24-63. Mail to Booneville (3d cl).  
Lexington: No. 5 (ct. Sta.), Fayette County, re-estab. 7-1-63.

**MAINE**

22-91500 Webhannet, York County (summer 3d cl), disc. 4-30-63. Mail to Wells (2d cl).  
Wells: Webhannet (summer R. Sta.), York County, estab. 6-1-63. (Station open June 1 through September 30 each year.)

**MASSACHUSETTS**

Fall River: No. 6 (ct. Sta.), Bristol County, disc. 4-30-63.

**MICHIGAN**

Dearborn: Greenfield (ct. Sta.), Wayne County, name changed to Greenfield Village (ct. Sta.), 6-1-63.  
Hartford: Keeler (R. Sta.), Van Buren County, estab. 5-25-63.

**MINNESOTA**

26-80500 Roseau, Roseau County (2d cl), city delivery estab. 5-25-63 in POSTAL BULLETIN 4-4-63 is RESCINDED.

**NEVADA**

Sparks: Sun Valley (ct. Br.), Washoe County, estab. 7-1-63.

**NEW JERSEY**

Little Falls: West Paterson (clfd Br.), Passaic County, estab. 5-20-63.

**NEW YORK**

Huntington Station: Melville (clfd Br.), Suffolk County, estab. 5-11-63, instead of 5-4-63 in POSTAL BULLETIN 5-2-63.  
Ogdensburg: No. 1 (ct. Sta.), Saint Lawrence County, disc. 1-31-63.  
Schenectady: Upper Union (clfd Br.), Schenectady County, estab. 5-25-63.

**NORTH CAROLINA**

Maxton, Robeson County: Skyway Terrace (ct. Br.), Scotland County, disc. 5-31-63.

**OHIO**

38-05320 Baybridge, Erie County (4th cl), disc. 6-21-63. Mail to Sandusky (1st cl).  
Hamilton: No. 5 (ct. Sta.), Butler County, disc. 12-15-59.  
Hamilton: Homewood (ct. Br.), Butler County, estab. 7-1-63.  
Sandusky: Bay View (R.Sta.), Erie County, estab. 6-22-63.

**OREGON**

40-85120 Trent, Lane County (4th cl), disc. 6-7-63. Mail to Lowell (3d cl).

**PENNSYLVANIA**

41-50160 Madisonburg, Centre County (4th cl), disc. 5-24-63. Mail to Spring Mills (3d cl).  
Spring Mills: Madisonburg (R. Sta.), Centre County, estab. 5-25-63.

**PUERTO RICO**

Comerio: El Salto (ct. Br.), Guayama District, disc. 1-31-63.  
Gualnabo: Hato Nuevo (ct. Sta.), Bayamon District, disc. 1-31-63.

**TENNESSEE**

Johnson City: State College (ct. Sta.), Washington County, name changed to State University (ct. Sta.), 7-1-63.

**TEXAS**

San Angelo: Tankersly (Ind. R. Sta.), Tom Green County, estab. 5-11-63.  
48-88250 Tankersly, Tom Green County (4th cl), disc. 5-10-63. Mail to Tankersly, Ind. Sta. San Angelo (1st cl).

**VIRGINIA**

51-21780 Counts, Dickenson County (4th cl), disc. 6-21-63. Mail to Dante (2d cl).  
51-42060 Herald, Wise County (4th cl), disc. 6-21-63. Mail to Coeburn (2d cl).

51-45360 Indian Gap, Buchanan County (4th cl), disc. 6-21-63. Mail to Vansant (3d cl).  
51-89940 Tiny, Dickenson County (4th cl), disc. 6-21-63. Mail to Birchleaf (4th cl).

**WISCONSIN**

Superior: Allouez (ct. Sta.), Douglas County, name changed to No. 2 (ct. Sta.), 7-1-63.

**SUMMER POST OFFICES (Opening)**

**CALIFORNIA**

05-20100 Dardanelle, Tuolumne County (4th cl), 6-1-63.  
05-21960 Dinkey Creek, Fresno County (4th cl), 6-1-63.  
05-71400 Sequoia National Park, Tulare County (2d cl), 5-11-63.  
05-75540 Strawberry, Tuolumne County (4th cl), 6-1-63.

**COLORADO**

07-15840 Chipita Park, El Paso County (4th cl), 6-1-63.  
07-18360 Columbine, Routt County (4th cl), 6-1-63.  
07-78840 Royal Gorge, Fremont County (3d cl), 6-1-63.

**MASSACHUSETTS**

24-16150 Craigville, Barnstable County (3d cl), 6-1-63.

**MONTANA**

29-47160 Lake McDonald, Flathead County (3d cl), 6-10-63.

**NEW YORK**

35-21070 Davis Park, Suffolk County (4th cl), 6-1-63.

**UTAH**

49-09860 Bryce Canyon, Garfield County (3d cl), 6-5-63.

**WASHINGTON**

54-32340 Gooseprairie, Yakima County (4th cl), 5-1-63.

**REDUCE DAMAGE TO PARCELS—  
REQUIRE MAILERS TO USE:  
STRONG BOXES  
HEAVY WRAPPING PAPER  
STRONG TAPE OR TWINE**

All Post Offices

**Warning Notice—Unrecovered Stolen Money Order Forms**

This current list is to be posted and used by window clerks. Destroy all previous notices.

1- 7,015,537 to 1- 7,015,549	5-13,167,401 to 5-13,167,500	9- 8,446,651 to 9- 8,446,700
1- 9,228,198 to 1- 9,228,299	5-13,167,801 to 5-13,167,900	9- 8,865,996 to 9- 8,866,000
1-10,686,363 to 1-10,686,400	5-14,902,962 to 5-14,903,000	9- 8,888,001 to 9- 8,888,500
1-12,577,548 to 1-12,577,600	5-19,109,309 to 5-19,109,600	9-11,465,451 to 9-11,466,000
*1,842,613,077 to 1,842,613,999	5-19,282,001 to 5-19,282,500	9-15,128,114 to 9-15,129,000
*1,842,642,066 to 1,842,642,099	5-92,225,001 to 5-92,225,200	9-15,330,182 to 9-15,330,300
*1,842,650,270 to 1,842,650,399	*5,525,703,819 to 5,525,703,999	9-16,615,003 to 9-16,615,024
*1,843,314,938 to 1,843,315,399	*5,883,764,972 to 5,883,765,199	9-18,562,874 to 9-18,563,000
*1,843,646,357 to 1,843,646,400	*5,886,089,113 to 5,886,089,499	9-46,461,406 to 9-46,462,000
*1,843,646,500 to 1,843,646,999	*5,887,190,034 to 5,887,190,499	9-48,488,126 to 9-48,488,500
2-15,017,802 to 2-15,018,000	*5,891,135,434 to 5,891,135,599	9-69,671,698 to 9-69,672,000
2-19,818,191 to 2-19,819,000	6-42,266,608 to 6-42,266,941	9-80,092,379 to 9-80,092,500
2-21,243,904 to 2-21,243,915	6-44,773,001 to 6-44,774,000	10- 3,474,116 to 10- 3,474,250
2-21,452,188 to 2-21,454,000	Yellow Test Forms	10-45,255,318 to 10-45,255,500
2-44,976,541 to 2-44,976,579	6-45,965,110 to 6-45,965,998	10-47,065,603 to 10-47,065,614
2-52,697,018 to 2-52,697,099	6-45,969,320 to 6-45,970,000	10-47,271,189 to 10-47,271,500
*2,202,329,400 to 2,202,329,449	6-53,964,669 to 6-53,964,800	10-47,377,830 to 10-47,378,000
*2,204,143,092 to 2,204,143,199	6-60,990,867 to 6-60,990,950	10-58,976,662 to 10-58,978,000
*2,204,149,233 to 2,204,149,282	6-82,660,001 to 6-82,662,000	10-59,419,194 to 10-59,419,300
*2,863,635,603 to 2,863,635,699	6-97,607,545 to 6-97,607,700	10-63,946,803 to 10-63,946,839
*2,864,073,126 to 2,864,073,999	*6,382,171,325 to 6,382,171,384	10-86,365,606 to 10-86,366,000
*2,864,529,932 to 2,864,529,999	*6,388,284,380 to 6,388,284,499	10-86,493,087 to 10-86,493,400
*2,865,706,417 to 2,865,707,999	*6,388,474,274 to 6,388,474,497	10-86,900,030 to 10-86,900,500
*2,866,579,700 to 2,866,579,899	*6,390,640,951 to 6,390,640,999	10-87,307,030 to 10-87,307,047
3-58,403,082 to 3-58,404,000	*6,395,911,832 to 6,395,911,840	10-87,488,880 to 10-87,489,000
3-70,961,554 to 3-70,961,638	*6,397,233,336 to 6,397,233,469	10-88,571,355 to 10-88,571,400
3-95,988,671 to 3-95,988,700	*6,401,667,874 to 6,401,667,899	10-88,684,658 to 10-88,684,699
3-95,989,001 to 3-95,990,000	*6,402,865,816 to 6,402,866,999	10-88,879,052 to 10-88,880,000
*3,923,220,298 to 3,923,220,399	*6,403,763,857 to 6,403,763,879	10-97,923,384 to 10-97,923,400
*3,923,707,391 to 3,923,707,999	*6,405,449,353 to 6,405,449,599	10-98,615,708 to 10-98,615,900
*3,923,931,936 to 3,923,931,949	7- 601,912 to 7- 602,000	10-98,858,701 to 10-98,859,000
*3,926,885,441 to 3,926,885,499	7- 2,691,244 to 7- 2,691,286	11-36,283,595 to 11-36,284,000
*3,927,005,138 to 3,927,005,299	7- 2,691,307 to 7- 2,691,394	11-52,080,891 to 11-52,080,917
*3,927,052,825 to 3,927,052,999	7- 6,550,302 to 7- 6,550,400	11-54,752,451 to 11-54,754,000
*3,927,053,472 to 3,927,053,999	7- 7,364,680 to 7- 7,366,000	11-60,036,090 to 11-60,036,200
*3,929,516,585 to 3,929,516,607	7-75,652,496 to 7-75,652,500	11-60,108,334 to 11-60,108,588
*3,930,470,500 to 3,930,470,899	7-80,650,241 to 7-80,650,265	11-60,108,668 to 11-60,109,000
*3,931,198,800 to 3,931,198,899	7-96,451,156 to 7-96,451,199	11-92,587,888 to 11-92,588,000
*3,931,199,084 to 3,931,199,097	*7,381,934,101 to 7,381,934,199	11-92,800,526 to 11-92,801,500
4-10,824,622 to 4-10,824,787	*7,383,457,678 to 7,383,457,999	11-94,314,477 to 11-94,314,500
4-11,339,025 to 4-11,339,500	*7,383,463,855 to 7,383,463,999	11-95,120,001 to 11-95,120,500
4-11,955,971 to 4-11,956,000	*7,384,582,458 to 7,384,583,999	11-95,908,163 to 11-95,908,250
4-16,663,058 to 4-16,663,100	*7,385,840,573 to 7,385,840,599	11-96,665,639 to 11-96,666,000
4-19,260,180 to 4-19,262,000	*7,386,979,123 to 7,386,979,249	11-96,864,204 to 11-96,864,300
4-22,065,690 to 4-22,066,000	*7,388,048,134 to 7,388,048,299	11-96,864,938 to 11-96,865,000
4-26,729,964 to 4-26,730,000	*7,688,027,715 to 7,688,027,724	11-97,090,651 to 11-97,091,000
4-32,071,001 to 4-32,071,500	8- 3,851,194 to 8- 3,851,300	12- 1,737,393 to 12- 1,737,400
4-34,775,336 to 4-34,775,352	8- 6,993,758 to 8- 6,993,800	12-46,918,551 to 12-46,919,000
4-81,301,028 to 4-81,301,300	8-11,324,676 to 8-11,325,000	12-57,979,257 to 12-57,979,800
4-95,256,024 to 4-95,256,044	8-13,178,764 to 8-13,179,000	12-60,305,046 to 12-60,305,500
4-96,138,756 to 4-96,138,800	8-38,107,801 to 8-38,107,904	12-60,445,265 to 12-60,445,277
4-96,598,448 to 4-96,598,457	8-39,399,601 to 8-39,400,000	12-71,099,032 to 12-71,100,000
4-97,067,867 to 4-97,068,000	8-48,661,330 to 8-48,661,600	12-72,160,434 to 12-72,160,500
4-97,262,701 to 4-97,263,000	8-48,698,820 to 8-48,699,000	12-76,735,627 to 12-76,736,000
4-97,333,906 to 4-97,334,000	8-49,137,788 to 8-49,137,800	12-77,524,484 to 12-77,524,700
4-98,941,384 to 4-98,941,400	8-74,223,441 to 8-74,223,500	12-81,317,880 to 12-81,317,930
*403,984,075 to 403,984,199	8-75,721,464 to 8-75,721,500	12-81,504,497 to 12-81,505,000
*4,527,849,746 to 4,527,849,799	8-75,724,101 to 8-75,724,500	12-84,943,051 to 12-84,943,100
*4,529,328,435 to 4,529,328,799	8-95,395,657 to 8-95,395,680	12-85,050,241 to 12-85,050,500
5-12,113,944 to 5-12,114,000	8-96,238,039 to 8-96,240,000	12-85,064,656 to 12-85,064,750
5-12,588,383 to 5-12,588,500	*889,749,964 to 889,749,999	12-85,068,501 to 12-85,069,000

\*New yellow print-punch money order forms.

20361, May 9, 1963, Page 8

U. S. GOVERNMENT PRINTING OFFICE: 1963