



POSTAL BULLETIN

INSTRUCTIONS AND INFORMATION FOR POSTAL EMPLOYEES

PUBLISHED WEEKLY



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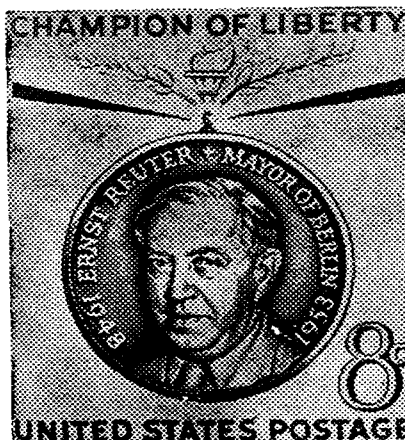
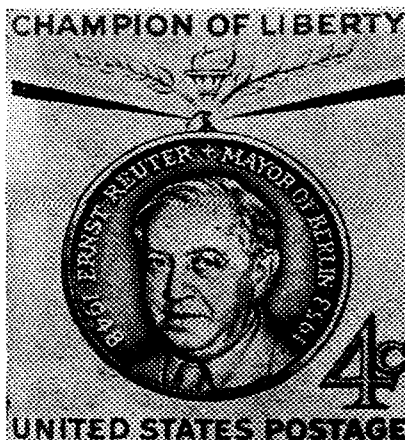
20157

All Postal Installations

4-Cent and 8-Cent Ernst Reuter Postage Stamps

The Department will issue a 4-cent and an 8-cent Ernst Reuter stamp, the fifth in the "Champions of Liberty" series, through the Washington, D.C., post office, on September 29, 1959.

POSTMASTERS SHALL NOT PLACE THESE STAMPS ON SALE BEFORE SEPTEMBER 30, 1959



The stamps will be 0.85 by 0.98 of an inch in dimension (Famous American size), arranged vertically. The 4-cent denomination will be issued in sheets of 70 (7 across and 10 deep) while the 8-cent de-

(Continued on p. 2)

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City Delivery Offices

Prompt Distribution of Patron-Separated Mail

There are many reports that patron-separated mail is not being given the most expeditious treatment possible. This is a program of mutual advantage to the patron and the Department. Every postmaster is asked to determine that at his office the following steps are being taken:

1. In making collections from dual boxes and cooperative mailing racks, separation is being maintained in properly labeled collection sacks.

2. That the mail for local delivery is moved promptly to the incoming mail section.

3. That all patron-separated mail for local delivery reaching the outgoing mail section is segregated and moved frequently to the incoming mail section.

4. The distribution of the patron-separated mail for local delivery is begun immediately in the incoming mails section and kept current in order that any wrongly separated mail can be moved to the outgoing mail section for the first dispatches.

The patron has cooperated. We must give his mail the best possible service.—*Bureau of Operations, 8-27-59.*

All Post Offices

No Insurance Service to Cuba, Dominican Republic, and Venezuela

Parcels erroneously accepted for insurance to Cuba, Dominican Republic, and Venezuela are frequently received for onward dispatch from this country.

The tabulated data in the Directory of International Mail shows that insurance service is **not** available to the three countries mentioned.

Postmasters are requested to assure that clerks accepting parcels addressed for delivery abroad are governed by the instructions in the Directory of International Mail.—*Bureau of Transportation, 8-27-59.*

All Post Offices

U.S. Savings Stamps

This year the Treasury Department is again sponsoring a school savings program to promote the sale of United States savings stamps and bonds. The Post Office Department will cooperate, as in the past, with the Treasury in this worthwhile program. Postmasters will furnish savings stamps on consignment to qualified Treasury Savings Stamp Agents for sale in schools as set forth in 423.8, Postal Manual.

The Peace Patrol inaugurated last year will be continued. It is co-sponsored by the Lone Ranger, popular hero of the movies, radio, and television. Anyone buying U.S. savings stamps is eligible to join the Peace Patrol and receive an official membership card.

All postmasters are requested to examine their stock of savings stamps, savings stamp albums, and Peace Patrol membership cards and promptly requisition needed replacements before the beginning of the new school year.—*Bureau of Finance, 8-27-59.*

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4-Cent and 8-Cent Ernst Reuter Postage Stamps

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nomination will be issued in sheets of 72 (8 across by 9 deep). The 4-cent denomination will be printed on the Cottrell press in a single color—bronze-green, and the 8-cent denomination will be printed on the Giori press in red, blue, and ocher. Initial printing orders of 120,000,000 4-cent and 40,000,000 8-cent Ernst Reuter stamps have been authorized.

Collectors may obtain first-day cancellations by submitting requests to the Postmaster, Washington 13, D.C., in accordance with the instructions outlined in section 145.3 of the Postal Manual.

For the benefit of collectors desiring mint stamps of selected quality for philatelic use, the 4-cent and 8-cent Ernst Reuter stamps will be available at the Philatelic Sales Agency, Post Office Department, Washington 25, D.C., on and after September 29, 1959.

Postmasters are directed to submit requisitions for each new stamp issue as announced in the Postal Bulletin so that ample quantities will be available at post offices on the following day after official first-day sale.

Postmasters at first- and second-class post offices requiring the 4-cent issue in lots of 7,000 and the 8-cent denomination in lots of 7,200, or the multiples outlined in parts 422.322c and 422.322d of the Postal Manual, respectively, will submit **separate requisitions immediately** for each denomination on punch card requisition Form 3356 (using Item No. 477 for the 4-cent and Item No. 491 for the 8-cent denomination) to the Tabulating Machine Unit, Office of the Controller, Bureau of Engraving and Printing, Washington 25, D.C. Offices requiring less than these quantities shall submit a **separate requisition immediately** on Form 017 to their regional distributing office. Requisitions including other stamps will be delayed. After the first-day sale, requisitions for these stamps may be combined with other items in the usual manner when ordering regular stamp stock.—*Office of the Special Assistant to the Postmaster General, 8-27-59.*

All Post Offices

International Mail—Perishable Biological Materials

The instructions printed in the POSTAL BULLETIN of July 30, 1959, giving the conditions for mailing perishable biological materials, including those of pathogenic nature, in the postal union mail by letter package, are not to be construed as prohibiting such matter in the parcel post mail. Perishable biological materials may be sent by parcel post to any country which does not specifically prohibit them. Such parcels do not require the violet labels prescribed for letter packages.—*Bureau of Transportation, 8-27-59.*

All Post Offices With Community Chest or United Fund Die Hubs

Special Cancellation Community Chest and United Fund Die Hubs

Postmasters who have special cancelling machine die hubs for Community Chest or United Fund campaigns in their possession shall ascertain from local organizations when such campaigns will be in progress and shall place these special hubs into use about 2 weeks before the opening of the formal campaign periods. Continue to use the hubs for the duration of the campaign. After that time they shall be withdrawn and retained for future use.

These special hubs were bought by the sponsors and furnished to post offices designated by them. Postmasters at offices which do not already have the hubs shall not submit requisitions or requests for them.—*Bureau of Operations, 8-27-59.*

All Post Offices

Number All International Insured Parcels

Reports show that exchange offices continue to receive numerous **un-numbered** insured parcels addressed to other countries.

Sections 387.211b and 387.213a of the Postal Manual provide that **all** international insured parcels must be numbered.

Postmasters are requested to have this requirement strictly observed.—*Bureau of Transportation, 8-27-59.*

All Post Offices

Stolen Canadian Money Order Forms

Blank Canadian money order forms Nos. A-73,032,038 to A-73,032,500, inclusive, have been reported stolen.

Notice of this theft must be added to the list of stolen Canadian forms at all points of payment.

If any of these forms is presented the postmaster will refuse payment and notify the postal inspector in charge of his district.—*Bureau of Finance, 8-27-59.*

All Post Offices

International Mail—Letter Packages Containing Biological Materials

The postal administrations of Barbados, Falkland Islands, and Spain have agreed to accept perishable biological materials in letter packages under the conditions prescribed by the Universal Postal Convention of Ottawa.

Those countries should therefore be added to the list printed in the POSTAL BULLETIN of July 30, 1959.

The Postal Manual will be amended.—*Bureau of Transportation, 8-27-59.*

All Post Offices

Stamp-Vending Equipment

Effective immediately all requests for the assignment, transfer (within a Region) or servicing of stamp-vending equipment must be submitted to Regional Operations Directors. Pending requests are being forwarded to the appropriate regional offices.—*Bureau of Operations, 8-27-59.*

INTERNATIONAL MONEY ORDER BUSINESS

COLORADO: Toponas (*estab.* Aug. 19, 1959)
 FLORIDA: Bowling Green, Fort Meade, Live Oak (*disc.* Aug. 13, 1959)
 GEORGIA: Ellaville, Experiment (*disc.* Aug. 18, 1959)
 ILLINOIS: Roselle (*estab.* July 22, 1959)
 NEVADA: Gardnerville (*disc.* Aug. 21, 1959)
 NEW YORK: Yaphank (*disc.* March 1954)
 OHIO: Uniontown (*disc.* Oct. 16, 1959)
 OREGON: Philomath (*disc.* Aug. 28, 1959)
 SOUTH DAKOTA: Nisland (*disc.* Aug. 11, 1959)
 TEXAS: Howe (*disc.* Sept. 28, 1953)
 WISCONSIN: Curtiss (*disc.* Aug. 24, 1959)

Notices:

Domestic Unlawful Orders:

<i>State and city</i>	<i>Name covered by order</i>
California, Los Angeles-----	Judy.

Foreign Unlawful Orders:

<i>Country and city</i>	<i>Name and address covered by order</i>
Holland, Diemen-----	Favoriet Agencies, Wilhelminaplantsoen 61.

Foreign Fraud Orders:

<i>Country and city</i>	<i>Name and address covered by order</i>
British West Indies, Allman Town P.O., Jamaica---	Stafford, E., P.O. Box 18; United Crafts Work Ltd.; Williamson, Val., P.O. Box 26; York Trading Co., Box 23; Hines, Rebecca, P.O. Box 38; Allen, A. L. & Co., 7c Stanford Street; Arawak Antique Shop, Box 22; Henderson's Curry & Ginger Co., Box 15; Mitchell's Sugar Co., Ltd., Box 14.
Cross Roads P.O., Jamaica----	Walters, Maud, Box 31; "Santa Maria" Agency, Box 46; Hewitt, Tina, Box 97; Jones, B.; Lindo, Louise, P.O. Box 131; Scully, Marie; Broderick, John, P.O. Box 15; Standard Leather Goods Ltd., Box 80; Randall, Dezra, Mrs., P.O. Box 179; Bailey & McDonald Ltd., P.O. Box 112; Boyer-Saller, P.O. Box 186; Feather, Marjorie, P.O. Box 125; Walsh, Daniel, Box 154; Carmen's Violet Shed, Box 176.
Denham Town P.O., Jamaica--	British Overseas Citrus Corp., Box 17; Caribbean Store; Sinclair, Dorothy, Box 18; Institute of Deaf & Dumb, Box 20; Higgins Orphanage Home, Box 20; Box 20.
Hagley Park P.O., Jamaica--- Half Way Tree P.O., Jamaica---	Slater, John, Esq., P.O. Box 100. Morgan, George, P.O. Box 109; Barrett, Leslie, P.O. Box 54; Patou, C., Miss, Box 82; Welch, Joyce, Miss, P.O. Box 43; Leslie, C. G., Esq., P.O. Box 23; Miller's Coffee & Cocoa Co., Ltd., Box 71; Rings & Metal Co., P.O. Box 112; Hoo, G., Miss, c/o I. V. Morgan, 5 Montgomery Avenue; Welly's Garden, Box 96.
Innswood P.O., Jamaica-----	The Wooden Inn; Notgillew, B. A.
Jones Town P.O., Jamaica----	Powell, U., P.O. Box 2; Wallace, W., Miss, P.O. Box 15; Shearer, Vincent, P.O. Box 24; Hendricks, E., Miss, P.O. Box 15.
Kingston, Jamaica-----	Knight, Iris May, Mrs., Palm Beach Hotel, 26 Hannah Street; Lucien, Xavier, P.O. Box 56; Campbell, J., P.O. Box 124; Harty, R., P.O. Box 30; Wynne, Joy, P.O. Box 423; Day, Carmen, P.O. Box 423; DePass, R., P.O. Box 135; Davis, L., P.O. Box 28; Morris, L. R., P.O. Box 104; Williams, A., 1a Cumberland Avenue, Franklin Town; Hartline, Alvin, P.O. Box 78; Davis, Enid, Miss, P.O. Box 86; Maurice, E., 15 Norwood Avenue; Alton, Veta, Miss, P.O. Box 142;

(Continued on p. 4)

POST OFFICE CHANGES NO. 9

ARKANSAS

04-45630 Jenny Lind, Sebastian County (4th class), *disc.* Sept. 30, 1959. Mail to Fort Smith, Ark.
Pine Bluff: No. 3 (contract Sta.), Jefferson County, *reestab.* Sept. 16, 1959. No. 6 (contract Sta.), Jefferson County, *estab.* Sept. 16, 1959.
Pine Bluff: Pinecrest (contract Br.), Jefferson County, *estab.* Sept. 16, 1959.

CALIFORNIA

05-20700 Delevan, Colusa County (4th class), *disc.* Aug. 31, 1959. Mail to Delevan, Independent Rural Sta., Willows, Calif.
Willows, Glenn County: Delevan (rural Sta.), Colusa County, *estab.* Sept. 1, 1959. Station independent for receipt and dispatch of registered and other mail.
Elsinore: Grand Avenue (rural Sta.), *status changed* to contract Sta. Sept. 1, 1959.
Tahoe City: Squaw Village (rural Sta.), Placer County, *estab.* Oct. 1, 1959.

COLORADO

Colorado Springs: Broadmoor (contract Br.), El Paso County, *estab.* Aug. 1, 1959.

GEORGIA

Brunswick: Money Order Unit No. 1, Glynn County, *name changed* to Glynco Naval Air Station Money Order Unit, Sept. 1, 1959.
12-43890 Hollywood, Habersham County (4th class), *disc.* Sept. 30, 1959. Mail to Clarkesville, Ga.
Clarkesville: Hollywood (rural Sta.), Habersham County, *estab.* Oct. 1, 1959.

HAWAII

Honolulu: Ala Moana (classified Sta.), Honolulu County, *estab.* Sept. 15, 1959.
14-84000 Puhi, Kauai County (3d class), *disc.* Oct. 31, 1959. Mail to Puhi, Independent Rural Sta., Lihue, Hawaii.

ILLINOIS

East Saint Louis: Monsanto (contract Br.), Saint Clair County, *reestab.* July 1, 1959.
Mendon, Adams County: Tioga (rural Sta.), Hancock County, *estab.* Oct. 1, 1959.

KENTUCKY

20-42120 Kellacey, Morgan County (4th class), *disc.* Aug. 31, 1959. Mail to Kellacey, Rural Sta., West Liberty, Ky.
West Liberty: Kellacey (rural Sta.), Morgan County, *estab.* Sept. 1, 1959.

LOUISIANA

New Orleans: APOs 344, 400, 624, 737, 817, 825, 826, 827, 828, 829, 832, 834, 836 and 837, Orleans County, *disc.* Sept. 18, 1959.

MICHIGAN

Grand Rapids: Northgate (contract Sta.), Kent County, *estab.* July 1, 1959.
Grand Rapids: No. 4 (contract Sta.), Kent County, *designation and name changed* to Standale (contract Br.), Sept. 1, 1959.
Gwinn: Money Order Unit No. 1, Marquette County, *estab.* Sept. 19, 1959.
25-88050 Southfield, Oakland County (4th class), *estab.* Sept. 2, 1959. Unit No. 1664. Postmaster's address: Charles L. Curtis, 25525 Edgemont Ave., Birmingham, Mich.

(Continued on p. 4)

Notices

(Continued from p. 3)

Foreign Fraud Orders—Con.

<i>Country and city</i>	<i>Name and address covered by order</i>
British West Indies (Continued), Kingston, Jamaica (Con.)-----	Preserve Tamirind Product Co.; Isaacs, C., 10 Clovelly Road; McKoy, Peggy, Miss, P.O. Box 220; Davis, B., P.O. Box 104; Fannell, L., 10 Clovelly Road; Redwood, Audley, P.O. Box 17; Morgan, Clinton, P.O. Box 2; Clarance, C., P.O. Box 104; Depass, L., Mrs., 15 Norwood Ave.; Mason, Sylvia, 32 Deanery Rd.; Hernandez, C., P.O. Box 11; Craig's Rum Store, Box 25; Ryan, Michael, 32 Deanery Rd.; Gibson, Grace, P.O. Box 92; Kyle, D., 51 Orange Street; Weller, Iris, Miss, P.O. Box 86; Ritchie, C., Half Way Tree Rd.; Woolard, C., P.O. Box 135; Hitchins, H., P.O. Box 29; McFarlane, C., P.O. Box 28; Martin, Mary, P.O. Box 501; Fraser, Robert, P.O. Box 343; Haughton, C., Miss, P.O. Box 35; Gentles, Yasmin, P.O. Box 186; Ivor, B., 15 Norwood Ave.; TaBois, E. M., P.O. Box 12; Morrison, E., P.O. Box 135; Hunt, Doreen, Miss, P.O. Box 116; Gray, Lucy, Miss, P.O. Box 125; Vernon, G., P.O. Box 128; Morris, Joan, Miss, P.O. Box 125; Morgan, Ena, Miss, P.O. Box 125; P.O. Box 125. Thomas, T., 12 Charlemont Ave. McDonald, Ellis, P.O. Box 29; Sullivan, Herbert, Box 25; Rathery, Cynthia, Miss, P.O. Box 33; Jones, Synthia, P.O. 32; D. Carter Limited, Box 34. Mitchell, E., Miss; Wheeler, Deborah, Mrs., Box 36; Jones, Bobby, P.O. Box 36; Montague, W., Box 25; Bodden, M., Miss.
Liguanea P.O., Jamaica----- Vineyard Town P.O., Jamaica-----	
Windward Road P.O., Jamaica.	
Canada, Saint John, New Brun- swick -----	Canam Investments Limited, 111 Princess Street; St. Stephen Nickel Mines Limited, 19 Market Square; St. Stephen Nickel Mines Limited, c/o Canam Investments Limited, 111 Prin- cess Street. St. Stephen Nickel Mines Limited, 2 Veazey Street.
St. Stephen, N.B.-----	
India, Madras 10-----	The Director of Socio-Medical Services, M/s Hygienic Corporation; Director, Socio-Medical Services, Hygienic Corporation; Chief Physician & Director, Socio-Medical Services, Hygienic Corporation.

POST OFFICE CHANGES NO. 9

(Continued from p. 3)

MISSISSIPPI

Meridian: Meehan (rural Sta.), Lauder-
dale County, *disc.* Aug. 21, 1959.

MISSOURI

Saint Louis, Independent City: Notice au-
thorizing estab. of South Kinloch Park
(classified Br.), Saint Louis County,
Oct. 1, 1959, which appeared in Aug.
13, 1959 POSTAL BULLETIN is *modified*to show name as Kinloch Park (classi-
fied Br.).28-03900 Bachelor, Callaway County
(4th class), *disc.* Aug. 31, 1959. Mail
to Auxvasse, Mo.28-32460 Graniteville, Iron County (4th
class), *disc.* Sept. 30, 1959. Mail to
Ironton, Mo.Ironton: Graniteville (rural Sta.), Iron
County, *estab.* Oct. 1, 1959.28-64080 Point Pleasant, New Madrid
County (4th class), *disc.* Sept. 30, 1959.
Mail to Portageville, Mo.Portageville: Point Pleasant (rural Sta.),
New Madrid County, *estab.* Oct. 1, 1959.

NEBRASKA

Gering: No. 1 (contract Br.), Scotts Bluff
County, *estab.* Oct. 1, 1959.

NEW JERSEY

33-70800 Readington, Hunterdon Coun-
ty: Notice *disc.* this 4th class office
Aug. 31, 1959 which appeared in POSTAL
BULLETIN Aug. 13, 1959 is *rescinded*.

NEW YORK

New York: APOs 344, 400, 624, 737, and
836 each with Units 1 and 2, *estab.* Sept.
19, 1959. APOs 817, 825, 826, 827, 828,
829, 832, 834 and 837, *estab.* Sept. 19,
1959.Onchiota: White Fathers (rural Sta.),
Franklin County, *estab.* Oct. 1, 1959.

NORTH CAROLINA

36-55120 New Holland, Hyde County (4th
class), *disc.* Sept. 30, 1959. Mail to New
Holland, Independent Rural Sta., Swan-
quarter, N.C.Swanquarter: New Holland (Rural Sta.),
Hyde County, *estab.* Oct. 1, 1959. Sta-
tion will be *independent* for receipt and
dispatch of registered and other mail.

OHIO

38-47040 McArthur, Vinton County (2d
class): *City Delivery Service* *estab.* Oct.
17, 1959.Findlay: No. 2 (contract Sta.), Hancock
County, *disc.* June 30, 1959.Warren: Parcel Post Annex (classified
Sta.), Trumbull County, *estab.* Sept. 1,
1959.

PENNSYLVANIA

41-85800 Turkey City, Clarion County
(4th class): Notice *disc.* this office Aug.
13, 1959, which appeared in POSTAL
BULLETIN July 30, 1959 is *rescinded*.

TEXAS

Odessa: No. 4 (contract Sta.), Ector
County, *disc.* Aug. 31, 1959.

VIRGINIA

51-33600 Fort Monroe, City of Hampton:
Notice *estab.* City Delivery Service July
11, 1959 which appeared in POSTAL
BULLETIN July 2, 1959 is *corrected* to
show first class instead of second class.Norfolk, Norfolk County: Money Order
Unit No. 1, attached to Naval Amphibi-
ous Base Br., Princess Anne County,
name changed to West Annex Money
Order Unit, Aug. 22, 1959.Newport News: Money Order Unit No. 2
attached to Fort Eustis classified Sta.,
disc. Aug. 22, 1959.

WASHINGTON

Anacortes: Guemes Island (rural Sta.),
Skagit County, *estab.* Oct. 1, 1959.

WEST VIRGINIA

55-24420 Elana, Roane County (4th
class), *disc.* Sept. 30, 1959. Mail to New-
ton, W. Va.55-38220 Hookersville, Nicholas County
(4th class), *disc.* Sept. 30, 1959. Mail
to Summersville, W. Va.Summersville: Hookersville (rural Sta.),
Nicholas County, *estab.* Oct. 1, 1959.