



POSTAL BULLETIN

INSTRUCTIONS AND INFORMATION FOR POSTAL EMPLOYEES

PUBLISHED WEEKLY



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20149

All Postal Installations

10-Cent Pan American Games Commemorative Airmail Stamp

The Department will issue a 10-cent airmail stamp through the Chicago, Ill., post office, on August 27, 1959, to mark the opening of the Pan American Games.

POSTMASTERS SHALL NOT PLACE THIS STAMP ON SALE BEFORE AUGUST 28, 1959

PAN AMERICAN GAMES



This stamp will be printed in red and blue on white, on the Giori press, in sheets of 50, L-perforated, and will be vertical in format, measuring 0.84 by 1.44 inches. An initial printing of 40,000,000 has been authorized.

Collectors may obtain first-day cancellations by submitting requests to the Postmaster at Chicago 7, Ill., in accordance with the instructions outlined in section 145.3 of the Postal Manual.

For the benefit of collectors desiring mint stamps of selected quality for philatelic use, the 10-cent Pan American Games commemorative

All Postal Installations

Fund-Raising Within the Federal Establishment for the Fiscal Year Ending June 30, 1960

There follows Fund-Raising Bulletins Nos. 1 and 2 dated June 1, 1959, for the guidance of all concerned with the administration of the approved policy and program issued by the President on June 27, 1956.

Bulletin No. 1 contains the list of voluntary agencies recognized for the fiscal year ending June 30, 1960, with the terms and conditions governing on-the-job solicitations. Bulletin No. 2 sets forth the assigned periods for on-the-job solicitations by recognized voluntary agencies.—*Office of the Deputy Postmaster General, 7-9-59.*

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airmail stamp will be available at the Philatelic Sales Agency, Post Office Department, Washington 25, D.C., on and after August 28, 1959.

Postmasters are directed to submit requisitions for each new stamp issue as announced in the Postal Bulletin so that ample quantities will be available at post offices on the following day after official first-day sale.

Postmasters at first- and second-class post offices requiring this issue in a minimum lot of 5,000, or the multiples outlined in Part 422.322 of the Postal Manual, will submit Form 3356, punch card requisition (using item No. 421) **immediately** to the Tabulating Machine Unit, Office of the Controller, Bureau of Engraving and Printing, Washington 25, D.C. Offices requiring less than 5,000 stamps shall submit a **separate requisition immediately** on Form 017 to their regional distributing office. Requisitions including other stamps will be delayed.—*Office of the Special Assistant to the Postmaster General, 7-9-59.*

All Offices Having City Delivery

Protection of Mail

Despite explicit instructions in 352.45b and 352.9, Postal Manual, concerning protection of mail on Government-owned vehicles and where carriers use satchel carts, reports of thefts are increasing.

Mail must not be left in an unlocked truck unless opened doors are in full sight of the driver and within easy reach if theft is attempted.

Mail on satchel carts must be in complete sight of the carrier at all times where it can be quickly reached if theft is attempted.

Supervisors are responsible for thoroughly instructing carriers and for frequent personal observations to see that instructions aimed at preventing mail thefts from trucks and carts are being followed.—*Bureau of Operations, 7-9-59.*

All Postal Installations

Loss of Commission

Commission No. 12, dated January 1, 1957, issued to L. Rohe Walter, Special Assistant to Postmaster General.—*Bureau of the Chief Postal Inspector, 7-9-59.*

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Fund-Raising Within the Federal Establishment

(Continued from p. 1)

PRESIDENT'S COMMITTEE ON FUND-RAISING WITHIN THE FEDERAL SERVICE

FUND-RAISING BULLETIN No. 1

JUNE 1, 1959.

This bulletin lists the voluntary agencies recognized for the fiscal year ending June 30, 1960, together with the terms and conditions governing eligibility to solicit on the job in local communities. Solicitations will be conducted in accordance with the uniform Federal fund-raising policy and program.

I. CODE OF PROPER CONDUCT

The "code of proper conduct" applies to all voluntary agencies who are accorded the privilege to solicit on the job within the Federal establishment. "Voluntary agencies desiring to solicit military personnel and Federal employees within the Federal establishment must have a high degree of integrity and responsibility in the conduct of their affairs. The privilege of solicitation within the Federal establishment carries with it continuing responsibilities. Each participating voluntary agency is expected to live up to the letter and spirit of the approved policy and program announced by the President on June 27, 1956." (Eligibility Standards and Code, February 27, 1957.)

II. SOLICITATIONS WITHIN THE UNITED STATES

(Includes Hawaii and the Panama Canal Zone)

1. The American National Red Cross.

Independent solicitations may be conducted by a local Red Cross chapter on a written certification of the chapter, signed by a duly elected officer thereof, to the Chairman of the local Federal Plan Coordinating Committee or, in the absence of such a committee, to the head of the local Federal installation, agency, or activity with predominant numerical strength for his coordination with the other local Federal installations, agencies, or activities. The certificate will state that the local chapter is organized to serve the local community where the Federal civilian or military establishment is located and is able to enter into full participation in the conduct of a local campaign. Such certification will be prima facie evidence of compliance by the local chapter with the conditions of the Federal service program.

2. Local Community Chests, United Funds, or federated groups.

Solicitations may be conducted by a local Community Chest, United Fund or federated group which is a member in good standing of, or is recognized by, the United Community Funds and Councils of America as a single participating agency on a written certification of the chest, united fund or federated group, signed by a duly elected officer thereof, to the Chairman of the local Federal Plan Coordinating Committee or, in the absence of such a committee, to the head of the local Federal installation, agency or activity with predominant numerical strength, for coordination with the other local Federal installations, agencies or activities. The certificate will state that the local chest, united fund or federated group "qualifies as a single participating agency" and is organized to serve the local community where the Federal civilian or military establishment is located and is able to enter into full participation in the conduct of the local campaign. Such certification will be prima facie evidence of compliance by the local chest, united fund or federated group with the conditions of the Federal service program.

3. Recognized National Voluntary Health Agencies.

American Cancer Society, Inc.
 American Heart Association, Inc.
 Arthritis and Rheumatism Foundation
 Muscular Dystrophy Associations of America, Inc.
 National Association for Mental Health, Inc.
 National Multiple Sclerosis Society
 National Society for Crippled Children and Adults, Inc.
 National Society for the Prevention of Blindness
 United Cerebral Palsy Associations, Inc.

Independent solicitations may be conducted by a State or local chapter or affiliate of the above recognized national health agencies on a written certification of each chapter or affiliate signed by a duly elected officer thereof. Such certifications shall be submitted by the chapter or affiliate through the State Coordinating Committee of the recognized national health agencies to the Chairman of each local Federal Plan Coordinating Committee or, in the absence of such a committee, to the head of the local Federal installation, agency, or activity with predominant numerical strength for coordination with the other local Federal installations, agencies or activities. The certificate will state that the chapter or affiliate is organized to serve the local community where the Federal civilian or military establishment is located and that it is able to enter into full participation in the conduct of a local campaign. Such certification will be prima facie evidence of compliance by the chapter or affiliate with the conditions of the Federal service program.

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All Post Offices

Living Creatures Improperly Mailed to Canada

The Canadian postal administration reports receipt in increasing numbers of mail articles containing live fishworms, frogs, chameleons, baby alligators, and other creatures. The Canadian authorities object to the receipt of such articles and refuse to deliver them.

Except as prescribed in 221.141e and 222.31e PM, no live creatures are permitted in the international mail.

Accepting employees shall give particular attention to packages presented for mailing to Canada, and refuse any that contain prohibited live creatures.—*Bureau of Transportation, 7-9-59.*

All Postal Installations

Ordering Locks and Keys for Inspectors' Offices and Observation Galleries

Effective at once all requests for locks and keys for postal inspectors' offices and observation galleries are to be submitted to Postal Inspectors in Charge. If locks or keys for inspectors' offices or locks for observation galleries have been ordered from GSA under section 622.524, Postal Manual, and are not received by August 15, 1959, submit a new request to the Postal Inspector in Charge, making reference to the previous request upon GSA.

The Postal Manual will be amended.—*Bureau of the Chief Postal Inspector, 7-9-59.*

All Post Offices

Stolen Canadian Money Order Forms

Blank Canadian money order forms Nos. A-69,896,604 to A-69,896,720, inclusive, have been reported stolen.

Notice of this theft must be added to the list of stolen Canadian forms at all points of payment.

If any of these forms is presented, the postmaster will refuse payment and notify the postal inspector of his district.—*Bureau of Finance, 7-9-59.*

Fund-Raising Within the Federal Establishment

(Continued from p. 2)

4. Recognized International Relationship Voluntary Agencies.

- American-Korean Foundation, Inc.
- CARE, Inc.
- Crusade for Freedom, Inc.

Independent solicitations may be conducted by the authorized representatives of the above recognized international relationship agencies or organizations on a written certification, signed by their authorized state representative(s), to the Chairman of each local Federal Plan Coordinating Committee or, in the absence of such a committee, to the head of the local Federal installation, agency or activity with predominant numerical strength, for coordination among the other local Federal installations, agencies or activities. The certificate will state that each recognized organization, as named therein, is able to enter into full participation in the conduct of the local campaign. Such certification will be prima facie evidence of compliance by each of the named organizations with the conditions of the Federal service program.

5. Local and National Voluntary Agency Solicitations in a Nonfederated Community and in Other Areas.

In nonfederated communities, and in areas where two or more federated or nonfederated communities serve a local Federal installation, agency or activity, independent solicitations may be conducted:

(a) By the local chapter or chapters of the American National Red Cross during its traditional fund-raising month of March;

(b) By the local chapters, affiliates, and representatives of the above-named recognized national voluntary health and international relationship agencies during their assigned periods as provided by Fund-Raising Bulletin No. 2;

(c) By those national voluntary agencies recognized for independent solicitation and those national voluntary agencies "supported primarily through United Funds and Community Chests," which as provided by Supplement No. 1 of the Procedural Guide for the Approved Policy and Program, dated February 27, 1957, are eligible to participate with purely local community agencies in a coordinated cash or pledge solicitation.

In each instance, a written certification must be made by the authorized representatives, as indicated in the applicable paragraphs 1 through 4 above, of the recognized agencies to the Chairman of the local Federal Plan Coordinating Committee or, in the absence of such a committee, to the head of the local Federal installation, agency or activity with predominant numerical strength for his coordination with the other local Federal installations, agencies, or activities. The certificate will state that the agency as named therein is able to enter into full participation in the conduct of the local campaign and, except for the international relationship voluntary agencies, that it is organized to serve the local community where the Federal civilian or military establishment is located. Such certification will be prima facie evidence of compliance by such agency with the conditions of the Federal service program.

III. SOLICITATIONS IN OVERSEAS AREAS

1. *The American National Red Cross.*
2. *The National Voluntary Health Agencies.*

All recognized national voluntary health agencies listed above in paragraph II. 3.

3. The Federal Service Overseas Fund Campaign (FSOFC).

- American-Korean Foundation, Inc.
- American Social Hygiene Association
- CARE, Inc.
- Crusade for Freedom, Inc.
- International Social Service, Inc.
- National Recreation Association
- United Seamen's Service, Inc.
- United Service Organizations, Inc. (USO)

IV. GENERAL

a. Responsibility for the uniform application of the approved Federal Service Fund-Raising Policy and Program was decentralized by section 6(a) of the Executive Order. The administration of the Policy and program requires that the Chairman of the local Federal Plan Coordinating Committee or, in the absence of such committee, the head of the local Federal installation, agency or activity with predominant numerical strength will be responsible to see that voluntary fund-raising is conducted in accordance with the prescribed policies, principles and procedures. Such chairman, or head of the local Federal installation, agency or activity will take the leadership for the coordination and the uniform application of the policy and program among the heads of the other installations, agencies and activities in each local area.

b. Local voluntary agencies which do not solicit as members of a recognized local community chest, united fund, or federated group in a federated community or in a coordinated solicitation in a nonfederated or mixed area are not eligible for on-the-job solicitations within the Federal establishment under the approved policy and program.

c. The procedures prescribed for truly voluntary giving on the job in the Federal establishment will not be supplemented with raffles, lotteries, carnivals, benefits, and other events of this type.

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All Postmasters Authorized To Use Government-Owned Vehicles, and All Vehicle Maintenance Facilities.

Interim Vehicle Accounting Instructions

Use of Credit Cards for Minor Purchases

Minor purchases may be made on credit cards. These purchases cover the furnishing of services by filling stations as follows:

- a. *Minor Repairs and Services.* These repairs and services include lubricating services, the addition of lubricants in gear boxes, antifreeze products, and oil filter elements, battery service, cleaning of air or other filters, emergency replacement of burned out light bulbs and broken spark plugs, etc.
- b. *Tire and Tube Repairs*
- c. *Washing Vehicles*

Credit cards may not be used to obtain parking space, batteries, tires, automobile accessories or repairs other than those known in the automobile trade as road repairs. Minor purchases may not be recorded on the same sales tickets with purchases of gas and oil nor should items under a, b, and c above be included on the same sales ticket. Form 4547, *Commercial Gasoline and Oil Summary*, should be used to summarize minor purchases by capacities, striking out the captions "gasoline" or "oil" and writing in the appropriate captions, e.g. "minor repairs," "tire repairs," or "washing."

Temporary Transfer of Vehicles

When a vehicle is sent to a vehicle maintenance facility to be returned upon completion of the repairs, the transfer will be handled only as a memorandum transfer. The date of the transfer to the maintenance facility will be noted on the Form 4570, *Vehicle Report*, for the vehicle and no hours will be reported on the form pending its return. The maintenance facility will initiate a new Form 4570 for the vehicle and record vehicle hours on it for the period during which the vehicle is at the maintenance facility. When the vehicle is returned from the maintenance facility, the Form 4570 at the nonpersonnel office will show the date of return and the vehicle record will be resumed on the original Form 4570 for

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Fund-Raising Within the Federal Establishment

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d. There are many voluntary health and welfare agencies worthy of the support of Federal employees which will not solicit on the job within the Federal establishment. This should not deter employees from making contributions to such agencies off the job should they so desire. Special type solicitations may be authorized under the provisions of the May 12, 1958, memorandum (extract below), for national health, welfare, and veterans' organizations that do not come within the provisions of the Federal Service Fund-Raising Policy and Program for on-the-job solicitations in Federal establishments. Coin collectors and similar devices, when used, are permissible only when properly attended by solicitors stationed at the agreed locations.

Extract from the Chairman's memorandum to the Heads of Executive Departments and Agencies, dated May 12, 1958, Subject: "Special Types of Solicitations for Contributions":

"A number of established national health, welfare, and veterans' organizations engage in limited or specialized methods for the solicitation of funds at the local community level, in furtherance of their worthy, humanitarian programs. The use of 'poppies' or other similar tokens by established veterans' organizations is an example of a specialized method of solicitation.

* * * * *

"Such established organizations may be permitted to solicit funds by means of a limited or specialized method at entrances, or in concourses or lobbies, of Federal buildings and installations, provided that such locations are normally open to the general public. The head of the agency occupying a Federal building or installation, or the heads where there is multiple occupancy, at his or their discretion may authorize this privilege. In extending this privilege to any such organization, the Federal agency or agencies concerned will enter into an agreement with the local representative of the organization making the request. The agreement shall specify the location or locations at or within the building or installation, the number of solicitors that may be used, and any other reasonable limitations considered necessary. Where appropriate, the occupant Federal agency or agencies concerned will coordinate the granting of any such privilege with the building or installation manager.

"This directive does not in any way modify or affect the provisions of the uniform Federal Service Fund-Raising Policy and Program for on-the-job solicitation."

e. Applications for an initial or for the continuation of an independent solicitation privilege will be submitted and filed by eligible national voluntary agencies not later than the first day of March of each year.

OFFICE OF THE CHAIRMAN,
President's Committee on Fund-Raising Within the Federal Service.

FUND-RAISING BULLETIN No. 2

JUNE 1, 1959.

Pursuant to section 1(c) of Executive Order 10728, dated September 6, 1957, each recognized and approved national voluntary agency shall be assigned an appropriate period for its on-the-job solicitation. The uniform policy requires that each recognized and approved national voluntary agency, which does not participate in a recognized local united fund, will have an equal opportunity to solicit during an assigned period. Federal departments, agencies, activities, and installations will cooperate equally with recognized national voluntary agencies, community chests, and united funds during their assigned periods for on-the-job solicitations during the fiscal year ending June 30, 1960.

I. SOLICITATIONS WITHIN THE UNITED STATES

(Includes Hawaii and the Panama Canal Zone)

1. The American National Red Cross.

Its traditional fund-raising month of March is reserved for an independent on-the-job solicitation by a local Red Cross chapter not a participating member of a local community chest, united fund, federated group, or coordinated solicitation.

2. Local Community Chest, United Fund, or federated group.

The fall of the year period is reserved for a recognized local Community Chest, United Fund, or a federated group solicitation.

3. The National Voluntary Health Agencies.

State or local chapters or affiliates of recognized national health agencies which are not participating members of a recognized local community chest, united fund, federated group, or coordinated solicitation may conduct an independent solicitation during one of the following periods:

a. A 6 weeks' period beginning on January 1, 1960, and ending February 15, 1960, and concurrently with the recognized international relationship voluntary agencies, where the local Red Cross chapter conducts an independent solicitation during its traditional fund-raising month of March in the local community or area.

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All Postal Installations

Inauguration of Jet Airmail Service

Trans World Airlines, Inc.—AM-2

On or about July 21, 1959, Trans World Airlines, Inc., will inaugurate jet airmail service between New York and St. Louis.

Official cachets will be furnished for the post offices at each of these cities and for the airport mail facilities at St. Louis and New York International Airport (Idlewild).

Under recent agreements, an official cachet will also be furnished for the United Nations. Collectors may send addressed envelopes bearing United Nations stamps (7 cents airmail postage) to the Chief, United Nations Postal Administration, United Nations 17, New York, with requests for dispatch on the announced flight.

On or about July 25, 1959, Trans World Airlines, Inc., will inaugurate jet airmail service between Pittsburgh, Chicago, and Los Angeles.

Official cachets will be furnished for the post offices at each of these cities and for the airport mail facilities at Pittsburgh, Chicago Midway Airport, and Los Angeles.

On or about August 2, 1959, Trans World Airlines, Inc., will inaugurate jet airmail service between Philadelphia and Los Angeles and also between Kansas City and Los Angeles.

Official cachets will be furnished for the post offices at each of these cities and for the airport mail facilities at Philadelphia, Kansas City, and Los Angeles.

Inauguration of Prop-Jet Airmail Service

Western Airlines, Inc.—AM-13

On or about August 1, 1959, Western Airlines, Inc., will inaugurate prop-jet airmail service between Los Angeles, San Francisco, Portland, and Seattle.

Official cachets will be furnished for the post offices at each of these cities, and for the airport mail facilities at Los Angeles, San Francisco, and Seattle.

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Fund-Raising Within the Federal Establishment

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b. Any continuous 6 weeks' period between January 1, 1960, and April 30, 1960, and concurrently with the recognized international relationship voluntary agencies, where the local Red Cross chapter is a participating member of a recognized local community chest, united fund, federated group, or coordinated solicitation.

4. International Relationship Voluntary Agencies.

Duly authorized representatives of recognized international relationship voluntary agencies may conduct an independent solicitation concurrently with the recognized national voluntary health agencies as provided in paragraph 3 above.

5. Local and National Voluntary Agency Solicitations in a Nonfederated Community and in Other Areas.

The fall of the year period is reserved for coordinated cash or pledge solicitations that are conducted in nonfederated communities and in other areas as provided in Supplement No. 1 to the Procedural Guide for the Approved Policy and Program, dated February 27, 1957.

II. SOLICITATIONS IN OVERSEAS AREAS

1. The American National Red Cross.

Its traditional fund-raising month of March is reserved for independent solicitation by the American National Red Cross.

2. The National Voluntary Health Agencies.

The period between January 1 and February 15, 1960, is reserved for the independent solicitations of the recognized national voluntary health agencies.

3. The Federal Service Overseas Fund Campaign (FSOFC).

The fall of the year period is reserved for a combined overseas solicitation for the Federal Service Overseas Fund Campaign.

OFFICE OF THE CHAIRMAN,
President's Committee on Fund-Raising Within the Federal Service.

Notices

Domestic Unlawful Orders:

<i>State and city</i>	<i>Name covered by order</i>
New York, New York.....	Camerart Studios; Pigalle Imports.

Foreign Unlawful Orders:

<i>Country and city</i>	<i>Name and address covered by order</i>
Cuba, La Gloria, Cam.....	Continental; Distribuidora "Continental".

All Postal Installations

Inauguration of Jet Service to Caracas, Asuncion, and Buenos Aires

Pan American World Airways will begin jet service from New York to Caracas, Venezuela, Asuncion, Paraguay, and Buenos Aires, Argentina, on or about July 20, 1959. Also, this flight is the first Pan American direct service New York to Asuncion. To commemorate the event, special cachets will be used and philatelic treatment provided as outlined in 145.3, Postal Manual.

Patrons desiring to have covers carried on this flight should prepare them in the usual manner, address them to the person who is to receive them in Venezuela, Paraguay, Argentina, the United States, or Canada,

prepay them 10 cents per half ounce (the 10-cent air-letter sheet will also be accepted) and send them under cover to the places shown below with a request that they be sent on the jet flight.

<i>For dispatch from:</i>	<i>Send covers to:</i>
Airport Mail Facility, International Airport.	Superintendent, Airport Mail Facility, International Airport, Jamaica, N.Y.
New York Post Office.	Postmaster, New York 1, New York.

Covers for this flight may also be sent through the United Nations. Such covers should be prepared as outlined above, except that United Nations (NOT UNITED STATES) postage stamps must be affixed. Because the 10-cent air-letter sheet bears United States postage, it should not be sent through the United Na-

Inauguration of New Airmail Service

(Continued from p. 4)

Pacific Air Lines, Inc.—AM-76

On or about July 27, 1959, Pacific Air Lines, Inc., will inaugurate airmail service at Portland, Oreg.

An official cachet will be furnished for the post office at Portland.

The usual philatelic treatment, outlined in 145.3, Postal Manual, is authorized for all of the above service.—*Bureau of Transportation, 7-9-59.*

All Post Offices

Firearms Receipts Available

Form 2162, *Delivery Receipt, Firearms*, is now available at supply centers. They should be ordered on Form 4750, *Special Requisition for Supplies*.

These receipts must be signed by the addressee as provided in section 125.54, Postal Manual.

Upon receiving these official receipts postmasters must destroy all other receipts used for firearms delivery to addressees as provided in section 125.54 Postal Manual.—*Office of the General Counsel, 7-9-59.*

tions Office. Send covers and requests for dispatch on this flight to Chief, United Nations Postal Administration, United Nations, New York 17, N.Y. Covers sent through the United Nations must reach that office 5 days before date of the flight.

A space 2½ inches square to the left of the address should be left clear on all covers to receive the cachet. Covers should reach New York Airport Mail Facility and New York Post Office no later than July 19. Covers already postmarked and those posted in the usual manner will not receive the cachet.

It is expected that the covers will be backstamped upon receipt at Caracas, Asuncion, or Buenos Aires, and placed in regular mail channels for delivery.—*Bureau of Transportation, 7-9-59.*

Interim Vehicle Accounting Instructions

(Continued from p. 3)

the remainder of the accounting period. When a vehicle is loaned to the nonpersonnel office for use while the regularly assigned vehicle is being repaired, the procedure outlined above will be followed.

Repairs Made Under New Car Warranties

Where repairs are necessary which are covered by labor and/or parts warranties the work should be done on a no-charge basis by the local dealer. If no local dealer is available the work should be authorized on Form 4541, *Work Order for Vehicle Repair*, or if done by our maintenance facility it should be recorded on SWO 9(b). The orders should be clearly marked so the regional office can bill the manufacturer for the cost involved, including overhead.

Posting Purchases to Stock Records at Vehicle Maintenance Facilities

Following are new instructions for posting purchases to stock records at vehicle maintenance facilities:

The cost of purchases from vendors will be reported on Form 4529, *Vehicle Part Stock Record*, from the receiving report copy (3A) of Standard Form 147, *Order-Invoice Voucher*. The bid number should be entered on the 3A copy of this form. Use Account 22958 for all maintenance facility inventory purchases. Post the unit price to Form 4529 ignoring all cash discounts. For the purpose of this paragraph all discounts of 3 percent or under will be classed as cash discounts.

Incorporation in Permanent Instructions

The preceding interim instructions will be incorporated into the forthcoming revision of Fiscal Handbook F-9, Accounting and Reporting Instructions for The Vehicle Service.—*Bureau of Finance, 7-9-59.*

POST OFFICE CHANGES NO. 2

ARIZONA

Yuma: Vincent Air Force Base (contract Branch), Yuma County, *changed in name* to Marine Corps Auxiliary Air Station (contract Branch), effective Aug. 1, 1959.

CALIFORNIA

San Pedro: East View (contract Branch), Los Angeles County, *estab.* effective July 1, 1959.

Visalia: Linnell (rural Station), Tulare County, *estab.* effective Aug. 1, 1959.

GEORGIA

12-59510 Milstead, Rockdale County (3d class): *International money order business disc.* effective June 29, 1959.

ILLINOIS

Harvey: No. 1 (contract Station), Cook County, *disc.* effective June 30, 1959.

East Moline: Watertown (contract Station), Rock Island County, *disc.* effective June 30, 1959.

MICHIGAN

Fremont: Reeman (rural Station), Newaygo County, *estab.* effective July 1, 1959.

OREGON

40-91680 Westport, Clatsop County (3d class), *disc.* effective Aug. 31, 1959. Mail to Clatskanie, Oreg.

**Let's Make Our Motoring Manners
As Refined As Our Gasoline**

All Postal Employees

Amateur Radio Operators

The questionnaire referred to in the POSTAL BULLETIN of July 2, 1959, for Amateur Radio Operators appears in this POSTAL BULLETIN below. Return the completed questionnaire to the Communications Officer, Room 4232-A, Bureau of Facilities, Post Office Department, Washington 25, D.C.

AMATEUR RADIO OPERATOR QUESTIONNAIRE

NAME: _____ CALL LETTERS: _____

RESIDENCE: _____

HOME PHONE: _____ WORK PHONE: _____

ARE YOU NOW, OR HAVE YOU EVER, PARTICIPATED IN:

AMATEUR RADIO EMERGENCY CORPS _____

RACES PROGRAM _____

DISASTER COMMUNICATIONS SERVICES _____

OTHER _____

TYPE OF LICENSE _____

RESERVE STATUS _____

CHECK BANDS ON WHICH YOUR STATION IS CAPABLE OF OPERATING:

160 _____ 80 _____ 40 _____ 20 _____ 15 _____ 10-11 _____

6 _____ 2 _____

IS EQUIPMENT FIXED _____ MOBILE _____

TO WHAT EXTENT WOULD YOU BE INTERESTED IN PARTICIPATING IN AN EMERGENCY PROGRAM AS SPONSORED BY THE U.S. POSTAL DEPARTMENT? _____

—Bureau of Facilities, 7-9-59.