



POSTAL BULLETIN

INFORMATION FOR ALL POSTAL EMPLOYEES



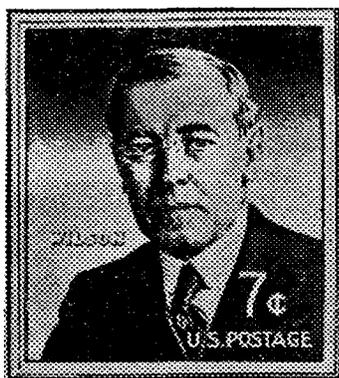
LXXVI

Washington 25, D. C., Thursday, December 1, 1955—Three Pages

19899

Woodrow Wilson 7-Cent Stamp

The Department will issue a 7-cent Woodrow Wilson stamp, the thirteenth of the new regular series to be released, through the Staunton, Va., post office, on January 10, 1956.



This stamp will be 0.75 by 0.87 inch in dimension, arranged vertically and enclosed in a simple picture frame effect, printed by the rotary process, electric-eye perforated and issued in sheets of 100. The color of the stamp will be maroon.

The central subject, a likeness of Woodrow Wilson, was reproduced from a drawing by F. Graham Cootes. The name *Wilson*, in white face gothic, is located on the left side just below the center of the portrait. The denomination *7c* and *U. S. Postage*, arranged in two lines, also in white face gothic, are placed in the lower right corner.

Stamp collectors desiring first-day cancellations of this stamp may send a reasonable number of addressed envelopes to the Postmaster, Staunton, Va., with money order remittance to cover the cost of the stamps to be affixed. Postage stamps and personal checks will not be accepted in payment. Envelopes submitted should be of ordinary letter size and each must be properly addressed. An enclosure of medium weight should be placed in each envelope and the flap either sealed or turned in. An outside envelope must not be sent for return of first-day covers. The envelope to the Postmaster, Staunton, Va., should be endorsed *First-Day Covers*. Collectors should refrain

Combination Mailings

Postmasters are cautioned that the new method provided for mailing mixed classes of mail announced in the POSTAL BULLETIN of November 22, 1955, does not apply in the international service.

Grouping of mail of different classes for other countries is permitted only under the conditions set forth in Part 218 and section 222.42, Postal Manual.

from requesting hand cancellations since covers will be machine canceled so far as practicable. Orders for first-day covers must not include requests for uncanceled stamps.

For the benefit of collectors desiring stamps of selected quality for philatelic use, the 7-cent Woodrow Wilson stamp will be available at the Philatelic Agency, Post Office Department, on and after January 11, 1956. To insure prompt shipment, mail orders to the agency should include no other stamp issues. **The Philatelic Agency does not service first-day covers.**

Postmasters at first-class post offices requiring this stamp in lots of 50,000 or more will requisition it from the Department on Form 3306 in the usual manner. Those offices requiring less than 50,000 may obtain this stamp by submitting requisitions to their regional distributing office.

Postmasters ordering stamps from regional distributing offices should submit requisitions about January 10, 1956. Regional distributing office postmasters should submit requisitions to the Department promptly upon the receipt of this notice.

Postmasters will please post a copy of this notice on the bulletin board, give information to the press, and notify all local stamp clubs regarding the issuance of the 7-cent Woodrow Wilson stamp.

Postmasters are cautioned not to place the stamp herein announced on sale before January 11, 1956.

S-D Day December 1, 1955

The Postmaster General's comments published in the October 27 POSTAL BULLETIN requested postal officials in charge of installations to launch local S-D Day programs on November 1, and continue to strive for a no-accident record throughout the remainder of the year.

On S-D Day last year, post office drivers (nationwide) were involved in 53 minor accidents. That was an exceptional record considering that the program was launched without a preparatory period.

This year, with 30 days of safe driving practice prior to S-D Day and through the efforts of every expert driver, we should be able to chalk up a perfect no-accident day. Postal officials in charge of installations are requested to report to their regional office the occurrence of any traffic accident involving personnel operating vehicles on official business on S-D Day. Information concerning local S-D Day program participation may also be submitted.

All postal drivers are encouraged to adopt throughout the New Year the daily slogan—*Let's Make Every Day Safe Driving Day.*

*** * * Remember—Safe Driving Is Your Business * * ***

Requests To Install Or Relocate Telephones

Contrary to current instructions, postmasters continue to submit requests to the Department for authority to install or relocate telephone instruments. Facilities Handbook, S-1, paragraph 2.143 (b) provides that requests for initial and additional telephone instruments be submitted to district offices.

Paragraph 2.142, permits postmasters to effect disconnection or relocation of minor telephone equipment without reference to any other office.

Supply of Form 6001

The use of Form 6001, *Application for Domestic Money Order*, was greatly reduced at first- and second-class offices by introduction of the redesigned money order form on October 1, 1955. Accordingly, there may be stocks of Form 6001 on hand at these offices in excess of their need for money order business transacted on rural routes, or at military post offices. (See Postal Bulletins dated August 16 and September 8, 1955.)

Such excess stocks, in full cartons of 30,000 Forms 6001 only, should be returned to the supply center. Quantities less than 30,000 not needed for rural route business or other local office use, may be distributed among third- and fourth-class offices located in the same county or disposed of as waste postal material.

Inactive Postal Savings Accounts

Section 363.4 of the Postal Manual contains new instructions for the handling of inactive postal savings accounts. These revised instructions:

1. Limit the review of inactive accounts to once a year.
2. Abolish the use of a duplicate record of each account withdrawn from the active file.
3. Provide that no inquiry will be made for accounts of less than \$10.
4. Provide for limited inquiry for accounts between \$10 and \$100.

If the depositor is not located, the account is to be transferred to an inactive file.

If the depositor is located and the account returned to the active file, it is to be treated as any other active account; and the date the depositor was located will be considered as the last transaction date in determining the date for next examination.

Change of Address Notice to Publishers

Form 22-S, used by subscribers to notify publishers of a change in address, has been revised and redesignated POD Form 3578.

Present stocks of Form 22-S should be used until exhausted.

Notices:

Stolen Money-Order Forms, Since July 1, 1955

(See Postal Manual 361.2)

1-5,106,501 to 1-5,107,000-----	Providence, Sta. 24, R. I., Nov. 1, 1955.
1-96,775,020 to 1-96,775,200-----	Lebanon, Conn., Oct. 15, 1955.
2-45,583,463 to 2-45,584,000-----	Buffalo, Sta. 45, N. Y., July 16, 1955.
3-71,674,301 to 3-71,674,600-----	Henryville, Pa., Aug. 19, 1955.
4-61,026,358 to 4-61,026,384-----	Cuyahoga Falls, Sta. 1, Ohio, Nov. 15, 1955.
4-61,026,483 to 4-61,026,500-----	
5-51,377,925 to 5-51,378,000-----	Richmond, Sta. 37, Va., Aug. 11, 1955.
5-52,333,737 to 5-52,334,100-----	Wilmington, Sta. 4, N. C., Sept. 2, 1955.
5-60,128,832 to 5-60,128,852-----	Vass, N. C., Sept. 30, 1955.
5-60,912,721 to 5-60,913,000-----	Ladysmith, Va., Sept. 25, 1955.
5-73,147,383 to 5-73,147,500-----	Madrillon Rural Sta., Vienna, Va., Nov. 3, 1955.
6-47,738,974 to 6-47,739,100-----	Anderson, Tenn., July 8, 1955.
6-48,078,532 to 6-48,078,600-----	Hurricane Mills, Tenn., Sept. 24, 1955.
6-58,814,268 to 6-58,814,400-----	Fort Lauderdale, Sta. 7, Fla., Sept. 23, 1955.
7-47,869,571 to 7-47,870,000-----	Ashmore, Ill., Aug. 11, 1955.
7-63,047,135 to 7-63,048,000-----	Wausau, Sta. 4, Wis., Nov. 12, 1955.
7-64,861,135 to 7-64,861,200-----	Chicago, Sta. 80, Ill., Oct. 18, 1955.
9-41,412,092 to 9-41,412,150-----	Mosby, Mont., Nov. 8, 1955.
9-43,745,021 to 9-43,745,050-----	Sun River, Mont., Nov. 19, 1955.
9-44,109,101 to 9-44,109,400-----	
10-81,537,996 to 10-81,538,000-----	Oklahoma City, State Capitol Sta., Okla., Sept. 2, 1955.
10-82,245,121 to 10-82,245,500-----	Denver, Sta. 7, Colo., Sept. 18, 1955.
10-84,815,851 to 10-84,815,925-----	Garland, Wyo., Sept. 20, 1955.
10-84,819,901 to 10-84,820,000-----	Freeport, Kans., Aug. 13, 1955.
10-85,665,203 to 10-85,665,450-----	GODDARD, KANS., NOV. 23, 1955.
10-87,691,867 to 10-87,691,870-----	Bethany, Okla., Nov. 15, 1955.
11-3,540,823 to 11-3,540,900-----	Carlsbad, Tex., Sept. 28, 1955.
11-3,918,362 to 11-3,918,400-----	Salt Flat, Tex., Aug. 20, 1955.
11-6,369,501 to 11-6,370,000-----	Axtell, Tex., July 29, 1955.
11-6,840,117 to 11-6,840,200-----	Cross Cut, Tex., Sept. 18, 1955.
11-8,164,601 to 11-8,164,900-----	Salt Flat, Tex., Aug. 20, 1955.
11-97,044,881 to 11-97,045,000-----	Axtell, Tex., July 29, 1955.
12-13,907,194 to 12-13,907,200-----	Carp, Nev., July 31, 1955.
12-29,533,140 to 12-29,534,000-----	Los Angeles, Waite Sta., Calif., Aug. 7, 1955.
12-32,746,435 to 12-32,746,464-----	Artesia, Hawaiian Gardens Sta., Calif., July 6, 1955.
12-34,526,059 to 12-34,526,500-----	Arlington, Arlanza Village Br., Calif., Sept. 10, 1955.
12-36,280,951 to 12-36,281,100-----	Carp, Nev., July 31, 1955.
12-36,503,668 to 12-36,503,900-----	Cortaro, Ariz., Sept. 11, 1955.
12-39,810,308 to 12-39,810,700-----	Salkum, Wash., Oct. 7, 1955.
12-40,077,506 to 12-40,078,000-----	Cataldo, Idaho, Nov. 18, 1955.
12-43,942,423 to 12-43,944,000-----	Whittier, Sta. 5, Calif., Oct. 16, 1955.
12-45,453,051 to 12-45,453,500-----	San Diego, Sta. 4, Calif., Oct. 4, 1955.

Domestic Fraud Orders:

State & city	Name covered by order
Illinois, Chicago-----	Fernwood Products Co.
Ohio, Cincinnati-----	Mr. Luckey;
	Mr. Lucky Novelties;
	Mr. Luckey's Herb Co.;
	Central Mailing Service;
	Luckey Products Co.;
	Lone Star Herb Company.

Domestic Unlawful Orders:

State & city	Name covered by order
California, Hollywood and Los Angeles.	Triumph Productions Corporation;
	Triumph Productions, Inc.;
	Whalen-Paramore Productions;
	E. E. Paramore.

(Continued on p. 3)

Notices—Continued

Foreign Fraud Orders:

<i>Country & city</i>	<i>Name & address covered by order</i>
Canada, St. John, New Brunswick.	McClure Jones & Co.; McClure Jones & Company; F. McClure Jones; Frederick McClure Jones.
Mexico:	
Chihuahua, Chih.....	Lic. Benito Rosas Santos.
Nogales, Sonora.....	Bernardo Salazar Araiza; B. Salazar A.

Foreign Unlawful Orders:

<i>Country & city</i>	<i>Name & address covered by order</i>
Cuba, Havana.....	Atelier.

CITY DELIVERY SERVICE

Established

FLORIDA

Fort Myers Beach: Effective Dec. 1, 1955.

WISCONSIN

Rothschild: Effective Mar. 1, 1956.

Schofield: Effective Mar. 1, 1956.

PUERTO RICO

Aibonito: Cuyon (contract) Guayama County, effective Dec. 16, 1955.

Aibonito: El Abanico (contract) Guayama County, effective Dec. 16, 1955.

Aibonito: San Luis (contract) Guayama County, effective Dec. 16, 1955.

TEXAS

Electra: Grayback (rural) Wilbarger County, effective Jan. 1, 1956.

WEST VIRGINIA

Elkview: Frame (rural), Kanawha County, effective Nov. 16, 1955.

POST OFFICE BRANCHES

Established

FLORIDA

Homestead: Homestead Air Force Base (classified) Dade County, effective Dec. 5, 1955.

Reestablished

CALIFORNIA

Sacramento: No. 1 (contract) Sacramento County, effective Dec. 1, 1955.

Discontinued

OREGON

Bend: Elk Lake (rural), Deschutes County, effective Dec. 31, 1955.

POST OFFICE STATIONS

Change in Name

DISTRICT OF COLUMBIA

Washington: Bolling Station (classified) to: Bolling Air Force Base (classified), effective Dec. 1, 1955.

KANSAS

Salina: No. 2 (contract) Saline County to: Smoky Hill Air Force Base (contract) effective Dec. 1, 1955.

WASHINGTON

Everett: Paine Air Base (contract) Snohomish County to: Paine Air Force Base (contract) effective July 1, 1955.

Established

CALIFORNIA

Mallbu: Solromar (rural), Ventura County, effective Dec. 1, 1955.

Rosemead: No. 2 (contract), Los Angeles County, effective Dec. 1, 1955.

OHIO

Bedford: No. 1 (contract) Cuyahoga County, effective Dec. 1, 1955.

POST OFFICE CHANGES

Discontinued—Third Class

TENNESSEE

47-78120. Shepherd, Hamilton County. Effective Dec. 31, 1955. Mail to Chattanooga.

Discontinued—Fourth Class

ARIZONA

03-12950. Castle Butte, Navajo County. Effective Jan. 31, 1956. Mail to Winslow.

03-44030. Kelvin, Pinal County. Effective Jan. 31, 1956. Mail to Ray.

CALIFORNIA

05-26760. Fetters Hot Springs, Sonoma County. Effective Dec. 31, 1955. Mail to Boyes Hot Springs.

SOUTH DAKOTA

46-21780. Date, Perkins County. Effective Nov. 30, 1955. Mail to Strool.

TEXAS

48-37250. Grayback, Wilbarger County. Effective Dec. 31, 1955. Mail to Electra.

New Rate for Money Orders Paid in Canada

Postmasters are reminded that effective December 1, 1955, United States money orders issued for payment in Canada will be converted at the rate of \$1 United States money equals 98 cents Canadian currency.

Postal Manual Revisions Distributed

Issue 41, 11-22-55 (Organization and Administration Transmittal Letter 3)

Subchapter 820, *Organization Statements* was revised to correct errors in charts 823.3 and 824 and in section 823.323, *Division of Cost Analysis*; add section 823.33, *Assistant Controller, Budget and Accounting*; and clarify functions of the regional vehicle manager, section 824.6, and the regional real estate manager, section 824.7.

VIRGINIA

51-30000. Enfield, King William County. Effective Dec. 31, 1955. Mail to Manquin.

51-56640. Marye, Spotsylvania County. Effective Jan. 27, 1956. Mail to Spotsylvania.

WEST VIRGINIA

55-12480. Camp Alleghany, Greenbrier County. Effective Dec. 15, 1955. Mail to Caldwell.

55-19500. Crickmer, Fayette County. Effective Dec. 15, 1955. Mail to Danese.

Summer Post Office—Closed

ARIZONA

03-37000. Happy Jack, Coconino County. Effective Nov. 30, 1955. Mail to Flagstaff.

VIRGINIA

51-61440. Mountain Lake, Giles County. Effective as of Sept. 30, 1955. Mail to Hoges Chapel.

Change of Name—Third Class

FLORIDA

11-42450. Indian Town, Martin County. Changed to Indiantown, with the same post office number. Effective Jan. 1, 1956.

Change of Name—Fourth Class

SOUTH DAKOTA

46-81540. Strool, Perkins County. Changed to Prairie City, with new post office No. 46-69560. Effective Dec. 17, 1955.