



POSTAL BULLETIN

INFORMATION FOR ALL POSTAL EMPLOYEES



LXXV

Washington 25, D. C., Tuesday, September 28, 1954—Five Pages

19780

New Air Service On Route AM 81

Effective on or about October 15, 1954, air mail service will be inaugurated over two new segments of route AM 81 from (1) the terminal point Tulsa, Okla., the intermediate point Muskogee, Okla., and (a) beyond Muskogee, the intermediate points Fayetteville, Fort Smith, and Hot Springs, Ark., and the terminal point Little Rock, Ark., and (b) beyond Muskogee, the intermediate points Fort Smith and Hot Springs, Ark., and the terminal point Little Rock, Ark., (2) the terminal point Kansas City, Mo., the intermediate point Joplin, Mo., the alternate intermediate points Muskogee, Okla., and Fayetteville, Ark., the intermediate points Fort Smith, Ark., and Paris, Tex., and the terminal point Dallas-Fort Worth, Tex.

Special cachets will be provided for Tulsa, Muskogee, Okla., Kansas City, Joplin, Mo., Fayetteville, Fort Smith, Little Rock, Hot Springs, Ark., Paris, Dallas and Fort Worth, Tex., and the usual treatment of philatelic mail

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Correction Notice Fair Employment

The second sentence of paragraph 11 and the first sentence of paragraph 15 of Fair Employment Order No. 55729 dated September 15, 1954, as published in POSTAL BULLETIN of September 23, 1954, should be corrected to read as follows:

Second sentence, paragraph 11.—The supervisor shall submit a written report to the Deputy Fair Employment Officer setting forth the basis for the complaint and the reasons for inability to effect a satisfactory adjustment.

First sentence, paragraph 15.—On the material facts disclosed by the investigation, by the general appraisal of personnel actions, and by the hearing if held, the Fair Employment Officer shall make findings of fact.

310201°—54

New Issue 2c Stamp in Coils

The Department will issue the 2-cent Thomas Jefferson ordinary postage stamp, series of 1954, in coils, sidewise perforated, on October 22, 1954, through the Saint Louis, Mo., post office, on the occasion of the annual convention and exhibition of the American Philatelic Congress.

Collectors desiring first-day cancellations of the new 2-cent coil stamp may send a reasonable number of addressed envelopes, with money-order remittance to cover the cost of the stamps to be affixed, to the postmaster at Saint Louis, Mo. Postage stamps and personal checks will not be accepted in payment. An enclosure of medium weight should be placed in each envelope and the flap either sealed or turned in. An outside envelope must not be sent for return of first-day covers. The envelope to the postmaster at Saint Louis, Mo., should be endorsed *First-Day Covers*. Collectors should refrain from requesting hand cancellations since covers will be machine

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One-Month Wait on Money-Order Inquiries

Effective immediately postmasters will not accept an inquiry concerning payment of a money order (Form 6401) until 1 month after the date the money order was issued.

It requires an average of about 45 days for a money order to clear through business and banking channels and to be processed into the numerical sequence file in the regional accounting office. Inquiries earlier than 1 month serve no useful purpose to either the patron or the postal service.

This extended period should eliminate a large number of premature inquiries that are costly to process and we shall appreciate the cooperation of postmasters and other employees to see that this 1 month waiting period is enforced.

'Excess' From Sale of Stamped Envelopes

"Excess" is the gain which accrues in fractions of a cent from sales of stamped envelopes singly or in less than full box lots. Postmasters must account for this excess in A/C 011 of their quarterly postal accounts.

A new Form 3216 has been made up for use in computing excess in fixed credits, and will be distributed to postmasters without requisition. Employees will record only "bulk" sales on the face of this form. "Bulk" sales mean quantities of 25 or exact multiples thereof.

Upon receipt of these forms employees will inventory their **stamped envelope stock**, and record the quantity of envelopes on hand that date in the appropriate line on the back of the form. Each requisition or other purchase of envelopes during the accounting period will also be recorded thereon in order to determine the total number of envelopes to be accounted for at the close of the accounting period.

Each month the employee will inventory his envelope stock; complete the back of Form 3216 and compute the excess from broken lot sales which amount shall be turned in to the postmaster and debited in A/C 011. The forms shall be retained by the employee until the quarterly inventory of his credit is made, at which time the person who makes the quarterly inventory shall administratively examine the forms to verify the accuracy of the record. At the time of the inventory the Form 3216 currently in use will be completed and the excess shall be turned in for debit in A/C 011. Excess will also accrue from bulk sales of 25, or multiples thereof, in quantities of less than full box lots, but this will not be accounted for on Form 3216.

At the time of the quarterly inventory of the fixed credit any overage, not otherwise identified as a financial transaction to be accounted for, shall be credited to a trust fund account

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Christmas Mail for Armed Forces Overseas

The period October 15 to November 15 has again been designated for the acceptance of Christmas parcels for members of our Armed Forces serving outside the continental United States with the concurrence of the several departments of the National Military Establishment.

It is expected that many Christmas parcels will be sent this year by persons in this country to their loved ones serving overseas and the following instructions have therefore been issued with the view of assuring delivery of the gift parcels on time and in good condition. Advise patrons that military personnel are well supplied with food by the Armed Services and that parcels containing foodstuffs subject to spoilage and breakage in transit are likely to reach overseas destination unfit for use. Postmasters are requested to utilize every medium of publicity available without expense to the Department, such as the radio, television, and newspapers, to stress the importance of early mailing within the period and the proper preparation of the packages.

The term "Armed Forces overseas" includes the personnel of our Armed Forces, members of their families, and authorized United States civilians employed overseas who receive their mail care of postmaster, New York, N. Y., San Francisco, Calif., New Orleans, La., or Seattle, Wash., or Fleet Post Office at New York, N. Y., or San Francisco, Calif.

Air parcel post intended for personnel of the Armed Forces serving overseas or in naval vessels should be mailed not later than November 25, 1954. The movement of air parcel post by air from the ports to overseas areas during the overseas Christmas mailing period will be contingent upon the military requirements. When packages are presented for mailing by air parcel post to members of the Armed Forces stationed overseas, the senders should be cautioned that the Post Office Department can guarantee air transportation only to the ports of embarkation.

Time of mailing.—The importance of mailing Christmas parcels during the designated period cannot be emphasized too strongly—the earlier the better. The public can be reasonably assured that parcels mailed through

the regular surface mails prior to November 15 will reach their destinations before Christmas. However, no assurance can be given that surface parcels mailed after November 15, or air parcel post mailed after November 25, will be delivered in time for Christmas.

Senders should be cautioned not to delay the mailing of parcels until December on the assumption that timely delivery will be assured through the use of air service. They should also be advised that, in addition to a large volume of Christmas mail, it is necessary that medical and military supplies be given the highest priority on the available overseas airlift.

Furthermore, it should be pointed out that after an air parcel arrives overseas final delivery, in many cases, must be made through the use of such surface transportation facilities as are afforded by shipping, railroads, and motor vehicles. Parcels destined for delivery in Japan, Korea, and the islands in the Pacific should be mailed as early as possible, preferable not later than November 1, in view of the distances involved.

Parcels for Navy and Marine Corps personnel serving in the most remote areas should be mailed not later than October 15. Parcels for such personnel known to be in an area which would permit mailing after October 15 may be deposited at a later date within the period.

Size and weight.—Air parcel post, other than official matter, is limited in size to 30 inches in length and girth combined and 2 pounds in weight. The maximum size and weight limits for domestic surface parcel post are applicable to Christmas parcels for the Armed Forces except that a limit not to exceed 50 pounds applies in the case of ordinary parcel post addressed to APO's 22, 120, 124, 125, 126, 127, 129, 147, 167, 179, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 202, 210, 212, 214, 218, 232, 233, 236, 237, 238, 240, 241, 242, 243, and 755, care of postmaster, New York, N. Y.

Preparation.—Boxes for overseas transmission must necessarily be of strong construction on account of the great distance these parcels must be transported and the handling and storage they must undergo. It is absolutely necessary that all articles for overseas delivery be packed in boxes of metal, wood, solid fiberboard, or strong double-faced corrugated fiberboard, testing at least 275 pounds.

Each box should be securely tied with strong cord, preferably by 4 separate pieces, 2 lengthwise and 2 crosswise, knotted at crossing. Sealing the flaps with gummed tape where they meet strengthens the box, but the use of such tape alone is not satisfactory, since the tape loosens if the boxes become wet or exposed to moist atmosphere. Sealed parcels of the third or fourth class should, of course, carry the inscription "Contents, merchandise—May be opened for postal inspection."

Boxes should contain sufficient cushioning material so that the contents will be tightly packed to prevent any rattling or loosening of the articles within the parcels. Unless completely packed and tightly filled, boxes are likely to be crushed.

It is also desirable that all fiberboard boxes be securely wrapped in heavy paper, which materially strengthens the package. They should be tied as above suggested before and after applying the heavy-paper wrapper.

Particular attention should be paid to parcels mailed by department stores and others wrapped in so-called gift style. Such parcels should be enclosed in substantial containers.

Customs declarations.—Existing instructions require that customs declarations on Form 2966 or 2976—A be completed by senders for parcels addressed to:

Care postmaster, New York, N. Y.:

A. P. O.									
10	58	120	163	196	211	230	243	288	
11	83	122	167	197	212	232	247	616	
16	84	124	179	198	213	233	253	755	
17	87	125	190	199	214	236	255		
21	113	126	191	202	215	237	256		
22	115	127	192	203	216	238	257		
30	117	128	193	204	217	240	258		
44	118	129	194	205	218	241	259		
55	119	147	195	210	219	242	287		

Care postmaster, New Orleans, La.:

A. P. O.			
825	827	829	834
826	828	832	837

Fleet Post Office, New York, N. Y.:

Navy Nos. 100, 121, 122, 188, 214, 220, 720.

Customs declaration tags are not required on parcels of official matter from Government agencies addressed to a military organization or officer by title such as "Commanding Officer," "Supply Officer," etc., at the A. P. O.'s and Navy numbers listed above. This also applies to shipments of materials or supplies for

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Christmas Mail for Armed Forces Overseas

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Government use mailed by contractors. Such parcels should be endorsed "Contents for Official Use—Exempt From Customs Requirements."

Prohibited articles.—In addition to the usual articles normally prohibited in the mails, matches of all kinds and lighter fluid may not be mailed to overseas military addresses. Cigarettes and other tobacco products are prohibited in parcels addressed for delivery through the military post offices listed below. Coffee may not be accepted for mailing to the offices in this list designated by an asterisk (*).

A. P. O.

1*	10	11	12*	13*	16	17
19	21	22	26*	28*	29*	30
34*	35*	39*	42*	44	46*	55
57*	58	61*	65*	66*	69*	79*
80*	82*	83	84	87	107*	108*
109*	110*	111*	112*	113	114*	115
117	118	119	120	122	123*	124
125	126	127	128	129	130*	131*
132*	139*	147	154*	162*	163	164*
165*	166*	167	168	169*	170*	171*
172*	173*	174	175*	176*	177*	178*
179	180*	183*	185*	189*	190	191
192	193	194	195	196	197	198
199	202	203	204	207*	208*	209
210	211	212	213	214	215	216
217	218	219	225*	227*	230	232
233	236	237	238	240	241	242
243	245*	247	250*	252*	253	255
256	257	258	259	287	288	305*
403*	407*	541	633*	696*	742*	743*
751*	755	757*	777	794	800*	807*
843	872*					

Navy post offices:

100, 214, 220, 510 and 913*

Other articles specifically prohibited by prior orders for transmission to certain A. P. O. destinations are likewise prohibited in Christmas parcels. See POSTAL BULLETIN dated July 29, 1954.

NOTE.—The prohibition against the mailing of cigarettes and tobacco products does not apply to parcels addressed to Exchange or Special Service Officers at the A. P. O.'s listed above when endorsed "For Military Agency."

Postage.—The domestic rates of postage are applicable, and postage must be fully prepaid. Fourth-class matter sent by surface mail is subject to the zone rate applicable from the post office where mailed to the post office in care of which the parcel is addressed. Air-mail articles weighing not to exceed 8 ounces are chargeable at the rate of 6 cents per ounce or fraction thereof, and those intended for air service weighing over 8 ounces are chargeable at the

rate of 80 cents per pound or fraction thereof.

Addressing.—Addresses must be legible and prepared in typewriting or ink. It is preferable that the outside addresses be hand-printed directly on the wrappers of the boxes rather than on labels pasted to the wrappers, since experience has shown that the labels frequently fall off when subjected to moisture. Sales slips of retail stores should not be used as address labels. It is highly desirable that a slip of paper containing the names and addresses of the sender and addressee, together with a list of the contents be enclosed in each parcel so as to provide identification and proper disposition of the mail (in the event the addresses on the outside become defaced in transportation, or the parcel becomes broken open).

Mail addressed to overseas Army and Air Force personnel should show, in addition to the name and address of the sender, the name, including the full first name, middle name or initial, grade, service number, organization, A. P. O. number of the addressee, and the post office through which the mail is to be routed.

Mail for naval personnel, including the Marine Corps, should show, in addition to the name and address of the sender, the full name, rank or rating of the addressee, and the unit to which he is attached with the Navy number assigned thereto, or name of the ship, and fleet post office through which the mail is to be routed.

Permissible additions.—In addition to the name and address of the sender, which is required, inscriptions such as "Merry Christmas," "Please do not open until Christmas," "Happy New Year," "With best wishes," and the like, may be placed on the covering of the parcel in such manner as not to interfere with the address, or on a card enclosed therewith. Books may bear simple dedicatory inscription not of a nature of personal correspondence.

Christmas cards.—Greeting cards for Armed Forces personnel overseas may be mailed at any time, but patrons should deposit such cards prepaid at the first-class rate prior to November 15, 1954; at the air-mail rate prior to December 1, 1954, if they are to have a reasonable expectation of delivery prior to Christmas.

Registry and insurance services.—Matter, except that specifically pro-

hibited elsewhere in this notice, addressed to members of our Armed Forces serving outside the continental United States may be accepted for registration or insurance.

Remittances.—Postmasters should continue to recommend to the public the use of postal money orders to transmit gifts of money to members of the Armed Forces outside the continental United States. Domestic postal money orders can be cashed at A. P. O.'s and N. P. O.'s wherever the forces are located. Patrons should be informed that the exportation of currency to overseas military post offices or between such military post offices where the dollar is not the accepted medium of exchange is prohibited. Currency should, therefore, not be accepted for mailing at a domestic post office when addressed to overseas military post offices or when mailed at and addressed to overseas military post offices except those A. P. O.'s and N. P. O.'s which are branches of the post offices at New Orleans, La., and Seattle, Wash.

The foregoing prohibition applies to currency enclosed in letters or parcels sent as ordinary or registered mail.

New Air Service On Route AM 81

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will be authorized. First-flight air-mail covers sent to the postmaster at the above-named offices must be prepaid at the appropriate air mail postage rate. Double postal cards and double post cards intended for return reply purposes are not acceptable as first-flight covers. All covers should be accompanied by a letter authorizing the holding of the covers for the first flight and requesting the application of the cachet. Space approximately 2½ by 2½ inches to the left on the address side of all covers is required for the cachet.

An enclosure of medium weight should be placed in each envelope to obtain better impression of the cachet and postmark, and to prevent damage to cover or canceling machine.

No provision will be made for point-to-point covers. However, at request of collectors, covers receiving cachet will be given directional service only to an office designated by the General Superintendent, Postal Transportation Service, and served by the first flight in each direction, and will there be backstamped and dispatched onward to destination.

Notices:**Stolen Money-Order Forms, Since July 1, 1954** (See Postal Manual XVI-16):

3-20,759,598 to 3-20,759,631	-----	Wiconisco, Pa., Sept. 10, 1954.
3-20,801,508 to 3-20,801,535	-----	Port Monmouth, N. J., July 27, 1954.
4-13,760,601 to 4-13,760,800	-----	Tallega, Ky., July 23, 1954.
5-4,691,848 to 5-4,691,882	-----	Branchville, Va., July 19, 1954.
5-9,783,417 to 5-9,783,447	-----	Lego, W. Va., Aug. 12, 1954.
5-10,762,862 to 5-10,762,865	-----	Hyattsville, Tuxedo Br., Md., July 8, 1954.
6-11,052,544 to 6-11,055,000	-----	Jacksonville, Sta. 10, Fla., July 31, 1954.
6-11,761,428 to 6-11,761,500	-----	Fort Lauderdale, Sta. 4, Fla., Aug. 15, 1954.
6-11,954,301 to 6-11,954,400	-----	Nashville, Sta. 10, Tenn., Sept. 1, 1954.
7-17,263,410 to 7-17,263,500	-----	Urbana, University Sta., Ill., Aug. 19, 1954.
7-20,698,981 to 7-20,700,000	-----	Chicago, Sta. 190, Ill., Aug. 11, 1954.
8-47,373,859 to 8-47,374,000	-----	Carbon, Iowa, Aug. 22, 1954.
10-56,796,646 to 10-56,796,706	-----	Denver, Sta. 7, Colo., Aug. 7, 1954.
10-59,415,893 to 10-59,415,899	-----	Arrington, Kans., Aug. 28, 1954.
10-67,517,901 to 10-67,518,000	-----	Arrington, Kans., Aug. 28, 1954.
11-77,083,082 to 11-77,083,085	-----	Wichita Falls, Sheppard Air Force Base Br., Tex., Sept. 16, 1954.
11-79,026,272 to 11-79,027,000	-----	Lubbock, Sta. 2, Tex., Aug. 4, 1954.
12-34,719,848 to 12-34,720,000	-----	Monrovia, Sta. 2, Calif., Sept. 6, 1954.
12-70,424,087 to 12-70,424,200	-----	Spokane, Sta. 3, Wash., July 28, 1954.
12-72,548,478 to 12-72,550,000	-----	Tacoma, Sta. 3, Wash., Aug. 12, 1954.
12-75,081,051 to 12-75,081,100	-----	BLY, OREG., SEPT. 25, 1954.
12-79,163,515 to 12-79,164,700	-----	Van Nuys, Sta. 2, Calif., Sept. 10, 1954.
12-88,118,001 to 12-88,119,500	-----	BLY, OREG., SEPT. 25, 1954.

POST OFFICE CHANGES**Winter Post Office—Opened****ARIZONA**

03-13320. Castle Hot Springs, Yavapai County. Effective Oct. 1, 1954

Summer Post Offices—Closed**MAINE**

22-17550. Cousins Island, Cumberland County. Effective Sept. 30, 1954. Mail to Yarmouth.

22-66150. Pemaquid Point, Lincoln County. Effective Sept. 30, 1954. Mail to New Harbor.

22-67650. Pleasant Island, Oxford County. Effective Oct. 1, 1954. Mail to Oquosoc.

22-91500. Webhannet, York County. Effective Sept. 30, 1954. Mail to Wells.

MASSACHUSETTS

24-00340. Acoaxet, Bristol County. Effective Sept. 30, 1954. Mail to Adamsville, R. I.

24-25840. Falmouth Heights, Barnstable County. Effective Sept. 30, 1954. Mail to Falmouth.

24-51340. Nonquitt, Bristol County. Effective Sept. 30, 1954. Mail to New Bedford.

24-66640. Sagamore Beach, Barnstable County. Effective Sept. 15, 1954. Mail to Sagamore.

MICHIGAN

25-68400. Northport Point, Leelanau County. Effective Sept. 30, 1954. Mail to Northport.

NEW HAMPSHIRE

32-07200. Bretton Woods, Coos County. Effective Oct. 15, 1954. Mail to Fabyan House.

32-15900. Crawford House, Coos County. Effective Oct. 10, 1954. Mail to Fabyan House.

32-48300. Maplewood, Grafton County. Effective Sept. 15, 1954. Mail to Bethlehem.

32-54600. Mount Washington, Coos County. Effective Sept. 30, 1954. Mail to Fabyan House.

POST OFFICE CHANGES**Summer Post Offices—Closed****PENNSYLVANIA**

41-17760. Crestmont, Sullivan County. Effective Sept. 15, 1954. Mail to Eagles Mere.

41-23240. Echo Lake, Monroe County. Effective Sept. 30, 1954. Mail to East Stroudsburg.

41-64520. Pecks Pond, Pike County. Effective Sept. 30, 1954. Mail to Dingmans Ferry.

41-85960. Twin Lakes, Pike County. Effective Sept. 30, 1954. Mail to Shohola.

NEW YORK

35-27350. Fair Harbor, Suffolk County. Effective Sept. 30, 1954. Mail to Bay Shore.

35-60700. Oakbeach, Suffolk County. Effective Sept. 30, 1954. Mail to Babylon.

35-61000. Ocean Beach, Suffolk County. Effective Oct. 15, 1954. Mail to Bay Shore.

35-74150. Saltaire, Suffolk County. Effective Sept. 15, 1954. Mail to Bay Shore.

OREGON

40-19840. Crater Lake, Klamath County. Effective Sept. 30, 1954. Mail to Klamath.

40-64160. Oregon Caves, Josephine County. Effective Sept. 30, 1954. Mail to Cave Junction, Oreg.

Discontinued—Third Class**IDAHO**

15-34750. Gibbs, Kootenai County. Effective Sept. 30, 1954. Mail to Coeur d'Alene.

WISCONSIN

56-13400. Calvary, Fond du Lac County. Effective Oct. 31, 1954. Mail to Mount Calvary.

Instructions to Fixed-Credit Postmasters in Montana

Effective October 1, 1954, all offices in Montana operating on a fixed credit basis will replenish their fixed credit of postage stamps by requisition from the postmaster at their new regional city (Portland, Oreg.). Further, the postmaster at the regional accounting city will be the supply center for savings bonds for those offices issuing bonds under the payroll deduction plan. The Federal Reserve Bank, Minneapolis, Minn., will continue to be the depository for all offices in Montana.

Please remember to:

1. Mail remittances to P. O. Box 191, Minneapolis, Minn., and make checks payable to Federal Reserve Bank as heretofore.

2. Requisition bank money-order forms, and, for the time being, postal savings certificates from the postmaster at Minneapolis.

3. Requisition savings bonds from the postmaster, Portland, Oreg.

4. Requisition stamp stock (Postage, Revenue, Bird and Savings) from the postmaster, Portland, Oreg.

5. Requisition cash when needed from the central office at Portland, Oreg.

6. Send monthly or quarterly accounts to Regional Accounting Office at Portland, Oreg.

Gift Parcels for U. S. Citizens Detained in Continental China

Reference is made to the notice under the above-named caption appearing in the POSTAL BULLETIN, No. 19758, of July 13, 1954, regarding the acceptance of gift parcels for United States citizens detained in continental China.

Any such parcels addressed in care of the National Red Cross Society of China, Peiping, China, are to be routed for dispatch to New York, N. Y. (Morgan Station) in the case of surface parcels and to New York AMF in the case of air parcels.

New Issue 2c Stamp in Coils

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canceled so far as practicable. Orders for first-day covers must not include requests for uncanceled stamps.

Inasmuch as first-day covers require the first-class rate, it is suggested that two 2-cent Jefferson stamps be used on each cover to meet the minimum rate, except in the case of post cards when one stamp may be used.

For the benefit of collectors, coil stamps of this design will be available at the Philatelic Agency, Post Office Department, Washington 25, D. C., on and after October 25, 1954. To insure prompt shipment, mail orders to the agency should include no other stamp issues. **The Philatelic Agency does not service first-day covers.**

To insure the receipt of the new design 2-cent coils, postmasters at direct and central post offices should endorse their initial requisition *New Series*. However, when remaining stocks of the old design coils on hand in the Department are exhausted, requisitions will be automatically filled with the new design.

Postmasters at fixed credit offices may obtain needed quantities of the new design 2-cent coils by requisition on their central offices.

Postmasters will please post a copy of this notice on the bulletin board, give information to the press, and notify all local stamp clubs regarding the issuance of the new 2-cent ordinary stamp in coils.

Postmasters are cautioned not to place the new design coils herein announced on sale before October 23, 1954.

'Excess' From Sale of Stamped Envelopes

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for the employee on Form 025 at first-class offices (in back of cashbook at district post offices) and the amount shall be deposited as postal funds and debited in A/C 076. If a later inventory or audit develops a shortage that cannot be accounted for, any overage balance to the employee's trust fund credit may be used to offset the shortage. Such refunded amounts will be deducted from the employee's trust fund balance; withdrawn from postal funds on hand and credited in A/C 520.

In order to avoid recounting stamp stock in an effort to correct possible errors and to avoid handling petty shortages and overages at the time of quarterly inventories, the following amounts may be considered as tolerance differences that may be carried over to the next quarterly inventory: i. e., overages or shortages not exceeding \$1 in fixed credits of \$500 or less; not exceeding \$2 in larger fixed credits through \$1,000; not exceeding \$5 in larger fixed credits through \$5,000; and not exceeding \$10 in fixed credits over \$5,000. However, the full amount of the difference shall be adjusted when the overage or shortage exceeds \$1, \$2, \$5, and \$10, respectively. Also, the overage or shortage difference shall be adjusted regardless of the amount when the fixed credit is checked out for cancellation or reassignment.

Postmasters at third- and fourth-class offices where "bulk" sales may not be a factor will keep required records on the back of Form 3216 to determine the excess to be accounted for on a monthly or quarterly basis.

Fixed credit employees should be just as careful in dealing with each other in the purchase and exchange of stock as they are in dealing with public sales. Each such emergency transaction should, if practicable, be settled for at the time it is made in order to keep accountability intact.

These instructions supersede all instructions previously issued on the subject and we shall appreciate the cooperation of all concerned.

POST OFFICE CHANGES

Discontinued—Fourth Class

ALASKA

02-62010. Nikolai, Fourth Judicial District. Effective as of Sept. 30, 1953. Mail to Medfra.

NORTH CAROLINA

36-80480. University, Orange County. Effective Oct. 15, 1954. Mail to Durham.

OKLAHOMA

39-12430. Bushyhead, Rogers County. Effective Nov. 15, 1954. Mail to Claremore.

39-46200. Kosoma, Pushmataha County. Effective Oct. 31, 1954. Mail to Moyers.

39-55220. Miller, Pushmataha County. Effective Oct. 31, 1954. Mail to Moyers.

39-59400. Non, Hughes County. Effective Oct. 31, 1954. Mail to Calvin.

39-85800. Verdigris, Rogers County. Effective Nov. 15, 1954. Mail to Claremore.

POST OFFICE CHANGES

Discontinued—Fourth Class

TEXAS

48-20700. Coughran, Atascosa County. Effective Oct. 31, 1954. Mail to Pleasanton.

48-59350. Miller Grove, Hopkins County. Effective Oct. 31, 1954. Mail to Cumby.

48-67700. Paloduro, Armstrong County. Effective Oct. 31, 1954. Mail to Clarendon.

48-98950. Woodward, La Salle County. Effective Oct. 31, 1954. Mail to Cotulla.

WYOMING

57-76760. Rockeagle, Goshen County. Effective Oct. 31, 1954. Mail to Lingle.

Modification—Discontinued—Fourth Class

LOUISIANA

21-06890. Baywood, East Baton Rouge Parish. The order discontinuing this office Sept. 30, 1954, is hereby modified to show mail to Greenwell Springs, instead of to Zachary.

POST OFFICE BRANCHES

Established

IDAHO

Coeur d'Alene: Gibbs (contract-independent) Kootenai County, effective Oct. 1, 1954.

Discontinued

NEW YORK

Plattsburg: Acuny (classified) Clinton County, effective Oct. 1, 1954.

POST OFFICE STATIONS

Established

Torrance: Walteria (classified) Los Angeles County, effective Oct. 1, 1954.

KANSAS

Wichita: No. 10 (contract) Sedgwick County, effective Oct. 1, 1954.

TEXAS

Austin: Creedmoor (rural) Travis County, effective Oct. 1, 1954.

CITY DELIVERY SERVICE

Established

FLORIDA

Zephyrhills: Effective Oct. 16, 1954.

NEW JERSEY

Lake Hiawatha: Effective Oct. 16, 1954.