

INSTRUCTIONS OF THE ADMINISTRATIVE ASSISTANT TO THE DEPUTY POSTMASTER GENERAL

DOMESTIC "UNLAWFUL" ORDER NOTICES

"Unlawful" orders have been issued against the persons and concerns named below. All mail addressed to these persons and concerns at the addresses indicated should be returned to senders, stamped "Unlawful—Mail to this address returned by order of the Postmaster General" and no money order in favor of said persons or concerns shall be paid by postmasters. These orders are to be enforced at the offices of address and delivery.

State	City	Name covered by order
New York.....	New York...	Community Productions. Sterling, Sterling Specialties.

INSTRUCTIONS OF ASSISTANT POSTMASTER GENERAL BUREAU OF POST OFFICE OPERATIONS

TRAFFIC REGULATION APPLYING TO RURAL CARRIERS IN THE STATE OF VIRGINIA

It has come to attention that the General Assembly of the Commonwealth of Virginia has enacted a law, effective July 1, 1954, reading as follows:

"§ 46-256.1 The provisions of § 46-256 shall not apply to any rural mail carrier stopping on the highway while loading or unloading mail at a mail box, provided there be lettered on the back of the vehicle operated by such rural mail carrier, or lettered on a sign securely attached to and displayed at the rear of such vehicle, in letters at least 4 inches in height, the following:

**CAUTION
FREQUENT STOPS
U. S. MAIL**

"Provided further that nothing in this act shall be construed so as to relieve any such mail carrier from civil liability for such stopping on any highway, if he is negligent in so doing, and if said negligence proximately contributes to any personal injury or property damage resulting therefrom."

Postmasters of offices in the State of Virginia from which rural service is operated are directed to bring this law to the attention of the carriers and to instruct them to make prompt arrangements to comply with this law.

SIMILAR POST OFFICE NAMES AND RESULTANT DELAYS IN THE HANDLING OF MAIL

Due to the similarity in names, a large amount of mail is being missent to the following post offices. The attention of the Postal Service is called thereto with the request that great care be exercised in the distribution of mail for these offices in order that the missending of and resultant delay to mail may be eliminated. In this connection, attention is invited to Section 43.2, Postal Laws and Regulations, 1948, and VI-77 through 89, POM.

Desert Springs, Calif.....	Desert Hot Springs, Calif.
Jemez Pueblo, N. Mex.....	Jemez Springs, N. Mex.
Franklin, N. Y.....	Franklin, N. J.
Lacarne, Ohio.....	Lafayette, Ohio.
Lacarne, Ohio.....	Lorain, Ohio.
Lacarne, Ohio.....	Latchie, Ohio.
Lacarne, Ohio.....	LaGrange, Ohio.
Lacarne, Ohio.....	Larue, Ohio.
Lacarne, Ohio.....	Lakemore, Ohio.
Lacarne, Ohio.....	Lakeside, Ohio.
Springfield (Branch of Media), Pa.....	North Springfield, Pa.
Springfield (Branch of Media), Pa.....	East Springfield, Pa.
Springfield (Branch of Media), Pa.....	West Springfield, Pa.

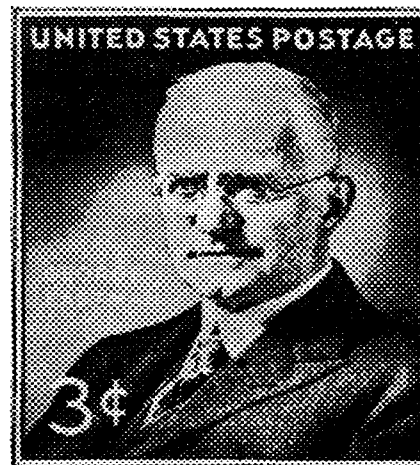
Current instructions provide that mail addressed to the North Fork, Va., post office, discontinued March 31, 1954, is to be dispatched to Purcellville, Va. Information has been received that mail addressed Norfolk, Va., and North Fork, W. Va., is erroneously dispatched to Purcellville, Va. Postmasters should caution distributors as to the proper dispatch of mail so addressed.

INSTRUCTIONS OF ASSISTANT POSTMASTER GENERAL BUREAU OF FINANCE

3-CENT GEORGE EASTMAN COMMEMORATIVE POSTAGE STAMP

The Department will issue a 3-cent stamp to commemorate the 100th anniversary of the birth of George Eastman, through the Rochester, N. Y., post office, on July 12, 1954. Eastman was born at Waterville, N. Y., but left there at an early age and went to Rochester where he gained fame as an inventor and philanthropist.

The stamp will be 0.85 by 0.98 of an inch in dimension, arranged vertically with a double outline frame, printed by the rotary process, electric-eye perforated, and issued in sheets of 70. The color of the stamp will be maroon. The printing of 119,000,000 George Eastman stamps has been authorized.



A portrait of George Eastman is the central design and dominates the stamp. Across the top of the stamp is the wording "United States Postage." Arranged in two lines to the left of the portrait is the wording "George Eastman" and in the lower left corner is the denomination "3¢." All lettering is in white-face gothic.

Stamp collectors and dealers desiring first-day cancellations of the stamp may send a reasonable number of addressed envelopes to the Postmaster, Rochester, N. Y., with money order remittance to cover the cost of the stamps to be affixed. **Postage stamps and personal checks will not be accepted in payment.**

Envelopes submitted should be of ordinary letter size and each must be properly addressed. An enclosure of medium weight should be placed in each envelope and the flap either sealed or turned in. An outside envelope must not be sent for return of first-day covers. The envelope to the Postmaster, Rochester, N. Y., should be endorsed "First-Day Covers." Collectors should refrain from requesting hand cancellations since covers will be machine canceled so far as practicable. Orders for first-day covers must not include requests for uncanceled stamps.

For the benefit of collectors desiring stamps of selected quality for philatelic use, the 3-cent George Eastman commemorative stamp will be available at the Philatelic Agency, Post Office Department, Washington 25, D. C., on and after July 13, 1954. To insure prompt shipment, mail orders to the agency should include no other stamp issues. **The Philatelic Agency does not service first-day covers.**

Postmasters at direct and central post offices will receive an initial supply of the 3-cent George Eastman commemorative stamps on orders prepared in the Department. Therefore, postmasters at these offices will not submit requisitions for same. Direct and central postmasters are furnished commemorative stamps as fast as they can be manufactured. They are, therefore, requested to refrain from reporting the nonreceipt of shipments until a reasonable time has elapsed after the first day of issue.

Postmasters at fixed credit offices may obtain needed quantities of the 3-cent George Eastman commemorative stamps by requisition on their central office.

Postmasters will please post a copy of this notice on the bulletin board, give information to the press, and notify all local stamp clubs regarding the issuance of the 3-cent George Eastman commemorative stamp.

Postmasters are cautioned not to place the stamp herein announced on sale before July 13, 1954.

CHANGES—POSTAL GUIDE, 1953—PART I

CHANGE No. 16.

In chapter X, article 4, amend the list of concerns authorized to manufacture and sell mail boxes for use on rural routes by changing the address of the Weatherford, J. E., & Son Tool & Die Co., from 709 Drexel Street, Nashville, Tenn., to 115 North Fourth Street, Nashville, Tenn.

CHANGES—POST OFFICE MANUAL

CHANGE No. 564.

Chapter II, article 54 (f), paragraph headed "Department," item 2, is rescinded, and the following inserted in lieu thereof. In addition add item (3) as a new item:

(2) Automatic increases of employees who are in grade 2 or a higher automatic grade, and have completed at least 1 year of satisfactory service since their last automatic increase unless a change in roster designation is effective on the same date as the automatic increase.

(3) Longevity increases.

CHANGE No. 565.

Chapter II, article 54 (f), paragraph headed "Regional Accounting Office", item (6), is rescinded, and the following inserted in lieu thereof:

(6) Longevity increases; automatic increases from grade 1 to 2; restoration after a reduction to former grade or to an intermediate grade; first automatic increase after restoration, and first automatic increase after promotion was withheld or deferred. Forms are not required for the annual grade increase of employees who are in grade 2 or a higher automatic grade and who have completed at least 1 year of satisfactory service since their last automatic increase, unless a change in roster designation is effective on the same date as the automatic increase.

CHANGE No. 566.

Chapter II, article 54 (j) is rescinded.

CHANGE No. 567.

Chapter II, article 149, second paragraph, as amended, is rescinded, and the following inserted in lieu thereof:

For instructions regarding annual grade increases of employees under the Bureau of Post Office Operations, except rural carriers, see chapter II, article 54.

POST OFFICE CHANGES

Established—First Class

MICHIGAN

25-54550. Lincoln Park, (*1664) Wayne County. Effective June 16, 1954. *a* 1607 Ethel, Lincoln Park.

*Unit number.
a Postmaster's address.

Discontinued—Fourth Class

KANSAS

19-99770. Zarah, Johnson County. Effective July 15, 1954. Mail to Lenexa.

NORTH CAROLINA

36-14160. Cherry Lane, Alleghany County. Effective July 31, 1954. Mail to Glade Valley.

36-14720. Citron, Alleghany County. Effective July 31, 1954. Mail to Laurel Springs.

36-24880. Ennice, Alleghany County. Effective July 31, 1954. Mail to Sparta.

36-28720. Furches, Alleghany County. Effective July 31, 1954. Mail to Laurel Springs.

36-54320. Nathans Creek, Ashe County. Effective July 31, 1954. Mail to Crumpler.

36-60380. Piney Creek, Alleghany County. Effective July 31, 1954. Mail to Sparta.

36-69040. Scottville, Ashe County. Effective July 31, 1954. Mail to Laurel Springs.

36-75520. Stratford, Alleghany County. Effective July 31, 1954. Mail to Sparta.

PENNSYLVANIA

41-47880. Lofty, Schuylkill County. Effective July 31, 1954. Mail to McAdoo.

TEXAS

48-19550. Concho, Concho County. Effective July 15, 1954. Mail to Paint Rock.

48-82400. Sejita, Duval County. Effective July 15, 1954. Mail to Realitos.

WEST VIRGINIA

55-29340. Freed, Calhoun County. Effective July 31, 1954. Mail to Brohard.

55-71220. Roneys Point, Ohio County. Effective July 31, 1954. Mail to Triadelphia.

55-80100. Taylorville, Mingo County. Effective July 31, 1954. Mail to Delbarton.

Summer Post Offices—Opened

NEW YORK

35-36900. Hawkeye, Clinton County. Effective July 1, 1954.

35-86600. Upper Saint Regis, Franklin County. Effective June 10, 1954.

POST OFFICE CHANGES

Summer Post Offices—Opened

WASHINGTON

54-32340. Gooseprairie, Yakima County. Effective as of May 1, 1954.

54-64680. Paradise Inn, Pierce County. Effective June 21, 1954.

Winter Post Office—Closed

ARIZONA

03-13320. Castle Hot Springs, Yavapai County. Effective June 30, 1954. Mail to Morristown.

POST OFFICE BRANCHES

Discontinued

NEW YORK

Hempstead: The following money-order units of Mitchel Air Force Base will be discontinued, effective June 30, 1954:

- Unit 1.
- Unit 2.

POST OFFICE STATIONS

Established

NEW YORK

Bolton Landing: Glen Island, rural, Warren County, effective July 1, 1954, for the period July 1 to Sept. 7 of each year.

Kingston: Saint Remy, rural, Ulster County, effective July 1, 1954.

Narrowsburg: Ten Mile River, rural, Sullivan County, effective July 1, 1954, for the period July 1 to Sept. 3 of each year.

TEXAS

Dallas: Preston (classified), Dallas County, effective July 1, 1954.

Victoria: The following contract stations will be established, Victoria County, effective June 16, 1954:

- No. 1.
- No. 2.

Discontinued

NEW YORK

Hempstead: The following contract stations will be discontinued, effective June 30, 1954:

- No. 3. No. 9.
- No. 4. No. 10.
- No. 5. No. 12.
- No. 8.

PENNSYLVANIA

Philadelphia: Land Title (classified), effective June 30, 1954.

TEXAS

Odessa: Hancock (classified), effective July 15, 1954.

READ THE POSTAL BULLETIN CAREFULLY

FOREIGN MAIL REGULATIONS ARE CHANGING FREQUENTLY

SUDDEN STOPS . . .

1. Invite rear end collisions
2. Cause early tire failure
3. Hasten vehicle breakdown

SLOW DOWN GRADUALLY