

INSTRUCTIONS OF THE COMPTROLLER

FOURTH-CLASS POSTMASTER'S ACCOUNT AND CASH BOOK

A printer's error has been noted on page 9 of the Fourth-Class Postmaster's Account and Cash Book and on each page containing the fourth-class postmaster's quarterly account in the description of A/C No. 500. The description of A/C No. 500 should read "Audit differences due P. M. (per statement of -----, 19--)." Postmasters at offices of the fourth class should be guided accordingly.

INSTRUCTIONS OF HEARING EXAMINERS

REVOCATIONS—FOREIGN FRAUD ORDERS

Fraud orders previously issued against the persons and concerns named below have been revoked. Mail addressed to these names should be delivered.

Country	City	Name covered by order
Canada	Regina (Saskatchewan)	"Monastery Precious Blood," 3238 Albert Street.

FOREIGN FRAUD ORDER NOTICES

Foreign fraud orders have been issued against the following persons and concerns. Postmasters authorized to dispatch mail to the foreign countries listed should return to senders, stamped "Fraudulent—Mail to this address returned by order of Postmaster General" all mail addressed to these persons and concerns. No money orders in favor of these persons or concerns shall be issued, certified, or paid.

These orders are to be enforced at offices authorized to dispatch mail to foreign countries.

BRITISH WEST INDIES

Kingston, Jamaica

Cawley, A. P., 111 Orange Street.

CHINA

Hong Kong

Mee Wah Embroidery Goods, No. 105 Wellington Street.

Shing, Lau Fook, 9 Wing On Street.

Tin Wah Company, 9 Wing On Street.

MEXICO

Mexico City

Castel, O. G., Apartado Postal 8341.

Castel, Othon Garza, Apartado Postal 8341.

Castel, Othon Garza, Attorney and Counselor at Law, Apartado Postal 8341.

de Tirado, Lucila P., Sra., Apartado 1576.

Rosas, Miguel Chavero, Sr., Orizaba 3.

Nuevo Laredo, Tamaulipas

Hotel Plaza, Saenz, Jesus Serna, Hotel Plaza.

INSTRUCTION OF ASSISTANT POSTMASTER GENERAL BUREAU OF TRANSPORTATION

AIR PARCEL POST TO PERU

Effective November 1, 1952, air parcel post service will be inaugurated to Peru, subject to the general conditions stated in chapter III, article 2, paragraph II, on page 45 of the 1951 Postal Guide, Part II.

The postage rates applicable to air parcels for Peru will be \$1.23 for the first 4 ounces or fraction and \$0.37 for each additional 4 ounces or fraction.

LABELING OF SACKS SENT TO THE POSTAL CONCENTRATION CENTER, NEW YORK, FOR DISPATCH OVERSEAS

Owing to the large volume of mail handled at the Postal Concentration Center, New York, N. Y., and in order to expedite distribution and dispatch of Army-Air Force mail, Navy mail, and international parcel post, post offices and railway post offices shall, when quantity warrants, make up separate pouches of letters and separate sacks of second- and third-class matter and parcel post as follows:

Pouches labeled—

PCC NY NY Air Mail APO.

PCC NY NY Air Mail FPO.

PCC NY NY APO.....

PCC NY NY FPO....

Sacks labeled—

PCC NY NY APO PP.¹

PCC NY NY FPO PP.

PCC NY NY APO Prints.¹

PCC NY NY FPO Prints.

PCC NY NY PP FGN.²

To contain air mail for—

Army-Air Force post offices bearing APO numbers, c/o Postmaster, New York, N. Y.

United States naval vessels, United States naval bases, etc., and U. S. Marine Corps, addressed c/o Fleet Post Office, New York, N. Y.

To contain ordinary letter mail for—

Army-Air Force post offices bearing APO numbers, c/o Postmaster, New York, N. Y.

United States naval vessels, United States naval bases, etc., and U. S. Marine Corps, addressed c/o Fleet Post Office, New York, N. Y.

To contain parcel post for—

Army-Air Force post offices bearing APO numbers, c/o Postmaster, New York, N. Y.

United States naval vessels, United States naval bases, etc., and U. S. Marine Corps, addressed c/o Fleet Post Office, New York, N. Y.

To contain second-class and acceptable third-class matter for—

Army-Air Force post offices, bearing APO numbers, c/o Postmaster, New York, N. Y.

To contain second- and third-class matter for—

United States naval vessels, United States naval bases, etc., and U. S. Marine Corps units addressed c/o Fleet Post Office, New York, N. Y.

To contain international parcel-post packages for—

Albania, Austria, Czechoslovakia, Eire (Ireland), France, Germany³, Great Britain and Northern Ireland, Hungary, Italy⁴ (including Vatican City State), Switzerland, Trieste, Yugoslavia.

¹ See notice "Labeling and Dispatch of Mail for U. S. Armed Forces Overseas" in the POSTAL BULLETIN of July 15, 1952.

² Whenever the quantity is sufficient, make up separate sacks for any one country and include the name of the country on the label, i. e., "PCC NY NY PP FGN—France."

³ Parcels for the American, British, and French Zone of Germany should be included in sacks labeled "PCC NY NY—Germany (Western Zone)." Parcels for the Russian Zone of Germany should be enclosed in separate sacks labeled "PCC NY NY—Germany (Eastern Zone)." Information concerning postal addressing districts in the Western Zone and in the Eastern Zone may be found in the POSTAL BULLETIN of February 23, 1950. At offices where the quantity does not warrant making up separate sacks for the Western Zone and the Eastern Zone, the sacks are to be labeled "PCC NY NY PP FGN—Germany."

⁴ Whenever the quantity warrants, separate sacks should be made up for provinces and cities in Italy such as Palermo, Naples, Rome, etc., the labels to be endorsed accordingly.

Other countries.—International parcel-post packages for dispatch from New York, which are destined to foreign countries other than those listed above, shall be sent to the Morgan Station of the New York post office, enclosed in sacks labeled "New York—Foreign Parcel Post." If the quantity warrants, include the name of the country on the label.

Postal Union (regular) Mail: Letter mail and printed matter for foreign countries scheduled for dispatch from New York should be enclosed in pouches or sacks labeled "New York—Foreign."

It is imperative that postmasters and all others concerned make every effort to make up and dispatch the mails in accordance with the above-mentioned instructions. It is particularly important that the sack labels be endorsed to show whether the contents consist of APO mail, FPO mail, or Foreign Parcel Post.

These instructions pertain only to mails scheduled for routing to New York. The instructions concerning the routing of parcel post to other offices as issued in the POSTAL BULLETIN of December 28, 1950, remain in effect.

International air parcel-post packages for countries to which such service is available shall continue to be dispatched under present instructions in pouches labeled to the relative air mail field.

MAIL FOR TURKS ISLAND AND GRAND TURK, BRITISH WEST INDIES

An increasing amount of mail of all classes addressed to Turks Island and Grand Turk, British West Indies, is being missent to Truk, Caroline Islands, Trust Territory of the Pacific.

In view of the great distance and delay resulting from this missending of such mail, all postmasters and employees of the Postal Transportation

Service are urged to give the matter close attention in an effort to assure the proper dispatch of mail for the destinations named.

It is to be specially noted that mail for Turks Island (including Grand Turk), British West Indies, is routed via New York, N. Y., while mail for the Caroline Islands (including Truk) is sent via the trans-Pacific route.

**INSTRUCTIONS OF
ASSISTANT POSTMASTER GENERAL
BUREAU OF FINANCE**

STOLEN NOTICE—MONEY-ORDER FORMS

Since July 1, 1952, the blank domestic money-order forms listed below have been reported stolen:

2-47,322,000 to 2-47,322,300----	Oct. 2, 1952	Tonawanda, N. Y.
2-51,918,864 to 2-51,918,900----	Oct. 1, 1952	Onoville, N. Y.
2-66,503,701 to 2-66,504,000----		
4-45,796,601 to 4-45,797,000----	Oct. 20, 1952	Cleveland, Lyndhurst- Mayfield Heights Br., Ohio.
5-38,767,489 to 5-38,767,498----	July 11, 1952	Naugatuck, W. Va.
5-40,179,820 to 5-40,179,900----	Sept. 28, 1952	Munday, W. Va.
5-48,351,651 to 5-48,351,700----	July 4, 1952	Lizemores, W. Va.
5-49,330,466 to 5-49,330,500----	Oct. 9, 1952	Royal, N. C.
5-53,757,025 to 5-53,757,500----	Oct. 2, 1952	Richmond, Sta. 36, Va.
5-57,330,494 to 5-57,330,556----	Oct. 29, 1952	GARNER, N. C.
6-35,377,624 to 6-35,377,950----	July 23, 1952	Shell Creek, Tenn.
6-37,974,208 to 6-37,974,215----	Sept. 26, 1952	Birmingham, Central Park Sta., Ala.
6-38,911,930 to 6-38,912,000----	Aug. 17, 1952	Fort Lauderdale, Sta. 3, Fla.
6-44,404,793 to 6-44,405,400----	July 25, 1952	Saraland, Ala.
6-44,478,837 to 6-44,478,900----	Aug. 3, 1952	Sallis, Miss.
6-44,898,001 to 6-44,898,750----	July 23, 1952	Shell Creek, Tenn.
6-47,622,601 to 6-47,623,600----	Oct. 21, 1952	Molino, Fla.
7-42,106,715 to 7-42,106,900----	July 5, 1952	Big Rock, Ill.
7-44,653,221 to 7-44,653,300----	July 27, 1952	Peoria, Elvista Br., Ill.
7-52,217,090 to 7-52,217,150----	Sept. 10, 1952	Chicago, Sta. 94, Ill.
10-25,867,806 to 10-25,867,837--	July 17, 1952	Inola, Okla.
10-27,205,533 to 10-27,205,700--	Oct. 22, 1952	Kansas City, Sta. 12, Mo.
11-25,246,191 to 11-25,246,400--	July 6, 1952	Morgan, Tex.
11-32,102,333 to 11-32,102,339--	Sept. 27, 1952	Dougherty, Tex.
12-66,593,979 to 12-66,594,000--	Oct. 12, 1952	{Santa Monica, Sta. 7, Calif.
12-66,600,501 to 12-66,601,000--		
12-73,589,569 to 12-73,589,600--	July 6, 1952	Nanakuli, Hawaii.
12-74,106,745 to 12-74,107,650--	Aug. 26, 1952	Monolith, Calif.

If any of the above-numbered forms are presented, payment should be refused, and the inspector in charge of your division notified immediately. In this connection attention is called to the instructions appearing on page 402, chapter XVI, articles 16 and 17, of the Post Office Manual, and the provisions of section 71.23, Postal Laws and Regulations.

**RECALL OF DOCUMENTARY INTERNAL REVENUE STAMPS OVERPRINTED
"SERIES 1952"**

Postmasters at offices authorized to sell documentary internal revenue stamps are hereby requested to inform their central-accounting postmaster at the earliest practicable date as to the quantities and denominations of the new "1953 Series" desired, equal to the fixed credit in effect. Such action will materially assist the central-accounting postmaster in making distribution of the new stamps immediately after Christmas.

UNITED STATES SAVINGS BONDS

Excessive Bond Stock Not To Be Held at Post Offices

The bond stock at a post office should not be in excess of an average of a 3 months' supply and future requisitions should be based on this figure. Form 911, Requisition for United States Savings Bonds, shall in each instance be fully completed to show the number of bonds of the denomination requested on hand, the number used last month, the number used during the current month, and the number of bonds requested.

3-CENT INTERNATIONAL RED CROSS COMMEMORATIVE POSTAGE STAMP

The Department will issue a 3-cent International Red Cross commemorative postage stamp through the New York, N. Y., post office on November 21, 1952, in conjunction with the 3-day National Postage Stamp Show of the American Stamp Dealers' Association, to be held at the Seventy-First Infantry Regiment Armory.

The stamp will be 0.84 by 1.44 inches in dimensions, arranged horizontally, printed by the rotary process, electric-eye perforated, and issued in sheets of 50. The color of the stamp will be blue, with the cross printed in red. An initial printing of 110,000,000 International Red Cross commemorative stamps has been authorized.

The central design of the stamp is a globe of the world illuminated by light radiating from the Red Cross. The frame consists of a dark background in which appears the lettering "Honoring The" on the left side, "International Red Cross" across the top, "Founded—1864" on the right side, and "United States Postage" across the bottom of the stamp, in modified white-face gothic. In each rounded corner of the frame are laurel leaves. In the lower right hand corner is the denomination numeral "3¢" in dark-face modified gothic.

Stamp collectors and dealers desiring first-day cancellations of this stamp may send a reasonable number of addressed envelopes to the Postmaster, New York, N. Y., with money-order remittance to cover the cost of the stamps to be affixed. **Postage stamps and personal checks will not be accepted in payment.**

A special cancellation reading in the bars "First Day of Issue—A. S. D. A. National Postage—Stamp Show Station" will be applied to all first-day covers.

Envelopes submitted should be of ordinary letter size and each must be properly addressed. An enclosure of medium weight should be placed in each envelope, and the flap either sealed or turned in. An outside envelope must not be sent for the return of first-day covers. The envelope to the Postmaster, New York, N. Y., should be endorsed "First Day Covers." Collectors should refrain from requesting hand cancellations, since covers will be machine canceled so far as practicable. Orders for first-day covers must not include requests for uncanceled stamps.

For the benefit of collectors desiring stamps of selected quality for philatelic use, the 3-cent International Red Cross commemorative stamp will be available at the Philatelic Agency, Post Office Department, Washington 25, D. C., on and after November 24, 1952. To insure prompt shipment, mail orders to the Agency should include no other stamp issues. **The Philatelic Agency does not service first-day covers.**

Postmasters at direct and central accounting post offices will receive an initial supply of the International Red Cross commemorative stamps on orders prepared in the Department. Therefore, postmasters at these offices will not submit requisitions for the same. Direct- and central-accounting postmasters are furnished commemorative stamps as fast as they can be manufactured. They are, therefore, requested to refrain from reporting the nonreceipt of shipments until a reasonable time has elapsed after the first day of issue.

Postmasters at district-accounting offices may obtain needed quantities of the 3-cent International Red Cross commemorative stamps by requisition on the central-accounting postmaster.

Postmasters will please post a copy of this notice on the bulletin board, give information to the press, and notify all local stamp clubs regarding the issuance of the 3-cent International Red Cross commemorative stamp.

Postmasters are cautioned not to place the stamp herein announced on sale before November 22, 1952.

AMENDMENT TO THE POSTAL LAWS AND REGULATIONS

RECORD OF SPECIAL DELIVERY MATTER

INSERT NO. 565.

ORDER NO. 53935; DATED OCTOBER 29, 1952.

(1) Amend section 52.53, *Record of Special Delivery Matter*, Paragraph (b) *Forms*, to read as follows:

"(b) For recording special delivery matter . . . delivered by rural carriers at all post offices revised Form 3954 shall be used. No other records shall be made of the fees payable except on the quarterly vouchers, Form 1592-A at first-class offices; and in the cash books at second-, third-, and fourth-class offices. At offices equipped with payroll machines, the only record necessary is that maintained on the payroll forms. Forms 3954 shall be filed in the section from which payments are made to support the fee payment."

(2) Paragraph (c) is rescinded.

CHANGES—POSTAL GUIDE 1951—PART II

CORRECTION

INCREASED FEES ON REGISTERED C. O. D. MAIL TO MEXICO

Change No. 202, published in the POSTAL BULLETIN of October 28, 1952, is to be amended to show the effective date of the increased fees on registered c. o. d. mail to Mexico as December 1, 1952.

PERU—AIR PARCEL POST

CHANGE No. 206.

Page 305.—Effective November 1, 1952, the following table of air parcel rates is to be inserted following the table of surface parcel rates under the caption "PARCEL POST":

AIR PARCEL RATES

[Rates: \$1.23 first 4 ounces; \$0.37 each additional 4 ounces]

Lbs. Oz.	Rate	Lbs. Oz.	Rate	Lbs. Oz.	Rate	Lbs. Oz.	Rate
0 4	\$1.23	11 4	\$17.51	22 4	\$33.79	33 4	\$50.07
0 8	1.60	11 8	17.88	22 8	34.16	33 8	50.44
0 12	1.97	11 12	18.25	22 12	34.53	33 12	50.81
1 0	2.34	12 0	18.62	23 0	34.90	34 0	51.18
1 4	2.71	12 4	18.99	23 4	35.27	34 4	51.55
1 8	3.08	12 8	19.36	23 8	35.64	34 8	51.92
1 12	3.45	12 12	19.73	23 12	36.01	34 12	52.29
2 0	3.82	13 0	20.10	24 0	36.38	35 0	52.66
2 4	4.19	13 4	20.47	24 4	36.75	35 4	53.03
2 8	4.56	13 8	20.84	24 8	37.12	35 8	53.40
2 12	4.93	13 12	21.21	24 12	37.49	35 12	53.77
3 0	5.30	14 0	21.58	25 0	37.86	36 0	54.14
3 4	5.67	14 4	21.95	25 4	38.23	36 4	54.51
3 8	6.04	14 8	22.32	25 8	38.60	36 8	54.88
3 12	6.41	14 12	22.69	25 12	38.97	36 12	55.25
4 0	6.78	15 0	23.06	26 0	39.34	37 0	55.62
4 4	7.15	15 4	23.43	26 4	39.71	37 4	55.99
4 8	7.52	15 8	23.80	26 8	40.08	37 8	56.36
4 12	7.89	15 12	24.17	26 12	40.45	37 12	56.73
5 0	8.26	16 0	24.54	27 0	40.82	38 0	57.10
5 4	8.63	16 4	24.91	27 4	41.19	38 4	57.47
5 8	9.00	16 8	25.28	27 8	41.56	38 8	57.84
5 12	9.37	16 12	25.65	27 12	41.93	38 12	58.21
6 0	9.74	17 0	26.02	28 0	42.30	39 0	58.58
6 4	10.11	17 4	26.39	28 4	42.67	39 4	58.95
6 8	10.48	17 8	26.76	28 8	43.04	39 8	59.32
6 12	10.85	17 12	27.13	28 12	43.41	39 12	59.69
7 0	11.22	18 0	27.50	29 0	43.78	40 0	60.06
7 4	11.59	18 4	27.87	29 4	44.15	40 4	60.43
7 8	11.96	18 8	28.24	29 8	44.52	40 8	60.80
7 12	12.33	18 12	28.61	29 12	44.89	40 12	61.17
8 0	12.70	19 0	28.98	30 0	45.26	41 0	61.54
8 4	13.07	19 4	29.35	30 4	45.63	41 4	61.91
8 8	13.44	19 8	29.72	30 8	46.00	41 8	62.28
8 12	13.81	19 12	30.09	30 12	46.37	41 12	62.65
9 0	14.18	20 0	30.46	31 0	46.74	42 0	63.02
9 4	14.55	20 4	30.83	31 4	47.11	42 4	63.39
9 8	14.92	20 8	31.20	31 8	47.48	42 8	63.76
9 12	15.29	20 12	31.57	31 12	47.85	42 12	64.13
10 0	15.66	21 0	31.94	32 0	48.22	43 0	64.50
10 4	16.03	21 4	32.31	32 4	48.59	43 4	64.87
10 8	16.40	21 8	32.68	32 8	48.96	43 8	65.24
10 12	16.77	21 12	33.05	32 12	49.33	43 12	65.61
11 0	17.14	22 0	33.42	33 0	49.70	44 0	65.98

Each air parcel must have affixed the blue Par Avion Label (Form 2978). (See ch. III, art. 2, par. II.)

POSTAGE RATES FROM OTHER COUNTRIES

CHANGE No. 205.

In chapter II, article 56, make the following changes:

Page 39, *Dominica (Windward Islands)*:

Letters:	Cents
First weight unit.....	8
Each additional weight unit.....	5
Single post cards.....	5
Other articles:	
First 50 grams.....	3
Each additional 50 grams.....	1

CHANGE No. 205—Continued

Page 41, *Portuguese Colonies in Africa, Mozambique*: Escudos

Air mail letters, combined rate..... 6

Page 41, *Rhodesia, Northern*: Shillings

Air mail letters, combined rate..... 2

Weight unit, i (½ ounce).

Page 42, *Saint Lucia*:

Other articles: Cents

Each 50 grams..... 2

POST OFFICE CHANGES

Established—Fourth Class

HAWAII
14-27600. Kaaawa, (*315) Honolulu County. Supply route 80115. Effective Dec. 1, 1952. a Hauula. *Unit number. a Postmaster's address.

Discontinued—Fourth Class

WYOMING
57-55100. Leo, Carbon County, route 64263. Effective as of Oct. 15, 1952. Mail to Hanna.

Summer Post Offices—Closed

OREGON
40-46880. Lake O Woods, Klamath County. Effective Oct. 1, 1952. Mail to Harriman.

WASHINGTON
54-32340. Gooseprairie, Yakima County. Effective Nov. 15, 1952. Mail to Naches.

Year-Round Office Made Summer Office

ALASKA
02-20670. Council. This office will hereafter be known as a summer Office. Effective Nov. 1, 1952.

POST OFFICE STATIONS

Established

CALIFORNIA
Long Beach: Bryant (classified) Los Angeles County, effective Nov. 15, 1952.

OHIO
Niles: No. 1 (contract), Trumbull County, effective as of Nov. 1, 1952.

VIRGINIA
Danville: No. 4 (contract), Pittsylvania County, effective as of Nov. 1, 1952.

POST OFFICE BRANCHES

Discontinued

CALIFORNIA
Santa Rosa: Airdrome (contract), effective as of Oct. 31, 1952.
Santa Rosa: Money-order unit 1, effective as of Oct. 31, 1952.

LOUISIANA

De Ridder: Money-order unit 1, effective Nov. 15, 1952.
Ruston: Money-order unit 1, effective Nov. 15, 1952.

WISCONSIN

Milwaukee: Whitefish Bay (contract), effective as of Oct. 31, 1952.

Change in Status

NEW MEXICO
Albuquerque: Sandia Base (contract) status changed to Sandia Base (classified), effective Nov. 16, 1952.

CITY DELIVERY SERVICE

Established

FLORIDA
Dania: Effective Nov. 10, 1952.

MINNESOTA

Wayzata: Effective Nov. 17, 1952

POSTAL SAVINGS CHANGES

Designated

VIRGINIA
Alexandria: Shirley Duke Station (classified), effective Oct. 15, 1952.

Name Changed

CALIFORNIA
Los Angeles: Station B to Boyle, effective Oct. 15, 1952.
Los Angeles: Station C to Clark, effective Oct. 15, 1952.
Los Angeles: Station D to Dockweiler, effective Oct. 15, 1952.
Los Angeles: Station G to Green, effective Oct. 15, 1952.
Los Angeles: Station K to Kearny, effective Oct. 15, 1952.
Los Angeles: Station S to Sanford, effective Oct. 15, 1952.

Subscription price of the POSTAL BULLETIN is \$2.00 a year, domestic; \$3.50 a year, foreign; 5 cents a copy. Remittance should be made to the Superintendent of Documents, Government Printing Office, Washington 25, D. C.

SACK PARCEL POST SO FAR AS PRACTICABLE

“TEST LOCKS USED IN NONSTOP EXCHANGES

A loose lock may cause serious injury to the man in the mail car”