

## SPECIAL NOTICE

On Thanksgiving Day, Thursday, November 22, no issue of the POSTAL BULLETIN was published.

## ORDER OF THE POSTMASTER GENERAL

### MAIL SERVICE ON CHRISTMAS DAY, 1951

ORDER No. 48632; DATED NOVEMBER 26, 1951.

The Post Office Department contemplates that all Christmas mail shall be delivered by Monday, December 24, and that all postal employees who can be spared shall have the opportunity to spend Christmas Day with their families.

While star routes and railway post office trains will operate as scheduled, and mail to and from such routes and railway post office trains is to be handled as scheduled, there will be no deliveries (except late-arriving gift parcels and special-delivery mail) at city and village delivery offices, and no rural delivery or window service on December 25. Arrangements should be made to handle late-arriving gift parcels received in city and village delivery offices in time for delivery on December 25.

The reporting of regular employees or classified substitutes for the delivery of late-arriving gift parcels on December 25 should be voluntary. A sufficient number of competent temporary employees should be assigned to the delivery of parcels, in addition to the classified employees volunteering for such service, as will insure a complete delivery of all late gift parcels received in time for delivery on Christmas Day. All regular employees, who, by reason of existing law are entitled to overtime pay, and who actually perform service on December 25, should be given the privilege of electing either overtime or compensatory time for the service rendered.

Special-delivery and perishable mail shall be handled and delivered upon receipt and limited collections and dispatches usually provided on holidays for first-class mail and daily newspapers shall be maintained.

Postmasters will schedule for duty only the number of employees required to perform the service herein outlined. Similar action will be taken by field officials of the Postal Transportation Service with respect to employees assigned to terminals, air-mail fields, and transfer offices.

## INSTRUCTIONS OF THE SOLICITOR

### ADDITIONS TO LIST OF FOREIGN FRAUD ORDERS

Since the publication of the foreign fraud order list of July 13, 1951, it has come to my attention that the names listed below, against which fraud orders were issued prior to February 1, 1951, are again active. The below listed names should be added to the list of July 13, 1951. These orders are to be enforced at offices authorized to dispatch mail to foreign countries.

#### IRELAND

*Dundalk (Co. Louth)*

Lamb, M. J., Lorne Hotel.

## INSTRUCTIONS OF HEARING EXAMINERS

### DOMESTIC "UNLAWFUL" ORDER NOTICES

"Unlawful" orders have been issued against the persons and concerns named below. All mail addressed to these persons and concerns at the addresses indicated should be returned to senders, stamped "Unlawful—Mail to this address returned by order of the Postmaster General" and no money order in favor of said persons or concerns shall be paid. These orders are to be enforced at the offices of address and delivery.

State	City	Name covered by order
California.....	Los Angeles.....	L. M. Pugsley.
	Oakland.....	Steele.

### FOREIGN FRAUD ORDER NOTICES

Foreign fraud orders have been issued against the following persons and concerns. Postmasters authorized to dispatch mail to the foreign countries listed should return to senders, stamped "Fraudulent—Mail to this address returned by order of Postmaster General" all mail addressed to these

persons and concerns. No money order or postal notes in favor of these persons or concerns shall be issued, certified, or paid.

These orders are to be enforced at offices authorized to dispatch mail to foreign countries.

#### BRITISH WEST INDIES

*Constant Spring P. O., Jamaica*

Johnson, Felix, 22 Shortwood Road.

Neumann, Oliver, 22 Shortwood Road.

*Kingston, Jamaica*

Flanigan, S. A., 8 Wildman Street.

Peddie, E. E., 8 Wildman Street.

#### CUBA

*Havana*

Anglo American Drug Co., The, Santa Ursula 748, Vivora.

#### IRELAND

*Greystones (Co. Wicklow)*

Miley, William, 2 Beechview Terrace.

#### MEXICO

*Mexico City*

Riestra, Sergio Estrada, Sr., Bacum 22.

## INSTRUCTIONS OF THE COMPTROLLER

### NEW POST OFFICE NUMBERS

The July 1951 issue of the U. S. Official Postal Guide, Part I, is now being distributed to postmasters. Upon receipt of the new issue, postmasters should refer to the State List, starting on page 141, to determine their new post-office number.

Starting January 1, 1952, all offices will be required to use the new post-office number on all accounts, reports, and statements. In using the new post-office number, the appropriate State code number shown at the top of the page must precede the remainder of the number listed in the new Guide adjacent to the name of the office. The office numbers shown on invoices of money-order forms distributed since July 1, 1951, should conform with the new numbers printed in the Guide.

Where practicable, the State code number should be separated from the remainder of the office number by a hyphen, as in the following examples:

Name	Office No.
Abanda, Ala.....	01-00100
Winton, N. C.....	36-87280
Yoder, Wyo.....	57-99560

## INSTRUCTIONS OF ASSISTANT POSTMASTER GENERAL BUREAU OF POST OFFICE OPERATIONS

### USE OF GOVERNMENT TRUCKS OTHER THAN POST OFFICE TO DELIVER CHRISTMAS MAILES

The executive departments and agencies which loaned motor vehicles to the postal service in previous years will again furnish them at offices showing need therefor in the handling of Christmas mails. Postmasters authorized by the Bureau of Facilities to use trucks for this purpose should immediately ascertain their requirements. As it is contemplated that postal employees will operate these vehicles, it will be necessary for postmasters to assign employees to obtain trucks from the locations designated by the lending departments and agencies and return them thereto immediately following the Christmas season or when the need therefor expires. Requests for travel authority for employees under the jurisdiction of the Bureau of Post Office Operations must be submitted to the Division of Budget and Administrative Services sufficiently in advance to permit the issuance of travel orders prior to the date of travel. The request must show the names of the employees involved, the dates on which travel will be performed and the mode of travel and destination. It is advisable to request authority for the travel of alternate employees in case sickness prevents a designated person from performing the travel as planned. If a privately owned conveyance is to be used for the proposed travel, it must be determined in advance that such mode of travel is advantageous to the United States and the advantage must be explained.

## PUBLICIZE ADVANTAGES OF MAILING HOLIDAY GREETINGS AT FIRST-CLASS RATE

Accounts covering travel in connection with securing Government vehicles for use during the Christmas season must be rendered on Standard Form 1012 and should be submitted to this Bureau not later than January 30, 1952, for administrative review and settlement. Travel expense applicable to postal employees under the jurisdiction of the Bureau of Post Office Operations must not be paid by postmasters from postal funds. Travel expense accounts of employees traveling under authority from this Bureau are settled by direct payment in the form of a check from the Post Office Department to the traveler after administrative review in the Department. In those cases where orders have been issued authorizing travel, but no claims for reimbursement are to be submitted, the postmaster should advise this Bureau.

In the event military personnel is provided to accompany the trucks, their subsistence expenses will be allowed at a maximum rate of \$3 per day. Bids for the furnishing of meals for military personnel should be obtained by the postmaster in accordance with instructions in II-57, M. I., and transmitted to the Bureau of Post Office Operations for approval.

### INSTRUCTIONS OF ASSISTANT POSTMASTER GENERAL BUREAU OF TRANSPORTATION

#### ERRONEOUS ACCEPTANCE OF PARCELS FOR INSURANCE TO CERTAIN FOREIGN COUNTRIES

Frequent reports are being received that parcels are erroneously accepted for insurance to foreign countries with which there is no insurance service. The countries to which insured parcels may now be sent are listed in chapter IV, article 20, of the 1951 Postal Guide, Part II.

Postmasters are, therefore, specially requested to take the necessary measures to assure that parcels are accepted for insurance only to the countries where such service is available.

#### AIR MAIL FOR DOMINICA, BRITISH WEST INDIES

Air mail for Dominica, British West Indies, is continually being misdirected to the Dominican Republic. Postmasters and Postal Transportation Service officials will see that the matter of proper segregation of mail for these countries is brought to the attention of all concerned.

### INSTRUCTIONS OF ASSISTANT POSTMASTER GENERAL BUREAU OF FINANCE

#### ENCOURAGE REGISTRATION OR INSURANCE OF CHRISTMAS MAILINGS

Notices have been published from time to time calling attention to the requirement of the Department that postal employees engaged in the acceptance of parcels shall encourage the patronage of the domestic registry and insurance services. (See XIII-25, M. I.)

During the holiday season, when hundreds of thousands of gifts are sent by individuals, instructions should be issued to employees concerned at the main office and all stations and branches to encourage the patronage of the registry and insurance services.

Because of the additional safeguards provided, patrons should be advised to send as registered mail small articles of considerable value, such as watches, precious stones, and other articles of jewelry, fountain pens, etc.

Attention is also directed to the necessity of seeing that parcels accepted for registration or insurance are properly packed, correctly and completely addressed, and, where necessary, properly endorsed to indicate the nature of the contents.

#### INQUIRIES OR CLAIMS FOR DOMESTIC REGISTERED OR INSURED MAIL

The instructions which appeared in the POSTAL BULLETIN of July 12, 1951, provide that inquiries or claims for domestic registered or insured mail addressed to military personnel outside the United States (including Alaska, Canal Zone, Hawaii, Puerto Rico, and island possessions and Trust Territories of the United States) may not be instituted until 3 months have elapsed from the dates of mailing of the articles. However, inquiries or claims for domestic registered or insured mail mailed by military personnel outside the United States and addressed for delivery in the United States proper may be instituted after 2 months have elapsed from the dates of mailing of the articles.

#### NOT ISSUED CARD MONEY-ORDER FORMS MUST NOT BE MUTILATED

It has been reported from regional accounting offices that many postmasters are not following the same care in handling card money-order forms treated as "Not issued" as they do those regularly paid. It must be remembered that these "Not issued" forms must pass through the electronic

machines the same as paid orders do and therefore must not be stapled together, partly torn, folded, or otherwise mutilated. Postmasters should see that these instructions are observed by their employees at stations and branches. Mutilations destroy many of the advantages of the card money-order system and cannot be permitted.

#### MONEY ORDERS MUST BE BACKSTAMPED WHEN PAID

Although reminded in POSTAL BULLETIN No. 19456, July 26, 1951, that money orders paid by them must be backstamped, postmasters continue to send orders to their central accounting postmasters without being backstamped. This results in the return of the orders to the paying postmaster, causing delay, extra work, and increased expense. Hereafter postmasters will see that money orders paid by them are properly backstamped before being sent to the central accounting postmaster.

#### WHEN SUMMER OR WINTER POST OFFICES CLOSE OR A POST OFFICE IS DISCONTINUED THE UNUSED MONEY-ORDER FORMS SHOULD BE SENT TO THE DEPARTMENT

When a summer or winter post office is closed, the postmaster should forward to the Bureau of Finance, Division of Money Orders, all card money-order forms remaining on hand. To attempt to carry them over for use when the office opens the succeeding year would cause a large number of small lots of money orders to reach the regional accounting offices long after the serial groups to which they belong had been sorted and filed. The postmaster at the post office to which the records are sent should ascertain whether these instructions have been complied with and report to this Bureau if not.

Likewise when a post office is discontinued the unused money-order forms should be sent to the Bureau of Finance, Division of Money Orders, and the postmaster at the post office to which the records of the discontinued office are sent should report if that has not been done.

All shipments of unused money-order forms should be by official registered mail.

#### MAILING OF CIGARETTES AND TOBACCO PRODUCTS TO A. P. O.'S PROHIBITED

The transmission of cigarettes and tobacco products for delivery through the A. P. O.'s listed below, care Postmaster, New York, N. Y., is prohibited, effective immediately:

16 22 26 28 34 36 80 107 755

Postmasters are, therefore, directed to question the mailer as to the contents of parcels addressed for delivery through the A. P. O.'s above mentioned, and shall refuse to accept for mailing any parcels containing cigarettes or other tobacco products.

For convenience, there is shown below, a revised list of the A. P. O.'s all addressed in care of Postmaster, New York, N. Y., to which cigarettes and other tobacco products are prohibited transmission by mail. The prohibition also applies to parcels addressed to any unit of these postal organizations bearing a hyphenated suffix, as, for example, "A. P. O. 1-A."

#### List of A. P. O.'s:

1	26	57	80	154	178	349	751	872
10	28	58	82	162	179	403	755	
11	34	61	107	168	207	407	757	
13	36	62	114	169	208	541	777	
16	39	65	124	171	209	633	794	
19	42	66	125	172	225	696	800	
21	46	69	139	174	227	742	807	
22	55	79	147	175	305	743	843	

#### POSTAL SAVINGS

##### Caution as to Interest Date

Postmasters are cautioned that the "Date when interest begins" on postal-savings certificates issued in December 1951 should read "January 1, 1952," unless dating back is involved as outlined in XIX-17, M. I.

If at the close of November the month but not the year is changed in a certificate dater, it will appear from the interest date on a certificate so issued that a year's more interest is due than is actually the case. It has happened in the past that under such circumstances excess interest has been paid, which necessitated a collection from the employee or employees involved and caused annoyance to the depositor.

#### UNITED STATES SAVINGS BONDS

##### Change in Type of Assembly

Starting in December 1951 the Treasury Department will furnish the Post Office Department a new type assembly of series E savings bonds which will consist of the bond form and one stub only. The duplicate stub included in the present assembly of bonds will no longer be furnished. As

the new assembly bonds are received from the Treasury Department they will be used to fill requisitions on this office for bond stock. No general distribution of the new type assembly will be made and no special requisitions for these bonds should be submitted. The bonds will be packed in quantities of 500 in each carton and central accounting postmasters should requisition stock in multiples of that amount.

Postmasters shall continue to use the present assembly of bonds as long as they are on hand. However, effective December 1, 1951, it will not be necessary to complete or retain the duplicate stubs of bonds of the present assembly issued or spoiled and such stubs may be treated as waste material.

In view of the fact that duplicate stubs will no longer be furnished and consequently will not be available for reference, postmasters are requested to see that extreme care is exercised in the inscribing of bonds issued, that the bonds are inscribed **exactly** as requested on the purchaser's application, and that the serial number of each bond issued is placed on the pertinent application.

#### NOTICE TO STAMP COLLECTORS

##### 20-Cent Special-Delivery Stamps, Series of 1925, To Be Issued, Perforated 11 by 10½

In order to accommodate the increased demands for 20-cent special-delivery stamps occasioned by Public Law 233, enacted October 30, 1951, the stamp will henceforth be printed from rotary plates resulting in a new major variety, perforated 11 by 10½.

Stamp collectors desiring first day cancellations of the 20-cent rotary special-delivery stamp may send a limited number of addressed envelopes not in excess of 10 to the Postmaster, Washington, D. C., with a money-order remittance to cover the stamps required for affixment. Each such envelope, in addition to a legible address, **must also have a 3-cent postage stamp affixed**, as special delivery stamps have no value for the prepayment of postage. The first day sale of this issue will be November 30, 1951.

For the benefit of collectors desiring uncanceled stamps of selected quality for philatelic use, the 20-cent special-delivery stamp will be available at the Philatelic Agency, Post Office Department, Washington 25, D. C., on and after November 30, 1951. To insure prompt shipment, mail orders to the agency should include no other stamp issues. **The Philatelic Agency does not service first day covers.**

The 20-cent rotary special-delivery stamp will be distributed to postmasters throughout the country as existing supplies of the flat plate printing are exhausted. Postmasters will please exhibit this notice promptly upon bulletin boards and notify the philatelic press and stamp clubs in their communities.

#### STOLEN NOTICE—NEW CARD MONEY-ORDER FORMS

Information has been received that the new card money-order forms listed below have been reported stolen.

Regional and serial Nos.	Date stolen	Name of office
1-1,523,994 to 1-1,524,000-----	July 19, 1951	Bridgeport, Sta. 5, Conn.
1-1,537,601 to 1-1,537,750-----		
4-1,169,131 to 4-1,169,300-----	Aug. 23, 1951	Indianapolis, Sta. 19, Ind.
4-8,425,199 to 4-8,425,200-----	Oct. 16, 1951	Bondville, Ky.
4-9,697,784 to 4-9,697,817-----	Nov. 20, 1951	<b>INDIANAPOLIS, STA. 20, IND.</b>
4-17,848,201 to 4-17,848,225----		
5-8,191,870 to 5-8,192,350-----	July 15, 1951	Temperanceville, Va.
5-17,788,498 to 5-17,788,507----	Oct. 14, 1951	Huntingtown, Md.
5-18,484,851 to 5-18,485,500----	Sept. 20, 1951	Saint Stephens Church, Va.
5-18,974,661 to 5-18,974,950----	Oct. 21, 1951	Edgehill, Va.
6-6,516,819 to 6-6,517,200-----	Sept. 1, 1951	Friensville, Tenn.
6-7,780,951 to 6-7,781,145-----	June 27, 1951	Siloam, Ga.
6-17,657,318 to 6-17,657,400----	Nov. 3, 1951	Lebanon, Ga.
7-586,743 to 7-586,750-----	Aug. 26, 1951	Chicago, Sta. 117, Ill.
7-2,052,486 to 7-2,052,683-----	July 16, 1951	Milwaukee, Sta. 1, Wis.
9-2,658,542 to 9-2,658,600-----	Sept. 16, 1951	Roberts, Mont.
10-4,555,551 to 10-4,556,100----	June 23, 1951	Wilsonville, Nebr.
10-4,801,682 to 10-4,801,850----	Aug. 21, 1951	Frannie, Wyo.
10-4,802,066 to 10-4,802,097----	Aug. 4, 1951	Freedom, Wyo.
10-5,076,120 to 10-5,076,150----	Nov. 9, 1951	Barber, Okla.
10-10,944,001 to 10-10,944,050----		
10-10,256,237 to 10-10,256,600----	Nov. 19, 1951	<b>GRANGER, WYO.</b>
11-358,277 to 11-358,381-----	July 28, 1951	Houston, Sta. 4, Tex.
11-5,658,312 to 11-5,658,370----	Aug. 17, 1951	Riddell, La.
12-7,986,474 to 12-7,986,550----	Sept. 12, 1951	San Gabriel, South San Gabriel Sta., Calif.
12-7,992,001 to 12-7,992,100----		
12-8,934,284 to 12-8,934,306----	Sept. 25, 1951	Artesia, Hawaiian Gar- dens Sta., Calif.
12-10,527,990 to 12-10,528,000----	Sept. 14, 1951	Lakeview, Oreg.
12-13,609,608 to 12-13,609,634----	Aug. 1, 1951	Wilton, Calif.

Regional and serial Nos.	Date stolen	Name of office
12-17,551,488 to 12-17,551,550--	Oct. 7, 1951	Seattle, Sta. 27, Wash.
12-19,258,852 to 12-19,259,250--	Oct. 27, 1951	Tacoma, Sta. 1, Wash.
12-20,305,459 to 12-20,305,600--	Oct. 28, 1951	Spokane, Sta. 3, Wash.
12-25,075,691 to 12-25,075,800--	Nov. 7, 1951	Puyallup, Edgewood Rural Sta., Wash.
12-29,209,916 to 12-29,201,900--	Oct. 19, 1951	Thousand Oaks, Calif.
12-30,059,946 to 12-30,059,950--	Oct. 29, 1951	Isabella, Calif.

If any of the above-numbered forms are presented, payment should be refused, and the inspector in charge of your division notified immediately. In this connection attention is called to the instructions appearing on page 401, chapter 17, paragraph 12, of the Manual of Instructions for Postal Personnel, and the provisions of section 71.23, Postal Laws and Regulations.

#### AMENDMENTS TO THE POSTAL LAWS AND REGULATIONS

##### DAMAGED TRANSIT POUCHES OR SACKS

INSERT No. 352.

ORDER No. 48504; DATED NOVEMBER 14, 1951.

In § 59.38 *Damaged transit pouches or sacks*, amend paragraph (d) by striking out the last sentence and inserting in lieu thereof a new sentence to read as follows:

"Pouches and sacks which have been so opened shall be sent, with locks attached, to the Bureau of Facilities, Mail Equipment Shops, for repairs, with suitable report securely attached."

##### PAYMENT FOR INFLUENCE IN PROCURING POSITION

INSERT No. 353.

ORDER No. 48504; DATED NOVEMBER 14, 1951.

Amend § 135.2 *Payment for influence in procuring position*, by adding a new paragraph (c) to read as follows:

"(c) *Acceptance of payment for services.*—Whoever solicits or receives anything of value in consideration of aiding a person to obtain employment under the United States either by referring his name to an executive department or agency of the United States or by requiring the payment of a fee because such person has secured such employment shall be fined not more than \$1,000, or imprisoned not more than 1 year, or both. This section shall not apply to such services rendered by an employment agency pursuant to the written request of an executive department or agency of the United States." (62 Stat. 694, as amended; 18 U. S. C. 214, 215; Public Law 141, approved September 13, 1951.)

##### DISPOSAL OF UNDELIVERABLE PERISHABLE MATTER

INSERT No. 354.

ORDER No. 48551; DATED NOVEMBER 16, 1951.

In § 43.47 *Disposal of undeliverable perishable matter*, add new subparagraph (3) to paragraph (b), to read as follows:

"(3) *Baby fowl.*—If a shipment of baby fowl is received at the office of address and it is not promptly accepted by the addressee, it shall be held for delivery until the expiration of the 60-hour period from the time of hatching, if there is a possibility that delivery may be effected within that period. If, at the expiration of the 60-hour period, the shipment has not been accepted, it shall be sold and the proceeds disposed of as provided in subparagraph (1) of this paragraph. Such shipments shall not be sold to the original addressee unless paid for in full. If the parcel is sent collect-on-delivery, the c. o. d. charges plus the money-order fee will show the minimum amount which may be accepted from the addressee, which is the amount that would have been collected from the addressee had the parcel been accepted when originally offered for delivery. If the parcel is sent as ordinary or insured mail and the price is not known to the postmaster, the addressee shall not be permitted to buy the chicks after refusing to accept them. Sale of baby fowl shall not be made to the addressee except under conditions set forth above."

##### AGENTS ON MAIL STEAMERS

INSERT No. 355.

ORDER No. 48551; DATED NOVEMBER 16, 1951.

Section 124.2 *Agents on mail steamers*, is repealed. (Public Law 153, approved September 25, 1951.)

##### MAILS CARRIED BY FOREIGN VESSELS

INSERT No. 356.

ORDER No. 48551; DATED NOVEMBER 16, 1951.

In § 125.2 *Mails carried by foreign vessels*, make the following changes:

- Paragraph (a) is repealed. (Public Law 153, approved September 25, 1951.)

- Amend the caption to paragraph (b) to read "*Transportation and protection of outgoing mails between post office and ships*"

**RETALIATORY POSTAGE ON CERTAIN FOREIGN MATTER**

INSERT No. 357.  
 ORDER No. 48551; DATED NOVEMBER 16, 1951.  
 Section 125.9 *Retaliatory postage on certain foreign matter* is repealed.  
 Public Law 153, approved September 25, 1951.)

**CHANGES—POSTAL GUIDE 1951—PART I**

**MANUFACTURERS OF RURAL MAIL BOXES**

CHANGE No. 1.  
 The list of manufacturers of rural mail boxes which appears on page 89 of Part I of the U. S. Official Postal Guide 1951 should be amended so as to eliminate the following name:  
 Diamond Metal Products Corp.,  
 Morewood and Johnson Avenues,  
 Blairsville, Pa.

**CORRECTION**

CHANGE No. 2.  
 In the list of "Post Offices Discontinued and Names Changed" for the State of Maryland on page 745, change to read as follows:

Office	Supplied from—
Capitol Heights Br.....	Washington, D. C.
Centerville—C.....	Centerville.
Chaney.....	Dunkirk.
Dares Wharf.....	Prince Frederick.
Flint Stone—C.....	Flintstone.
Long—C.....	LaVale.
Parole—Sta.....	Annapolis.
Powellville—C.....	Powellville.
Texas.....	Cockeysville.
Weverton.....	Knoxville.

**PUBLICATIONS FOR SALE**

CHANGE No. 3.  
 The price of the Quarterly Supplements (October 1951 to April 1953 inclusive) on a subscription basis is \$1.25, instead of \$1 as shown on page 135 of the 1951 edition of Part I of the Official Postal Guide.

**CHANGES—POSTAL GUIDE—PART II**

**ALBANIA—PROHIBITIONS AND IMPORT RESTRICTIONS**

CHANGE No. 76.  
 Pages 77 and 78.—In the subcaption "Observations," delete the last three paragraphs.  
 Change the subcaption "Prohibitions" to read as follows:  
 "Prohibitions.—Medicines other than penicillin, streptomycin, and calcium gluconate are not delivered in Albania unless the addressee has a medical certificate stating that the medicines are needed for himself or his family. Penicillin, streptomycin, and calcium gluconate are delivered without such formality."

**COLOMBIA—COMMERCIAL SHIPMENTS OF PRINTED MATTER**

CHANGE No. 77.  
 Page 133.—Add the following after the first paragraph of the subcaption "Observations":

"Every commercial shipment of books or periodicals must be covered by a commercial invoice which may either accompany the shipment or be sent under separate cover to the addressee. The invoice must show the number of packages comprising the shipment and the value of the shipment in dollars or in the currency agreed on between the sender and addressee. The number of packages comprising the shipment must also be shown on each address label.

In the case of such shipments sent by registered mail or insured parcel post, the commercial invoices must show also each registered or insured number, the quantity of books or periodicals in each package, and the weight of the shipment.

Each commercial invoice covering books or periodicals must be notarized by the sender, and a copy must be sent direct to the International Section, Ministry of Posts and Telegraphs, Bogota, Colombia. If this is not done, or if the invoices are improperly prepared, the shipments may be returned from Colombia as "undeliverable."

Page 136.—Add the following after the seventh paragraph of the subcaption "Observations":

"Commercial shipments of books or periodicals must be accompanied by commercial invoices as prescribed for such shipments in the regular mails (see subcaption 'Observations' on page 133)."

**PREPARATION FOR MAILING—DECLARATION OF VALUE**

CHANGE No. 78.  
 Page 65.—In article 11 of chapter IV, amend the heading "Preparation for Mailing" to read "Preparation for Mailing—Declaration of Value" and add a new paragraph, identified as "(e)" reading as follows:

"(e) The full value of mail accepted for registration to foreign countries shall be declared by the mailer at the time of mailing in accordance with the requirements set forth in XII—7, M. I., for domestic registered mail."

**POST OFFICE CHANGES**

**Established—Fourth Class**

**NEW MEXICO**

34-29510. Fairview (\*3976) Rio Arriba County. Supply 67255. Effective Jan. 1, 1951. a Espanola, N. Mex.

\* Unit number.  
 a Postmaster's address.

**Modification—Discontinued—Second Class**

**OREGON**

50356. Freewater, Umatilla County. Modify notice in BULLETIN of Aug. 23, 1951, to show office discontinued and consolidated with the Milton post office, the name of the consolidated office to be Milton-Freewater, effective Sept. 1, 1951.

**Discontinued—Fourth Class**

**OREGON**

45920. Klondike, Sherman County, route 73332. Effective Nov. 30, 1951. Mail to Wasco.

**POST OFFICE CHANGES**

**Discontinued—Fourth-Class**

**WEST VIRGINIA**

21780. Denmar, Pocahontas County, route 103771. Effective Dec. 31, 1951. Mail to Beard.

52620. Mavis, Braxton County, route 16628. Effective Dec. 31, 1951. Mail to Frametown.

**Summer Post Offices—Closed**

**CALIFORNIA**

20100. Dardanelle, Tuolumne County. Effective as of Sept. 30, 1951. Mail to Long Barn.  
 47400. Manzanita Lake, Shasta County. Effective as of Sept. 30, 1951. Mail to Shingletown.

**NEW YORK**

03900. Au Sable Forks, Essex County. Effective as of Aug. 31, 1951. Mail to Hawkeye.  
 37800. Higgins Bay, Hamilton County. Effective Nov. 30, 1951. Mail to Lake Pleasant.

**HANDLE PARCEL POST CAREFULLY  
 TO AVOID DAMAGE**

**THE WAY TO STOP ACCIDENTS - - - IS TO STOP THEM**