

CHRISTMAS GREETINGS FROM THE POSTMASTER GENERAL

To My Coworkers in the Postal Service:

The Christmas Season is here again. We are about to close another year, and I wish to take this opportunity to convey to each and every person in the Postal Service my personal and sincere greetings.

Last year was a record-breaking year for mail volume. This year gave us a heavier mail load and during this Holiday Season we will have the greatest mail volume in the history of the Postal Service. As always, I am sure that each of you will give extra effort, above usual job requirements, at this time of year and see to it that our patrons are made happy.

Postal people, perhaps, more than any other group in the land, play a vital role in the spreading of good will and holiday cheer among our fellow Americans, for which you all have a right to be proud, regardless of your position.

Words cannot adequately express my deep appreciation for your splendid cooperation and assistance to me and the officials of the Department throughout the year. Your fidelity and devotion to duty, under circumstances which have been extreme and trying, has been the main factor in getting the job done.

To each and every one of you and your loved ones, I extend my sincere wishes for the happiest Christmas ever, with the hope that 1950 will bring you and hold for you a full measure of good health, prosperity, and contentment.



Postmaster General.

**ORDERS OF
POSTMASTER GENERAL**

REPORTS ON DISCRIMINATION COMPLAINTS

ORDER No. 42183; DATED DECEMBER 14, 1949.

Order No. 40284 dated April 11, 1949, and published in the *POSTAL BULLETIN* of April 14, 1949, sets out a form that unit heads are to use in submitting progress reports on discrimination complaints. In a memorandum dated December 5, 1949, the Fair Employment Board of the United States Civil Service Commission requested that such type of reports be discontinued after submission of the report covering the period ending December 31, 1949. In lieu thereof the Board requests that effective January 1, 1950, a summary of each written complaint or appeal be prepared in lieu of the statistical report.

Accordingly, each time a decision is made on and after January 1, 1950, on a written complaint or appeal alleging discrimination because of race, color, religion, or national origin, the unit head who makes the decision shall prepare a summary of the complaint. The original and one copy of the summary shall be forwarded to the Deputy Postmaster General, Division of Budget and Administrative Services, Post Office Department, Washington 25, D. C. Each summary shall contain information regarding the following items:

1. Name of complainant or appellant (if the complaint or appeal is made by more than one individual and involves identical issues, prepare one summary listing the names of each complainant or appellant.)

2. Date of complaint or appeal and with whom filed.

3. Basis of complaint—give a brief statement of facts alleged by complainant and indicate:

(a) specific personnel action complained of, such as removal, promotion, failure of appointment, duty assignment, etc., and

(b) type of discrimination alleged (specify what race, religion or national origin).

4. Brief statement of all pertinent facts ascertained, indicating method by which they were secured, such as investigation, informal negotiations, hearing, etc.

5. Brief statement of disposition of complaint or appeal, and if withdrawn, reason for withdrawal.

6. Date of decision.

7. Signature and title of reporting official.

This rescinds Order No. 40284, dated April 11, 1949, effective January 1, 1950.

**PRINTED MATTER FOR SOVIET ZONE OF GERMANY
AND SOVIET SECTOR OF BERLIN**

ORDER No. 42190; DATED DECEMBER 15, 1949.

Effective at once, printed matter may be mailed to the Soviet zone of Germany and to the Soviet sector of Berlin at the postage rates and general conditions applicable to such matter for the western zones of Germany.

**INSTRUCTIONS OF
DEPUTY POSTMASTER GENERAL**

**NOTICE TO PERSONS OF JAPANESE ANCESTRY
Lobby Display Authorized**

The Department of Justice will furnish a poster entitled "Notice to Certain Persons of Japanese Ancestry", in connection with claims for damage to or loss of real or personal property resulting from the war time evacuation of such persons from military areas in Arizona, California, Oregon, Washington, Alaska and Hawaii. The poster should be displayed in a prominent location in the public lobby through January 3, 1950, in such a manner as not to mar the walls or woodwork.

PUBLIC LAW 428

Submission of Personnel Forms Effective November 1, 1949, for Assistant Postmasters, Supervisors, and Employees

In accordance with information published in the *POSTAL BULLETINS* of December 6 and 13, 1949, concerning additional compensation payable under Public Law 428, postmasters should promptly submit personnel forms covering eligible employees in accordance with the following instructions:

Longevity Grades for Assistant Postmasters and Supervisors at First- and Second-Class Offices

Postmasters should submit Forms 1530, in quadruplicate, to the Division of Post Office Personnel, covering promotions to the longevity grades, effective November 1, 1949, for all assistant postmasters and supervisors who are eligible for such promotions. The forms should indicate that the

person being promoted has at least the number of years of service required for the longevity grade in which he is placed. For instance, in the case of a supervisor with 21 years of postal field service being promoted to the second longevity grade, for which 18 years of service is required, the form should show, "At least 18 years of postal field service." The salaries as of October 31 should include the basic \$120 increase, and the symbols "1-L," "2-L," and "3-L" should be shown above the salaries as requested under "Clerks and City Carriers at First-Class Post Offices." Assistant postmasters should not be included on forms with other supervisors. At post offices where retirement Form 2806 is not maintained and where a promotion is based on postal field service in another post office or another branch of the postal field service not under the jurisdiction of the Division of Post Office Personnel, the Forms 1530 should indicate the titles of the positions, the inclusive years of such service, and where performed. Only one supervisor should be listed on each set of forms in such cases.

Clerks and City Carriers at First-Class Post Offices

Postmasters should submit Forms 1530, in quadruplicate, to the Division of Post Office Personnel, for promotions to the meritorious grades, effective November 1, 1949, for all regular clerks and city carriers who were in grade 11 or above on October 31, 1949, and who are eligible for such promotions. Eligibility for meritorious promotions is based on service in the \$2,100 grade (top automatic grade) or meritorious grades prior to July 1, 1945, and service in the top automatic grade or above between July 1, 1945, and October 31, 1949. The top automatic grade was \$2,700 between July 1, 1945, and January 1, 1946; \$3,100 between January 1, 1946, and July 1, 1948; and \$3,550 between July 1, 1948, and October 31, 1949. Previous service as a supervisor may not be included as creditable service for the promotion of employees to the meritorious grades.

Forms 1530 should indicate that the employee being promoted has at least the number of years of service in the top automatic grade required for promotion to the meritorious grade involved. For example, in the case of a clerk with 4 years of service in the top automatic grade being promoted to the first meritorious grade, for which 3 years of service in the top automatic grade is required, the form should state, "At least 3 years of service in the top automatic grade," it being understood that service in the meritorious grades is also creditable. Under the title "Present Salary," the postmaster should show the employee's salary as of October 31, plus the basic \$120 increase. For instance, if a clerk is in the \$3,550 grade on October 31, 1949, the forms should indicate promotion from \$3,670 to \$3,770, \$3,870, or \$3,970, the first, second, and third meritorious grades. Promotions to the first meritorious grade should be designated by the symbol "1-L"; to the second meritorious grade, by "2-L"; and to the third meritorious grade, by "3-L." If promotion is from a meritorious grade, appropriate symbols should be used in both salary columns. These symbols should be placed on Forms 1530 immediately above the salaries. For instance, for a clerk who is in grade 12, \$3,650, on October 31, and being promoted to the second meritorious grade on November 1, Form 1530 should show promotion from 1-L to 2-L. Several employees may be listed on the same set of Forms 1530, provided that clerks and carriers are not listed on the same set of forms. The columns "Efficiency Rating" and "Net Demerits" need not be completed.

Clerks and City Carriers at Second-Class Post Offices; Watchmen; Mail Handlers; Special Delivery Messengers; Village Carriers; Clerks at Third-Class Offices; also Telephone Operators, Elevator Conductors and Cleaners Paid From the Appropriation "Miscellaneous Items First- and Second-Class Offices"

Forms 1530, in quadruplicate, should be submitted to the Division of Post Office Personnel, for promotions to the meritorious grades, effective November 1, 1949, for all regular employees who are eligible for such promotions. The forms should be completed as explained under "Clerks and City Carriers at First-Class Post Offices." Forms 1530 should indicate that the employee being promoted has at least the number of years of service in the top automatic grade required for promotion to the meritorious grade involved. For example, in the case of a clerk with 4 years of service in the top automatic grade being promoted to the first meritorious grade, for which 3 years of service in the top automatic grade is required, the form should state, "At least 3 years of service in the top automatic grade." Inasmuch as a total of 13 years of postal field service is required for these employees in the automatic grades for whom meritorious grades were not provided until November 1, 1949, the forms should also state "At least 13 years of postal field service." Continuous service as temporary substitute immediately prior to classified appointment without a break in service is creditable toward completion of the 13 years of service, and where such service is involved, the forms should show the date of appointment as temporary. Service as clerk at a third-class office prior to July 1, 1945, is not creditable toward completion of the necessary 13 years of postal field service.

ADVISE PATRONS THAT PRINTED UNSEALED CHRISTMAS GREETINGS REQUIRE 2¢ POSTAGE THIS YEAR

Promotion of Regular Employees From Grades 1 and 2 to Grade 3, Effective November 1, 1949

All regular (annual rate) employees who were in grades 1 or 2 on October 31, 1949, were entitled to promotion to grade 3, effective November 1, 1949. Forms 1533 will not be required for promotions from grades 1 and 2 to grade 3, effective November 1, 1949, but postmasters should make these promotions and pay the employees accordingly. These promotions of regular employees from grades 1 and 2 to grade 3, effective November 1, 1949, are mandatory under Public Law 428 and must be made regardless of efficiency ratings, absence without pay, or any other factor.

Promotions of Substitute Employees

Each substitute, whether classified, war service, or temporary, in grade 1 or 2 who had been on the roll continuously for as long as 1 year on October 31, 1949, should be placed in grade 3, effective November 1, 1949. Postmasters should submit Forms 1530 (or 1530-B), in duplicate, showing the promotion of all eligible substitutes from grade 1 to grade 3, effective November 1, 1949. It should be borne in mind that substitutes must be continuously on the roll for 1 year before they are eligible for promotion from grade 1 to grade 3. The columns on the form titled "Efficiency Rating" and "Net Demerits" need not be completed in this instance. If a substitute rendered service as temporary substitute immediately prior to classified appointment, without a break in service, the date of appointment as temporary substitute should be shown on the form. The forms should also indicate whether the status of substitutes is classified, war service, or temporary. In the column titled "Present Salary" the postmaster should show the salary as of October 31, plus the 2½-cent basic increase for substitutes. For instance, if a substitute clerk in a third-class office completed 1 year of continuous service as of October 31, 1949, and is eligible for promotion from grade 1 to grade 3 effective November 1, 1949, Form 1530 (or 1530-B) should show promotion from \$1.065 to \$1.165.

Forms 1530 will not be required for substitutes promoted from grade 2 to grade 3 effective November 1, 1949, if they had been on the roll for at least 1 year. Substitutes in grade 2 on October 31, 1949, who had been continuously on the roll for at least 1 year on October 31, 1949, should be placed in grade 3 and paid accordingly for all service rendered beginning November 1, 1949. However, Forms 1530 will be required in the usual manner for substitutes who become eligible for promotion from grade 1 or 2 to grade 3 subsequent to November 1, 1949. Promotions to grade 3 subsequent to November 1, 1949, are mandatory on the date following the date substitutes complete 1 year on the rolls.

These promotions of substitutes with at least 1 year of service from grades 1 and 2 to grade 3, effective November 1, 1949, or later, are mandatory under Public Law 428 and must be made regardless of efficiency ratings, absence without pay, or any other factor.

Basic Salary Increases

Personnel forms will not be required showing the \$120 per annum increase in compensation of all supervisors and regular (annual rate) employees and 2½ cents per hour increase for all substitute employees, effective November 1, 1949. Personnel forms submitted with effective dates of November 1, 1949, or later, should include the new rates of pay.

Rural Carriers

Generally, rural carriers are not eligible for promotion to the meritorious grades effective November 1, 1949, because service as rural carrier prior to July 1, 1945, may not be counted. However, persons who served prior to July 1, 1945, in the top automatic grades in other positions in the postal field service and transferred to rural carrier on or subsequent to July 1, 1945, will be eligible for promotion to the meritorious grades if they were in the top automatic grade on November 1, 1949, and have the required years in the top automatic grade, including service prior to July 1, 1945. Rural disbursing postmasters should make appropriate recommendations for promotion in any such cases.

Post Offices Using Forms P. O. 50

The principles set forth in these instructions will govern the preparation of Forms P. O. 50 at the larger offices where authorized. However, a separate set of forms must be prepared in each instance, and master forms involving more than one person may not be used. The forms should be distributed without prior approval of the Department covering supervisors and employees under the jurisdiction of the Division of Post Office Personnel, copies to be sent to the Department and to the General Accounting Office only. In cases where Forms 1533 or 1530 are not required, Forms 50 should not be prepared. A letter of instructions will be furnished at an early date to each postmaster where the use of Form P. O. 50 has been authorized.

Correspondence With the Department

Further instructions concerning Public Law 428 will be issued at an early date. In the meantime, postmasters should refrain as much as possible from correspondence with the Department concerning the matter.

INSTRUCTIONS OF ASSISTANT POSTMASTERS GENERAL**PARCEL POST FOR BERLIN, GERMANY**

Effective at once, in order for parcels destined for Berlin, Germany, to be eligible for acceptance and dispatch the name of the sector of occupation in which the addressee is located must appear in the addresses of such parcels.

Postmasters will cause due notice of the foregoing to be taken at their offices.

GERMANY—PRINTED MATTER FOR THE BLIND

Effective at once, printed matter for the blind may be accepted for all zones of Germany up to the maximum weight limit of 15 pounds 6 ounces.

**AIR MAIL SERVICE
A. M. 79**

Effective on or about January 12, 1950, air mail service will be inaugurated over segment No. 1 of route A. M. 79, between Albany, N. Y., Bennington, Vt., Keene and Manchester, N. H., Lawrence and Boston, Mass.

Service at Bennington, Vt., will not be inaugurated at this time. Appropriate announcement will be made when service is inaugurated at this point. No philatelic covers should be sent to the postmaster at Bennington until such time as formal announcement is made of inauguration of service at this point.

Special cachets will be provided for Albany, N. Y., Keene, N. H., Lawrence, and Boston, Mass., Air Mail Field, Boston, Mass., and the usual treatment of philatelic mail will be authorized.

First-flight air-mail covers to receive cachets should be sent to the postmasters at the above-named offices and to the District Superintendent, District 6, Boston 9, Mass., for the Air Mail Field, Boston, Mass., and should be accompanied by a letter authorizing the holding of the covers for the first flight and requesting the application for the cachet. Space approximately 2½ by 2½ inches to the left on the address side of all covers is required for the cachet.

No provision will be made for point-to-point covers; however, at request of collectors, covers receiving cachets will be given directional service only to a terminal or junction point designated by the General Superintendent, Postal Transportation Service, and served by the first flight in each direction, and will there be backstamped and dispatched onward to destination.

A. M. 88

Effective on or about December 30, 1949, air-mail service will be inaugurated on route A. M. 88 over the remaining portion of segment No. 1 between Indianapolis and Connersville, Ind., and Cincinnati, Ohio, and over segment No. 2 between Chicago and Kankakee, Ill., Lafayette, Indianapolis, Bloomington, and Bedford, Ind.; and Louisville, Ky.

Service at Kankakee, Ill., and Bedford, Ind., will not be inaugurated at this time. Appropriate announcement will be made when service is inaugurated at these points. No philatelic covers should be sent to the postmasters at Kankakee and Bedford until such time as formal announcement is made of inauguration of service at these points.

Special cachets will be provided for Indianapolis, Ind., Air Mail Field, Indianapolis, Ind., Connersville, Ind., Cincinnati, Ohio, Air Mail Field, Cincinnati, Ohio, Chicago, Ill., Air Mail Field, Chicago, Ill., Lafayette and Bloomington, Ind., and Louisville, Ky., and the usual treatment of philatelic mail will be authorized.

First-flight air-mail covers to receive cachets should be sent to the postmasters at the above-named offices, and to the District Superintendent, District 3, Cincinnati 35, Ohio, for Air Mail Field, Cincinnati, Ohio, District Superintendent, District 12, Chicago 7, Ill., for Air Mail Field, Chicago, Ill., District Superintendent, District 7, Indianapolis 6, Ind., for Air Mail Field, Indianapolis, Ind., and should be accompanied by a letter authorizing the holding of the covers for the first flight and requesting the application for the cachet. Space approximately 2½ by 2½ inches to the left on the address side of all covers is required for the cachet.

No provision will be made for point-to-point covers; however, at request of collectors, covers receiving cachets will be given directional service only to a terminal or junction point designated by the General Superintendent, Postal Transportation Service, and served by the first flight in each direction, and will there be backstamped and dispatched onward to destination.

PAUL AIKEN, Assistant Postmaster General.

3-CENT AMERICAN BANKERS ASSOCIATION COMMEMORATIVE STAMP

The Department will issue a 3-cent stamp through the Saratoga Springs, N. Y., post office on January 3, 1950, to mark the seventy-fifth anniversary of the American Bankers Association.

The stamp will be 0.84 by 1.44 inches in dimensions, arranged horizontally, printed by the rotary process in green, electric-eye perforated, and issued in sheets of 50 subjects. The printing of 115,000,000 American Bankers Association stamps has been authorized.

The central design portrays a home, farm, a train, and factory or mill, symbolizing the important fields in which the American Bankers Association has so effectively served the Nation. These various motifs are enclosed in an arch with milled edge reminiscent of a coin. Around the border of these symbols is the wording "American Bankers Association." The lettering "U. S. Postage" in white modified Gothic appears just below the central portion in a dark panel. The dates "1875" and "1950" appear in the upper left and right corners, respectively, in white Roman, each in a dark panel. These panels are joined by ornamental scrolls across the top and each is joined on the side borders in the same manner, with the denomination numeral "3¢" in each lower corner on a shaded circular background.

Stamp collectors desiring first-day cancellations of this stamp may send a limited number of addressed envelope, not in excess of 10, to the Postmaster, Saratoga Springs, N. Y., with postal note or money order remittance to cover the cost of the stamps to be affixed. **Postage stamps and personal checks will not be accepted in payment.** Envelopes submitted should be of ordinary letter size and each must be properly addressed. An enclosure of medium weight should be placed in each envelope and the flap either sealed or turned in. An outside envelope must not be sent for return of first-day covers. The envelope to the Postmaster, Saratoga Springs, N. Y., should be endorsed "First Day Covers." Collectors should refrain from requesting hand cancellations since covers will be machine cancelled so far as practicable. Orders for first-day covers must not include requests for uncanceled stamps.

For the benefit of collectors desiring stamps of selected quality for philatelic use, the 3-cent American Bankers Association commemorative stamp will be available at the Philatelic Agency, Post Office Department, Washington 25, D. C., on and after January 4, 1950. To insure prompt shipment, mail orders to the Agency should include no other stamp issues. **The Philatelic Agency does not service first-day covers.**

Postmasters at direct and central-accounting post offices will receive an initial supply of the American Bankers Association stamps on orders prepared in the Department. Therefore, postmasters at these offices will not submit requisitions for the same. Direct and central-accounting postmasters are furnished commemorative stamps as fast as they can be manufactured. They are, therefore, requested to refrain from reporting the nonreceipt of shipments until a reasonable time has elapsed after the first day of issue.

Postmasters at district-accounting post offices may obtain needed quantities of the 3-cent American Bankers Association commemorative stamps by requisition on the central-accounting postmaster.

Postmasters will please post a copy of this notice on the bulletin board give information to the press, and notify all local stamp clubs regarding the issuance of the 3-cent American Bankers Association commemorative stamp.

Postmasters are cautioned not to place the stamp herein announced on sale before January 4, 1950.

STOLEN MONEY-ORDER FORMS

Since October 1, 1949, blank domestic money-order forms printed for use at the offices named below have been reported stolen.

Chicago, Sta. 238, Ill., 89647 to 89800; November 12, 1949.

Cuzick, Ky., 1447 to 1600; December 11, 1949.

Labadie, Mo., 71529 to 71800; October 23, 1949.

Mountairy, Tenn., 27001 to 27200; October 24, 1949.

Philpot, Ky., 99043 to 99200; November 16, 1949.

ROME, ILL., 17801 to 18000; December 18, 1949.

Seattle, Sta. 38, Wash., 122452 to 122600; December 11, 1949.

Slate, Va., 8401 to 9000; December 11, 1949.

Williamson, East Williamson Sta., W. Va., 86579 to 86600; December 7, 1949.

In this connection the attention of postmasters is directed to the instructions appearing under the heading "Stolen Forms," chapter 17, paragraph 12, page 401 of the Manual of Instructions for Postal Personnel and the provisions of section 71.23, Postal Laws and Regulations.

JOSEPH J. LAWLER, Assistant Postmaster General.

INSTRUCTIONS OF THE SOLICITOR

FRAUD ORDER NOTICES

Rev. G. Gabriel, F. M., et al.

On December 14, 1949, a fraud order was issued against Rev. G. Gabriel, F. M., and Catholic Foreign Mission, at Mexico City, Mexico.

A. H. Green et al.

On December 12, 1949, a fraud order was issued against A. H. Green, Alfred H. Green, and Alfred Henry Green, at Hull, England.

Ramon Delgado

On December 12, 1949, a fraud order was issued against Ramon Delgado, at Habana, Cuba.

Saka Sunnonu et al.

On December 14, 1949, a fraud order was issued against Saka Sunnonu; Ishola Agbalaya; Sule Agbalaya; Mainatu Fasasi, and Shamushi Dean, at Lagos, Nigeria, British West Africa.

On December 14, 1949, a fraud order was issued against all concerns or parties receiving mail matter at the following address:

Apartado (P. O. Box) 10206,

Mexico City, Mexico.

All mail addressed to the said concerns or parties should be returned to senders, stamped "Fraudulent—Mail to this address returned by order of Postmaster General," and no money orders payable to the said concerns or parties should be issued or certified.

FICTITIOUS ORDER NOTICE

Exquisite Films

On December 12, 1949, a fictitious order was issued against Exquisite Films, and its officers and agents as such, at Hinsdale, Ill.

All mail addressed to this name should be returned to senders, stamped "Fictitious."

AMENDMENTS TO THE POSTAL LAWS AND REGULATIONS

ORDER No. 42153; DATED DECEMBER 12, 1949.

The Postal Laws and Regulations of 1948, as amended, are hereby further amended as indicated in the following inserts, Nos. 32 to 35, inclusive.

CLAIMS FOR CREDIT FOR POSTAGE-DUE STAMPS

INSERT No. 32.

ORDER No. 42153; DATED DECEMBER 12, 1949.

In § 17.39 *Claims for credit for Postage-due stamps*, amend paragraph (g) to read as follows:

"(g) *Quarterly adjustment of credit of central-accounting postmasters.*—Central-accounting postmasters shall obtain credit on Form 1503 for uncanceled postage stamps sent to reimburse postmasters for canceled postage-due stamps, and also credit for canceled postage-due stamps affixed to dead mail matter at their offices. At the close of each quarter these forms shall be transmitted to Assistant Postmaster General, Division of Letter and Miscellaneous Mail, Washington 25, D. C., for adjustment of the credit."

MAILING OF MATTER WITHOUT STAMPS AFFIXED

INSERT No. 33.

ORDER No. 42153; DATED DECEMBER 12, 1949.

In § 35.4 *Mailing of matter without stamps affixed*, amend paragraph (g) to read as follows:

"(g) *Application for mailing privilege.*—Persons desiring the privilege of mailing matter of any class without stamps affixed, under the provisions of this section, shall make application therefor on Form 3612 to the postmaster, who shall after he has been properly authorized, as provided in the foregoing paragraph, issue a permit on the prescribed forms (3601 for non-metered matter and 3601-A for metered matter), which shall contain the regulations, so far as they affect the sender of such matter, and those regulations shall in every case be strictly complied with, or the postmaster shall refuse so to receive the matter in the mails. Such permit shall be issued in triplicate, the original to be handed to the prospective mailer, the duplicate to be filed in the mailing section, and the triplicate retained in the files of the finance section. At third- and fourth-class offices having no separate mailing or finance sections the permit shall be issued in duplicate, and the duplicate copy retained by the postmaster.

DEVIATIONS FROM ROUTES FORBIDDEN

INSERT No. 34.

ORDER No. 42153; DATED DECEMBER 12, 1949.

In § 52.18 *Deviations from routes forbidden*, rescind paragraph (b) Assistant to carrier.

COMPENSATION FOR TRANSPORTATION OF FOREIGN MAILES

INSERT No. 35.

ORDER No. 42153; DATED DECEMBER 12, 1949.

In § 120.7 *Compensation for transportation of foreign mails*, amend paragraph (d) (1) to read as follows:

"(1) As an exception to paragraphs (b) and (c) and in accordance with the free transit provisions of the convention of the Postal Union of the

Americas and Spain, no compensation will be paid by the United States Post Office Department for the transportation of letters and prints mails originating in the United States and/or countries signatory to the Convention of the Postal Union of the Americas and Spain when dispatched on vessels of the registry or flag of a signatory country; other than Panama (with respect to ships which it does not use for its own correspondence), the United States, or Canada; as their conveyance is an obligation of the country in which the vessel is registered."

CHANGE—MANUAL OF INSTRUCTIONS FOR POSTAL PERSONNEL—1948 EDITION

THIRD-CLASS POST OFFICES

CHANGE No. 272.

Chapter XXV, article 7, A/C No. 12 (b), is further changed by substituting the words "second-class" for the word "nonmetered."

CHANGES—POSTAL GUIDE 1949—PART II

SAUDI ARABIA—PARCEL POST

CHANGE No. 94.

Page 328.—Change the subcaption "Observations" to read as follows:

"Observations: Surface parcel post service extends to the following cities only:

"Al Gaba, Al Lith, Al Wejh, Doha, Dhahran, Hassa, Jidda, Jizam, Katif, Khobar, Mecca, Medina, Qunfidha, Rabigh, Rastannura, Riyadh, Umm Lej and Yenbo.

"Addressees of parcels for Dhahran must take delivery at the post office of Khobar."

SPANISH POST OFFICE IN TANGIER, MOROCCO—REGULAR MAILS AND PARCEL POST

CHANGE No. 95.

Page 269.—Add the following to the country heading "Morocco (Spanish Zone)":

"(Including the Spanish Post Office in the International Zone of Tangier)."

In the subcaption "Observations," add the following new paragraph:

"Articles intended for delivery through the Spanish Post Office in the International Zone of Tangier, while subject to the rates and conditions for Spanish Morocco, must be addressed 'Spanish Post Office, Tangier, Morocco'."

Page 270.—In the subcaption "Observations," add "Tangier (Spanish Post Office only)" in alphabetical order to the list of post offices shown in the first paragraph.

Add the following as second paragraph:

"Parcels intended for delivery through the Spanish Post Office in the International Zone of Tangier, while subject to the rates and conditions for Spanish Morocco, must be addressed 'Spanish Post Office, Tangier, Morocco'."

Add the following below the country heading "Morocco, Tangier (International Zone)":

"(The information hereunder applies only to the British and French Post Offices in Tangier. See the country heading 'Morocco (Spanish Zone)' in regard to the Spanish Post Office in Tangier.)"

Page 271.—Change the information in the subcaption "Observations" at the top of the page to read as follows:

"The words 'British Post Office' or 'French Post Office' may be included in the addresses of articles if the senders desire to indicate whether delivery is to be made through the British or French Post Office in Tangier."

Change the information in the subcaption "Observations" under "Parcel Post" to read as follows:

"The words 'British Post Office' or 'French Post Office' may be included in the addresses of parcels if the senders desire to indicate whether delivery is to be made through the British or French Post Office in Tangier."

AMENDMENT TO THE MAIL SERVICE MANUAL, U. S. NAVY, EDITION OF 1945

NOMINATION FOR DESIGNATION

ORDER No. 42196; DATED DECEMBER 16, 1949.

Section 5 is amended to read as follows:

"5. Nominations of enlisted men for designation as Navy mail clerk or assistant Navy mail clerk shall be made in accordance with existing instructions contained in the Bureau of Naval Personnel Manual."

POST OFFICE CHANGES	POST OFFICE STATIONS
<p>Discontinued—Fourth Class VIRGINIA</p> <p>84059. Glamorgan, Wise County, route 14488. Effective Dec. 31, 1949. Mail to Wise.</p>	<p>Established MICHIGAN</p> <p>Farmington: 08988. West Point Park, Rural, Oakland County, effective Feb. 1, 1950.</p>
<p>Change of Name—Presidential MARYLAND</p> <p>56134. Centerville, Queen Annes County. Changed to Centreville. Effective Feb. 1, 1950.</p>	<p>NEW YORK</p> <p>Harrison: 22941. C. o. d. effective as of Dec. 16, 1949.</p>
<p>POST OFFICE BRANCHES</p> <p>Established FLORIDA</p> <p>Daytona Beach: 78306. Cottage Colony (contract), Volusia County, effective Jan. 1, 1950.</p>	<p>Discontinued VIRGINIA</p> <p>Roanoke: 83193. No. 3 (contract), Roanoke County, effective as of Dec. 3, 1949.</p>
<p>Discontinued NEW YORK</p> <p>New York: X3314. U. S. Army Postal Service A. P. O. 440, effective Dec. 31, 1949.</p>	<p>CITY DELIVERY SERVICE</p> <p>Established CALIFORNIA</p> <p>Del Paso Heights: Effective Feb. 1, 1950.</p> <p>CONNECTICUT</p> <p>Rowayton: Effective Jan. 3, 1950.</p>

**HANDLE ALL SACKS OF PARCEL POST WITH CARE
IN VIEW OF POSSIBLE FRAGILE CONTENTS**