

INSTRUCTIONS OF FIRST ASSISTANT POSTMASTER GENERAL

CORRECTION

The instructions of the First Assistant Postmaster General regarding "Submission of Monthly and Quarterly Reports by First-Class Post Offices" which appeared in the *POSTAL BULLETIN* of March 3, 1949, listed Form 024-SAB as one of the forms to be submitted.

This form should have been shown as Form 023-SAB.

INSTRUCTIONS OF SECOND ASSISTANT POSTMASTER GENERAL

AIR POSTAL TRANSPORT—A. M. 49-F

With the inauguration of conventional service on segments of route A. M. 97, pick-up service on comparable segments of route A. M. 49 will be discontinued.

Service on the Pittsburgh-Atlantic City segment of A. M. 97 will be inaugurated on March 28, 1949, as announced in *POSTAL BULLETIN* No. 19210 of March 1, 1949; therefore, pick-up service on A. M. 49-F will be indefinitely suspended effective at the close of March 26, 1949.

ESTABLISHMENT OF HIGHWAY POST-OFFICE SERVICE

Government-owned and -operated Highway Post Office service will be inaugurated between the following points during the period of April 14 to April 16, 1949, or shortly thereafter:

Utica to Binghamton, N. Y.

Syracuse to Binghamton, N. Y.

Nashville to Jackson, Tenn.

Owensboro, Ky., to Nashville, Tenn.

Special first-trip cachets and cancellation stamps will be provided for each of the above-named routes. Collectors desiring first-trip cancellations should send their covers properly prepared, with postage prepaid and ready for mailing, to the postmaster at terminal cities of each route from which first-trip cancellations are desired. A clear space not less than 2½ by 2½ inches to the left on the address side of all covers must be left for application of the cachets.

On each route the initial trip between the first-named and last-named city will be designated as "Trip 1"; the initial trip between the last-named and first-named city will be designated "Trip 2."

Covers for first-trip cancellations should be sent under cover, or wrapper, to the appropriate postmaster with accompanying letter, or endorsement on wrapper, authorizing the holding of the covers for the first-trip and requesting application of the cachet. No provision will be made for point-to-point covers; however, at the request of collectors, covers receiving cachets will be directed to the outer terminus of the trip, and will there be backstamped and dispatched onward to destination.

All covers intended for first-trip cancellations should be in the hands of the appropriate postmasters at an early date, and not later than April 12, 1949. Covers received after April 12, 1949, will be returned to sender and will not be given first-trip treatment.

MAIL FOR SWAN ISLAND

With a view to clarifying the handling to be accorded mail (including parcel post) for Swan Island, located in the Caribbean Sea off the coast of Honduras, all concerned with the routing and dispatch of such mail are informed that it is to be routed to Tampa, Fla., for connection with weekly sailings from that port.

Articles destined for Swan Island, to which the United States domestic postage rates and conditions apply, should include "via Tampa, Fla.," in their address.

INTERNATIONAL MAILS

NEWFOUNDLAND TO BECOME A PROVINCE OF CANADA

As Newfoundland will become one of the provinces of Canada beginning April 1, 1949, the rates and conditions applicable to Canada will apply to Newfoundland (including Labrador), effective that date. Mail articles should be addressed to "Canada" as country of destination.

It is to be noted specially that air parcel-post service to Newfoundland will be discontinued March 31, 1949. Merchandise may be sent by air at the letter rate of 6 cents per ounce; weight limit 60 pounds.

AIR-MAIL SERVICE TO PITCAIRN ISLAND

Effective immediately, Postal Union articles may be accepted as air mail for Pitcairn Island.

The postage rate will be 25 cents per half-ounce or fraction.

It is to be noted that air-mail articles will be dispatched via New Zealand for onward forwarding by steamship to Pitcairn.

INSTRUCTIONS OF THIRD ASSISTANT POSTMASTER GENERAL

USE OF REVISED FORM 6013-A, MONTHLY LIST OF MONEY ORDERS ISSUED

It has been brought to the attention of this Bureau that many postmasters are returning the revised Form 6013-A, Monthly List of Money Orders Issued, containing four numbered columns, and are requesting that unnumbered three-column forms be substituted.

The three-column form has been replaced by the four-column form. It will be noted that the words "Serial No." are placed high in the block to permit entry of the number of the first order in each 50 sequence. For example: If the orders issued were to begin with No. 10101, that number would be inserted in the block and then, without repeating the whole serial number, the amounts and fees would be listed down the page until the first column has been completed. In the second column the number 10151 would be entered in the block and the entries continued as in the first column. On the other hand, if the first order issued were to begin with number 10114, the number 10101 still would be entered in the block at the top of the column, but the listing should begin opposite the number 14, showing only the amounts and fees, without repeating the full serial number.

The numbers herein are used merely for illustration and those actually issued by the postmaster should be substituted.

FORMS 3849-D, NOTICES OF NONDELIVERY OF C. O. D. MAIL, TO BE INDORSED "POSTAGE DUE 5 CENTS"

It has been brought to attention that many Forms 3849-D issued to senders of undelivered c. o. d. mail do not bear the required indorsement "POSTAGE DUE 5 CENTS." Since failure to properly indorse Forms 3849-D may result in their being delivered without collection of the prescribed fee, postal employees concerned should read and strictly comply with the instructions in chapter XIII, article 123 (b), page 340, Manual of Instructions for Postal Personnel, 1948. Attention is also directed to the requirement that when notices on Forms 3849-D are issued to senders, the related c. o. d. tags shall be indorsed to show the dates the notices were issued.

CHARGING AND CLEARING CARRIERS FOR C. O. D. MAIL

Paragraph 6 of the instructions for the handling of c. o. d. mail and collections at offices of the second class, effective July 1, 1948, is revised to read as follows:

"6. Delivering employees' coupons of c. o. d. tags shall be used for charging and clearing ALL carriers. At the end of each trip, each carrier will turn in to the clerk clearing the carrier the total amount of charges collected, together with the receipted tags therefor, or undelivered parcels. The clerk clearing the carrier will complete and initial the delivering employees' coupons to show the disposition made of the related parcels and surrender the coupons to the carrier. If the undelivered parcels are again taken out for delivery, the coupons will be given to the c. o. d. delivery clerk when the parcels are turned over to the carrier. These coupons will be surrendered to the carrier upon return of the amounts collected together with the receipted tags therefor, or undelivered parcels. The delivering employees' coupons should be filed in numerical order by the carrier and retained for a period of 2 years. These coupons are the property of the carrier, but shall be produced upon request."

3-CENT PUERTO RICO GUBERNATORIAL ELECTION COMMEMORATIVE STAMP

The Department will issue a 3-cent stamp through the San Juan, P. R., post office, on April 27, 1949, to commemorate the first Puerto Rican gubernatorial election.

The stamp will be 0.84 by 1.44 inches in dimensions, arranged horizontally, printed by the rotary process in green, electric-eye perforated, and issued in sheets of 50 subjects. The printing of 100,000,000 Puerto Rico gubernatorial election stamps has been authorized.

The central design of the stamp consists of a rural Puerto Rican holding a cogwheel representing industry and a ballot box representing the election of the island's Governor. Across the top of the stamp appears the lettering "First Gubernatorial Election in Puerto Rico" in white-face gothic. Above

the ballot box is "Jan. 2, 1949" and on the ballot box appears the word "Ballot", in dark gothic lettering. Across the bottom in a shaded panel are the words "U. S. Postage" in white-face gothic. In the lower left- and right-hand corners are the numerals "3¢" in dark-face modified roman.

Stamp collectors desiring first-day cancellations of this stamp may send a limited number of addressed envelopes, not in excess of 10, to the Postmaster, San Juan, P. R., with money order remittance to cover the cost of the stamps to be affixed. **Postage stamps and personal checks will not be accepted in payment.** Envelopes submitted should be of ordinary letter size and each must be properly addressed. An enclosure of medium weight should be placed in each envelope and the flap either sealed or turned in. An outside envelope must not be sent for return of first-day covers. The envelope to the Postmaster, San Juan, P. R., should be endorsed "First Day Covers." Collectors should refrain from requesting hand cancellations since covers will be machine-canceled so far as practicable. Orders for first-day covers must not include requests for uncanceled stamps.

For the benefit of collectors desiring stamps of selected quality for philatelic use, the 3-cent Puerto Rico gubernatorial election commemorative stamp will be available at the Philatelic Agency, Post Office Department, Washington 25, D. C., on and after April 28, 1949. To insure prompt shipment, mail orders to the Agency should include no other stamp issues. **The Philatelic Agency does not service first-day covers.**

Postmasters at direct and central-accounting post offices will receive an initial supply of the Puerto Rico gubernatorial election stamps on orders prepared in the Department. Therefore, postmasters at these offices will not submit requisitions for the same. Direct and central accounting postmasters are furnished commemorative stamps as fast as they can be manufactured. They are, therefore, requested to refrain from reporting the nonreceipt of shipments until a reasonable time has elapsed after the first day of issue.

Postmasters at district-accounting post offices may obtain needed quantities of the Puerto Rico gubernatorial election stamps by requisition on the central-accounting postmaster.

Postmasters will please post a copy of this notice on the bulletin board, give information to the press, and notify all local stamp clubs regarding the issuance of the 3-cent Puerto Rico gubernatorial election commemorative stamp.

Postmasters are cautioned not to place the stamp herein announced on sale before April 28, 1949.

UNITED STATES SAVINGS BONDS
Treasury Department's Regulations Amended

There is quoted below an amendment to Treasury Department Circular No. 530, Sixth Revision:

REGULATIONS GOVERNING UNITED STATES SAVINGS BONDS

[1949—Fifth Amendment to Department Circular No. 530, Sixth Revision, dated February 13, 1945—Fiscal Service—Bureau of the Public Debt]

TREASURY DEPARTMENT,
OFFICE OF THE SECRETARY,
Washington, February 21, 1949.

To Owners of United States Savings Bonds and Others Concerned:

Pursuant to section 22 (a) of the Second Liberty Bond Act, as amended (55 Stat. 7, 31 U. S. C. 757c), Department Circular No. 530, Sixth Revision, dated February 13, 1945 (31 CFR 1945 Supp., 315), as amended, sections 315.9 (d) (4), 315.45 (b) (1), and 315.47 (c) (of subparts C, L, and N, respectively) are hereby further amended to read as follows:

"Sec. 315.9 (d) (4). With respect to bonds of series E, those purchased with the proceeds of matured bonds of series A, series C-1938 and D-1939, where such matured bonds are presented by an individual (natural person in his own right) owner or coowner for that purpose and the series E bonds are registered in his name in any form of registration authorized for that series.

"Sec. 315.45 (b) (1). If one of the coowners is married after the issue of the bond, the bond may be reissued in the name of either coowner, alone or with a new coowner or a beneficiary. Requests for reissue under this provision should be made on Form PD 1938.

"Sec. 315.47 (c) *Without administration.*—When it appears that no legal representative of the decedent's estate has been or is to be appointed the bond will be paid to or reissued in the name of the person or persons entitled pursuant to an agreement and request by all persons entitled to share in the decedent's estate in accordance with the provisions of the form prescribed by the Treasury Department, which should be duly executed in accordance with the instructions thereon. A short form for settlement without administration (Form PD 1946) is prescribed for cases in which the amount of savings bonds belonging to the decedent's estate is not in excess of \$500 (maturity value). A longer form is prescribed for other cases of settlement without administration. Application for the

appropriate form to be used hereunder may be made to any Federal Reserve Bank or to the Treasury Department, Division of Loans and Currency, Merchandise Mart, Chicago 54, Ill. The applicant should state whether or not the amount of savings bonds belonging to the decedent's estate is in excess of \$500 (maturity value). If any of the persons are minors or incompetents, payment or reissue of the bond will not be permitted without administration, except to them or in their names unless their interests are otherwise protected to the satisfaction of the Secretary of the Treasury."

E. H. FOLEY, Jr.,
Acting Secretary of the Treasury.

INSTRUCTIONS OF
FOURTH ASSISTANT POSTMASTER GENERAL

HOURLY VEHICLE CONTRACTS

Contracts for vehicle hire on an hourly basis for city delivery service should be accomplished in accordance with the POSTAL BULLETIN instructions of December 23, 1948, Form 1036 properly executed by the contracting officer attached thereto and submitted with your postal accounts.

Especial attention should be given the matter to see that neither the accepted proposals nor Forms 1036 are attached to the estimates for temporary vehicle hire submitted to this Bureau, Division of Motor Vehicle Service, in order to avoid unnecessary clerical work and correspondence. However, it is important that the advertisement and abstract of bidders and bids accompany the estimate.

INSTRUCTIONS OF THE SOLICITOR

FICTITIOUS ORDER NOTICE
El Hombre et al.

On March 16, 1949, a fictitious order was issued against El Hombre, and Room 316, 424 South Broadway, and P. O. Box 7686, Del Valle Station, Los Angeles, Calif.

All mail addressed to this name and addresses should be returned to senders, stamped "Fictitious."

REVOCATION OF FRAUD ORDER
Curtis Graves

On March 15, 1949, Order No. 27701, dated April 11, 1945, forbidding the delivery of mail matter and the payment of money orders to Curtis Graves, J. R. Duckworth, Cowboy Preacher Duckworth, Cowboy Preacher, and Preacher Duckworth, and their agents as such, at Collins, Miss., was revoked in part.

All mail hereafter received for Curtis Graves should be delivered in the regular way.

CHANGES—POSTAL GUIDE 1948—PART II

PARCELS FOR FOREIGN COUNTRIES—PACKING

CHANGE No. 138.

The second sentence of section 69 on page 51 is amended to read as follows:

"Packages must be packed in canvas or similar material, double-faced corrugated cardboard boxes, solid fiber boxes or cases, thick cardboard boxes, or strong wooden boxes made of lumber at least a half-inch thick or plywood of at least three plies."

VENEZUELA—PARCEL POST

CHANGE No. 139.

In the subcaption "Observations" on page 348, add the following at the end of the first paragraph:

"Unless a separate certificate of origin is furnished, it is necessary that the origin of the merchandise be shown on the customs declaration. A brief statement such as 'Product of U. S. A.' is sufficient for this purpose."

The fourth paragraph of the subcaption is to be deleted.

U. S. A. GIFT PARCELS FOR THE NETHERLANDS

CHANGE No. 140.

Add the following new caption and information at the end of the country item on page 245:

U. S. A. GIFT PARCELS—POSTAGE RATES (SURFACE ONLY)

Pounds	Rate	Pounds	Rate	Pounds	Rate	Pounds	Rate	Pounds	Rate
1	\$0.06	10	\$0.60	19	\$1.14	28	\$1.68	37	\$2.22
2	.12	11	.66	20	1.20	29	1.74	38	2.28
3	.18	12	.72	21	1.26	30	1.80	39	2.34
4	.24	13	.78	22	1.32	31	1.86	40	2.40
5	.30	14	.84	23	1.38	32	1.92	41	2.46
6	.36	15	.90	24	1.44	33	1.98	42	2.52
7	.42	16	.96	25	1.50	34	2.04	43	2.58
8	.48	17	1.02	26	1.56	35	2.10	44	2.64
9	.54	18	1.08	27	1.62	36	2.16		

NOTE.—The weight limit and other tabulated information following the postage rate table on page 244 are also applicable to "U. S. A. Gift Parcels."

Observations.—In addition to the conditions applicable to parcels generally, as set forth under the caption "PARCEL POST" above, the following special requirements imposed by agreement between the Economic Cooperation Administration and the Netherlands authorities must be met in order for parcels to be accepted at the reduced postage rate as "U. S. A. Gift Parcels":

(i) Each parcel must be mailed as a gift by an individual sender to an individual addressee for the personal use of himself or his immediate family. The items which may be included in "U. S. A. Gift Parcels" are limited to nonperishable food, used clothing, used shoes, and mailable medical and health supplies. No tobacco in any form may be included.

(ii) Not more than 3 pounds of meat may be included in each parcel; and the combined total domestic retail value of all medicinals and drugs included in each parcel may not exceed \$5.

(iii) When a relief parcel is presented for mailing under these regulations the words "U. S. A. Gift Parcel" shall be conspicuously endorsed by the mailer on the address side of the parcel and also on the customs declaration. The use of the words "U. S. A. Gift Parcel" will be a certification by the mailer that the provisions of the ECA regulations have been met.

U. S. A. GIFT PARCELS FOR FRANCE

CHANGE No. 141.

Page 165.—The subcaption "Observations" under the caption "U. S. A. GIFT PARCELS" (inserted by change No. 100 published in the POSTAL BULLETIN of Feb. 3, 1949) is amended to read as follows:

Observations.—In addition to the conditions applicable to parcels generally, as set forth under the caption "PARCEL POST" above, the following special requirements imposed by agreement between the Economic Cooperation Administration and the French authorities must be met in order for parcels to be accepted at the reduced postage rate as U. S. A. Gift Parcels":

(i) Each parcel must be mailed as a gift by an individual sender to an individual addressee for the personal use of himself or his immediate family. The items which may be included in "U. S. A. Gift Parcels" are limited to nonperishable food, clothing and shoes for everyday use, clothes-making and shoe-making materials, mailable medical and health supplies, and household supplies and utensils if permitted under existing postal regulations. No parcel may contain more than 3 kilograms (6 lbs. 9 oz.) of coffee. Tobacco in any form, luxury clothing such as fur or fur-trimmed garments, silk or nylon garments or cloth, and articles of the glove trade are not permitted.

(ii) Not more than 3 pounds of meat may be included in each relief parcel; and the combined total domestic retail value of all medicinals and drugs included in each relief parcel must not exceed \$5.

(iii) When a relief parcel is presented for mailing under these regulations the words "U. S. A. Gift Parcel" shall be conspicuously endorsed by the mailer on the address side of the parcel and also on the customs declaration. The use of the words "U. S. A. Gift Parcel" will be a certification by the mailer that the provisions of the ECA regulations have been met."

PITCAIRN ISLAND—AIR MAIL

CHANGE No. 142.

Page 279.—Change the information following the subcaption "Air mail service" under the country heading "Pitcairn Island" to read: "Postage rate, 25 cents one-half ounce. (See sec. 19.)"

JAPAN—PARCEL POST

CHANGE No. 143.

Page 216.—Delete the third paragraph of the subcaption "Observations."

KOREA—PARCEL POST

CHANGE No. 144.

Page 219.—Change the first paragraph of the subcaption "Observations" to read: "Service is restricted to gift parcels."

RYUKYU ISLANDS—PARCEL POST

CHANGE No. 145.

Page 295.—In the first paragraph of the subcaption "Observations" delete the words "Only one parcel per week may be mailed by the same sender to or for the same addressee."

POST OFFICE CHANGES

Reestablished—Fourth Class

ALASKA
05779. Tolovana (4, 65-150). Supply routes 78032 and 78114. Effective May 1, 1949. a Tolovana, Hot Springs.

Established—Fourth Class

ALASKA
05685. Taku Lodge (1, 58-134) Summer Officer. Special supply from Juneau. Effective May 1, 1949. a Box 2261, Juneau.

COLORADO
31172. Whitepine (*3971) Gunnison County. Supply route 65303. Effective May 1, 1949. a Sargents.

*Unit number.
a Postmaster's address.

Discontinued—Fourth Class

KENTUCKY
67724. Hiltonian, Perry County, route 30992. Effective as of Feb. 28, 1949. Mail to Darfork.

Summer Office Made Year-Round Office

NEW JERSEY
90582. Metedeconk, Ocean County. Effective Apr. 1, 1949.

Summer Post Office—Opened

Modification
MINNESOTA
27533. Breezy Point, Crow Wing County. Order opening this office effective Aug. 6, 1948, is modified to show effective Aug. 5, 1948.

POST OFFICE BRANCHES

Change in Status

VIRGINIA
Falls Church: 83941. East Falls Church (contract) status changed to East Falls Church (classified), effective Apr. 1, 1949.

POST OFFICE STATIONS

Established

FLORIDA
Tarpon Springs: 79165. C. o. d., effective Apr. 1, 1949.

ILLINOIS
Collinsville: 11682. C. o. d., effective Apr. 16, 1949.

INDIANA
Hammond: 34735. No. 7 (contract), Lake County, effective Apr. 1, 1949.

MARYLAND
Baltimore: 55105. Southwest (classified), effective Apr. 1, 1949.
Brentwood: 56094. No. 1 (contract), Prince Georges County, effective Apr. 16, 1949.

NEW YORK
Johnson City: 23232. No. 1 (contract) Broome County, effective Apr. 1, 1949.

OHIO
Dayton: 17407. North Dayton (classified) Montgomery County, effective as of Mar. 16 1949.

TEXAS
Cameron: 53404. C. o. d. effective May 1, 1949.

Reestablished

MICHIGAN
Traverse City: 08576. No. 1 (contract) Grand Traverse County, effective Apr. 1, 1949.

WASHINGTON
Seattle: 70330. No. 13 (contract) King County, effective Apr. 1, 1949.

SELL THE AIR LETTER—10 CENTS

Cheapest and Fastest Transportation to Overseas Points