Published Tuesday and Friday, except legal holidays, by direction of the Postmaster General

The Postal Bulletin

For the information and guidance of officers and employees of the Postal Service

VOL. LXV

WASHINGTON 25, D. C., FRIDAY, JUNE 2, 1944-3 Pages

No. 18724

CHRISTMAS MAIL FOR OVERSEAS

OFFICE OF THE POSTMASTER GENERAL,

Washington, June 1, 1944.

Postmasters, Superintendents and all Postal Personnel:

The welfare and happiness of our armed forces overseas depend in a large measure on good mail service. This is especially true at Christmas time. The Post Office Department must have the assistance of the relatives and friends of men overseas if the Department is to give the best possible mail service. This is the message you must bring to them: Christmas mail must be wrapped properly, addressed carefully, and mailed promptly. I urge you to lay stress upon prompt mailing, and impress upon the people that the earlier parcels and greetings are presented during the period September 15 to October 15, the better are the chances for delivery on time overseas.

The instructions in today's Bulletin give explicit directions for the guidance of the public and the postal personnel. I shall be pleased if each of you will see to it that the widest publicity possible is given to these instructions through the use of the newspapers, radio, schools, clubs, and every other means your resourcefulness may devise, to the end that each member of our armed forces will receive holiday gifts and greetings on time.

Frank Closeker Postmaster General.

INSTRUCTIONS OF THIRD ASSISTANT POSTMASTER GENERAL

CHRISTMAS MAIL FOR MEMBERS OF ARMED FORCES OVERSEAS TO BE MAILED BETWEEN SEPTEMBER 15 AND OCTOBER 15, 1944

In order that Christmas parcels may reach the addressees on time and in good condition, arrangements have been made by the Post Office Department in cooperation with the War and Navy Departments (the latter including the Marines and Coast Guard) for the acceptance of such parcels for members of our armed forces serving outside the continental United States. Postmasters are requested to bring the following requirements to the attention of mailers.

The term "armed forces overseas" includes the personnel of our armed forces who receive their mail through an A. P. O. or Fleet post office in care of the postmaster at New York, N. Y., San Francisco, Calif., New Orleans, La., or Seattle, Wash., or an A. P. O. in care of the postmaster at Miami, Fla., Presque Isle, Maine, or Minneapolis, Minn., or through a naval installation or station in care of the postmaster of Seattle.

TIME OF MAILING: Christmas cards and Christmas parcels for personnel of the armed forces overseas must be mailed during the period beginning September 15, 1944, and ending October 15, 1944, the earlier the better. The War Department advises that Christmas greeting cards for soldiers overseas must be sent in sealed envelopes and prepaid at the first-class rate.

No requests from the addressees are required in connection with Christ-mas parcels mailed to Army personnel during this period only. Patrons should endorse each gift parcel "Christmas Parcel." Special effort will be made to effect delivery of all Christmas parcels mailed during that period in time for Christmas.

Size and Weight: In view of the urgent need for shipping space to transport materials directly essential to the war effort, Christmas parcels shall not exceed the present limits of 5 pounds in weight or 15 inches in length or 36 inches in length and girth combined. These Departments have pointed out also that members of the armed forces are amply provided with food and clothing and the public is urged not to include such matter in gift parcels. Not more than one Christmas parcel or package shall be accepted for mailing in any one week when sent by or on behalf of the same person or concern to or for the same addressee.

Christmas parcels for members of the Army personnel leaving home stations en route overseas shortly before or subsequent to October 16, 1944, will be accepted after October 15, up to and including December 10, 1944, upon presentation by the sender of a change of address notification (W. D. A. G. O. Form 204 or equivalent notice) from the addressee received subsequent to September 30, 1944, provided the parcels come within the prescribed limits of weight and size and are endorsed "Christmas Parcel." Only one such parcel will be accepted from any one person to any one individual having an overseas A. P. O. address.

PREPARATION: Owing to the great distance this mail must be transported and the handling and any storage it must undergo, it is absolutely necessary that all articles be packed in boxes of metal, wood, solid fiberboard, or strong double-faced corrugated fiberboard reinforced with strong gummed-paper tape or tied with strong twine, or both. It is highly desirable that all fiberboard boxes be securely wrapped in heavy paper, if available, as experience has shown that boxes without an outer wrapper often become crushed or split, thus allowing the contents to escape. Furthermore, as each parcel is subject to censorship, delay in handling may be minimized by securing the covering of the parcel so as to permit ready inspection of the contents

When combination packages are made up, including miscellaneous toilet articles, hard candies, soaps, etc., the contents should be tightly packed, in order that the several articles may not be loosened in transit, damaging the contents or the covering of the parcels. Christmas boxes should be enclosed in substantial containers. Hard candies, nuts, caramels (including those covered with chocolate), cookies, fruit cake, and chocolate bars individually wrapped in waxed paper, should be enclosed in inner boxes of wood, metal, or cardboard. Soft candies, whether homemade or commercial, do not carry well. Sealed packages of candy, cigars, tobacco, and toilet articles in simplest mercantile form may be placed in parcels without affecting the parcel-post classification of such packages. Sharp-pointed or sharp-edged instruments, such as razors, knives, etc., must have their points or edges protected so they cannot cut through their coverings and damage other mail or injure postal employees.

Perishable Matter: Perishable matter will not be accepted, and the sending of fragile articles should be discouraged.

PROHIBITED ARTICLES: Intoxicants, inflammable materials (including matches of all kinds and lighter fluids), and poisons, or compositions which may kill or injure another, or damage the mails, are unmailable.

Addresses must be legible, in typewriting or ink. Copies of sales slips of retail stores should not be used as address labels. The complete address should also be shown on a sheet of paper inside the parcel in order to permit identification of the addressee in the event the outer wrapper becomes torn, mutilated, or destroyed in transit. Parcels addressed to overseas Army personnel should show, in addition to the name and address of the sender, the name, rank, Army serial number, branch of service, organization, A. P. O. number of the addressee, and the post office through which the parcels are to be routed, as, for instance:

From: John R. Doe, 205 West State St., Boston 8, Mass.

To: Private William D. Roe (Army Serial No.).
Company F, 167th Infantry,
APO 810, c/o Postmaster,
New York, N. Y.

Parcels for naval personnel, including the Marine Corps and Coast Guard, should show, in addition to the name and address of the sender, the name, rank, or rating of the addressee and the naval unit to which he is assigned with the Navy number assigned thereto, or name of the ship and fleet post office through which the parcels are to be routed, as for instance:

From: John Roger Smith, 205 West State St., Boston 8, Mass.

> To: John M. Jones, Seaman First Class, U. S. Navy, Naval Air Station, Navy 199 (One Nine Nine), c/o Fleet Post Office, San Francisco, Calif.

From: James Oscar Smith. 1100 Pine St., San Pedro, Calif.

> To: Lieutenant Roger W. Doe, U. S. Navy, U. S. MINNESOTA, c/o Fleet Post Office. New York, N. Y.

From: John R. Doe, 315 University Ave.. Saint Louis 9, Mo.

> To: Corporal John Henry Smith, U. S. M. C., Co. "A," Seventh Marines, c/o Fleet Post Office, San Francisco, Calif.

From: James Oscar Johnson, 1112 Maple Ave. San Pedro, Calif.

> To: John R. Moss, S1c, USN, Armed Guard, S. S. President Adams, c/o Fleet Post Office New York, N. Y.

Mail for Coast Guard personnel is addressed the same as for Naval personnel except that the words "U. S. Coast Guard" shall be used in place of "U. S. Navy" after the man's name.

POSTAGE: Postage must be fully prepaid, the rate on parcels of fourthclass matter (that is, parcels exceeding 8 ounces) being the zone rate applicable from the post office where mailed to the post office in care of which the parcels are addressed. The third-class rate of 1½ cents for each 2 ounces applies to packages not exceeding 8 ounces, except in the case of books, on which the rate is 1 cent for each 2 ounces. The third-class rate of 1½ cents for each 2 ounces or fraction thereof is also applicable to unsealed greeting cards, addressed to other than Army personnel, provided they bear no unpermissible written additions. It is suggested, however, that they be mailed as first-class matter since in that event they will be returned, if undeliverable, provided they bear a return card. Parcels containing only books conforming to the requirements prescribed therefor are acceptable at the special rate of 3 cents a pound, plus 1 cent on each parcel the limit of weight being 5 pounds.

PERMISSIBLE ADDITIONS: In addition to the name and address of the sender, which is required, inscriptions such as "Merry Christmas," "Please do not open until Christmas," "Happy New Year," "With best wishes," and the like, may be placed on the covering of the parcel in such manner as not to interfere with the address, or on a card inclosed therewith. Books may bear simple dedicatory inscriptions not of a nature of personal correspondence. Stickers or labels resembling postage stamps are not permissible on the outside of parcels.

Insurance and Registry Services: No matter addressed to members of the Army or other persons receiving mail through A. P. O.'s overseas shall be accepted as insured or c. o. d. mail. Letters or packages containing money or other articles of value shall be refused registration but letters containing valuable or important papers may be registered. These restrictions do not apply to official shipments, shipments to military agencies overseas, or to mail from A. P. O.'s.

Mail for personnel of the Navy, Marine Corps, or Coast Guard may be

accepted for registration or insurance if it conforms to existing requirements as to weight, size, and other prescribed conditions, and mailers should be advised to register or insure Christmas gifts of more than ordinary value addressed to personnel of the Navy, Marine Corps, or Coast Guard.

Use of Money Orders: Postmasters should recommend to the public the use of postal money orders to transmit gifts of money to members of the armed forces outside the continental United States. With regard to cash remittances, patrons should be informed that at many places where such forces are stationed there is a local prohibition against the importation of United States money, and it could not be used if received. However, domestic postal money orders can be cashed at A. P. O.'s wherever they are located, and they are paid in local foreign currency at the rate of exchange in effect on the date the orders are presented.

CHRISTMAS MAIL FOR MEMBERS OF THE UNITED STATES MERCHANT MARINE

Christmas mail for members of the Merchant Marine should also be mailed between September 15, 1944, and October 15, 1944, if delivery by December 25, 1944, is desired. Parcels for such persons cannot be registered or insured, and there is no money order service available to this branch of the service.

Mail for the personnel of the Merchant Marine should be addressed as follows:

From: Ruth R. James, 896 Elm Street. Charlotte 5, N. C.

> To: Arthur Bigelow, S. S. Susan Wayne, c/o Postmaster, New York, N. Y.

(Name of steamship line)

INSTRUCTIONS OF FIRST ASSISTANT POSTMASTER GENERAL

REVISED LIST OF SURETY COMPANIES Acceptable on Bonds of Postal Employees

Names of Companies, Locations of Principal Executive Offices, and States in which INCORPORATED

California
1. Associated Indemnity Corporation, San Francisco

2. Fireman's Fund Indemnity Co., San Francisco.
3. National Automobile Insurance Co., Los

Angeles.
4. Pacific Employers Insurance Co., Los
Angeles.
5. Pacific Employers Insurance Co., Los
Angeles.

 Pacific Indemnity Co., Los Angeles.
 West American Insurance Co., Los Angeles.
 Western National Indemnity Co., San Francisco.1

Connecticut 8. The Aetna Casualty and Surety Co., Hartford.

9. The Century Indemnity Co., Hartford. 10. Hartford Accident and Indemnity Co. Hartford.

11. The Travelers Indemnity Co., Hartford. Delaware

12. Saint Paul-Mercury Indemnity Co., St. Paul, Minn. Illinois

13. American Motorists Insurance Co., Chicago. 14. Lumbermens Mutual Casualty Co., Chi-

Indiana 15. Continental Casualty Co., Chicago, Ill.

Iowa 16. Employers Mutual Casualty Company, Des Moines. Kansas

17. The Kansas Bankers Surety Co., Topeka.
18. The Western Casualty and Surety Co., Fort Scott.

Maine
19. Maine Bonding and Casualty Co., Portland.

Maryland

20. American Bonding Co. of Baltimore.

21. Fidelity and Deposit Co. of Maryland,

Baltimore.

22. Maryland Casualty Co., Baltimore.

23. United States Fidelity and Guaranty Co., Baltimore.

Massachusetts
24. American Employers' I Insurance Co..

25. American Mutual Liability Insurance Co., Boston. 26. Liberty Mutual Insurance Co., Boston.

¹ Formerly Occidental Indemnity Company. Name changed September 30, 1943.

² Licensed to do a Fidelity and Surety Business in the State of New York under the name of "(American) Lumbermens Mutual Casualty Company of Illinois."

27. Massachusetts Bonding and Insurance Co., New England Casualty Insurance Co., Springfield.

29. National Casualty Co., Detroit. 30. Standard Accident Insurance Co., Detroit.

Missouri

31. Central Surety & Insurance Corporation, Kansas City.
32. Employers Reinsurance Corporation, Kan-

sas City. New Hampshire 33. Peerless Casualty Co., Keene.

New Jersey 34. Commercial Casualty Insurance Co., New-

35. International Fidelity Insurance Co., Jersey City.

New York 36. Amercan Guarantee and Liability Insurance Co., Chicago, Ill. 37. American Re-Insurance Co., New York.

American Surety Co. of New York 39. Columbia Casualty Co., New York.
40. Eagle Indemnity Co., New York.

41. The Excess Insurance Co. of America, New

42. The Fidelity and Casualty Co. of New York.
43. General Reinsurance Corporation, New

York.

44. Glens Falls Indemnity Co., Glens Falls.

45. Globe Indemnity Co., New York.

46. Great American Indemnity Co., New York.

47. The Home Indemnity Co., New York.

48. London & Lancashire Indemnity Co. of America, Hartford, Conn.

49. Merchants Indemnity Corporation of New York

York.
50. The Metropolitan Casualty Insurance Co. of

New York, Newark, N. J. 51. National Surety Corporation, New York.

52. New Amsterdam Casualty Co., Baltimore, Md. 53. New York Casualty Co., New York.

54. North American Casualty and Surety Reinsurance Corporation, New York. 55. Phoenix Indemnity Co., New York

56. The Preferred Accident Insurance Co. of New York.

- 57. Royal Indemnity Co., New York.
 58. Seaboard Surety Co., New York.
 59. Standard Surety & Casualty Co. of N. Y.,
- Hartford, Conn.
 60. Sun Indemnity Co. of New York.
 61. United States Casualty Co., New York.
 62. United States Guarantee Co., New York. 63. The Yorkshire Indemnity Co. of New York.

Ohio

64. The Ohio Casualty Insurance Co., Hamilton

Pennsylvania

- 65. American Casualty Co. of Reading, Penn-
- sylvania.
 66. Eureka Casualty Co., Philadelphia.
 67. Indemnity Insurance Co. of North America,
 Philadelphia.
 68. Manufacturers' Casualty Insurance Co.,
 Philadelphia
- Philadelphia. 69. Mellon Indemnity Corporation, Pittsburgh.
- Texas
 71. American General Insurance Co., Houston.
 72. American Indemnity Co., Galveston.
 73. Commercial Standard Insurance Co., Fort Worth.

South Dakota
70. Western Surety Co., Sioux Falls.

- 74. Employers Casualty Co., Dallas. 75. Texas Indemnity Insurance Co., Galveston. 76. Trinity Universal Insurance Co., Dallas.
- Virginia
 77. Virginia Surety Company, Inc., Toledo,
- Washington78. General Casualty Co. of America, Seattle.
- 79. Northwest Casualty Co., Seattle.80. United Pacific Insurance Co., Tacoma.
- Wisconsin
 81. Employers Mutual Liability Insurance
 Company of Wisconsin, Wausau.

FOREIGN COMPANIES AUTHORIZED TO DO A REINSURANCE BUSINESS ONLY

- 82. Accident and Casualty Insurance Company of Winterthur, Switzerland (U. S. Office, New
- York, N. Y.). 83. Car and General Insurance Corporation, Ltd., London, England (U. S. Office, New York,
- 84. The Employers' Liability Assurance Corporation, Ltd., London, England (U.S. Office, Boston,
- 85. The European General Reinsurance Company, Ltd., London, England (U. S. Office, New 86. The Guarantee Company of North America, Montreal, Canada (U. S. Office, New York, N. Y.)
- 87. London Guarantee and Accident Company, Ltd., London, England (U. S. Office, New York,
- 88. The Ocean Accident and Guarantee Corporation, Ltd., London, England (U. S. Office, New York, N. Y.).

CHANGES-POSTAL GUIDE 1943-PART I

Corrections and changes in postmasters' salaries and classes of post offices in the Presidential grades (pp. 895 to 962, Part I Domestic, July 1943 Postal Guide), effective July 1, 1943:

State	Office	From—		То	
		Class	Salary	Class	Salary
California California Massachusetts Montana North Carolina Ohio Ohio Pennsylvania Pennsylvania	Florin Rialto Williamstown Polytechnic Newton Mount Orab Ney Rydal Stony Creek Mills	3 2 1 3 2 2 3 3 3 3 3 3	\$1,500 2,400 3,300 1,500 2,800 1,900 1,500 2,000 2,100	3 3 1 3 2 3 3 3 3	\$1, 600 2, 300 3, 200 1, 600 2, 900 2, 000 1, 400 1, 900 2, 000

The following offices should be added, effective April 1, 1944:

State	Office	Class	Salary
CaliforniaKansas Texas West Virginia	Sunflower Lake Jackson	3 3 3 3	\$1,700 1,600 2,100 1,400

INSTRUCTIONS OF THIRD ASSISTANT POSTMASTER GENERAL

REGISTERED AND INSURED MAIL **Billing to Military Organizations**

The War Department has advised that the numbering consecutively of firm delivery sheets on which are listed registered and insured mail addressed to military personnel would be of considerable assistance to Army postal personnel handling such mail.

In the future, when listing registered and insured mail for military personnel on Forms 3883 or 3883-A, the delivery sheets should be numbered consecutively.

POST OFFICE CHANGE

Established—Fourth Class Discontinued—Fourth Class CALIFORNIA

Brookdale, Santa Cruz County, route 76330.
Effective June 30, 1944. Mail to Santa Cruz.
Log Cabin, Yuba County, routes 76218 and
76221. Effective June 15, 1944. Mail to Rowdy, the order appearing in Postal Bulletin No. 18707, reestablishing this office has been rescinded. However, the establishment of this office, appearing in Postal Bulletin No. 18721, is allowed to stand. Comptonville.

PENNSYLVANIA Newfield, Potter County, routes 115727 and 210393. Effective May 31, 1944. Mail to

Foster, Fort Bend County, route 50596. Effective May 31, 1944. Mail to Richmond.

Rosette, Box Elder County, route 69109. Effective June 30, 1944. Mail to Park Valley.

Reestablished—Fourth Class WEST VIRGINIA

87357. Hurst (*1420), Lewis County, route 16153.
3.3 miles north of Vadis; 4 miles south of Saint Clara; 8.4 miles northeast of Linn.
a Vadis, W. Va.

POST OFFICE CHANGES

KENTUCKY

MISSISSIPPI

96466. East Tupelo (*2230), Lee County, route 26118. Tupelo, 2 miles west; Plantersville, 4½ miles south; Mooreville, 6 miles east. a Rural Route No. 2, Tupelo, Miss.

*Unit number. a Postmasters' present address.

TEXAS

UTAH

Summer Post Offices to Open

Mormon Lake, Coconino County, Ariz. Effective June 1, 1944. Camp Connell, Calaveras County, Calif. Effective as of May 1, 1944. Old Station, Shasta County, Calif. Effective as of May 1, 1944. Chipita Park, El Paso County, Colo. Effective June 1, 1944.

INSTRUCTIONS OF THIRD ASSISTANT POSTMASTER GENERAL

FIFTH WAR LOAN

Central Accounting Offices Will Receive Current Information As To Progress Toward State Quotas

Our participation in the Fifth War Loan began yesterday. It will continue through July 31. The Postal Service will receive credit for all bonds purchased by personnel in this 2-month period.

Experience has taught us that we must have full information available if we are to succeed.

During the Fifth War Loan this office will furnish to central accounting offices information as to the volume of employees' bond purchases at intervals following the close of the reporting period and the publishing of the final tabulation of the reports in the Postal Bulletin. Central accounting postmasters will, of course, be vitally interested in the volume of sales reported by first- and second-class offices; and this office will be glad to furnish such information when a substantial number of reports are received.

Because eight States have two central accounting offices, I request that postmasters in those States write the name of their central accounting office along the upper edge of their reports on post-card Form 21 or Form DSS-3. This will make the information available in the form in which it will be most useful and will facilitate separation at this office. These States are Idaho, Michigan, Missouri, Ohio, Pennsylvania, Texas, Washington, and West Virginia.

> RAMSEY S. BLACK. Third Assistant Postmaster General.

INSTRUCTIONS OF FOURTH ASSISTANT POSTMASTER GENERAL

TRUCK DISPLAY OF POSTER—"FIFTH WAR LOAN"

Postmasters at offices having Government-owned mail trucks will be furnished a supply of posters bearing the legend "Fifth War Loan."

It is requested that two posters be displayed on each Government-owned mail truck from June 12 to July 8, 1944, inclusive.

INSTRUCTIONS OF THE SOLICITOR

FRAUD ORDER NOTICES The Diamonex Company

On May 25, 1944, a fraud order was issued against The Diamonex Company, and its officers and agents as such, at Chicago, Ill.

All mail addressed to this concern should be returned to senders, stamped "Fraudulent-Mail to this address returned by order of Postmaster General," and no money orders in favor of said concern should be issued or paid.

C. Frank Langley

On May 27, 1944, a fraud order was issued against C. Frank Langley, at Topeka, Kans.

All mail addressed to this party should be returned to senders, stamped 'Fraudulent—Mail to this address returned by order of Postmaster General," and no money orders in favor of said party should be issued or paid.

POST OFFICE CHANGE

Summer Post Offices to Open Ocean Point, Lincoln County, Maine. Effective June 16, 1944.

Sherwood Forest, Anne Arundel County, Md. Effective June 1, 1944.

Sagamore Beach, Barnstable County, Mass. Effective June 19, 1944.

West Chop, Dukes County, Mass. Effective June 20, 1944.
Coryell Islands, Mackinac County, Mich. Effective June 16, 1944.
Huron Mountain, Marquette County, Mich. Effective June 1, 1944.
Palisades Park, Van Buren County, Mich. Effective June 1, 1944.
Pointe Aux Barques. Huron County. Mich.

Pointe Aux Barques, Huron County, Mich. Effective July 3, 1944.
Sister Lakes, Van Buren County, Mich. Effective as of May 1, 1944.
Westersing France County, Mich. Effective Accounty Mich.

Wequetonsing, Emmet County, Mich. Effective June 1, 1944.
Treasure Island, Hunterdon County, N. J. Effective June 21, 1944.

Larchmont, Westchester County, N. Y. Effective June 16, 1944. Sacandaga, Fulton County, N. Y. Effective June 15, 1944.

Valcour, Clinton County, N. Y. Effective July 1, 1944.

post office as MacMahan instead of Georgetown. POST-OFFICE BRANCHES

POST OFFICE CHANGE

Summer Post Offices to Open

Camp Namanu, Clackamas County, Oreg. Effective June 22, 1944.

Crestmont, Sullivan County, Pa. Effective June 17, 1944.

Eagles Mere Park, Sullivan County, Pa. Ef-

fective June 12, 1944.
Paradise Inn, Pierce County, Wash. Effective

Correction Georgetown, Maine. The notice appearing in POSTAL BULLETIN NO. 18722, showing this post office to open, is corrected to show the name of the

Established

CALIFORNIA
San Francisco: The following money-order units
of the following A. P. O.'s will be established

June 24, 1944.

of the following A. P. O.'s v effective June 10, 1944: Unit 1, A.P.O. 246, 82949. Unit 2, A.P.O. 246, 82950. Unit 1, A.P.O. 247, 82951. Unit 2, A.P.O. 248, 82952. Unit 1, A.P.O. 248, 82953. Unit 2, A.P.O. 249, 82955. Unit 2, A.P.O. 249, 82956.

M. S. GOVERNMENT PRINTING OFFICE: 1944