

ORDERS OF THE POSTMASTER GENERAL

AMENDMENT TO THE POSTAL LAWS AND REGULATIONS

DETAIL OF EMPLOYEES TO POSTAL UNITS AT MILITARY AND NAVAL CAMPS, POSTS, OR STATIONS

ORDER No. 22110; DATED AUGUST 13, 1943.

Section 452, Postal Laws and Regulations of 1940, is amended by the addition of the following paragraph:

"9½. During the present war and for 6 months thereafter, whenever deemed necessary in serving military and naval personnel at military and naval camps, posts, or stations, the Postmaster General is hereby authorized to detail any postal employee from main post offices to postal units, at such camps, posts, or stations, without changing the official station of such postal employee, and to authorize allowances, not exceeding \$2.50 per day in lieu of actual expenses, while so detailed, without regard to the Subsistence Expense Act of 1926, such allowances to be paid from the appropriation 'Miscellaneous items, first- and second-class post offices.' The Comptroller General of the United States is authorized and directed to allow credit for any payments heretofore made not exceeding the allowances herein provided, to the employees so detailed" (Public Law 128, 78th Cong.; approved July 9, 1943).

AMENDMENT TO THE POSTAL LAWS AND REGULATIONS

DETAIL OF EMPLOYEES TO POSTAL UNITS AT MILITARY AND NAVAL CAMPS, POSTS, OR STATIONS

ORDER No. 22111; DATED AUGUST 13, 1943.

Paragraph 1, section 914, Postal Laws and Regulations of 1940, is amended by the addition of the following note:

"NOTE.—See paragraph 9½ of section 452 for provisions of the act of July 9, 1943, which authorizes the Postmaster General to detail employees to postal units at military and naval camps, posts, or stations 'during the present war and for 6 months thereafter.'"

AMENDMENT TO THE POSTAL LAWS AND REGULATIONS

(CORRECTION OF MARGINAL CODE REFERENCE)

ORDER No. 22112; DATED AUGUST 13, 1943.

Paragraph 1, section 59, Postal Laws and Regulations of 1940, is amended so as to make the marginal code reference read "31 U. S. C., 1940 ed., 224c."

LEAVE OF ABSENCE—MERCHANT MARINES

ORDER No. 22113; DATED AUGUST 13, 1943.

The attention of postmasters, division superintendents of the Railway Mail Service, and other postal officials in the field having personnel under their supervision, is invited to the provisions of Public Law 87, approved June 23, 1943, which reads in part as follows:

"Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That when used in this Act the term 'service in the merchant marine' means service as an officer or member of the crew on or in connection with a vessel documented under the laws of the United States or a vessel owned by, chartered to, or operated by or for the account or use of the Administrator, as an enrollee in the United States Maritime Service on active duty, and, to such extent as the Administrator shall prescribe, any period awaiting assignment to such service and any period of education or training for such service in any school or institution under the jurisdiction of the Administrator. Any person entering service in the merchant marine after May 1, 1940, and before the termination of the unlimited national emergency declared by the President on May 27, 1941, who, in accordance with rules and regulations prescribed by the Administrator, War Shipping Administration, completes a period of substantially continuous service in the merchant marine, shall be entitled to a certificate to that effect from the Administrator upon completion of

such period, which shall include a record of any special proficiency or merit obtained.

"SEC. 2. (a) In the case of any such person who, in order to perform service in the merchant marine, has left or leaves a position, other than a temporary position, in the employ of any employer and who (1) receives such certificate, (2) is still qualified to perform the duties of such position, and (3) makes application for reemployment within 40 days after completion of such service—

"(A) if such position was in the employ of the United States Government, its Territories or possessions, . . . such person shall be restored to such position or to a position of like seniority, status, and pay;

"(b) Any person who is restored to a position in accordance with the provisions of paragraph (A) . . . of subsection (a) shall be considered as having been on furlough or leave of absence during his period of service, shall be so restored without loss of seniority, shall be entitled to participate in insurance or other benefits offered by the employer pursuant to established rules and practices relating to employees on furlough or leave of absence in effect with the employer at the time such person entered such service, and shall not be discharged from such position without reasonable cause within one year after such restoration.

"SEC. 4. Employees of the United States Government, its Territories or possessions, . . . who, subsequent to May 1, 1940, shall have entered upon service in the merchant marine, shall be entitled to receive, in addition to any pay for such service, compensation in their civilian positions covering their accumulated or current accrued leave, or to elect to have such leave remain to their credit until their return from such service."

Employees who have been separated since May 1, 1940, are entitled to reassignment upon meeting the requirements of section 2 of this act and must be reassigned to duty within 30 days of their applications for reemployment.

It will no longer be necessary for employees entering the Merchant Marine Service to secure release under the War Transfer procedure in order to be entitled to reemployment rights.

INSTRUCTIONS OF FIRST ASSISTANT POSTMASTER GENERAL

LEAVE—MERCHANT MARINE SERVICE

In view of the foregoing order relative to reemployment rights of employees entering the Merchant Marine Service, postmasters of first-, second-, and third-class offices having city or village service should submit Form 1532 in triplicate, appropriately amended, showing absence without pay in the case of classified assistant postmasters, supervisors, clerks, city carriers, village carriers, laborers, cleaners, and janitors under the jurisdiction of the Bureau of the First Assistant hereafter entering the Merchant Marine Service. Such absence will be considered as a temporary vacancy and may be filled in the same manner as temporary military vacancies. Similar reports should be made on Form 1532 in triplicate for classified substitute clerks, substitute city carriers, substitute village carriers, and substitute laborers; such absence will permit the appointment of a probational indefinite substitute.

An immediate report should be made to the First Assistant when a rural carrier enters the Merchant Marine Service, giving the date of entrance in this service, the name of the person employed to serve the rural route, and the date of his first trip. A substitute, if available, should be employed for such service, as provided by section 984, Postal Laws and Regulations.

It will no longer be necessary for an employee to effect a war transfer in order to have reemployment rights incident to entering the Merchant Marine Service.

CHANGE IN CLASS

The following post office is advanced to the third class, effective July 1, 1943, and the salary of the postmaster fixed at the rate indicated:

McGaheysville, Va., \$1,200 per annum.

**INSTRUCTIONS OF
THIRD ASSISTANT POSTMASTER GENERAL**

**MAIL FOR ARMY PERSONNEL ADDRESSED TO A. P. O.'s, C/O POSTMASTER,
MINNEAPOLIS, MINN.**

Restrictions Applicable

The War Department advises that the restrictions applicable to mail for Army personnel overseas, published in the POSTAL BULLETINS of January 8, March 12, and May 21, 1943, and on pages 6 to 8 of the January, page 14 of the April and page 27 of the June 1943 Supplements to the Postal Guide, are applicable to mail for Army personnel addressed for delivery through A. P. O.'s (Army Post Offices), care of the postmaster, Minneapolis, Minn. Postmasters are therefore requested not to accept parcels, etc., so addressed unless they are within the limits of size and weight and otherwise conform to the conditions set forth in the instructions referred to.

Fourth-class matter addressed to A. P. O.'s, c/o Postmaster, Minneapolis, Minn., is subject to postage at the zone rates applicable between the post office where mailed and Minneapolis. However, air mail so addressed may be accepted at the regular air-mail rate of 6 cents an ounce or fraction thereof.

NAVY MAIL

**Inquiries, Claims, and Complaints
Registered, Insured, and Ordinary Mail**

Because of war conditions, considerable time often elapses before delivery of mail addressed to Navy, Marine Corps, Coast Guard (and to Merchant Marine personnel in the case of ordinary mail). The senders of such mail should be requested to correspond directly with the addressees when they desire to ascertain whether any particular letters or packages have been delivered. When an inquiry through postal channels is in order (which in the case of registered or insured mail will be after the sender has received information as to the nonreceipt of the article after a reasonable time has elapsed or, after a reasonable time, has made proper efforts, without results to determine whether the article has been received by the addressee), the following instructions shall be observed in connection with inquiries for registered or insured mail, the inquiries, however, to be handled, so far as practicable, in a manner similar to those for articles addressed to Army personnel (see pp. 34 and 35, August 1941, p. 11, March 1942, pp. 12 and 13, February 1943, and p. 12, March 1943, Supplements):

Domestic Shore Stations

1. Inquiries concerning registered and insured mail addressed to Navy, Marine Corps, or Coast Guard personnel at shore stations within the continental United States (not including Alaska) shall not be instituted until at least one month after dates of mailing.

Vessels and Foreign Shore Stations

2. (a) Inquiries concerning domestic registered or insured mail addressed to Navy, Marine Corps, or Coast Guard personnel on board vessels and at shore stations outside the continental United States, including those in Alaska, shall not be instituted until at least **FOUR MONTHS** after the dates of mailing. Mail for Navy, Marine Corps, or Coast Guard personnel, addressed c/o Postmaster or c/o Fleet Post Office, New York, N. Y., San Francisco, Calif., or Seattle, Wash., indicates that the addressees are on board vessels or at overseas shore stations.

(b) Forms 1510 and 3812 sent to the offices of destination for completion shall be addressed, for example, in the following manner if they relate to mail for Navy, Marine Corps, or Coast Guard personnel on board ships or at overseas shore stations:

Commanding Officer,

U. S. S. ----- (or name or number of Navy post office),
c/o Fleet Post Office,
New York, N. Y., or San Francisco, Calif.

Preparation of Inquiry Forms

3. (a) All inquiries for registered mail addressed to Navy, Marine Corps, or Coast Guard personnel at points either within or outside the continental United States shall be made on Form 1510. Inquiries for insured mail addressed to Navy, Marine Corps, or Coast Guard personnel at shore stations within the continental United States (not including Alaska) shall be made on Form 1510. Inquiries concerning insured mail addressed to Navy, Marine Corps, or Coast Guard personnel on board vessels and at shore stations outside the continental United States (including those in Alaska) shall be made on Form 3812.

(b) Each form shall be fully completed with respect to the mailing particulars of the articles, the fee paid, and the value declared on registered mail. The complete contents and separate value of each article enclosed within the mail shall be entered on each form, reasonable allowance being made for depreciation in value due to age or use if any of the contents were not new.

(c) When Forms 1510 and 3812 are completed by senders, particular care shall be exercised to insure that the complete name of the addressee is shown, together with his rank or rating, and if known, his service number. Also, the complete address borne by the article being traced shall be shown. As an example, the following constitutes complete information concerning the name and address of the addressee of a letter or parcel:

JOHN PETER MARSHALL, S1c, USN,
#1,287,654,

F DIVISION,

U. S. S. (Name of ship)

c/o Fleet Post Office,

New York, N. Y. (or San Francisco, Calif.).

Disposition of Inquiry Forms

4. (a) The inquiries are to be given prompt attention upon receipt by the Navy mail clerk. If the registered or insured article was received and delivered in good condition to, and signed for by, the addressee, an authorized mail orderly, or by other authorized person, the Form 1510 or 3812 shall be endorsed to show the date the article was delivered and the complete name and rating of the designated mail orderly or other authorized person who receipted for the article. When practicable a statement should also be obtained from the addressee indicating whether he received the article in good condition.

(b) If the article was forwarded to the addressee or returned to the sender, the Form 1510 or 3812, appropriately endorsed, shall be transmitted to the point to which the article was forwarded or returned. If the addressee has been transferred from the organization to which the mail was addressed and there is no record at the original office of address showing that the article was received by the addressee or his authorized agent, the inquiry should be forwarded to the organization to which the addressee was transferred, for the purpose of obtaining his declaration.

(c) If the registered or insured article was not received at the office of delivery or at an office to which it was forwarded or returned, or was wrongly delivered to an unauthorized person or apparently may have been rifled or damaged while in the custody of the Postal Service, the Form 1510 or 3812 shall be completed so far as the office of delivery and the addressee are concerned and returned to the postmaster at the office of mailing for appropriate attention.

5. Upon return of inquiry forms covering registered or insured mail, postmasters will dispose of them in the following manner:

(a) If the article was delivered to the addressee or his authorized agent, in apparently good condition, the sender will be so advised and the form filed.

(b) If loss, rifling, damage, or wrong delivery after the mail was properly delivered by the Postal Service is indicated, the form shall be sent to the Third Assistant Postmaster General, Division of Registered Mails. The postmaster will so advise the sender, informing him that the inquiry will be referred to the Navy Department for consideration and that after a reasonable time has elapsed, any further correspondence regarding the article should be addressed direct to that Department.

(c) If the article was not received at the Navy post office or was delivered by a representative of the Postal Service to an unauthorized person, or apparently may have been rifled or damaged while in the custody of the Postal Service, action shall be taken to comply with the provisions of section 810, paragraphs 2, 4, and 7, and section 1389, Postal Laws and Regulations of 1940.

Inquiries for Ordinary Mail

Tracers on ordinary letter mail addressed to personnel overseas and on vessels should be instituted on Forms 1510 not sooner than 2 months from the dates of mailing, and tracers on third- and fourth-class matter should be instituted on the same form not sooner than 4 months after the date of mailing. All tracers directed to personnel overseas and on vessels should be enclosed in penalty envelopes endorsed "Inquiry for ordinary mail" and addressed in the manner indicated above in connection with inquiries for registered, insured, and c. o. d. mail. After tracing has been terminated, the Forms 1510 should be returned direct to the post offices from which tracers originated.

COMMEMORATIVE STAMPS—OVERRUN COUNTRIES

BELGIUM

Postmasters and employees of the Postal Service are advised that a 5-cent postage stamp honoring Belgium, the sixth stamp in the Overrun Countries Series, will be first placed on sale September 14, 1943, at Washington, D. C. Announcements concerning the remaining stamps in the series will appear later.

The central design of the Belgium stamp is a reproduction of the flag of that country in natural colors—black, yellow, and red—with the name

**INSTRUCTIONS OF
THIRD ASSISTANT POSTMASTER GENERAL**

**COMMEMORATIVE STAMPS—OVERRUN COUNTRIES
BELGIUM**

"Belgium" printed underneath. The stamp will be of the special-delivery size, 0.84 by 1.44 inches in dimensions, arranged horizontally and issued 50 stamps to a sheet.

Stamp collectors desiring first-day cancelations of the stamp for Belgium on September 14, 1943, may send a limited number of addressed envelopes, not in excess of 10, to the Postmaster, Washington 13, D. C., with cash or money-order remittance to cover cost of the stamps required for affixing. **Postage stamps and personal checks will not be accepted in payment for stamps, and requests for uncanceled stamps must not be included with orders for first-day covers.** Envelopes used for covers should be of ordinary letter size, and each envelope properly addressed. An enclosure of medium weight should be inserted in each cover and the flap sealed or turned in. Each envelope should be pencil-marked in the upper right corner to show the number of stamps to be affixed and the name of the country. Covers for other stamps of the Overrun Countries Series should not be included with the order for Belgium first-day covers.

Stamps of this series desired for postage purposes should be purchased at the local post office. Stamps of selected quality for collection may be obtained on mail order sent to the Philatelic Agency, Post Office Department, Washington 25, D. C. Stamps are sold through this Agency at face value, plus return mailing charges. To insure prompt shipment, mail orders to the Philatelic Agency for the Belgium stamp should not include other stamp issues. **The Philatelic Agency does not service first-day covers.**

Postmasters at direct and central-accounting offices may submit separate requisitions, on Form 3201-A, to reach the Department not later than September 7, 1943, for a limited supply of the 5-cent Belgium stamp, endorsed "Belgium", shipment of which will be made as soon as the printed stock is available. Postmasters at district-accounting offices may obtain small quantities of this stamp by requisition on the central-accounting post office. **Postmasters are cautioned not to place this stamp on sale before September 15, 1943.**

Requisitions shall not be submitted for any of the remaining stamps in the Overrun Countries Series until further notification is received.

WAR SAVINGS BONDS

Folders Announcing Third War Loan—Special Reports of Sales

The Third War Loan Drive will start September 9, 1943, and folders concerning all of the bonds offered will be mailed by the Treasury Department, Chicago Branch, in time to be received by postmasters during August. First-class offices will receive 200 copies of the folders; second-class, 100; and third- and fourth-class, 50 each. The folders should be given out in response to inquiries or placed in the lobby where they will be noticed. The best possible use should be made of them since a further supply will not be available.

The Treasury Department has asked that during the 5 or 6 weeks of the Drive Federal Reserve banks be furnished reports of bond sales at the rate of eight per month instead of four as presently authorized. (See notice in the POSTAL BULLETIN of September 2, 1942, reprinted on p. 12 of the October 1942 Supplement to the Postal Guide.) Postmasters at all savings-bond offices will receive the necessary card forms and should complete them for the periods indicated thereon and mail them promptly in the special envelopes which were furnished for mailing the quarter-monthly sales reports. If none of the special envelopes are available, the postcard report forms should, nevertheless, be mailed promptly unenclosed. Reports covering the same periods may be furnished to State administrators or their authorized representatives upon request.

WAR SAVINGS STAMPS

Precautions Against Erroneous Count in Redemption

In the redemption of war savings-stamp albums postmasters and postal clerks should bear in mind that it is possible to fill a horizontal line of seven spaces with six stamps placed lengthwise therein, thus easily causing an erroneous count. To eliminate the affixing of stamps in this manner, to some extent at least, postal employees in making sales should tear more than single units of war savings stamps from sheets horizontally rather than vertically.

Stolen Canadian Money-Order Forms

Blank money-order forms, Nos. 400-47421 to 400-47600, inclusive, bearing stamped office number 4707, have been reported stolen from Toronto, Sub Post Office No. 107, Ontario. If any of them are presented the postmaster will refuse payment and wire the inspector in charge of his district.

Postmasters are cautioned especially that these money-order forms are not printed for a specific post office and may be stamped with the date stamp of any post office in Canada, disregarding the office number.

REGISTRY CHANGES

Fort Eustis Branch, Newport News, Va.

The Fort Eustis Branch of the Newport News, Va., post office, is hereby designated as independent for the receipt and dispatch of registered mail. This branch should be added to the list of third- and fourth-class offices, independent branches and stations, and Navy mail clerks in possession of rotary keys printed on pages 20 to 24, inclusive, of the August 1942 Supplement to the Postal Guide.

**INSTRUCTIONS OF
THE SOLICITOR**

**SUPPLEMENTAL FRAUD ORDER NOTICE
(Physical Improvement, et al.)**

On August 7, 1943, a supplemental fraud order was issued against Physical Improvement, Inc., and its officers and agents as such, at New York, N. Y.

All mail addressed to this concern and parties should be returned to senders, stamped "Fraudulent—Mail to this address returned by order of Postmaster General," and no money orders in favor of said concern and parties should be issued or paid.

POST-OFFICE CHANGES

Discontinued—Fourth Class

KANSAS

Doniphan, Doniphan County, rural route No. 2, Atchison. Effective Aug. 15, 1943. Mail to Atchison.

OHIO

Erhart, Medina County, rural route No. 3, Medina. Effective as of July 31, 1943. Mail to Medina.

PENNSYLVANIA

Spring Valley, Bucks County, route 10402. Effective Aug. 15, 1943. Mail to Doylestown.

Summer Post Office To Open

Huron Mountain, Marquette County, Mich. Effective as of May 18, 1943.
Munusong, Chippewa County, Mich. Effective as of May 1, 1943.

Summer Post Offices To Close

Kohls Ranch, Gila County, Ariz. Effective Sept. 1, 1943. Mail to Payson.
Highland Beach, Anne Arundel County, Md. Effective Sept. 9, 1943. Mail to Annapolis.
Scotland Beach, Saint Marys County, Md. Effective Aug. 15, 1943. Mail to Scotland.
West Chop, Dukes County, Mass. Effective Sept. 11, 1943. Mail to Vineyard Haven.
Glasser, Sussex County, N. J. Effective Sept. 15, 1943. Mail to Wharton.
Mitiwanga, Erie County, Ohio. Effective Sept. 10, 1943. Mail to Huron.
College Camp, Walworth County, Wis. Effective Sept. 10, 1943. Mail to Williams Bay.

POST-OFFICE BRANCHES

Established

CALIFORNIA

Oakland: The following money-order units of Navy 10022 (Naval Construction Battalion Replacement and Recuperation Center, Camp Parks) will be established effective Aug. 16, 1943.

Unit 1, 82160.
Unit 2, 82161.
Unit 3, 82162.
Unit 4, 82163.
Unit 5, 82164.

San Francisco: The following money-order units of U. S. Army Postal Service A. P. O. 502 will be established effective Aug. 16, 1943:

Unit 7, 82864.
Unit 8, 82865.

FLORIDA

Green Cove Springs: 78630. 10198 (naval post office for the Naval Auxiliary Air Station, Lee Field), with money-order facilities, effective Aug. 16, 1943.

MISSISSIPPI

Grenada: The following money-order units of Camp McCain Branch (classified) will be established effective Aug. 16, 1943

Unit 7, 96925.
Unit 8, 96927.
Unit 9, 96928.
Unit 10, 96930.

MISSOURI

Neosho: 16806. Austin Avenue (contract) will be established effective Aug. 20, 1943.

Saint Louis: The following money-order units of Fort Leonard Wood (classified) will be established effective Aug. 16, 1943

Unit 7, 14249.
Unit 8, 14250.
Unit 9, 14251.
Unit 10, 14252.

POST-OFFICE BRANCHES

Established

NEW YORK

New York: X6274. 12974 (naval post office) with money-order facilities effective Sept. 1, 1943.
New York: X6275. 12975 (naval post office) with money-order facilities effective Aug. 20, 1943.
New York: X6276. 10773 (naval post office) with money-order facilities effective Aug. 23, 1943.

NORTH CAROLINA

Durham: The following money-order units of Camp Butner (classified) will be established effective Aug. 16, 1943.

Unit 5, 75,024.
Unit 6, 75,033.
Unit 7, 75,037.

New Bern: 77134. 12009 (naval post office for the MCWR Schools, Camp Lejeune, New River) with money-order facilities effective Aug. 16, 1943.

OHIO

Fairfield: 18360. Air Service Command (contract) effective Aug. 25, 1943.

TEXAS

Fort Worth: 52498. 10199 (naval post office for the Naval Air Station, Eagle Mountain Lake) with money-order facilities effective Aug. 23, 1943.

Gainesville: The following money-order units of Camp Howze (classified) will be established effective Aug. 20, 1943:

Unit 4, 54018.
Unit 5, 54038.
Unit 6, 54039.
Unit 7, 54043.
Unit 8, 54051.
Unit 9, 54057.

Order Modified

FLORIDA

Modification

Fort Myers: Modify POSTAL BULLETIN of Aug. 6, 1943, to show Money Order Unit No. 1 on main office and not on Flexible Gunnery School (contract) effective Aug. 16, 1943.

NEW JERSEY

Jersey City: 90833. Order establishing Navy 11020 with money-order facilities which appeared in the POSTAL BULLETIN of June 23, 1943, is modified to establish the naval post office as a station of Jersey City instead of a branch.

Discontinued

FLORIDA

Jacksonville: 78107. Money Order Unit 3 of the Naval Air Station (classified) effective Aug. 15, 1943.

POST-OFFICE STATIONS

Established

CONNECTICUT

Darien: 32382. Noroton (classified) effective Aug. 1, 1943.

MARYLAND

Edgewood Arsenal: The following money-order unit will be established effective Aug. 16, 1943.

Unit 2, 56329.

NEW YORK

Watertown: The following money-order unit will be established effective Aug. 15, 1943.

Unit 2, 21977.

TEXAS

Rio Grande City: The following money-order unit will be established effective Aug. 16, 1943.

Unit 1, 54251.