

# The Postal Bulletin

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## HANDLE PARCEL POST CAREFULLY

FIRST ASSISTANT POSTMASTER GENERAL,  
Washington, December 8, 1931.

The patrons measure the value of the parcel-post service by the condition of parcels when delivered, in addition to the expedition with which they are handled.

When parcels are received in a damaged condition, the post office is severely criticized.

Therefore it is necessary that all post-office employees exercise the greatest care in the handling of parcels in order that the public may have confidence in our service and continue the use of parcel post.

Do not place fragile articles in the bottom of sacks or hampers or on the bottom of mail trucks. Do not deliver damaged parcels to patrons until the parcels, received in bad conditions, are rewrapped with the proper indorsement by a supervisor.

See article 108, page 22, of the July, 1931, Postal Guide.

LOREL N. MORGAN,  
Acting First Assistant Postmaster General.

## DEFECTIVE ROTARY LOCKS, SACKS, AND POUCHES NOT TO BE USED IN DISPATCHING REGISTERED MAIL

THIRD ASSISTANT POSTMASTER GENERAL,  
Washington, December 14, 1931.

Reports indicate that postal employees are not carefully observing the instructions given in article 40, page 130, of the July, 1931, Postal Guide, to the effect that equipment used in dispatching registered mail must be thoroughly examined before being used.

The attention of all postmasters and postal employees concerned is directed to the necessity of carefully examining rotary locks, pouches, and sacks, to be used in connection with making dispatches of registered mail, for the purpose of ascertaining that the equipment is in good condition. Any rotary locks which appear to be defective in any way and any pouches or sacks found to be in other than good condition should be withheld from use and transmitted to the Fourth Assistant Postmaster General, mail equipment shops, Washington, D. C., with appropriate letter of transmittal.

In this connection see section 1453 of the Postal Laws and Regulations as to the disposition of defective mail locks, sections 930 and 1442 as to defective mail bags, and sections 1454 and 1455 as to disposition of surplus locks, and section 1443 as to disposition of surplus mail bags.

F. A. TILTON,  
Third Assistant Postmaster General.

## WASHINGTON BICENTENNIAL ISSUES

THIRD ASSISTANT POSTMASTER GENERAL,  
Washington, December 14, 1931.

The attention of postmasters is again called to the importance of strict compliance with the instructions in POSTAL BULLETINS of September 29 and November 4, prohibiting the sale to the public under any circumstances of the bicentennial stamps and stamped envelopes before January 2, 1932.

Notwithstanding the fact that advance shipments are being made to direct and central-accounting post offices, postmasters will not be permitted, even in case of emergency, due to depletion of regular stamp stock, to use or place on sale any of the bicentennial stamps or envelopes before January 2, 1932.

If the supply of regular issue stamps becomes exhausted as a result of heavy holiday mailings, and additional stamps are urgently needed for use before January 2, the postmaster shall make application to the department, making such request by telegraph if the emergency justifies such action.

Postmasters are advised that stocks of regular issue stamps from one-half cent to 10 cents, inclusive, remaining on hand in post offices after the close of business December 31, 1931, will not be returned to the department for redemption. Such stamps will be retained in post offices and used in connection with the bicentennial issue.

F. A. TILTON,  
Third Assistant Postmaster General.

## REQUISITIONS FOR WASHINGTON BICENTENNIAL STAMPS

THIRD ASSISTANT POSTMASTER GENERAL,  
Washington, December 14, 1931.

In the instructions printed in the POSTAL BULLETIN of September 29 and the October Supplement, postmasters at direct and central accounting post offices were notified to submit requisitions to the department for a supply of the Washington Bicentennial stamps for placing on sale beginning January 2, 1932. Postmasters at first-class and second-class post offices who have not yet made requisition for a stock of bicentennial stamps are hereby directed to do so immediately.

Postmasters at all direct and central accounting post offices will be expected to have the bicentennial stamps on sale January 2.

F. A. TILTON,  
Third Assistant Postmaster General.

## CORRECTION—WRONG OFFICE NUMBER ON MONEY-ORDER FORMS

THIRD ASSISTANT POSTMASTER GENERAL,  
Washington, December 14, 1931.

In the POSTAL BULLETIN dated November 18, 1931, a notice was published to the effect that the office number had been incorrectly printed as 32625 instead of 32652 on money-order forms for Southbury, Conn., serial

numbers 75001 to 75147. The serial numbers should have been given as 75001 to 75228, inclusive.

F. A. TILTON,  
Third Assistant Postmaster General.

## STOLEN MONEY-ORDER FORMS

THIRD ASSISTANT POSTMASTER GENERAL,  
Washington, D. C., December 14, 1931.

Blank domestic money-order forms printed for the use of the offices named below have been reported stolen since October 25, 1931. Numbers given are inclusive.

Bonnie Clare, Nev., 5851 to 5854, 5856, 5857, and 5926, Nov. 7, 1931.

Canoe, Ky., 7192, to 7200, Sept. 1, 1931.

Chicago, Ill., Station 329, 2446 to 2600, Nov. 18, 1931.

Detroit, Mich., 621896 to 621900, Nov. 19, 1931.

Klamath, Calif., Nos. 6690 to 6800, Dec. 3, 1931.

Mill Springs, Ky., 8248 to 9000, Nov. 26, 1931.

PHOENIX, ARIZ., STATION No. 5, Nos. 6004 to 6200, Dec. 14, 1931.

Pittsburgh, Pa., Mount Lebanon Station, Nos. 1773, 1774, 1794, and 1798. No date.

Scottsville, Kans., 42601 to 43000, Nov. 16, 1931.

Wilson, Okla. Nos. 216338 to 216400. Dec. 11, 1931.

On receipt of this notice the postmaster will carefully examine his records to ascertain whether any of the forms in question have already been paid at his office. If the coupon of any such order is found in the paid files or if any of the forms are hereafter presented for payment, he should promptly report that fact to the post-office inspector in charge of his division. A postmaster should take similar action in case of the theft of forms from his office, being careful to give the correct serial numbers, and under no circumstances to issue orders on such forms in event of their recovery.

To provide against payment of stolen orders, each postmaster should conspicuously post warning notices where they can be readily consulted by the paying clerks. Failure to comply with these instructions is likely to result in personal loss to postmaster.

F. A. TILTON,  
Third Assistant Postmaster General.

## ACTING POSTMASTERS APPOINTED

### Fourth Class

Arran, Fla., John E. Vause. Nov. 20, 1931.  
New Troy, Mich., Mrs. Alma Brodbeck. Nov. 11, 1931.  
Orcas, Wash., Mrs. Lora Marrian. Dec. 1, 1931.

## POST-OFFICE CHANGES

### Sites Changed

ALABAMA  
Malone, Randolph County, 100 feet north on routes 104768 and 224170 (800 feet from depot). Order of Dec. 9, 1931.

ALASKA  
McKinley Park, 150 feet on route 113738. Order of Dec. 9, 1931.

ARKANSAS  
Ivan, Dallas County, one-fourth mile northeast on routes 112756 and 247137 (one-fourth mile from depot). Order of Dec. 11, 1931.

KENTUCKY  
Hoskinton, Leslie County, 1 mile north on routes 29427 and 30113. Order of Dec. 7, 1931.  
Whitehouse, Johnson County, 400 feet west on routes 105751 and 229258 (458 feet from depot). Order of Dec. 9, 1931.

NEW JERSEY  
Clarksboro, Gloucester County, 300 feet south on routes 9212. Order of Dec. 9, 1931.

OHIO  
Blacklick, Franklin County, 135 feet east on routes 105749 and 115716 (300 feet from depot). Order of Dec. 11, 1931.

RHODE ISLAND  
Tiverton Four Corners, Newport County, 58 yards southeast on route 5120. Order of Dec. 9, 1931.

TENNESSEE  
Right, Hardin County, 3 miles northwest on route 27303. Order of Dec. 11, 1931.

VIRGINIA  
Alpha, Buckingham County, 166 feet east on route 14465. Order of Dec. 10, 1931.

## MAIL-MESSENGER SERVICE

### Established

FLORIDA  
223484. Rock Harbor to 104779, 0.5 mile, as often as required. From Dec. 14, 1931.

PENNSYLVANIA  
210296. Billmeyer to Pa. R. R. Co. busses, at Long's Corner (n. o.), 0.4 mile (train service superseded by railroad bus service), as often as required. From Nov. 29, 1931.

### Discontinued

TENNESSEE  
227288. Miston to 104803, 0.1 mile (post office moved into depot). From Nov. 18, 1931.

### Changed

KANSAS  
255377. Zarah to 107717, 0.06 mile. Distance is restated as 0.11 mile.

## MAIL-MESSENGER SERVICE

### Changed

ILLINOIS  
235059-E. Dixon to 106723, 0.61 mile; 106717, 0.98 mile; including direct transfer service between depots when necessary, 0.4 mile. (Mails to be carried in covered motor trucks, etc.) Distances are restated as follows: To 106723, 0.7 mile; between depots, 0.34 mile.  
236187. Thornton to 106716, 0.17 mile. Distance is restated as 0.11 mile. From Nov. 27, 1931.

OHIO  
231159. Huron to 109727, 0.5 mile. Service is restated to include exchanges between post office and 309111, 0.2 mile, and direct transfer service between depots when necessary, 0.3 mile. From Nov. 19, 1931.

## RAILROAD SERVICE

### Restated

111771. From Nov. 1, 1931, the distance on route No. 111771 of the Missouri-Kansas-Texas Railroad Co. of Texas from Keller to Junction (n. o.) on main line is restated as 14.18 miles, and from Junction (n. o.) on main line to the new Texas & Pacific passenger station at Fort Worth as 0.51 mile instead of 14.43 miles from Keller to the old Texas & Pacific passenger station at Fort Worth, and the distance from Junction (n. o.) on the main line to Burleson is restated as 14.19 miles, instead of 13.94 miles from the old passenger station at Fort Worth to Burleson.

Omitted  
113735. From Nov. 19, 1931, the post offices of Glencullen and Hillsdale, Oreg., are omitted from supply by route 113735 of the Southern Pacific Co.

Discontinued  
111723. From Dec. 31, 1931, service by the Groveton, Lufkin & Northern Railway Co., from Lufkin to Groveton, Tex., 36 miles, is discontinued.

## STAR-ROUTE SERVICE

### Established

MISSISSIPPI  
26988. Durant railroad station (n. o.) by Durant to Lexington, 14 miles and back, six times a week. The postmaster at Durant is authorized to employ temporary star-route service under section 1396, Postal Laws and Regulations, at not exceeding \$600 per annum, effective Dec. 10, 1931. Box delivery and collection service not required.

### Schedules

INDIANA  
33156. Oldenburg to B. G. Meyers Corner (n. o.):  
Leave Oldenburg daily except Sunday 8.30 a. m.  
Arrive B. G. Meyers Corner (n. o.) by 10.15 a. m.  
Leave B. G. Meyers Corner (n. o.) daily except Sunday 10.30 a. m.  
Arrive Oldenburg by 12.15 p. m.  
Effective at once.