POSTAL BULLETIN

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The *Postal Bulletin* is also available on the World Wide Web at *http://www.usps.com/cpim/ftp/bulletin/pb.htm* for customers and at *http://blue.usps.gov* for employees.

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PB 22014: 7690-04-000-3993	PB 21991: 7690-04-000-3970
PB 22013: 7690-04-000-3992	PB 21990: 7690-04-000-3969
PB 22012: 7690-04-000-3991	PB 21989: 7690-04-000-3968
PB 22011: 7690-04-000-3990	PB 21988: 7690-04-000-3967
PB 22010: 7690-04-000-3989	PB 21987: 7690-04-000-3966
PB 22009: 7690-04-000-3988	PB 21986: 7690-04-000-3965
PB 22008: 7690-04-000-3987	PB 21985: 7690-04-000-3964
PB 22007: 7690-04-000-3986	PB 21984: 7690-04-000-3963
PB 22006: 7690-04-000-3985	PB 21983: 7690-04-000-3962
PB 22005: 7690-04-000-3984	PB 21982: 7690-04-000-3961
PB 22004: 7690-04-000-3983	PB 21981: 7690-04-000-3960
PB 22003: 7690-04-000-3982	PB 21980: 7690-04-000-3959
PB 22002: 7690-04-000-3981	PB 21979: 7690-04-000-3958
PB 22001: 7690-04-000-3980	PB 21978: 7690-04-000-3957
PB 22000: 7690-04-000-3979	PB 21977: 7690-04-000-3956
PB 21999: 7690-04-000-3978	PB 21976: 7690-04-000-2608
PB 21998: 7690-04-000-3977	PB 21975: 7690-04-000-2607
PB 21997: 7690-04-000-3976	PB 21974: 7690-04-000-2606
PB 21996: 7690-04-000-3975	PB 21973: 7690-04-000-2605
PB 21995: 7690-04-000-3974	PB 21972: 7690-04-000-2604
PB 21994: 7690-04-000-3973	PB 21971: 7690-04-000-2603
PB 21993: 7690-04-000-3972	PB 21970: 7690-04-000-2602
PB 21992: 7690-04-000-3971	PB 21969: 7690-04-000-2601

The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes the text of permanent directives or unless otherwise specified.

UNITED STATES POSTAL SERVICE®

Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be found in chapter 1 of Publication 223.

IWEB = Intranet = *http://blue.usps.gov;* click on *Information,* then *Policies and Procedures,* and then *Publications.*

WWW = USPS webpage = *www.usps.com.*

PE = Postal Explorer.

F3 = F3 Fill Software.

New Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
HBK EL-312	12/16/99	Employment and Placement	N/A	HR	IWEB	N/A
HBK PO-420	11/99	Small Plant Best Practices Guidelines	N/A	FOS	BLUE, IWEB	N/A
KIT 16	4/99	PC-70 Ink Jet Printer Visual Resource Kit	7530-04-000-6443	ENG	MDC	R
MI EL-510-1999-4	10/27/99	Annual Leave Sharing Program	7690-04-000-8757	HR	MDC, IWEB	N/A
MI EL-830-1999-5	10/28/99	Control of Asbestos Exposure From Brake and Clutch Repair and Service	7690-04-000-8756	HR	MDC, IWEB	N/A
MI EL-860-1999-3	10/8/99	Emergency Response to Mail Allegedly Containing Anthrax	7690-04-000-8739	HR	MDC, IWEB	N/A
MI FM-512-1999-4	10/27/99	Software Capitalization	7690-04-000-8750	FIN	MDC, IWEB	N/A
POS 500	10/99	Report Fraud, Waste, Abuse, and Mismanagement	7690-04-000-8861	IS	MDC	MDC
PUB 260-A	10/99	U.S. Postal Inspection Service: Agents of Impact — Agents of Change (booklet)	7610-04-000-8760	IS	MDC	MDC
PUB 260-B	10/99	U.S. Postal Inspection Service: Agents of Impact — Agents of Change (8-panel brochure)	7610-04-000-8761	IS	MDC	MDC

Revised Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
NOT 32-B	9/99	PO Box Fee Due (FIM B Marking)	7610-03-000-8332	RET	MDC	N/A
PUB 12	11/99	Health Benefits Open Season Administrative and Processing Information	7610-03-000-5937	HR	IWEB	N/A
PUB 247	10/99	Supply and Equipment Catalog	7610-02-000-7982	PUR	MDC, IWEB	MDC

Obsolete Directives

Document ID	Edition Date	Title	Obsolete Date	Replaced By
HBK EL-701-A	6/1/89	New Employee Training for Nonmaintenance Employees	12/7/99	N/A
HBK F-35	9/22/90	Domestic Probability System for Estimating Revenue, Pieces, and Weight	11/99	N/A
HBK PO-402-T	5/1/90	Scheme Training — Instructor's Guide	12/7/99	N/A
HBK PO-405-T	12/1/89	Operator Training for Sorting Machines	12/7/99	N/A
HC 85-3	4/1/85	USPS Conference Center Operations	12/7/99	N/A
MI EL-320-90-1	1/5/90	Prehire Training and Evaluation Process for New Employees	12/7/99	N/A
MI EL-710-97-2	3/18/97	Standard Training Program for Rural Letter Carriers, Course 44503-00	12/8/99	N/A
MI EL-730-85-3	5/14/85	Standard Mail Classification Training Program	12/8/99	N/A
MOP HR-08-06-1999	8/6/99	PBS — The Business Channel	12/8/99	N/A
MOP HR-10-3-1997	10/3/97	Guidelines for Federal Employees and Annuitants Applying for Temporary or Noncareer Postal Positions	12/13/99	N/A
NOT 275	5/1/90	Standard Training Program for Window Clerks	12/8/99	N/A
POS 543X	7/99	Two Easy Methods to Bid Jobs	11/24/99	POS 543
PUB 520	4/1/96	EAP Hotline Guide	12/13/99	N/A
PUB 541X	7/99	Two Easy Methods to Bid Jobs	11/24/99	PUB 541
PUB 544X	7/99	Two Easy Methods to Bid Jobs	11/24/99	PUB 544

New Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 3681	11/99	11/99	Global Direct Service Agreement	7530-04-000-8891	IB	SH	IB	BLUE	WWW
PS 3682	11/99	11/99	Global Direct Service Agreement	7530-04-000-8892	PS	SH	IB	BLUE	WWW

Revised Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 2479-C	9/99	9/99	Examination Application Card	7530-04-000-8626	PS	EA	HR	MDC	N/A
PS 3658	11/99	11/99	Global Direct Mailbox Service Application	N/A	PU	SH	IB	BLUE	WWW

Corrections (changes highlighted in bold)

Document ID	Edition Date	Oldest Usable Date	Title	NSN	Org	Where Used	Unit of Issue	USPS Source	Public Source
PS 2759	**6/99**	**6/99**	Report of Irregular Handling of Mail	7530-01-000-9756	IB	SO	SET	MDC	N/A
PS 2942-A	11/92	11/92	Military Mail — AV-7 Delivery List	7530-01-000-9811	IB	XO	**CRT**	MDC	N/A
PS 5603	8/98	8/98	Address File Standardization on Diskette	7530-02-000-9255	OS	PS	EA	**NCS**	N/A
PUB 307	12/96	12/96	Stop Unsolicited Sexually Oriented Advertisements in Your Mail	N/A	IS	N/A	EA	**IWEB**	N/A

— Corporate Information Services, Information Technology, 12-30-99

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Customer Relations Program Management at 202-268-5885 at least one month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Office Depot Flexie #1 — Back to Business	Standard A/ Flat	1/3–1/6	5.2	Nationwide	CarRt	Harte-Hanks
AARP/New York Life — Life Insurance Program	Standard A/ Letter	1/5–1/7	3.6	Nationwide	3/5-Digit, Basic, Barcoded	Quebecor World, Atlanta, GA
JC Penney Clearance	Standard A/ Catalog	1/6–1/8	1.2	Nationwide	CarRt	Perry
JC Penney Spring Home Sale	Standard A/ Catalog	1/8–1/13	12.0	Nationwide	CarRt	RR Donnelley
The Company Store	Standard A/ Catalog	1/10–1/13	5.5	Nationwide	CarRt, Presorted	Quad Graphics, Saratoga Springs, NY
Beauty Boutique	Standard A/ Flat	1/17–1/20	2.0	Nationwide	CarRt	Spencer Press, Wells, ME
Windsor Collection	Standard A/ Flat	1/17–1/20	1.0	Nationwide	CarRt	Spencer Press, Wells, ME
Billy Graham Letter	Standard A/ Letter	1/17–1/28	1.4	Nationwide	3/5-Digit, Basic, Barcoded	Minneapolis, MN; 3 7/8″ x 7 1/8″ envelope

— Customer Relations, Marketing, 12-30-99

Domestic Mail

DMM REVISION

Parcel Post ZIP Code Changes

Effective January 13, 2000, *Domestic Mail Manual* (DMM) E652 Exhibits 7.0 and 8.0 are amended to change ZIP Codes for Parcel Post discounts. These revisions will appear in the next printed version of the DMM and are included in the monthly update of the online DMM available via Postal Explorer *(http://pe.usps.gov).*

Domestic Mail Manual (DMM)

E Eligibility

* * * * *

E652 Parcel Post

* * * * *

Exhibit E652.7.0 Delivery Facility Exceptions to the "Majority of City Carriers" Rule

[Amend Exhibit 652.7.0 by deleting the following entries:]

ZIP Codes Served	Facility Name
WASHINGTON	
98203	Claremont
WEST VIRGINIA	
26302	Eastpointe
26330	Eastpointe

Exhibit E652.8.0 Delivery Facilities Different From Those in the Drop Shipment Product

[Amend Exhibit 652.8.0 by adding the following entry:]

ZIP Codes Served	Destination Delivery Unit Location
GEORGIA	
37616	Chuckey, 8140 E. Andrew Johnson Hwy Chuckey, TN 37641-9998

— Operational Requirements, Operations Support, 12-30-99

DMM REVISION

Requirements for Cover Pages and Protective Covers

Effective December 30, 1999, *Domestic Mail Manual* (DMM) C200.1.6, C200.3.5, and C820.6 are amended; C600.1.2 is added; and E612.3.4 is deleted to provide, under certain circumstances, an exception to the requirements for cover pages and protective covers for publications mailed at Periodicals and Standard Mail (A) rates to allow for short covers. These changes include "cover pages" in the existing DMM requirements and also provide an exception for flat-size pieces qualifying for automation/non-automation rates. These changes also apply to the front and back cover pages or protective cover of a publication. All mailpieces with short covers must be secured (tabbed, wafer sealed, or glue spotted) to prevent an open edge from jamming in processing equipment.

These revisions will appear in the next printed version of the DMM and are included in the monthly update of the online DMM available via Postal Explorer *(http://pe.usps.gov).*

Domestic Mail Manual (DMM)

C Characteristics and Content

* * * * *

C200 Periodicals

* * * * *

3.0 MAILPIECE CONSTRUCTION

* * * * *

[Amend heading of 3.5 to add the words "Cover Page" as follows:]

3.5 Cover Page and Protective Cover

[Amend 3.5 by adding reference to cover page as follows:]

If the mailpiece is not completely enclosed in a mailing wrapper, then any protective cover or cover page must cover both the front and back of the host publication and extend to within at least 3/4 inch of the edge opposite the fold or binding. Exception: Flats prepared for automation and non-automation rates may have short covers as provided in C820.6.2.

* * * * *

C600 Standard Mail

* * * * *

1.0 DIMENSIONS

* * * * *

[Redesignate current 1.2 as 1.3 and add new 1.2 as follows:]

1.2 Cover Page and Protective Cover

If the mailpiece is not completely enclosed in a mailing wrapper, then any protective cover or cover page must cover both the front and back of the host publication and extend to within at least 3/4 inch of the edge opposite the fold or binding. Exception: Flats prepared for automation and nonautomation rates may have short covers as provided in C820.6.2.

* * * * *

C800 Automation-Compatible Mail

* * * * *

C820 Flats

* * * * *

[Revise 6.0 to read as follows:]

6.0 TABS, WAFER SEALS, TAPE, AND GLUE

6.1 General

Although not required, mailpieces may be prepared with tabs, wafer seals, cellophane tape, or permanent glue (continuous or spot) if these sealing devices do not interfere with the recognition of the barcode, rate marking, postage information, and delivery and return addresses. Cellophane tape may not be placed over the barcode or where any part of the barcode will be printed. Tabs or seals placed in the area on which any part of the barcode is printed must contain a paper face meeting the standards for background reflectance. Tabs, wafer seals, and tape must have a peel adhesion (shear strength) value of at least 15 ounces/inch at a speed of 12 inches/minute after application to a stainless steel plate; the test is to be conducted 10 minutes after the material is applied to the plate.

[Insert new 6.2 to read as follows:]

6.2 Short Covers

Flats may be prepared with a cover page or protective cover that is less than 3/4 inch from each edge if the cover page is affixed with at least two tabs, wafer seals, or glue spots placed within 1 inch of the top and bottom edges of the cover page or protective cover.

* * * * *

E Eligibility

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E600 Standard Mail

E610 Basic Standards

* * * * *

E612 Additional Standards for Standard Mail (A)

* * * * *

3.0 ENCLOSURES AND ATTACHMENTS

* * * * *

[Delete section 3.4.]

— Mail Preparation and Standards, Pricing and Product Design, 12-30-99

REMINDER

Optional Endorsement Lines

Mailers have expressed concerns with the handling of shrink-wrapped bundles of flats where the top piece is printed with an optional endorsement line (OEL). Despite clear identification of the sortation to either 5-digit or carrier route, these bundles are delivered as if they were a firm package. For pieces to be properly sorted and delivered, postal employees must pay attention to OELs.

Mailers may use an optional endorsement line to identify the sortation level of a package or bundle of mail. By printing an OEL on the first letter or flat in a bundle, the mailer eliminates use of adhesive package labels, such as the red D, green 3, pink A, or tan MXD. When an OEL replaces one of these package labels, it must indicate the type of package and appropriate ZIP Code information. The OEL can also replace facing slips on the top piece of a carrier bundle. In this case, carrier route information must be printed on the OEL. Mailers have the option of printing OEL information on all pieces in trays of non-carrier route automated letter-size mail, as long as this information corresponds to the sortation level of the tray.

Capital letters must be used in an OEL. The information must be right-justified to the end of the address block. Asterisks must be printed from the left margin of the label or address block to OEL information. In some cases, the OEL may contain an Address Change Service (ACS) participant code, which is located in the first eight positions to the left of the OEL.

Typically, the OEL is printed as the first line at the top of the address block or label. However, there are two cases where the OEL would not appear at the top of the address block: An address block barcode may be printed above the OEL, or an exceptional address format (i.e., CURRENT RESIDENT [OCCUPANT] or JANE DOE) may appear above an OEL.

To handle bundles properly, postal employees must pay careful attention to the optional endorsement line. Letter carriers must be alert to the OEL information printed on the top piece within shrink-wrapped flat packages. For example, a bundle printed with "********CAR-RT SORT**C-001" must be opened at the delivery unit for distribution. A bundle printed with "********FIRM 12345" must not be opened and must be delivered as a single unit.

Refer to the regulations on optional endorsements in *Domestic Mail Manual* M013 or use Quick Service Guide 012 for additional reference.

— Processing Operations, Operations, Planning, and Processing, 12-30-99

REVISED FORM

Revision to PS Form 3849, Delivery Notice/Reminder/Receipt

Preparation for the enhanced signature capture program continues, with activation expected in spring 2000. To improve the high-speed scanning of the new barcoded PS Form 3849, *Delivery Notice/Reminder/Receipt,* an additional design change is required.

The November 1999 version of PS Form 3849 (see page 8) includes the placement of the text "USPS" on the barcoded side of the form, below the delivery section. This change improves optical scanning recognition of the form. Also, the "If checked" block that designates that someone must be present for signature has been moved. Additional information about completing and using the form can be found in *Postal Bulletin* 22002 (7-15-99) and *Postal Bulletin* 21987 (12-17-98).

Release of this version of PS Form 3849 is scheduled for January 2000. Any salmon-colored version dated after October 1998 will be valid with the enhanced signature capture process. Yellow PS Forms 3849 dated prior to October 1998 must be recycled before February 1, 2000.

Note: The use of multi-ply PS Form 3849 is not currently compatible with the enhanced signature capture and storage process. Offices using a three-part PS Form 3849 must recycle all copies prior to the enhanced signature capture implementation date this coming spring. Scanning of PS Form 3849 should not be done at this time.

— Expedited/Package Services, 12-30-99

PS Form 3849 Illustration — Actual Form Size 3 1/2″ x 5 1/2″

United States Postal Service
Sorry We Missed You! We Re Deliver for You

Today's Date | Sender's Name

Item is at:
— Post Office *(See back)*
— _____

Available for Pick-up After
Date: Time:

— Letter
— Large envelope, magazine, catalog, etc.
— Parcel
— Restricted Delivery
— Perishable Item
— Other:

For Delivery: *(Enter total number of items delivered by service type)*
For Notice Left: *(Check applicable item)*

— Express Mail *(We will attempt to deliver on the next delivery day unless you instruct the post office to hold it.)*
— Certified
— Recorded Delivery
— Firm Bill
— Registered
— Insured
— Return Receipt for Merchandise
— Delivery Confirmation
— Signature Confirmation

☐ **If checked, you or your agent must be present at time of delivery to sign for item**

Article Number(s)

Customer Name and Address

Article Requiring Payment
☐ Postage Due ☐ COD ☐ Customs

Amount Due
$

☐ **Final Notice:** Article will be returned to sender on

Delivered By and Date

PS Form **3849,** November 1999 **Delivery Notice/Reminder/Receipt**

We will redeliver OR you or your agent can pick up your mail at the post office. *(Bring this form and proper ID. If your agent will pick up, sign below in item 2, and enter agent's name here):*

1. ▶ *a. Check all that apply in section 3;*
b. Sign in section 2 below;
c. Leave this notice where the carrier can see it.

2. Sign Here *to Authorize Redelivery or to Authorize an Agent to Sign for You:*

3. ☐ Redeliver *(Enter day of week.):*

(Allow at least two delivery days for redelivery, or call your post office to arrange delivery.)

☐ Leave item at my address

(Specify where to leave. Example: "porch", "side door". **This option is not available if box is checked on the front requiring your signature at time of delivery.**)

☐ Refused ☐ Forward ☐ Return

WESTSIDE STATION -- 8301
123 S BAYSIDE AVE
M -F 8:30 AM - 5:30 PM; SAT 9:00 AM - 12:00 PM
PHONE: 301-830-5532

Delivery Section

Signature X
Printed Name
Delivery Address

USPS

5212 3456 7890 1111

PS Form **3849,** November 1999 *(Reverse)*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes, which appear on the page following the table.

Acceptance clerks should use this table with the Integrated Retail Terminal (IRT) or POS One terminal to determine whether an APO/FPO ZIP Code is active and which conditions of mailing apply.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The complete table appears in the last *Postal Bulletin* of each month. Changes from the previous month's listing are in bold type.

Conditions Applied to Mail Addressed to Military Post Offices Overseas

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09001	Not Active	09054	B-B1-C-D-U	09107	B-B1-C-D-U
09002	Not Active	09055	Not Active	09108	Not Active
09003	Not Active	09056	B-B1-C-D-U	09109	Not Active
09004	Not Active	09057	Not Active	09110	B-B1-C-D-U
09005	Not Active	09058	B-B1-C-D-U	09111	B-B1-C-D-U
09006	Not Active	09059	B-B1-C-D-U	09112	B-B1-C-D-U
09007	B-B1-C-D-U	09060	B-B1-C-D-U	09113	Not Active
09008	Not Active	09061	Not Active	09114	B-B1-C-D-U
09009	B-B1-C-D-U	09062	Not Active	09115	Not Active
09010	Not Active	09063	B-B1-C-D-L-U	09116	Not Active
09011	Not Active	09064	Not Active	09117	Not Active
09012	B-B1-C-D-U	09065	Not Active	09118	Not Active
09013	Not Active	09066	Not Active	09119	Not Active
09014	B-B1-C-D-U	09067	B-B1-C-D-U	09120	Not Active
09015	Not Active	09068	Not Active	09121	Not Active
09016	Not Active	09069	B-B1-C-D-U	09122	Not Active
09017	Not Active	09070	Not Active	09123	B-B1-C-D-U
09018	Not Active	09071	Not Active	09124	Not Active
09019	Not Active	09072	Not Active	09125	Not Active
09020	Not Active	09073	Not Active	09126	B-B1-C-D
09021	B-B1-C-D-U	09074	B-B1-C-D-U	09127	Not Active
09022	Not Active	09075	Not Active	09128	B-B1-C-D-U
09023	Not Active	09076	B-B1-C-D-U	09129	Not Active
09024	Not Active	09077	Not Active	09130	Not Active
09025	Not Active	09078	Not Active	09131	B-B1-C-D-U
09026	Not Active	09079	Not Active	09132	Not Active
09027	Not Active	09080	B-B1-C-D-U	09133	Not Active
09028	B-B1-C-D-U	09081	B-B1-C-D-U	09134	Not Active
09029	Not Active	09082	Not Active	09135	X
09030	Not Active	09083	Not Active	09136	B-B1-C-D
09031	B-B1-C-D-U	09084	Not Active	09137	B-B1-C-D-U
09032	Not Active	09085	Not Active	09138	B-B1-C-D-U
09033	B-B1-C-D-U	09086	B-B1-C-D-U	09139	B-B1-C-D
09034	B-B1-C-D-U	09087	Not Active	09140	B-B1-C-D-U
09035	Not Active	09088	Not Active	09141	Not Active
09036	B-B1-C-D-U	09089	B-B1-C-D-U	09142	B-B1-C-D-U
09037	Not Active	09090	B-B1-C-D-U	09143	B-B1-C-D-U
09038	Not Active	09091	Not Active	09144	Not Active
09039	Not Active	09092	Not Active	09145	Not Active
09040	Not Active	09093	Not Active	09146	Not Active
09041	Not Active	09094	B-B1-C-D	09147	Not Active
09042	B-B1-C-D-U	09095	B-B1-C-D-U	09148	Not Active
09043	Not Active	09096	B-B1-C-D-U	09149	Not Active
09044	Not Active	09097	Not Active	09150	Not Active
09045	B-B1-C-D-U	09098	B-B1-C-D-U	09151	Not Active
09046	B-B1-C-D-U	09099	B-B1-C-D-U	09152	Not Active
09047	Not Active	09100	B-B1-C-D-U	09153	Not Active
09048	Not Active	09101	Not Active	09154	B-B1-C-D-U
09049	Not Active	09102	B-B1-C-D-U	09155	Not Active
09050	B-B1-C-D-U	09103	B-B1-D-U	09156	Not Active
09051	Not Active	09104	B-B1-C-D-U	09157	B-B1-C-D-U
09052	Not Active	09105	Not Active	09158	Not Active
09053	B-B1-C-D-U	09106	Not Active	09159	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09160	Not Active	09232	Not Active	09304	B-B1-E2-F-H1-R-R1-U2-Z1
09161	Not Active	09233	Not Active	09305	B-B1-E2-F-H1-R-R1-U2-Z1
09162	Not Active	09234	Not Active	09306	Not Active
09163	Not Active	09235	Not Active	09307	Not Active
09164	Not Active	09236	Not Active	09308	Not Active
09165	B-B1-C-D-U	09237	B-B1-C-D-U	09309	Not Active
09166	B-B1-C-D-U	09238	Not Active	09310	Not Active
09167	Not Active	09239	Not Active	09311	Not Active
09168	Not Active	09240	Not Active	09312	Not Active
09169	B-B1-C-D-U	09241	Not Active	09313	Not Active
09170	Not Active	09242	Not Active	09314	Not Active
09171	Not Active	09243	Not Active	09315	Not Active
09172	B-B1-C-D-U	09244	B-B1-C-D-U	09316	Not Active
09173	B-B1-C-D-U	09245	B-B1-C-D-U	09317	Not Active
09174	Not Active	09246	Not Active	09318	Not Active
09175	B-B1-C-D-U	09247	Not Active	09319	Not Active
09176	Not Active	09248	Not Active	09320	Not Active
09177	B-B1-C-D-U	09249	Not Active	09321	Not Active
09178	Not Active	09250	B-B1-C-D-U	09322	Not Active
09179	Not Active	09251	Not Active	09323	Not Active
09180	B-B1-C-D-U	09252	B-B1-C-D-U	09324	Not Active
09181	Not Active	09253	Not Active	09325	Not Active
09182	B-B1-C-D-U	09254	Not Active	09326	Not Active
09183	B-B1-C-D-U	09255	Not Active	09327	Not Active
09184	Not Active	09256	Not Active	09328	Not Active
09185	B-B1-C-D-U	09257	Not Active	09329	Not Active
09186	B-B1-C-D-U	09258	Not Active	09330	Not Active
09187	Not Active	09259	Not Active	09331	Not Active
09188	Not Active	09260	Not Active	09332	Not Active
09189	Not Active	09261	Not Active	09333	Not Active
09190	Not Active	09262	B-B1-C-D-U	09334	Not Active
09191	Not Active	09263	B-B1-C-D-U	09335	Not Active
09192	Not Active	09264	B-B1-C-D-U	09336	Not Active
09193	Not Active	09265	B-B1-C-D-N-U	09337	Not Active
09194	Not Active	09266	B-B1-C-D-U	09338	Not Active
09195	Not Active	09267	B-B1-C-D-U	09339	Not Active
09196	Not Active	09268	Not Active	09340	A-B-B1-C1-F-R
09197	Not Active	09269	Not Active	09341	Not Active
09198	Not Active	09270	Not Active	09342	Not Active
09199	Not Active	09271	Not Active	09343	Not Active
09201	Not Active	09272	Not Active	09344	Not Active
09202	Not Active	09273	Not Active	09345	Not Active
09203	Not Active	09274	Not Active	09346	Not Active
09204	Not Active	09275	Not Active	09347	Not Active
09205	Not Active	09276	Not Active	09348	Not Active
09206	Not Active	09277	Not Active	09349	Not Active
09207	Not Active	09278	Not Active	09350	Not Active
09208	Not Active	09279	Not Active	09351	Not Active
09209	Not Active	09280	Not Active	09352	Not Active
09210	Not Active	09281	Not Active	09353	Not Active
09211	B-B1-C-D-U	09282	Not Active	09354	Not Active
09212	B-B1-C-D-U	09283	Not Active	09355	Not Active
09213	B-B1-C-D-U	09284	Not Active	09356	Not Active
09214	B-B1-C-D-U	09285	Not Active	09357	Not Active
09215	Not Active	09286	Not Active	09358	Not Active
09216	Not Active	09287	Not Active	09359	Not Active
09217	Not Active	09288	Not Active	09360	Not Active
09218	Not Active	09289	Not Active	09361	Not Active
09219	Not Active	09290	Not Active	09362	Not Active
09220	Not Active	09291	Not Active	09363	Not Active
09221	Not Active	09292	Not Active	09364	Not Active
09222	Not Active	09293	Not Active	09365	Not Active
09223	Not Active	09294	Not Active	09366	Not Active
09224	Not Active	09295	Not Active	09367	Not Active
09225	B-B1-C-D-U	09296	Not Active	09368	Not Active
09226	B-B1-C-D-U	09297	Not Active	09369	Not Active
09227	B-B1-C-D-U	09298	Not Active	09370	Not Active
09228	Not Active	09299	Not Active	09371	A-B-B1-F-F1-R
09229	B-B1-C-D-U	09301	A-B-B1-F-F1-R	09372	A-B-B1-F-F1-R
09230	Not Active	09302	B-B1-E2-F-H1-R-R1-U2-Z1	09373	Not Active
09231	Not Active	09303	B-B1-E2-F-H1-R-R1-U2-Z1	09374	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09375	Not Active	09447	B-B1-C-C1-U	09519	Not Active
09376	Not Active	09448	B-B1-C-C1-U	09520	Not Active
09377	Not Active	09449	Not Active	09521	B
09378	Not Active	09450	Not Active	09522	Not Active
09379	Not Active	09451	Not Active	09523	Not Active
09380	Not Active	09452	Not Active	09524	B
09381	Not Active	09453	Not Active	09525	Not Active
09382	Not Active	09454	B-B1-C-C1-U	09526	Not Active
09383	Not Active	09455	Not Active	09527	Not Active
09384	Not Active	09456	B-B1-C-C1-U	09528	Not Active
09385	Not Active	09457	Not Active	09529	Not Active
09386	Not Active	09458	Not Active	09530	Not Active
09387	Not Active	09459	B-B1-C-C1-U	09531	Not Active
09388	Not Active	09460	Not Active	09532	B
09389	Not Active	09461	B-B1-C-C1-U	09533	Not Active
09390	Not Active	09462	Not Active	09534	B
09391	B-B1-X	09463	B-B1-C-C1-U	09535	Not Active
09392	B-B1	09464	B-B1-C-C1-U	09536	B
09393	Not Active	09465	Not Active	09537	Not Active
09394	Not Active	09466	Not Active	09538	Not Active
09395	Not Active	09467	Not Active	09539	Not Active
09396	A-B-B1-F	09468	B-B1-C-C1-U	09540	Not Active
09397	A-B-B1-C1-F-R-X	09469	B-B1-C-C1-U	09541	Not Active
09398	B-B1-X	09470	B-B1-C-C1-U	09542	Not Active
09399	B-B1-C-D-U-X	09471	Not Active	09543	B
09401	Not Active	09472	Not Active	09544	Not Active
09402	Not Active	09473	Not Active	09545	B
09403	Not Active	09474	Not Active	09546	Not Active
09404	Not Active	09475	Not Active	09547	Not Active
09405	Not Active	09476	Not Active	09548	Not Active
09406	Not Active	09477	Not Active	09549	B
09407	Not Active	09478	Not Active	09550	B
09408	Not Active	09479	Not Active	09551	Not Active
09409	B-B1-C-C1-U	09480	Not Active	09552	Not Active
09410	Not Active	09481	Not Active	09553	Not Active
09411	Not Active	09482	Not Active	09554	B-B1
09412	Not Active	09483	Not Active	09555	Not Active
09413	Not Active	09484	Not Active	09556	B
09414	Not Active	09485	Not Active	09557	B
09415	Not Active	09486	Not Active	09558	B
09416	Not Active	09487	Not Active	09559	Not Active
09417	Not Active	09488	Not Active	09560	Not Active
09418	Not Active	09489	Not Active	09561	Not Active
09419	Not Active	09490	Not Active	09562	Not Active
09420	Not Active	09491	Not Active	09563	B
09421	B-B1-C-C1-U	09492	Not Active	09564	B
09422	Not Active	09493	Not Active	09565	B
09423	Not Active	09494	B-B1-C-C1-U	09566	B
09424	Not Active	09495	Not Active	09567	B
09425	Not Active	09496	B-B1-C-C1-U	09568	B
09426	Not Active	09497	Not Active	09569	B
09427	Not Active	09498	B-B1-C-C1-U	09570	B
09428	Not Active	09499	B-B1-C-C1-U	09571	Not Active
09429	Not Active	09501	B	09572	Not Active
09430	Not Active	09502	B	09573	B
09431	Not Active	09503	B	09574	B
09432	Not Active	09504	B	09575	B
09433	Not Active	09505	B	09576	B
09434	Not Active	09506	B	09577	B
09435	Not Active	09507	B	09578	B
09436	Not Active	09508	B	09579	B
09437	Not Active	09509	B	09580	Not Active
09438	Not Active	09510	B	09581	B
09439	Not Active	09511	B	09582	B
09440	Not Active	09512	Not Active	09583	Not Active
09441	Not Active	09513	Not Active	09584	Not Active
09442	Not Active	09514	Not Active	09585	Not Active
09443	Not Active	09515	Not Active	09586	B
09444	Not Active	09516	Not Active	09587	B
09445	Not Active	09517	B	09588	B
09446	Not Active	09518	Not Active	09589	Not Active

APO/ FPO	See Restrictions
09590	B
09591	B
09592	Not Active
09593	B
09594	B
09595	B
09596	B
09597	Not Active
09598	Not Active
09599	B
09601	B-B1-C-F-F1-U
09602	Not Active
09603	B-B1-C-F-F1-U
09604	B-B1-C-F-F1-U
09605	Not Active
09606	Not Active
09607	Not Active
09608	Not Active
09609	B-B1-C-F-U
09610	B-B1-C-F-U
09611	Not Active
09612	B-B1-C-F-U
09613	B-B1-C-F-U
09614	Not Active
09615	Not Active
09616	Not Active
09617	B-B1-C-F-U
09618	B-B1-C-F-U
09619	B-B1-C-F-U
09620	B-B1-C-F-U
09621	B-B1-C-F-U
09622	B-B1-C-F-U
09623	B-B1-C-F-U
09624	B-B1-C-F-U
09625	B-B1-C-F-U
09626	B-B1-C-F-U
09627	B-B1-C-F-U
09628	B-B1-C-F-F1-U
09629	Not Active
09630	B-B1-C-F-U
09631	B-B1-C-F-U
09632	Not Active
09633	Not Active
09634	Not Active
09635	Not Active
09636	B-B1-C-F-U
09637	Not Active
09638	B-B1-C-E2-F-U
09639	Not Active
09640	Not Active
09641	Not Active
09642	B-B1-N-U
09643	B-B1-U
09644	B-B1-U
09645	B-B1-U
09646	X
09647	B-B1-N-U
09648	Not Active
09649	B-B1-N-U
09650	Not Active
09651	Not Active
09652	Not Active
09653	Not Active
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09694	Not Active
09695	Not Active
09696	Not Active
09697	Not Active
09698	Not Active
09699	Not Active
09701	Not Active
09702	Not Active
09703	B-B1-C-F1
09704	B-B1-C-D
09705	B-B1-U
09706	B-B1-C-D-U
09707	B-B1-C-D-N-U
09708	B-B1
09709	B-B1-F1
09710	B-B1-C-C1-F1-M-R-R1-U
09711	B-B1-F1-Z1
09712	Not Active
09713	B-B1-C-F1
09714	B-B1-C-C1-F1-M-R-R1-U
09715	B-B1-F1
09716	B-B1-C-D-N-U
09717	B-B1-M-W
09718	B-B1-F-I-N-U
09719	Not Active
09720	B-B1-U
09721	B-B1-N-U
09722	B-B1-C-D-N-U
09723	B-B1-N-U
09724	B-B1-C-C1-F1-M-R-R1-U
09725	B-C
09726	B-B1-N-U
09727	Not Active
09728	B-C
09729	Not Active
09730	Not Active
09731	Not Active
09732	B-B1
09733	B-B1-I
09734	Not Active
09735	B-B1
09736	Not Active
09737	Not Active
09738	Not Active
09739	Not Active
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09768	Not Active
09769	Not Active
09770	Not Active
09771	Not Active
09772	Not Active
09773	Not Active
09774	Not Active
09775	Not Active
09776	Not Active
09777	A-B-B1-C-E1-N
09778	Not Active
09779	A-B-B1-F-R
09780	A-B-B1-F-R
09781	A-B-B1-F-N-R
09782	A-B-B1-F-R
09783	A-B-B1-C1-F-I-N-R
09784	Not Active
09785	A-B-B1-C1-F-I-N-R
09786	A-B-B1-C1-F-I-N-R
09787	A-B-B1-C1-F-I-N-R
09788	A-B-B1-F-R
09789	A-B-B1-F-R
09790	A-B-B1-C1-F-R
09791	A-B-B1-C1-E1-F-M-R
09792	B-B1-C-F-U
09793	A-B-B1-F-R
09794	A-B-B1-F-R
09795	A-B-B1-C1-F-I-N-R
09796	A-B-B1-C1-F-I-N-R
09797	Not Active
09798	Not Active
09799	Not Active
09801	Not Active
09802	B-B1-E2-E3-F-H1-R-R1-U1-Z1

APO/ FPO	See Restrictions
09803	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09804	Not Active
09805	Not Active
09806	Not Active
09807	Not Active
09808	Not Active
09809	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09810	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09811	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09812	B-B1-E2-E3-F-F1-I-N-R-U-Z1
09813	Not Active
09814	B-B1-E2-E3-F-F1-I-N-R-U-Z1
09815	Not Active
09816	Not Active
09817	Not Active
09818	Not Active
09819	A-B-F-P-Z1
09820	Not Active
09821	A-B-F-Z1
09822	A-B-F-Z1
09823	A-B-F-Z1
09824	A-B-F-Z1
09825	Not Active
09826	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09827	A-B-F-Z1
09828	B-I-N-Z1
09829	Not Active
09830	B-B1-C-Z1
09831	B-B1-F-N-U-Z1
09832	B-B1-U1-Z1
09833	B-B1-U1-Z1
09834	B-B1-Z1
09835	A-B-B1-Z1
09836	A-B-B1-C-F-M-Z1
09837	B-B1-Z1
09838	B-B1-Z1
09839	A-B-B1-U-Z1
09840	Not Active
09841	A-B-B1-U-Z1
09842	A-B-B1-Z1
09843	A-B-B1-Z1
09844	A-B-B1-U-Z1
09845	Not Active
09846	Not Active
09847	Not Active
09848	Not Active
09849	Not Active
09850	Not Active
09851	Not Active
09852	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09853	B-B1-E2-F-H1-R-R1-U2-Z1
09854	B-B1-E2-F-H1-N-R-R1-U2-Z-Z1
09855	B-B1-E2-F-H1-R-R1-U2-Z1
09856	Not Active
09857	Not Active
09858	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09859	Not Active
09860	Not Active
09861	Not Active
09862	Not Active
09863	Not Active
09864	Not Active
09865	A-B-B1-Z1
09866	Not Active
09867	A-B-B1-F-R-R1-Z1
09868	A-B-B1-U-Z1
09869	Not Active
09870	Not Active
09871	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09872	Not Active
09873	Not Active
09874	Not Active
09875	Not Active
09876	B-B1-E2-F-H1-R-R1-U2-Z1
09877	Not Active
09878	Not Active
09879	Not Active
09880	B-B1-E2-F-H1-R-R1-U2-Z1
09881	Not Active
09882	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09883	Not Active
09884	Not Active
09885	Not Active
09886	Not Active
09887	Not Active
09888	B-B1-E2-F-H1-R-R1-U2-Z1
09889	B-B1-E2-F-H1-R-R1-U2-Z1
09890	B-B1-E2-F-H1-R-R1-U2-Z1
09891	Not Active
09892	A-B-B1-F-R-R1-Z1
09893	Not Active
09894	Not Active
09895	Not Active
09896	Not Active
09897	B-B1-Z1
09898	B-B1-E2-F-H1-I-R-R1-U2-Z1
09899	B-F-N-Z1
09901	Not Active
09902	Not Active
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09996	Not Active
09997	Not Active
09998	Not Active
09999	Not Active
34001	Not Active
34002	B-B1-U
34003	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
34004	**Not Active**	34075	Not Active	96247	Not Active
34005	Not Active	34076	Not Active	96248	Not Active
34006	Not Active	34077	B-Y	96249	Not Active
34007	Not Active	34078	B-B1-F1-N	96250	Not Active
34008	Not Active	34079	B-B1-F1-N	96251	A-B-B1-U
34009	B-B1	34080	Not Active	96252	Not Active
34010	Not Active	34081	Not Active	96253	Not Active
34011	B-B1	34082	Not Active	96254	Not Active
34012	**Not Active**	34083	Not Active	96255	Not Active
34013	Not Active	34084	Not Active	96256	Not Active
34014	Not Active	34085	Not Active	96257	A-B-B1-U
34015	Not Active	34086	Not Active	96258	A-B-B1-U
34016	Not Active	34087	Not Active	96259	A-B-B1-U
34017	Not Active	34088	Not Active	96260	A-B-B1-U
34018	Not Active	34089	Not Active	96261	Not Active
34019	Not Active	34090	B	96262	A-B-B1-U
34020	B-B1-M-N	34091	B	96263	Not Active
34021	B-M-N	34092	B	96264	A-B-B1-U
34022	B-B1-D-F-M	34093	B	96265	Not Active
34023	B-B1-M-N	34094	Not Active	96266	A-B-B1-U
34024	B-B1-M-N	34095	B	96267	A-B-B1-U
34025	B-B1-F-N-U	34096	Not Active	96268	Not Active
34026	Not Active	34097	Not Active	96269	A-B-B1-U
34027	Not Active	34098	B	96270	Not Active
34028	Not Active	34099	B	96271	A-B-B1-U
34029	Not Active	96201	A-B	96272	Not Active
34030	B-B1-I-M	96202	Not Active	96273	Not Active
34031	B-B1-M-N	96203	A-B	96274	Not Active
34032	B-M-N	96204	A-B-B1	96275	A-B-B1
34033	B-C-F-M-N	96205	A-B-B1-U	96276	A-B-B1
34034	B-B1-M-N	96206	A-B-B1-U	96277	Not Active
34035	B-B1-H-M-N	96207	A-B-B1	96278	A-B-B1-U
34036	B-M-N	96208	A-B-B1-U	96279	Not Active
34037	B-B1-C-F-H-I-M-N	96209	Not Active	96280	Not Active
34038	B-B1-M-N	96210	Not Active	96281	Not Active
34039	B	96211	Not Active	96282	Not Active
34040	B	96212	A-B-B1-U	96283	A-B-B1-U
34041	B-B1-M-N-U	96213	A-B-B1-U	96284	A-B-B1-U
34042	B-B1-D-F-M	96214	A-B-B1-U	96285	X
34043	Not Active	96215	A-B-B1-U	96286	Not Active
34044	Not Active	96216	Not Active	96287	Not Active
34045	Not Active	96217	A-B-B1-U	96288	Not Active
34046	Not Active	96218	A-B-B1-U	96289	Not Active
34047	Not Active	96219	A-B-B1-U	96290	Not Active
34048	Not Active	96220	A-B-B1-U	96291	Not Active
34049	Not Active	96221	A-B-B1-U	96292	Not Active
34050	B	96222	Not Active	96293	Not Active
34051	B	96223	Not Active	96294	Not Active
34052	Not Active	96224	A-B-B1-U	96295	Not Active
34053	B	96225	Not Active	96296	Not Active
34054	Not Active	96226	Not Active	96297	A-B-B1-U
34055	B-N	96227	Not Active	96298	Not Active
34056	Not Active	96228	Not Active	96299	Not Active
34057	Not Active	96229	Not Active	96301	Not Active
34058	B-B1	96230	Not Active	96302	Not Active
34059	Not Active	96231	Not Active	96303	Not Active
34060	Not Active	96232	Not Active	96304	Not Active
34061	Not Active	96233	Not Active	96305	Not Active
34062	Not Active	96234	Not Active	96306	B-B1-F-F1-F2-M-W
34063	Not Active	96235	Not Active	96307	Not Active
34064	Not Active	96236	Not Active	96308	Not Active
34065	Not Active	96237	Not Active	96309	B-B1-M-W
34066	Not Active	96238	Not Active	96310	B-B1-M-W
34067	Not Active	96239	Not Active	96311	Not Active
34068	Not Active	96240	Not Active	96312	Not Active
34069	Not Active	96241	Not Active	96313	B-B1-F-F1-F2-M-W
34070	Not Active	96242	Not Active	96314	Not Active
34071	Not Active	96243	Not Active	96315	Not Active
34072	Not Active	96244	Not Active	96316	Not Active
34073	Not Active	96245	Not Active	96317	Not Active
34074	Not Active	96246	Not Active	96318	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96319	B-B1-M-W	96390	Not Active	96462	Not Active
96320	Not Active	96391	Not Active	96463	Not Active
96321	B-B1-F-F1-F2-M-W	96392	Not Active	96464	Not Active
96322	B-B1-F-F1-F2-M-W	96393	Not Active	96465	Not Active
96323	B-B1-M-W	96394	Not Active	96466	Not Active
96324	Not Active	96395	Not Active	96467	Not Active
96325	Not Active	96396	Not Active	96468	Not Active
96326	B-B1-M-W	96397	Not Active	96469	Not Active
96327	Not Active	96398	Not Active	96470	Not Active
96328	B-B1-M-W	96399	Not Active	96471	Not Active
96329	Not Active	96401	A-B-B1-M-N-U	96472	Not Active
96330	B-B1-M-W	96402	A-B-B1-M-N-U	96473	Not Active
96331	Not Active	96403	A-B-B1-M-N-U	96474	Not Active
96332	Not Active	96404	Not Active	96475	Not Active
96333	Not Active	96405	Not Active	96476	Not Active
96334	Not Active	96406	Not Active	96477	Not Active
96335	Not Active	96407	Not Active	96478	Not Active
96336	B-B1-M-W	96408	Not Active	96479	Not Active
96337	B-B1-M-W	96409	Not Active	96480	Not Active
96338	B-B1-M-W	96410	Not Active	96481	Not Active
96339	B-B1-M-W	96411	Not Active	96482	Not Active
96340	Not Active	96412	Not Active	96483	Not Active
96341	Not Active	96413	Not Active	96484	Not Active
96342	Not Active	96414	Not Active	96485	Not Active
96343	B-B1-M-W	96415	Not Active	96486	Not Active
96344	Not Active	96416	Not Active	96487	Not Active
96345	Not Active	96417	Not Active	96488	Not Active
96346	Not Active	96418	Not Active	96489	Not Active
96347	B-B1-F-F1-F2-M-W	96419	Not Active	96490	B-B1
96348	B-B1-F-F1-F2-M-W	96420	Not Active	96491	Not Active
96349	B-B1-F-F1-F2-M-W	96421	Not Active	96492	Not Active
96350	B-B1-F-F1-F2-M-W	96422	Not Active	96493	Not Active
96351	B-B1-F-F1-F2-M-W	96423	Not Active	96494	Not Active
96352	Not Active	96424	Not Active	96495	Not Active
96353	Not Active	96425	Not Active	96496	Not Active
96354	Not Active	96426	Not Active	96497	Not Active
96355	Not Active	96427	Not Active	96498	Not Active
96356	Not Active	96428	Not Active	96499	Not Active
96357	Not Active	96429	Not Active	96501	Not Active
96358	Not Active	96430	Not Active	96502	Not Active
96359	Not Active	96431	Not Active	96503	Not Active
96360	Not Active	96432	Not Active	96504	Not Active
96361	Not Active	96433	Not Active	96505	Not Active
96362	B-B1-F-F1-F2-M-W	96434	Not Active	96506	Not Active
96363	Not Active	96435	Not Active	96507	A-B-F
96364	B-B1-L-M-W	96436	Not Active	96508	B
96365	B-B1-M-W	96437	Not Active	96509	Not Active
96366	Not Active	96438	Not Active	96510	Not Active
96367	B-B1-L-M-W	96439	Not Active	96511	B-B1-I-N
96368	B-B1-M-W	96440	Not Active	96512	Not Active
96369	Not Active	96441	Not Active	96513	Not Active
96370	B-B1-F-F1-F2-M-W	96442	Not Active	96514	Not Active
96371	Not Active	96443	Not Active	96515	B-B1-F
96372	B-B1-M-W	96444	Not Active	96516	Not Active
96373	B-B1-M-W	96445	Not Active	96517	B-B1-F-U3
96374	B-B1-M-W	96446	Not Active	96518	B-B1
96375	B-B1-M-W	96447	Not Active	96519	Not Active
96376	B-B1-M-W	96448	Not Active	96520	B-F-U3
96377	B-B1-M-W	96449	Not Active	96521	B-F
96378	B-B1-M-W	96450	Not Active	96522	B-F-U
96379	B-B1-M-W	96451	Not Active	96523	Not Active
96380	Not Active	96452	Not Active	96524	Not Active
96381	Not Active	96453	Not Active	96525	Not Active
96382	Not Active	96454	Not Active	96526	Not Active
96383	Not Active	96455	Not Active	96527	Not Active
96384	B-B1-M-W	96456	Not Active	96528	Not Active
96385	X	96457	Not Active	96529	Not Active
96386	B-B1-M-W	96458	Not Active	96530	A-B-B1-H-M-N-U
96387	B-B1-M-W	96459	Not Active	96531	B-B1-H-M-U
96388	B-B1-M-W	96460	Not Active	96532	Not Active
96389	Not Active	96461	Not Active	96533	Not Active

APO/ FPO	See Restrictions
96534	A-B-F
96535	A-B-B1-F
96536	B-B1
96537	B-B1
96538	B-B1
96539	Not Active
96540	B-B1
96541	B-B1
96542	B-B1
96543	B-B1-P
96544	Not Active
96545	A-B-B1-H-I-M-N-U
96546	B-F-U3
96547	Not Active
96548	A-B-B1-H-M-U
96549	A-B-B1-H-M-U
96550	Not Active
96551	A-B-B1-H-M-U
96552	A-B-B1-H-M-U
96553	A-B-B1-H-M-N-U
96554	A-B-B1-H-M-U
96555	B-B1-F-M
96556	Not Active
96557	B-B1-F-M
96558	B
96559	Not Active
96560	Not Active
96561	Not Active
96562	Not Active
96563	Not Active
96564	Not Active
96565	Not Active
96566	Not Active
96567	Not Active
96568	Not Active
96569	Not Active
96570	Not Active
96571	Not Active
96572	Not Active
96573	Not Active
96574	Not Active
96575	Not Active
96576	Not Active
96577	Not Active
96578	Not Active
96579	Not Active
96580	A-B-B1-H-I-M-N-U
96581	Not Active
96582	Not Active
96583	Not Active
96584	Not Active
96585	Not Active
96586	Not Active
96587	Not Active
96588	Not Active
96589	Not Active
96590	Not Active
96591	Not Active
96592	Not Active
96593	Not Active
96594	A-B-B1-H-I-M-N-U
96595	B-B1
96596	A-B-B1-H-I-M-N-U
96597	A-B-B1-H-I-M-N-U
96598	B-B1
96599	B-B1
96601	B
96602	B
96603	B
96604	B
96605	B-O
96606	B
96607	B
96608	B
96609	B
96610	B
96611	B
96612	B
96613	B-B1-E2-F-H1-I-R1-U2-Z1
96614	Not Active
96615	B
96616	Not Active
96617	B
96618	Not Active
96619	Not Active
96620	Not Active
96621	B
96622	B
96623	B
96624	B
96625	Not Active
96626	Not Active
96627	Not Active
96628	B
96629	B
96630	Not Active
96631	Not Active
96632	Not Active
96633	Not Active
96634	B
96635	B
96636	Not Active
96637	Not Active
96638	Not Active
96639	Not Active
96640	Not Active
96641	Not Active
96642	Not Active
96643	B
96644	Not Active
96645	Not Active
96646	Not Active
96647	Not Active
96648	Not Active
96649	Not Active
96650	Not Active
96651	Not Active
96652	Not Active
96653	Not Active
96654	Not Active
96655	Not Active
96656	Not Active
96657	B
96658	Not Active
96659	Not Active
96660	B
96661	B
96662	B
96663	B
96664	B
96665	B
96666	B
96667	B
96668	B
96669	B
96670	B
96671	B
96672	B
96673	B
96674	B
96675	B
96676	B
96677	B
96678	B
96679	B
96680	Not Active
96681	B
96682	B
96683	B
96684	B
96685	Not Active
96686	B
96687	B
96688	Not Active
96689	Not Active
96690	Not Active
96691	Not Active
96692	Not Active
96693	Not Active
96694	Not Active
96695	Not Active
96696	Not Active
96697	Not Active
96698	B
96699	Not Active

RESTRICTIONS

LEGEND

Form 2976, *Customs - CN 22* (Old C 1) *and Sender's Declaration* (green label)

Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= *Domestic Mail Manual*
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

B. Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on non-dutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class letters, Periodicals, and Standard Mail (A) are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length
42″ . . . . . 72″ length and girth combined
over 42″ to 44″ . . . . . 24″ girth
over 44″ to 46″ . . . . . 20″ girth
over 46″ to 48″ . . . . . 16″ girth
Maximum length 48″

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class letters only when addressed to Box R.

U3. Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail only. All Periodicals, Standard Mail (A), and Standard Mail (B) (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

— International Operations Support,
Network Operations Management, 12-30-99

Fraud Alert

Withholding of Mail Orders

Withholding of mail orders is enforced by the postmasters at the cities listed below:

State/City	Names Covered
IL, Collinsville 62234-1811	Any And All Of Various Names Other Than The Names Robert J. Roberts, Mary Fowler, And Dominic Blackburn, 42 Bellevue Drive
IL, Collinsville 62234-1811	Any And All Of Various Names Other Than The Name Robert J. Roberts, 44-2 Bellevue
IL, Collinsville 62234-1811	Any And All Of Various Names Other Than The Name Robert J. Roberts, 4 Bellevue
IL, Collinsville 62234-1811	Any And All Of Various Names Other Than The Name Robert J. Roberts, 443 Bellevue
NV, Las Vegas 89121-3611	Any And All Names Other Than Vernie Wood, 2550 E. Desert Inn Road, PMB 307

— Recorder's Office, Judicial Officer, 12-30-99

Domestic Orders

False representation is enforced by the postmasters at the cities listed below:

State/City/ZIP Code	Names and Addresses Covered	Product
AZ, Scottsdale 85257-4600	National Brochures & D & G Marketing, 7620 E. McKellips Road, Suite 482	An envelope stuffing work-at-home scheme.
AZ, Tempe 85281-1900	D & G Marketing, 904 N. Scottsdale Road, Suite 919	
OR, Portland 97213-1399	National Brochures, 2000 N.E. 42nd Avenue, Suite 238	

— Recorder's Office, Judicial Officer, 12-30-99

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

011 582 1889	**to**	**011 582 1899**
011 588 2900	**to**	**011 588 3099**
013 289 6176	**to**	**013 289 6199**
014 972 0800	**to**	**014 972 0899**
210 221 0548	**to**	**210 221 0599**
273 070 8059	**to**	**273 070 8099**
273 775 7700	**to**	**273 775 7899**
302 000 0000	**to**	**302 123 9999**
349 746 2056	**to**	**2099**
350 518 7350	**to**	**7374**
360 011 1690	**to**	**1699**
360 168 6008	to	6099
360 173 8800	to	8899
360 324 2326	to	2399
362 861 3064	to	3099
373 006 2176	**to**	**2199**
374 768 2600	to	2699
375 169 4400	to	4599
375 829 3400	to	3499
375 851 9100	to	9199
376 196 0911	to	0999
378 085 3679	to	3699
378 351 1063	to	1099
379 843 5100	to	5199
380 093 9600	**to**	**9699**
380 165 1165	to	1199
381 325 4500	to	4599
381 604 2510	to	2699
381 645 9525	to	9599
383 314 3968	to	3999
383 892 1000	to	1344
383 892 1382	to	1399
384 925 3641	to	3654
385 568 2331	to	2399
385 599 7554	to	7575
385 774 2024	to	2099
386 624 1412	to	1599
386 883 8936	to	8999
387 314 5574	to	5599
387 837 6300	to	6399
388 828 0656	to	0699
389 696 2400	to	2799
389 846 3104	to	3135
389 846 3145	to	3195
389 887 9211	to	9230
389 887 9234	to	9299
390 001 3182	**to**	**3199**
390 001 3500	to	3699
390 545 5974	to	5999
391 104 6146	to	6199
391 574 1466	to	1499
391 783 3020	to	3599
391 792 6100	to	6199
392 668 2956	to	2999
392 854 8500	to	8899
393 584 7566	to	7699
393 650 0074	to	0099
393 838 8316	to	8499
393 893 6007	to	6099
394 126 6907	to	6999
394 189 0405	to	0599
394 822 3243	to	3278
394 990 1810	to	1899
395 343 3264	to	3299
395 373 3035	to	3099
395 396 9649	to	9799
395 970 3240	to	3299
397 622 4054	to	4099
397 819 8902	to	8999
398 149 7200	to	7699
399 070 0872	to	0899
399 156 7119	to	7199
399 203 5064	to	5099
399 296 9910	to	9999
399 396 8935	to	8999
399 792 7775	to	7799
399 792 8300	to	8399
400 427 1051	**to**	**1999**
401 045 1505	to	1549
401 045 1571	to	1599
401 294 2700	to	2799
401 310 9505	to	9599
401 382 5312	to	5399
402 578 7876	to	7899
403 125 6744	to	6799
403 260 7000	to	7499
403 280 6470	to	6499
403 685 8600	to	8699
404 003 0300	to	0399
404 041 8838	to	8899
404 071 4268	to	4299
404 347 5356	to	5399
404 347 5548	to	5599
404 726 4500	to	4599
404 961 5001	to	5199
405 325 0188	to	0198
406 009 4587	to	4599
406 260 6830	to	6899
406 459 6641	to	6999
406 733 3000	to	3999
407 545 1557	to	1599
407 594 0412	to	0599
407 692 9100	to	9299
407 959 2190	to	2199
408 265 2275	to	2288
408 499 7700	to	7799
408 499 7900	to	7999
408 682 8484	to	8599
408 698 7015	to	7099
409 072 3941	to	3999
410 491 2311	**to**	**2399**
410 694 8400	to	8599
410 775 1500	to	1599
410 795 7927	to	7999
410 867 0917	to	0966
410 867 0970	to	0999
411 868 1023	to	1199
411 922 2322	to	2399
412 193 0900	to	0999
412 395 8599	to	8699
412 485 6500	to	6599
412 485 6610	to	6699
412 885 5953	to	5999
414 193 3608	to	3674
414 193 3677	to	3699
414 411 7348	to	7399
414 640 0757	to	0799
414 965 1727	to	1799
417 302 8104	to	8199
417 387 6532	to	6599
417 496 6800	to	6999
417 871 9250	to	9299
417 930 9533	to	9599
418 164 6500	to	6799
418 423 9863	to	9899
418 633 5922	to	5999
418 719 8520	to	8599
418 744 2235	to	2299
418 962 2848	to	2899
419 543 0286	to	0299
419 730 0300	to	0399
420 277 0015	**to**	**0049**
420 599 0734	to	0798
420 661 4115	to	4199
420 758 9500	to	9699
420 969 3951	to	3971
420 969 3973	to	3999
421 116 3565	to	3599
421 130 9300	to	9399
421 313 4500	to	4999
421 364 5537	to	5599
421 656 2609	to	2699
421 988 9700	to	9799
422 172 4667	to	4699
422 484 4212	to	4299
422 556 1270	to	1299
422 587 7024	to	7099
422 819 7533	to	7599
422 842 5073	to	5087
422 907 7563	to	7599
424 500 6050	to	6099
424 641 8500	to	8599
424 871 6600	to	6699
425 298 2352	to	2399
425 418 4269	to	4299
425 418 4405	to	4499
426 547 4566	to	4599
427 412 6337	to	6499
427 481 0900	to	0999
428 027 2742	to	2752
429 474 4172	to	4199
429 889 2900	to	2999
430 150 4401	**to**	**4599**
430 172 9800	to	9899
430 177 1900	to	2099
430 444 9500	to	9699
430 664 4070	to	4099
432 168 8419	to	8499
432 708 6800	to	6999
432 744 1544	to	1599
432 995 9775	to	9799

433 003 5800	to	5899	455 221 1348	to	1499	469 678 1900	to	1999	483 849 1615	to	1699
433 757 3047	to	3099	455 364 2147	to	2199	469 781 4900	to	4999	484 174 4803	to	5299
433 765 4003	to	4099	455 399 5400	to	5499	469 947 6960	to	6999	484 323 8900	to	9199
434 482 7060	to	7199	455 476 0676	to	0699	**470 755 5800**	**to**	**5818**	484 680 5000	to	5038
434 513 2386	to	2399	455 543 0618	to	0699	471 918 0300	to	0999	484 680 5040	to	5074
434 968 3076	to	3092	456 410 9006	to	9099	471 985 2408	to	2419	484 680 5077	to	5099
435 303 1831	to	1842	456 470 4146	to	4299	472 191 6700	to	6799	485 029 4913	to	4999
435 303 1986	to	1999	456 619 4460	to	4499	472 270 2555	to	2599	486 176 0600	to	0699
435 666 6092	to	6399	457 333 2686	to	2699	472 987 0213	to	0241	486 559 7555	to	7599
436 082 6400	to	6899	457 729 1767	to	1777	472 987 0290	to	0299	486 696 3023	to	3199
436 160 6441	to	6499	457 937 8615	to	8699	473 151 2069	to	2199	488 173 7900	to	7999
437 316 7115	to	7199	458 028 9810	to	9899	473 666 9138	to	9199	488 206 4100	to	4199
437 427 0500	to	3499	458 057 2712	to	2999	473 952 3429	to	3499	488 226 0200	to	0299
439 179 2300	to	2399	458 069 9537	to	9599	474 108 5402	to	5499	488 709 3906	to	3999
439 310 0458	to	0499	458 069 9665	to	9699	474 356 5193	to	5299	488 855 8359	to	8399
440 698 1947	**to**	**1999**	458 337 5222	to	5299	474 949 3366	to	3399	489 181 8963	to	8999
440 858 6300	to	6399	458 354 7653	to	7999	475 134 9362	to	9399	489 223 2000	to	2099
440 858 6420	to	7299	458 671 8678	to	8699	475 167 9667	to	9699	489 311 1930	to	1999
441 199 1655	to	1699	458 671 8721	to	8798	475 319 3415	to	3499	489 318 6200	to	6300
443 127 3648	to	3699	458 847 5044	to	5999	475 319 3649	to	3799	489 384 0027	to	0099
443 127 4000	to	4099	459 274 7624	to	7699	475 340 6400	to	6599	489 427 0658	to	0899
443 673 7900	to	7999	459 365 5432	to	5499	475 424 8410	to	8499	489 997 5252	to	5299
443 800 9335	to	9399	459 378 5764	to	5799	475 629 9156	to	9199	**490 669 5850**	**to**	**6099**
444 382 8822	to	8899	459 472 4816	to	4999	475 850 6101	to	6199	490 717 7080	to	7099
444 390 1667	to	1699	**460 349 6878**	**to**	**6899**	475 875 2500	to	2599	490 721 6000	to	6099
444 457 3854	to	3899	460 550 1909	to	1999	476 169 8264	to	8299	490 793 1500	to	2099
450 048 4173	**to**	**4199**	460 997 5234	to	5299	476 189 3000	to	3499	490 886 8171	to	8199
450 048 4442	to	4699	461 973 6443	to	6499	476 331 2480	to	2499	490 977 9221	to	9240
450 560 5173	to	5199	462 152 0107	to	0299	477 289 8601	to	8699	491 258 8100	to	9099
450 620 3077	to	3099	462 274 1072	to	1099	477 681 5206	to	5299	491 567 1376	to	1399
450 620 3135	to	3199	462 277 8373	to	8399	478 010 4243	to	4268	492 254 4800	to	4899
450 780 2716	to	2799	462 554 6051	to	6099	478 010 4270	to	4291	492 283 5100	to	5199
450 801 2700	to	2799	463 011 5529	to	5540	478 450 5071	to	5099	492 610 6813	to	6899
451 109 2967	to	2984	463 176 4115	to	4199	478 469 7838	to	7858	493 394 5568	to	5599
451 115 4110	to	4125	463 176 4229	to	4299	478 469 7883	to	7899	493 470 2562	to	2599
451 115 4127	to	4199	463 185 2600	to	2799	479 280 9800	to	9899	493 473 7700	to	7799
452 265 0074	to	0099	463 227 7711	to	7799	479 365 9116	to	9176	493 716 2153	to	2199
452 265 0246	to	0299	463 414 4869	to	4899	479 412 9900	to	9999	494 206 2972	to	2999
452 265 0335	to	0999	463 808 3484	to	3499	479 667 6190	to	6199	494 217 3446	to	3999
452 509 1169	to	1199	463 945 7400	to	7899	479 748 9680	to	9699	494 224 0500	to	0599
452 855 6471	to	6499	464 629 9000	to	9399	479 860 7000	to	7199	495 145 0600	to	0699
452 890 4679	to	4799	464 711 4332	to	4399	**480 526 2000**	**to**	**2099**	496 209 7425	to	7499
452 900 8215	to	8238	465 692 3963	to	3999	480 640 6330	to	6399	496 213 8728	to	8799
453 117 9146	to	9199	465 698 8300	to	8599	480 658 0568	to	0599	496 474 5226	to	5248
453 334 3631	to	3699	465 743 7745	to	7799	480 689 5100	to	5199	497 053 8517	to	8699
453 603 7841	to	7891	466 798 6056	to	6067	481 072 9463	to	9499	497 854 8673	to	8699
453 650 1140	to	1199	467 147 4300	to	4399	481 673 0074	to	0095	498 449 8888	to	8899
453 741 1300	to	1399	468 079 5782	to	5799	482 527 1500	to	1599	498 929 8285	to	8499
454 013 2919	to	2999	469 067 2817	to	2899	482 541 5255	to	5299	498 936 5310	to	5399
454 186 2411	to	2499	469 127 8000	to	8199	482 729 6800	to	6899	499 016 5425	to	5499
454 268 4883	to	4899	469 213 0359	to	0399	483 363 7207	to	7299	499 440 8575	to	8899
454 302 5400	to	5499	469 213 0500	to	0599	483 402 2356	to	2399	499 731 6717	to	6799
454 490 8300	to	8399	469 561 8011	to	8099	483 486 5100	to	5199	**500 064 1858**	**to**	**1869**
454 547 7434	to	7499	469 658 1961	to	1999	483 632 1521	to	1599	500 070 5725	to	7799
454 922 4867	to	4895	469 666 9900	to	9999	483 632 2600	to	2799	**600 645 3223**	**to**	**3299**

601 339 1200	to	1399	617 760 5266	to	5299	638 318 1115	to	1199	649 647 0370	to	0399
601 653 5884	to	5899	617 813 3601	to	3699	638 318 1453	to	1499	649 647 0522	to	0599
601 661 7700	to	7799	618 840 9200	to	9299	638 885 0000	to	0299	649 647 5237	to	5399
601 682 5343	to	5399	619 551 7229	to	7299	638 903 4362	to	4373	649 647 9100	to	9299
601 928 1600	to	1699	619 859 3000	to	3099	639 415 1929	to	1999	649 666 7800	to	8299
602 512 2972	to	2999	**620 073 9400**	**to**	**9499**	639 415 2019	to	2099	**650 114 7707**	**to**	**7719**
602 555 2400	to	2799	621 614 7907	to	7930	639 420 6200	to	6299	650 130 3400	to	3599
602 829 7061	to	7099	621 614 7932	to	7999	639 469 3517	to	3799	650 213 0406	to	0499
603 483 9572	to	9599	621 648 8021	to	8199	639 605 2143	to	2199	650 555 1749	to	1799
603 490 7200	to	7299	621 648 8500	to	8599	639 657 8600	to	8799	650 564 1900	to	1999
603 678 7100	to	7199	621 904 8351	to	8599	**640 289 7500**	**to**	**7599**	650 627 4212	to	4299
603 678 7662	to	7699	621 916 1978	to	1989	640 289 7700	to	7999	650 736 2043	to	2099
603 678 7902	to	7999	622 989 8032	to	8099	641 170 4420	to	4499	650 739 1540	to	1699
603 678 8418	to	8499	623 076 9300	to	9399	641 318 3133	to	3199	651 741 4415	to	4499
603 678 8700	to	9999	623 819 5006	to	5099	641 378 6500	to	6999	651 882 2800	to	2899
604 086 0880	to	0899	623 895 8200	to	8399	641 383 8739	to	8799	652 754 6317	to	6399
604 349 1414	to	1499	623 917 0000	to	0099	641 877 3187	to	3299	653 131 4945	to	4999
604 503 7776	to	7799	623 917 0200	to	0299	641 877 3310	to	3399	653 426 3300	to	3399
605 520 9037	to	9099	624 468 5288	to	5299	642 355 8094	to	8199	653 455 4874	to	4899
605 685 4010	to	4099	624 665 3162	to	3198	642 355 8308	to	8999	654 238 0000	to	0399
605 988 6467	to	6499	625 088 6735	to	6799	642 900 0018	to	0099	654 404 3065	to	3092
607 689 7951	to	7960	625 916 9500	to	9799	643 030 6254	to	6299	654 962 2900	to	3199
607 728 1276	to	1299	625 968 8956	to	8999	644 066 0882	to	0899	655 103 5081	to	5199
608 727 7100	to	7199	627 005 3938	to	3999	644 069 0600	to	0699	655 523 2600	to	2999
608 727 7273	to	7599	627 384 3907	to	4099	644 077 7506	to	7699	656 305 2448	to	2499
608 813 9950	to	9999	627 496 7549	to	7599	644 085 8157	to	8199	657 347 4438	to	4999
609 067 5325	to	5399	627 708 3605	to	3699	644 112 9839	to	9899	657 710 8100	to	8999
609 067 5488	to	5499	627 776 2500	to	2599	644 373 9083	to	9099	657 780 0985	to	0999
609 067 5600	to	5699	628 226 3100	to	3199	644 380 1460	to	1499	658 586 1400	to	1499
609 289 6123	to	6199	628 814 4702	to	4799	644 733 4715	to	4799	658 877 8000	to	8199
609 438 4400	to	4499	628 851 9689	to	9699	644 900 9712	to	9799	658 880 8000	to	8199
609 493 1100	to	1199	629 510 7200	to	7299	644 901 0109	to	1299	659 398 7300	to	7399
609 766 8091	to	8999	629 964 4200	to	4294	644 901 1325	to	1399	659 706 8113	to	8199
609 825 4100	to	4115	**630 389 3056**	**to**	**3071**	644 923 6800	to	7799	659 846 7837	to	7899
609 884 2981	to	2999	630 463 0588	to	0599	644 932 4655	to	4699	**660 510 4100**	**to**	**4199**
609 893 1000	to	1099	631 459 9117	to	9199	645 318 7240	to	7499	660 673 0400	to	0599
610 092 3200	**to**	**3299**	631 762 9325	to	9399	645 333 1766	to	1799	661 488 5000	to	5099
610 582 4200	to	4299	632 217 4933	to	4999	645 790 8632	to	8699	661 609 9100	to	9199
611 879 6939	to	6999	632 500 0000	to	99 9999	645 821 0657	to	0699	661 716 9420	to	9499
612 291 8013	to	8099	633 110 4165	to	4199	645 930 7948	to	7999	661 906 6522	to	6599
612 751 5171	to	5199	633 110 4303	to	4499	645 975 0737	to	0762	662 021 8332	to	8399
612 751 5226	to	5299	633 438 6429	to	6599	646 242 6200	to	6299	662 068 0700	to	0899
612 751 6083	to	6099	633 588 7173	to	7182	646 270 7639	to	7799	662 553 0774	to	0799
612 751 6268	to	6299	634 725 0700	to	0799	646 798 4000	to	4999	663 078 7034	to	7099
612 751 6572	to	6599	634 803 3239	to	3299	647 048 7035	to	7099	663 763 5300	to	5399
612 774 2111	to	2199	634 807 2474	to	2499	647 049 2900	to	2999	663 883 7039	to	7499
612 774 2254	to	2299	634 827 5900	to	5999	647 398 8300	to	8399	664 253 8000	to	8499
612 774 2500	to	2599	634 886 3428	to	3499	647 398 8481	to	8499	664 656 3055	to	3099
614 469 0979	to	0999	635 559 3449	to	3499	647 437 3000	to	4999	665 174 6400	to	6499
614 474 3000	to	3099	636 289 6214	to	6299	647 811 2188	to	2199	665 274 8208	to	8299
614 521 3490	to	3499	636 634 8007	to	8042	648 009 6057	to	6099	665 669 5400	to	5499
614 645 1800	to	1899	637 150 1200	to	1299	648 163 5300	to	5499	666 132 8226	to	8299
614 832 1100	to	2099	637 562 5828	to	5899	648 722 5283	to	5299	666 696 2209	to	2299
615 017 7505	to	7599	638 042 1647	to	1699	648 892 3164	to	3199	666 696 2309	to	2399
617 711 6609	to	6699	638 049 4984	to	4999	649 100 3989	to	3999	667 032 9300	to	9399

667 729 5529	to	5599
668 383 8400	to	8699
670 368 3400	**to**	**3499**
670 369 7336	to	7399
670 750 7169	to	7199
671 046 6200	to	6399
671 251 5448	to	5499
671 926 5600	to	5799
672 444 2000	to	2999
672 828 3410	to	3499
673 167 5776	to	5799
675 464 3700	to	3799
675 464 4000	to	4199
676 365 5958	to	5999
676 669 1024	to	1099
677 126 6734	to	6799
677 333 9979	to	9999
677 466 1088	to	1099
678 071 4500	to	4799
678 096 7531	to	7599
679 909 2578	to	2599
680 112 9565	**to**	**9599**
680 244 0903	to	0999
680 412 6046	to	6099
680 761 6800	to	6899
681 677 0540	to	0699
682 070 1029	to	1099
682 956 6280	to	6299
682 956 6490	to	6599
682 956 6700	to	6799
682 965 1178	to	1199
682 965 1201	to	1299
683 118 2389	to	2399
683 378 2000	to	2099
683 378 2117	to	2299
683 415 1200	to	1499
683 444 8159	to	8199
685 154 7780	to	7789
685 623 5264	to	5299
685 650 9487	to	9499
685 669 4200	to	4299
685 757 8452	to	8499
686 071 2694	to	2799
686 176 3333	to	3354
686 372 3200	to	3299
686 644 5879	to	5899
686 931 7636	to	7699
687 601 0973	to	0999
687 614 6774	to	6799
688 120 9000	to	9999
688 314 3107	to	3191
690 291 1361	**to**	**1371**
690 788 2877	to	2899
690 893 5344	to	5399
690 893 5512	to	5599
690 904 1300	to	1599
690 941 6000	to	6199
691 313 6383	to	6399
691 313 6600	to	6699
691 582 8003	to	8099
691 664 1800	to	1999
691 664 2400	to	2499
692 727 9362	to	9399
693 249 0779	to	0799
693 249 0877	to	1699
693 445 0566	to	0999
693 448 8500	to	8999
693 645 9583	to	9599
693 965 4200	to	4299
695 741 2906	to	2999
695 947 8518	to	8599
696 662 8247	to	8299
697 447 8285	to	8296
698 042 4816	to	4899
698 227 0000	to	0099
700 065 2570	**to**	**2599**
700 065 4800	to	4899
700 190 3350	to	3359
700 228 6048	to	6099
700 650 0452	to	0499
700 666 1323	to	1349
700 786 9106	to	9142
700 859 0744	to	0758
701 028 6780	to	6899
701 213 3900	to	3999
701 267 2000	to	3999
701 335 7312	to	7399
701 369 2005	to	2050
701 503 2247	to	2299
701 541 2271	to	2299
701 553 6557	to	6599
701 601 3457	to	3499
701 605 5913	to	5999
701 695 3982	to	3999
701 695 4148	to	4199
701 695 4227	to	4299
701 708 1741	to	1799
701 736 3966	to	3999
701 838 2800	to	2899
701 941 0600	to	0699
702 171 1603	to	1699
702 195 5109	to	5199
702 254 9300	to	9399
702 264 7569	to	7599
702 713 1800	to	1809
702 878 0114	to	0199
740 002 7710	**to**	**7719**
806 087 1100	**to**	**1499**
806 268 9275	to	9299
806 534 3400	to	3477
807 342 3283	to	3399
808 086 7100	to	7199
808 090 3440	to	3499
808 325 5161	to	5699
808 784 8000	to	8299
830 602 5800	**to**	**5999**
830 983 3500	to	3599
830 983 3635	to	3699
831 354 1387	to	1399
831 815 8240	to	8299
832 525 3810	to	3899
833 566 3015	to	3071
834 316 5444	to	5499
835 269 5700	to	5799
835 539 5200	to	5999
839 718 8257	to	8299
840 323 0600	**to**	**0699**
840 875 6235	to	6299
840 910 0900	to	0999
841 349 5000	to	5099
842 860 0300	to	0399
843 062 7100	to	7199
843 758 5769	to	5778
847 723 7500	to	7599
869 800 0000	**to**	**999 9999**
870 054 4814	**to**	**4899**
870 491 4812	to	4849
870 536 5820	to	5829
870 541 7167	to	7239
870 589 0485	to	0494
870 691 7060	to	7099

— Inspection Service, 12-30-99

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001	**to**	**692 600 000**
692 720 871	**to**	**0 900**
692 876 955	to	7 050
693 290 380	to	0 400
693 290 426	to	0 450
694 063 700	to	3 897
694 063 900	to	4 000
694 550 501	to	0 530
694 595 031	to	5 050
694 595 087	to	5 300
694 698 551	to	8 650
694 745 458	to	5 600
695 105 313	to	5 350
695 142 809	to	3 050
695 144 666	to	4 700
695 272 601	to	2 750
695 277 576	to	7 650
695 530 761	to	0 800
696 487 701	to	7 800
696 784 101	to	4 550
696 870 601	to	0 650
697 047 501	to	7 600
697 052 101	to	2 350
697 217 251	to	7 400
697 249 952	to	50 050
697 414 886	to	4 900
697 469 606	to	9 700
697 850 401	to	0 750
698 098 446	to	8 550
698 300 251	to	0 300
698 504 383	to	4 650
698 533 927	to	4 200
698 562 268	to	2 400
699 090 686	to	0 750
699 752 699	to	2 850
700 068 473	**to**	**8 500**
700 161 501	to	1 650
700 202 522	to	2 700
700 290 275	to	0 300
700 465 730	to	5 750
700 561 444	to	1 550
701 423 101	to	3 150
701 625 469	to	5 550
701 643 829	to	3 850
701 945 451	to	5 500
702 033 701	to	4 050
702 051 501	to	1 750
702 053 601	to	3 800
702 104 368	to	4 900
702 128 306	to	8 400
702 179 891	to	9 900
702 260 751	to	0 850
702 410 595	to	1 050
702 660 151	to	0 540
702 723 429	to	3 450
703 004 401	to	4 820
703 083 819	to	4 020
703 432 131	to	2 230
703 626 061	to	6 090
703 863 121	to	3 240
703 863 477	to	3 540
703 867 801	to	7 980
704 030 628	to	0 640
704 154 024	to	4 120
704 227 561	to	7 829
704 227 831	to	8 069
704 228 071	to	8 100
704 420 344	to	0 490
704 568 751	to	8 990
704 965 301	to	5 770
705 116 780	to	6 790
705 280 801	to	0 980
705 475 651	to	6 040
705 566 127	to	6 280
705 740 581	to	0 730
705 782 796	to	2 820
705 822 271	to	2 480
706 180 148	to	0 290
706 184 041	to	4 220
706 357 861	to	8 190
706 382 419	to	2 430
706 628 735	to	8 820
706 638 211	to	8 420
706 817 959	to	8 000
707 034 391	to	4 450
707 292 636	to	2 660
707 441 401	to	1 687
707 441 836	to	1 940
707 958 541	to	8 570
707 960 107	to	0 160
708 059 941	to	60 000
708 115 830	to	5 860
708 116 251	to	6 310
708 138 301	to	8 480
709 222 591	to	2 920
709 243 479	to	3 500
709 411 171	to	1 320
709 649 804	to	9 820
709 733 281	to	3 580
710 046 813	**to**	**6 840**
710 358 093	to	8 166
710 358 257	to	8 270
711 021 501	to	1 510
711 049 411	to	9 560
711 408 045	to	8 090
712 003 381	to	3 650
712 104 220	to	4 230
712 327 861	to	7 890
712 327 952	to	7 980
712 647 061	to	7 090
713 284 171	to	4 260
713 292 871	to	2 990
714 035 101	to	5 160
714 155 011	to	5 400
714 328 231	to	8 440
714 442 952	to	2 980
714 562 843	to	2 860
714 590 391	to	0 430
714 609 811	to	9 930
714 609 961	to	9 990
714 807 181	to	7 240
714 871 321	to	1 500
714 928 529	to	8 590
715 128 183	to	8 330
715 144 171	to	4 470
715 197 211	to	7 570
715 595 910	to	6 180
715 941 781	to	1 810
715 962 421	to	2 480
716 477 396	to	7 430
716 556 635	to	6 660
717 191 648	to	1 690
717 193 161	to	3 490
717 228 591	to	8 680
717 333 902	to	3 950
717 739 745	to	9 910
717 884 991	to	5 050
718 026 171	to	6 290
718 466 370	to	6 420
718 568 451	to	8 479
718 590 741	to	0 770
718 714 210	to	4 370
718 795 881	to	6 000
718 961 721	to	1 780
718 982 001	to	2 300
719 869 731	to	9 760
720 227 871	**to**	**7 930**
720 227 949	to	7 960
720 368 543	to	8 570
720 392 151	to	2 570
720 556 491	to	6 640
720 558 621	to	8 650
720 575 361	to	5 570
720 590 152	to	0 179
721 638 331	to	9 170
721 815 391	to	5 420
721 969 713	to	9 740
722 072 137	to	2 160
722 378 265	to	8 280
722 413 990	to	4 004
722 764 948	to	4 980
722 825 840	to	5 889
723 153 841	to	3 850
723 237 616	to	7 630
723 331 081	to	1 110
723 496 443	to	6 470
723 967 291	to	7 320
724 655 196	to	5 340
724 711 441	to	1 500
724 711 538	to	1 560
724 793 221	to	3 250
724 908 109	to	8 120
724 937 461	to	7 670
725 163 118	to	3 151
725 202 735	to	2 750
725 398 591	to	8 800

725 464 591	to	4 920	731 767 273	to	7 320	737 317 321	to	7 350	743 235 992	to	6 050
725 475 321	to	5 330	731 781 061	to	1 120	737 517 781	to	7 840	743 245 094	to	5 170
725 711 057	to	1 070	731 837 821	to	7 910	737 628 181	to	8 210	743 940 631	to	0 900
725 738 581	to	8 730	731 841 377	to	1 450	737 634 258	to	4 270	743 978 011	to	8 070
725 981 311	to	1 430	732 018 481	to	8 600	738 361 971	to	1 980	744 234 751	to	4 780
725 987 835	to	7 880	732 067 972	to	8 370	738 648 355	to	8 450	744 260 641	to	0 670
726 060 811	to	0 900	732 188 649	to	8 670	738 849 811	to	9 900	744 499 591	to	9 680
726 391 970	to	2 520	732 193 460	to	3 470	738 892 270	to	2 290	744 626 901	to	6 910
726 484 771	to	4 800	732 201 241	to	1 390	738 997 259	to	7 380	745 388 794	to	8 910
726 493 351	to	5 300	732 220 431	to	0 440	739 161 451	to	1 540	746 446 806	to	6 820
726 504 031	to	4 063	732 355 201	to	5 380	739 219 381	to	9 440	746 818 351	to	8 410
726 504 070	to	4 090	732 472 320	to	2 560	739 530 511	to	0 540	746 857 741	to	7 800
726 504 331	to	4 390	732 541 605	to	1 620	739 740 151	to	0 180	747 245 266	to	5 280
726 563 701	to	4 060	732 572 221	to	2 490	739 793 491	to	3 520	747 364 813	to	4 830
726 599 371	to	9 460	732 586 479	to	6 710	739 793 527	to	3 550	747 501 434	to	1 450
726 626 356	to	6 370	732 994 037	to	4 080	739 942 621	to	2 650	747 739 891	to	0 070
727 182 271	to	2 510	733 163 449	to	3 460	739 999 231	to	9 320	748 148 649	to	8 760
727 416 181	to	6 240	733 297 171	to	7 290	**740 011 517**	**to**	**1 530**	748 259 960	to	9 970
727 481 431	to	1 460	733 446 631	to	7 110	740 030 701	to	0 970	748 565 162	to	5 280
727 749 241	to	9 780	733 474 665	to	4 770	740 261 740	to	1 820	749 137 381	to	7 410
728 382 331	to	2 480	733 704 482	to	4 570	740 265 811	to	6 290	749 190 192	to	0 210
728 458 201	to	8 260	733 751 041	to	1 130	740 299 111	to	9 170	749 685 421	to	5 450
728 702 338	to	2 400	733 971 138	to	1 210	740 299 231	to	9 260	749 846 791	to	6 850
728 915 371	to	5 850	734 009 101	to	9 130	740 329 266	to	9 320	**750 071 587**	**to**	**1 610**
728 953 141	to	3 410	734 290 759	to	0 770	740 889 081	to	9 090	750 388 454	to	8 500
728 954 280	to	4 310	734 389 273	to	9 290	741 010 421	to	0 530	750 438 421	to	8 501
729 169 081	to	9 140	734 440 031	to	0 111	741 113 041	to	3 370	750 743 911	to	4 030
729 363 841	to	3 870	734 797 201	to	7 320	741 373 891	to	4 340	750 779 118	to	9 400
729 682 891	to	3 190	734 939 611	to	9 640	741 452 369	to	2 490	750 910 981	to	1 010
729 838 940	to	9 070	734 950 111	to	0 170	741 492 991	to	3 140	750 960 841	to	0 900
729 839 101	to	9 130	735 120 331	to	0 840	741 553 460	to	3 470	751 296 211	to	6 240
730 077 683	**to**	**7 840**	735 123 061	to	3 690	741 764 431	to	4 520	751 539 121	to	9 180
730 109 847	to	9 880	735 283 008	to	3 020	742 178 834	to	8 880	751 541 311	to	1 790
730 373 761	to	3 850	735 293 131	to	3 220	742 325 500	to	5 520	751 757 641	to	7 700
730 501 951	to	2 130	735 783 961	to	3,990	742 325 668	to	5 700	751 936 951	to	7 010
730 519 379	to	9 470	735 803 401	to	3 430	742 408 771	to	8 830	751 951 861	to	1 890
730 569 278	to	9 360	736 005 420	to	5 440	742 512 120	to	2 150	751 999 021	to	9 110
730 711 711	to	1 740	736 366 021	to	6 110	742 684 849	to	4 890	752 139 516	to	9 570
730 722 991	to	3 230	736 624 456	to	4 500	742 839 553	to	9 630	752 182 892	to	2 950
730 845 970	to	5 990	736 670 851	to	1 060	742 913 668	to	3 700	752 206 861	to	7 100
730 888 291	to	8 320	736 767 061	to	7 090	742 917 287	to	7 296	752 731 351	to	1 410
730 927 591	to	7 680	736 767 093	to	7 120	742 921 891	to	1 980	752 767 441	to	7 470
731 307 914	to	7 930	736 982 191	to	2 370	742 983 631	to	3 810	753 008 941	to	9 030
731 402 431	to	2 460	736 982 551	to	2 730	743 020 021	to	0 170	754 410 451	to	0 660
731 407 232	to	7 320	737 110 141	to	0 170	743 206 491	to	6 500	756 301 257	to	1 290
731 588 301	to	8 340	737 185 501	to	5 710						

— Inspection Service, 12-30-99

Counterfeited Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086
676,612,640
677,891,039
678,282,493
678,916,031
679,552,215
679,694,334
679,751,983
679,800,207
681,130,536
681,844,376
683,594,542
684,683,610
686,619,878
686,619,886
686,619,887
686,794,382
686,794,426
686,794,427
686,794,431
687,262,502
687,262,503
687,262,525
687,262,526
687,287,578
687,287,581
687,287,582
694,063,898
694,063,899
694,063,980
701,321,725

— Inspection Service, 12-30-99

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

— Inspection Service, 12-30-99

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005023	007277	009416	015391	026596	041350	065744	080686	085749	098877	115326	129890	148237
005385	007279	009423	015418	027376	042108	065876	085029	085759	098953	115343	129904	148256
005420	007283	009425	015493	027655	043020	065917	085032	085922	098975	115386	129912	148264
005467	007346	009448	015584	027916	044301	065937	085063	088107	098988	115449	130007	148307
005494	007354	009453	015593	028001	049065	067018	085108	088158	**100478**	115506	130532	151069
005509	008003	009475	015642	028786	052020	067168	085196	088181	102061	115536	130574	151197
005645	008014	009487	015651	028946	053053	068025	085198	088189	102272	115790	130669	152522
005810	008019	009502	016586	028964	054005	068238	085299	088457	102809	115905	130887	152717
005963	008095	009517	018050	028980	054085	068312	085375	088678	103251	115965	131016	152723
005994	008136	009546	018075	029033	054234	068325	085376	089374	103694	117090	131264	152814
005999	008164	009564	018111	029687	054238	068461	085377	089583	103823	117110	131621	153018
006004	008167	009695	018173	029792	055227	068504	085406	090199	104449	117169	132056	156162
006019	008178	009708	018238	030090	057002	068533	085417	090237	105104	117181	132283	159042
006046	008179	009718	018249	030112	058002	068598	085457	090451	105317	117305	133037	171056
006051	008201	009816	018261	030132	058051	068627	085460	091005	106304	117530	134055	173058
006054	008213	009833	018273	030139	060010	069064	085461	092422	106497	117546	135234	176123
006060	008215	009859	018317	030227	060018	069167	085463	093460	107208	117676	136051	177052
006062	008236	009863	018383	030312	060055	069353	085464	093617	107272	117705	136057	180106
006064	008238	009866	018727	030356	060238	069782	085465	093706	107342	117714	138002	180107
006075	008242	009867	018790	030518	060337	070199	085480	093950	108041	117786	139005	182004
006077	008272	009880	018807	031023	060343	070484	085492	093977	108139	117807	139144	183004
006079	008277	009885	018870	031036	060411	070525	085493	094380	108351	117839	142014	184023
006088	008288	009887	018898	031041	060475	070527	085496	094630	108555	117879	142045	191248
006148	008302	009908	018901	031047	060671	070533	085515	095279	108749	117887	142054	191315
006168	008384	009970	018954	031059	061027	070942	085516	095311	108776	117927	142067	191327
006182	008400	009984	019104	031061	061054	070956	085517	095435	108869	118034	142098	191617
006212	008500	010078	019250	031079	061243	071259	085519	095921	108909	118111	142136	191773
006223	008516	010303	019609	031102	061598	071722	085520	096061	109328	118163	142146	192302
006225	008619	010360	019633	031110	062073	075048	085523	096062	109695	118398	142159	192443
006239	008704	010463	019696	031137	062114	075071	085528	096414	109852	118453	142169	192620
006273	008879	010599	019764	031159	063159	075378	085546	096619	109921	118601	142170	192725
006280	008905	010664	019908	031249	063456	075451	085547	096836	109949	118888	142259	192838
006282	008914	011035	019929	031253	064001	075473	085588	096937	110131	118906	142470	192973
006292	008924	011249	019980	032021	064076	075533	085595	097087	110768	119261	142562	193224
006293	008926	011306	020449	032027	064099	075948	085597	097110	110771	119324	142599	193383
006332	008936	011313	020563	032035	064229	076071	085605	097289	110868	119463	142607	196153
006335	009042	011327	020569	032123	064411	076140	085606	097336	111278	119508	142634	**200032**
006354	009067	012198	021273	032127	064445	076365	085619	097475	111482	119535	142665	200347
006361	009069	012271	021499	034584	064491	076484	085626	097573	111943	119553	142691	200444
006362	009076	012291	021678	037018	064519	076685	085629	097754	111973	120243	142735	200452
006388	009098	012299	021731	037025	064566	076714	085640	097800	112487	120302	142841	200517
006398	009120	012392	021928	037115	064872	076969	085657	097829	112918	120312	142915	200563
006416	009129	012405	022230	038139	064939	077462	085659	097847	112944	121219	142942	200691
006439	009206	013116	022395	038250	064996	077472	085660	097925	113039	121274	142958	200721
006659	009213	013138	022478	038411	065010	077628	085661	097942	113226	122276	146007	200774
006740	009247	014083	022817	038460	065047	077844	085662	098286	113323	122346	146120	207852
007030	009270	014152	022976	038470	065307	077865	085663	098338	113753	122405	146232	207907
007073	009272	014257	023099	038508	065315	077933	085665	098359	113961	123084	146395	207919
007108	009276	014489	023271	038524	065368	078080	085667	098439	114440	123139	146671	208507
007118	009298	014678	023276	038542	065389	078911	085668	098448	114473	125082	146689	209181
007156	009342	014737	023601	038563	065413	080369	085670	098505	115100	125252	146713	210254
007212	009368	015049	023627	041186	065485	080375	085672	098523	115173	125346	146809	210350
007266	009394	015381	026232	041199	065561	080446	085713	098529	115197	127075	146827	210470
007275	009400	015390	026402	041325	065639	080608	085737	098531	115307	129870	146830	210471

210537 260036 301944 327772 336096 361330 441143 480722 492126 585291 601904 641213 731387
210561 262007 301946 327877 336098 361332 441201 480733 493070 591018 601923 641459 735054
210624 270015 301967 327879 336099 362032 441219 480742 494102 591042 601934 641494 740637
210638 270075 301980 327885 336100 362049 441268 481342 494154 591135 602072 641506 740914
212564 271048 302292 328032 336104 362066 441276 481565 494159 591555 602182 641632 741018
212600 271199 302862 328705 336122 366196 441278 481599 494198 591901 602686 641637 741280
212659 272074 302875 328858 336345 372052 441315 481628 494247 591960 602705 641685 741632
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212731 274304 305039 330137 337010 381184 441482 481777 520030 **600080** 604944 648154 750842
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212799 276131 305621 330971 337176 381504 441635 481903 531425 600299 605215 652510 752588
212816 276325 306054 331077 337181 381572 441680 481941 531440 600310 605251 657109 752654
212850 277128 306324 331182 337195 381576 441682 482237 531526 600348 605285 658114 752699
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220832 292383 314740 332142 340038 395224 452453 483540 537191 600622 608129 677100 770157
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221099 294387 320066 332437 340064 **402152** 454405 483787 537337 600767 610128 681137 770442
221140 294515 320092 332541 340065 402301 454462 483978 537364 600903 617162 681511 770446
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221580 295064 320859 332865 340366 402412 462039 485205 544014 600929 619004 681569 770477
222029 295199 321026 332888 340407 402670 462329 486230 544020 600955 622009 681911 770529
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222309 295459 321151 333051 340547 405031 462631 486311 544083 600962 627127 **701345** 770584
222333 297068 321380 333493 340553 405095 462696 486317 545013 600988 628039 701450 770671
223004 **300141** 321389 333708 340630 405107 462701 487166 551093 601051 628069 701783 770696
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243421 301022 325028 335437 344081 432792 478104 490640 563001 601324 631784 730264 774309
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253136 301077 325631 335552 347131 433033 480345 490677 571013 601602 631883 730465 775340
253191 301646 326169 335654 349049 439350 480425 490693 581006 601646 631905 730577 782018
253196 301747 326527 335894 349440 439521 480470 492054 581014 601736 631954 730881 782030
253247 301926 326713 335899 349706 441066 480471 492065 581055 601741 637108 731316 782048
254013 301930 327300 336033 358031 441068 480545 492088 581145 601784 637128 731351 782061
257137 301940 327653 336094 361291 441073 480628 492119 581171 601845 641033 731383 782773

782971 802632 841145 871449 904160 915580 920117 921545 926054 927667 945563 952208 970662
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784239 803133 841213 880006 904515 915609 920195 921568 926110 927728 945655 952243 970706
784406 803340 841214 891206 904524 915638 920226 921591 926156 927736 945789 952294 970708
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785327 804212 841383 891336 904685 917133 920284 921617 926242 927903 946350 953226 970834
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787956 804272 841788 891468 906242 917277 920288 921624 926262 928257 946460 954703 972804
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794485 806030 841964 891628 906622 917349 920370 921673 926525 928392 948230 958322 974049
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800501 810001 853032 **900064** 907493 917760 921136 921764 926724 931062 949319 958807 983024
800510 811047 853092 900750 907587 917764 921150 921786 926767 931110 949534 958945 984189
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801493 813044 853205 900864 907667 918105 921171 921844 926782 931132 949621 959049 992236
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801566 815255 853252 901198 910429 918189 921253 921880 926834 935009 950121 960024 992435
801594 816155 853302 901307 911158 918302 921267 921893 926841 935201 950153 960034 995045
801712 816620 853319 901527 911189 918314 921286 921920 926843 935280 950224 960077 995158
801723 820824 853342 901566 911251 918316 921298 921921 926858 939151 950408 967125 995429
801735 823001 853459 902016 911314 918335 921319 921941 926891 940162 950672 967283 995658
801762 826267 853523 902058 913677 918449 921340 921967 926901 940176 950694 967415 997161
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802545 840521 860101 903193 915173 918802 921492 925220 927204 941599 951757 970255
802559 840523 871091 903565 915224 920050 921508 926008 927407 941766 951787 970418
802625 841005 871335 903631 915275 920051 921533 926030 927517 941866 951869 970598

— Express and Priority Mail, Marketing, 12-30-99

International Mail

International Customized Mail

On November 16, 1999, the Postal Service entered into an International Customized Mail (ICM) Agreement with a qualifying mailer. An Agreement is a negotiated, mailer-specific customized price and service offering for large volume international mailers. In accordance with *International Mail Manual* (IMM) 294, the Postal Service hereby makes public the following information:

a. **Term:** The Agreement shall take effect June 5, 2000, unless such date prior to that is mutually agreed upon by both parties. The term of the agreement shall be three years and will terminate on midnight of June 5, 2003, or the third anniversary date of the start-up date prior to June 5, 2000.

b. **Type of Mail:** Letter mail, correspondence, and printed matter. Every item must conform to the mailing requirements set forth by the USPS in the *International Mail Manual* (IMM) for all qualifying IPA mail and comply with the size and weight limits specified in the Agreement.

c. **Destination Countries:** Mail covered under the Agreement shall be destined to Europe and the Middle East.

d. **Services Provided by the Postal Service:** The Postal Service has agreed to:

1. Furnish the Mailer or Mailer's mailing agents with the required international mail equipment and supplies.
2. Provide the Mailer or Mailing agents pre-mailing consultation on mailing requirements.
3. Transport mail from the Mailer's facility to USPS ISC.
4. Provide tracking information either electronically or in print at a frequency mutually agreed upon.
5. Assign a customer service representative to manage the account and serve as liaison.
6. Contract with air and surface carriers, as appropriate, for qualifying mail to be transported Internationally for delivery by the destination foreign postal administrations.

e. **Minimum Volume Commitments:** The Mailer has agreed to meet an overall minimum revenue commitment of $13 million of IPA on an annual basis.

f. **Worksharing:** The Mailer has agreed to:

1. Tender the mailpieces to be delivered in accordance with preparation requirements specified in the Agreement.
2. Produce tray labels to the specifications pursuant to the Agreement and affix such labels onto each tray of mail tendered to the USPS.
3. Establish and maintain a permanent IP Address to which the USPS shall electronically transmit the tray tracking information described in Article 4.4.
4. Establish and maintain the capability to receive at this Address, files named in accordance with the DOS 8.3 (eight.three) file naming convention and transmitted by the USPS using FTP.
5. To pay for postage directly to the USPS for all Qualifying Mail in accordance with payment methods by permit imprint subject to the conditions stated in *Domestic Mail Manual* (DMM) P040.
6. To use unique permit dedicated to ICM Mail to track progress to revenue targets.
7. To provide projections of mailings including date, weight, and volume to be tendered.
8. Letter-size mail will be presented in trays if authorized by the acceptance office.

g. **Rates:** The Mailer will pay postage, either directly or through their designated mailing agent, to the USPS for all Qualifying ICM Mail at twenty-five (25.0) percent off of the published rates for IPA in effect at the time of mailing.

1. If the minimum commitment is not met, the USPS reserves the right to adjust the discount rate. The USPS shall have the option of recalculating rates for the balance of the term of this agreement based on actual revenue tendered in the previous year.
2. The Mailer or the USPS may cancel this Agreement by giving the other party ninety (90) days notice in writing. If this Agreement is cancelled, upon termination, the Mailer will receive the published discount for Qualifying Mail in accordance with the IMM.

h. **Penalty:** If the minimum commitment is not met, the Mailer will pay the USPS the difference of the amount of the additional discount received over the published discount it would have been entitled to, based on the volume of Qualifying Mail tendered as displayed in Exhibit 1 (below).

1. The USPS reserves the right to adjust the ICM discount offered herein to reflect any change in the Mailer's mailing profile (including volume, weight,

destination, and dimension) by more than ten (10.0) percent, or should costs that it incurs in providing this ICM service increase by more than five (5.0) percent.

2. In each subsequent Agreement Year, the amount of the discount will be determined by the amount of revenue tendered to the USPS in the preceding Agreement Year. The recalculated discount will become effective by executing an amendment to this Agreement no later than 30 calendar days following the close of the previous Agreement Year.

Exhibit 1

Annual IPA Revenue	Percentage Discount
Under $2 Million	Published Rates
$2 Million to $5 Million	5.0%
Over $5 Million to $10 Million	10.0%
Over $10 Million	15.0%

— Marketing and Sales, International Business, 12-30-99

Philately

CORRECTION

Stamp Announcement 99-53 — Celebrate The Century® 1980s Commemorative Stamps (Item Number 554800)

The article on page 41 of *Postal Bulletin* 22012 (12-2-99) incorrectly listed the date of the first day of issue for *Celebrate The Century® 1980s* commemorative stamps. The correct date is **January 12, 2000,** in Titusville, FL. The stamps go on sale nationwide the same day.

— Stamp Services, 12-30-99

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mail Preparation and Standards, Pricing and Product Design, 12-30-99

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date*.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (33 cents per envelope or 20 cents per postcard). Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserviced.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.

The following pictorial cancellation has been extended for 30 days.



November 20–21, 1999

Portland Symphony Orchestra

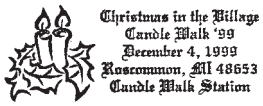
HOORAY FOR HOLLYWOOD STATION
POSTMASTER
125 FOREST AVE
PORTLAND ME 04101-9998



December 3, 1999

US Postal Service

CELEBRATE THE CENTURY STATION
POSTMASTER
PO BOX 9998
MINOT, ND 58701-9998



December 4, 1999

Christmas in the Village Candle Walk '99

CANDLE WALK STATION
POSTMASTER
PO BOX 9998
ROSCOMMON MI 48653-9998



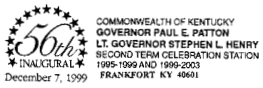
December 4–5, 1999

OKLAHOMA CITY TRAIN SHOW STATION
POSTMASTER
3030 NW EXPRESSWAY ST STE 1042
OKLAHOMA CITY OK 73198-9998



December 6–24, 1999

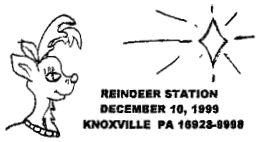
DEAR SANTA STATION
POSTMASTER
2000 ROYAL OAKS DR
SACRAMENTO CA 95813-9998



December 7, 1999

Patton / Henry Inaugural '99 Committee

56TH INAUGURAL SECOND TERM CELEBRATION STATION
POSTMASTER
PO BOX 9998
FRANKFORT KY 40601-9998



December 10, 1999

Knoxville Community Association

REINDEER STATION
POSTMASTER
PO BOX 9998
KNOXVILLE PA 16928-9998



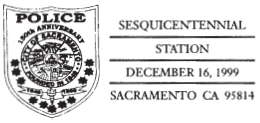
December 11–12, 1999

CHRISTMAS IN THE FOOTHILLS STATION
POSTMASTER
13423 LA PORTE RD
STRAWBERRY VALLEY, CA 95981-9998



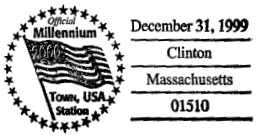
December 31, 1999

HAWLEYVILLE COMMUNITY STATION
POSTMASTER
30 HAWLEYVILLE RD
HAWLEYVILLE CT 06440-9998



December 16, 1999

SACRAMENTO POLICE DEPARTMENT
SESQUICENTENNIAL STATION
POSTMASTER
2000 ROYAL OAKS DR
SACRAMENTO CA 95813-9998



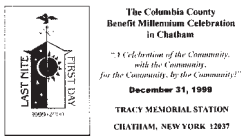
December 31, 1999

OFFICIAL MILLENNIUM TOWN USA STATION
POSTMASTER
200 UNION ST
CLINTON MA 01510-9998



December 21, 1999

SAVANNAH POLICE STATION
POSTMASTER
2 N FAHM ST
SAVANNAH GA 31402-9998



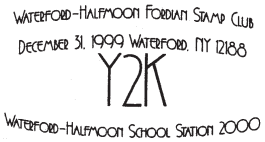
December 31, 1999

TRACY MEMORIAL STATION
POSTMASTER
35 RAILROAD AVE
CHATHAM NY 12037-9998



December 28, 1999

KWANZAA STATION
COLONIE CENTER STATION
PO BOX 50001
ALBANY NY 12205-9998



December 31, 1999

WATERFORD HALFMOON SCHOOL STATION
2000
POSTMASTER
57 FOURTH ST
WATERFORD NY 12188-9998



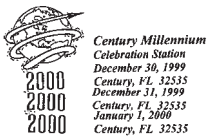
December 30, 1999

USS GEORGE WASHINGTON (SSBN 598)
40TH COMMISSIONING ANNIVERSARY
STATION
POSTMASTER
PO BOX 9998
GROTON CT 06340-9998



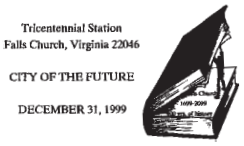
December 31, 1999

NEW MILLENNIUM STATION
POSTMASTER
40 MAIN ST
COOPERSTOWN NY 13326-9998



December 30, 1999–January 1, 2000

CENTURY MILLENNIUM CELEBRATION
STATION
POSTMASTER
8450 N CENTURY BLVD
CENTURY FL 32532-9998



December 31, 1999

TRICENTENNIAL STATION
POSTMASTER
301 W BROAD ST
FALLS CHURCH VA 22046-9998



December 31, 1999

MILLENNIUM STATION
POSTMASTER
PO BOX 9998
RUTLAND VT 05701-9998



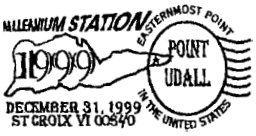
December 31, 1999

OPENING NIGHT STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 44481-9998



December 31, 1999

FIRST NIGHT STATION
POSTMASTER
250 ST JOSEPH ST
MOBILE AL 36601-9998



December 31, 1999

Millennium 2000

MILLENNIUM STATION
POSTMASTER
PO BOX 9998
FREDERIKSTED VI 00840-9998



December 31, 1999

CELEBRATING THE END OF A MILLENNIUM
STATION
POSTMASTER
100 S JEFFERSON ST
OREGON MO 64473-9998



December 31, 1999

MILLENNIUM STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY 12866-9998



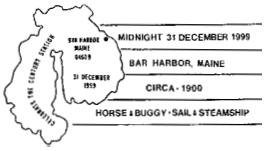
December 31, 1999

LAST LIGHT OF THE OLD MILLENNIUM
WEST QUODDY HEAD STATION
POSTMASTER
9 WASHINGTON ST
LUBEC ME 04652-9998



January 1, 2000

FIRST LIGHT OF THE NEW MILLENNIUM
WEST QUODDY HEAD STATION
POSTMASTER
9 WASHINGTON ST
LUBEC ME 04652-9998



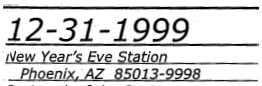
December 31, 1999

CELEBRATE THE CENTURY STATION
POSTMASTER
55 COTTAGE ST
BAR HARBOR ME 04609-9998



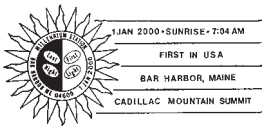
January 1, 2000

MAINES MILLENNIUM CITY STATION
POSTMASTER
1 WASHINGTON ST
EASTPORT ME 04631-9998



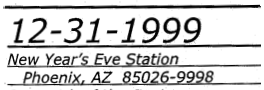
December 31, 1999

NEW YEARS EVE STATION
OSBORN PHILATELIC WINDOW
3905 N 7 AVE
PHOENIX AZ 85013-9998



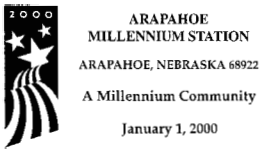
January 1, 2000

MILLENNIUM STATION
POSTMASTER
55 COTTAGE ST
BAR HARBOR ME 04609-9998



December 31, 1999

NEW YEARS EVE STATION
POSTMASTER
4949 E VAN BUREN ST
PHOENIX AZ 85026-9998



January 1, 2000

ARAPAHOE MILLENNIUM STATION
POSTMASTER
PO BOX 9998
ARAPAHOE NE 68922-9998



December 31, 1999–January 1, 2000

Monadnock Millennium Committee

MONADNOCK MILLENNIUM STATION
POSTMASTER
196 MAIN ST
KEENE NH 03431-9998



January 1, 2000

Y2K STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 44481-9998



December 31, 1999–January 1, 2000

TOOMERS STATION
POSTMASTER
300 OPELIKA RD
AUBURN AL 36830-9998



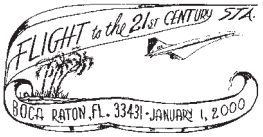
January 1, 2000

MILLENNIUM STATION
POSTMASTER
PO BOX 9998
ST CROIX VI 00820-9998



December 31, 1999–January 1, 2000

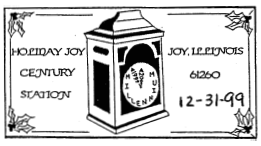
FIRST NIGHT STATION
POSTMASTER
699 BEAVER ST
BRISTOL PA 19007-9998



January 1, 2000

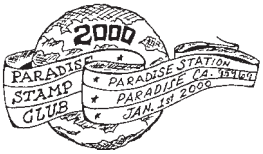
Boca Raton Stamp & Coin Club

FLIGHT TO THE 21ST CENTURY STATION
POSTMASTER
PO BOX 9998
BOCA RATON FL 33431-9998



December 31, 1999–January 1, 2000

HOLIDAY JOY CENTURY STATION
POSTMASTER
PO BOX 9998
JOY IL 61260-9998



January 1, 2000

Paradise Stamp Club

PARADISE STATION
POSTMASTER
6469 CLARK RD
PARADISE CA 95969-9998



January 1, 2000

MILLENNIUM STATION
POSTMASTER
PO BOX 9998
RUTLAND VT 05701-9998



January 1, 2000

Santa Monica Police Department

A NEW MILLENNIUM STATION
POSTMASTER
PO BOX 9998
SANTA MONICA CA 90405-9998



January 1, 2000

CHESHIRE CONNECTICUT MILLENNIUM STATION
POSTMASTER
210 MAPLE AVE
CHESHIRE CT 06410-9998



January 1, 2000

SAN RAFAEL STATION
POSTMASTER
PO BOX 9998
SAN RAFAEL NM 87051-9998



January 1, 2000

KIWANIS MILLENNIUM STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY 12866-9998



January 1, 2000

CITY HALL STATION
POSTMASTER
29 JAY ST
SCHENECTADY NY 12305-9998



January 1, 2000

EXPRESS TO THE 21ST CENTURY STATION
POSTMASTER
PO BOX 9998
WOODRIDGE NY 12789-9998



January 1, 2000

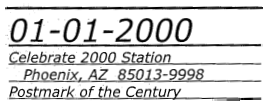
RED LION AREA NEW YEARS EVE STATION
POSTMASTER
500 N MAIN ST
RED LION PA 17356-9998



January 1, 2000

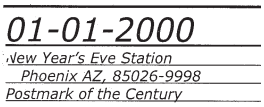
US Mint & the US Postal Service

ST LOUIS STATION
POSTMASTER
PO BOX 9998
ST LOUIS MO 63155-9998



January 1, 2000

CELEBRATE 2000 STATION
OSBORN PHILATELIC WINDOW SERVICE
3905 N 7 AVE
PHOENIX AZ 85013-9998



January 1, 2000

CELEBRATE 2000 STATION
POSTMASTER
4949 E VAN BUREN ST
PHOENIX AZ 85026-9998



January 1–3, 2000

Oregon Computer Group

WELCOMING THE NEW MILLENNIUM STATION
POSTMASTER
100 S JEFFERSON ST
OREGON MO 64473-9998



January 1–5, 2000

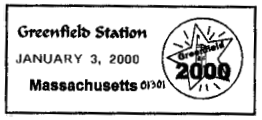
Northern Cambria Borough Transition Committee

INAUGURAL STATION
POSTMASTER
PO BOX 9998
NORTHERN CAMBRIA PA 15714-9998



January 1–8, 2000

TOWN OF PAWLET STATION
POSTMASTER
PO BOX 9998
PAWLET VT 05761-9998



January 3, 2000

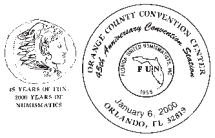
GREENFIELD STATION
POSTMASTER
442 MAIN ST
GREENFIELD MA 01301-9998



January 6, 2000

US Postal Service

80TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
INDIANOLA PA 15051-9998

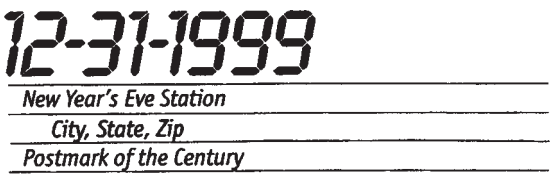


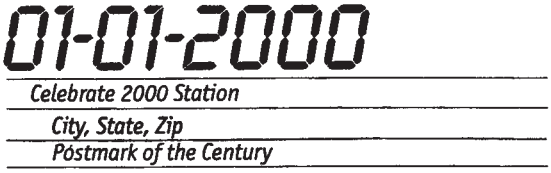
January 6–9, 2000

45TH ANNIVERSARY CONVENTION STATION
POSTMASTER
10401 POST OFFICE BLVD
ORLANDO FL 32862-9670

— Stamp Services, 12-30-99

Millennium Pictorial Cancellations — Two Special Designs





The Postal Service has authorized two millennium pictorial cancellation designs: New Year's Eve Station (December 31, 1999) and Celebrate 2000 Station (January 1, 2000). Please send mail-in requests to POSTMASTER, PO BOX 9998, with the city, state, and ZIP+4 from the participating offices listed below. All cancellations will be extended for 60 days.

Post offices participating in New Year's Eve Station (December 31, 1999) *only:*

BOWLING GREEN	KY	42101-9998
REDFIELD	SD	57469-9998
SPEARFISH	SD	57783-9998

Post offices participating in Celebrate 2000 Station (January 1, 2000) *only:*

HAINES	AK	99827-9998
MCGRATH	AK	99627-9998
WILLOW	AK	99688-9998
SARATOGA SPRINGS	NY	12866-9998

Post offices participating in *both* New Year's Eve Station (December 31, 1999) and Celebrate 2000 Station (January 1, 2000):

BARROW	AK	99723-9998	BONE GAP	IL	62815-9998	EMMA	IL	62834-9998
CHUGIAK	AK	99567-9998	BONNIE	IL	62816-9998	ENFIELD	IL	62835-9998
DUTCH HARBOR	AK	99692-9998	BRIDGEPORT	IL	62417-9998	EWING	IL	62836-9998
FAIRBANKS	AK	99706-9998	BROUGHTON	IL	62817-9998	FAIRFIELD	IL	62837-9998
HOMER	AK	99603-9998	BROWNS	IL	62818-9998	FAIRVIEW HEIGHTS	IL	62208-9998
KODIAK	AK	99615-9998	BROWNSTOWN	IL	62418-9998	FARINA	IL	62838-9998
KOTZEBUE	AK	99752-9998	BUCKNER	IL	62819-9998	FLAT ROCK	IL	62427-9998
NINILCHEK	AK	99639-9998	BURNT PRAIRIE	IL	62820-9998	FLORA	IL	62839-9998
SKAGWAY	AK	99840-9998	CAIRO	IL	62914-9998	FRANKFORT HEIGHTS	IL	62840-9998
TOK	AK	99780-9998	CALHOUN	IL	62419-9998	FREEMAN SPUR	IL	62841-9998
UNALAKLEET	AK	99684-9998	CARBONDALE	IL	62901-9998	GEFF	IL	62842-9998
UNALASKA	AK	99685-9998	CARMI	IL	62821-9998	GOLDENGATE	IL	62843-9998
VALDEZ	AK	99686-9998	CASEY	IL	62420-9998	GORHAM	IL	62940-9998
WASILLA	AK	99654-9998	CENTRALIA	IL	62801-9998	GRANITE CITY	IL	62040-9998
CARMEL	CA	93923-9998	CHAMBERSBURG	IL	62323-9998	GRAYVILLE	IL	62844-9998
FRESNO	CA	93706-9998	CHESTER	IL	62233-9998	GREENFIELD	IL	62044-9998
LOOKOUT	CA	96054-9998	CHRISTOPHER	IL	62822-9998	GREENUP	IL	62428-9998
SAN JOSE	CA	95122-9998	CISNE	IL	62823-9998	HARRISBURG	IL	62946-9998
PEETZ	CO	80747-9998	CLAREMONT	IL	62421-9998	HERRICK	IL	62431-9998
WATERBURY	CT	06701-9998	CLAY CITY	IL	62824-9998	HERRIN	IL	62948-9998
WASHINGTON	DC	20090-9998	COELLO	IL	62825-9998	HIDALGO	IL	62432-9998
TAMPA	FL	33630-9998	COLLINSVILLE	IL	62234-9998	HOYLETON	IL	62803-9998
CEDAR RAPIDS	IA	52401-9998	COLP	IL	62921-9998	HUTSONVILLE	IL	62433-9998
DYERSVILLE	IA	52040-9998	COLUMBIA	IL	62236-9998	INA	IL	62846-9998
AKIN	IL	62805-9998	COWDEN	IL	62422-9998	INGRAHAM	IL	62434-9998
ALBION	IL	62806-9998	CROSSVILLE	IL	62827-9998	IRVINGTON	IL	62848-9998
ALLENDALE	IL	62410-9998	DAHLGREN	IL	62828-9998	IUKA	IL	62849-9998
ALMA	IL	62807-9998	DALE	IL	62829-9998	JANESVILLE	IL	62435-9998
ALTAMONT	IL	62411-9998	DIETERICH	IL	62424-9998	JEWETT	IL	62436-9998
ALTON	IL	62002-9998	DIX	IL	62830-9998	JOHNSONVILLE	IL	62850-9998
ANNAPOLIS	IL	62413-9998	DUBOIS	IL	62831-9998	JOHNSTON CITY	IL	62951-9998
ASHLEY	IL	62808-9998	DUNDAS	IL	62425-9998	KAMPSVILLE	IL	62053-9998
BAYLIS	IL	62314-9998	DUPO	IL	62239-9998	KEENES	IL	62851-9998
BECKEMEYER	IL	62219-9998	DUQUOIN	IL	62832-9998	KEENSBURG	IL	62852-9998
BEECHER CITY	IL	62414-9998	EAST ALTON	IL	62024-9998	KELL	IL	62853-9998
BELLE RIVE	IL	62810-9998	EAST ST. LOUIS	IL	62201-9998	KINMUNDY	IL	62854-9998
BELLEVILLE	IL	62220-9998	EDGEWOOD	IL	62426-9998	LANCASTER	IL	62855-9998
BELLMONT	IL	62811-9998	EDWARDSVILLE	IL	62025-9998	LAWRENCEVILLE	IL	62439-9998
BENTON	IL	62812-9998	EFFINGHAM	IL	62401-9998	LERNA	IL	62440-9998
BLUFORD	IL	62814-9998	ELLIS GROVE	IL	62241-9998	LOGAN	IL	62856-9998

LOOGOOTEE	IL	62857-9998	VALIER	IL	62891-9998	ST. LOUIS	MO	63134-9998
LOUISVILLE	IL	62858-9998	VANDALIA	IL	62471-9998	ST. LOUIS	MO	63135-9998
MACEDONIA	IL	62860-9998	VERNON	IL	62892-9998	ST. LOUIS	MO	63136-9998
MARSHALL	IL	62441-9998	VERSAILLES	IL	62378-9998	ST. LOUIS	MO	63137-9998
MARTINSVILLE	IL	62442-9998	WALNUT HILL	IL	62893-9998	ST. LOUIS	MO	63141-9998
MARYVILLE	IL	62062-9998	WALTONVILLE	IL	62894-9998	ST. LOUIS	MO	63143-9998
MASON	IL	62443-9998	WARSAW	IL	62379-9998	ST. LOUIS	MO	63144-9998
MAUNIE	IL	62861-9998	WATSON	IL	62473-9998	ST. LOUIS	MO	63145-9998
MCLEANSBORO	IL	62859-9998	WAYNE CITY	IL	62895-9998	ST. LOUIS	MO	63146-9998
MEDORA	IL	62036-9998	WEST FRANKFORT	IL	62896-9998	ST. LOUIS	MO	63147-9998
METROPOLIS	IL	62960-9998	WEST LIBERTY	IL	62475-9998	ST. LOUIS	MO	63155-9998
MILL SHOALS	IL	62862-9998	WEST SALEM	IL	62476-9998	SULLIVAN	MO	63080-9998
MILTON	IL	62352-9998	WEST UNION	IL	62477-9998	VERSAILLES	MO	65084-9998
MONTROSE	IL	62445-9998	WEST YORK	IL	62478-9998	WASHINGTON	MO	63090-9998
MOUNT CARMEL	IL	62863-9998	WESTFIELD	IL	62474-9998	WENTZVILLE	MO	63385-9998
MOUNT ERIE	IL	62446-9998	WHEELER	IL	62479-9998	EDMORE	ND	58330-9998
MOUNT VERNON	IL	62864-9998	WHITTINGTON	IL	62897-9998	FINGAL	ND	58031-9998
MULKEYTOWN	IL	62865-9998	WILLOW HILL	IL	62480-9998	KATHRYN	ND	58049-9998
MURPHYSBORO	IL	62966-9998	WOODLAWN	IL	62898-9998	MANDAN	ND	58554-9998
NASON	IL	62866-9998	XENIA	IL	62899-9998	NEKOMA	ND	58355-9998
NEOGA	IL	62447-9998	YALE	IL	62481-9998	ALBANY	NY	12205-9998
NEW HAVEN	IL	62867-9998	CROWN POINT	IN	46307-9998	CEDAR RAPIDS	NY	52401-9998
NEWTON	IL	62448-9998	LEWISPORT	KY	42351-9998	FULTON	NY	13069-9998
NOBLE	IL	62868-9998	PILGRIM	KY	41250-9998	SCHENECTADY	NY	12305-9998
NORRIS CITY	IL	62869-9998	BOSTON	MA	02205-9998	SMITHTOWN	NY	11787-9998
O'FALLON	IL	62269-9998	PITTSFIELD	MA	01201-9998	NORMAN	OK	73069-9998
OBLONG	IL	62449-9998	WENDELL	MA	01379-9998	BEAVERCREEK	OR	97004-9998
ODIN	IL	62870-9998	ALLENTON	MO	63001-9998	BORING	OR	97009-0909
OLNEY	IL	62450-9998	ARMSTRONG	MO	65230-9998	BRIGHTWOOD	OR	97011-9998
OMAHA	IL	62871-9998	CALIFORNIA	MO	65018-9998	CANBY	OR	97013-9998
OPDYKE	IL	62872-9998	CHESTERFIELD	MO	63017-9998	CLACKAMAS	OR	97015-9998
ORIENT	IL	62874-9998	COLUMBIA	MO	65201-9998	COLTON	OR	97017-9998
PALESTINE	IL	62451-9998	DITTMER	MO	62239-9998	CORBETT	OR	97019-9998
PARKERSBURG	IL	62452-9998	ELDON	MO	65206-9998	EAGLE CREEK	OR	97022-9998
PATOKA	IL	62875-9998	FENTON	MO	63033-9998	ESTACADA	OR	97023-9998
PRAIRIE DU ROCHER	IL	62277-9998	FRENCH VILLAGE	MO	63036-9998	GLADSTONE	OR	97027-9998
PULASKI	IL	62976-9998	HANNIBAL	MO	63401-9998	GOVERNMENT CAMP	OR	97028-9998
QUINCY	IL	62301-9998	HAZELWOOD	MO	63042-9998	LAKE GROVE	OR	97035-9998
RADOM	IL	62876-9998	HILLSBORO	MO	63050-9998	LAKE OSWEGO	OR	97034-9998
RENAULT	IL	62279-9998	JEFFERSON CITY	MO	65101-9998	MARYLHURST	OR	97036-9998
RICHVIEW	IL	62877-9998	KNOB NOSTER	MO	65336-9998	MILWAUKIE	OR	97222-9998
RIDGWAY	IL	62979-9998	LAKE OZARK	MO	65049-9998	MOLALLA	OR	97038-9998
RINARD	IL	62878-9998	MACON	MO	63552-9998	MULINO	OR	97042-9998
ROBINSON	IL	62454-9998	MARSHALL	MO	65340-9998	OAK GROVE	OR	97267-9998
ROSAMOND	IL	62083-9998	MARTINSBURG	MO	65264-9998	OREGON CITY	OR	97045-9998
SAILOR SPRINGS	IL	62879-9998	NEWARK	MO	62966-9998	PORTLAND	OR	97208-9998
SAINT ELMO	IL	62458-9998	O'FALLON	MO	63366-9998	RODODENDRON	OR	97049-9998
SAINT FRANCISVILLE	IL	62460-9998	ST. CHARLES	MO	63301-9998	SANDY	OR	97055-9998
SAINT PETER	IL	62880-9998	ST. LOUIS	MO	63101-9998	TIMBERLINE LODGE	OR	97028-9998
SAINTE MARIE	IL	62459-9998	ST. LOUIS	MO	63104-9998	WELCHES	OR	97067-9998
SALEM	IL	62881-9998	ST. LOUIS	MO	63105-9998	WEST LINN	OR	97068-9998
SANDOVAL	IL	62882-9998	ST. LOUIS	MO	63106-9998	WILSONVILLE	OR	97070-9998
SCHELLER	IL	62883-9998	ST. LOUIS	MO	63108-9998	LANCASTER	PA	17603-9998
SESSER	IL	62884-9998	ST. LOUIS	MO	63109-9998	READING	PA	19603-9998
SHAWNEETOWN	IL	62984-9998	ST. LOUIS	MO	63110-9998	SOUTHEASTERN	PA	19399-9998
SHOBONIER	IL	62885-9998	ST. LOUIS	MO	63111-9998	YORK	PA	17403-9998
SHUMAY	IL	62461-9998	ST. LOUIS	MO	63112-9998	FORT THOMPSON	SD	57339-9998
SIGEL	IL	62462-9998	ST. LOUIS	MO	63114-9998	AUSTIN	TX	78719-9998
SIMS	IL	62886-9998	ST. LOUIS	MO	63115-9998	CAMERON	TX	76520-9998
SPRINGERTON	IL	62887-9998	ST. LOUIS	MO	63116-9998	ROSEBUD	TX	76570-9998
STEWARDSON	IL	62463-9998	ST. LOUIS	MO	63117-9998	SEYMOUR	TX	76380-9998
STOY	IL	62464-9998	ST. LOUIS	MO	63119-9998	SALT LAKE CITY	UT	84101-9998
STRASBURG	IL	62465-9998	ST. LOUIS	MO	63121-9998	ST. GEORGE	UT	84790-9998
SUMNER	IL	62466-9998	ST. LOUIS	MO	63122-9998	MERRIFIELD	VA	22116-9998
TAMAROA	IL	62888-9998	ST. LOUIS	MO	63123-9998	BEAVER DAM	WI	53916-9998
TEUTOPOLIS	IL	62467-9998	ST. LOUIS	MO	63125-9998	RACINE	WI	53406-9998
TEXICO	IL	62889-9998	ST. LOUIS	MO	63126-9998			
THOMPSONVILLE	IL	62890-9998	ST. LOUIS	MO	63129-9998			
TOLEDO	IL	62468-9998	ST. LOUIS	MO	63130-9998			
TRILLA	IL	62469-9998	ST. LOUIS	MO	63131-9998			
ULLIN	IL	62992-9998	ST. LOUIS	MO	63132-9998			

— Stamp Services, 12-30-99

Post Offices

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	28-0348	65677	MO	Aurora	Barry	Jenkins	Community Post Office	05/01/1999	Community Post Office and ZIP Code discontinued. Establish a place name. Jenkins MO becomes an acceptable last line for use with ZIP Code 65605.
New	28-0348	65605	MO	Aurora	Barry	Jenkins	Place Name	05/01/1999	
Old	28-6552	64665	MO	Princeton	Harrison	Mount Moriah	Community Post Office	05/01/1999	Community Post Office and ZIP Code discontinued. Establish a place name. Mount Moriah MO becomes an acceptable last line for use with ZIP Code 64481.
New	28-6822	64481	MO	Ridgeway	Harrison	Mount Moriah	Place Name	05/01/1999	
Old	41-0436	15714	PA	Barnesboro	Cambria	Main Office	Post Office	01/01/2000	This announcement changes the name of the Barnesboro PA Post Office to the Northern Cambria PA Post Office. Use Northern Cambria PA 15714 as last line of address.
New	41-0436	15714	PA	Northern Cambria	Cambria	Main Office	Post Office	01/01/2000	

— Address Management, Address Quality, 12-30-99

Postal Employees

ALL POSTAL EMPLOYEES

1999/2000 Tax Information — Form W-2, Wage and Tax Statement

1. Current Mailing Address

To facilitate processing of 1999 tax information and to ensure correct and timely receipt of a 1999 IRS Form W-2, *Wage and Tax Statement,* all employees must have a current mailing address on file at the Distributed Data Entry and Distributed Reporting (DDE/DR) site. Current employees, as well as employees that have left the Postal Service, who have changed their address in 1999 and have not submitted PS Form 1216, *Employee's Current Mailing Address,* to their DDE/DDR site should do so immediately. All Form W-2s are sent to the address on file at the time of printing and will not be forwarded.

2. General W-2 Information

If an employee has earnings for more than one state, a separate Form W-2 will be issued for each state reported. The format of the 1999 Form W-2 has been changed from the 1998 version.

Additions include:

a. Flexible Spending Account (FSA) information has been expanded to "FSA total contributions" (Box 10), "FSA dependent care" (Box 10a), and "FSA health care" (Box 10b).

b. Employee contributions to Thrift Savings Program (TSP) information has been expanded to include an additional box for reporting "Prior year TSP contributions" (Box 15), but will not be used in 1999.

c. The phone number for employees to use for employment verification information.

Deletions include:

Alternative transportation incentive information. This program was discontinued in 1996.

A copy of Form W-2 is shown on page 42 of this *Postal Bulletin.*

3. Source of Reported Wages

The wages, tips, and other compensation amount reported in Box 1 of Form W-2 is derived from year-to-date totals reflected on the employee's pay period (PP) 26-99 (or last pay period in pay status in 1999) Earnings Statement, plus several other totals from the Form W-2. Use the reconciliation table below to reconcile your Earnings Statement with your Form W-2.

If any checks issued during 1999 were canceled after the last Earnings Statement was printed, this reconciliation table is not applicable.

Earnings Statement Year-to-Date (YTD) Gross

+	Earnings Statement YTD Taxable employee business expense	(Box 33)
+	Earnings Statement YTD Taxable carrier driveout	(Box 33)
+	Earnings Statement YTD Taxable vehicle hire	(Box 33)
+	Earnings Statement YTD Taxable special delivery	(Box 33)
+	Earnings Statement YTD Taxable supervisor vehicle usage	(Box 33)
–	Earnings Statement YTD Employee FSA contribution	(Box 10,10a)
–	Earnings Statement YTD Employee TSP contribution	(Box 14)
–	Earnings Statement YTD Employee Pre-tax health benefits (HB)	(Box 37)
+	W-2, Imputed income life insurance	(Box 35)
+	W-2, Miscellaneous (rent, contest awards, etc.)	(Box 36)
=	W-2, Wages, tips, other compensation	(Box 1)

4. Inquiries

All inquiries concerning payroll items, such as employee business expense, equipment maintenance, rent, t-cola, money differences between earnings statement and W-2, leave buy backs, erroneous state or local tax deductions, TSP, FSA, and so forth, should be sent to Payroll Adjustments.

All questions regarding Form W-2 must be submitted in writing. The request must include:

a. Employee's name.

b. Current mailing address.

c. Social Security number.

d. Name of office where employed (or where previously employed if not a current Postal Service employee).

e. Year(s) involved.

f. Specific question.

g. Employee's signature.

If the first 3 digits of your Social Security number are ...	A written request should be sent to ...
000-328	ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9633
329 and up	ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9634

General questions:

Imputed Income Life Insurance

The "Imputed income life insurance" amount shown in Box 35 of the 1999 Form W-2 is the net result of the Internal Revenue Service (IRS) computation for taxable insurance benefits less the amount an employee pays for optional insurance in the calendar year.

The IRS requires the Postal Service to report as income the cost of group term life insurance in excess of $50,000 that is paid by the employer. The formula is based on an employee's age, salary, and life insurance coverage.

Thrift Savings Plan (TSP)

The following facts will clarify some of the common tax questions regarding the TSP:

a. Box 14, "Employee contributions (TSP)," will contain employee TSP contributions only.

b. Box 1, "Wages, tips, other compensation," has been reduced by the amount of the employee's TSP contributions shown in Box 14.

c. Box 17, "State/terr. gross wages," has been re reduced by the amount of employee TSP contributions in Box 14 for all states, except New Jersey, Pennsylvania, and Puerto Rico.

d. New York City and St. Louis are the only localities that allow income deferral for TSP. Box 20, "Local wages," will be reduced by the amount of employee TSP contributions only if New York City or St. Louis are indicated in Box 19, "Locality name."

Employee Business Expense (EBE)

Equipment maintenance allowance (EMA), carrier drive-out, vehicle hire, supervisor vehicle usage, and special delivery are all considered employee expenses. Box 32, "Employee business expense," will contain the nontaxable (not the total) EBE amount, while Box 33, "Taxable employee business expense," will contain the taxable EBE amount. The taxable amount shown in Box 33 will also be included in Box 1, "Wages, tips, other compensation."

Flexible Spending Account (FSA)

The amount contributed to an employee's FSA for both health care and dependent care is shown in Box 10, and has been deducted from Box 1, "Wages, tips, other compensation."

Health Benefit (HB) Pre-Tax

The amount contributed for HB premiums is considered pre-tax unless the employee declined the pre-tax benefit. The HB pre-tax amount is shown in Box 37, and has been deducted from Box 1, "Wages, tips, other compensation."

Alternative Transportation Incentive Program (ATIP)

ATIP was discontinued in July 1996 and is no longer listed on Form W-2.

State/Terr. Gross Wages

The amount in Box 17, "State/terr. gross wages," will equal Box 1 with the following exceptions:

- New Jersey, Pennsylvania, and Puerto Rico do not allow income deferral. Therefore, the employee TSP, FSA, and HB pre-tax contributions are not deducted from their state gross. (Pennsylvania law was changed in 1997 to allow income deferral for flexible spending account health care (FSAHC) and HB pre-tax. Therefore, only these two amounts will be deducted from Pennsylvania state gross.)
- Pennsylvania is the only state that does not require the "Imputed income life insurance" to be added into the state gross.

Annuity Protection Program

Form W-2s are issued to former employees who receive payments from the Postal Service under the Annuity Protection Program. Any questions regarding these Form W-2s should be directed to:

SPECIALIZED PAYROLL AND BENEFITS
EAGAN ACCOUNTING SERVICE CENTER
2825 LONE OAK PKWY
EAGAN MN 55121-9620

5. Obtaining Duplicate Forms

Requests for a duplicate Form W-2 must be submitted in writing. The request must include:

a. Employee's name.

b. Current mailing address.

c. Social Security number.

d. Name of office where employed (or where previously employed if not a current Postal Service employee).

e. Year(s) requested.

f. Employee's signature.

If you are requesting a duplicate Form W-2 for wages, relocation, or annuity protection program ...	Then submit a written request to ...
1984 to the present	The finance office at your local DDE/DDR site.*
1983 and prior years	GENERAL SERVICE ADMINISTRATION NATIONAL PERSONNEL RECORDS CENTER CIVILIAN PERSONNEL RECORDS 111 WINNEBAGO ST ST LOUIS MO 63118-4199

* If unsuccessful requesting duplicate W-2s from the DDE/DDR site, duplicates can also be requested in writing from:

CONTROL SECTION (W-2S)
ACCOUNTING SERVICE CENTER
2825 LONE OAK PKWY
EAGAN MN 55121-9611

IRS Form W-2C, *Corrected Wage and Tax Statement*

1. General Form W-2C Information

Form W-2C is used by the Postal Service to correct errors previously filed on a Form W-2. The Form W-2C will report only the corrections and should be used in conjunction with the ori-ginal Form W-2 issued when filing taxes and/or other related information.

2. Requesting a Form W-2C

All requests for a corrected Form W-2 must be submitted in writing. The request must include:

a. Employee's name.

b. Current mailing address.

c. Social Security number.

d. Name of office where employed (or where previously employed if not a current Postal Service employee).

e. Year(s) requested.

f. Reason for request.

g. Employee's signature.

If you disagree with the tax information provided and are requesting that the tax statement issued be reviewed and corrected if wrong for ...	Then submit a written request to ...
Wages (1984 to the present)	Employees with Social Security numbers beginning with 000-328: ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9633 Employees with Social Security numbers beginning with 329 and up: ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9634
Relocation	ATTN RELOCATION SECTION SAN MATEO ACCOUNTING SERVICE CENTER 2700 CAMPUS DR SAN MATEO CA 94097-9000
Annuity Protection Program	ATTN SPECIALIZED PAYROLL AND BENEFITS EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9620

3. Obtaining Duplicates of Form W-2C

All requests for a duplicate Form W-2C must be submitted in writing. The request must include:

a. Employee's name.

b. Current mailing address.

c. Social Security number.

d. Name of office where employed (or where previously employed if not a current Postal Service employee).

e. Year(s) request.

f. Employee's signature.

If you are requesting a duplicate ...	Then submit a written request to ...
Form W-2C	CONTROL SECTION (W-2C) EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9611

Federal Tax Withholding Exemption

IRS regulations permit employees who anticipate no federal tax liability for 2000 to claim total exemption from federal tax withholding provided they owe no federal taxes for 1999. T renew the exempt status or to claim allowances consistent with the expected tax liability for 2000, employees *must* submit a new IRS Form W-4, *Employee's Withholding Allowance Certificate,* for 2000.

If an employee does not submit a new Form W-4 claiming a continuation of their exempt status, they will be converted to a taxable status, effective PP 04-2000. If a new Form W-4 is not received from employees who claimed exempt in 1999, federal taxes will be withheld at the rate that would be applicable to a single employee with no dependent allowances. Employees with a current exempt status (as of PP 26-99) will receive messages on their Earnings Statements for PPs 02-2000 and 03-2000 informing them that a new Form W-4 is required.

Both first-time exemptions and renewals of these forms are dependent upon timely submission by employees. Make certain to submit your Form W-4 as soon as possible to avoid any processing delays.

Reminder: Personnel offices are reminded that IRS regulations require an employer to submit copies of all Form W-4s received from employees when an employee claims 11 or more withholding allowances or claims to be exempt from withholding. Personnel offices must mail one copy of the Form W-4 in a separate envelope marked "PROCESSED W-4 FOR IRS" in the lower left-hand corner of the envelope to:

EAGAN ACCOUNTING SERVICE CENTER
ATTN CONTROL SECTION
2825 LONE OAK PKWY
EAGAN MN 55121-9611

The Control Section in Eagan will subsequently forward the forms to the IRS.

Form W-5 Renewal

IRS Form W-5, *Earned Income Credit Advance Payment Certificate,* which allows eligible employees to receive advance payment of their earned income credit, must be renewed for 2000. The certificate currently in effect expires at the end of the pay year and must be renewed by submitting Form W-5 as soon as possible. Employees are responsible for timely submission of their Form W-5, and preferred date of receipt in the personnel office is no later than December 8, 1999 (PP 26, 1999). Please note that IRS regulations specifically prohibit any retroactive changes or additions to the information submitted on the original W-5.

Reminder: Personnel offices are reminded that the IRS regulations mandate that all employers submit copies of all Form W-5s received from their employees. Personnel offices must mail one copy of the Form W-5 in a separate envelope marked "PROCESSED W-5 FOR IRS" in the lower left-hand corner of the envelope to:

ATTN CONTROL SECTION
EAGAN ACCOUNTING SERVICE CENTER
2825 LONE OAK PKWY
EAGAN MN 55121-9611

The Control Section in Eagan will subsequently forward these forms to the IRS.

IRS Form 1099MISC, *Miscellaneous Income,* and IRS Form 1099R, *Distributions From Pensions, Annuities, Retirement or Profit Sharing Plans, IRAs, Insurance Contracts, etc.*

Form 1099MISC

These forms originate from all three Accounting Service Centers (ASCs). Please determine the nature of the payments and contact the appropriate office or ASC.

Requests for duplicate copies and questions regarding ...	Should be directed to ...
Payments to the beneficiaries of deceased employees of the unpaid compensation due at the time of death. Please provide name, Social Security Number, and date of death of the deceased.	CONTROL SECTION EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9611
Lump sum payments with no deductions as the result of settlements. Please provide name, Social Security number, date of settlement, type of settlement, amount of settlement, period involved, and the date it was sent to the ASC for payment.	
Contract cleaners	CONTRACT CLEANERS SECTION ST LOUIS ACCOUNTING SERVICE CENTER 1720 MARKET ST ST LOUIS MO 63180-9181
All others	ACCOUNTS PAYABLE III SAN MATEO ACCOUNTING SERVICE CENTER 2700 CAMPUS DR SAN MATEO CA 94497-9422

Form 1099R

This year, both the Office of Personnel Management (OPM) and the Eagan Accounting Service Center are sending out Form 1099R: Eagan for annuity protection checks and OPM for monthly annuity checks. The originating agency should be listed on the Form 1099R. Try to determine which agency made the payments before making the inquiry.

Requests for duplicate copies and questions regarding ...	Should be directed to ...
Forms issued from the ASC	SPECIALIZED PAYROLL AND BENEFITS EAGAN ACCOUNTING SERVICE CENTER 2925 LONE OAK PKWY EAGAN MN 55121-9620
Forms issued from the OPM	ANNUITANT SERVICES DIVISION OFFICE OF PERSONNEL MANAGEMENT PO BOX 989 WASHINGTON DC 20044-0989

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b. Employer identification number **41-0760000**	**OMB No. 1545-0008**	1. Wages, tips, other compensation	2. Fed income tax withheld	3. Social security wages
c. Employer's name, address, and ZIP code **United States Postal Service** **Minneapolis Accounting Service Center** **2825 Lone Oak Pkwy** **Eagan MN 55121-9611**		4. Social security tax withheld	5. Medicare wages	6. Medicare tax withheld
		9. Advanced EIC	10. FSA total contributions	10a. FSA dependant care
d. Employee's social security number		10b. FSA health care	14. Employee contrib (TSP)	15. Prior year TSP contrib
e. Employee's name, address, and ZIP code Finance No		31. TCOL allowance	32. Employee business expense	33. Taxable empl business expenses *
		34. Pension plan coverage	35. Imputed income life ins *	36. Miscellaneous *
		37. Pre-tax HB	38. Occupation tax withheld	

16. Employer's State ID No	17. State/terr. gross wages	18. State inc. tax withheld	19. Locality name	20. Local wages	21. Local tax withheld

FORM **W-2** Wage And Tax Statement **1999** * This amount is included in Box 1 Department of the Treasury-Internal Revenue Service

Copy B To Be Filed With Employee's FEDERAL Tax Return

— Payroll Accounting, Finance, 12-30-99

NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

C, F, and G Fund Monthly Returns — Released December 8, 1999

ANNUAL RETURNS	C	F	G
1989 JAN.–DEC. %	31.03	13.89*	8.81
1990	–3.15	8.00*	8.90
1991	30.77	15.75	8.15
1992	7.70	7.20	7.23
1993	10.13	9.52	6.14
1994	1.33	–2.96	7.22
1995	37.41	18.31	7.03
1996	22.85	3.66	6.76
1997	33.17	9.60	6.77
1998	28.44	8.70	5.74

1998	C	F	G
DECEMBER	5.76	.30	.43

1999	C	F	G
JANUARY	4.19	.71	.42
FEBRUARY	–3.09	–1.74	.38
MARCH	3.99	.54	.47
APRIL	3.86	.29	.46
MAY	–2.36	–.89	.47
JUNE	5.54	–.33	.49
JULY	–3.14	–.43	.52
AUGUST	–.50	–.05	.53
SEPTEMBER	–2.78	1.15	.51
OCTOBER	6.34	.38	.53
NOVEMBER	2.00	–.01	.51
LAST 12 MONTHS	**20.79**	**–.10**	**5.88**

*Through 1990 the F Fund was invested in the Wells Fargo Bond Index Fund.

The C Fund is invested in the Barclays Equity Index Fund, which tracks the S&P 500 stock index. The F Fund is invested in the Barclays U.S. Debt Index Fund, which tracks the Lehman Brothers Aggregate Bond index. Because of expenses and changing balances in the C and F Funds, their returns vary from Barclays' returns. The G Fund is invested in special issues of U.S. Treasury securities.

Future performance of the three funds will vary and may differ significantly from the returns shown above. See the "Summary of the Thrift Savings Plan" for detailed information about the funds and their investment risks.

The monthly C, F, and G Fund returns represent net earnings after deduction of accrued administrative expenses. The C and F Fund returns also reflect the deduction of trading costs and accrued investment management fees.

The C, F, and G Fund monthly returns are dollar-weighted: they reflect net earnings on the changing balances invested during the month. The C, F, and G Fund returns for the last 12 months assume, except for the crediting of earnings, unchanging balances (time-weighting) from month to month and that earnings are compounded on a monthly basis.

UNITED STATES POSTAL SERVICE®

Federal Retirement Thrift Investment Board

Please post on bulletin boards.
Destroy all previous notices.

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Guidance for the Second Year of the Uniform Purchasing Program

The following uniform purchase guidance applies only to Bulk Mail Entry (2320-28XX), Bulk Mail Clerks (2320-15XX), and Mailing Requirements Clerks (2345-32XX).

In September 1998, Business Mail Entry Unit (BMEU) employees began a two-year pilot uniform purchasing program. During the first year, they were provided a pre-packaged set of uniform apparel by a sole-source vendor. These employees were also terminated from the preexisting Uniform Program, and the Postal Service paid vendors directly for their garments.

For the second year, beginning in September 1999, the pilot program employees have returned to the preexisting method of purchasing uniforms. These employees can now contact vendors of choice from a list and spend their uniform allowance on any combination of garments needed before the allowance year expires (September 2000). As before, these employees are not obligated to spend all their allowance through one vendor, but they are responsible for any amounts that exceed the established annual allowance for purchases through one or more vendors. The list of approved BMEU vendors may be obtained through the employee's district BMEU office or district finance office.

Employees should expect to find several variations of the same garment available through different vendors. Also, some items are not available at all through some vendors. Employees are encouraged to compare styles, prices, or other factors relating to a garment before making a final selection. The following are general requirements for reimbursement of approved items.

Logo top-weight garments and caps — The approved logo distinguishes BMEU employees from employees in other programs and provides the professional style established for this group. Only the specially embroidered items (caps, polo shirts, denim shirts, striped oxford shirts, cardigan sweaters, hooded sweatshirts, jackets, or parkas) obtained from approved vendors are reimbursable under the BMEU workclothes program. Employees must wear the polo, denim, or striped oxford shirt to work. In addition, employees may wear their own turtleneck shirt (non-reimbursable) underneath the long-sleeved denim or striped oxford shirt.

Bottom-weight garments — Several pants, skirts, shorts, and skorts with a softer touch have been specially selected for reimbursement under the BMEU workclothes program. Employees may substitute their own navy blue pants or blue denim jeans (neither of which is reimbursable); these must be neat and clean in appearance, bearing no holes, tears, patches, or other distracting features.

Footwear — Only regulation black shoes bearing an SR/USA tag are authorized for wear and are reimbursable under the uniform allowance program.

— Contract Administration,
Labor Relations, 12-30-99

NEW PUBLICATION

USPS News

The first issue of a new employee publication, *USPS News,* will be distributed to all facilities in January. It contains legislative updates, employee service features, and important business information. It will be published twice each month.

USPS News is a 24″ x 16″ broadsheet designed for posting on bulletin boards in swing rooms and break areas. It will arrive at all facilities as a folded, tab-sealed self-mailer. Postmasters and managers should post *USPS News* when received and replace the current issue when subsequent issues arrive. Distribution problems should be reported to Public Affairs and Communications at Headquarters, 202-268-2375.

— Communications and Brand Equity,
Public Affairs and Communications, 12-30-99

Purchasing and Materials

NEW POSTAL PRODUCTS

New Items From Postal Products Unlimited

New items of supply have been added to the Postal Products Unlimited National Ordering Agreement 412735-97-H-1512. These items are part of an ongoing effort to take advantage of price reductions by contracting for high-usage materials and making them available through the material distribution center. Postal Products Unlimited item numbers are used as our PSINs. As new items are added, they will be announced in the *Postal Bulletin* and then added to Publication 247, *Supply and Equipment Catalog.*

Employees may requisition items as follows:

- Use Touch Tone Order Entry by calling 1-800-332-0317, option 1, then option 2.
- Fax a completed PS Form 7380, *MDC Supply Requisition,* to 785-861-2939.
- Send an F3Fill-completed PS Form 7380 by cc:Mail to MDC Customer Service @ TOKS001L.
- Mail a completed PS Form 7380 to the following address:

  SUPPLY REQUISITIONS
  500 SW MONTARA PKWY
  TOPEKA KS 66624-9702

The Postal Service has added the following items to the Postal Products Unlimited National Ordering Agreement. *These items must be ordered in the quantities shown in the "Iss Incr" (issue increment) column.*

PSIN	PSN	Description	UI	Iss Incr	Unit Cost	Total Cost	Ships
S1000503	5340-04-000-9667	Red Transparent Spring Clips for all City and Rural Carrier Cases, 500 per set	EA	500	$0.12	$60.00	Postage
S1000504	5340-04-000-9668	Blue Transparent Spring Clips for all City and Rural Carrier Cases, 500 per set	EA	500	$0.12	$60.00	Postage
S1000505	5340-04-000-9669	Orange Transparent Spring Clips for all City and Rural Carrier Cases, 500 per set	EA	500	$0.12	$60.00	Postage
S1000506	5340-04-000-9670	Yellow Transparent Spring Clips for all City and Rural Carrier Cases, 500 per set	EA	500	$0.12	$60.00	Postage
S1000507	5340-04-000-9671	Green Transparent Spring Clips for all City and Rural Carrier Cases, 500 per set	EA	500	$0.12	$60.00	Postage
S1001183	9905-04-000-9672	Ledge Cover for Carrier Cases, 1/8 Clear Plastic 18″ W x 48″ L	EA	1 unit	$14.93	$14.93	Postage
N1015120	8465-04-000-9673	Universal Holster w/ Belt Clip, Heavy-duty: Nylon, Phones, Walkie Talkies, etc.	EA	1 unit	$18.15	$18.15	Postage
S1006426	7530-04-000-9674	DPS Laser Labels 10 UP, Permanent, 8 1/2″ x 11″ sheets, Labels = 2″ x 4″, 100 sheets/box	EA	1 unit	$12.58	$12.58	Postage
N1002350	8105-04-000-9675	Small Courier Pouch Laminated Vinyl w/ Zipper and Clear Window 11″ W x 6 1/2″ H, Orange	EA	5 unit	$4.00	$20.00	Postage
N1002352	8105-04-000-9676	Large Courier Pouch Laminated Vinyl w/ Zipper and Clear Window 17″ W x 12 1/2″ H, Green	EA	5 unit	$6.00	$30.00	Postage
N1002353	8105-04-000-9677	XLarge Courier Pouch Laminated Vinyl w/ Zipper and Clear Window 20″ W X 15 1/2″ H, Dark Blue	EA	5 unit	$7.15	$35.75	Postage
N101747I	7195-04-000-9678	CFS Metal Tray Stand, Holds Mail Trays in Upright Position	EA	1 unit	$57.00	$57.00	Postage
S1001158	7520-04-000-9679	Form Box for Mail Delivery Vehicles and Carrier Case 5 3/4″ W X 8″ H 4 1/2″ w/ Pocket, Pen/Pencil Holder	EA	10 unit	$3.27	$32.70	Postage
S1014213	7520-04-000-9680	Postal Portable SCULCH Tray for Undeliverable DPS Mail, 4 Compartments, Cardboard	EA	10 unit	$3.76	$37.60	Postage
S1000282	6220-04-000-9681	USPS Rural Strobe Light, Single Flash Magnetic Base w/ Heavy Duty Cord Lighter Receptacle	EA	1 unit	$56.50	$56.50	Postage
S1000281	6220-04-000-9682	US MAIL Car Top Sign w/ Light,4 1/2″ H x 27″ W, Alternating Flashing Lamps, On-Off Switch Magnetic Mount	EA	1 unit	$74.63	$74.63	Postage

PSIN	PSN	Description	UI	Iss Incr	Unit Cost	Total Cost	Ships
S1000005	7520-04-000-9683	Mail Tray Block Injection Molded Thermo Plastic, Clear for Readability	EA	10 unit	$3.26	$32.60	Postage
N1013231	7520-04-000-9684	Tote Distribution Rack for PSIN 165T, 12 Tubs Fit on 3 Angled Expanded Steel Shelves 6″ H/D Casters	EA	1 unit	$421.22	$421.22	GBL
N1016095	7520-04-000-9685	Mobile Sort Racks, 63″ H x 14–18″ W x 56 1/2″ L, Holds 12 Angled Mail Tub, 5″ Rubber Wheels Tube Steel Powder Coated	EA	1 unit	$259.69	$259.69	GBL
N1014516	7110-04-000-9686	Standard Restricted Duty Distribution Case 64″ W x 30″ H x 23″ D, Features 50 - 5′ x 5′ Cells	EA	1 unit	$428.57	$428.57	GBL
N1012320	9905-04-000-9687	Labeling Tubes for Distribution Cases, 4-Sided 1/2″ Tubes w/ End Caps, 42 1/2″ w/ Clips	EA	10 unit	$2.82	$28.20	Postage
N1012321	9905-04-000-9688	Labeling Tubes for Wing Dist. Cases, 4-Sided 1/2″ Tubes with End Caps, 25 1/4″ w/ Clips	EA	10 unit	$2.06	$20.60	Postage
S1005008	7640-04-000-9689	PO Box Rental Guide Slide Charts, 3″ x 6″ White Guide w/ Red and Blue Imprint	EA	10 unit	$1.82	$18.20	Postage
S1001500	8135-04-000-9690	Registered Mail Tape, Brown Paper, 2″ x 165″ Rolls, 24 Rolls per Case	EA	24 unit	$4.09	$98.16	Postage
S1000628	7520-04-000-9691	Security Lobby Pen w/ USPS Logo, Cable is PVC Coated Stainless Steel, Includes 1 Refill	EA	1 unit	$30.51	$30.51	Postage
S1005422	7520-04-000-9692	Postal Cancellation Dauber, Black, 12 per Set	SE	1 set	$18.21	$18.21	Postage
N1014221	7110-04-000-9693	Locking Enclosed USPS Badge Rack, 120 Badge Capacity, OD = 24″ W x 36″ H Clear Window	EA	1 unit	$298.23	$298.23	Postage
N1001281	7220-04-000-9694	3' x 5' Anti-Fatigue Matting, Black, 9/16″Thick, Use w/ Carrier & Distribution Cases, etc.	EA	5 unit	$26.42	$132.10	GBL
N1001279	7220-04-000-9695	2' x 3' Anti-Fatigue Matting Black, 9/16″ Thick, Use w/ Carrier & Distribution Cases, etc.	EA	5 unit	$10.83	$54.15	GBL
N1001282	7220-04-000-9696	4' x 6' Anti-Fatigue Matting Black,9/16″ Thick, Use w/ Carrier & Distribution Cases, etc.	EA	5 unit	$44.48	$222.40	GBL
N1001283	7220-04-000-9697	3' x 60' Anti-Fatigue Matting Roll, 9/16″ Thick, Use w/ Automation Applications	EA	1 unit	$333.50	$333.50	GBL
S1006219	9905-04-000-9698	Holiday Closing ID Display, Static Cling on Glass, Set Includes All Postal Holidays	EA	1 unit	$12.02	$12.02	Postage
N1015493	7910-04-000-9700	USPS Carrier Case Vacuum Cleaning Attachment	EA	1 unit	$25.68	$25.68	Postage
S1000002	7350-04-000-9701	Hard Plastic Postal Mail Tray size = 26″ x 12 1/2″ x 4 1/3″	EA	25 unit	$11.74	$293.50	Postage
N1020317	7125-04-000-8895	Black Flat Sorting Bin, 48″ H x 12″ D x 12″ W, Right Mount Bracket, Mail Measure, Install on r/s of Carrier Case	EA	1 unit	$69.75	$69.75	GBL
N1020318	7125-04-000-8896	Black Flat Sorting Bin, 48″ H x 12″ D x 12″ W, Left Mount Bracket, Mail Measure Install on l/s of Carrier Case	EA	1 unit	$69.75	$69.75	GBL
N1017339	7110-04-000-9702	30 Pocket Badge Rack with Locking Cover and Mounting Plate	EA	1 unit	$67.90	$67.90	Postage
S1001184	7110-04-000-9703	9 Compartment Wooden Hold Mail Bin, 17 3/8″ H x 31 1/2″ W x 15 7/8″ D Overall Dimensions, Install under Carrier Case	EA	2 unit	$62.50	$125.00	GBL
S1001185	7110-04-000-9704	12 Compartment Wooden Hold Mail Bin, 17 3/8″ H x 31 1/2″ W x 15 7/8″ D Overall Dimensions, Install under Carrier Case	EA	2 unit	$72.50	$145.00	GBL
N1020319	7110-04-000-9705	Standing Desk, 42″ L x 32″ W x 45 1/2″ H w/ Wooden Desk Case 42″ L x 12″ W x 17 1/2″ H	EA	1 unit	$303.34	$303.34	GBL
N1005634	7125-04-000-9706	Carrier Key Cabinet, 70 Compartment, Aluminum, 34 3/4″ H x 22 3/4″ W x 3 1/4″ D, Locking	EA	1 unit	$246.05	$246.05	Postage
51843MD	7125-04-000-9707	Locking Metal First Aid Cabinet, 27″ H x 18″ W x 8″ D	EA	1 unit	$184.36	$184.36	Postage
N1017265	4020-04-000-9708	Replacement Bungee Cords for 1046 Postal Truck, 15″ w/ 3/8″ Loop on Ends 14 per set	SE	1 set	$19.75	$19.75	Postage
N1001241	7520-04-000-9709	A-Frame, 16 Letter Tray Capacity	EA	1 unit	$598.00	$598.00	GBL
S1001011	5340-04-000-9710	Replacement Hooks for Bag Racks, Heavy Duty Wire	EA	20 unit	$1.49	$29.80	Postage

PSIN	PSN	Description	UI	Iss Incr	Unit Cost	Total Cost	Ships
S1001010	5340-04-000-9711	Replacement Hooks for Bag Racks, Laser Cut Heavy Duty Steel	EA	20 unit	$2.24	$44.80	Postage
N1020482	7520-04-000-9712	Container Truck for Waste, Blue w/ "TRASH ONLY" on Both Long Sides, Works w/ Postal Dumpers 48″ L x 32″ W x 37″ H	EA	1 unit	$221.50	$221.50	GBL
N1020483	7520-04-000-9713	Container Truck for Recycling, Blue with Recycling Logo on Both L/S, Compatible w/ Postal Dumpers	EA	1 unit	$221.50	$221.50	GBL
N1005483	9905-04-000-9714	Single Pocket Label holder for Tray & Act Labels, Clear w/ Mounting Tape, Holds Large Supply of Labels	EA	5 unit	$3.32	$16.60	Postage
S1001244	7110-04-000-9715	Yellow CSBCS Separator Cards, 6″ x 10″ Corner Cut	EA	1000	$0.25	$250.00	Postage
S1001245	7110-04-000-9716	Orange CSBCS Separator Cards, 6″ x 10″ Corner Cut	EA	1000	$0.25	$250.00	Postage
S1001246	7110-04-000-9717	Azure CSBCS Separator Cards, 6″ x 10″ Corner Cut	EA	1000	$0.25	$250.00	Postage

— Logistics Programs, Purchasing and Materials, 12-30-99

Change of Unit of Issue for PS Form 2942-A

The unit of issue has changed for PS Form 2942-A, *Military Mail — AV-7 Delivery List,* from SE (set) to CT (carton). The cost is $41.60 per carton, which includes 800 sets.

Please make a note of this change in your copy of Publication 223, *Directives and Forms Catalog,* for future reference when ordering.

— Logistics Programs
Purchasing and Materials, 12-30-99

Postal Service Business Cards for Field Offices

The Minneapolis Purchasing and Materials Service Center has entered into a national contract with The Lighthouse for the Blind, Inc. to provide business cards for Postal Service field offices. This contract applies to field offices only.

Each order includes a convenient vinyl wallet that holds up to 30 business cards. All orders will be delivered by Priority Mail within 10 business days from receipt of the order. Prices are as follows:

Quantity	Price
250	$13.85
500	$16.58
1,000	$20.50

Orders may be placed by completing the order form on page 49 of this *Postal Bulletin* and sending both the order form and payment to The Lighthouse for the Blind at the address on the form. Payment must be made by credit card, check, or money order. If paying by credit card, you must include the card number and expiration date.

Additional copies of the official order form are available by calling The Lighthouse for the Blind, Customer Service, at 1-800-799-0402. Photocopies of the form, reproduced in the same size or larger, will also be accepted for processing.

The Lighthouse for the Blind, Inc. is a nonprofit agency affiliated with the National Industries for the Blind (NIB).

Note: This contract is in addition to the contract with American Printing and Paper Products. (See *Postal Bulletin* 21996 (4-22-99) for an order form.) All Headquarters and Headquarters-related offices should continue to order business cards from American Printing and Paper Products.

— Logistics Programs,
Purchasing and Materials, 12-30-99

U.S. POSTAL SERVICE BUSINESS CARD ORDER FORM FOR FIELD USE ONLY

ORDER NO.	CONTRACT NO.: 266351-99-T-0895
ORDER DATE:	DATE REQUIRED:
NAME OF PERSON PLACING ORDER:	
TELEPHONE NO.:	FAX NO.:
ADDRESS:	
CITY: / STATE: / ZIP:	

SKILCRAFT® JWOD

TO: Contractor's Name, Address and ZIP Code
The Lighthouse for the Blind, Inc.
SKILCRAFT® Custom Business Products Division
P.O. Box 14959
Seattle, WA 98114-0959
(206) 329-6720 (800) 799-0402
Fax: (206) 322-4419

FUNDS AVAILABLE

ACCOUNT NO:	B/A FINANCE NO.:
VISA CARD NO./MONEY ORDER NO.	EXP DATE:
FUNDING/CARDHOLDER'S **PRINTED** NAME:	
CARDHOLDER'S SIGNATURE:	DATE:
APPROVED BY (MANAGER/SUPERVISOR SIGNATURE:	

USPS SAMPLE FORMAT

JAMES VAN LOOZEN
MANAGER, STRATEGIC COMMUNICATIONS AND EXECUTIVE SERVICES
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA SW
WASHINGTON, DC 20260-3100
202-268-6765 FAX: 202-268-5678
EMAIL: JVANLOOZ@EMAIL.USPS.GOV WWW.USPS.COM

QUANTITIES & PRICES

- ☐ 250 @ $13.85
- ☐ 500 @ $16.58
- ☐ 1000 @ $20.50

Every order includes a convenient vinyl wallet that holds up to 30 business cards.

ITEM DESCRIPTION

80# RECYCLED COVER (50% RECYCLED/30% POSTCONSUMER, ECF) AND SOY-BASED BLUE AND RED INK, 3-1/2" X 2"

USE SEPARATE FORM FOR EACH ORDER.

ORDERING FORMAT

PLEASE PRINT CLEARLY ☞ OR TYPE COPY IN POSITION THAT EACH LINE IS TO APPEAR.

THE PRINTER WILL NOT BE RESPONSIBLE FOR ERRORS DUE TO ILLEGIBLE OR UNCLEAR COPY.

NAME: _____
TITLE OR OTHER DESIGNATION: _____
DIVISION, BRANCH, OFFICE, ETC.: _____
ADDRESS (ONE LINE): _____
CITY, STATE & ZIP (ONE LINE): _____
TELEPHONE: _____ FAX: _____
EMAIL: _____

SHIP TO ADDRESS:

- ☐ ***SAME AS BUSINESS CARD ADDRESS***
- ☐ ***SAME AS PERSON PLACING ORDER***

IF DIFFERENT THAN THE ABOVE, PRINT SHIPPING ADDRESS HERE

_____
_____
_____
_____

7.99 MM0328

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Retail

POM REVISION

Mandatory Lobby Displays and Public Information

Effective December 30, 1999, *Postal Operations Manual* (POM) Exhibit 125.342 is revised and Exhibit 125.343 is added to separate mandatory lobby displays from mandatory public information that must be in post offices and made available for customers. These revisions will appear in the printed version of POM Issue 9 and in the online version available via the corporate intranet at *http://blue.usps.gov* (click on *Information,* then *Policies and Procedures,* then *Handbooks,* then either *By Document ID Number* or *By Title,* and then scroll down to the POM.)

Postal Operations Manual (POM)

* * * * *

1 Retail Management

* * * * *

125 Lobby Management

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125.34 Lobby Displays and Promotions

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125.341 General

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[Amend 125.341a to read as follows:]

a. Mandatory Postal Service postings are Notice 107, Poster 7, Poster 296, Poster 158, and other forms on a space-available basis.

* * * * *

[Amend Exhibit 125.342 to read as follows:]

Exhibit 125.342 — Mandatory Lobby Displays

Mandatory Postings	
Poster 7	Rules and Regulations Governing Conduct on Postal Property
Notice 107	Some Things Were Never Meant To Be Mailed
Poster 158	Possession of Firearms and Other Dangerous Weapons on Postal Property Is Prohibited by Law
Poster 296	Notice of Reward

[Add Exhibit 125.343 to read as follows:]

Exhibit 125.343 — Mandatory Public Information to be Available

Mandatory Public Information to be Available	
FBI Most Wanted Poster	Kept in binder behind counter
Notice 123	Ratefold
Poster SSS46	Selective Service Poster
PUB 65	National Five-Digit ZIP Code and Post Office Directory
PUB 66[1]	ZIP+4 State Directory
PUB 201	Consumer's Guide to Postal Services and Products
Sign 145	Check Acceptance Policy
Mandatory Public Information to be Available	
Signs[2]	■ Hours of operation ■ Time when all First-Class post office box mail normally distributed ■ Letter drops and dispatch times

[1] Publication 66 is available through the National Customer Support Center, U.S. Postal Service, 6060 Primacy Pky Ste 101, Memphis, TN 38188-0001.
[2] Available through the direct vendor signage contract.

* * * * *

Index

* * * * *

[Amend Index to read as follows:]

Lobby displays and promotions	125.34, 125.342, Exhibits 125.342 and 125.343, 125.343
Mandatory Lobby Displays and Public Information	124.1, 125.342, Exhibits 125.342 and 125.343, 125.343, 126.46

— Retail Operations Support, Retail, 12-30-99

REVISION

Handbook PO-208, Retail Operations — Focus on Retail

Effective December 30, 1999, Handbook PO-208, *Retail Operations — Focus on Retail,* is revised to help postmasters, managers, and supervisors understand retail responsibilities, policies, and procedures for day-to-day retail management. These revisions will appear in the next printed version of Handbook PO-208 and in the online version available on the corporate intranet at *http://blue.usps.gov* (click on *Information,* then *Policies and Procedures,* then *Handbooks,* then either *By Document ID Number* or *By Title,* and then scroll down to Handbook PO-208.)

Handbook PO-208, *Retail Operations — Focus on Retail*

1 Introduction

* * * * *

12 Retail Diagnostic Tools

* * * * *

122 Facility Readiness

[Amend 122 to read as follows:]

122 Facility Readiness Checklist — Mandatory USPS Postings

* * * * *

Exhibit 122 — Facility Readiness Checklist

* * * * *

[Amend Exhibit 122 to read as follows:]

Outside Collection Boxes

Frequency	Description	Criteria	Y/N	Assessment	Action/By	Resolution	Follow-up
Daily	Aviation Security Label DDD-1	Notice must be posted on each box.			PS Form 4805 completed.	COB	PM, Mgr., Maintenance

[Amend Exhibit 122 to add the following:]

Box Lobby

Frequency	Description	Criteria	Y/N	Assessment	Action/By	Resolution	Follow-up
Daily	Aviation Security Label DDD-3	Notice must be posted on each box.			PS Form 4805 completed.	COB	PM, Mgr., Maintenance

2 Retail Operations

* * * * *

23 Government Services

* * * * *

232 Services

[Amend 232a to read as follows:]

a. Bird Stamps — Federal law requires persons ages 16 and older who hunt migratory birds (ducks and geese, for example) to obtain migratory bird hunting and conservation stamps, commonly known as “duck stamps.” These stamps may not be used for postage. Post offices act as agents of the U.S. Fish and Wildlife Service by selling these stamps.

For more information on Bird Stamps and Migratory Bird Stamps (duck stamps), see *Administrative Support Manual* (ASM) 422.4 and Handbook F-1, *Post Office Accounting Procedures,* sections 427, 437.2, 447.2, and 461.

* * * * *

[Amend 232c to read as follows:]

c. Passport Acceptance — The Postal Service, in agreement with the Department of State, assists Passport Services and field Passport Agency Offices in accepting passport applications. Passport Services determines the areas (city, county, or state) where the public needs additional service. The Postal Service determines whether postal facilities in an area are able to help without adversely affecting normal operations.

For more information on passports, see ASM 422.2 or contact your district retail office.

* * * * *

24 Alternative Retail Services

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242 Contract Postal Units (CPUs) and Community Post Offices (CPOs)

* * * * *

242.3 Administration

[Amend 242.3.a.6 to read as follows:]

(6) Ensure that the contractor follows the USPS Aviation Mail Security procedures. If not, remind the contractor in writing of their contractual obligation to comply with these instructions as well as to conduct security audits. If compliance is not made immediately, contact your district retail office so they can work with the Postal Systems Coordinator (PSC) to close the unit.

* * * * *

[Amend 242.5 to read as follows:]

To officially discontinue a CPO, contact your district Post Office Review Coordinator. If a CPO has a Postal Service-owned postage meter, it must be immediately returned to the postal unit and accounted for.

For more information on CPUs and CPOs, see Handbook AS-707F, *Contracting for Contract Postal Units,* Handbook PO-101, *Post Office Discontinuance Guide,* and POM 123.

* * * * *

3 Management Responsibilities

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32 Responsibilities of Management

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321 Managing Performance

[Amend 321.c to read as follows:]

c. Management must make clerks aware of the importance of the unit retail goals.

* * * * *

322 Defining Performance

* * * * *

[Amend Exhibit 322.a.2 to read as follows:]

2	Do the retail clerks know their unit retail goals?

* * * * *

[Amend Exhibit 322.a.29 to read as follows:]

29	Is your unit in compliance with the USPS Aviation Mail Security Audit program?

* * * * *

[Amend Exhibit 322.a.30 to read as follows:]

30	Are you performing USPS Aviation Mail Security Self Audits?

* * * * *

[Amend Exhibit 322.b line 7 to read as follows:]

Individual Performance Review	Outstanding	Satisfactory	Unsatisfactory
Does the clerk or lobby assistant move the line to achieve the goal of service in 5 minutes or less?			

* * * * *

323 Recognizing Performance

323.1 Recognition for Satisfactory and Outstanding Performance

[Amend 323.1d to read as follows:]

d. Individual recognition.

* * * * *

[Amend 323.1e to read as follows:]

e. Unit recognition (with input from local union).

* * * * *

324 Attendance Control

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324.2 Employee Responsibilities

[Amend 324.2b to read as follows:]

b. Avoid unscheduled absences.

* * * * *

325 Uniforms and Shoes

325.1 General

[Amend 325.1 to read as follows:]

Supervisors are responsible for observing the uniforms of employees and taking appropriate corrective action, when necessary, to ensure that employees are properly attired. Postal employees are responsible for being properly dressed for duty. They are expected to maintain high standards of appearance, presenting to the public the best tradition of service and efficiency while performing their official duties. Uniformed employees are responsible for conforming to all uniform regulations and wearing only authorized uniforms and combinations. When scheduled to work the retail window, all clerks should wear complete and proper uniform attire, pants or skirt, shirt, and tie. All clothing must be clean, neat, professional, and pleasing.

Proper footwear is mandatory. Work shoes should be fully enclosed at the heel, toe, and sides and made of leather or a substantial synthetic material (canvas or nylon is not acceptable). For more information on uniforms, see ELM 932.1. For more information on shoes, see Handbook EL-814, *Postal Employees Guide to Safety.*

* * * * *

327 Behavior and Personal Habits

[Amend 327.a to read as follows:]

a. Maintain assigned schedule. Avoid unscheduled absences. See ELM 511.43.

* * * * *

[Amend 327f.5 to read as follows:]

(5) Management should monitor sales questions to provide quality service to customers. (For more, see chapter 5, *Unit Performance*.)

* * * * *

33 Maintaining Safety

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332 General Safety Rules

[Delete 332i. Redesignate j–p as i–o.]

* * * * *

36 USPS Aviation Mail Security

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[Amend 36 to read as follows:]

Management must ensure that all employees are aware of all current USPS Aviation Mail Security procedures and instructions. Compliance with these instructions is mandatory. These instructions provide a higher level of security and protection for our employees, the traveling public, and civil aviation. Management must perform required official self audits and spot checks of their facility. (See Exhibit 36, Form XAS-1, *Aviation Security Field Compliance Reviews and Self Audit).* For more information, contact your district aviation Security Program Coordinator.

* * * * *

4 Financial Procedures

* * * * *

42 Postal Stores

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422 Postal Stores

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[Amend 422.2 to read as follows:]

422.2 Components

a. Open Merchandise section. The Open Merchandise area has postal products, including shrink-wrapped stamps, on display for the customer to select. The customer selects the stamps from those on display and takes the purchase to the cash wrap counter or to the full-service window.

The cash wrap counter must be staffed at all times because it is designed to serve customers with quick transactions, such as purchasing stamps and retail products. Customers enjoy the expanded opportunities to select merchandise with little assistance and having separate cashiers to speed their simple transactions. This counter is not designed to provide full-service transactions that are time consuming nor to accept and secure mail or packages. Staffing the cash wrap counter not only serves customers more quickly but also discourages theft.

If there is downtime at the cash wrap, the window clerk should act as a lobby director and assist customers in the full-service line to complete forms and stock and organize the Postal Store area. For further details on the duties and responsibilities of a lobby director, refer to part 76 of this handbook.

b. Limited Merchandise section. This area houses a Limited Merchandise section which, because of limited space and other considerations, displays no shrink-wrapped stamps and only a select variety of products for customer self-selection.

Note: When possible, correct location for the open or limited merchandise section is on the right side of the service lobby and to the right of the parcel slide, see Handbook AS-504, *Standard Building Designs.* This location serves many purposes. One, it reinforces the natural tendency of people to go to their right. Second, it places the merchandise area to the right of the customer. Third, it prevents the parcel slide from acting as a barrier between the customer and the merchandise. Fourth, it places the customer in the closest possible proximity to the merchandise and the cash wrap clerk.

This design increases the tendency of the customer to shop the merchandise area with their eyes and perhaps leave the line. It also allows the cash wrap clerk easy access to the customer to provide assistance and introduce this new service option.

* * * * *

427 Equipment

[Amend 427 to read as follows:]

Each postal store should have the following equipment:

a. Cash Wrap Counter
   (1) Point of Service (POS) or POS ONE.
   (2) Deactivation pads.
   (3) Credit card terminals.

Note: No postage validation imprinter or scale is to be used at the cash wrap counter.

b. Full-Service Counter
   (1) Point of Service (POS ONE) or Integrated Retail Terminals (IRTs).
   (2) Deactivation pads.
   (3) Credit card terminals.
   (4) Postage validation imprinter (PVI).
   (5) Money order imprinters (IRT Offices only).

* * * * *

5 Unit Performance

51 Voice of the Customer — Measuring Quality of Service

* * * * *

512 Evaluation

[Amend 512 to read as follows:]

When evaluating the quality of service, consider also the efficiency of service, the positive attitude, and the sense of pride. Following are sources of feedback on the quality of service your retail team is providing:

a. Customer Satisfaction Measurement (CSM).
b. Ease of Use (EOU) Index.
c. PS Form 4314-A, *Consumer Service Card (Spanish).*
d. PS Form 4314-C, *Consumer Service Card (English).*
e. Mystery Shopper.
f. Direct interaction with your customers.
g. Retail Unit Proficiency Index.

52 System: Ease of Use (EOU) Index

* * * * *

523 EOU: Residential

* * * * *

523.5 Improvement Strategies

* * * * *

523.55 Improving Customer Perceptions

[Amend 523.55c to read as follows:]

c. Adhere to national uniform policy. For more information on uniforms, see ELM 931.

* * * * *

54 Mystery Shopper

[Amend 541 to read as follows:]

541 General

541.1 Purpose

Private retail companies have used evaluators to provide a "snapshot photo" of service to assess their service levels and identify improvement opportunities. Some postal service districts have used a contract "customer evaluator" for a number of years. Now the postal service has a standardized, national Mystery Shopper Program, which ensures consistent procedures, methods questions, and ratings on a national level. A standardized program also ensures comparability across all areas and districts.

The Postal Mystery Shopper Program is an excellent tool for process improvement. It documents a customer's experience at a retail unit. The program uses independent contracted "customers" who visit post offices and evaluate the office from the customer's perspective by answering a standardized questionnaire. The answers are grouped into categories:

a. Operational efficiency.
b. Sales skills and product knowledge.
c. Courtesy and professionalism.
d. Retail products and services.
e. Facility appearance.

541.2 Benefits

Some of the Benefits of Mystery Shopper evaluations are:

a. Evaluations.
b. Actual information about customer waiting times and service in five minutes.
c. Checking self service vending machines for full stock and operating condition.
d. Feedback on sales skills and knowledge (do clerks ask customers about desired arrival time of the mail piece, explain the product, offer any special services, additional products, and use of debit or credit cards?).
e. Feedback on employee courtesy and professionalism.
f. Feedback on retail packaging products and selected forms and supplies.
g. Feedback on exterior and interior appearance and signage.

541.3 Retail Unit Proficiency Index (RUP)

A retail unit's Mystery Shopper performance is one of the key measures of retail service. Mystery Shopper data is a primary source of the Retail Unit Proficiency Index (RUP).

Note: The Mystery Shopper evaluation is sent by cc:mail to the district Mystery Shopper coordinator and additional designated persons for review. Reports are available via the Mystery Shopper Web site (*https://client.second-to-none.com/shopus).*

* * * * *

[Amend 542 to read as follows:]

542 Mystery Shopper Roles and Responsibilities

A retail manager's roles and responsibilities are as follows:

a. Ensure that employees are knowledgeable.
b. Share results of Mystery Shopper evaluations and encourage ideas for improvement with employees.
c. Share program goals and expectations with employees.
d. Correct negative observations noted in evaluations.
e. Identify opportunities for improvement by reviewing Mystery Shopper trend data.
f. Provide positive reinforcement for positive Mystery Shopper trends and celebrate successes.

[Add 543 to read as follows:]

543 Mystery Shopper Coordinator

Each district has one or more Mystery Shopper ad hoc coordinators. The coordinator provides reports and feedback about the program to the district staff and field retail units/post offices. The coordinator assists with problem resolution at the local level using Mystery Shopper evaluations and other performance data (see section 512).

* * * * *

[Amend 56 to read as follows:]

56 Measuring Productivity and Proficiencies

561 Productivity

[Amend 561 to read as follows:]

A traditional retail operation defines and measures employee productivity based on revenue per workhour. Total retail revenue is the appropriate output measure for unit productivity. Revenue generation is under a unit's direct control. Product knowledge is a necessary ingredient in the window clerk's success when helping a customer make an informed buying decision. In our operation, we will be evaluating employee productivity in terms of transactions and revenue per workhour. Transactions per workhour are a direct measure of the number of customer transactions the window clerk completes in a specific time period. Consider three things when looking at the measurement:

a. The amount of the sale.

b. The type of transaction.

c. Non-revenue transactions.

* * * * *

564 Unit Performance Indicators

[Amend 564 to read as follows:]

Measuring the success of the retail unit is a critical responsibility of the postmaster, station/branch manager, or unit supervisor. The manager is responsible for achieving unit sales, revenue, and service goals; maintaining an operational budget; and providing quality service to the customer. The indicators listed in 564.1, 564.2, and 564.3 will identify weaknesses and strengths of the retail unit. Each office should establish a base to use as a benchmark to gauge success.

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7 Lobby Management

71 Retail Image

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714 Signage/Identity

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714.24 Slatwall Signs

[Amend 714.24 to read as follows:]

Signage can help you keep the open merchandise area inviting and keep stock separated by category. The use of slatwall signs enables better merchandising of our products and services. Slatwall signs are designed to fit easily into slatwall or stand-alone merchandise units and are easy to move for cleaning or repositioning. Following is a table listing the different types of slatwall signs:

Sign Type	Description
Large Headers	Stamps
	Packaging Supplies
	Gifts and Stationery
	New for You
Sub-Headers	Express Mail
	Priority Mail
	Self Adhesive
	Product/Promotion Specific
Box Lobby	PO Box Pickup Time Interchangeable Sign
	Post Office Box Information Plaque
	"Rent-A-Box" Call-Out Letters

Mandatory Postings	
Poster 7	Rules and Regulations Governing Conduct on Postal Property
Notice 107	Some Things Were Never Meant To Be Mailed
Poster 158	Possession of Firearms and Other Dangerous Weapons on Postal Property Is Prohibited by Law
Poster 296	Notice of Reward

Mandatory Public Information to be Available	
FBI Most Wanted Poster	Kept in binder behind counter
Notice 123	Ratefold
Poster SSS46	Selective Service Poster
PUB 65	National Five-Digit ZIP Code and Post Office Directory
PUB 66[1]	ZIP+4 State Directory
PUB 201	Consumer's Guide to Postal Services and Products
Sign 145	Check Acceptance Policy
Signs[2]	■ Hours of operation ■ Time when all First-Class post office box mail normally distributed ■ Letter drops and dispatch times

[1] *Publication 66 is available through the National Customer Support Center, U.S. Postal Service, 6060 Primacy Pky Ste 101, Memphis, TN 38188-0001.*
[2] *Available through the direct vendor signage contract.*

* * * * *

73 Hours of Service

731 General

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[Amend 731d to read as follows:]

d. Contract Postal Units.

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74 Retail Products and Services

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[Add new 743 to read as follows:]

743 List of Core Products and Services

743.1 Special Services

Caller Service
Certificate of Mailing
Certified Mail
Claims (Loss or Damage)
Collect on Delivery
Delivery Confirmation
Dinero Seguro (Electronic Money Transfer)
Insurance: Domestic Mail
Liberty Cash Cards
Merchandise Return Service
Money Orders
Post Office Box Service
Recorded Delivery: International Mail
Registered Mail: Domestic Mail
Restricted Delivery: Domestic Mail
Return Receipt: Domestic Mail
Return Receipt for Merchandise: Domestic Mail
Special Handling: International Mail
Special Services Endorsements/Markings

Signature Confirmation (future)
Stamped Envelopes and Cards
Priority Mail Global Guaranteed

743.2 Stamps/Philatelic Products

Commemorative Stamp Collections
First Day Souvenirs
Celebrate the Century Collectors Edition
Postal Card Sets and Booklets
Stamps
Stamp Related Stationery Products

743.3 Retail Packaging Products

743.31 Premium Services

Express Mail
Priority Mail
Express Mail International Service (EMS)
Airmail
Global Delivery Service
Global Package Link
Global Priority Mail (GPM)
International Business Reply Service (IBRS)
International Priority Airmail (IPA)
International Surface Air Lift (ISAL)
Parcel Post
Surface Mail
Valuepost/Canada
First Class Mail
Standard Mail (A) and (B)

743.32 Miscellaneous

FirstClass PhoneCards
Passport Application Acceptance
Stamps By Mail
Mail Forwarding Change of Address

* * * * *

8 Equipment

81 Customer Service Equipment

* * * * *

812 Open Merchandise and Postal Store Security

812.1 Shrinkage

[Amend the first sentence of 812.1 to read as follows:]

There are four major causes of shrinkage in the private retail market: ***

* * * * *

812.11 Employee Theft

[Amend 812.11 to read as follows:]

Watch out for employees giving away merchandise for free (“passing merchandise”) or charging only part of a purchase for a friend or family member (“sweethearting”). Management must ensure this never happens. Here are some of the warning signs of employee theft:

a. Frequent shortages in cash audits.

b. Not putting a PVI tape on a package at the time of sale.

c. Frequent “no sales” on a POS system.

d. Voids not approved by manager or supervisor.

e. Friends or family “hanging around.”

f. Not giving a receipt for services provided.

* * * * *

Appendix D — Acronyms

[Add new acronym to read as follows:]

* * * * *

PSC Postal Systems Coordinator

* * * * *

Index

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[Amend Index to read as follows:]

Topic	Section
USPS Aviation Mail Security	36

* * * * *

[Amend Index to read as follows:]

Topic	Section
Mandatory Lobby Postings	714.24

* * * * *

— Retail Operations Support, Retail, 12-30-99

New Dollar Coin

In spring of 2000, the U.S. Mint will begin release of a new dollar coin that will eventually replace the present Susan B. Anthony (SBA) coin. The new coin is golden in color with a smooth edge and a wider border and bears the image of an eagle on one side and Sacagawea on the other. Sacagawea is the Native American who, at the age of 15, guided the Lewis and Clark expedition west in 1804.

This new coin has been thoroughly tested in postal vending machines and is known to function the same as the SBA. Therefore, when they are released, golden coins may be combined in all vending machines with SBA coins to be used as change. All machines are known to accept the golden coin for purchases.

— Self Service, Retail, 12-30-99

Postage Meter Dating

Domestic Mail Manual sections PO30 4.8, 4.9, and 4.12 contain the requirements for meter dating. Newer postage meter models have the capability to print “2000.” Older models do not have the same capability but can print “00” (double zeros) for the year 2000. Double zeros are acceptable for printing the year 2000.

— Postage Technology Management, Retail, 12-30-99

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UNITED STATES POSTAL SERVICE

475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-1540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

Postal Service Orders for Postal Bulletin

☐ New Order ☐ Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line

Postal Facility Name

Delivery Address

City State ZIP+4

Person to Contact
( )
Daytime Telephone

☐ Change Quantity of Subscription
(Include *Postal Bulletin* mailing label.)

Current Quantity _____ New Quantity _____

Distribution: The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office.

Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the *Postal Bulletin* editor at 202-268-2836. All other facilities should contact their administrative post office.

Address and Quantity Changes and Subscription Problems: Postal facilities may send address and quantity changes and subscription queries via cc:Mail to POSTAL BULLETIN or via the Internet to *pbulleti@email.usps.gov*. Please include old and new address and quantities, and the "P00" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 2800
WASHINGTON DC 20260-1540

All other facilities should contact their administrative post office.

Single Copies (back to 1 year): To order extra copies or back issues (see Table of Contents for specific PSN), call MDC Customer Service at 800-332-0317 or send PS Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER
ATTN SUPPLY REQUISITIONS
500 SW MONTARA PKWY
TOPEKA KS 66624-9602

Public Orders for Postal Bulletin

☐ New Order ☐ Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line

Company Name

Delivery Address

City State ZIP+4
( )
Daytime Telephone

Subscription: Domestic - $103.00 per year; International - $128.75 per year

Subscription Orders: 202-512-1800

Subscription Inquiries: 202-512-1806 **Fax:** 202-512-2250

Single Copies (back to 16 issues): Domestic - $6.50; International - $8.13

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Total Amount $ _____

☐ Send _____ additional copies of Bulletin #_____
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☐ GPO deposit account | | | | | | | | – | |

☐ Check/money order payable to: Superintendent of Documents

☐ **VISA** ☐ **MasterCard**

Credit Card Number Expiration Date

Signature

Mail Completed Form and Payment To:

SUPERINTENDENT OF DOCUMENTS
US GOVERNMENT PRINTING OFFICE
PO BOX 371954
PITTSBURGH PA 15250-7954

Recycled Paper

EXPLORING THE UNIVERSE IN STAMPS

This preview of the 2000 stamps is a tentative schedule, subject to changes in the issue dates, formats, denominations, and design elements. More specific information will be provided to the field through the Postal Bulletin approximately 30 days prior to each issue date.

STAMPS 2000



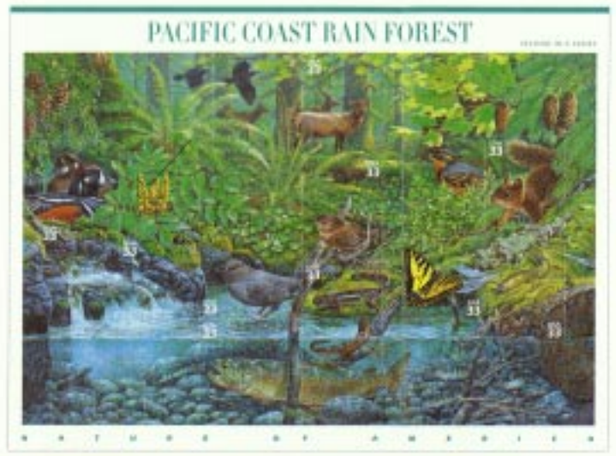
Lunar New Year
Year of the Dragon
Format: Pane of 20, Gummed
Issue Date: January



Patricia Roberts Harris
Format: Pane of 20, Self-adhesive
Issue Date: January



University of Utah
Format: Stamped Card
Issue Date: February



Nature of America: Pacific Coast Rain Forest
Format: Pane of 10 with Selvage, Self-adhesive
Issue Date: March



Louise Nevelson
Format: Pane of 20 with Selvage, Gummed
Issue Date: April



Wile E. Coyote and Road Runner
Format: Souvenir Sheet of 10 with Card, Self-adhesive
Issue Date: April

™ & © 2000 Warner Bros.



Edwin Powell Hubble
Format: Pane of 20 with Selvage, Gummed
Issue Date: April



Library of Congress
Format: Pane of 20 with Header, Gummed
Issue Date: April



U.S. Navy Submarines
Format: Prestige Booklet with 2 Panes of 5 Designs, Gummed
Issue Date: April



Youth Team Sports
Format: Pane of 20 with Selvage, Gummed
Issue Date: May



Distinguished Soldiers
Format: Pane of 20 with Header, Gummed
Issue Date: May



Summer Sports
Format: Pane of 20, Gummed
Issue Date: May



Middlebury College
Format: Stamped Card
Issue Date: May



Adoption
Format: Pane of 20 with Selvage, Self-adhesive
Issue Date: May



The Stars and Stripes
Format: Pane of 20 with Header, Gummed
Issue Date: June



Ryman Auditorium
Format: Stamped Card
Issue Date: May



Holiday Traditional
Madonna and Child
Gossaert
Format: Booklet of 20, Self-adhesive
Issue Date: October



Holiday Contemporary
Santas
Format: Pane of 20, Booklets of 15 & 20, Self-adhesive
Issue Date: October



Holiday Celebrations
Thanksgiving
Format: Pane of 20, Gummed
Issue Date: October



Space Achievement and Exploration
Format: 5 Souvenir Sheets and Full Press Sheet, Gummed
Issue Date: July



Stampin' The Future
Format: Pane of 20 with Header, Self-adhesive
Issue Date: July



California Statehood
Format: Pane of 20, Self-adhesive
Issue Date: September



Claude Pepper
Format: Pane of 20, Gummed
Issue Date: September



Thomas Wolfe
Format: Pane of 20, Gummed
Issue Date: October



The White House
Format: Pane of 20, Self-adhesive
Issue Date: October



Deep Sea Creatures
Format: Pane of 15 with Selvage, Gummed
Issue Date: October

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