

POSTAL BULLETIN

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PB 21996, April 22, 1999

MESSAGE FROM THE POSTMASTER GENERAL

Equal Employment Opportunity and Affirmative Action Policy Statement

The Postal Service is committed to providing equal employment opportunities for all employees. Affirmative action is an essential element of the Postal Service's equal employment opportunity efforts.

Equal Employment Opportunity

Equal employment opportunity (EEO) is required by our nation's laws. It is illegal to discriminate on the basis of race, religion, color, sex, national origin, age (40 and above), physical or mental disabilities, or in reprisal for participating in protected EEO activity. These laws also provide specific remedies for discrimination.

The Postal Service is unequivocal in its opposition to all forms of discrimination, including harassment based upon any of the protected categories listed above. We are committed to following the EEO laws and their application to all employment matters, including, but not limited to, recruitment, hiring, training, assignments, promotions, transfers, benefits, and discipline. We maintain a process of EEO counseling and investigation for addressing and resolving complaints that arise from alleged discriminatory practices. In addition, we offer the dispute resolution process (REDRESS) as an alternative to precomplaint EEO counseling. It is our policy to provide reasonable accommodation as necessary where individuals with disabilities are employed or will be employed.

Affirmative Action

The Postal Service's goal under affirmative action is to ensure that our recruitment, retention, development, and promotion practices effectively draw upon and support the diversity of the communities we serve. To help bring that about, the Postal Service operates special emphasis programs (e.g., the Women's Program and the Hispanic Program) and other affirmative action activities to help ensure that women, minorities, and individuals with disabilities are able to compete at all levels of the organization.

Responsibility

The Postal Service expects all postal employees to treat each coworker with respect and appreciation. Each of us, in accordance with the laws of this nation, must refrain from practicing or tolerating discrimination or harassment based upon race, sex, national origin, or any other category protected by the EEO laws.

All executives, managers, and supervisors share in the responsibility for successfully implementing and managing EEO and affirmative action in the Postal Service. Managers are expected to develop and empower employees so that we select the most talented people available for leadership positions and meet both our employment and performance goals.

The vice president of Diversity Development directs the EEO and Affirmative Action Program, and the vice president of Labor Relations oversees EEO complaints processing and compliance.



William J. Henderson
Postmaster General, CEO

Contents moved to page 2

CONTENTS

The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

**Message from the Postmaster General:
Equal Employment Opportunity and
Affirmative Action Policy Statement** 1

Administrative Services

Directives and Forms Update 4

Customer Relations

Mail Alert 8

Domestic Mail

DMM Revision: Eligibility for Periodicals
SCF and DU Per-Piece Rate Discounts 9

DMM Revision: Application Procedures for
Qualified Business Reply Mail (QBRM) 10

DMM Revision: Revised Specifications for
Automation Flats 11

Notice: Extension of Limited Test for
Periodicals Automation Flats 11

DMM Notice: Cards Claimed at First-Class
Mail Card Rates 13

APO/FPO Changes 13

QBRM Notice: Standard Operating
Procedures for Handling Qualified Business
Reply Mail (QBRM) Applications 14

Postage Statements Revised: New
Periodicals Postage Statements 19

Overseas Military Mail 26

Finance

Handbook DM-103 Revision: Revision to
Handbook DM-103, *Official Mail* 38

EFT Memo: Announcement from Corporate
Treasury 38

Fraud Alert

Foreign Order No. 433 40

Withholding of Mail Orders 40

Domestic Orders 40

Missing, Lost, or Stolen U.S. Money Order
Forms 41

Missing, Lost, or Stolen Canadian Money
Order Forms 45

Counterfeited Canadian Money Order
Forms 47

800 Number Available to Verify Canadian
Money Orders 47

Invalid Express Mail Corporate Account
Numbers 48

International Mail

IMM Revision: International Mail — New
International Postage Rates Are Effective
on May 30, 1999 52

IMM Revision: Global Priority Mail to China . . 71

IMM Revision: International Mail —
Suspension of Mail Service to
Serbia-Montenegro (Yugoslavia) 72

ICM Update: International Customized
Mail 72

Philately

Stamp Announcement 99-16: *Celebrate
The Century — 1950s* Commemorative
Stamps 75

Stamp Announcement 99-18: *Niagara Falls*
Definitive Stamp 77

Stamp Announcement 99-20: *Mount Vernon*
Stamped Card 79

Stamp Announcement 99-21: *Mount Rainier*
Stamped Card 81

Stamp Announcement 99-22: *John & William
Bartram* Commemorative Stamp 83

Stamp Announcement 99-23: *Voyageurs
National Park* Aerogramme 85

Correction: WAL*MART Station Pictorial
Cancellation 87

Notice: *Breast Cancer Awareness*
Commemorative Stamp, Item Number
4496, Removed From Sale 87

Notice: Stamps Withdrawn from Regular
Sale and from Sale at Philatelic Centers
June 30, 1999 87

Notice: Definitive Stamp Issues That Will
Remain on General Sale 88

Notice: *Berlin Airlift* Stamps and Products
Withdrawn From Regular Sale and From
Sale at Philatelic Centers 88

Special Cancellation Die Hubs 89

Pictorial Cancellation: *Daffy Duck* Station
Pictorial Cancellation 90

Pictorial Cancellations Announcement 91

Contents continued on page 3

Post Offices

Update: Ordering Procedures for Rubber
 Stamps and Steel Hand Canceling Stamps .. 99
 Correction: Post Office Changes 100
 Post Office Changes 101

Postal Employees

Handbook Update: OSHA Guidance:
 Handbook EL-802, *Executive's and
 Manager's Safety Compliance Guide Now
 Available* 103
 Business Card Update: PS Form 1868,
*U.S. Postal Service Business Card Order
 Form, is Revised* 103
 Y2K Update: End-User Computing 104
 Insurance Program Update: Federal
 Employees' Group Life Insurance Program —
 1999 Open Enrollment Period 107
 Federal Employees' Group Life Insurance
 (FEGLI): 1999 Open Enrollment Period 111
 Uniform Program: Changes to Uniform and
 Work Clothes Programs — 1998–2000
 USPS-NPMHU National Agreement 113
 Uniform Program: Changes to Uniform
 and Work Clothes Program Allowances —
 1998–2000 USPS-APWU National
 Agreement 113
 Thrift Savings Plan Fact Sheet 115

Retail

Your Retail Calendar 117
DM103 Revision Pages 123

Postal Bulletin Index

Quarterly Index PB 21995 (4-8-99)

Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDCs:

| | |
|----------------------------|----------------------------|
| PB 21996: 7690-04-000-3975 | PB 21982: 7690-04-000-3961 |
| PB 21995: 7690-04-000-3974 | PB 21981: 7690-04-000-3960 |
| PB 21994: 7690-04-000-3973 | PB 21980: 7690-04-000-3959 |
| PB 21993: 7690-04-000-3972 | PB 21979: 7690-04-000-3958 |
| PB 21992: 7690-04-000-3971 | PB 21978: 7690-04-000-3957 |
| PB 21991: 7690-04-000-3970 | PB 21977: 7690-04-000-3956 |
| PB 21990: 7690-04-000-3969 | PB 21976: 7690-04-000-2608 |
| PB 21989: 7690-04-000-3968 | PB 21975: 7690-04-000-2607 |
| PB 21988: 7690-04-000-3967 | PB 21974: 7690-04-000-2606 |
| PB 21987: 7690-04-000-3966 | PB 21973: 7690-04-000-2605 |
| PB 21986: 7690-04-000-3965 | PB 21972: 7690-04-000-2604 |
| PB 21985: 7690-04-000-3964 | PB 21971: 7690-04-000-2603 |
| PB 21984: 7690-04-000-3963 | PB 21970: 7690-04-000-2602 |
| PB 21983: 7690-04-000-3962 | PB 21969: 7690-04-000-2601 |

The *Postal Bulletin* is published biweekly; information is effective for 1 year unless it changes the text of permanent directives or unless otherwise specified.

Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (November 1997), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be

found in chapter 1 of Publication 223.

IWEB = Internet = <http://blue.usps.gov>; click on "Corporate Information," then "Policies and Procedures," then "Publications."

WWW = USPS webpage = www.usps.com.

PE = Postal Explorer.

F3 = F3 Fill Software.

New Directives

| Document ID | Edition Date | Title | NSN | Org | USPS Source | Public Source |
|------------------------|--------------|---|------------------|-----|-------------|---------------|
| HBK MS-142 VOL E, TL-3 | 4/99 | Delivery Bar Code Sorter (DBCS), Model 994, 995, 996, Output Subsystem (OSS) | 7610-04-000-1004 | ENG | MDC | R |
| HBK MS-166 VOL AP1 | 12/98 | Advanced Facer Canceler System Input Subsystem (AFCS-ISS), Background Information | 7610-04-000-1183 | ENG | MDC | R |
| HBK MS-166 VOL AP2 | 12/98 | Advanced Facer Canceler System Input Subsystem (AFCS-ISS), Background Information | 7610-04-000-1184 | ENG | MDC | R |
| HBK MS-166 VOL AP3 | 12/98 | Advanced Facer Canceler System Input Subsystem (AFCS-ISS), Background Information | 7610-04-000-1185 | ENG | MDC | R |
| HBK MS-175 VOL A | 12/98 | Lockheed Martin TMS (Phase 2), System Level Maintenance Information | 7610-04-000-5490 | ENG | MDC | R |
| HBK MS-175 VOL D | 12/98 | Lockheed Martin TMS (Phase 2), Tilt Tray Maintenance Information | 7610-04-000-5493 | ENG | MDC | R |
| HBK MS-176 VOL A | 12/98 | Siemens TMS (Phase 2), System Level Maintenance Information | 7610-04-000-5541 | ENG | MDC | R |
| HBK MS-176 VOL C | 12/98 | Siemens TMS (Phase 2), Vertical Lift Unit Maintenance Information | 7610-04-000-5543 | ENG | MDC | R |
| HBK MS-176 VOL D | 12/98 | Siemens TMS (Phase 2), Conveyor and Chutes Maintenance Information | 7610-04-000-5544 | ENG | MDC | R |
| HBK MS-176 VOL F | 12/98 | Siemens TMS (Phase 2), In-Motion Scale Maintenance Information | 7610-04-000-5546 | ENG | MDC | R |
| HBK MS-176 VOL G | 12/98 | Siemens TMS (Phase 2), Daifuku Staging Unit Maintenance Information | 7610-04-000-5547 | ENG | MDC | R |
| HBK MS-176 VOL H | 12/98 | Siemens TMS (Phase 2), Nova Sort Maintenance Information | 7610-04-000-5548 | ENG | MDC | R |
| HBK MS-177 VOL A | 12/98 | Accu-Sort TMS (Phase 2), Conveyor General Information | 7610-04-000-5531 | ENG | MDC | R |
| HBK MS-177 VOL B | 12/98 | Accu-Sort TMS (Phase 2), Conveyor Maintenance Information | 7610-04-000-5532 | ENG | MDC | R |
| HBK MS-177 VOL C | 12/98 | Accu-Sort TMS (Phase 2), Conveyor Parts Information | 7610-04-000-5533 | ENG | MDC | R |
| HBK MS-177 VOL D | 12/98 | Accu-Sort TMS (Phase 2), ALK-25 Staging Unit Maintenance Information | 7610-04-000-5534 | ENG | MDC | R |
| HBK MS-177 VOL E | 12/98 | Accu-Sort TMS (Phase 2), Versatile High-Speed Staging System | 7610-04-000-5535 | ENG | MDC | R |
| HBK MS-181 VOL A | 12/98 | Lockheed Martin TMS (Phase 3A), System Level Maintenance Information | 7610-04-000-5500 | ENG | MDC | R |

| Document ID | Edition Date | Title | NSN | Org | USPS Source | Public Source |
|------------------|--------------|--|------------------|-----|-------------|---------------|
| HBK MS-181 VOL D | 12/98 | Lockheed Martin TMS (Phase 3A), Tilt Tray Maintenance Information | 7610-04-000-5503 | ENG | MDC | R |
| HBK MS-181 VOL E | 12/98 | Lockheed Martin TMS (Phase 3A), Conveyors Maintenance Information | 7610-04-000-5504 | ENG | MDC | R |
| HBK MS-182 VOL A | 12/98 | Siemens TMS (Phase 3A), System Level Maintenance Information | 7610-04-000-5549 | ENG | MDC | R |
| HBK MS-182 VOL B | 12/98 | Siemens TMS (Phase 3A), Induction Unit Maintenance Information | 7610-04-000-5550 | ENG | MDC | R |
| HBK MS-182 VOL C | 12/98 | Siemens TMS (Phase 3A), Vertical Lift Unit Maintenance Information | 7610-04-000-5551 | ENG | MDC | R |
| HBK MS-182 VOL D | 12/98 | Siemens TMS (Phase 3A), Conveyors and Chutes Maintenance Information | 7610-04-00-5552 | ENG | MDC | R |
| HBK MS-182 VOL E | 12/98 | Siemens TMS (Phase 3A), Bar Code Scanner Maintenance Information | 7610-04-000-5553 | ENG | MDC | R |
| HBK MS-182 VOL F | 12/98 | Siemens TMS (Phase 3A), In-Motion Scale Maintenance Information | 7610-04-000-5554 | ENG | MDC | R |
| HBK MS-182 VOL G | 12/98 | Siemens TMS (Phase 3A), Daifuku Staging Unit Maintenance Information | 7610-04-000-5555 | ENG | MDC | R |
| HBK MS-182 VOL H | 12/98 | Siemens TMS (Phase 3A), Nova Sort Maintenance Information | 7610-04-000-5556 | ENG | MDC | R |
| HBK MS-183 VOL A | 12/98 | Accu-Sort TMS (Phase 3A), Conveyor General Information | 7610-04-000-5536 | ENG | MDC | R |
| HBK MS-183 VOL B | 12/98 | Accu-Sort TMS (Phase 3A), Conveyor Maint Information | 7610-04-000-5537 | ENG | MDC | R |
| HBK MS-183 VOL C | 12/98 | Accu-Sort TMS (Phase 3A), Conveyor Parts Information | 7610-04-000-5538 | ENG | MDC | R |
| HBK MS-183 VOL D | 12/98 | Accu-Sort TMS (Phase 3A), AKL-25 Staging Unit Maintenance Information | 7610-04-000-5539 | ENG | MDC | R |
| HBK MS-183 VOL E | 12/98 | Accu-Sort TMS (Phase 3A), Versatile High-Speed System Maintenance Information | 7610-04-000-5540 | ENG | MDC | R |
| HBK MS-185 VOL A | 3/99 | Lockheed Martin TMS (Kansas City), System Level Maintenance Information | 7610-04-000-6185 | ENG | MDC | R |
| HBK MS-185 VOL B | 3/99 | Lockheed Martin TMS (Kansas City), Staging Tower Maintenance Information | 7610-04-000-6186 | ENG | MDC | R |
| HBK MS-185 VOL C | 3/99 | Lockheed Martin TMS (Kansas City), Cipro Lift Maintenance Information | 7610-04-000-6187 | ENG | MDC | R |
| HBK MS-185 VOL D | 3/99 | Lockheed Martin TMS (Kansas City), Tilt Tray Maintenance Information | 7610-04-000-6188 | ENG | MDC | R |
| HBK MS-185 VOL E | 3/99 | Lockheed Martin TMS (Kansas City), Conveyors Maintenance Information | 7610-04-000-6189 | ENG | MDC | R |
| HBK MS-185 VOL F | 3/99 | Lockheed Martin TMS (Kansas City), Vertical Lift Unit Maintenance Information | 7610-04-000-6190 | ENG | MDC | R |
| HBK PO-130 | 1/99 | Postal Products and Services | 7610-04-000-5685 | RET | SMD | N/A |
| MI AS-550-1999-3 | 3/1/99 | Environmental Compliance Review Program | N/A | ENG | HQO | N/A |
| MI FM-640-1999-1 | 1/99 | Payments for Supplies and Svcs. Using the Misc. Disb. Pmnt. Process Under Local Buying Authority | 7690-04-000-5513 | FIN | IWEB, MDC | N/A |
| MI PO-420-1999-1 | 3/31/99 | Loop Mail Program | N/A | OS | IWEB | WWW |
| MOP HR-8-18-1994 | 8/18/94 | New/Revised OSHA Standards on Personal Protective Equipment | N/A | HR | IWEB | N/A |

Revised Directives

| Document ID | Edition Date | Title | NSN | Org | USPS Source | Public Source |
|-------------------------|--------------|--|------------------|-----|-------------|---------------|
| HBK AS-503 | 3/17/99 | Standard Design Criteria | N/A | FAC | LOC | LOC |
| HBK MS-138 CHG3 | 11/98 | Change 3 to Small Parcel and Bundle Sorter (SPBS-1 & SPBS-2), Equipment Maintenance | 7610-03-000-4065 | ENG | MDC | R |
| HBK MS-166 VOL CP1, TL3 | 1/99 | Advanced Facer Canceler System Input Subsystem (AFCS-ISS), Parts, Wire Lists, and Schematics | 7610-03-000-8361 | ENG | MDC | R |
| HBK MS-166 VOL CP2, TL3 | 1/99 | Advanced Facer Canceler System Input Subsystem (AFCS-ISS), Parts, Wire Lists, and Schematics | 7610-03-000-8362 | ENG | MDC | R |
| HBK MS-166 VOL CP3, TL3 | 1/99 | Advanced Facer Canceler System Input Subsystem (AFCS-ISS), Parts, Wire Lists, and Schematics | 7610-03-000-8363 | ENG | MDC | R |
| LAB 223-E | 6/1/98 | Self Service Vending Label | 7690-04-000-4998 | RET | MDC | N/A |
| SGN 139-A | 1/99 | Community Post Office | 7690-03-000-3842 | RET | MDC | N/A |
| SGN 139-B | 1/99 | Community Post Office | 7690-03-000-3947 | RET | MDC | N/A |

Obsolete Directives

| Document ID | Edition Date | Title | Obsolete Date | Replaced By |
|----------------|--------------|---|---------------|------------------|
| HBK EL-314 | 11/89 | You and the USPS | 3/18/99 | PUB 60 |
| LAB 99 | 2/84 | ADP Security | 3/11/99 | N/A |
| LAB 99-A | 5/92 | ONLY YOU | 3/11/99 | N/A |
| LAB 99-B | 5/92 | REMEMBER! | 3/11/99 | N/A |
| LAB 99-C | 5/92 | ATTENTION | 3/11/99 | N/A |
| MI AS-550-96-5 | 6/20/96 | Environmental Compliance Quality Assurance Review Program | 3/11/99 | MI AS-550-1999-3 |
| MI FM-910-88-5 | 12/30/88 | Decision Analysis Compliance — Facility Projects | 3/11/99 | N/A |
| MI PO-410-91-5 | 8/07/91 | Mail Condition Reporting System | 4/2/99 | N/A |
| MI PO-420-94-1 | 6/10/94 | Loop Mail Program | 4/5/99 | MI PO-420-1999-1 |
| POS 99 | 2/84 | ADP Security | 3/11/99 | N/A |
| PUB 290 | 4/83 | The Saga of the Pony Express — 1860-1861 | 3/11/99 | N/A |

New Forms

| Form Number | Edition Date | Oldest Usable Date | Title | NSN | Where Used | Unit of Issue | Org | USPS Source | Public Source |
|-------------|--------------|--------------------|---|------------------|------------|---------------|-----|-------------|---------------|
| PS 6805 | 3/99 | 3/99 | Qualified Business Reply Mail (QBRM) Application and Approval | 7530-04-000-6400 | PU | SH | MSY | MDC | WWW |
| PS 6806 | 3/99 | 3/99 | Mailpiece Irregularity/Resolution | 7530-04-6401 | PU | SH | MSY | MDC | WWW |

Revised Forms

| Form Number | Edition Date | Oldest Usable Date | Title | NSN | Where Used | Unit of Issue | Org | USPS Source | Public Source |
|-------------|--------------|--------------------|--|------------------|------------|---------------|-----|-------------|---------------|
| PS 1583 | 3/99 | 3/99 | Application for Delivery of Mail Through Agent | 7530-01-000-9365 | PU | SH | OS | MDC | WWW |
| PS 1583-A | 4/99 | 4/99 | Application to Act as a Commercial Mail Receiving Agency | 7530-04-000-4564 | PU | SH | OS | MDC | WWW |
| PS 1868 | 3/99 | 3/99 | Business Card Order Form | 7530-02-000-9749 | PS | SH | PUR | HQO | N/A |
| PS 3152 | 3/99 | 3/99 | Delivery Confirmation Certification | N/A | PU | SH | MKT | NCS | LOC |
| PS 3176 | 3/99 | 3/99 | Bank Transaction Record | 7530-01-00-9870 | PS | SH | FIN | MDC | N/A |
| PS 3227-R | 3/99 | 3/99 | Stamp Purchase Order | 7530-01-000-9885 | PU | EACH | OS | MDC | P/F |
| PS 3295 | 3/99 | 3/99 | Daily Record of Stamps, Stamped Paper and Nonpostal Stamps on Hand | 7530-01-000-9914 | PS | SH | FIN | MDC | N/A |

| Form Number | Edition Date | Oldest Usable Date | Title | NSN | Where Used | Unit of Issue | Org | USPS Source | Public Source |
|-------------|--------------|--------------------|--|------------------|------------|---------------|-----|-------------|---------------|
| PS 3540-S | 3/99 | 3/99 | Postage Statement — Supplement | 7530-04-000-5557 | PU | SH | MSY | MDC | WWW |
| PS 3651-C | 5/99 | 5/99 | Postage Statement — Valuepost/Canada | 7530-03-000-9021 | PU | SH | IB | MDC | N/A |
| PS 3652 | 4/99 | 4/99 | Postage Statement — International Priority Airmail | 7530-02-000-9028 | PU | SH | IB | MDC | WWW |
| PS 3653 | 5/99 | 5/99 | Postage Statement — Global Priority Mail – Permit Imprint | 7610-03-000-6970 | PU | SH | IB | MDC | N/A |
| PS 3656 | 3/99 | 3/99 | Postage Statement — Global Direct Canada Admail – Permit Imprint | N/A | PU | SH | IB | WWW | WWW |

Obsolete Forms

| Form Number | Edition Date | Title | Obsolete Date | Replaced by |
|-------------|--------------|--|---------------|-------------|
| PS 342 | 4/87 | Property Transferred from PDC | 4/5/99 | N/A |
| PS 1230-A | 12/85 | Time Card — Week 1 | 4/9/99 | N/A |
| PS 1230-B | 12/85 | Time Card — Week 2 | 4/9/99 | N/A |
| PS 3017 | 2/82 | Undertaking of Indemnity for the Issuance of a Duplicate Postal Service Check — Surety Required | 3/30/99 | N/A |
| PS 3018 | 10/88 | Affidavit of Applicant for Issuance of a Duplicate Check w/o Execution of Undertaking of Indemnity | 3/30/99 | N/A |
| PS 3018-A | 3/82 | Affidavit of Applicant for Issuance of Duplicate USPS Check w/ Execution of Undertaking of Indemnity | 3/30/99 | N/A |
| PS 7494 | 6/81 | Certification of Inspection and Possession | 3/17/99 | N/A |

Obsolete Forms Reinstated

| Form Number | Edition Date | Reinstated Date | Title | NSN | Where Used | Unit of Issue | Org | USPS Source | Public Source |
|-------------|--------------|-----------------|--|------------------|------------|---------------|-----|-------------|---------------|
| PS 17-T | 4/95 | 3/30/99 | Accountable Items Returned to Stamp Distribution Network | 7530-03-000-4274 | PO | EACH | MKT | MDC | N/A |
| PS 2560 | 11/87 | 3/30/99 | Referral of Third Party Material | 7530-01-000-9696 | PS | SH | HR | MDC | N/A |
| PS 3074 | 4/99 | 3/30/99 | Request for Waiver of Claim for Erroneous Payment of Pay | 7530-03-000-3700 | PS | SH | FIN | MDC | N/A |
| PS 7489 | 10/87 | 3/30/99 | Space Assignment Record — USPS Controlled Facilities | 7530-03-000-1054 | CE | EACH | FAC | HQO | N/A |

Correction

| Document ID | Edition Date | Oldest Usable Date | Title | NSN | Org | Where Used | Unit of Issue | USPS Source | Public Source |
|-------------|--------------|--------------------|---|------------------|-----|------------|---------------|-------------|---------------|
| PS 17 | 1/99 | 1/99 | Stamp Requisition | 7530-03-000-9112 | MKT | PS | PAD | MDC | N/A |
| PS 152 | 3/99 | 3/98 | Delivery Confirmation Label | 7530-04-000-4309 | MKT | PU | EACH | MDC | PO |
| PS 8166 | 9/96 | 9/96 | PCES-I Recognition Award Recommendation | 7530-04-000-6182 | HR | PS | SH | MDC | N/A |

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of

1 million pieces or more, should contact Customer Relations Program Management at 202-268-5885 at least 1 month preceding the requested delivery dates.

| Title of Mailings | Class and Type of Mail | Requested Delivery Date | Number of Pieces (Millions) | Distribution | Presort Level | Comments |
|---|------------------------|-------------------------|-----------------------------|--------------|------------------|-------------------------------------|
| JC Penney — St Johns Bay | Standard A/ postcard | 4/26–4/28 | 2.7 | Nationwide | CarRt | Harte-Hanks |
| JC Penney — May Home Sale | Standard A/ booklet | 4/27–4/29 | 2.4 | Nationwide | CarRt | Harte-Hanks |
| JC Penney — Styling Salon | Standard A/ postcard | 4/28–4/30 | 2.0 | Nationwide | CarRt | Harte-Hanks |
| Eddie Bauer — Summer Prospect | Standard A/ flat | 5/3–5/5 | 3.3 | Nationwide | CarRt, 3/5-digit | RR Donnelley, Warsaw, PA |
| Eddie Bauer — May AKA | Standard A/ flat | 5/3–5/5 | 1.2 | Nationwide | CarRt, 3/5-digit | RR Donnelley, Lancaster, PA |
| JC Penney — Summer Sale | Standard A/ catalog | 5/4–5/6 | 11.2 | Nationwide | CarRt | Harte-Hanks |
| JC Penney — Father's Day Gifts | Standard A/ catalog | 5/4–5/6 | 3.5 | Nationwide | CarRt | Harte-Hanks |
| Eddie Bauer — Summer Resource | Standard A/ flat | 5/5–5/7 | 3.3 | Nationwide | CarRt, 3/5-digit | RR Donnelley, Warsaw, PA |
| Service Merchandise — Photo | Standard A/ flat | 5/10–5/11 | 12.0 | Nationwide | 3/5-digit | RR Donnelley, Lynchburg, VA |
| JC Penney — Custom Decorating May Flyer | Standard A/ letter | 5/10–5/12 | 1.2 | Nationwide | CarRt | Harte-Hanks |
| Eddie Bauer — May Home | Standard A/ flat | 5/10–5/12 | 1.0 | Nationwide | CarRt, 3/5-digit | RR Donnelley, Warsaw, PA |
| The Company Store — Kitchen and Home | Standard A/ catalog | 5/10–5/13 | 4.0 | Nationwide | CarRt | Quad Graphics, Saratoga Springs, NY |

— Customer Relations, Marketing, 4-22-99

Domestic Mail

DMM REVISION

Eligibility for Periodicals SCF and DU Per-Piece Rate Discounts

Effective May 6, 1999, *Domestic Mail Manual* (DMM) R200.1.3, R200.2.3, R200.3.3, R200.4.3, and R200.5.3 are amended to clarify eligibility for Periodicals Sectional Center Facility (SCF) and Delivery Unit (DU) per-piece rate discounts. Current DMM standards in the R module indicate that the DU and SCF per-piece discounts apply to each addressed piece claimed in the pound rate portion at the applicable DU or SCF zone rate. The outside-county zone rates apply only to the advertising pounds of a publication, and some have interpreted the DMM standards in the R module as meaning that, if no advertising pound rates are claimed for the DU or SCF zones, a DU or SCF per-piece discount may not be claimed.

The presence of advertising or lack of advertising in a publication does not affect a publisher's ability to claim SCF or DU per-piece discounts (lines 27, 28, and 57 of any of the PS Forms 3541). Accordingly, the DMM is amended to clarify that publications with no advertising or nonprofit publications with 10 percent or less advertising may claim the outside-county per-piece rate discounts for SCF and DU on pieces that meet the applicable eligibility criteria in DMM E250, even though there are no advertising pounds entered at the SCF or DU zone rates on lines 1 or 2 of PS Forms 3541. The DU per-piece rate language in DMM R200.2.3 (for in-country rates) is also revised to have wording consistent with the outside-county rates. PS Forms 3541 will also be amended to reflect this clarification.

These changes will be incorporated into the electronic DMM available via Postal Explorer (<http://pe.usps.gov>) and will be printed in DMM Issue 55.

Domestic Mail Manual (DMM)

| | | | | | | |
|-------------|-----------------------|---|---|---|---|---|
| R | Rates and Fees | * | * | * | * | * |
| R200 | Periodicals | | | | | |
| 1.0 | REGULAR | * | * | * | * | * |

1.3 Discounts

[Amend R200.1.3 by revising R200.1.3b and R200.1.3c to read as follows:]

Piece rate discounts:

* * * * *

- b. Delivery unit piece discount for each addressed piece eligible for the delivery unit rate under E250: \$0.013.
- c. SCF piece discount for each addressed piece eligible for the SCF rate under E250: \$0.007.

* * * * *

2.0 PREFERRED — IN-COUNTY

* * * * *

2.3 Discount

[Amend R200.2.3 to read as follows:]

Delivery unit piece discount for each addressed piece eligible for the delivery unit rate under E250: \$0.004.

3.0 PREFERRED — NONPROFIT

* * * * *

3.3 Discounts

[Amend R200.3.3 by revising R200.3.3b and R200.3.3c to read as follows:]

Piece rate discounts:

* * * * *

- b. Delivery unit piece discount for each addressed piece eligible for the delivery unit rate under E250: \$0.007.
- c. SCF piece discount for each addressed piece eligible for the SCF rate under E250: \$0.004.

4.0 PREFERRED — CLASSROOM

* * * * *

4.3 Discounts

[Amend R200.4.3 by revising R200.4.3b and R200.4.3c to read as follows:]

* * * * *

- b. Delivery unit piece discount for each addressed piece eligible for the delivery unit rate under E250: \$0.007.
- c. SCF piece discount for each addressed piece eligible for the SCF rate under E250: \$0.004.

5.0 PREFERRED — SCIENCE-OF-AGRICULTURE

* * * * *

5.3 Discounts

[Amend R200.5.3 by revising R200.5.3b and R200.5.3c to read as follows:]

* * * * *

- b. Delivery unit piece discount for each addressed piece eligible for the delivery unit rate under E250: \$0.013.
- c. SCF piece discount for each addressed piece eligible for the SCF rate under E250: \$0.007.

— Mail Preparation and Standards,
Marketing Systems, 4-22-99

DMM REVISION

Application Procedures for Qualified Business Reply Mail (QBRM)

Effective May 6, 1999, the *Domestic Mail Manual* (DMM) is revised to change the application process for customers who want to participate in the Qualified Business Reply Mail (QBRM) program. PS Form 6805, *Qualified Business Reply Mail (QBRM) Application*, is now available for customers to use to request participation in the QBRM program. PS Form 6805 is accessible only through the Postal Service website at <http://www.usps.com/business/formsbus.htm> for customers and <http://www.usps.gov/business/formsbus.htm> for employees. The forms may be reproduced locally as needed.

During the application process, all QBRM is assigned a unique ZIP+4 code that must appear in the address of each piece distributed. The ZIP+4 code on each piece relates to the business reply mail (BRM) permit holder and the applicable rate category of the piece on its return. Customers who are currently approved under the QBRM program and have been assigned a unique ZIP+4 code for their QBRM pieces do not need to reapply using PS Form 6805. Only new BRM permit holders who want to receive the QBRM rates and customers who need additional unique ZIP+4 codes must apply using PS Form 6805.

Domestic Mail Manual (DMM)

* * * * *

E Eligibility

* * * * *

E100 First-Class Mail

* * * * *

E150 Qualified Business Reply Mail (QBRM)

* * * * *

2.0 AUTHORIZATION

To participate in QBRM, the mailer must submit Form 6805, *Qualified Business Reply Mail (QBRM) Application*, to the postmaster or business mail entry manager at the post office to which the pieces are to be returned. The mailer must have a valid BRM permit and pay the annual accounting fee to participate in QBRM. The USPS reviews preproduction samples for compliance with relevant standards. If the mailer's request is approved, the USPS issues the mailer an authorization on the approved Form 6805. Any BRM approved under the former Business Reply Mail Accounting System (BRMAS) need not make reapplication to qualify for QBRM.

* * * * *

— Business Mail Acceptance,
Marketing Systems, 4-22-99

DMM REVISION

Revised Specifications for Automation Flats

Effective May 6, 1999, *Domestic Mail Manual* (DMM) C820.4.3 is revised to add two alternative mailpiece identification endorsements for polywrapped automation flats. Current mailing standards require specific endorsements pertaining to polywrap to appear on the address side of the piece, preferably below the postage area or in another visible location on the outside of the mailpiece.

The USPS is allowing mailers two new, shorter alternatives for identifying their polywrapped flat mailpiece:

1. "USPS (product name of polywrap) 881 Approved Poly."
2. "USPS (product name of polywrap) 1000 Approved Poly."

Producers of polywrapped flats may use either the current markings or these new markings. Regardless of the marking used, mailers have until October 4, 1999, to comply with the marking requirement. A list of Postal Service-approved polywrap manufacturers appears on the Postal Service website at <http://ribbs.usps.gov>.

These changes will be incorporated into the electronic DMM available via Postal Explorer (<http://pe.usps.gov>) and will be printed in DMM Issue 55.

Domestic Mail Manual (DMM)

| | | | | | | |
|-------------|------------------------------------|---|---|---|---|---|
| C | Characteristics and Content | * | * | * | * | * |
| C800 | Automation-Compatible Mail | * | * | * | * | * |
| C820 | Flats | * | * | * | * | * |

— Mail Preparation and Standards,
Marketing Systems, 4-22-99

4.0 COVERINGS

* * * * *

4.3 Mailpiece Identification

[Amend C820.4.3 to incorporate changes to the mailpiece identification endorsement to read as follows:]

Producers of polywrapped flats authorized to claim the automation rates must endorse the flats to show that they are automation-compatible polywrapped flat-size pieces. The mailer may meet this requirement by adding "USPS (product name of polywrap) FSM 881 Approved Automatable Polywrap" or "USPS (product name of polywrap) 881 Approved Poly" or "USPS (product name of polywrap) FSM 1000 Approved Automatable Polywrap" or "USPS (product name of polywrap) 1000 Approved Poly," as applicable, on the address side of the piece, preferably below the postage area or in another visible location on the outside of the mailpiece. The polywrap marking must not interfere with the delivery address or the recognition of the barcode. The polywrap marking may also be printed directly on the polywrap material. Producers of polywrapped flats not using the appropriate mailpiece identification marking will have until October 4, 1999, to comply with this standard. A list of the Postal Service-approved polywrap manufacturers appears on the USPS Web site (<http://ribbs.usps.gov>).

NOTICE

Extension of Limited Test for Periodicals Automation Flats

Postal Bulletin 21991 (2-11-99) announced a test for Periodicals mailers for the purpose of collecting additional data concerning the use of polywrap on mailings made February 8 through April 30, 1999. The Postal Service is extending the time frame for participation in this test through September 30, 1999. The test will continue to be limited to Periodicals publications and will apply to both mailings of single publications and to co-mailings (combined mailings) in which two or more different publications are combined in the same packages and containers for presort. Publications that had authorization to participate in the test during the initial test period need not reapply to participate under the

extended time period for the test. Publishers of Periodicals publications that are not now participating in this test may apply to participate as described below.

Pieces of publications that are authorized to participate in this test and that bear correct and properly prepared ZIP+4 codes or delivery point barcodes may be prepared and claimed at the automation flat rates as follows:

- Polywrapped pieces that meet the physical requirements (size, flexibility, and rigidity) for processing on the FSM 881 under *Domestic Mail Manual* (DMM) C820.2.0 may be prepared in

FSM 1000 automation polywrap as described in DMM Exhibit C820.4.1a and Exhibit C820.4.1b and qualify for the automation flat rates.

- Both pieces meeting FSM 881 physical requirements under DMM C820.2.0 that are prepared in polywrap meeting the FSM 1000 specifications, and pieces meeting FSM 1000 physical requirements under DMM C820.3.0 that are prepared in polywrap meeting FSM 1000 specifications for polywrap are in DMM Exhibits C820.4.1a and C820.4.1b. The pieces meeting FSM 881 physical criteria and the pieces meeting FSM 1000 physical criteria that are contained in the same package may be counted together toward a single 6-piece minimum per package destination for purposes of qualifying for the 5-digit and 3-digit automation per-piece rates as applicable to the presort level of the package. Properly presorted and barcoded pieces prepared in packages other than 5-digit and 3-digit packages that each contain 6 or more pieces will qualify for the applicable basic per-piece rates.

Test mailings must meet all other standards listed in DMM E240 for the automation flat rates. These revised test preparation and rate criteria expire at the conclusion of this test on September 30, 1999.

Publishers of publications not already participating in the test will be required to request authorization to participate in the test from the applicable rates and classification service center (RCSC). For publications using Centralized Postage Payment (CPP) procedures, the publisher must request authorization for each publication from the New York RCSC. For publications not using CPP, the publisher must request authorization for each publication from the RCSC(s) serving the location(s) of their printer(s). The RCSC will provide a copy of the authorization to the publisher and to the applicable printing/mailing plant(s) used by the publisher. The mailer must present a copy of this authorization to the Postal Service at the time the first mailing prepared under the test is presented for verification.

Participation in the test will require the publisher or the printer to provide spreadsheet information both for a baseline issue that was published and mailed prior to participation in the test, and for each mailing made during the test period.

For publishers of publications that will enter the test for the first time under the extended time frame, the baseline information must include **all** mailings of an issue (or of combined issues) that were mailed prior to participation in the test. The baseline information must include the mailing of the main file of the baseline issue and all supplemental or other mailings made of that issue prior to authorization in the test. The issue date of the issue used for the baseline information must be one that was published *at least* two issues prior to the first issue for which a main subscriber file is mailed under the test mailing procedures according to the publication's authorized statement of frequency. For example, if the first issue for which a main file will be mailed under the test for a monthly publication will be the May 1999 issue, the issue used for the baseline information must be the March 1999 issue or an earlier issue. However, except for quarterly publications, the baseline information must not be for an issue with an issue date prior to November 1998.

For both previously authorized publications and those that are entering the test for the first time under this extended time period, the per mailing information must be submitted for each mailing made subsequent to authorization in the test. The detailed per mailing information for each mailing of each issue mailed under the test must be submitted on spreadsheets to the RCSC(s) from which authorization has been obtained no later than 3 days after the mailing date.

Both the baseline information and the information on mailings entered during the test must be reported in a specified spreadsheet format and submitted to the RCSC(s) from which authorization has been obtained. Downloadable samples of the reporting spreadsheets for both the baseline mailing(s) and ongoing test mailings are available at the Postal Service Internet site at <http://www.usps.com/clr>. It is preferred, but not required, that mailers submit the requested data to the applicable RCSC(s) electronically as an Excel spreadsheet.

Both spreadsheets ask for information about the mailpieces in the carrier route and noncarrier route portions of a mailing and whether they meet the criteria for FSM 881 mailpieces or whether the mailpieces do not meet the FSM 881 criteria and qualify as FSM 1000 mailpieces. For each subcategory, mailers are asked to report by edition category and by co-mailing code if applicable, the number of pieces that are mailed with FSM 881 polywrap, with FSM 1000 polywrap, or without polywrap.

More detailed information on the test requirements, including authorization and submission of data requirements, is available on the Postal Service Internet at <http://www.usps.com/clr>.

DMM NOTICE

Cards Claimed at First-Class Mail Card Rates

Effective May 6, 1999, *Domestic Mail Manual* (DMM C100.2) is amended to clarify the format standards for cards eligible for First-Class Mail card rates and the preparation of certain types of cards not mailed at automation or Presorted First-Class Mail rates. These amendments do not change any of the standards for card rate eligibility.

These changes will be included in the online DMM available via Postal Explorer (<http://pe.usps.gov>) and will be included in the printed version of DMM Issue 55.

Domestic Mail Manual (DMM)

| | | | | | | |
|-------------|-------------------------------------|---|---|---|---|---|
| C | Characteristics and Contents | * | * | * | * | * |
| C100 | First-Class Mail | * | * | * | * | * |
| 2.0 | CARDS CLAIMED AT CARD RATES | * | * | * | * | * |

2.6 Face

[Amend 2.6 by reorganizing and clarifying the section to read as follows:]

For the purposes of 2.0, *face* is the side of a postcard bearing the postage and delivery address. To be eligible for the card rate, a card must meet the applicable eligibility and preparation standards (2.0). In addition, if the card contains a message area on the face of the card, it must be formatted as follows:

- a. The card must be divided vertically into a right side and a left side, with or without a vertical rule.
- b. The right side must be reserved for the delivery address, postage, and any postal marking or endorsement (except as permitted in 2.6d); this side must be at least 2-1/8 inches wide (measured from the right edge of the card, top to bottom inclusive).

- c. The left side must be used for the message; this side may measure more than one-half the length of the face of the card.
- d. If accounting data and instructions to the addressee are shown in the right side, that information must be printed on a shaded background or surrounded by a border. The address (including any required barcode), postage, postal marking, and endorsement must be shown on an unshaded background. In addition, for cards with such information, and not mailed at automation rates, the area reserved for the address must be at least 2-1/8 inches wide and 1 inch high.

2.7 Tearing Guides

[Amend 2.7 by clarifying the section to read as follows:]

A card that meets the applicable standards for the automation or Presorted rate claimed (or for a single-piece rate card, the standards in 2.8) may have vertical tearing guides (such as perforations or slits) if the guides do not eliminate or interfere with any address element, postage, postal marking, or endorsement.

2.8 Special Rules

[Amend 2.8 by revising 2.8a and 2.8d to read as follows:]

Single-piece rate cards with the characteristics noted in 2.6d or 2.7 must:

- a. Be prepared in mailings containing cards of identical size and weight.

* * * * *

- d. Be prepared under E130.

* * * * *

— Mail Preparation and Standards,
Marketing Systems, 4-22-99

APO/FPO Changes

The following changes appear in the APO/FPO table that is also published in its entirety in this *Postal Bulletin* (see pages 26–36).

| APO/FPO | Action | Effective Date | See Restrictions |
|---------|----------|----------------|-------------------|
| 09308 | Activate | Immediately | A-B-B1-C1-F-R-U-X |
| 09348 | Activate | Immediately | A-B-B1-C1-F-R-U-X |

— International Operations Support,
Networks Operations Management, 4-22-99

QBRM NOTICE

Standard Operating Procedures for Handling Qualified Business Reply Mail (QBRM) Applications

The following procedural guidelines are for dissemination to postal employees who accept and process applications from customers who want to participate in the Qualified Business Reply Mail (QBRM) program. These procedures will be incorporated into Publication 25, *Designing Letter Mail*, which is currently under revision. The revised Publication 25 will incorporate and replace existing Publication 353, *Designing Reply Mail*.

BRM Permit Holder Responsibilities

To participate in the QBRM program, a business reply mail (BRM) permit holder must:

1. Pay the annual BRM permit fee plus the annual BRM accounting fee.
2. Complete page 1 of PS Form 6805, *Qualified Business Reply Mail (QBRM) Application*, and submit it to the manager, business mail entry (district) or postmaster of the post office(s) where the mail will be returned.
3. Choose one of two options to qualify BRM pieces for QBRM rates:
 - a) Option 1: Submit 10 BRM printed samples for review with the completed QBRM application.
 - b) Option 2: Submit 10 paper samples cut to the size of a finished QBRM piece, a pre-production sample, or completed artwork for review (include samples of ink colors with pre-production samples or artwork) with the completed QBRM application.
4. Certify that all future QBRM envelopes/cards will be produced with equivalent paper stock and will meet paper thickness dimensions by signing PS Form 6805.
5. Provide a finished QBRM sample (after printing) to the mailpiece design analyst (MDA) who approved the pre-production sample and to the post office(s) where the mail is returned.

Note: Although customers are not required to provide samples when QBRM is reprinted, it is recommended that they work with their MDA to ensure pieces meet postal standards.

Post Office Responsibilities

The manager, business mail entry (district) or postmaster at the post office(s) where mail will be returned forwards the application and accompanying samples to the MDA or designee for review.

Mailpiece Design Analyst (MDA) Responsibilities During Approval Process

1. Provide the mechanical barcode and facing identification mark (FIM) positive. **Note:** For pieces distributed under QBRM, the address must include a unique ZIP+4 code assigned to the piece. The ZIP+4 code identifies the permit holder and rate category.
2. Provide support materials such as:
 - a) Quick Service Guide S922.
 - b) DMM References S922 and E150.
3. Review the samples and complete page 2 of PS Form 6805 (use checklist on page 17 for guidance).
4. If the sample meets all requirements:
 - a) Provide the customer with the approved PS Form 6805 and pre-production samples marked "Approved."
 - b) If the customer chose Option 1, forward one QBRM sample to the post office(s) where the mail will be returned.
 - c) If the customer chose Option 2, forward one QBRM sample to the post office(s) where the mail will be returned when the customer submits the sample pieces after printing.
 - d) Maintain copy of PS Form 6805 and QBRM sample (paper samples or pre-production artwork) for records.
5. If the sample does not meet standards:
 - a) List reasons and applicable DMM references on page 2 of PS Form 6805.
 - b) Provide the customer with a copy of the disapproved PS Form 6805.
 - c) Recommend corrections to meet the standards in DMM S922, E150, C810, and/or C840.
 - d) Maintain a copy of PS Form 6805 and QBRM sample (paper samples or pre-production artwork) for records.
 - e) Return additional samples to the applicant with disapproved PS Form 6805.
 - f) If the customer disputes the disapproval of PS Form 6805, advise the customer of appeal rights under DMM G020.3.0.

Standard Operating Procedures for Testing Paper Thickness for QBRM Rates

When determining whether a piece meets the size standards for eligibility at the QBRM rates, MDAs must measure its height, length, and thickness. The minimum and maximum height and length dimensions are the same dimensions as automation-compatible letters as shown in DMM C810.2.0. QBRM cards that measure 3 1/2 x 5 inches but less than 4 1/4 x 6 inches must be at least .007 inch thick. QBRM cards that measure 4 1/4 x 6 inches or more must be at least .009 inch thick beginning January 10, 2001. Until then, such cards must be at least .007 inch thick.

The MDA or designee must use a TMI digital micrometer to test paper thickness in the following manner:

1. Measure the thickness on all 10 QBRM samples submitted by the applicant, three times each, and record all three readings for a total of 30 readings. Start measuring in the lower right corner of the mailpiece and measure diagonally.
 - a) First, measure bottom right corner 1/2 inch from mailpiece leading edge.
 - b) Second, measure middle of mailpiece above address area.
 - c) Third, measure upper left corner 1/2 inch from mailpiece edge.
2. If four or more readings fall below the minimum standards, the pieces do not qualify for the QBRM rates. The customer may choose to submit 10 additional samples for testing.
3. If submitted, measure the 10 additional samples in the same manner.
4. If the second sample fails, the pieces do not qualify for the QBRM rates. If the second sample passes, the pieces qualify for the QBRM rates.

Reporting QBRM Irregularities

If QBRM pieces are found to cause problems during processing, such as jamming automation equipment or damage to the pieces themselves, the problem must be reported on PS Form 6806, *Mailpiece Irregularity/Resolution*. PS Form 6806 was published in *Postal Bulletin* 21995 (4-8-99) and is available through the Postal Service website at <http://www.usps.gov/business/formsbus.htm> for employees. It may be reproduced locally as needed.

Employees who report a processing problem on PS Form 6806 must:

1. Make a copy of the piece.
2. Send the PS Form 6806 and the copy of the piece to the manager, business mail entry (district) serving the delivery address on the piece.

When PS Form 6806 is received, the manager, business mail entry (district) refers the matter to the appropriate MDA/designee.

Mailpiece Design Analyst Responsibilities During Irregularity Review Process

1. Review the copy of the piece accompanying the PS Form 6806 and compare it to the QBRM samples on file.
2. Contact the customer to resolve discrepancies between the samples on file and the piece reported on PS Form 6806.
3. If the samples do not meet QBRM standards, request 10 additional samples from the customer for testing.
4. If the 10 additional samples do not meet QBRM standards, revoke the QBRM rates and advise the customer that new samples must be submitted under Option 1 or 2 to reapply for the QBRM rates.

— *Business Mail Acceptance,
Marketing Systems, 4-22-99*

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Qualified Business Reply Mail (QBRM) Checklist

1. "Business Reply Mail" Legend (DMM S922.4)

- Not all capital letters.
- Minimum height standard for lettering not met.
- Improperly worded.
- Other _____.

2. "First-Class Mail Permit No. * City/State" (DMM S922.4)**

- Improperly worded.
- Incorrect or missing permit number.
- Other _____.

3. "Postage Will Be Paid by Addressee" (DMM S922.4)

- Missing.
- Improperly Worded.
- Improperly Positioned.
- Authorized federal agency name missing (official mail only).
- Other _____.

4. Delivery Address Block (DMM S922.4)

- Delivery address line (street address/PO box number) not directly above city/state/ZIP+4 code line.
- ZIP+4 code does not correspond to barcode.
- Extraneous printing below address.
- City/state/ZIP+4 code line too low.
- City/state/ZIP+4 code line too high.
- Logo below delivery address line.
- Minimum clearances between address and window edges not maintained during "insert shift."
- Other _____.

5. ZIP+4 Barcode and Lower Right Barcode Clear Zone (DMM C840, E150)

- Barcode incorrectly positioned.
- Barcode unreadable.
- Incorrect ZIP+4 code/barcode for rate category (type/weight of piece).
- Incorrect ZIP+4 code/barcode (explain) _____.
- Minimum print reflectance difference not met.
- Minimum clearances between barcode and window edges not maintained during "insert shift."
- Extraneous printing or other matter in barcode clear zone.
- Other _____.

6. Facing Identification Mark (FIM) (DMM S922.4, E150)

- Incorrect or missing.
- Improperly positioned.
- Minimum print reflectance difference not met.
- Extraneous printing in barcode clear zone.
- Other _____.

7. "No Postage Necessary if Mailed in the United States" (DMM S922.4)

- Improperly worded.
- Improperly positioned.
- Too far from the right edge of the piece.
- Other _____.

8. Horizontal Bars (DMM S922.4)

- Extend below top of delivery address line (street address/PO box number).
- Improperly spaced.
- Thickness of bars not uniform.
- Length of bars not uniform.
- Other _____.

9. Other (DMM C810)

- Aspect ratio not met.
- Not letter-size and automation-compatible.
- Minimum height (3 1/2 inches) not met.
- Minimum length (5 inches) not met.
- Minimum thickness not met.
- Piece improperly sealed (explain).

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POSTAGE STATEMENTS REVISED

New Periodicals Postage Statements

Effective May 30, 1999, PS Forms 3541-R, *Postage Statement — Periodicals — Regular and Science-of-Agriculture Rates*; 3541-N, *Postage Statement — Periodicals — Nonprofit Rates*; and 3541-NC, *Postage Statement — Periodicals — Classroom Rates*, are revised:

1. To reflect a new entry discount available to foreign copies of Periodicals mailings entered at the New Jersey International and Bulk Mail Center (NJ & BMC) starting May 30, 1999.
2. To require reporting of international postage under a separate account identifier code (AIC 238) from (domestic) Outside-County postage effective May 30, 1999.

The permit system will automatically report Periodicals postage as appropriate. Post offices not supported by the permit system must report postage separately as indicated on the statements.

Periodicals mailers not claiming foreign copies may continue to use the January 1999 editions of PS Forms 3541 until Friday, September 10, 1999. Effective Saturday, September 11, 1999, *all* Periodicals mailings must be reported on the May 1999 editions.

Special Postal Bulletin 21984A (11-12-98) gave mailers until July 1, 1999, to use any software vendors' PS Forms 3541 facsimiles approved from formats published in the October 1998 Mailers Companion. Periodicals mailers not claiming foreign copies may now continue to use those formats through Friday, September 10, 1999.

The May 1999 editions of PS Forms 3541 appear on pages 20–25 of this *Postal Bulletin*. They will also be available in the Business Section of the Postal Service website at <http://www.usps.com> as print-only (PDF format) and fill-in (JAVA format) forms. Print-only forms are printed locally and filled in manually. Fill-in forms provide on-screen data entry, automatic postage calculations, and the ability to save data.

Distribution

A limited quantity of revised PS Forms 3541 will be distributed to managers of Business Mail Entry (BME) at district offices. BME managers will be responsible for distribution of appropriate forms and quantities throughout their district. Wherever possible, postmasters should encourage their customers and staff to use the Postal Service website to obtain forms. A future *Postal Bulletin* will announce when these revised postage statements are available at the material distribution centers.

— *Mail Preparation and Standards,
Marketing Systems, 4-22-99*

United States Postal Service
Postage Statement — Periodicals
Regular and Science-of-Agriculture Rates

Post Office Note Mail Arrival Time

Periodicals mailings (except Foreign mailings) of different copy weights must be reported on separate statements.

| | | | | | |
|--|------------------|--|--|--|--|
| Publication Title or News Agent's Name | | Mailer's Name, Address, and Telephone Number | | Entry Post Office Name, State, and ZIP+4 | |
| | | CAPS Customer Ref. ID _____ | | | |
| Publication No. | Edition Code/Key | Mailing Date | Processing Category (DMM C050) <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Auto. Flats (DMM C820) <input type="checkbox"/> Machinable Parcels <input type="checkbox"/> Irregular Parcels | Number of Containers (Fill in all that apply) 1' MM Trays _____ 2' MM Trays _____ 2' EMM Trays _____ Total Ltr. Trays _____ | |
| Issue Date | Issue Frequency | Statement Sequence No. | | Flat Trays <u>N/A</u> Sacks _____ Pallets _____ Other _____ | |

Complete only ONE of these two boxed sections:

| | | | |
|--|--|--|--|
| If this statement is for ALL ISSUES in a calendar month (DMM P200.2) | | If this statement is for ONE ISSUE or ONE EDITION | |
| Number of Issues This Month | Advertising Percentage in Total Month's Issues % | Weight per Copy for Issue (DMM P013—round off to 4 decimal places if necessary) | |
| Weight of One Sheet (DMM P200—round off to 6 decimal places if necessary) lbs. | Combined Weight of One Copy From Each Issue lbs. | _____ lbs. | |
| | | Advertising Percentage in This Issue % | |
| For Domestic Mailings: All domestic Periodicals mailings pay a pound rate (on the total weight of the mailing) and a piece rate (on the number of addressed pieces in the mailing). For Foreign Mailings: Foreign Periodicals mailings pay only a piece rate (based on the weight of the piece). | | Post Office Computed Weight per Copy (Round off to 4 decimal places if necessary) lbs. | |

■ **Outside-County**

| Pound Rate (Per pound or fraction) | Zone | Subscriber / Requester Copies | Nonsub./Nonreq. Copies* | | Total Copies | Total Pounds | Advertising Pounds | Rate | | Postage | Totals |
|--|------------|---|-------------------------|--|------------------|-----------------------------|--------------------|---------|----------|---------|--------|
| | | | Within 10% Limit | Over 10% | | | | Regular | Sci./Ag. | | |
| 1. | Del. Unit | | | | | | | \$.155 | \$.116 | | |
| 2. | SCF | | | | | | | .178 | .133 | | |
| 3. | 1 & 2 | | | | | | | .215 | .161 | | |
| 4. | 3 | | | | | | | .229 | | | |
| 5. | 4 | | | | | | | .263 | | | |
| 6. | 5 | | | | | | | .316 | | | |
| 7. | 6 | | | | | | | .371 | | | |
| 8. | 7 | | | | | | | .438 | | | |
| 9. | 8 | | | | | | | .495 | | | |
| 10. | Subtotals | | | | | | | | | | |
| * Noncommingled nonsubscriber copies over the 10% limit are not mailable at Periodicals rates. | | | | | | | | | | | |
| 11. Nonadvertising Pounds (Total pounds minus advertising pounds) _____ x \$.161 = _____ | | | | | | | | | | | |
| Total Pound Rate Postage (Line 10 plus line 11) _____ | | | | | | | | | | | 12. |
| Piece Rate (Per addressed piece) | Level | Sorted Under DMM <input type="checkbox"/> M200 <input type="checkbox"/> M810 <input type="checkbox"/> M820 | | Description (DMM E230 and E240 as applicable) | Number of Copies | No. Qualified Addressed Pcs | Rate | Postage | | | |
| | 13. | Nonautomation | | | | | \$.294 | | | | |
| | 14. | Basic | Automation | | Letters | | .232 | | | | |
| | 15. | | | | Flats | | .248 | | | | |
| | 16. | Nonautomation | | | | | .253 | | | | |
| | 17. | 3-Digit | Automation | | Letters | | .206 | | | | |
| | 18. | | | | Flats | | .214 | | | | |
| | 19. | Nonautomation | | | | | .197 | | | | |
| | 20. | 5-Digit | Automation | | Letters | | .162 | | | | |
| | 21. | | | | Flats | | .168 | | | | |
| | 22. | Basic Carrier Route | | | | | .122 | | | | |
| | 23. | Carrier Route | High Density | | Sequencing Date | | .103 | | | | |
| 24. | Saturation | | Sequencing Date | | .085 | | | | | | |
| 25. | Subtotals | | | | | | | | | | |
| 26. Nonadvertising Percentage (100 minus adv. %) _____ x \$.00059 x No. Qual. Pcs. (Line 25) = _____ | | | | | | | | | | | |
| 27. Number of Addressed Pieces (not copies) eligible for delivery unit rate _____ x \$.013 = _____ | | | | | | | | | | | |
| 28. Number of Addressed Pieces (not copies) eligible for SCF rate _____ x \$.007 = _____ | | | | | | | | | | | |
| 29. Total Piece Rate Discount (Add lines 26 through 28) _____ | | | | | | | | | | | |
| Total Piece Rate Postage (Line 25 minus line 29) _____ | | | | | | | | | | | 30. |
| Postmaster: Report total postage in AIC 135. Total Outside County Postage (Line 12 plus line 30) _____ | | | | | | | | | | | 31. |

Periodicals — Regular and Science-of-Agriculture Rates

Line 32 is reserved.

Foreign (IMM 242.2) (Round off weights to 4 decimal places if necessary)

| 33. Weight per Copy: Include All Wrappings (Canada) _____ lbs. | 34. Weight per Copy: Include All Wrappings (Mexico) _____ lbs. | 35. Weight per Copy: Include All Wrappings (Other countries) _____ lbs. | | | | |
|--|--|---|-------------------------------------|--------------|------|---------|
| 1,000 or more pieces to a single country? <input type="checkbox"/> No <input type="checkbox"/> Yes (If YES, also complete Form 3541-S) | | | | | | |
| Rate Category | Total Pounds | Subscriber / Requester Copies | Nonsubscriber / Nonrequester Copies | Total Copies | Rate | Postage |
| 36. Canada | | | | | | |
| 37. Mexico | | | | | | |
| 38. Other Countries | | | | | | |
| 39. Number of pounds (not copies) entered at the NJI and BMC _____ x \$0.25 = (_____) | | | | | | |
| Postmaster: Report total postage in AIC 238. Total Foreign Postage (Add lines 36 through 38 and subtract line 39) _____ | | | | | | 40. |

In-County (DMM E270) To calculate postage, use weight from page 1. Periodicals mailings (except Foreign mailings) of different copy weights must be reported on separate statements.

| Pound Rate | Entry | Subscriber Copies* | Nonsubscriber Copies* | Total Copies | Total Pounds | Rate | Postage | Totals |
|---|--------------------------|---|-----------------------|------------------|-----------------------------|---|---------|--------|
| | 41. Delivery Unit | | | | | \$.107 | | |
| | 42. All Other | | | | | .133 | | |
| * Requester and all commingled nonsubscriber copies over 10% limit are not eligible for In-County rates. | | | | | | | | |
| Total In-County Pound Rate Postage (Add lines 42 and 43) _____ | | | | | | | | 43. |
| Piece Rate (In addition to pound rate) | Level | Description (DMM E230 and E240 as applicable) | | Number of Copies | No. Qualified Addressed Pcs | Rate | Postage | |
| | 44. | | Nonautomation | | | \$.095 | | |
| | 45. Basic | | Letters | | | .046 | | |
| | 46. | Automation | Flats | | | .065 | | |
| | 47. | | Nonautomation | | | .088 | | |
| | 48. 3-Digit | | Letters | | | .044 | | |
| | 49. | Automation | Flats | | | .062 | | |
| | 50. | | Nonautomation | | | .080 | | |
| | 51. 5-Digit | | Letters | | | .041 | | |
| | 52. | Automation | Flats | | | .058 | | |
| | 53. Carrier Route | | Basic Carrier Route | | | .043 | | |
| | 54. | High Density | Sequencing Date | | | .029 | | |
| 55. | Saturation | Sequencing Date | | | .025 | | | |
| 56. Subtotal (Add lines 46 through 57) _____ | | | | | | | | |
| 57. Number of addressed pieces (not copies) eligible for delivery unit rate _____ x \$.004 = (_____) | | | | | | | | |
| Total In-County Piece Rate Postage (Line 56 minus line 57) _____ | | | | | | | | 58. |
| Postmaster: Report total postage in AIC 224. Total In-County Postage (Add Lines 43 and 58) _____ | | | | | | | | 59. |
| Postmaster: This total for mailer use only. Report AIC 135, AIC 238, and AIC 224 totals separately as instructed above. | | | | | | Mailer: Total Postage (Add Lines 31, 40, and 59) _____ | | |

The submission of a false, fictitious, or fraudulent statement may result in imprisonment of up to 5 years and a fine of up to \$10,000 (18 USC 1001). In addition, a civil penalty of up to \$5,000 and an additional assessment of twice the amount falsely claimed may be imposed (31 USC 3802).

- For Automation Rates Only:** I certify that any letter-size reply cards or envelopes enclosed in the pieces described above bear the correct facing identification mark (FIM) and barcode and meet automation compatibility standards in DMM C810.
- For Nonautomation Rates Only:** I certify that the ZIP Codes appearing on the pieces described above have been verified and corrected where necessary within 12 months of the date of this mailing using a USPS-approved method (DMM E230).

I hereby certify that all information furnished on this form is accurate and truthful, that this mailing meets all applicable @SS/MASS standards for address and barcode accuracy, and that the material presented qualifies for the rates of postage claimed.

| | | | |
|--|--|---|----------------------------|
| 60a. Mailer's Printed Name and Signature _____ | 60b. Publisher's Printed Name and Telephone Number (If publisher not same as mailer) _____ | 61a. Verifying Employee's Signature _____ | 62. Round Stamp (Required) |
| | | 61b. Verifying Employee's Name _____ | |
| | | Time _____ AM _____ PM | |
| Dun & Bradstreet No. _____ | Dun & Bradstreet No. _____ | | |

United States Postal Service
Postage Statement — Periodicals
Nonprofit Rates

Post Office Note Mail Arrival Time

Periodicals mailings (except Foreign mailings) of different copy weights must be reported on separate statements.

| | | | | | |
|--|------------------|--|--|---|------------------|
| Publication Title or News Agent's Name | | Mailer's Name, Address, and Telephone Number | | Entry Post Office Name, State, and ZIP+4 | |
| CAPS Customer Ref. ID | | | | | |
| Publication No. | Edition Code/Key | Mailing Date | Processing Category (DMM C050) | Number of Containers (Fill in all that apply) | |
| Issue Date | Issue Frequency | Statement Sequence No. | <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Auto. Flats (DMM C820) <input type="checkbox"/> Machinable Parcels <input type="checkbox"/> Irregular Parcels | 1' MM Trays | 2' MM Trays |
| | | | | 2' EMM Trays | Total Ltr. Trays |
| | | | | Flat Trays | Sacks |
| | | | | Pallets | Other |

Complete only ONE of these two boxed sections:

| | | | |
|---|--|---|--|
| If this statement is for ALL ISSUES in a calendar month (DMM P200.2) Number of Issues This Month _____ Advertising Percentage in Total Month's Issues _____ % Weight of One Sheet (DMM P200—round off to 6 decimal places if necessary) _____ lbs. Combined Weight of One Copy From Each Issue _____ lbs. | | If this statement is for ONE ISSUE or ONE EDITION Weight per Copy for Issue (DMM P013—round off to 4 decimal places if necessary) _____ lbs. Advertising Percentage in This Issue _____ % | |
| For Domestic Mailings: All domestic Periodicals mailings pay a pound rate (on the total weight of the mailing) and a piece rate (on the number of addressed pieces in the mailing). For Foreign Mailings: Foreign Periodicals mailings pay only a piece rate (based on the weight of the piece). | | Post Office Computed Weight per Copy (Round off to 4 decimal places if necessary) _____ lbs. | |

■ Outside-County

| Zone | Subscriber Copies* | Nonsubscriber Copies* | Total Copies | Total Pounds | Advertising Pounds | Rate | Postage | Totals |
|---|--------------------|-----------------------|--------------|--------------|--------------------|--------|---------|--------|
| 1. Del. Unit | | | | | | \$.155 | | |
| 2. SCF | | | | | | .178 | | |
| 3. 1 & 2 | | | | | | .215 | | |
| 4. 3 | | | | | | .229 | | |
| 5. 4 | | | | | | .263 | | |
| 6. 5 | | | | | | .316 | | |
| 7. 6 | | | | | | .371 | | |
| 8. 7 | | | | | | .438 | | |
| 9. 8 | | | | | | .495 | | |
| 10. Subtotals | | | | | | | | |
| * All commingled nonsubscriber copies over the 10% limit must pay regular rates and use Form 3541-R. Noncommingled nonsubscriber copies over the 10% limit are not mailable at Periodicals rates. | | | | | | | | |
| 11. Nonadvertising Pounds (Total pounds minus advertising pounds) _____ x \$.156 = _____ | | | | | | | | |
| Total Pound Rate Postage (Line 10 plus line 11) | | | | | | | | 12. |

| Level | Sorted Under DMM <input type="checkbox"/> M200 <input type="checkbox"/> M810 <input type="checkbox"/> M820 | Description (DMM E230 and E240 as applicable) | Number of Copies | No. Qualified Addressed Pcs | Rate | Postage | Totals | |
|--|---|--|------------------|-----------------------------|--------|---------|--------|-----|
| 13. Basic | Nonautomation | | | | \$.251 | | | |
| 14. Basic | Automation | Letters | | | .189 | | | |
| 15. Basic | Automation | Flats | | | .205 | | | |
| 16. 3-Digit | Nonautomation | | | | .208 | | | |
| 17. 3-Digit | Automation | Letters | | | .161 | | | |
| 18. 3-Digit | Automation | Flats | | | .184 | | | |
| 19. 5-Digit | Nonautomation | | | | .183 | | | |
| 20. 5-Digit | Automation | Letters | | | .148 | | | |
| 21. 5-Digit | Automation | Flats | | | .162 | | | |
| 22. Carrier Route | Basic Carrier Route | | | | .113 | | | |
| 23. Carrier Route | High Density | Sequencing Date | | | .094 | | | |
| 24. Carrier Route | Saturation | Sequencing Date | | | .076 | | | |
| 25. Subtotals | | | | | | | | |
| 26. Nonadvertising Percentage (100 minus adv. %) _____ x No. Qual. Pcs. (Line 25) x \$.00044 = _____ | | | | | | | | |
| 27. Number of Addressed Pieces (not copies) eligible for delivery unit rate _____ x \$.007 = _____ | | | | | | | | |
| 28. Number of Addressed Pieces (not copies) eligible for SCF rate _____ x \$.004 = _____ | | | | | | | | |
| 29. Total Piece Rate Discount (Add lines 26 through 28) _____ () | | | | | | | | |
| Total Piece Rate Postage (Line 25 minus line 29) | | | | | | | | 30. |
| Outside County Postage (Line 12 plus line 30)— Carry to side 2 (Line 31a) | | | | | | | | 31. |

Periodicals — Nonprofit Rates

Outside County Postage From Side 1 (Line 31) → 31a.

For Commingled Nonsubscriber Copies Over 10% Limit: Compute additional postage for such copies on page 1 of a Form 3541-R. Enter from that form the total postage (Line 31) onto Line 31b below; attach that form to this form. Sequenced statement number of attached form: _____

For Any Part of Mailing at Regular Rates Total From Attached Form 3541-R (Line 31) 31b.

Postmaster: Report total postage in AIC 135. Total Outside-County Postage (Add lines 31a and 31b) → 31c.

Line 32 is reserved.

Foreign (IMM 242.2) (Round off weights to 4 decimal places if necessary)

| | | |
|--|--|---|
| 33. Weight per Copy: Include All Wrappings (Canada) _____ lbs. | 34. Weight per Copy: Include All Wrappings (Mexico) _____ lbs. | 35. Weight per Copy: Include All Wrappings (Other countries) _____ lbs. |
|--|--|---|

1,000 or more pieces to a single country? No Yes (If YES, also complete Form 3541-S)

| Rate Category | Total Pounds | Subscriber / Requester Copies | Nonsubscriber / Nonrequester Copies | Total Copies | Rate | Postage |
|---------------------|--------------|-------------------------------|-------------------------------------|--------------|------|---------|
| 36. Canada | | | | | | |
| 37. Mexico | | | | | | |
| 38. Other Countries | | | | | | |

39. Number of pounds (not copies) entered at the NJI and BMC _____ x \$0.25 = ()

Postmaster: Report total postage in AIC 238. Total Foreign Postage (Add lines 36 through 38 and subtract line 39) → 40.

In-County (DMM E270) To calculate postage, use weight from page 1. Periodicals mailings (except Foreign mailings) of different copy weights must be reported on separate statements.

| Pound Rate | Entry | Subscriber Copies* | Nonsubscriber Copies* | Total Copies | Total Pounds | Rate | Postage | Totals |
|---------------|-------------------|--------------------|-----------------------|--------------|--------------|------|---------|--------|
| | 41. Delivery Unit | | | | | | \$.107 | |
| 42. All Other | | | | | | .133 | | |

* Requester and all commingled nonsubscriber copies over 10% limit are not eligible for In-County rates.

Total In-County Pound Rate Postage (Add lines 42 and 43) → 43.

| Pound Rate (In addition to pound rate) | Level | Description (DMM E230 and E240 as applicable) | Number of Copies | No. Qualified Addressed Pcs | Rate | Postage |
|---|--------------|--|------------------|-----------------------------|------|---------|
| | 44. | | Nonautomation | | | \$.095 |
| 45. Basic | Automation | Letters | | | .046 | |
| 46. | | Flats | | | .065 | |
| 47. | | Nonautomation | | | .088 | |
| 48. 3-Digit | Automation | Letters | | | .044 | |
| 49. | | Flats | | | .062 | |
| 50. | | Nonautomation | | | .080 | |
| 51. 5-Digit | Automation | Letters | | | .041 | |
| 52. | | Flats | | | .058 | |
| 53. | | Basic Carrier Route | | | .043 | |
| 54. Carrier Route | High Density | Sequencing Date | | | .029 | |
| 55. | | Saturation | Sequencing Date | | | .025 |

56. Subtotal (Add lines 46 through 57)

57. Number of addressed pieces (not copies) eligible for delivery unit rate _____ x \$.004 = ()

Total In-County Piece Rate Postage (Line 56 minus line 57) → 58.

Postmaster: Report total postage in AIC 224. Total In-County Postage (Add Lines 43 and 58) → 59.

Postmaster: This total for mailer use only. Report AIC 135, AIC 238, and AIC 224 totals separately as instructed above. Mailer: Total Postage (Add Lines 31c, 40, and 59)

The submission of a false, fictitious, or fraudulent statement may result in imprisonment of up to 5 years and a fine of up to \$10,000 (18 USC 1001). In addition, a civil penalty of up to \$5,000 and an additional assessment of twice the amount falsely claimed may be imposed (3 USC 3802).

For Automation Rates Only: I certify that any letter-size reply cards or envelopes enclosed in the pieces described above bear the correct facing identification mark (FIM) and barcode and meet automation compatibility standards in DMM C810.

For Nonautomation Rates Only: I certify that the ZIP Codes appearing on the pieces described above have been verified and corrected where necessary within 12 months of the date of this mailing using a USPS-approved method (DMM E230).

I hereby certify that all information furnished on this form is accurate and truthful, that this mailing meets all applicable @SS/MASS standards for address and barcode accuracy, and that the material presented qualifies for the rates of postage claimed.

| | | | |
|--|--|---|----------------------------|
| 60a. Mailer's Printed Name and Signature | 60b. Publisher's Printed Name and Telephone Number (If publisher not same as mailer) | 61a. Verifying Employee's Signature | 62. Round Stamp (Required) |
| | | 61b. Verifying Employee's Name | |
| | | Time AM PM | |

United States Postal Service
Postage Statement — Periodicals
Classroom Rates

Post Office Note Mail Arrival Time

Periodicals mailings (except Foreign mailings) of different copy weights must be reported on separate statements.

| | | | | | |
|--|------------------|--|--|--|--|
| Publication Title or News Agent's Name | | Mailer's Name, Address, and Telephone Number | | Entry Post Office Name, State, and ZIP+4 | |
| CAPS Customer Ref. ID | | | | | |
| Publication No. | Edition Code/Key | Mailing Date | Processing Category (DMM C050) <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Auto. Flats (DMM C820) <input type="checkbox"/> Machinable Parcels <input type="checkbox"/> Irregular Parcels | Number of Containers (Fill in all that apply) 1' MM Trays _____ 2' MM Trays _____ 2' EMM Trays _____ Total Ltr. Trays _____ | |
| Issue Date | Issue Frequency | Statement Sequence No. | | Flat Trays <u>N/A</u> Sacks _____ Pallets _____ Other _____ | |

Complete only ONE of these two boxed sections:

| | | | |
|---|--|---|------------|
| If this statement is for ALL ISSUES in a calendar month (DMM P200.2) | | If this statement is for ONE ISSUE or ONE EDITION | |
| Number of Issues This Month | Advertising Percentage in Total Month's Issues _____ % | Weight per Copy for Issue (DMM P013—round off to 4 decimal places if necessary) | _____ lbs. |
| Weight of One Sheet (DMM P200—round off to 6 decimal places if necessary) | Combined Weight of One Copy From Each Issue _____ lbs. | Advertising Percentage in This Issue _____ % | |

For Domestic Mailings: All domestic Periodicals mailings pay a pound rate (on the total weight of the mailing) and a piece rate (on the number of addressed pieces in the mailing). **For Foreign Mailings:** Foreign Periodicals mailings pay only a piece rate (based on the weight of the piece).

Post Office Computed Weight per Copy (Round off to 4 decimal places if necessary) _____ lbs.

■ **Outside-County**

| Pound Rate (Per pound or fraction) | Zone | Subscriber Copies* | Nonsubscriber Copies* | Total Copies | Total Pounds | Advertising Pounds | Rate | Postage | Totals | |
|---|--------------|--------------------|-----------------------|--------------|--------------|--------------------|--------|------------|--------|--|
| | 1. Del. Unit | | | | | | \$.155 | | | |
| | 2. SCF | | | | | | .178 | | | |
| | 3. 1 & 2 | | | | | | .215 | | | |
| | 4. 3 | | | | | | .229 | | | |
| | 5. 4 | | | | | | .263 | | | |
| | 6. 5 | | | | | | .316 | | | |
| | 7. 6 | | | | | | .371 | | | |
| | 8. 7 | | | | | | .438 | | | |
| | 9. 8 | | | | | | .495 | | | |
| 10. Subtotals | | | | | | | | | | |
| * All commingled nonsubscriber copies over the 10% limit must pay regular rates and use Form 3541-R. Noncommingled nonsubscriber copies over the 10% limit are not mailable at Periodicals rates. | | | | | | | | | | |
| 11. Nonadvertising Pounds (Total pounds minus advertising pounds) _____ x \$.156 = _____ | | | | | | | | | | |
| Total Pound Rate Postage (Line 10 plus line 11) _____ | | | | | | | | 12. | | |

| Piece Rate (Per addressed piece) | Level | Sorted Under DMM <input type="checkbox"/> M200 <input type="checkbox"/> M810 <input type="checkbox"/> M820 | Description (DMM E230 and E240 as applicable) | Number of Copies | No. Qualified Addressed Pcs | Rate | Postage | Totals |
|--|-------------|---|--|------------------|-----------------------------|--------|---------|------------|
| | 13. Basic | | Nonautomation | | | \$.251 | | |
| | 14. Basic | | Automation Letters | | | .189 | | |
| | 15. Basic | | Automation Flats | | | .205 | | |
| | 16. 3-Digit | | Nonautomation | | | .208 | | |
| | 17. 3-Digit | | Automation Letters | | | .161 | | |
| | 18. 3-Digit | | Automation Flats | | | .184 | | |
| | 19. 5-Digit | | Nonautomation | | | .183 | | |
| | 20. 5-Digit | | Automation Letters | | | .148 | | |
| | 21. 5-Digit | | Automation Flats | | | .162 | | |
| 22. Carrier Route | | Basic Carrier Route | | | .113 | | | |
| 23. Carrier Route | | High Density Sequencing Date | | | .094 | | | |
| 24. Carrier Route | | Saturation Sequencing Date | | | .076 | | | |
| 25. Subtotals | | | | | | | | |
| 26. Nonadvertising Percentage (100 minus adv. %) _____ x No. Qual. Pcs. (Line 25) x \$.00044 = _____ | | | | | | | | |
| 27. Number of Addressed Pieces (not copies) eligible for delivery unit rate _____ x \$.007 = _____ | | | | | | | | |
| 28. Number of Addressed Pieces (not copies) eligible for SCF rate _____ x \$.004 = _____ | | | | | | | | |
| 29. Total Piece Rate Discount (Add lines 26 through 28) _____ | | | | | | | | |
| Total Piece Rate Postage (Line 25 minus line 29) _____ | | | | | | | | 30. |
| Outside County Postage (Line 12 plus line 30) — Carry to side 2 (Line 31a) _____ | | | | | | | | 31. |

Periodicals — Classroom Rates

Outside County Postage From Side 1 (Line 31) → 31a.

For Commingled Nonsubscriber Copies Over 10% Limit: Compute additional postage for such copies on page 1 of a Form 3541-R. Enter from that form the total postage (Line 31) onto Line 31b below; attach that form to this form. Sequenced statement number of attached form: _____

For Any Part of Mailing at Regular Rates **Total From Attached Form 3541-R (Line 31)** 31b.

Postmaster: Report total postage in AIC 135. **Total Outside-County Postage (Add lines 31a and 31b)** → 31c.

Line 32 is reserved.

■ **Foreign (IMM 242.2) (Round off weights to 4 decimal places if necessary)**

| 33. Weight per Copy: Include All Wrappings (Canada) _____ lbs. | 34. Weight per Copy: Include All Wrappings (Mexico) _____ lbs. | 35. Weight per Copy: Include All Wrappings (Other countries) _____ lbs. | | | | |
|--|--|---|-------------------------------------|--------------|------|---------|
| 1,000 or more pieces to a single country? <input type="checkbox"/> No <input type="checkbox"/> Yes (If YES, also complete Form 3541-S) | | | | | | |
| Rate Category | Total Pounds | Subscriber / Requester Copies | Nonsubscriber / Nonrequester Copies | Total Copies | Rate | Postage |
| 36. Canada | | | | | | |
| 37. Mexico | | | | | | |
| 38. Other Countries | | | | | | |
| 39. Number of pounds (not copies) entered at the NJI and BMC _____ x \$0.25 = () | | | | | | |
| Postmaster: Report total postage in AIC 238. Total Foreign Postage (Add lines 36 through 38 and subtract line 39) | | | | | | → 40. |

■ **In-County (DMM E270)** To calculate postage, use weight from page 1. Periodicals mailings (except Foreign mailings) of different copy weights must be reported on separate statements.

| Pound Rate | Entry | Subscriber Copies* | Nonsubscriber Copies* | Total Copies | Total Pounds | Rate | Postage | Totals |
|--|-------------------|--------------------|-----------------------|--------------|--------------|--------|---------|--------|
| | 41. Delivery Unit | | | | | \$.107 | | |
| | 42. All Other | | | | | .133 | | |
| * Requester and all commingled nonsubscriber copies over 10% limit are not eligible for In-County rates. | | | | | | | | |
| Total In-County Pound Rate Postage (Add lines 42 and 43) | | | | | | | | → 43. |

| Pound Rate (In addition to pound rate) | Level | Description (DMM E230 and E240 as applicable) | Number of Copies | No. Qualified Addressed Pcs | Rate | Postage | Totals | |
|---|--|---|------------------|-----------------------------|--------|---------|--------|-------|
| | 44. | Nonautomation | | | \$.095 | | | |
| | 45. Basic | Automation Letters | | | .046 | | | |
| | | Automation Flats | | | .065 | | | |
| | 47. 3-Digit | Nonautomation | | | .088 | | | |
| | | Automation Letters | | | .044 | | | |
| | 49. | Automation Flats | | | .062 | | | |
| | | Nonautomation | | | .080 | | | |
| | 51. 5-Digit | Automation Letters | | | .041 | | | |
| | | Automation Flats | | | .058 | | | |
| | 53. Carrier Route | Basic Carrier Route | | | .043 | | | |
| | | High Density Sequencing Date | | | .029 | | | |
| | | Saturation Sequencing Date | | | .025 | | | |
| | 56. Subtotal (Add lines 46 through 57) | | | | | | | |
| 57. Number of addressed pieces (not copies) eligible for delivery unit rate _____ x \$.004 = () | | | | | | | | |
| Total In-County Piece Rate Postage (Line 56 minus line 57) | | | | | | | | → 58. |
| Postmaster: Report total postage in AIC 224. Total In-County Postage (Add Lines 43 and 58) | | | | | | | | → 59. |

Postmaster: This total for mailer use only. Report AIC 135, AIC 238, and AIC 224 totals separately as instructed above. **Mailer: Total Postage (Add Lines 31c, 40, and 59)**

The submission of a false, fictitious, or fraudulent statement may result in imprisonment of up to 5 years and a fine of up to \$10,000 (18 USC 1001). In addition, a civil penalty of up to \$5,000 and an additional assessment of twice the amount falsely claimed may be imposed (1 USC 3802).

- For Automation Rates Only:** I certify that any letter-size reply cards or envelopes enclosed in the pieces described above bear the correct facing identification mark (FIM) and barcode and meet automation compatibility standards in DMM C810.
- For Nonautomation Rates Only:** I certify that the ZIP Codes appearing on the pieces described above have been verified and corrected where necessary within 12 months of the date of this mailing using a USPS-approved method (DMM E230).

I hereby certify that all information furnished on this form is accurate and truthful, that this mailing meets all applicable ASS/MASS standards for address and barcode accuracy, and that the material presented qualifies for the rates of postage claimed.

| | | | |
|--|--|---|----------------------------|
| 60a. Mailer's Printed Name and Signature | 60b. Publisher's Printed Name and Telephone Number (If publisher not same as mailer) | 61a. Verifying Employee's Signature | 62. Round Stamp (Required) |
| | | 61b. Verifying Employee's Name | |
| | | Time AM PM | |

Overseas Military Mail

Mail addressed to, from, or between military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes, which appear on the page following the table.

Acceptance clerks using an integrated retail terminal (IRT) should use this table to determine whether an APO/FPO ZIP Code is active and which conditions of mailing

apply. Acceptance clerks using a POS One terminal will find updated and current information in the POS One database.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The complete table appears in the last *Postal Bulletin of each month*. Changes from the previous month's listing are in bold type.

Conditions Applied to Mail Addressed to Military Post Offices Overseas

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------|
| 09001 | Not Active | 09039 | Not Active | 09077 | Not Active |
| 09002 | Not Active | 09040 | Not Active | 09078 | Not Active |
| 09003 | Not Active | 09041 | Not Active | 09079 | Not Active |
| 09004 | Not Active | 09042 | B-B1-C-D-U | 09080 | B-B1-C-D-U |
| 09005 | Not Active | 09043 | Not Active | 09081 | B-B1-C-D-U |
| 09006 | Not Active | 09044 | Not Active | 09082 | Not Active |
| 09007 | B-B1-C-D-U | 09045 | B-B1-C-D-U | 09083 | Not Active |
| 09008 | Not Active | 09046 | B-B1-C-D-U | 09084 | Not Active |
| 09009 | B-B1-C-D-U | 09047 | Not Active | 09085 | Not Active |
| 09010 | Not Active | 09048 | Not Active | 09086 | B-B1-C-D-U |
| 09011 | Not Active | 09049 | Not Active | 09087 | Not Active |
| 09012 | B-B1-C-D-U | 09050 | B-B1-C-D-U | 09088 | Not Active |
| 09013 | Not Active | 09051 | Not Active | 09089 | B-B1-C-D-U |
| 09014 | B-B1-C-D-U | 09052 | Not Active | 09090 | B-B1-C-D-U |
| 09015 | Not Active | 09053 | B-B1-C-D-U | 09091 | Not Active |
| 09016 | Not Active | 09054 | B-B1-C-D-U | 09092 | Not Active |
| 09017 | Not Active | 09055 | Not Active | 09093 | Not Active |
| 09018 | Not Active | 09056 | B-B1-C-D-U | 09094 | B-B1-C-D |
| 09019 | Not Active | 09057 | Not Active | 09095 | B-B1-C-D-U |
| 09020 | Not Active | 09058 | B-B1-C-D-U | 09096 | B-B1-C-D-U |
| 09021 | B-B1-C-D-U | 09059 | B-B1-C-D-U | 09097 | Not Active |
| 09022 | Not Active | 09060 | B-B1-C-D-U | 09098 | B-B1-C-D-U |
| 09023 | Not Active | 09061 | Not Active | 09099 | B-B1-C-D-U |
| 09024 | Not Active | 09062 | Not Active | 09100 | B-B1-C-D-U |
| 09025 | Not Active | 09063 | B-B1-C-D-L-U | 09101 | Not Active |
| 09026 | Not Active | 09064 | Not Active | 09102 | B-B1-C-D-U |
| 09027 | Not Active | 09065 | Not Active | 09103 | B-B1-D-U |
| 09028 | B-B1-C-D-U | 09066 | Not Active | 09104 | B-B1-C-D-U |
| 09029 | Not Active | 09067 | B-B1-C-D-U | 09105 | Not Active |
| 09030 | Not Active | 09068 | Not Active | 09106 | Not Active |
| 09031 | B-B1-C-D-U | 09069 | B-B1-C-D-U | 09107 | B-B1-C-D-U |
| 09032 | Not Active | 09070 | Not Active | 09108 | Not Active |
| 09033 | B-B1-C-D-U | 09071 | Not Active | 09109 | Not Active |
| 09034 | B-B1-C-D-U | 09072 | Not Active | 09110 | B-B1-C-D-U |
| 09035 | Not Active | 09073 | Not Active | 09111 | B-B1-C-D-U |
| 09036 | B-B1-C-D-U | 09074 | B-B1-C-D-U | 09112 | B-B1-C-D-U |
| 09037 | Not Active | 09075 | Not Active | 09113 | Not Active |
| 09038 | Not Active | 09076 | B-B1-C-D-U | 09114 | B-B1-C-D-U |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------|
| 09115 | Not Active | 09167 | Not Active | 09220 | Not Active |
| 09116 | Not Active | 09168 | Not Active | 09221 | Not Active |
| 09117 | Not Active | 09169 | B-B1-C-D-U | 09222 | Not Active |
| 09118 | Not Active | 09170 | Not Active | 09223 | Not Active |
| 09119 | Not Active | 09171 | Not Active | 09224 | Not Active |
| 09120 | Not Active | 09172 | B-B1-C-D-U | 09225 | B-B1-C-D-U |
| 09121 | Not Active | 09173 | B-B1-C-D-U | 09226 | B-B1-C-D-U |
| 09122 | Not Active | 09174 | Not Active | 09227 | B-B1-C-D-U |
| 09123 | B-B1-C-D-U | 09175 | B-B1-C-D-U | 09228 | Not Active |
| 09124 | Not Active | 09176 | Not Active | 09229 | B-B1-C-D-U |
| 09125 | Not Active | 09177 | B-B1-C-D-U | 09230 | Not Active |
| 09126 | B-B1-C-D | 09178 | Not Active | 09231 | Not Active |
| 09127 | Not Active | 09179 | Not Active | 09232 | Not Active |
| 09128 | B-B1-C-D-U | 09180 | B-B1-C-D-U | 09233 | Not Active |
| 09129 | Not Active | 09181 | Not Active | 09234 | Not Active |
| 09130 | Not Active | 09182 | B-B1-C-D-U | 09235 | Not Active |
| 09131 | B-B1-C-D-U | 09183 | B-B1-C-D-U | 09236 | Not Active |
| 09132 | Not Active | 09184 | Not Active | 09237 | B-B1-C-D-U |
| 09133 | Not Active | 09185 | B-B1-C-D-U | 09238 | Not Active |
| 09134 | Not Active | 09186 | B-B1-C-D-U | 09239 | Not Active |
| 09135 | Not Active | 09187 | Not Active | 09240 | Not Active |
| 09136 | B-B1-C-D | 09188 | Not Active | 09241 | Not Active |
| 09137 | B-B1-C-D-U | 09189 | Not Active | 09242 | Not Active |
| 09138 | B-B1-C-D-U | 09190 | Not Active | 09243 | Not Active |
| 09139 | B-B1-C-D | 09191 | Not Active | 09244 | B-B1-C-D-U |
| 09140 | B-B1-C-D-U | 09192 | Not Active | 09245 | B-B1-C-D-U |
| 09141 | Not Active | 09193 | Not Active | 09246 | Not Active |
| 09142 | B-B1-C-D-U | 09194 | Not Active | 09247 | Not Active |
| 09143 | B-B1-C-D-U | 09195 | Not Active | 09248 | Not Active |
| 09144 | Not Active | 09196 | Not Active | 09249 | Not Active |
| 09145 | Not Active | 09197 | Not Active | 09250 | B-B1-C-D-U |
| 09146 | Not Active | 09198 | Not Active | 09251 | Not Active |
| 09147 | Not Active | 09199 | Not Active | 09252 | B-B1-C-D-U |
| 09148 | Not Active | 09201 | Not Active | 09253 | Not Active |
| 09149 | Not Active | 09202 | Not Active | 09254 | Not Active |
| 09150 | Not Active | 09203 | Not Active | 09255 | Not Active |
| 09151 | Not Active | 09204 | Not Active | 09256 | Not Active |
| 09152 | Not Active | 09205 | Not Active | 09257 | Not Active |
| 09153 | Not Active | 09206 | Not Active | 09258 | Not Active |
| 09154 | B-B1-C-D-U | 09207 | Not Active | 09259 | Not Active |
| 09155 | Not Active | 09208 | Not Active | 09260 | Not Active |
| 09156 | Not Active | 09209 | Not Active | 09261 | Not Active |
| 09157 | B-B1-C-D-U | 09210 | Not Active | 09262 | B-B1-C-D-U |
| 09158 | Not Active | 09211 | B-B1-C-D-U | 09263 | B-B1-C-D-U |
| 09159 | Not Active | 09212 | B-B1-C-D-U | 09264 | B-B1-C-D-U |
| 09160 | Not Active | 09213 | B-B1-C-D-U | 09265 | B-B1-C-D-N-U |
| 09161 | Not Active | 09214 | B-B1-C-D-U | 09266 | B-B1-C-D-U |
| 09162 | Not Active | 09215 | Not Active | 09267 | B-B1-C-D-U |
| 09163 | Not Active | 09216 | Not Active | 09268 | Not Active |
| 09164 | Not Active | 09217 | Not Active | 09269 | Not Active |
| 09165 | B-B1-C-D-U | 09218 | Not Active | 09270 | Not Active |
| 09166 | B-B1-C-D-U | 09219 | Not Active | 09271 | Not Active |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|--------------|-----------------------------|--------------|--------------------------|-------------|---------------------|
| 09272 | Not Active | 09321 | Not Active | 09373 | Not Active |
| 09273 | Not Active | 09322 | Not Active | 09374 | Not Active |
| 09274 | Not Active | 09323 | Not Active | 09375 | Not Active |
| 09275 | Not Active | 09324 | Not Active | 09376 | Not Active |
| 09276 | Not Active | 09325 | Not Active | 09377 | Not Active |
| 09277 | Not Active | 09326 | Not Active | 09378 | Not Active |
| 09278 | Not Active | 09327 | Not Active | 09379 | Not Active |
| 09279 | Not Active | 09328 | Not Active | 09380 | Not Active |
| 09280 | Not Active | 09329 | Not Active | 09381 | Not Active |
| 09281 | Not Active | 09330 | Not Active | 09382 | Not Active |
| 09282 | Not Active | 09331 | Not Active | 09383 | Not Active |
| 09283 | Not Active | 09332 | Not Active | 09384 | Not Active |
| 09284 | Not Active | 09333 | Not Active | 09385 | Not Active |
| 09285 | Not Active | 09334 | Not Active | 09386 | Not Active |
| 09286 | Not Active | 09335 | Not Active | 09387 | Not Active |
| 09287 | Not Active | 09336 | Not Active | 09388 | Not Active |
| 09288 | Not Active | 09337 | Not Active | 09389 | Not Active |
| 09289 | Not Active | 09338 | Not Active | 09390 | Not Active |
| 09290 | Not Active | 09339 | Not Active | 09391-0001 | B-B1-X |
| 09291 | Not Active | 09340 | Not Active | 09392-0001 | B-B1 |
| 09292 | Not Active | 09341 | Not Active | 09393 | Not Active |
| 09293 | Not Active | 09342 | Not Active | 09394 | Not Active |
| 09294 | Not Active | 09343 | Not Active | 09395 | B-B1-C-F-F1-U |
| 09295 | Not Active | 09344 | Not Active | 09396 | A-B-B1-F |
| 09296 | Not Active | 09345 | Not Active | 09397 | A-B-B1-C1-F-R-X |
| 09297 | Not Active | 09346 | Not Active | 09398 | B-B1-X |
| 09298 | Not Active | 09347 | Not Active | 09399 | B-B1-C-D-U-X |
| 09299 | Not Active | 09348 | A-B-B1-C1-F-R-U-X | 09401 | Not Active |
| 09301-0001 | A-B-B1-F-F1-R | 09349 | Not Active | 09402 | Not Active |
| 09301-8580 | A-B-B1-F-F1-R | 09350 | Not Active | 09403 | Not Active |
| 09302-0002 | B-B1-E2-F-H1-R-R1-U 2-Z1 | 09351 | Not Active | 09404 | Not Active |
| 09303 | B-B1-E2-F-H1-R-R1-U 2-Z1 | 09352 | Not Active | 09405 | Not Active |
| 09304 | B-B1-E2-F-H1-R-R1-U 2-Z1 | 09353 | Not Active | 09406 | Not Active |
| 09305 | B-B1-E2-F-H1-R-R1-U 2-Z1 | 09354 | Not Active | 09407 | Not Active |
| 09306 | Not Active | 09355 | Not Active | 09408 | Not Active |
| 09307 | Not Active | 09356 | Not Active | 09409 | B-B1-C-C1-U |
| 09308 | A-B-B1-C1-F-R-U-X | 09357 | Not Active | 09410 | Not Active |
| 09309 | Not Active | 09358 | Not Active | 09411 | Not Active |
| 09310 | Not Active | 09359 | Not Active | 09412 | Not Active |
| 09311 | Not Active | 09360-0005 | B-B1-I-N | 09413 | Not Active |
| 09312 | Not Active | 09361 | Not Active | 09414 | Not Active |
| 09313 | Not Active | 09362 | Not Active | 09415 | Not Active |
| 09314 | Not Active | 09363 | Not Active | 09416 | Not Active |
| 09315 | Not Active | 09364 | Not Active | 09417 | Not Active |
| 09316 | Not Active | 09365 | Not Active | 09418 | Not Active |
| 09317 | Not Active | 09366 | Not Active | 09419 | Not Active |
| 09318 | Not Active | 09367 | Not Active | 09420 | Not Active |
| 09319 | Not Active | 09368 | Not Active | 09421 | B-B1-C-C1-U |
| 09320 | Not Active | 09369 | Not Active | 09422 | Not Active |
| | | 09370 | Not Active | 09423 | Not Active |
| | | 09371-0001 | A-B-B1-F-F1-R | 09424 | Not Active |
| | | 09372-0004 | A-B-B1-F-F1-R | 09425 | Not Active |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------|
| 09426 | Not Active | 09478 | Not Active | 09531 | Not Active |
| 09427 | Not Active | 09479 | Not Active | 09532 | B |
| 09428 | Not Active | 09480 | Not Active | 09533 | Not Active |
| 09429 | Not Active | 09481 | Not Active | 09534 | B |
| 09430 | Not Active | 09482 | Not Active | 09535 | Not Active |
| 09431 | Not Active | 09483 | Not Active | 09536 | B |
| 09432 | Not Active | 09484 | Not Active | 09537 | Not Active |
| 09433 | Not Active | 09485 | Not Active | 09538 | Not Active |
| 09434 | Not Active | 09486 | Not Active | 09539 | Not Active |
| 09435 | Not Active | 09487 | Not Active | 09540 | Not Active |
| 09436 | Not Active | 09488 | Not Active | 09541 | Not Active |
| 09437 | Not Active | 09489 | Not Active | 09542 | Not Active |
| 09438 | Not Active | 09490 | Not Active | 09543 | B |
| 09439 | Not Active | 09491 | Not Active | 09544 | Not Active |
| 09440 | Not Active | 09492 | Not Active | 09545 | B |
| 09441 | Not Active | 09493 | Not Active | 09546 | Not Active |
| 09442 | Not Active | 09494 | B-B1-C-C1-U | 09547 | Not Active |
| 09443 | Not Active | 09495 | Not Active | 09548 | Not Active |
| 09444 | Not Active | 09496 | B-B1-C-C1-U | 09549 | B |
| 09445 | Not Active | 09497 | Not Active | 09550 | B |
| 09446 | Not Active | 09498 | B-B1-C-C1-U | 09551 | Not Active |
| 09447 | B-B1-C-C1-U | 09499 | B-B1-C-C1-U | 09552 | Not Active |
| 09448 | B-B1-C-C1-U | 09501 | B | 09553 | Not Active |
| 09449 | Not Active | 09502 | B | 09554 | B-B1 |
| 09450 | Not Active | 09503 | B-B1-M-N | 09555 | Not Active |
| 09451 | Not Active | 09504 | B | 09556 | B |
| 09452 | Not Active | 09505 | B | 09557 | B |
| 09453 | Not Active | 09506 | B | 09558 | B |
| 09454 | B-B1-C-C1-U | 09507 | B | 09559 | Not Active |
| 09455 | Not Active | 09508 | B | 09560 | Not Active |
| 09456 | B-B1-C-C1-U | 09509 | B | 09561 | Not Active |
| 09457 | Not Active | 09510 | B | 09562 | Not Active |
| 09458 | Not Active | 09511 | B | 09563 | B |
| 09459 | B-B1-C-C1-U | 09512 | Not Active | 09564 | B |
| 09460 | Not Active | 09513 | Not Active | 09565 | B |
| 09461 | B-B1-C-C1-U | 09514 | Not Active | 09566 | B |
| 09462 | Not Active | 09515 | Not Active | 09567 | B |
| 09463 | B-B1-C-C1-U | 09516 | Not Active | 09568 | B |
| 09464 | B-B1-C-C1-U | 09517 | B | 09569 | B |
| 09465 | Not Active | 09518 | Not Active | 09570 | B |
| 09466 | Not Active | 09519 | Not Active | 09571 | Not Active |
| 09467 | Not Active | 09520 | Not Active | 09572 | Not Active |
| 09468 | B-B1-C-C1-U | 09521 | B | 09573 | B |
| 09469 | B-B1-C-C1-U | 09522 | Not Active | 09574 | B |
| 09470 | B-B1-C-C1-U | 09523 | Not Active | 09575 | B |
| 09471 | Not Active | 09524 | B | 09576 | B |
| 09472 | Not Active | 09525 | Not Active | 09577 | B |
| 09473 | Not Active | 09526 | Not Active | 09578 | B |
| 09474 | Not Active | 09527 | Not Active | 09579 | B |
| 09475 | Not Active | 09528 | Not Active | 09580 | Not Active |
| 09476 | Not Active | 09529 | Not Active | 09581 | B |
| 09477 | Not Active | 09530 | Not Active | 09582 | B |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------------|
| 09583 | Not Active | 09636 | B-B1-C-F-U | 09688 | Not Active |
| 09584 | Not Active | 09637 | Not Active | 09689 | Not Active |
| 09585 | Not Active | 09638 | B-B1-C-E2-F-U | 09690 | Not Active |
| 09586 | B | 09639 | Not Active | 09691 | Not Active |
| 09587 | B | 09640 | Not Active | 09692 | Not Active |
| 09588 | B | 09641 | Not Active | 09693 | Not Active |
| 09589 | Not Active | 09642 | B-B1-N-U | 09694 | Not Active |
| 09590 | B | 09643 | B-B1-U | 09695 | Not Active |
| 09591 | B | 09644 | B-B1-U | 09696 | Not Active |
| 09592 | Not Active | 09645 | B-B1-U | 09697 | Not Active |
| 09593 | B | 09646 | Not Active | 09698 | Not Active |
| 09594 | B | 09647 | B-B1-N-U | 09699 | Not Active |
| 09595 | B | 09648 | Not Active | 09701 | Not Active |
| 09596 | B | 09649 | Not Active | 09702 | Not Active |
| 09597 | Not Active | 09650 | Not Active | 09703 | B-B1-C-F1 |
| 09598 | Not Active | 09651 | Not Active | 09704 | B-B1-C-D |
| 09599 | B | 09652 | Not Active | 09705 | B-B1-U |
| 09601 | B-B1-C-F-F1-U | 09653 | Not Active | 09706 | B-B1-C-D-U |
| 09602 | Not Active | 09654 | Not Active | 09707 | B-B1-C-D-N-U |
| 09603 | B-B1-C-F-F1-U | 09655 | Not Active | 09708 | B-B1 |
| 09604 | B-B1-C-F-F1-U | 09656 | Not Active | 09709 | B-B1-F1 |
| 09605 | Not Active | 09657 | Not Active | 09710 | B-B1-C-C1-F1-M- R-R1-U |
| 09606 | Not Active | 09658 | Not Active | 09711 | Not Active |
| 09607 | Not Active | 09659 | Not Active | 09712 | Not Active |
| 09608 | Not Active | 09660 | Not Active | 09713 | B-B1-C-F1 |
| 09609 | B-B1-C-F-U | 09661 | Not Active | 09714 | B-B1-C-C1-F1-M- R-R1-U |
| 09610 | B-B1-C-F-U | 09662 | Not Active | 09715 | B-B1-F1 |
| 09611 | Not Active | 09663 | Not Active | 09716 | B-B1-C-D-N-U |
| 09612 | B-B1-C-F-U | 09664 | Not Active | 09717 | B-B1-M-W |
| 09613 | B-B1-C-F-U | 09665 | Not Active | 09718 | B-B1-F-I-N-U |
| 09614 | Not Active | 09666 | Not Active | 09719 | Not Active |
| 09615 | Not Active | 09667 | Not Active | 09720 | B-B1-U |
| 09616 | Not Active | 09668 | Not Active | 09721 | B-B1-N-U |
| 09617 | B-B1-C-F-U | 09669 | Not Active | 09722 | B-B1-C-D-N-U |
| 09618 | B-B1-C-F-U | 09670 | Not Active | 09723 | B-B1-N-U |
| 09619 | B-B1-C-F-U | 09671 | Not Active | 09724 | B-B1-C-C1-F1-M- R-R1-U |
| 09620 | B-B1-C-F-U | 09672 | Not Active | 09725 | B-C |
| 09621 | B-B1-C-F-U | 09673 | Not Active | 09726 | B-B1-N-U |
| 09622 | B-B1-C-F-U | 09674 | Not Active | 09727 | Not Active |
| 09623 | B-B1-C-F-U | 09675 | Not Active | 09728 | B-C |
| 09624 | B-B1-C-F-U | 09676 | Not Active | 09729 | Not Active |
| 09625 | B-B1-C-F-U | 09677 | Not Active | 09730 | Not Active |
| 09626 | B-B1-C-F-U | 09678 | Not Active | 09731 | Not Active |
| 09627 | B-B1-C-F-U | 09679 | Not Active | 09732 | B-B1 |
| 09628 | B-B1-C-F-F1-U | 09680 | Not Active | 09733 | B-B1-I |
| 09629 | Not Active | 09681 | Not Active | 09734 | Not Active |
| 09630 | B-B1-C-F-U | 09682 | Not Active | 09735 | B-B1 |
| 09631 | B-B1-C-F-U | 09683 | Not Active | 09736 | Not Active |
| 09632 | Not Active | 09684 | Not Active | 09737 | Not Active |
| 09633 | Not Active | 09685 | Not Active | | |
| 09634 | Not Active | 09686 | Not Active | | |
| 09635 | Not Active | 09687 | Not Active | | |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|--------------------------------|-------------|---------------------------------|
| 09738 | Not Active | 09790 | A-B-B1-C1-F-I-N-R | 09836 | A-B-B1-C-F-M-Z1 |
| 09739 | Not Active | 09791 | A-B-B1-C1-E1-F-M-R | 09837 | B-B1-Z1 |
| 09740 | Not Active | 09792 | B-B1-C-F-U | 09838 | B-B1-Z1 |
| 09741 | Not Active | 09793 | A-B-B1-F-R | 09839 | A-B-B1-U-Z1 |
| 09742 | Not Active | 09794 | A-B-B1-F-R | 09840 | Not Active |
| 09743 | Not Active | 09795 | A-B-B1-C1-F-I-N-R | 09841 | A-B-B1-U-Z1 |
| 09744 | Not Active | 09796 | A-B-B1-C1-F-I-N-R | 09842 | A-B-B1-Z1 |
| 09745 | Not Active | 09797 | Not Active | 09843 | A-B-B1-Z1 |
| 09746 | Not Active | 09798 | Not Active | 09844 | Not Active |
| 09747 | Not Active | 09799 | Not Active | 09845 | Not Active |
| 09748 | Not Active | 09801 | Not Active | 09846 | Not Active |
| 09749 | Not Active | 09802 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 | 09847 | Not Active |
| 09750 | Not Active | | | 09848 | Not Active |
| 09751 | Not Active | 09803 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 | 09849 | Not Active |
| 09752 | Not Active | | | 09850 | Not Active |
| 09753 | Not Active | 09804 | Not Active | 09851 | Not Active |
| 09754 | Not Active | 09805 | Not Active | 09852 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 |
| 09755 | Not Active | 09806 | Not Active | | |
| 09756 | Not Active | 09807 | Not Active | 09853 | B-B1-E2-F-H1-R-R1-U 2-Z1 |
| 09757 | Not Active | 09808 | Not Active | | |
| 09758 | Not Active | 09809 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 | 09854 | B-B1-E2-F-H1-N- R-R1-U2-Z-Z1 |
| 09759 | Not Active | | | 09855 | B-B1-E2-F-H1-R-R1-U 2-Z1 |
| 09760 | Not Active | 09810 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 | | |
| 09761 | Not Active | | | 09856 | Not Active |
| 09762 | Not Active | 09811 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 | 09857 | Not Active |
| 09763 | Not Active | | | 09858 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 |
| 09764 | Not Active | 09812 | B-B1-E2-E3-F-F1-I-N- R-U-Z1 | | |
| 09765 | Not Active | | | 09859 | Not Active |
| 09766 | Not Active | 09813 | Not Active | 09860 | Not Active |
| 09767 | Not Active | 09814 | B-B1-E2-E3-F-F1-I-N- R-U-Z1 | 09861 | Not Active |
| 09768 | Not Active | | | 09862 | Not Active |
| 09769 | Not Active | 09815 | Not Active | 09863 | Not Active |
| 09770 | Not Active | 09816 | Not Active | 09864 | Not Active |
| 09771 | Not Active | 09817 | Not Active | 09865 | Not Active |
| 09772 | Not Active | 09818 | Not Active | 09866 | A-B-B1-Z1 |
| 09773 | Not Active | 09819 | A-B-F-P-Z1 | 09866 | Not Active |
| 09774 | Not Active | 09820 | Not Active | 09867 | A-B-B1-F-R-R1-Z1 |
| 09775 | Not Active | 09821 | A-B-F-Z1 | 09868 | A-B-B1-U-Z1 |
| 09776 | Not Active | 09822 | A-B-F-Z1 | 09869 | Not Active |
| 09777 | A-B-B1-C-E1-N | 09823 | A-B-F-Z1 | 09870 | Not Active |
| 09778 | Not Active | 09824 | A-B-F-Z1 | 09871 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 |
| 09779 | A-B-B1-F-R | 09825 | Not Active | | |
| 09780 | A-B-B1-F-R | 09826 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 | 09872 | Not Active |
| 09781 | A-B-B1-F-R | | | 09873 | Not Active |
| 09782 | A-B-B1-F-R | 09827 | A-B-F-Z1 | 09874 | Not Active |
| 09783 | A-B-B1-C1-F-I-N-R | 09828 | B-I-N-Z1 | 09875 | Not Active |
| 09784 | Not Active | 09829 | Not Active | 09876 | B-B1-E2-F-H1-R-R1-U 2-Z1 |
| 09785 | A-B-B1-C1-F-I-N-R | 09830 | B-B1-C-Z1 | | |
| 09786 | A-B-B1-C1-F-I-N-R | 09831 | B-B1-F-N-U-Z1 | 09877 | Not Active |
| 09787 | A-B-B1-C1-F-I-N-R | 09832 | B-B1-U1-Z1 | 09878 | Not Active |
| 09788 | A-B-B1-F-R | 09833 | B-B1-U1-Z1 | 09879 | Not Active |
| 09789 | A-B-B1-F-R | 09834 | B-B1-Z1 | 09880 | B-B1-E2-F-H1-R-R1-U 2-Z1 |
| | | 09835 | A-B-B1-Z1 | | |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|--------------------------------|-------------|---------------------|-------------|---------------------|
| 09881 | Not Active | 09930 | Not Active | 09982 | Not Active |
| 09882 | B-B1-E2-E3-F-H1-R-R 1-U1-Z1 | 09931 | Not Active | 09983 | Not Active |
| 09883 | Not Active | 09932 | Not Active | 09984 | Not Active |
| 09884 | Not Active | 09933 | Not Active | 09985 | Not Active |
| 09885 | Not Active | 09934 | Not Active | 09986 | Not Active |
| 09886 | Not Active | 09935 | Not Active | 09987 | Not Active |
| 09887 | Not Active | 09936 | Not Active | 09988 | Not Active |
| 09888 | B-B1-E2-F-H1-R-R1-U 2-Z1 | 09937 | Not Active | 09989 | Not Active |
| 09889 | B-B1-E2-F-H1-R-R1-U 2-Z1 | 09938 | Not Active | 09990 | Not Active |
| 09890 | B-B1-E2-F-H1-R-R1-U 2-Z1 | 09939 | Not Active | 09991 | Not Active |
| 09891 | Not Active | 09940 | Not Active | 09992 | Not Active |
| 09892 | A-B-B1-F-R-R1-Z1 | 09941 | Not Active | 09993 | Not Active |
| 09893 | Not Active | 09942 | Not Active | 09994 | Not Active |
| 09894 | Not Active | 09943 | Not Active | 09995 | Not Active |
| 09895 | Not Active | 09944 | Not Active | 09996 | Not Active |
| 09896 | Not Active | 09945 | Not Active | 09997 | Not Active |
| 09897 | B-B1-Z1 | 09946 | Not Active | 09998 | Not Active |
| 09898 | B-B1-E2-F-H1-I-R-R 1-U2-Z1 | 09947 | Not Active | 09999 | Not Active |
| 09899 | B-F-N-Z1 | 09948 | Not Active | 34001 | B-B1-U |
| 09901 | Not Active | 09949 | Not Active | 34002 | B-B1-U |
| 09902 | Not Active | 09950 | Not Active | 34003 | Not Active |
| 09903 | Not Active | 09951 | Not Active | 34004 | B-B1-U |
| 09904 | Not Active | 09952 | Not Active | 34005 | B-B1-U |
| 09905 | Not Active | 09953 | Not Active | 34006 | B-B1 |
| 09906 | Not Active | 09954 | Not Active | 34007 | Not Active |
| 09907 | Not Active | 09955 | Not Active | 34008 | Not Active |
| 09908 | Not Active | 09956 | Not Active | 34009 | B-B1 |
| 09909 | Not Active | 09957 | Not Active | 34010 | Not Active |
| 09910 | Not Active | 09958 | Not Active | 34011 | B-B1 |
| 09911 | Not Active | 09959 | Not Active | 34012 | B-B1-U |
| 09912 | Not Active | 09960 | Not Active | 34013 | Not Active |
| 09913 | Not Active | 09961 | Not Active | 34014 | Not Active |
| 09914 | Not Active | 09962 | Not Active | 34015 | Not Active |
| 09915 | Not Active | 09963 | Not Active | 34016 | Not Active |
| 09916 | Not Active | 09964 | Not Active | 34017 | Not Active |
| 09917 | Not Active | 09965 | Not Active | 34018 | Not Active |
| 09918 | Not Active | 09966 | Not Active | 34019 | Not Active |
| 09919 | Not Active | 09967 | Not Active | 34020 | B-B1-M-N |
| 09920 | Not Active | 09968 | Not Active | 34021 | B-M-N |
| 09921 | Not Active | 09969 | Not Active | 34022 | B-B1-D-F-M |
| 09922 | Not Active | 09970 | Not Active | 34023 | B-B1-M-N |
| 09923 | Not Active | 09971 | Not Active | 34024 | B-B1-M-N |
| 09924 | Not Active | 09972 | Not Active | 34025 | B-B1-F-N-U |
| 09925 | Not Active | 09973 | Not Active | 34026 | Not Active |
| 09926 | Not Active | 09974 | Not Active | 34027 | Not Active |
| 09927 | Not Active | 09975 | Not Active | 34028 | Not Active |
| 09928 | Not Active | 09976 | Not Active | 34029 | Not Active |
| 09929 | Not Active | 09977 | Not Active | 34030 | B-B1-I-M |
| | | 09978 | Not Active | 34031 | B-B1-M-N |
| | | 09979 | Not Active | 34032 | B-M-N |
| | | 09980 | Not Active | 34033 | B-C-F-M-N |
| | | 09981 | Not Active | 34034 | B-B1-M-N |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------|
| 34035 | B-B1-H-M-N | 34087 | Not Active | 96240 | Not Active |
| 34036 | B-M-N | 34088 | Not Active | 96241 | Not Active |
| 34037 | B-B1-C-F-H-I-M-N | 34089 | Not Active | 96242 | Not Active |
| 34038 | B-B1-M-N | 34090 | B | 96243 | Not Active |
| 34039 | B | 34091 | B | 96244 | Not Active |
| 34040 | B | 34092 | B | 96245 | Not Active |
| 34041 | B-B1-M-N-U | 34093 | B | 96246 | Not Active |
| 34042 | B-B1-D-F-M | 34094 | Not Active | 96247 | Not Active |
| 34043 | Not Active | 34095 | B | 96248 | Not Active |
| 34044 | Not Active | 34096 | Not Active | 96249 | Not Active |
| 34045 | B-B1-I-N | 34097 | Not Active | 96250 | Not Active |
| 34046 | Not Active | 34098 | B | 96251 | A-B-B1-U |
| 34047 | Not Active | 34099 | B | 96252 | Not Active |
| 34048 | Not Active | 96201 | A-B | 96253 | Not Active |
| 34049 | Not Active | 96202 | Not Active | 96254 | Not Active |
| 34050 | B | 96203 | A-B | 96255 | Not Active |
| 34051 | B | 96204 | A-B-B1 | 96256 | Not Active |
| 34052 | Not Active | 96205 | A-B-B1-U | 96257 | A-B-B1-U |
| 34053 | B | 96206 | A-B-B1-U | 96258 | A-B-B1-U |
| 34054 | Not Active | 96207 | A-B-B1 | 96259 | A-B-B1-U |
| 34055 | B-N | 96208 | A-B-B1-U | 96260 | A-B-B1-U |
| 34056 | Not Active | 96209 | Not Active | 96261 | Not Active |
| 34057 | Not Active | 96210 | Not Active | 96262 | A-B-B1-U |
| 34058 | B-B1 | 96211 | Not Active | 96263 | Not Active |
| 34059 | Not Active | 96212 | A-B-B1-U | 96264 | A-B-B1-U |
| 34060 | Not Active | 96213 | A-B-B1-U | 96265 | Not Active |
| 34061 | B-B1-U | 96214 | A-B-B1-U | 96266 | A-B-B1-U |
| 34062 | Not Active | 96215 | A-B-B1-U | 96267 | A-B-B1-U |
| 34063 | Not Active | 96216 | Not Active | 96268 | Not Active |
| 34064 | Not Active | 96217 | A-B-B1-U | 96269 | A-B-B1-U |
| 34065 | Not Active | 96218 | A-B-B1-U | 96270 | Not Active |
| 34066 | Not Active | 96219 | A-B-B1-U | 96271 | A-B-B1-U |
| 34067 | Not Active | 96220 | A-B-B1-U | 96272 | Not Active |
| 34068 | Not Active | 96221 | A-B-B1-U | 96273 | Not Active |
| 34069 | Not Active | 96222 | Not Active | 96274 | Not Active |
| 34070 | Not Active | 96223 | Not Active | 96275 | A-B-B1 |
| 34071 | Not Active | 96224 | A-B-B1-U | 96276 | A-B-B1 |
| 34072 | Not Active | 96225 | Not Active | 96277 | Not Active |
| 34073 | Not Active | 96226 | Not Active | 96278 | A-B-B1-U |
| 34074 | Not Active | 96227 | Not Active | 96279 | Not Active |
| 34075 | Not Active | 96228 | Not Active | 96280 | Not Active |
| 34076 | Not Active | 96229 | Not Active | 96281 | Not Active |
| 34077 | B-Y | 96230 | Not Active | 96282 | Not Active |
| 34078 | Not Active | 96231 | Not Active | 96283 | A-B-B1-U |
| 34079 | Not Active | 96232 | Not Active | 96284 | A-B-B1-U |
| 34080 | Not Active | 96233 | Not Active | 96285 | Not Active |
| 34081 | Not Active | 96234 | Not Active | 96286 | Not Active |
| 34082 | Not Active | 96235 | Not Active | 96287 | Not Active |
| 34083 | Not Active | 96236 | Not Active | 96288 | Not Active |
| 34084 | Not Active | 96237 | Not Active | 96289 | Not Active |
| 34085 | Not Active | 96238 | Not Active | 96290 | Not Active |
| 34086 | Not Active | 96239 | Not Active | 96291 | Not Active |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------|
| 96292 | Not Active | 96345 | Not Active | 96397 | Not Active |
| 96293 | Not Active | 96346 | Not Active | 96398 | Not Active |
| 96294 | Not Active | 96347 | B-B1-F-F1-F2-M-W | 96399 | Not Active |
| 96295 | Not Active | 96348 | B-B1-F-F1-F2-M-W | 96401 | Not Active |
| 96296 | Not Active | 96349 | B-B1-F-F1-F2-M-W | 96402 | Not Active |
| 96297 | A-B-B1-U | 96350 | B-B1-F-F1-F2-M-W | 96403 | Not Active |
| 96298 | Not Active | 96351 | B-B1-F-F1-F2-M-W | 96404 | Not Active |
| 96299 | Not Active | 96352 | Not Active | 96405 | Not Active |
| 96301 | Not Active | 96353 | Not Active | 96406 | Not Active |
| 96302 | Not Active | 96354 | Not Active | 96407 | Not Active |
| 96303 | Not Active | 96355 | Not Active | 96408 | Not Active |
| 96304 | Not Active | 96356 | Not Active | 96409 | Not Active |
| 96305 | Not Active | 96357 | Not Active | 96410 | Not Active |
| 96306 | B-B1-F-F1-F2-M-W | 96358 | Not Active | 96411 | Not Active |
| 96307 | Not Active | 96359 | Not Active | 96412 | Not Active |
| 96308 | Not Active | 96360 | Not Active | 96413 | Not Active |
| 96309 | B-B1-M-W | 96361 | Not Active | 96414 | Not Active |
| 96310 | B-B1-M-W | 96362 | B-B1-F-F1-F2-M-W | 96415 | Not Active |
| 96311 | Not Active | 96363 | Not Active | 96416 | Not Active |
| 96312 | Not Active | 96364 | B-B1-L-M-W | 96417 | Not Active |
| 96313 | B-B1-F-F1-F2-M-W | 96365 | B-B1-M-W | 96418 | Not Active |
| 96314 | Not Active | 96366 | Not Active | 96419 | Not Active |
| 96315 | Not Active | 96367 | B-B1-L-M-W | 96420 | Not Active |
| 96316 | Not Active | 96368 | B-B1-M-W | 96421 | Not Active |
| 96317 | Not Active | 96369 | Not Active | 96422 | Not Active |
| 96318 | Not Active | 96370 | B-B1-F-F1-F2-M-W | 96423 | Not Active |
| 96319 | B-B1-M-W | 96371 | Not Active | 96424 | Not Active |
| 96320 | Not Active | 96372 | B-B1-M-W | 96425 | Not Active |
| 96321 | B-B1-F-F1-F2-M-W | 96373 | B-B1-M-W | 96426 | Not Active |
| 96322 | B-B1-F-F1-F2-M-W | 96374 | B-B1-M-W | 96427 | Not Active |
| 96323 | B-B1-M-W | 96375 | B-B1-M-W | 96428 | Not Active |
| 96324 | Not Active | 96376 | B-B1-M-W | 96429 | Not Active |
| 96325 | Not Active | 96377 | B-B1-M-W | 96430 | Not Active |
| 96326 | B-B1-M-W | 96378 | B-B1-M-W | 96431 | Not Active |
| 96327 | Not Active | 96379 | B-B1-M-W | 96432 | Not Active |
| 96328 | B-B1-M-W | 96380 | Not Active | 96433 | Not Active |
| 96329 | Not Active | 96381 | Not Active | 96434 | Not Active |
| 96330 | B-B1-M-W | 96382 | Not Active | 96435 | Not Active |
| 96331 | Not Active | 96383 | Not Active | 96436 | Not Active |
| 96332 | Not Active | 96384 | B-B1-M-W | 96437 | Not Active |
| 96333 | Not Active | 96385 | Not Active | 96438 | Not Active |
| 96334 | Not Active | 96386 | B-B1-M-W | 96439 | Not Active |
| 96335 | Not Active | 96387 | B-B1-M-W | 96440 | Not Active |
| 96336 | B-B1-M-W | 96388 | B-B1-M-W | 96441 | Not Active |
| 96337 | B-B1-M-W | 96389 | Not Active | 96442 | Not Active |
| 96338 | B-B1-M-W | 96390 | Not Active | 96443 | Not Active |
| 96339 | B-B1-M-W | 96391 | Not Active | 96444 | Not Active |
| 96340 | Not Active | 96392 | Not Active | 96445 | Not Active |
| 96341 | Not Active | 96393 | Not Active | 96446 | Not Active |
| 96342 | Not Active | 96394 | Not Active | 96447 | Not Active |
| 96343 | B-B1-M-W | 96395 | Not Active | 96448 | Not Active |
| 96344 | Not Active | 96396 | Not Active | 96449 | Not Active |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------|
| 96450 | Not Active | 96503 | Not Active | 96555 | B-B1-F-M |
| 96451 | Not Active | 96504 | Not Active | 96556 | B |
| 96452 | Not Active | 96505 | Not Active | 96557 | B-B1-F-M |
| 96453 | Not Active | 96506 | Not Active | 96558 | B |
| 96454 | Not Active | 96507 | A-B-F | 96559 | Not Active |
| 96455 | Not Active | 96508 | B | 96560 | Not Active |
| 96456 | Not Active | 96509 | Not Active | 96561 | Not Active |
| 96457 | Not Active | 96510 | Not Active | 96562 | Not Active |
| 96458 | Not Active | 96511 | B-B1-I-N | 96563 | Not Active |
| 96459 | Not Active | 96512 | Not Active | 96564 | Not Active |
| 96460 | Not Active | 96513 | Not Active | 96565 | Not Active |
| 96461 | Not Active | 96514 | Not Active | 96566 | Not Active |
| 96462 | Not Active | 96515 | B-B1-F | 96567 | Not Active |
| 96463 | Not Active | 96516 | Not Active | 96568 | Not Active |
| 96464 | Not Active | 96517 | B-B1-F-U3 | 96569 | Not Active |
| 96465 | Not Active | 96518 | B-B1 | 96570 | Not Active |
| 96466 | Not Active | 96519 | Not Active | 96571 | Not Active |
| 96467 | Not Active | 96520 | B-F-U3 | 96572 | Not Active |
| 96468 | Not Active | 96521 | B-F | 96573 | Not Active |
| 96469 | Not Active | 96522 | B-F-U | 96574 | Not Active |
| 96470 | Not Active | 96523 | Not Active | 96575 | Not Active |
| 96471 | Not Active | 96524 | Not Active | 96576 | Not Active |
| 96472 | Not Active | 96525 | Not Active | 96577 | Not Active |
| 96473 | Not Active | 96526 | Not Active | 96578 | Not Active |
| 96474 | Not Active | 96527 | Not Active | 96579 | Not Active |
| 96475 | Not Active | 96528 | Not Active | 96580 | A-B-B1-H-I-M-N-U |
| 96476 | Not Active | 96529 | Not Active | 96581 | Not Active |
| 96477 | Not Active | 96530 | A-B-B1-H-M-N-U | 96582 | Not Active |
| 96478 | Not Active | 96531 | B-B1-H-M | 96583 | Not Active |
| 96479 | Not Active | 96532 | Not Active | 96584 | Not Active |
| 96480 | Not Active | 96533 | Not Active | 96585 | Not Active |
| 96481 | Not Active | 96534 | A-B-F | 96586 | Not Active |
| 96482 | Not Active | 96535 | A-B-B1-F | 96587 | Not Active |
| 96483 | Not Active | 96536 | B-B1 | 96588 | Not Active |
| 96484 | Not Active | 96537 | B-B1 | 96589 | Not Active |
| 96485 | Not Active | 96538 | B-B1 | 96590 | Not Active |
| 96486 | Not Active | 96539 | Not Active | 96591 | Not Active |
| 96487 | Not Active | 96540 | B-B1 | 96592 | Not Active |
| 96488 | Not Active | 96541 | B-B1 | 96593 | Not Active |
| 96489 | Not Active | 96542 | B-B1 | 96594 | A-B-B1-H-I-M-N-U |
| 96490 | B-B1 | 96543 | B-B1-P | 96595 | B-B1 |
| 96491 | Not Active | 96544 | Not Active | 96596 | A-B-B1-H-I-M-N-U |
| 96492 | Not Active | 96545 | A-B-B1-H-I-M-N-U | 96597 | A-B-B1-H-I-M-N-U |
| 96493 | Not Active | 96546 | B-F-U3 | 96598 | B |
| 96494 | Not Active | 96547 | B-F-U3 | 96599 | B |
| 96495 | Not Active | 96548 | A-B-B1-H-M-U | 96601 | B |
| 96496 | Not Active | 96549 | A-B-B1-H-M-U | 96602 | B |
| 96497 | Not Active | 96550 | Not Active | 96603 | B |
| 96498 | Not Active | 96551 | A-B-B1-H-M-U | 96604 | B |
| 96499 | Not Active | 96552 | A-B-B1-H-M-U | 96605 | B-O |
| 96501 | Not Active | 96553 | A-B-B1-H-I-M-N-U | 96606 | B |
| 96502 | Not Active | 96554 | A-B-B1-H-M-U | 96607 | B |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|
| 96608 | B | 96638 | Not Active | 96669 | B |
| 96609 | B | 96639 | Not Active | 96670 | B |
| 96610 | B | 96640 | Not Active | 96671 | B |
| 96611 | B | 96641 | Not Active | 96672 | B |
| 96612 | B | 96642 | Not Active | 96673 | B |
| 96613 | B-B1-E2-F-H1-I-R1-U 2-Z1 | 96643 | B | 96674 | B |
| 96614 | Not Active | 96644 | Not Active | 96675 | B |
| 96615 | B | 96645 | Not Active | 96676 | B |
| 96616 | Not Active | 96646 | Not Active | 96677 | B |
| 96617 | B | 96647 | Not Active | 96678 | B |
| 96618 | Not Active | 96648 | Not Active | 96679 | B |
| 96619 | Not Active | 96649 | Not Active | 96680 | Not Active |
| 96620 | Not Active | 96650 | Not Active | 96681 | B |
| 96621 | B | 96651 | Not Active | 96682 | B |
| 96622 | B | 96652 | Not Active | 96683 | B |
| 96623 | B | 96653 | Not Active | 96684 | B |
| 96624 | B | 96654 | Not Active | 96685 | Not Active |
| 96625 | Not Active | 96655 | Not Active | 96686 | B |
| 96626 | Not Active | 96656 | Not Active | 96687 | B |
| 96627 | Not Active | 96657 | B | 96688 | Not Active |
| 96628 | B | 96658 | Not Active | 96689 | Not Active |
| 96629 | B | 96659 | Not Active | 96690 | Not Active |
| 96630 | Not Active | 96660 | B | 96691 | Not Active |
| 96631 | Not Active | 96661 | B | 96692 | Not Active |
| 96632 | Not Active | 96662 | B | 96693 | Not Active |
| 96633 | Not Active | 96663 | B | 96694 | Not Active |
| 96634 | B | 96664 | B | 96695 | Not Active |
| 96635 | B | 96665 | B | 96696 | Not Active |
| 96636 | Not Active | 96666 | B | 96697 | Not Active |
| 96637 | Not Active | 96667 | B | 96698 | B |
| | | 96668 | B | 96699 | Not Active |

RESTRICTIONS

LEGEND

Form 2976, *Customs* — CN22

Form 2976-A, *Customs Declaration and Dispatch Note*

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

B. Form 2976-A is required for all mail weighing 16 ounces or more. **Exceptions:** Mailers must properly complete required customs documentation when mailing any potentially dutiable international mail or military mail addressed to an APO or FPO regardless of weight. Non-dutiable international and military mail that weighs 16 ounces or more requires customs documentation with the following exceptions:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, letter packages, and printed matter weighing 16 ounces or more unless required by the destination country. (A known mailer is anyone who legally applies for a permit imprint to a mailpiece. International or military mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on international mail and mail addressed to an APO or FPO unless required by the destination country.
- Official Mail going to, between, and from APO or FPO addresses is exempt from providing customs documentation unless required by the destination country.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C022.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class letters, Periodicals, and Standard Mail (A) are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length

| | |
|---------------------------|-------------------------------|
| 42" | 72" length and girth combined |
| over 42" to 44" | 24" girth |
| over 44" to 46" | 20" girth |
| over 46" to 48" | 16" girth |
| Maximum length 48" | |

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class letters only when addressed to Box R.

U3. Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail only. All Periodicals, Standard Mail (A), and Standard Mail (B) (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

Finance

HANDBOOK DM-103 REVISION

Revision to Handbook DM-103, Official Mail

A new Appendix to Handbook DM-103, *Official Mail*, appears in the back of this *Postal Bulletin* (see pages 123–142). It is an updated listing of Federal Government Authorization Codes. Please remove the original Appendix (dated February 1998) from DM-103 (pages 149–164) and replace it with the new Appendix published in this *Postal Bulletin*.

This new Appendix should also be retained by employees handling Official Mail (window clerks, mailing requirements personnel, OMAS coordinators, etc.) since it no longer appears in the *Domestic Mail Manual* (DMM).

This revision includes the following changes:

1. The Advisory Commission on Intergovernmental Relations, the U.S. Enrichment Corporation, and the Bonneville Power Administration have elected to convert to commercial mailing systems.
2. The deletion of the Commission on Immigration Reform, which has ceased operations.
3. The deletion of Express Mail authorizations for the Consumer Product Safety Commission and the Department of Veterans Affairs.

4. The addition of 23 new National Institutes of Health (NIH) agencies.
5. The addition of four Merchandise Return account number authorizations to the U.S. Geological Survey.
6. The addition of one new Permit Imprint account number to the Equal Employment Opportunity Commission.
7. The addition of the Medicare Payment Advisory Commission, which is a consolidation of the Physician Payment Review Commission and the Prospective Payment Assessment Commission.

Subsequent revisions to this Appendix will be published periodically in the *Postal Bulletin*.

This revision has been incorporated into the online version of Handbook DM-103, which can be located on the Corporate Intranet at <http://blue.usps.gov/cpim> (click on "Handbooks," then "By Document ID Number," and select DM-103, *Official Mail*) and will be incorporated into the next printed edition.

— *Post Office Accounting, Finance, 4-22-99*

EFT MEMO

Announcement from Corporate Treasury

The official memo that was forwarded by the United States Treasury to all Federal Agencies with regard to making electronic payments to the Postal Service is located on page 39.

— *Corporate Treasury, Finance, 4-22-99*

Special EFT 99 Notice

All Federal Agencies

**Cynthia L. Johnson, Director,
Cash Management Policy and Planning**

Postage Payments

I'd like to advise you of an effort by the U.S. Postal Service (USPS) to enhance and expand EFT payment options to its Federal agency customers for postage payments. When implemented, the Postal Electronic Payment Platform (PEPP) will provide agencies with a number of electronic payment options. In addition to facilitating ACH credits and debits, PEPP will offer Federal agencies a plastic card to make postage payments which will provide a link to the OPAC accounting system. We are also exploring the application of the PrimePay ACH debit program as an EFT payment mechanism for postage payments.

The new system will be rolled out in two phases. Phase one will involve converting existing ACH customers and starting new ACH customers on the system. This phase should be completed by the fall of 1999. Phase two will focus on developing new payment capabilities and a comprehensive reporting system. The estimated completion date for this phase is April 2000.

Until the system is available, the USPS is requesting agencies currently making postage payments to the USPS by check to suspend any efforts to convert these payments to EFT payments until the new system is ready. Agencies currently paying the Postal Service via EFT may continue to do so.

Thank you for your continued support in implementing the EFT requirements. If you have any questions regarding this issue, please do not hesitate to contact me or a member of my EFT policy staff at (202) 874-6590.

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 433

Keep all foreign order notices for use as reference.

Tentative Orders

A Tentative Lottery Order has been issued against the following:

Germany

L E HAMELN
PO BOX 101341
D-31763 HAMELN
GERMANY

ORDER FULFILLMENT BUREAU
MRS PETERS
LACHEMER DORFSTRABE 13 A
D-31840 HESSISCH OLDENDORF
GERMANY

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
CLAIMS AND INQUIRY
JAMES A FARLEY BUILDING RM 2029A
NEW YORK NY 10199-9652

Do not place any endorsement on the mailpieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

— Recorder's Office, Judicial Officer, 4-22-99

Withholding of Mail Orders

Withholding of mail orders is enforced by postmasters at the cities listed below:

| State/City | Names Covered |
|----------------------------------|--|
| CA, Beverly Hills 90212-1671 | PC Yellow Pages, 9903 Santa Monica Blvd., Suite 610 |
| CA, Sacramento 95838-0730 | Any And All Various Names Other Than Elaine Deal And Rosalind Rich, P.O. Box 38730 |
| CA, San Diego 92115-3922 | Any And All Names, 6161 El Cajon Blvd., Suite B-491 |
| CA, Studio City 91604-2652 | Any And All Names, 11684 Ventura Blvd., #115 |
| CA, Toluca Lake 91602-2663 | Universal Supply Company, 11333 Moorpark St., Suite 475 |
| FL, Altamonte Springs 32714-7499 | Central Supply Source, 1052 Montgomery, Suite 109 and |
| FL, Tallahassee 32308-5179 | Product Supply, 1350 E. Tennessee, Suite 223 |
| LA, Baton Rouge 70808-3174 | Randal Burns, 3154-B College Dr., Suite 538 |
| OH, Columbus 43231-2232 | Any And All Various Names Other Than The Surnames Bird, Johnson and Jaconette, 6060 Cleveland Avenue |
| WI, Franklin 53132-1209 | Wisconsin Contractor's Directory, 6560 S. Lovers Lane Road, #272 |
| WI, New Berlin 53151-5656 | George Blackwell, 15417 W. National Avenue, #219 |

— Recorder's Office, Judicial Officer, 4-22-99

Domestic Orders

False representation is enforced by the postmaster at the cities listed below:

| State/City | Names Covered | Product |
|----------------------------|---|-----------------------|
| NY, New York 10005-3600 | American Sweepstakes Administrators, 82 Wall Street, Suite 1105 | "Sweepstakes" scheme. |
| LA, Baton Rouge 70806-8297 | Combined Resource Technology, Inc., 1669 Lobdell Ave., Suite E | "Sweepstakes" scheme. |
| LA, Baton Rouge 70806-8297 | Chris Moran, 1669 Lobdell Ave., Suite E | "Sweepstakes" scheme. |

— Recorder's Office, Judicial Officer, 4-22-99

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual

serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

| | | | | | | |
|------------------------|------------------------|-------------|------------------------|-------------|------------------------|-------------|
| 011 582 1889 to | 390 545 5974 to | 5999 | 406 459 6641 to | 6999 | 421 130 9300 to | 9399 |
| 011 582 1899 | 391 104 6146 to | 6199 | 406 733 3000 to | 3999 | 421 313 4500 to | 4999 |
| 011 588 2900 to | 391 574 1466 to | 1499 | 407 545 1557 to | 1599 | 421 364 5537 to | 5599 |
| 011 588 3099 | 391 783 3020 to | 3599 | 407 594 0412 to | 0599 | 421 656 2609 to | 2699 |
| 210 221 0548 to | 391 792 6100 to | 6199 | 407 692 9100 to | 9299 | 421 988 9700 to | 9799 |
| 210 221 0599 | 392 668 2956 to | 2999 | 407 959 2190 to | 2199 | 422 172 4667 to | 4699 |
| 273 775 7700 to | 392 854 8500 to | 8899 | 408 265 2275 to | 2288 | 422 484 4212 to | 4299 |
| 273 775 7899 | 393 584 7566 to | 7699 | 408 499 7700 to | 7799 | 422 556 1270 to | 1299 |
| 302 000 0000 to | 393 650 0074 to | 0099 | 408 499 7900 to | 7999 | 422 587 7024 to | 7099 |
| 302 123 9999 | 393 838 8316 to | 8499 | 408 682 8484 to | 8599 | 422 819 7533 to | 7599 |
| 349 746 2056 to | 393 893 6007 to | 6099 | 408 698 7015 to | 7099 | 422 842 5073 to | 5087 |
| 350 518 7350 to | 394 126 6907 to | 6999 | 409 072 3941 to | 3999 | 422 907 7563 to | 7599 |
| 360 011 1690 to | 394 189 0405 to | 0599 | 410 491 2311 to | 2399 | 424 500 6050 to | 6099 |
| 360 168 6008 to | 394 822 3243 to | 3278 | 410 694 8400 to | 8599 | 424 641 8500 to | 8599 |
| 360 173 8800 to | 394 990 1810 to | 1899 | 410 775 1500 to | 1599 | 424 871 6600 to | 6699 |
| 360 324 2326 to | 395 343 3264 to | 3299 | 410 795 7927 to | 7999 | 425 298 2352 to | 2399 |
| 362 861 3064 to | 395 373 3035 to | 3099 | 410 867 0917 to | 0966 | 425 418 4269 to | 4299 |
| 373 006 2176 to | 395 396 9649 to | 9799 | 410 867 0970 to | 0999 | 425 418 4405 to | 4499 |
| 374 768 2600 to | 395 970 3240 to | 3299 | 411 868 1023 to | 1199 | 426 547 4566 to | 4599 |
| 375 169 4400 to | 397 622 4054 to | 4099 | 411 922 2322 to | 2399 | 427 412 6337 to | 6499 |
| 375 829 3400 to | 397 819 8902 to | 8999 | 412 193 0900 to | 0999 | 427 481 0900 to | 0999 |
| 375 851 9100 to | 398 149 7200 to | 7699 | 412 395 8599 to | 8699 | 428 027 2742 to | 2752 |
| 376 196 0911 to | 399 070 0872 to | 0899 | 412 485 6500 to | 6599 | 429 474 4172 to | 4199 |
| 378 085 3679 to | 399 156 7119 to | 7199 | 412 485 6610 to | 6699 | 429 889 2900 to | 2999 |
| 378 351 1063 to | 399 203 5064 to | 5099 | 412 885 5953 to | 5999 | 430 150 4401 to | 4599 |
| 379 843 5100 to | 399 296 9910 to | 9999 | 414 193 3608 to | 3674 | 430 172 9800 to | 9899 |
| 380 093 9600 to | 399 396 8935 to | 8999 | 414 193 3677 to | 3699 | 430 177 1900 to | 2099 |
| 380 165 1165 to | 399 792 7775 to | 7799 | 414 411 7348 to | 7399 | 430 444 9500 to | 9699 |
| 381 325 4500 to | 399 792 8300 to | 8399 | 414 640 0757 to | 0799 | 430 664 4070 to | 4099 |
| 381 604 2510 to | 400 427 1051 to | 1999 | 414 965 1727 to | 1799 | 432 168 8419 to | 8499 |
| 381 645 9525 to | 401 045 1505 to | 1549 | 417 302 8104 to | 8199 | 432 708 6800 to | 6999 |
| 383 314 3968 to | 401 045 1571 to | 1599 | 417 387 6532 to | 6599 | 432 744 1544 to | 1599 |
| 383 892 1000 to | 401 294 2700 to | 2799 | 417 496 6800 to | 6999 | 432 995 9775 to | 9799 |
| 383 892 1382 to | 401 310 9505 to | 9599 | 417 871 9250 to | 9299 | 433 003 5800 to | 5899 |
| 384 925 3641 to | 401 382 5312 to | 5399 | 417 930 9533 to | 9599 | 433 757 3047 to | 3099 |
| 385 568 2331 to | 402 578 7876 to | 7899 | 418 164 6500 to | 6799 | 433 765 4003 to | 4099 |
| 385 599 7554 to | 403 125 6744 to | 6799 | 418 423 9863 to | 9899 | 434 482 7060 to | 7199 |
| 385 774 2024 to | 403 260 7000 to | 7499 | 418 633 5922 to | 5999 | 434 513 2386 to | 2399 |
| 386 624 1412 to | 403 280 6470 to | 6499 | 418 719 8520 to | 8599 | 434 968 3076 to | 3092 |
| 386 883 8936 to | 403 685 8600 to | 8699 | 418 744 2235 to | 2299 | 435 303 1831 to | 1842 |
| 387 314 5574 to | 404 003 0300 to | 0399 | 418 962 2848 to | 2899 | 435 303 1986 to | 1999 |
| 387 837 6300 to | 404 041 8838 to | 8899 | 419 543 0286 to | 0299 | 435 666 6092 to | 6399 |
| 388 828 0656 to | 404 071 4268 to | 4299 | 419 730 0300 to | 0399 | 436 082 6400 to | 6899 |
| 389 696 2400 to | 404 347 5356 to | 5399 | 420 277 0015 to | 0049 | 436 160 6441 to | 6499 |
| 389 846 3104 to | 404 347 5548 to | 5599 | 420 599 0734 to | 0798 | 437 316 7115 to | 7199 |
| 389 846 3145 to | 404 726 4500 to | 4599 | 420 661 4115 to | 4199 | 437 427 0500 to | 3499 |
| 389 887 9211 to | 404 961 5001 to | 5199 | 420 758 9500 to | 9699 | 439 179 2300 to | 2399 |
| 389 887 9234 to | 405 325 0188 to | 0198 | 420 969 3951 to | 3971 | 439 310 0458 to | 0499 |
| 390 001 3182 to | 406 009 4587 to | 4599 | 420 969 3973 to | 3999 | 440 698 1947 to | 1999 |
| 390 001 3500 to | 406 260 6830 to | 6899 | 421 116 3565 to | 3599 | 440 858 6300 to | 6399 |

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|------------------------|-------------|------------------------|-------------|------------------------|-------------|------------------------|-------------|
| 440 858 6420 to | 7299 | 459 365 5432 to | 5499 | 476 169 8264 to | 8299 | 491 567 1376 to | 1399 |
| 441 199 1655 to | 1699 | 459 378 5764 to | 5799 | 476 189 3000 to | 3499 | 492 254 4800 to | 4899 |
| 443 127 3648 to | 3699 | 459 472 4816 to | 4999 | 476 331 2480 to | 2499 | 492 283 5100 to | 5199 |
| 443 127 4000 to | 4099 | 460 349 6878 to | 6899 | 477 289 8601 to | 8699 | 492 610 6813 to | 6899 |
| 443 673 7900 to | 7999 | 460 550 1909 to | 1999 | 477 681 5206 to | 5299 | 493 394 5568 to | 5599 |
| 443 800 9335 to | 9399 | 460 997 5234 to | 5299 | 478 010 4243 to | 4268 | 493 470 2562 to | 2599 |
| 444 382 8822 to | 8899 | 461 973 6443 to | 6499 | 478 010 4270 to | 4291 | 493 473 7700 to | 7799 |
| 444 390 1667 to | 1699 | 462 152 0107 to | 0299 | 478 450 5071 to | 5099 | 493 716 2153 to | 2199 |
| 444 457 3854 to | 3899 | 462 274 1072 to | 1099 | 478 469 7838 to | 7858 | 494 206 2972 to | 2999 |
| 450 048 4173 to | 4199 | 462 277 8373 to | 8399 | 478 469 7883 to | 7899 | 494 217 3446 to | 3999 |
| 450 048 4442 to | 4699 | 462 554 6051 to | 6099 | 479 280 9800 to | 9899 | 494 224 0500 to | 0599 |
| 450 560 5173 to | 5199 | 463 011 5529 to | 5540 | 479 365 9116 to | 9176 | 495 145 0600 to | 0699 |
| 450 620 3077 to | 3099 | 463 176 4115 to | 4199 | 479 412 9900 to | 9999 | 496 209 7425 to | 7499 |
| 450 620 3135 to | 3199 | 463 176 4229 to | 4299 | 479 667 6190 to | 6199 | 496 213 8728 to | 8799 |
| 450 780 2716 to | 2799 | 463 185 2600 to | 2799 | 479 748 9680 to | 9699 | 496 474 5226 to | 5248 |
| 450 801 2700 to | 2799 | 463 227 7711 to | 7799 | 479 860 7000 to | 7199 | 497 053 8517 to | 8699 |
| 451 109 2967 to | 2984 | 463 414 4869 to | 4899 | 480 526 2000 to | 2099 | 497 854 8673 to | 8699 |
| 451 115 4110 to | 4125 | 463 808 3484 to | 3499 | 480 640 6330 to | 6399 | 498 449 8888 to | 8899 |
| 451 115 4127 to | 4199 | 463 945 7400 to | 7899 | 480 658 0568 to | 0599 | 498 929 8285 to | 8499 |
| 452 265 0074 to | 0099 | 464 629 9000 to | 9399 | 480 689 5100 to | 5199 | 498 936 5310 to | 5399 |
| 452 265 0246 to | 0299 | 464 711 4332 to | 4399 | 481 072 9463 to | 9499 | 499 016 5425 to | 5499 |
| 452 265 0335 to | 0999 | 465 692 3963 to | 3999 | 481 673 0074 to | 0095 | 499 440 8575 to | 8899 |
| 452 509 1169 to | 1199 | 465 698 8300 to | 8599 | 482 527 1500 to | 1599 | 499 731 6717 to | 6799 |
| 452 855 6471 to | 6499 | 465 743 7745 to | 7799 | 482 541 5255 to | 5299 | 500 064 1858 to | 1869 |
| 452 890 4679 to | 4799 | 466 798 6056 to | 6067 | 482 729 6800 to | 6899 | 500 070 5725 to | 7799 |
| 452 900 8215 to | 8238 | 467 147 4300 to | 4399 | 483 363 7207 to | 7299 | 600 645 3223 to | 3299 |
| 453 117 9146 to | 9199 | 468 079 5782 to | 5799 | 483 402 2356 to | 2399 | 601 339 1200 to | 1399 |
| 453 334 3631 to | 3699 | 469 067 2817 to | 2899 | 483 486 5100 to | 5199 | 601 653 5884 to | 5899 |
| 453 603 7841 to | 7891 | 469 127 8000 to | 8199 | 483 632 1521 to | 1599 | 601 661 7700 to | 7799 |
| 453 650 1140 to | 1199 | 469 213 0359 to | 0399 | 483 632 2600 to | 2799 | 601 682 5343 to | 5399 |
| 453 741 1300 to | 1399 | 469 213 0500 to | 0599 | 483 849 1615 to | 1699 | 601 928 1600 to | 1699 |
| 454 013 2919 to | 2999 | 469 561 8011 to | 8099 | 484 174 4803 to | 5299 | 602 512 2972 to | 2999 |
| 454 186 2411 to | 2499 | 469 658 1961 to | 1999 | 484 323 8900 to | 9199 | 602 555 2400 to | 2799 |
| 454 268 4883 to | 4899 | 469 666 9900 to | 9999 | 484 680 5000 to | 5038 | 602 829 7061 to | 7099 |
| 454 302 5400 to | 5499 | 469 678 1900 to | 1999 | 484 680 5040 to | 5074 | 603 483 9572 to | 9599 |
| 454 490 8300 to | 8399 | 469 781 4900 to | 4999 | 484 680 5077 to | 5099 | 603 490 7200 to | 7299 |
| 454 547 7434 to | 7499 | 469 947 6960 to | 6999 | 485 029 4913 to | 4999 | 603 678 7100 to | 7199 |
| 454 922 4867 to | 4895 | 470 755 5800 to | 5818 | 486 176 0600 to | 0699 | 603 678 7662 to | 7699 |
| 455 221 1348 to | 1499 | 471 918 0300 to | 0999 | 486 559 7555 to | 7599 | 603 678 7902 to | 7999 |
| 455 364 2147 to | 2199 | 471 985 2408 to | 2419 | 486 696 3023 to | 3199 | 603 678 8418 to | 8499 |
| 455 399 5400 to | 5499 | 472 191 6700 to | 6799 | 488 173 7900 to | 7999 | 603 678 8700 to | 9999 |
| 455 476 0676 to | 0699 | 472 270 2555 to | 2599 | 488 206 4100 to | 4199 | 604 086 0880 to | 0899 |
| 455 543 0618 to | 0699 | 472 987 0213 to | 0241 | 488 226 0200 to | 0299 | 604 349 1414 to | 1499 |
| 456 410 9006 to | 9099 | 472 987 0290 to | 0299 | 488 709 3906 to | 3999 | 604 503 7776 to | 7799 |
| 456 470 4146 to | 4299 | 473 151 2069 to | 2199 | 488 855 8359 to | 8399 | 605 520 9037 to | 9099 |
| 456 619 4460 to | 4499 | 473 666 9138 to | 9199 | 489 181 8963 to | 8999 | 605 685 4010 to | 4099 |
| 457 333 2686 to | 2699 | 473 952 3429 to | 3499 | 489 223 2000 to | 2099 | 605 988 6467 to | 6499 |
| 457 729 1767 to | 1777 | 474 108 5402 to | 5499 | 489 311 1930 to | 1999 | 607 689 7951 to | 7960 |
| 457 937 8615 to | 8699 | 474 356 5193 to | 5299 | 489 318 6200 to | 6300 | 607 728 1276 to | 1299 |
| 458 028 9810 to | 9899 | 474 949 3366 to | 3399 | 489 384 0027 to | 0099 | 608 727 7100 to | 7199 |
| 458 057 2712 to | 2999 | 475 134 9362 to | 9399 | 489 427 0658 to | 0899 | 608 727 7273 to | 7599 |
| 458 069 9537 to | 9599 | 475 167 9667 to | 9699 | 489 997 5252 to | 5299 | 608 813 9950 to | 9999 |
| 458 069 9665 to | 9699 | 475 319 3415 to | 3499 | 490 669 5850 to | 6099 | 609 067 5325 to | 5399 |
| 458 337 5222 to | 5299 | 475 319 3649 to | 3799 | 490 717 7080 to | 7099 | 609 067 5488 to | 5499 |
| 458 354 7653 to | 7999 | 475 340 6400 to | 6599 | 490 721 6000 to | 6099 | 609 067 5600 to | 5699 |
| 458 671 8678 to | 8699 | 475 424 8410 to | 8499 | 490 793 1500 to | 2099 | 609 289 6123 to | 6199 |
| 458 671 8721 to | 8798 | 475 629 9156 to | 9199 | 490 886 8171 to | 8199 | 609 438 4400 to | 4499 |
| 458 847 5044 to | 5999 | 475 850 6101 to | 6199 | 490 977 9221 to | 9240 | 609 493 1100 to | 1199 |
| 459 274 7624 to | 7699 | 475 875 2500 to | 2599 | 491 258 8100 to | 9099 | 609 766 8091 to | 8999 |

| | | | |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 609 825 4100 to 4115 | 632 217 4933 to 4999 | 646 242 6200 to 6299 | 663 883 7039 to 7499 |
| 609 884 2981 to 2999 | 632 500 0000 to 99 9999 | 646 270 7639 to 7799 | 664 253 8000 to 8499 |
| 609 893 1000 to 1099 | 633 110 4165 to 4199 | 646 798 4000 to 4999 | 664 656 3055 to 3099 |
| 610 092 3200 to 3299 | 633 110 4303 to 4499 | 647 048 7035 to 7099 | 665 174 6400 to 6499 |
| 610 582 4200 to 4299 | 633 438 6429 to 6599 | 647 049 2900 to 2999 | 665 274 8208 to 8299 |
| 611 879 6939 to 6999 | 633 588 7173 to 7182 | 647 398 8300 to 8399 | 665 669 5400 to 5499 |
| 612 291 8013 to 8099 | 634 725 0700 to 0799 | 647 398 8481 to 8499 | 666 132 8226 to 8299 |
| 612 751 5171 to 5199 | 634 803 3239 to 3299 | 647 437 3000 to 4999 | 666 696 2209 to 2299 |
| 612 751 5226 to 5299 | 634 807 2474 to 2499 | 647 811 2188 to 2199 | 666 696 2309 to 2399 |
| 612 751 6083 to 6099 | 634 827 5900 to 5999 | 648 009 6057 to 6099 | 667 032 9300 to 9399 |
| 612 751 6268 to 6299 | 634 886 3428 to 3499 | 648 163 5300 to 5499 | 667 729 5529 to 5599 |
| 612 751 6572 to 6599 | 635 559 3449 to 3499 | 648 722 5283 to 5299 | 668 383 8400 to 8699 |
| 612 774 2111 to 2199 | 636 289 6214 to 6299 | 648 892 3164 to 3199 | 670 368 3400 to 3499 |
| 612 774 2254 to 2299 | 636 634 8007 to 8042 | 649 100 3989 to 3999 | 670 369 7336 to 7399 |
| 612 774 2500 to 2599 | 637 150 1200 to 1299 | 649 647 0370 to 0399 | 670 750 7169 to 7199 |
| 614 469 0979 to 0999 | 637 562 5828 to 5899 | 649 647 0522 to 0599 | 671 046 6200 to 6399 |
| 614 474 3000 to 3099 | 638 042 1647 to 1699 | 649 647 5237 to 5399 | 671 251 5448 to 5499 |
| 614 521 3490 to 3499 | 638 049 4984 to 4999 | 649 647 9100 to 9299 | 671 926 5600 to 5799 |
| 614 645 1800 to 1899 | 638 318 1115 to 1199 | 649 666 7800 to 8299 | 672 444 2000 to 2999 |
| 614 832 1100 to 2099 | 638 318 1453 to 1499 | 650 114 7707 to 7719 | 672 828 3410 to 3499 |
| 615 017 7505 to 7599 | 638 885 0000 to 0299 | 650 130 3400 to 3599 | 673 167 5776 to 5799 |
| 617 711 6609 to 6699 | 638 903 4362 to 4373 | 650 213 0406 to 0499 | 675 464 3700 to 3799 |
| 617 760 5266 to 5299 | 639 415 1929 to 1999 | 650 555 1749 to 1799 | 675 464 4000 to 4199 |
| 617 813 3601 to 3699 | 639 415 2019 to 2099 | 650 564 1900 to 1999 | 676 365 5958 to 5999 |
| 618 840 9200 to 9299 | 639 420 6200 to 6299 | 650 627 4212 to 4299 | 676 669 1024 to 1099 |
| 619 551 7229 to 7299 | 639 469 3517 to 3799 | 650 736 2043 to 2099 | 677 126 6734 to 6799 |
| 619 859 3000 to 3099 | 639 605 2143 to 2199 | 650 739 1540 to 1699 | 677 333 9979 to 9999 |
| 620 073 9400 to 9499 | 639 657 8600 to 8799 | 651 741 4415 to 4499 | 677 466 1088 to 1099 |
| 621 614 7907 to 7930 | 640 289 7500 to 7599 | 651 882 2800 to 2899 | 678 071 4500 to 4799 |
| 621 614 7932 to 7999 | 640 289 7700 to 7999 | 652 754 6317 to 6399 | 678 096 7531 to 7599 |
| 621 648 8021 to 8199 | 641 170 4420 to 4499 | 653 131 4945 to 4999 | 679 909 2578 to 2599 |
| 621 648 8500 to 8599 | 641 318 3133 to 3199 | 653 426 3300 to 3399 | 680 112 9565 to 9599 |
| 621 904 8351 to 8599 | 641 378 6500 to 6999 | 653 455 4874 to 4899 | 680 244 0903 to 0999 |
| 621 916 1978 to 1989 | 641 383 8739 to 8799 | 654 238 0000 to 0399 | 680 412 6046 to 6099 |
| 622 989 8032 to 8099 | 641 877 3187 to 3299 | 654 404 3065 to 3092 | 680 761 6800 to 6899 |
| 623 076 9300 to 9399 | 641 877 3310 to 3399 | 654 962 2900 to 3199 | 681 677 0540 to 0699 |
| 623 819 5006 to 5099 | 642 355 8094 to 8199 | 655 103 5081 to 5199 | 682 070 1029 to 1099 |
| 623 895 8200 to 8399 | 642 355 8308 to 8999 | 655 523 2600 to 2999 | 682 956 6280 to 6299 |
| 623 917 0000 to 0099 | 642 900 0018 to 0099 | 656 305 2448 to 2499 | 682 956 6490 to 6599 |
| 623 917 0200 to 0299 | 643 030 6254 to 6299 | 657 347 4438 to 4999 | 682 956 6700 to 6799 |
| 624 468 5288 to 5299 | 644 066 0882 to 0899 | 657 710 8100 to 8999 | 682 965 1178 to 1199 |
| 624 665 3162 to 3198 | 644 069 0600 to 0699 | 657 780 0985 to 0999 | 682 965 1201 to 1299 |
| 625 088 6735 to 6799 | 644 077 7506 to 7699 | 658 586 1400 to 1499 | 683 118 2389 to 2399 |
| 625 916 9500 to 9799 | 644 085 8157 to 8199 | 658 877 8000 to 8199 | 683 378 2000 to 2099 |
| 625 968 8956 to 8999 | 644 112 9839 to 9899 | 658 880 8000 to 8199 | 683 378 2117 to 2299 |
| 627 005 3938 to 3999 | 644 373 9083 to 9099 | 659 398 7300 to 7399 | 683 415 1200 to 1499 |
| 627 384 3907 to 4099 | 644 380 1460 to 1499 | 659 706 8113 to 8199 | 683 444 8159 to 8199 |
| 627 496 7549 to 7599 | 644 733 4715 to 4799 | 659 846 7837 to 7899 | 685 154 7780 to 7789 |
| 627 708 3605 to 3699 | 644 900 9712 to 9799 | 660 510 4100 to 4199 | 685 623 5264 to 5299 |
| 627 776 2500 to 2599 | 644 901 0109 to 1299 | 660 673 0400 to 0599 | 685 650 9487 to 9499 |
| 628 226 3100 to 3199 | 644 901 1325 to 1399 | 661 488 5000 to 5099 | 685 669 4200 to 4299 |
| 628 814 4702 to 4799 | 644 923 6800 to 7799 | 661 609 9100 to 9199 | 685 757 8452 to 8499 |
| 628 851 9689 to 9699 | 644 932 4655 to 4699 | 661 716 9420 to 9499 | 686 071 2694 to 2799 |
| 629 510 7200 to 7299 | 645 318 7240 to 7499 | 661 906 6522 to 6599 | 686 176 3333 to 3354 |
| 629 964 4200 to 4294 | 645 333 1766 to 1799 | 662 021 8332 to 8399 | 686 372 3200 to 3299 |
| 630 389 3056 to 3071 | 645 790 8632 to 8699 | 662 068 0700 to 0899 | 686 644 5879 to 5899 |
| 630 463 0588 to 0599 | 645 821 0657 to 0699 | 662 553 0774 to 0799 | 686 931 7636 to 7699 |
| 631 459 9117 to 9199 | 645 930 7948 to 7999 | 663 078 7034 to 7099 | 687 601 0973 to 0999 |
| 631 762 9325 to 9399 | 645 975 0737 to 0762 | 663 763 5300 to 5399 | 687 614 6774 to 6799 |

| | | | | | | | |
|------------------------|-------------|------------------------|-------------|------------------------|-------------|------------------------|-----------------|
| 688 120 9000 to | 9999 | 697 447 8285 to | 8296 | 701 601 3457 to | 3499 | 806 534 3400 to | 3477 |
| 690 291 1361 to | 1371 | 698 042 4816 to | 4899 | 701 605 5913 to | 5999 | 807 342 3283 to | 3399 |
| 690 893 5344 to | 5399 | 698 227 0000 to | 0099 | 701 695 3982 to | 3999 | 808 086 7100 to | 7199 |
| 690 893 5512 to | 5599 | 700 065 2570 to | 2599 | 701 695 4148 to | 4199 | 808 090 3440 to | 3499 |
| 690 904 1300 to | 1599 | 700 065 4800 to | 4899 | 701 695 4227 to | 4299 | 808 325 5161 to | 5699 |
| 690 941 6000 to | 6199 | 700 190 3350 to | 3359 | 701 708 1741 to | 1799 | 808 784 8000 to | 8299 |
| 691 313 6383 to | 6399 | 700 228 6048 to | 6099 | 701 736 3966 to | 3999 | 830 602 5800 to | 5999 |
| 691 313 6600 to | 6699 | 700 650 0452 to | 0499 | 701 838 2800 to | 2899 | 831 815 8240 to | 8299 |
| 691 582 8003 to | 8099 | 700 666 1323 to | 1349 | 701 941 0600 to | 0699 | 834 316 5444 to | 5499 |
| 691 664 1800 to | 1999 | 700 786 9106 to | 9142 | 702 171 1603 to | 1699 | 869 800 0000 to | 999 9999 |
| 691 664 2400 to | 2499 | 700 859 0744 to | 0758 | 702 195 5109 to | 5199 | 870 054 4814 to | 4899 |
| 692 727 9362 to | 9399 | 701 028 6780 to | 6899 | 702 254 9300 to | 9399 | 870 491 4812 to | 4849 |
| 693 249 0779 to | 0799 | 701 213 3900 to | 3999 | 702 264 7569 to | 7599 | 870 536 5820 to | 5829 |
| 693 249 0877 to | 1699 | 701 267 2000 to | 3999 | 702 713 1800 to | 1809 | 870 541 7167 to | 7239 |
| 693 445 0566 to | 0999 | 701 335 7312 to | 7399 | 702 878 0114 to | 0199 | 870 589 0485 to | 0494 |
| 693 448 8500 to | 8999 | 701 369 2005 to | 2050 | 740 002 7710 to | 7719 | | |
| 693 965 4200 to | 4299 | 701 503 2247 to | 2299 | 806 087 1100 to | 1499 | | |
| 696 662 8247 to | 8299 | 701 553 6557 to | 6599 | 806 268 9275 to | 9299 | | |

— Inspection Service, 4-22-99

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

| | | | |
|-----------------------------------|-----------------------|-----------------------------|-----------------------------|
| 000 000 001 to 692 600 000 | 702 053 601 to 3 800 | 709 243 479 to 3 500 | 718 961 721 to 1 780 |
| 692 720 871 to 0 900 | 702 104 368 to 4 900 | 709 411 171 to 1 320 | 718 982 001 to 2 300 |
| 692 876 955 to 7 050 | 702 128 306 to 8 400 | 709 649 804 to 9 820 | 719 869 731 to 9 760 |
| 693 290 380 to 0 400 | 702 179 891 to 9 900 | 709 733 281 to 3 580 | 720 227 871 to 7 930 |
| 693 290 426 to 0 450 | 702 260 751 to 0 850 | 710 046 813 to 6 840 | 720 227 949 to 7 960 |
| 694 063 700 to 3 897 | 702 410 595 to 1 050 | 710 358 093 to 8 166 | 720 368 543 to 8 570 |
| 694 063 900 to 4 000 | 702 660 151 to 0 540 | 710 358 257 to 8 270 | 720 392 151 to 2 570 |
| 694 550 501 to 0 530 | 702 723 429 to 3 450 | 711 021 501 to 1 510 | 720 556 491 to 6 640 |
| 694 595 031 to 5 050 | 703 004 401 to 4 820 | 711 049 411 to 9 560 | 720 558 621 to 8 650 |
| 694 595 087 to 5 300 | 703 083 819 to 4 020 | 711 408 045 to 8 090 | 720 575 361 to 5 570 |
| 694 698 551 to 8 650 | 703 432 131 to 2 230 | 712 003 381 to 3 650 | 720 590 152 to 0 179 |
| 694 745 458 to 5 600 | 703 626 061 to 6 090 | 712 104 220 to 4 230 | 721 638 331 to 9 170 |
| 695 105 313 to 5 350 | 703 863 121 to 3 240 | 712 327 861 to 7 890 | 721 815 391 to 5 420 |
| 695 142 809 to 3 050 | 703 863 477 to 3 540 | 712 327 952 to 7 980 | 721 969 713 to 9 740 |
| 695 144 666 to 4 700 | 703 867 801 to 7 980 | 712 647 061 to 7 090 | 722 072 137 to 2 160 |
| 695 272 601 to 2 750 | 704 030 628 to 0 640 | 713 284 171 to 4 260 | 722 378 265 to 8 280 |
| 695 277 576 to 7 650 | 704 154 024 to 4 120 | 713 292 871 to 2 990 | 722 413 990 to 4 004 |
| 695 530 761 to 0 800 | 704 227 561 to 7 829 | 714 035 101 to 5 160 | 722 764 948 to 4 980 |
| 696 487 701 to 7 800 | 704 227 831 to 8 069 | 714 155 011 to 5 400 | 722 825 840 to 5 889 |
| 696 784 101 to 4 550 | 704 228 071 to 8 100 | 714 328 231 to 8 440 | 723 153 841 to 3 850 |
| 696 870 601 to 0 650 | 704 420 344 to 0 490 | 714 442 952 to 2 980 | 723 237 616 to 7 630 |
| 697 047 501 to 7 600 | 704 568 751 to 8 990 | 714 562 843 to 2 860 | 723 331 081 to 1 110 |
| 697 052 101 to 2 350 | 704 965 301 to 5 770 | 714 590 391 to 0 430 | 723 496 443 to 6 470 |
| 697 217 251 to 7 400 | 705 116 780 to 6 790 | 714 609 811 to 9 930 | 723 967 291 to 7 320 |
| 697 249 952 to 5 050 | 705 280 801 to 0 980 | 714 609 961 to 9 990 | 724 655 196 to 5 340 |
| 697 414 886 to 4 900 | 705 475 651 to 6 040 | 714 807 181 to 7 240 | 724 711 441 to 1 500 |
| 697 469 606 to 9 700 | 705 566 127 to 6 280 | 714 871 321 to 1 500 | 724 711 538 to 1 560 |
| 697 850 401 to 0 750 | 705 740 581 to 0 730 | 714 928 529 to 8 590 | 724 793 221 to 3 250 |
| 698 098 446 to 8 550 | 705 782 796 to 2 820 | 715 128 183 to 8 330 | 724 908 109 to 8 120 |
| 698 300 251 to 0 300 | 705 822 271 to 2 480 | 715 144 171 to 4 470 | 724 937 461 to 7 670 |
| 698 504 383 to 4 650 | 706 180 148 to 0 290 | 715 197 211 to 7 570 | 725 163 118 to 3 151 |
| 698 533 927 to 4 200 | 706 184 041 to 4 220 | 715 595 910 to 6 180 | 725 202 735 to 2 750 |
| 698 562 268 to 2 400 | 706 357 861 to 8 190 | 715 941 781 to 1 810 | 725 398 591 to 8 800 |
| 699 090 686 to 0 750 | 706 382 419 to 2 430 | 715 962 421 to 2 480 | 725 464 591 to 4 920 |
| 699 752 699 to 2 850 | 706 628 735 to 8 820 | 716 477 396 to 7 430 | 725 475 321 to 5 330 |
| 700 068 473 to 8 500 | 706 638 211 to 8 420 | 716 556 635 to 6 660 | 725 711 057 to 1 070 |
| 700 161 501 to 1 650 | 706 817 959 to 8 000 | 717 191 648 to 1 690 | 725 738 581 to 8 730 |
| 700 202 522 to 2 700 | 707 034 391 to 4 450 | 717 193 161 to 3 490 | 725 981 311 to 1 430 |
| 700 290 275 to 0 300 | 707 292 636 to 2 660 | 717 228 591 to 8 680 | 725 987 835 to 7 880 |
| 700 465 730 to 5 750 | 707 441 401 to 1 687 | 717 333 902 to 3 950 | 726 060 811 to 0 900 |
| 700 561 444 to 1 550 | 707 441 836 to 1 940 | 717 739 745 to 9 910 | 726 391 970 to 2 520 |
| 701 423 101 to 3 150 | 707 958 541 to 8 570 | 717 884 991 to 5 050 | 726 484 771 to 4 800 |
| 701 625 469 to 5 550 | 707 960 107 to 0 160 | 718 026 171 to 6 290 | 726 493 351 to 5 300 |
| 701 643 829 to 3 850 | 708 059 941 to 60 000 | 718 466 370 to 6 420 | 726 504 031 to 4 063 |
| 701 945 451 to 5 500 | 708 115 830 to 5 860 | 718 568 451 to 8 479 | 726 504 070 to 4 090 |
| 702 033 701 to 4 050 | 708 116 251 to 6 310 | 718 590 741 to 0 770 | 726 504 331 to 4 390 |
| 702 051 501 to 1 750 | 708 138 301 to 8 480 | 718 714 210 to 4 370 | 726 563 701 to 4 060 |
| | 709 222 591 to 2 920 | 718 795 881 to 6 000 | 726 599 371 to 9 460 |

| | | | | | | | | | | | |
|--------------------|-----------|--------------|-------------|----|-------|--------------------|-----------|--------------|-------------|----|-------|
| 726 626 356 | to | 6 370 | 731 837 821 | to | 7 910 | 736 366 021 | to | 6 110 | 741 113 041 | to | 3 370 |
| 727 182 271 | to | 2 510 | 732 018 481 | to | 8 600 | 736 624 456 | to | 4 500 | 741 373 891 | to | 4 340 |
| 727 416 181 | to | 6 240 | 732 067 972 | to | 8 370 | 736 670 851 | to | 1 060 | 741 452 369 | to | 2 490 |
| 727 481 431 | to | 1 460 | 732 188 649 | to | 8 670 | 736 767 061 | to | 7 090 | 741 492 991 | to | 3 140 |
| 727 749 241 | to | 9 780 | 732 193 460 | to | 3 470 | 736 767 093 | to | 7 120 | 741 553 460 | to | 3 470 |
| 728 382 331 | to | 2 480 | 732 201 241 | to | 1 390 | 736 982 191 | to | 2 370 | 741 764 431 | to | 4 520 |
| 728 458 201 | to | 8 260 | 732 220 431 | to | 0 440 | 736 982 551 | to | 2 730 | 742 178 834 | to | 8 880 |
| 728 702 338 | to | 2 400 | 732 355 201 | to | 5 380 | 737 110 141 | to | 0 170 | 742 325 500 | to | 5 520 |
| 728 915 371 | to | 5 850 | 732 472 320 | to | 2 560 | 737 185 501 | to | 5 710 | 742 325 668 | to | 5 700 |
| 728 953 141 | to | 3 410 | 732 541 605 | to | 1 620 | 737 317 321 | to | 7 350 | 742 408 771 | to | 8 830 |
| 728 954 280 | to | 4 310 | 732 572 221 | to | 2 490 | 737 517 781 | to | 7 840 | 742 512 120 | to | 2 150 |
| 729 169 081 | to | 9 140 | 732 586 479 | to | 6 710 | 737 628 181 | to | 8 210 | 742 684 849 | to | 4 890 |
| 729 363 841 | to | 3 870 | 732 994 037 | to | 4 080 | 737 634 258 | to | 4 270 | 742 839 553 | to | 9 630 |
| 729 682 891 | to | 3 190 | 733 163 449 | to | 3 460 | 738 361 971 | to | 1 980 | 742 913 668 | to | 3 700 |
| 729 838 940 | to | 9 070 | 733 297 171 | to | 7 290 | 738 648 355 | to | 8 450 | 742 917 287 | to | 7 296 |
| 729 839 101 | to | 9 130 | 733 446 631 | to | 7 110 | 738 849 811 | to | 9 900 | 742 921 891 | to | 1 980 |
| 730 077 683 | to | 7 840 | 733 474 665 | to | 4 770 | 738 982 270 | to | 2 290 | 742 983 631 | to | 3 810 |
| 730 109 847 | to | 9 880 | 733 704 482 | to | 4 570 | 738 997 259 | to | 7 380 | 743 020 021 | to | 0 170 |
| 730 373 761 | to | 3 850 | 733 751 041 | to | 1 130 | 739 161 451 | to | 1 540 | 743 206 491 | to | 6 500 |
| 730 501 951 | to | 2 130 | 733 971 138 | to | 1 210 | 739 219 381 | to | 9 440 | 743 235 992 | to | 6 050 |
| 730 519 379 | to | 9 470 | 734 009 101 | to | 9 130 | 739 530 511 | to | 0 540 | 743 245 094 | to | 5 170 |
| 730 569 278 | to | 9 360 | 734 290 759 | to | 0 770 | 739 740 151 | to | 0 180 | 743 940 631 | to | 0 900 |
| 730 711 711 | to | 1 740 | 734 389 273 | to | 9 290 | 739 793 527 | to | 3 550 | 743 978 011 | to | 8 070 |
| 730 722 991 | to | 3 230 | 734 440 031 | to | 0 111 | 739 942 621 | to | 2 650 | 744 234 751 | to | 4 780 |
| 730 845 970 | to | 5 990 | 734 797 201 | to | 7 320 | 739 999 231 | to | 9 320 | 744 260 641 | to | 0 670 |
| 730 888 291 | to | 8 320 | 734 939 611 | to | 9 640 | 740 011 517 | to | 1 530 | 744 499 591 | to | 9 680 |
| 730 927 591 | to | 7 680 | 734 950 111 | to | 0 170 | 740 030 701 | to | 0 970 | 744 626 901 | to | 6 910 |
| 731 307 914 | to | 7 930 | 735 120 331 | to | 0 840 | 740 261 740 | to | 1 820 | 745 388 794 | to | 8 910 |
| 731 402 431 | to | 2 460 | 735 123 061 | to | 3 690 | 740 265 811 | to | 6 290 | 746 446 806 | to | 6 820 |
| 731 407 232 | to | 7 320 | 735 283 008 | to | 3 020 | 740 299 111 | to | 9 170 | 746 818 351 | to | 8 410 |
| 731 588 301 | to | 8 340 | 735 293 131 | to | 3 220 | 740 299 231 | to | 9 260 | 746 857 741 | to | 7 800 |
| 731 767 273 | to | 7 320 | 735 783 961 | to | 3,990 | 740 329 266 | to | 9 320 | 747 739 891 | to | 0 070 |
| 731 781 061 | to | 1 120 | 735 803 401 | to | 3 430 | 740 889 081 | to | 9 090 | | | |
| 731 841 377 | to | 1 450 | 736 005 420 | to | 5 440 | 741 010 421 | to | 0 530 | | | |

Counterfeited Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

| | |
|-------------|-------------|
| 671,819,086 | 686,794,382 |
| 676,612,640 | 686,794,426 |
| 677,891,039 | 686,794,427 |
| 678,282,493 | 686,794,431 |
| 678,916,031 | 687,262,502 |
| 679,552,215 | 687,262,503 |
| 679,694,334 | 687,262,525 |
| 679,751,983 | 687,262,526 |
| 679,800,207 | 687,287,578 |
| 681,130,536 | 687,287,581 |
| 681,844,376 | 687,287,582 |
| 683,594,542 | 694,063,898 |
| 684,683,610 | 694,063,899 |
| 686,619,878 | 694,063,980 |
| 686,619,886 | 701,321,725 |
| 686,619,887 | |

— *Inspection Service, 4-22-99*

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

— *Inspection Service, 4-22-99*

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

| | | | | | | | | | | | | |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------------|--------|
| 005466 | 009852 | 018177 | 020559 | 026489 | 028417 | 029841 | 044122 | 064408 | 071151 | 080586 | 096189 | 106525 |
| 005612 | 009875 | 018196 | 020576 | 026498 | 028520 | 029945 | 044130 | 064652 | 071191 | 080599 | 096748 | 106566 |
| 005641 | 009922 | 018200 | 021136 | 026517 | 028558 | 029961 | 044302 | 064678 | 071326 | 080716 | 097111 | 106598 |
| 005677 | 009989 | 018210 | 021245 | 026575 | 028576 | 030489 | 045302 | 064800 | 071350 | 085132 | 097323 | 107101 |
| 005829 | 009996 | 018269 | 021252 | 026581 | 028622 | 030503 | 046029 | 064904 | 071483 | 085151 | 097480 | 107329 |
| 006000 | 009998 | 018274 | 021330 | 026585 | 028669 | 031073 | 046048 | 065018 | 071569 | 085249 | 097647 | 108451 |
| 006235 | 010255 | 018275 | 021377 | 026606 | 028687 | 031108 | 046058 | 065064 | 071949 | 085361 | 097673 | 108470 |
| 006259 | 010267 | 018322 | 021464 | 027016 | 028695 | 033215 | 046059 | 065191 | 071988 | 085368 | 097828 | 108620 |
| 006413 | 010365 | 018345 | 021466 | 027037 | 028704 | 033222 | 047158 | 065329 | 072321 | 085653 | 097852 | 108682 |
| 006665 | 010637 | 018354 | 021603 | 027039 | 028752 | 034001 | 048013 | 065538 | 075020 | 085757 | 097918 | 108763 |
| 006751 | 010680 | 018393 | 021703 | 027063 | 028756 | 034011 | 048044 | 065596 | 075034 | 085795 | 097926 | 108832 |
| 006993 | 010688 | 018613 | 021723 | 027070 | 028770 | 038412 | 048063 | 065708 | 075041 | 088071 | 097952 | 109715 |
| 007009 | 010698 | 018621 | 021818 | 027093 | 028791 | 038493 | 049011 | 065713 | 075169 | 088163 | 097984 | 109782 |
| 007028 | 010701 | 018649 | 021842 | 027153 | 028824 | 040052 | 049035 | 065872 | 075237 | 088226 | 097990 | 109818 |
| 007042 | 010705 | 018699 | 021968 | 027266 | 028835 | 040058 | 049074 | 066176 | 075270 | 088233 | 097998 | 110137 |
| 007050 | 011024 | 018753 | 022111 | 027372 | 028882 | 040113 | 049308 | 066206 | 075386 | 088247 | 098200 | 110306 |
| 007059 | 011267 | 018758 | 022212 | 027379 | 028883 | 040115 | 049310 | 066269 | 075569 | 088253 | 098204 | 110609 |
| 007072 | 011288 | 018792 | 022424 | 027385 | 028902 | 040133 | 050038 | 066447 | 075744 | 088317 | 098220 | 110881 |
| 007152 | 011341 | 018956 | 022523 | 027412 | 028923 | 040329 | 050039 | 067131 | 075782 | 088352 | 098373 | 111145 |
| 007180 | 012199 | 018981 | 022620 | 027431 | 029135 | 040336 | 051071 | 067224 | 075830 | 088418 | 098378 | 111253 |
| 007200 | 012204 | 019068 | 022763 | 027481 | 029151 | 040338 | 052103 | 068011 | 075841 | 088454 | 098416 | 111298 |
| 007286 | 012289 | 019087 | 023088 | 027517 | 029164 | 040343 | 054108 | 068096 | 076115 | 088559 | 098438 | 111455 |
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| 925222 | 926726 | 928221 | 931466 | 937852 | 941781 | 948370 | 950714 | 951927 | 968222 | 970749 | 982006 | 998117 |
| 925227 | 926785 | 928252 | 931809 | 937858 | 941796 | 948516 | 950837 | 952252 | 968310 | 972331 | 982016 | 998130 |
| 926015 | 926970 | 928309 | 931910 | 939074 | 941921 | 948527 | 950856 | 952315 | 968495 | 972444 | 982072 | 998211 |
| 926042 | 926979 | 928359 | 931939 | 939104 | 941927 | 948571 | 950913 | 952318 | 968585 | 972908 | 982091 | |
| 926107 | 927078 | 928369 | 932787 | 940073 | 941979 | 948575 | 951055 | 952331 | 968748 | 975035 | 982175 | |
| 926116 | 927109 | 928425 | 933296 | 940085 | 945664 | 948589 | 951056 | 953333 | 968778 | 975040 | 982329 | |
| 926141 | 927177 | 928722 | 933343 | 940134 | 945888 | 948595 | 951098 | 953353 | 968822 | 976016 | 983085 | |
| 926423 | 927207 | 928772 | 933388 | 940238 | 946264 | 949226 | 951168 | 958530 | 969067 | 977028 | 983103 | |
| 926480 | 927220 | 928790 | 934238 | 940278 | 946344 | 949556 | 951508 | 958673 | 970037 | 980091 | 984133 | |
| 926508 | 927242 | 928821 | 934287 | 940467 | 946355 | 949581 | 951711 | 958695 | 970150 | 980260 | 992315 | |
| 926556 | 927480 | 928896 | 935059 | 940617 | 946430 | 949582 | 951805 | 958710 | 970282 | 980380 | 992546 | |
| 926632 | 927741 | 930235 | 935070 | 940676 | 946548 | 950028 | 951859 | 958746 | 970294 | 980738 | 992660 | |
| 926635 | 927849 | 930319 | 935268 | 940797 | 947136 | 950264 | 951866 | 958827 | 970369 | 980920 | 992713 | |

— Express and Priority Mail, Marketing, 4-22-99

International Mail

IMM REVISION

International Mail — New International Postage Rates Are Effective on May 30, 1999

Pursuant to its authority under 39 U.S.C. 407, the U.S. Postal Service hereby announces a series of international rate changes, and related changes to the *International Mail Manual* (IMM), which are effective at **12:01 a.m., May 30, 1999**. Postal installations will be receiving updated software for their integrated retail terminals (IRTs) or point-of-service (POS) terminals prior to the effective date.

See pages 57–68 for the new postage rate tables for all classes of international mail that will be undergoing a pricing change. Post the notice on page 69 on bulletin boards. Readers should be aware that the following categories of rates are not reflected in those tables because they are **not changing** on May 30:

- Air rates for Letters and Letter Packages to all countries, except Canada.
- Air rates for Printed Matter, Matter for the Blind, and Small Packets to all countries, except Canada and Mexico.
- Surface rates for Regular Printed Matter to Canada.
- Surface rates for Books and Sheet Music to Canada.
- Publishers' Periodicals rates to Canada.
- Surface rates for Small Packets to Canada.
- International Surface Air Lift (ISAL) rates to all countries.

Readers should also be aware that certain international special services fees were changed on January 10, 1999, concurrent with the implementation of new domestic postage rates and fees (see *Postal Bulletin* 21984A, 11-12-98). Subsequently, the Postal Service implemented new postage rates for Global Direct — Canada Admail on March 1, 1999 (see *Postal Bulletin* 21993, 3-11-99). And finally, on April 4, 1999, new postage rates and mail preparation requirements were implemented for business customers who utilize International Priority Airmail (IPA) service (see *Postal Bulletin* 21993, 3-11-99).

Concurrent with the scheduled change in international postage rates, the following regulatory changes will take effect on May 30, 1999:

International Mail Manual (IMM)

* * * * *

1 International Mail Services

* * * * *

150 Postage

* * * * *

152 Payment Methods

* * * * *

152.3 Permit Imprint

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152.33 Required Format

[The last sentence in the paragraph is revised to read as follows:]

No variations or additions such as *Bulk Rate, Presorted Standard, Enhanced Carrier Route Sort, Automation Rate, or Nonprofit Organization* are allowed. See 247.41 for permit imprint content exceptions that only apply to mailpieces that are subject to VALUEPOST™/CANADA rates and requirements.

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2 Conditions for Mailing

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220 Letters and Letter Packages

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225 Bulk Letter Service (Canada Only)

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225.2 Postage

* * * * *

225.21 Rates

[The new postage rates for **Bulk Letter Service to Canada** are as follows:]

| Weight Not Over (oz.) | Rate |
|-----------------------|--------|
| 0.5 | \$0.43 |
| 1.0 | 0.50 |
| 1.5 | 0.62 |
| 2.0 | 0.71 |
| 3.0 | 0.95 |

* * * * *

226 Global Priority Mail
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226.4 Postage
* * * * *

226.41 Flat-Rate Envelope Postage Rates
[The new flat-rate envelope postage rates for **Global Priority Mail (GPM)** are as follows:]

Exhibit 226.41 Flat-Rate Envelope Postage Rates

| Destination | Small | Large |
|---------------------------------|--------|--------|
| Canada & Mexico | \$4.00 | \$7.00 |
| All other countries (see 226.2) | \$5.00 | \$9.00 |

Weight Limit: 4 lbs.

* * * * *

226.42 Variable Weight Option Postage Rates
[Revise Exhibit 226.42 to reflect the new variable weight option postage rates for **Global Priority Mail (GPM)** as follows:]

Exhibit 226.42 Variable Weight Option Postage Rates

| Weight | Canada & Mexico | All Other Countries (see 226.2) |
|----------|-----------------|---------------------------------|
| 0.5 lb. | \$6.00 | \$8.00 |
| 1.0 lb. | 10.00 | 13.00 |
| 1.5 lbs. | 15.00 | 18.00 |
| 2.0 lbs. | 17.00 | 21.00 |
| 2.5 lbs. | 19.00 | 25.00 |
| 3.0 lbs. | 21.00 | 28.00 |
| 3.5 lbs. | 23.00 | 32.00 |
| 4.0 lbs. | 25.00 | 34.00 |

Weight Limit: 4 Lbs.

* * * * *

226.43 Global Priority Mail Sticker and Tyvek Envelope — Volume Rates
[This section is **deleted** due to the elimination of volume rates for variable weight option items.]

* * * * *

226.44 Global Priority Mail, Flat-Rate Box
[This section is **deleted** due to the elimination of single piece rates for boxes.]

* * * * *

226.45 Global Priority Mail, Flat-Rate Box Volume Rate
[This section is **deleted** due to the elimination of volume rates for boxes.]

* * * * *

226.5 Payment Methods
* * * * *

226.51 Postage Payment Methods
[The first two sentences are unchanged. The remainder of the section now reads as follows:]

To use a permit imprint, a mailing must consist of 200 or more identical weight pieces. Mailers may use a permit imprint with nonidentical pieces only if authorized by the USPS under a Manifest Mailing System (MMS), as specified in DMM P710.

* * * * *

226.52 Postal Marking Related to Volume Rate Postage
[This section is **deleted** due to the elimination of GPM volume rates. The succeeding sections are now numbered 226.52 and 226.53 respectively.]

* * * * *

226.6 Preparation Requirements
* * * * *

226.63 GPM Customs Form Requirements
[The Note at the bottom of the chart is being revised to read as follows:]

Note: GPM customers who send flat-rate envelopes or variable weight option mailpieces, which weigh 16 ounces or more, bear a permit imprint, and contain correspondence, business papers, or nondutiable printed matter, are eligible for the known mailer exemption that is referenced in Exhibit 123.61.

* * * * *

226.72 Weight Limit
[This section is being revised to read as follows:]

All Global Priority Mail items are subject to a 4-pound weight limit.

* * * * *

226.82 Deposit of Mail
[This section is being revised to read as follows:]

Global Priority Mail flat-rate envelopes and variable weight option mailpieces, which bear either stamped or metered postage, may be deposited wherever Express Mail is accepted. This includes acceptance by a retail employee at a post office counter; acceptance by a letter carrier while a delivery route is being served; deposit into an Express Mail street collection box, provided the mailpiece weighs less than 16 ounces; or telephoning 1-800-222-1811 to request

pickup at the customer's premises (see 212.24). Global Priority Mail that bears a permit imprint must be deposited at a business mail entry unit (BMEU) or other acceptance point that is authorized by the postmaster. Global Priority Mail that bears a meter stamp or impression must be deposited at a location that is under the jurisdiction of the licensing post office, except as permitted under the provisions of DMM P030.

* * * * *

230 Postcards and Aerogrammes

* * * * *

232 Postage Rates

[The new postage rates for postal cards/postcards and aerogrammes are as follows:]

Postal Cards/Postcards

| | |
|---------------------|--------|
| Canada | \$0.45 |
| Mexico | \$0.40 |
| All other countries | \$0.55 |

Aerogrammes

| | |
|---------------|--------|
| All countries | \$0.60 |
|---------------|--------|

* * * * *

240 Printed Matter

* * * * *

241 Description

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241.23 Publishers' Periodicals

* * * * *

241.233 Special Rates

[This section is being revised to read as follows:]

There are no unique international postage rates that specifically apply to either nonprofit organizations or to classroom publications. If otherwise qualified, those categories of senders may enter their mail at publishers' periodical rates. See 242.322 for the conditions of mailing governing a postage rate discount for publishers or registered news agents who "drop ship" their mail at the New Jersey International and Bulk Mail Center (NJ & BMC).

* * * * *

242 Postage

* * * * *

242.2 Payment of Postage

* * * * *

242.26 Special Rates

[This section is being revised to read as follows:]

There are no unique international postage rates that specifically apply to either nonprofit organizations or to classroom publications. If otherwise qualified, those categories of senders may enter their mail at publishers' periodical rates. See 242.322 for the conditions of mailing governing a postage rate discount for publishers or registered news agents who "drop ship" their mail at the New Jersey International and Bulk Mail Center (NJ & BMC).

* * * * *

242.3 Mailing Locations

* * * * *

242.32 Publishers' Periodicals

[In order to incorporate new mail entry procedures for customer "drop shipment" of publishers' periodicals at the New Jersey International & Bulk Mail Center (NJ & BMC), this section is being revised to read as follows:]

242.321 Standard Entry

Surface mail that is entered at publishers' periodical rates must be prepared in accordance with the provisions of 244.5 and tendered at a post office or other location that has been designated by the local postmaster.

242.322 Drop Shipment

A publisher or registered news agent who deposits publishers' periodicals directly at the New Jersey International & Bulk Mail Center (NJ & BMC), under a drop shipment authorization, is eligible for a \$0.25 per pound postage rate discount, when the following conditions of entry are met:

- a. The mailer must obtain a drop shipment authorization (i.e., PS Form 8125, *Plant-Verified Drop Shipment (PVDS) Verification and Clearance*) from the post office of original/additional entry, the business mail entry unit (BMEU), or the detached mail unit (DMU) where their mailing records are maintained.
- b. The mailer must bring their sorted publishers' periodicals to the postal location referenced in 244.322a, where USPS acceptance employees will check the statement of mailing to ensure proper application of the \$0.25 per pound drop ship discount; confirm funds availability; and verify compliance with the prescribed mail makeup requirements.

- c. Publishers' periodicals that are to be drop shipped at the NJI & BMC are subject to the mail makeup requirements contained in 244.51 and 244.52, except as specified below.

Exception: A drop shipment customer who has fewer than 11 pounds of publishers' periodicals for a particular country or country separation is required to place those residual mailpieces into a country specific "skin sack" rather than aggregating them into a "mixed working foreign sack," as specified in 244.522. Residual bundles or packages that are placed into a "skin sack" are subject to the sorting, sacking, and labeling requirements for country sacks that are contained in 244.51 (except 244.51c) and 244.521, for all countries, except Canada, and in 244.53, for Canada only.

- d. A publisher or agent who has a minimum of 250 pounds of mail for a single destination country may dispense with the use of sacks by placing the requisite presorted bundles or packages onto a strapped or shrink wrapped pallet. In order to be admissible, a palletized load of discounted publishers' periodicals must conform to the mailing standards contained in DMM M041; adhere to the mail preparation requirements referenced in DMM M045, and be placarded (labeled) in accordance with the provisions of DMM M031.4.0.
- e. Once the acceptance process is completed, the verified mailpieces and accompanying paperwork will be turned back to the publisher or agent who will transport the sacks or pallets to the NJI & BMC. Prior to bringing their mail to that postal facility, the publisher or agent must schedule a drop shipment appointment through the appropriate appointment control center as specified in DMM E652.3.4. The relevant statement of mailing and drop shipment authorization (i.e., PS Form 8125) must be presented at the time of entry.

- f. Publishers' periodicals that are enclosed in direct sacks of printed matter to one addressee (M-bags) are *not* subject to the \$0.25 per pound postage discount that is referenced in this section. See 245.222 for the postage payment procedures governing M-bags.

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244 Preparation Requirements

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244.5 Makeup Requirements for Publishers' Periodicals

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244.52 Sacking and Labeling

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244.522 Residual Sacks

[The following Note is being inserted below the example of a residual sack label. The remainder of the text in 244.522 is unchanged.]

Note: See 242.322 for a sacking exception for residual mail that is only applicable to publishers or registered news agents who "drop ship" their mail at the New Jersey International and Bulk Mail Center (NJI & BMC).

* * * * *

244.53 Canadian Sacks

[The paragraph below the example of a Canadian destination sack label is being revised so that it now reads as follows:]

Residual mail for Canada is prepared under 244.522, except it is labeled to the local concentration center. See 242.322 for a sacking exception for residual mail that is only applicable to publishers or registered news agents who "drop ship" their mail at the New Jersey International and Bulk Mail Center (NJI & BMC).

* * * * *

245 Direct Sacks of Printed Matter to One Addressee (M-bags)

* * * * *

245.22 Payment of Postage

* * * * *

245.222 By Indicia

[The following Note is being inserted at the bottom of 245.222, which is otherwise unchanged.]

Note: The \$0.25 per pound postage rate discount that is available to publishers or registered news agents who "drop ship" their mail at the New Jersey International and Bulk Mail Center (NJI & BMC) does not apply to M-bags.

* * * * *

247 VALUEPOST™/CANADA

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247.3 Postage

* * * * *

247.31 Rates

[The new postage rates for **VALUEPOST™/CANADA** are as follows:]

| Weight | Rate |
|--------------------|--|
| Letter-size | |
| 1 ounce or less | \$0.42 per piece. |
| Over 1 ounce | \$0.39 per piece plus \$0.51 per pound or fraction of a pound. |
| Flat-size | |
| 5 ounces or less | \$0.71 per piece. |
| Over 5 ounces | \$0.43 per piece plus \$1.16 per pound or fraction of a pound. |

* * * * *

247.4 Preparation Requirements

* * * * *

247.41 Endorsements

[The first three sentences in 247.41 are unchanged. The remaining portion now reads as follows:]

All items must be endorsed either "BULK RATE" or "PRE-SORTED STANDARD." For items that are paid for by postage meter, the requisite endorsement may be placed in either the ad plate area or the postal inscription (slug) area. See DMM P040.4.2 for illustrations of domestic permit imprints. Permit imprints that are used in conjunction with **VALUEPOST™/CANADA** mailings may not contain references to other domestic rate categories such as enhanced carrier route sort, automation rate, or nonprofit organization.

* * * * *

Changes to Individual Country Listings

Although the following changes in the country conditions for mailing are not related to the forthcoming international rate change, they will also take effect on May 30, 1999:

Bosnia-Herzegovina — The Return Receipt entry, under the Special Services header, is being amended to show service availability in combination with Registered Mail and Insured Parcels.

Cambodia — The weight limit for Regular Printed Matter, Books & Sheet Music, Publishers' Periodicals, and Air Printed Matter (All Classes) is being increased to 11 pounds.

Tuvalu — The Return Receipt entry, under the Special Services header, is being amended to show service availability in combination with Insured Parcels, as well as Registered and Recorded Delivery Mail.

International Statements of Mailing

The statements of mailing that will be impacted by either the postage rate changes or the new \$0.25 per pound drop shipment discount for publishers' periodicals are currently in the process of being revised. When the updated version of each goes into use on May 30, 1999, all prior versions should be regarded as being *obsolete* and, therefore, subject to disposal. All of the updated forms that are referenced below will bear a May 1999 printing date.

The statements of mailing that will be affected by the pending changes in international postage rates are as follows:

- PS Form 3651, *Postage Statement — International Permit Imprint Mail or Bulk Letters to Canada with Permit Imprint or Postage Meter Affixed.*
- PS Form 3651-C, *Postage Statement — VALUEPOST/CANADA.*
- PS Form 3656, *Postage Statement — Global Direct Canada Admail — Permit Imprint.*
- * PS Form 3541-N, *Postage Statement — Periodicals — Nonprofit Rates.*
- * PS Form 3541-NC, *Postage Statement — Periodicals — Classroom Rates.*
- * PS Form 3541-R, *Postage Statement — Periodicals — Regular and Science of Agriculture Rates.*
- * PS Form 3540-S, *Postage Statement — Supplement (which is used to record special service).*

* These forms are domestic postage statements that are also used to capture international mailing data.

There will be an initial distribution of each of the new forms to the managers of Business Mail Entry in all postal districts. Those forms may be reproduced locally as required. Post offices and mailers may photocopy the new postage statements or download them from the business information data base that is accessible through the Postal Service's Internet website (<http://www.usps.com>). All of the updated statements of mailing will also be available for requisition from the material distribution centers (MDCs).

— Pricing, Costing, & Classification,
International Business Unit, 4-22-99

New International Postage Rates (Effective May 30, 1999)

(See section VII for rate groups for individual countries.)

I. Express Mail International Service

A. On Demand Service

1. Country-Specific Rates

| Weight Not Over lbs. | Country | | | | |
|--|---------|---------|---------------|---------|---------|
| | Canada | Mexico | Great Britain | China | Japan |
| 0.5 | \$15.50 | \$15.50 | \$18.50 | \$15.00 | \$15.00 |
| 1 | 18.00 | 18.00 | 22.50 | 18.00 | 17.50 |
| 2 | 21.50 | 21.50 | 26.50 | 21.00 | 21.50 |
| 3 | 25.00 | 25.00 | 30.50 | 28.00 | 28.00 |
| 4 | 28.50 | 28.50 | 34.50 | 34.00 | 34.00 |
| 5 | 32.00 | 32.00 | 38.50 | 37.00 | 37.00 |
| 6 | 34.50 | 34.50 | 42.50 | 39.50 | 39.00 |
| 7 | 37.00 | 37.00 | 46.50 | 44.00 | 43.50 |
| 8 | 39.50 | 39.50 | 50.50 | 48.50 | 48.00 |
| 9 | 42.00 | 42.00 | 54.50 | 53.00 | 52.50 |
| 10 | 44.50 | 44.50 | 58.50 | 57.50 | 57.00 |
| Each additional pound or fraction of a pound | \$2.50 | \$2.50 | \$4.00 | \$4.50 | \$4.50 |

2. Rate Group Countries

| Weight Not Over lbs. | Rate Group | | | | | |
|--|------------|---------|---------|---------|---------|---------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 0.5 | \$19.00 | \$21.00 | \$15.00 | \$19.00 | \$18.00 | \$20.00 |
| 1 | 21.50 | 24.50 | 19.00 | 23.00 | 21.00 | 22.50 |
| 2 | 25.50 | 28.50 | 23.00 | 27.50 | 24.50 | 26.50 |
| 3 | 29.50 | 32.50 | 28.00 | 32.00 | 28.00 | 30.50 |
| 4 | 34.00 | 37.00 | 34.00 | 36.50 | 34.00 | 35.00 |
| 5 | 39.00 | 41.50 | 38.00 | 41.00 | 35.00 | 39.50 |
| 6 | 43.50 | 45.50 | 42.50 | 45.00 | 38.00 | 44.00 |
| 7 | 48.00 | 49.50 | 47.00 | 49.00 | 41.00 | 48.50 |
| 8 | 52.50 | 53.50 | 51.50 | 53.00 | 44.00 | 53.00 |
| 9 | 57.00 | 57.50 | 56.00 | 57.00 | 47.00 | 57.50 |
| 10 | 61.50 | 61.50 | 60.50 | 61.00 | 50.00 | 62.00 |
| Each additional pound or fraction of a pound | \$4.50 | \$4.00 | \$4.50 | \$4.00 | \$3.00 | \$4.50 |

B. Custom Designed Service**1. Country-Specific Rates**

| Weight Not Over lbs. | Country | | | | |
|---|---|---------|---------------|---------|---------|
| | Canada | Mexico | Great Britain | China | Japan |
| 0.5 | | \$23.50 | \$26.50 | \$23.00 | \$23.00 |
| 1 | | 26.00 | 30.50 | 26.00 | 25.50 |
| 2 | | 29.50 | 34.50 | 29.00 | 28.50 |
| 3 | | 33.00 | 38.50 | 33.00 | 32.50 |
| 4 | Custom Designed Service Not Available | 36.50 | 42.50 | 38.00 | 37.50 |
| 5 | | 40.00 | 46.50 | 43.00 | 42.50 |
| 6 | | 42.50 | 50.50 | 47.50 | 47.00 |
| 7 | | 45.00 | 54.50 | 52.00 | 51.50 |
| 8 | | 47.50 | 58.50 | 56.50 | 56.00 |
| 9 | | 50.00 | 62.50 | 61.00 | 60.50 |
| 10 | | 52.50 | 66.50 | 65.50 | 65.00 |
| Each additional pound or fraction of a pound | | \$2.50 | \$4.00 | \$4.50 | \$4.50 |

2. Rate Group Countries

| Weight Not Over lbs. | Rate Group | | | | | |
|---|------------|---------|---------|---------|---------|---------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 0.5 | \$27.00 | \$29.00 | \$23.00 | \$27.00 | \$26.00 | \$28.00 |
| 1 | 29.50 | 32.50 | 27.00 | 31.00 | 29.00 | 30.50 |
| 2 | 33.50 | 36.50 | 31.00 | 35.50 | 32.50 | 34.50 |
| 3 | 37.50 | 40.50 | 36.00 | 40.00 | 36.00 | 38.50 |
| 4 | 42.00 | 45.00 | 41.00 | 44.50 | 39.50 | 43.00 |
| 5 | 47.00 | 49.50 | 46.00 | 49.00 | 43.00 | 47.50 |
| 6 | 51.50 | 53.50 | 50.50 | 53.00 | 46.00 | 52.00 |
| 7 | 56.00 | 57.50 | 55.00 | 57.00 | 49.00 | 56.50 |
| 8 | 60.50 | 61.50 | 59.50 | 61.00 | 52.00 | 61.00 |
| 9 | 65.00 | 65.50 | 64.00 | 65.00 | 55.00 | 65.50 |
| 10 | 69.50 | 69.50 | 68.50 | 69.00 | 58.00 | 70.00 |
| Each additional pound or fraction of a pound | \$4.50 | \$4.00 | \$4.50 | \$4.00 | \$3.00 | \$4.50 |

II. Letters and Letter Packages**A. Canada**

| Weight Not Over lbs. | oz. | Rate |
|-------------------------|-----|--------|
| 0 | 0.5 | \$0.48 |
| 0 | 1 | 0.55 |
| 0 | 1.5 | 0.67 |
| 0 | 2 | 0.76 |
| 0 | 3 | 1.00 |
| 0 | 4 | 1.20 |
| 0 | 5 | 1.40 |
| 0 | 6 | 1.60 |
| 0 | 7 | 1.80 |
| 0 | 8 | 2.00 |
| 0 | 9 | 2.19 |
| 0 | 10 | 2.39 |
| 0 | 11 | 2.59 |
| 0 | 12 | 2.79 |

| Weight Not Over | | Rate |
|-----------------|-----|--------|
| lbs. | oz. | |
| 1 | 0 | \$3.59 |
| 1 | 8 | 4.52 |
| 2 | 0 | 5.44 |
| 2 | 8 | 6.36 |
| 3 | 0 | 7.29 |
| 3 | 8 | 8.21 |
| 4 | 0 | 9.14 |

A 4-pound maximum applies except for registered items sent to Canada. Canada-bound registered items may weigh up to 66 pounds. For registered items weighing over 4 pounds, the rate is \$1.85 for each additional pound up to the 66-pound limit.

B. Bulk Letter Service to Canada

| Weight Not Over ozs. | Rate |
|-------------------------|--------|
| 0.5 | \$0.43 |
| 1 | 0.50 |
| 1.5 | 0.62 |
| 2 | 0.71 |
| 3 | 0.95 |

III. Postal Cards/Postcards and Aerogrammes

A. Postal Cards/Postcards

| Country | Rate |
|------------|--------|
| Canada | \$0.45 |
| Mexico | 0.40 |
| All others | 0.55 |

B. Aerogrammes

All countries: \$0.60 each.

IV. Global Priority Mail (GPM)

A. GPM — Flat-Rate Envelope Postage Rates

| Destination | Small | Large |
|---------------------|--------|--------|
| Canada & Mexico | \$4.00 | \$7.00 |
| All Other Countries | \$5.00 | \$9.00 |

Maximum Weight: 4 lbs.

B. GPM — Variable Weight Option Postage Rates

| Weight lbs. | Canada & Mexico | All Other Countries |
|----------------|--------------------|------------------------|
| | Rate | Rate |
| 0.5 | \$6.00 | \$8.00 |
| 1.0 | 10.00 | 13.00 |
| 1.5 | 15.00 | 18.00 |
| 2.0 | 17.00 | 21.00 |
| 2.5 | 19.00 | 25.00 |
| 3.0 | 21.00 | 28.00 |
| 3.5 | 23.00 | 32.00 |
| 4.0 | 25.00 | 34.00 |

Maximum Weight: 4 lbs.

V. Other Articles (AO)

A. Regular Printed Matter and Small Packets — Surface

| Weight Not Over | | Mexico | All Other Countries Except Canada |
|--|------|--------|-----------------------------------|
| lbs. | ozs. | Rate | Rate |
| 0 | 1 | \$0.60 | \$0.70 |
| 0 | 2 | 0.80 | 1.04 |
| 0 | 3 | 1.06 | 1.30 |
| 0 | 4 | 1.25 | 1.45 |
| 0 | 5 | 1.50 | 1.96 |
| 0 | 6 | 1.50 | 1.96 |
| 0 | 7 | 1.85 | 2.46 |
| 0 | 8 | 1.85 | 2.46 |
| 0 | 9 | 2.19 | 2.96 |
| 0 | 10 | 2.19 | 2.96 |
| 0 | 11 | 2.47 | 3.47 |
| 0 | 12 | 2.47 | 3.47 |
| 0 | 13 | 2.81 | 3.97 |
| 0 | 14 | 2.81 | 3.97 |
| 0 | 15 | 3.14 | 4.48 |
| 1 | 0 | 3.14 | 4.48 |
| 1 | 2 | 3.43 | 4.84 |
| 1 | 4 | 3.72 | 5.20 |
| 1 | 6 | 4.01 | 5.56 |
| 1 | 8 | 4.30 | 5.92 |
| 1 | 10 | 4.58 | 6.28 |
| 1 | 12 | 4.87 | 6.64 |
| 1 | 14 | 5.16 | 7.00 |
| 2 | 0 | 5.45 | 7.36 |
| 3 | 0 | 7.37 | 9.66 |
| 4 | 0 | 9.29 | 11.96 |
| Each additional pound or fraction of a pound | | \$1.92 | \$2.30 |

B. VALUEPOST™/CANADA

| Weight | Rate |
|--------------------|--|
| Letter-size | |
| 1 ounce or less | \$0.42. |
| Over 1 ounce | \$0.39 plus \$0.51 per pound or fraction of a pound. |
| Flat-size | |
| 5 ounces or less | \$0.71. |
| Over 5 ounces | \$0.43 plus \$1.16 per pound or fraction of a pound. |

C. Publishers' Periodicals — Surface

| Weight Not Over | | Mexico | All Other Countries Except Canada |
|-----------------|------|--------|-----------------------------------|
| lbs. | ozs. | Rate | Rate |
| 0 | 1 | \$0.40 | \$0.38 |
| 0 | 2 | 0.50 | 0.48 |
| 0 | 3 | 0.65 | 0.62 |
| 0 | 4 | 0.75 | 0.72 |
| 0 | 5 | 0.94 | 0.91 |
| 0 | 6 | 0.94 | 0.91 |
| 0 | 7 | 1.13 | 1.10 |
| 0 | 8 | 1.13 | 1.10 |
| 0 | 9 | 1.31 | 1.30 |
| 0 | 10 | 1.31 | 1.30 |
| 0 | 11 | 1.50 | 1.49 |
| 0 | 12 | 1.50 | 1.49 |
| 0 | 13 | 1.69 | 1.68 |
| 0 | 14 | 1.69 | 1.68 |
| 0 | 15 | 1.88 | 1.87 |
| 1 | 0 | 1.88 | 1.87 |
| 1 | 2 | 2.05 | 2.05 |
| 1 | 4 | 2.23 | 2.23 |
| 1 | 6 | 2.40 | 2.41 |
| 1 | 8 | 2.58 | 2.59 |
| 1 | 10 | 2.75 | 2.77 |
| 1 | 12 | 2.93 | 2.95 |
| 1 | 14 | 3.10 | 3.13 |
| 2 | 0 | 3.28 | 3.31 |
| 3 | 0 | 4.48 | 4.46 |
| 4 | 0 | 5.68 | 5.61 |
| 5 | 0 | 6.88 | 6.76 |
| 6 | 0 | 8.08 | 7.91 |
| 7 | 0 | 9.28 | 9.06 |
| 8 | 0 | 10.48 | 10.21 |
| 9 | 0 | 11.68 | 11.36 |
| 10 | 0 | 12.88 | 12.51 |
| 11 | 0 | 14.08 | 13.66 |

Note: There is a \$0.25 per pound Drop Shipment Discount for publishers' periodicals that are made up to country and tendered at the New Jersey International and Bulk Mail Center (NJ I & BMC).

D. Books and Sheet Music — Surface

| Weight Not Over | Mexico | All Other Countries Except Canada |
|-----------------|--------|-----------------------------------|
| lbs. | Rate | Rate |
| 1 lb. | \$1.88 | \$1.87 |
| 2 lb. | 3.28 | 3.31 |
| 3 lb. | 4.48 | 4.46 |
| 4 lb. | 5.68 | 5.61 |
| 5 lb. | 6.88 | 6.76 |
| 6 lb. | 8.08 | 7.91 |
| 7 lb. | 9.28 | 9.06 |
| 8 lb. | 10.48 | 10.21 |
| 9 lb. | 11.68 | 11.36 |
| 10 lb. | 12.88 | 12.51 |
| 11 lb. | 14.08 | 13.66 |

E. Air — Other Articles (Printed Matter, Matter for the Blind, and Small Packets)

1. Canada and Mexico — Air

| Weight Not Over | | Canada | Mexico |
|--|------|--------|--------|
| lbs. | ozs. | Rate | Rate |
| 0 | 0.5 | \$0.60 | \$0.60 |
| 0 | 1 | 0.69 | 0.76 |
| 0 | 1.5 | 0.84 | 0.91 |
| 0 | 2 | 0.85 | 1.07 |
| 0 | 3 | 1.26 | 1.30 |
| 0 | 4 | 1.50 | 1.56 |
| 0 | 5 | 1.74 | 1.82 |
| 0 | 6 | 1.84 | 2.08 |
| 0 | 7 | 2.06 | 2.34 |
| 0 | 8 | 2.29 | 2.60 |
| 0 | 9 | 2.51 | 2.86 |
| 0 | 10 | 2.74 | 3.12 |
| 0 | 11 | 2.96 | 3.38 |
| 0 | 12 | 3.19 | 3.64 |
| 1 | 0 | 4.09 | 4.68 |
| 1 | 8 | 4.68 | 6.76 |
| 2 | 0 | 5.60 | 8.84 |
| 2 | 8 | 6.52 | 10.92 |
| 3 | 0 | 7.44 | 13.00 |
| 3 | 8 | 8.36 | 15.08 |
| 4 | 0 | 9.28 | 17.16 |
| Each additional 1/2-pound or fraction of 1/2-pound | | \$0.92 | \$2.08 |

VI. Parcel Post

(Note: The weight limit for parcel post varies by country. Parcels mailed to Canada must weigh a minimum of 1 pound.)

A. Surface Parcel Post

| Weight Not Over lbs. | Bahamas, Bermuda, Caribbean Islands, Central America, Mexico, and St. Pierre and Miquelon | | |
|-------------------------|---|---------|-----------------------------|
| | Canada Rate | Rate | All Other Countries Rate |
| 2 | \$11.33 | \$14.65 | \$15.70 |
| 3 | 11.69 | 15.34 | 16.60 |
| 4 | 13.13 | 16.01 | 17.47 |
| 5 | 13.51 | 16.65 | 18.32 |
| 6 | 13.90 | 18.85 | 20.88 |
| 7 | 14.28 | 19.52 | 21.75 |
| 8 | 15.88 | 20.17 | 22.59 |
| 9 | 16.30 | 20.80 | 23.42 |
| 10 | 16.71 | 21.42 | 24.22 |
| 11 | 18.45 | 23.86 | 27.10 |
| 12 | 18.89 | 24.51 | 27.93 |
| 13 | 19.34 | 25.14 | 28.76 |
| 14 | 19.79 | 25.77 | 29.57 |
| 15 | 20.23 | 26.38 | 30.36 |
| 16 | 20.68 | 26.99 | 31.15 |
| 17 | 21.13 | 27.59 | 31.93 |
| 18 | 21.57 | 28.18 | 32.69 |
| 19 | 22.02 | 28.77 | 33.45 |

| Weight Not Over lbs. | Bahamas, Bermuda, Caribbean Islands, Central America, Mexico, and St. Pierre and Miquelon | | |
|---|---|---------|-----------------------------|
| | Canada Rate | Rate | All Other Countries Rate |
| 20 | \$22.47 | \$29.35 | \$34.20 |
| 21 | 22.91 | 29.93 | 34.94 |
| 22 | 23.36 | 30.50 | 35.68 |
| 23 | 23.81 | 31.07 | 36.41 |
| 24 | 24.25 | 31.63 | 37.14 |
| 25 | 26.03 | 33.42 | 39.09 |
| 26 | 26.48 | 33.98 | 39.80 |
| 27 | 26.92 | 34.53 | 40.51 |
| 28 | 27.37 | 35.07 | 41.22 |
| 29 | 27.82 | 35.62 | 41.92 |
| 30 | 28.27 | 36.16 | 42.61 |
| 31 | 28.71 | 36.70 | 43.31 |
| 32 | 29.16 | 37.24 | 44.00 |
| 33 | 29.61 | 37.77 | 44.68 |
| 34 | 30.05 | 38.30 | 45.37 |
| 35 | 30.50 | 38.83 | 46.05 |
| 36 | 30.95 | 39.36 | 46.73 |
| 37 | 31.39 | 39.89 | 47.40 |
| 38 | 31.84 | 40.41 | 48.07 |
| 39 | 32.29 | 40.93 | 48.75 |
| 40 | 32.73 | 41.45 | 49.41 |
| 41 | 33.18 | 41.97 | 50.08 |
| 42 | 33.63 | 42.49 | 50.75 |
| 43 | 34.07 | 43.01 | 51.41 |
| 44 | 34.55 | 43.52 | 52.07 |
| Each additional pound or fraction of a pound | \$0.50 | \$0.60 | \$0.70 |

B. Air Parcel Post

(See section VII for country rate groups.)

| Weight Not Over lbs. | Rate Groups | | | | | | |
|-------------------------|-------------|--------|---------|---------|---------|---------|---------|
| | Canada | Mexico | A | B | C | D | E |
| 1 | \$12.61* | \$9.98 | \$10.86 | \$11.76 | \$13.80 | \$15.11 | \$16.69 |
| 2 | 12.61 | 12.12 | 13.71 | 15.42 | 17.28 | 19.83 | 20.68 |
| 3 | 13.28 | 13.36 | 15.57 | 18.01 | 19.51 | 23.19 | 23.15 |
| 4 | 15.11 | 15.82 | 18.87 | 22.31 | 23.55 | 28.76 | 27.75 |
| 5 | 15.84 | 17.16 | 20.88 | 25.12 | 25.96 | 32.40 | 30.43 |
| 6 | 16.56 | 18.50 | 22.89 | 27.92 | 28.37 | 36.03 | 33.11 |
| 7 | 17.29 | 19.84 | 24.90 | 30.73 | 30.78 | 39.67 | 35.79 |
| 8 | 19.40 | 22.81 | 28.99 | 36.11 | 35.75 | 46.63 | 41.42 |
| 9 | 20.18 | 24.26 | 31.15 | 39.13 | 38.34 | 50.55 | 44.30 |
| 10 | 20.97 | 25.70 | 33.31 | 42.15 | 40.94 | 54.47 | 47.19 |
| 11 | 21.75 | 27.15 | 35.48 | 45.17 | 43.54 | 58.38 | 50.07 |
| 12 | 22.53 | 28.59 | 37.64 | 48.19 | 46.14 | 62.30 | 52.95 |
| 13 | 23.32 | 30.04 | 39.81 | 51.21 | 48.73 | 66.21 | 55.84 |
| 14 | 24.10 | 31.48 | 41.97 | 54.23 | 51.33 | 70.13 | 58.72 |
| 15 | 24.88 | 32.93 | 44.14 | 57.25 | 53.93 | 74.04 | 61.60 |
| 16 | 25.66 | 34.37 | 46.30 | 60.27 | 56.52 | 77.96 | 64.49 |
| 17 | 26.45 | 35.82 | 48.47 | 63.29 | 59.12 | 81.88 | 67.37 |
| 18 | 27.23 | 37.26 | 50.63 | 66.31 | 61.72 | 85.79 | 70.25 |

| Weight Not Over lbs. | Rate Groups | | | | | | |
|---|-------------|---------|---------|---------|---------|---------|---------|
| | Canada | Mexico | A | B | C | D | E |
| 19 | \$28.01 | \$38.71 | \$52.80 | \$69.33 | \$64.32 | \$89.71 | \$73.14 |
| 20 | 28.79 | 40.15 | 54.96 | 72.35 | 66.91 | 93.62 | 76.02 |
| 21 | 29.58 | 41.60 | 57.13 | 75.37 | 69.51 | 97.54 | 78.90 |
| 22 | 30.36 | 43.04 | 59.29 | 78.39 | 72.11 | 101.45 | 81.79 |
| 23 | 31.14 | 44.49 | 61.46 | 81.41 | 74.70 | 105.37 | 84.67 |
| 24 | 31.92 | 45.93 | 63.62 | 84.43 | 77.30 | 109.29 | 87.55 |
| 25 | 34.04 | 48.71 | 67.12 | 88.76 | 81.23 | 114.53 | 91.61 |
| 26 | 34.82 | 50.15 | 69.28 | 91.78 | 83.83 | 118.44 | 94.49 |
| 27 | 35.60 | 51.60 | 71.45 | 94.80 | 86.42 | 122.36 | 97.38 |
| 28 | 36.38 | 53.04 | 73.61 | 97.82 | 89.02 | 126.27 | 100.26 |
| 29 | 37.17 | 54.49 | 75.78 | 100.84 | 91.62 | 130.19 | 103.14 |
| 30 | 37.95 | 55.93 | 77.94 | 103.86 | 94.21 | 134.11 | 106.03 |
| 31 | 38.73 | 57.38 | 80.11 | 106.88 | 96.81 | 138.02 | 108.91 |
| 32 | 39.51 | 58.83 | 82.27 | 109.90 | 99.41 | 141.94 | 111.79 |
| 33 | 40.30 | 60.27 | 84.44 | 112.92 | 102.00 | 145.85 | 114.68 |
| 34 | 41.08 | 61.72 | 86.60 | 115.94 | 104.60 | 149.77 | 117.56 |
| 35 | 41.86 | 63.16 | 88.77 | 118.96 | 107.20 | 153.68 | 120.44 |
| 36 | 42.65 | 64.61 | 90.93 | 121.98 | 109.80 | 157.60 | 123.33 |
| 37 | 43.43 | 66.05 | 93.10 | 125.00 | 112.39 | 161.52 | 126.21 |
| 38 | 44.21 | 67.50 | 95.26 | 128.02 | 114.99 | 165.43 | 129.09 |
| 39 | 44.99 | 68.94 | 97.43 | 131.04 | 117.59 | 169.35 | 131.98 |
| 40 | 45.78 | 70.39 | 99.59 | 134.06 | 120.18 | 173.26 | 134.86 |
| 41 | 46.56 | 71.83 | 101.76 | 137.08 | 122.78 | 177.18 | 137.74 |
| 42 | 47.34 | 73.28 | 103.92 | 140.10 | 125.38 | 181.09 | 140.63 |
| 43 | 48.12 | 74.72 | 106.09 | 143.12 | 127.98 | 185.01 | 143.51 |
| 44 | 48.91 | 76.17 | 108.25 | 146.14 | 130.57 | 188.95 | 146.39 |
| Each additional pound or fraction of a pound | \$0.80 | – | \$1.50 | \$3.00 | \$2.60 | \$4.00 | \$3.00 |

* Minimum parcel post weight to Canada is 1 pound.

VII. Country Table

| Country | Express Mail Rate Group | Air Parcel Post Rate Group |
|---------------------------|-------------------------|----------------------------|
| Afghanistan ^{1/} | – | E |
| Albania | 4 ^{2/} | D |
| Algeria | 6 ^{2/} | D |
| Andorra | 4 | B |
| Angola | 6 | D |
| Anguilla | 5 | A |
| Antigua and Barbuda | – | A |
| Argentina | 5 | E |
| Armenia | 4 | E |
| Aruba | 5 | B |
| Ascension | – | – |
| Australia | 3 | D |
| Austria | 2 | D |
| Azerbaijan | 4 | A |
| Azores | 4 | D |
| Bahamas | 5 | A |
| Bahrain | 6 | C |
| Bangladesh | 1 | B |
| Barbados | 5 | A |
| Belarus | 4 | C |
| Belgium | 2 | D |

| Country | Express Mail Rate Group | Air Parcel Post Rate Group |
|---------------------------------------|-------------------------------------|----------------------------|
| Belize | 5 | A |
| Benin | 6 | A |
| Bermuda | 5 | C |
| Bhutan | 1 ^{2/} | D |
| Bolivia | 5 | C |
| Bosnia-Herzegovina | 2 | A |
| Botswana | 6 | D |
| Brazil | 5 | E |
| British Virgin Islands | — | A |
| Brunei Darussalam | 1 | A |
| Bulgaria | 4 | D |
| Burkina Faso | 6 | D |
| Burma | — | B |
| Burundi ^{1/} | 6 | B |
| Cambodia | 1 | B |
| Cameroon | 6 | D |
| Canada | Country-Specific Rate ^{2/} | Country-Specific Rate |
| Cape Verde | 6 | D |
| Cayman Islands | 5 | A |
| Central African Republic | 6 | E |
| Chad | 6 | D |
| Chile | 5 | C |
| China | Country-Specific Rate | D |
| Colombia | 5 | B |
| Comoros | — | B |
| Congo, Dem. Rep. of the ^{1/} | 6 | B |
| Congo, Rep. of the (Brazzaville) | 6 | E |
| Corsica | 4 | D |
| Costa Rica | 5 | A |
| Côte d'Ivoire (Ivory Coast) | 6 | C |
| Croatia | 4 | C |
| Cuba | — | — |
| Cyprus | 4 | C |
| Czech Republic | 4 | C |
| Denmark | 2 | C |
| Djibouti | 6 | D |
| Dominica | — | A |
| Dominican Republic | 5 | A |
| Ecuador | 5 | B |
| Egypt | 6 | D |
| El Salvador | 5 | A |
| Equatorial Guinea | 6 | B |
| Eritrea | 6 | D |
| Estonia | 4 ^{2/} | D |
| Ethiopia | 6 | B |
| Falkland Islands | — | — |
| Faroe Islands | 2 | C |
| Fiji | 1 ^{2/} | A |
| Finland | 2 | A |
| France (incl. Monaco) | 4 ^{2/} | D |
| French Guiana | 5 ^{2/} | E |
| French Polynesia | 1 | E |
| Gabon | 6 | D |
| Gambia | — | A |

| Country | Express Mail Rate Group | Air Parcel Post Rate Group |
|------------------------------------|-------------------------|----------------------------|
| Georgia, Republic of | 4 | E |
| Germany | 2 ^{2/} | A |
| Ghana | 6 | D |
| Gibraltar | — | B |
| Great Britain and Northern Ireland | Country-Specific Rate | D |
| Greece | 2 | A |
| Greenland | — | C |
| Grenada | 5 | A |
| Guadeloupe | 5 ^{2/} | E |
| Guatemala | 5 | A |
| Guinea | 6 | A |
| Guinea-Bissau ^{1/} | 6 | A |
| Guyana | 5 | A |
| Haiti | 5 | A |
| Honduras | 5 | A |
| Hong Kong | 3 | D |
| Hungary | 2 | C |
| Iceland | 2 | A |
| India | 1 | D |
| Indonesia | 1 | D |
| Iran | — | E |
| Iraq | 6 | — |
| Ireland | 4 | A |
| Israel | 6 | D |
| Italy | 2 | A |
| Jamaica | 5 | A |
| Japan | Country-Specific Rate | D |
| Jordan | 6 | B |
| Kazakhstan | 4 | B |
| Kenya | 6 | D |
| Kiribati | — | A |
| Korea, Dem. People's Rep. (North) | — | — |
| Korea, Republic of (South) | 3 | B |
| Kuwait | 6 | D |
| Kyrgyzstan | 4 | C |
| Laos | 1 | E |
| Latvia | 4 | B |
| Lebanon | — | A |
| Lesotho | 6 | D |
| Liberia ^{1/} | 6 | — |
| Libya | — | D |
| Liechtenstein | 2 | C |
| Lithuania | 4 | D |
| Luxembourg | 4 | C |
| Macao | 1 | D |
| Macedonia | 4 | C |
| Madagascar | 6 | E |
| Madeira Islands | 4 | D |
| Malawi | 6 | D |
| Malaysia | 1 | B |
| Maldives | 1 | E |
| Mali | 6 | D |
| Malta | 2 | D |
| Martinique | 5 ^{2/} | E |

| Country | Express Mail Rate Group | Air Parcel Post Rate Group |
|---|-------------------------|----------------------------|
| Mauritania | 6 | A |
| Mauritius | 6 | B |
| Mexico | Country-Specific Rate | Country-Specific Rate |
| Moldova | 4 | D |
| Mongolia | 1 | D |
| Montserrat | – | A |
| Morocco | 6 | C |
| Mozambique | 6 | E |
| Namibia | 6 | D |
| Nauru | 1 ^{2/} | B |
| Nepal | 1 | D |
| Netherlands | 2 ^{2/} | B |
| Netherlands Antilles | 5 | B |
| New Caledonia | 1 | E |
| New Zealand | 1 | D |
| Nicaragua | 5 | A |
| Niger | 6 | C |
| Nigeria | 6 | D |
| Norway | 2 | D |
| Oman | 1 | B |
| Pakistan | 1 | D |
| Panama | 5 | A |
| Papua New Guinea | 1 | E |
| Paraguay | 5 | C |
| Peru | 5 | C |
| Philippines | 1 | D |
| Pitcairn Island | – | D |
| Poland | 4 | C |
| Portugal | 4 | D |
| Qatar | 6 | B |
| Reunion | – | E |
| Romania | 4 | D |
| Russia | 4 | E |
| Rwanda | 6 | D |
| Saint Christopher (St. Kitts) and Nevis | 5 | B |
| Saint Helena | – | C |
| Saint Lucia | 5 | A |
| Saint Pierre and Miquelon | – | B |
| Saint Vincent and the Grenadines | 5 | C |
| San Marino | – | A |
| Sao Tome and Principe | – | B |
| Saudi Arabia | 6 | B |
| Senegal | 6 | D |
| Serbia-Montenegro ^{1/} | 4 | B |
| Seychelles | 6 | C |
| Sierra Leone ^{1/} | 6 | D |
| Singapore | 3 | D |
| Slovak Republic | 4 | B |
| Slovenia | 2 | C |
| Solomon Islands | 1 | B |
| Somalia ^{1/} | 6 | – |
| South Africa | 6 | D |
| Spain | 4 | B |
| Sri Lanka | 1 | B |

| Country | Express Mail Rate Group | Air Parcel Post Rate Group |
|---------------------------|-------------------------|----------------------------|
| Sudan | 6 | B |
| Suriname | — | A |
| Swaziland | 6 | B |
| Sweden | 2 ^{2/} | E |
| Switzerland | 2 | C |
| Syrian Arab Republic | 6 | C |
| Taiwan | 3 | D |
| Tajikistan | 4 | C |
| Tanzania | 6 | C |
| Thailand | 3 | B |
| Togo | 6 | D |
| Tonga | — | A |
| Trinidad and Tobago | 5 | A |
| Tristan da Cunha | — | A |
| Tunisia | 6 | B |
| Turkey | 6 | B |
| Turkmenistan | 4 | D |
| Turks and Caicos Islands | — | A |
| Tuvalu | — | A |
| Uganda | 6 | D |
| Ukraine | 4 | D |
| United Arab Emirates | 6 | C |
| Uruguay | 5 | C |
| Uzbekistan | — | E |
| Vanuatu | 1 ^{2/} | A |
| Vatican City | — | A |
| Venezuela | 5 | A |
| Vietnam | 1 | B |
| Wallis and Futuna Islands | — | E |
| Western Samoa | 1 | B |
| Yemen | 6 | C |
| Zambia | 6 | D |
| Zimbabwe | 6 | E |

^{1/} All mail service is currently suspended.

^{2/} On Demand service only.

An Important Notice for Postal Customers

Some categories of international postage rates will be changing on **May 30, 1999**. However, customers should be aware that letter class rates to all countries (except Canada) and airmail printed matter rates to all countries (except Canada and Mexico) **will not be affected**.

Contact your local post office for additional details.

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IMM REVISION

Global Priority Mail to China

Effective April 22, 1999, *International Mail Manual* (IMM) 226 is revised to incorporate new destination cities for Global Priority Mail (GPM) to China. Previously, GPM service to China was limited to the following cities: Beijing, Dalian, Guangzhou, Qingdao, Shanghai, Shenzhen, Suzhou, Tianjin, Wuxi, Xiamen, and Zhuhai. Effective immediately, GPM service is expanded to include the following cities in China: Chongqing, Nanjing, Shenyang, Wuhan, and Xian. This revision will be incorporated into the online IMM, which can be accessed via Postal Explorer (<http://pe.usps.gov>) and a future printed version of the IMM.

The chart on this page includes all countries that accept GPM from the United States. This chart replaces the GPM chart published in *Postal Bulletin* 21964 (1-29-98). Post this chart to aid window clerks and postal customers.

International Mail Manual (IMM)

* * * * *

2 Conditions for Mailing

* * * * *

220 Letters and Letter Packages

* * * * *

226 Global Priority Mail

* * * * *

226.2 Availability

[Replace the table after the text with the following:]

| Countries of Destination | | | | |
|-----------------------------|--------------------|---------------------|---------------------|---------------------------|
| Western Europe | Pacific Rim | North America | South America | Middle East |
| Austria | Australia | Canada | Brazil ¹ | Israel ² |
| Belgium | China ³ | Mexico ⁴ | Chile ⁵ | Saudi Arabia ⁶ |
| Denmark | Hong Kong | | | |
| Finland | Japan | | | |
| France | New Zealand | | | |
| Germany | Philippines | | | |
| Iceland | Singapore | | | |
| Ireland | South Korea | | | |
| Liechtenstein | Taiwan | | | |
| Luxembourg | Thailand | | | |
| Monaco | Vietnam | | | |
| The Netherlands | | | | |
| Norway | | | | |
| Portugal | | | | |
| Spain | | | | |
| Sweden | | | | |
| Switzerland | | | | |
| United Kingdom ⁷ | | | | |

¹ Destinations in Brazil are limited to Sao Paulo and Rio de Janeiro only.
² Destinations in Israel are limited to Jerusalem, Tel Aviv, and Haifa only.
³ Destinations in China are limited to Beijing, Chongqing, Dalian, Guangzhou, Nanjing, Qingdao, Shanghai, Shenyang, Shenzhen, Suzhou, Tianjin, Wuhan, Wuxi, Xiamen, Xian, and Zhuhai only.
⁴ Destinations in Mexico are limited to Guadalajara, Mexico City, and Monterrey only.
⁵ Destinations in Chile are limited to Santiago, Valparaiso, and Viña del Mar only.
⁶ Destinations in Saudi Arabia are limited to Dammam, Jeddah, and Riyadh only.
⁷ Includes: England, Scotland, Wales, Northern Ireland, Guernsey, Jersey, and the Isle of Man.

IMM REVISION

International Mail — Suspension of Mail Service to Serbia-Montenegro (Yugoslavia)

On April 7, 1999, the Postal Service suspended all international air and surface mail service to Serbia-Montenegro (Yugoslavia) due to the current hostilities in that country. Any mail on hand that is for dispatch to that country must be promptly returned to sender bearing the endorsement "Service Temporarily Suspended." Postage may be refunded in full for returned mail (see *Domestic Mail Manual* PO14.2.4), or the mail may be reentered by the customer, when service is resumed, by obliterating the "Service Temporarily Suspended" endorsement.

Information pertaining to international mail service disruptions can be obtained via the Rapid Information Bulletin Board System (RIBBS) page on the USPS Intranet at <http://ribbs.usps.gov>.

The suspension of all mail service to Serbia-Montenegro (Yugoslavia) will be incorporated into the online *International Mail Manual* (IMM), which can be accessed via Postal Explorer (<http://pe.usps.gov>). It will also be reflected in the next printed version of the IMM (Issue 21).

— Pricing, Costing & Classification,
International Business Unit, 4-22-99

ICM UPDATE

International Customized Mail

On January 12, 1999, the Postal Service entered into an International Customized Mail (ICM) service agreement with a qualifying mailer. In accordance with *International Mail Manual* (IMM) 294, the Postal Service hereby makes public the following information concerning the agreement:

- a. **Term:** January 24, 1999, through December 31, 2001.
- b. **Type of Mail:** *Catalogs, parcels, and small packets.*
- c. **Destination countries:** Parcels to Japan and catalogs worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to:
 1. Furnish the mailer with the letter trays and other supplies that the mailer is required to use for qualifying mail.
 2. Provide the mailer or mailing agent with the training necessary for them to prepare ICM mail in conformity with the requirements for qualifying mail.
 3. Arrange with air and surface carriers, as appropriate, for qualifying mail to be transported internationally for delivery by foreign postal authority.
 4. Establish a prearranged address where items returned from Japan will be consolidated and returned to the mailer.
- e. **Minimum volume commitments:** The mailer has agreed to tender a minimum of 100,000 Global Package Link (GPL) pieces annually and to tender a combined minimum of 3 million pieces of other international mail to the Postal Service annually, either directly or indirectly through their mailing agent.

f. **Worksharing:** The mailer has agreed to:

1. Package mail in accordance with the applicable Postal Service requirements set forth in the IMM.
2. Pay postage for qualifying mail in accordance with IMM using a system approved by the appropriate Rates and Classification Service Center (RCSC).
3. Tender qualifying mail to the Postal Service at designated Postal Service facilities.
4. Coordinate a schedule of mailings and provide notifications as specified in the service agreement.
5. Mutually review the volumes and services provided December 31 of each year with a view towards making improvements.

g. **Rates:**

1. **GPL:** GPL rates will be calculated as follows:
 - a. The discounts that are to be applied to the published GPL base rates to Japan are set forth in Table 1 (see page 73). As long as the indicated volume thresholds are met during any agreement calendar year, the associated discount will apply to all GPL mail for the succeeding year. The published base rates are set forth in Table 2 (see page 73). The ICM rates for 1999, as calculated by applying the appropriate discount in Table 1 (4.25 percent) to the published base rates in Table 2, are set forth in Table 3 (see page 74).

- b. In addition to the ICM discounted rate, a 3 percent incentive discount will be applied to GPL mail sent to any other GPL country to which it was not previously mailed. This additional 3 percent “promotional” discount will be in effect for the balance of the first calendar year the mailer ships to a new country. At the end of the first calendar year, the “promotional” discount will revert to the ICM discount as set forth in Table 1.
 - c. At the end of each calendar year, the Postal Service will consolidate all volume figures for GPL parcels shipped by the mailer for that calendar year and determine the discount off published base rates for the following year.
 - d. Quantity Rates. In view of mutually beneficial expansion, if the mailer increases GPL volume tendered to the Postal Service to reach the thresholds listed in Table 1, the corresponding rate from the schedule displayed in Table 1 will become effective on January 1 of each year.
2. **Other Parcels:** Postage for all other parcels mailed at a Mixed Parcel rate will be \$3.37 per pound.
 3. **International Surface Air Lift (ISAL):** Postage for qualifying ISAL mail will be at 9 percent off published rates applicable at the time of mailing. The rates for ISAL under this agreement are set forth in Table 4 (see page 74). In the event that Postal Service ISAL costs increase in excess of 15 percent, the Postal Service shall notify the mailer in writing and renegotiate rates or terminate the agreement within 60 days after receipt of the written notification.
 4. **International Priority Airmail (IPA):** IPA mail will be at \$4.50 per pound.
 - a. Average weight of IPA mail shall be 8–10 ounces.
 - b. If the annual average drops below 4 ounces, postage for IPA will be at 9 percent off published rates applicable at the time of the mailing.
 - c. In the event that Postal Service IPA costs increase in excess of 15 percent, the Postal Service shall notify the mailer in writing and renegotiate rates or terminate the agreement within 60 days after receipt of the written notification.
 5. Postage for Return Service from Japan will be at the published rates.

6. The Postal Service will harmonize the first 2,500 new SKU items each year of the agreement at no cost to the mailer. For any additional SKUs over 2,500, harmonization fees will be at the published rates.
7. Postage rates paid by the mailer may be increased by no more than 5 percent per calendar year.

Table 1 — Discount Schedule, Global Package Link

| Volume Range (pieces) | % Discount * (Off Published GPL Base Rates) |
|-----------------------|---|
| 100,000–250,000 | 4.25% |
| 250,001–500,000 | 4.75% |
| 500,001–750,000 | 5.25% |
| 750,001–1 million | 5.75% |
| More than 1 million | 6.25% |

* Rates are reduced by these discounts once the applicable volume thresholds are reached during a previous calendar year.

Table 2 — Published Base Rate Schedule, Global Package Link

| Published Rates: Global Package Link — Japan | | |
|--|---------|--------------|
| Weight Not Exceeding (lbs.) | Premium | New Standard |
| 1 | \$15.75 | \$6.00 |
| 2 | \$18.00 | \$9.25 |
| 3 | \$20.75 | \$14.25 |
| 4 | \$23.50 | \$18.00 |
| 5 | \$26.25 | \$24.00 |
| 6 | \$29.50 | \$27.25 |
| 7 | \$32.25 | – |
| 8 | \$35.00 | – |
| 9 | \$37.50 | – |
| 10 | \$40.25 | – |
| 11 | \$43.00 | – |
| 12 | \$45.75 | – |
| 13 | \$48.50 | – |
| 14 | \$51.25 | – |
| 15 | \$54.00 | – |
| 16 | \$56.75 | – |
| 17 | \$59.50 | – |
| 18 | \$62.25 | – |
| 19 | \$64.75 | – |
| 20 | \$67.50 | – |
| 21 | \$70.25 | – |
| 22 | \$73.00 | – |
| 23 | \$75.75 | – |
| 24 | \$78.50 | – |
| 25 | \$81.25 | – |
| 26 | \$84.00 | – |
| 27 | \$86.75 | – |
| 28 | \$89.50 | – |
| 29 | \$92.00 | – |
| 30 | \$94.75 | – |

| Published Rates: Global Package Link — Japan | | |
|--|----------|--------------|
| Weight Not Exceeding (lbs.) | Premium | New Standard |
| 31 | \$97.50 | — |
| 32 | \$100.25 | — |
| 33 | \$103.00 | — |
| 34 | \$105.75 | — |
| 35 | \$108.50 | — |
| 36 | \$111.25 | — |
| 37 | \$114.00 | — |
| 38 | \$116.75 | — |
| 39 | \$119.25 | — |
| 40 | \$122.00 | — |
| 41 | \$124.75 | — |
| 42 | \$127.50 | — |
| 43 | \$130.25 | — |
| 44 | \$133.00 | — |

| ICM Rates: Global Package Link — Japan | | |
|--|-------------|--------------|
| Weight Not Exceeding (lbs.) | GPL Premium | GPL Standard |
| 31 | \$93.36 | — |
| 32 | \$95.99 | — |
| 33 | \$98.62 | — |
| 34 | \$101.26 | — |
| 35 | \$103.89 | — |
| 36 | \$106.52 | — |
| 37 | \$109.16 | — |
| 38 | \$111.79 | — |
| 39 | \$114.18 | — |
| 40 | \$116.82 | — |
| 41 | \$119.45 | — |
| 42 | \$122.08 | — |
| 43 | \$124.71 | — |
| 44 | \$127.35 | — |

Table 3 — ICM Rate Schedule, Global Package Link

| ICM Rates: Global Package Link — Japan | | |
|--|-------------|--------------|
| Weight Not Exceeding (lbs.) | GPL Premium | GPL Standard |
| 1 | \$15.08 | \$5.75 |
| 2 | \$17.24 | \$8.86 |
| 3 | \$19.87 | \$13.64 |
| 4 | \$22.50 | \$17.24 |
| 5 | \$25.13 | \$22.98 |
| 6 | \$28.25 | \$26.09 |
| 7 | \$30.88 | — |
| 8 | \$33.51 | — |
| 9 | \$35.91 | — |
| 10 | \$38.54 | — |
| 11 | \$41.17 | — |
| 12 | \$43.81 | — |
| 13 | \$46.44 | — |
| 14 | \$49.07 | — |
| 15 | \$51.71 | — |
| 16 | \$54.34 | — |
| 17 | \$56.97 | — |
| 18 | \$59.60 | — |
| 19 | \$62.00 | — |
| 20 | \$64.63 | — |
| 21 | \$67.26 | — |
| 22 | \$69.90 | — |
| 23 | \$72.53 | — |
| 24 | \$75.16 | — |
| 25 | \$77.80 | — |
| 26 | \$80.43 | — |
| 27 | \$83.06 | — |
| 28 | \$85.70 | — |
| 29 | \$88.09 | — |
| 30 | \$90.72 | — |

Table 4 — Rate Discount Schedule, International Surface Air Lift

| | ICM Rates: International Surface Air Lift | | | |
|-----------|---|--------------|--------------|--------------|
| | Rate Group 1 | Rate Group 2 | Rate Group 3 | Rate Group 4 |
| Per Piece | \$0.23 | \$0.09 | \$0.09 | \$0.09 |
| Plus | | | | |
| Per Pound | \$1.91 | \$2.73 | \$2.69 | \$4.78 |

[Rate Groups as defined in IMM Exhibit 246.71]

— Sales and Customer Support,
International Business Unit, 4-22-99

Philately

STAMP ANNOUNCEMENT 99-16

Celebrate The Century — 1950s Commemorative Stamps

The Postal Service will issue a \$4.95 *Celebrate The Century™ 1950s* Commemorative Stamp souvenir sheet, in a gummed pane of 15 (Item Number 554500), on May 26, 1999, in Springfield, MA. The stamps go on sale nationwide the same day and will be sold only as a souvenir sheet. No individual stamps are available. Sales of the souvenir stamp sheet must be recorded in AIC 085.

Designed by Howard Paine of Delaplaine, VA, and illustrated by Dean Ellis of Amagansett, NY, the souvenir sheet features 1950s subjects from the following categories: People and Events, Arts and Entertainment, Lifestyles, Sports, and Science and Technology. The 15 commemorative stamps in this sheet are titled: *Polio Vaccine Developed; Teen Fashions; The "Shot Heard Round The World"; U.S. Launches Satellites; The Korean War; Desegregating Public Schools; Tail Fins and Chrome; Dr. Seuss "The Cat In The Hat"; Drive-In Movies; World Series Rivals; Rocky Marciano, Undefeated; I Love Lucy; Rock 'n' Roll; Stock Car Racing; and Movies Go 3-D.*

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamp at their local post offices, affix the stamp to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

CELEBRATE THE CENTURY 1950S STAMP
 POSTMASTER
 1883 MAIN ST
 SPRINGFIELD MA 01101-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. For orders less than 50, there is no charge for the postmark. All orders must be postmarked by June 25, 1999.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1-800-STAMP24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 419014
 KANSAS CITY MO 64141-6014

| | |
|--|---|
| Issue: | <i>Celebrate The Century 1950s</i> |
| Item Number: | 554500 |
| Denomination & Type of Issue: | \$4.95 commemorative |
| Format: | Water-activated pane of 15 (15 designs) |
| Series: | Celebrate The Century |
| Issue Date & City: | May 26, 1999, Springfield, MA 01101 |
| National Sale Date: | May 26, 1999 |
| Illustrator: | Dean Ellis, Amagansett, NY |
| Designer & Art Director: | Howard Paine, Delaplaine, VA |
| Engraver: | N/A |
| Typographer: | Tom Mann, Vancouver, WA |
| Modeler: | Joseph Sheeran |
| Manufacturing Process: | Offset/Intaglio |
| Printer: | Ashton-Potter USA (APU) |
| Colors: | Black, Cyan, Magenta, Yellow (Back: Black) |
| Image Area (w x h): | 1.075 x 1.075 in./27.28 x 27.28 mm |
| Overall Size (w x h): | 1.225 x 1.225 in./31.09 x 31.09 mm |
| Full Pane Size (w x h): | 9.000 x 7.500 in./228.43 x 190.36 mm |
| Plate Size: | 60 stamps per revolution |
| Plate Numbers: | N/A |
| Marginal Markings: | N/A |
| Catalog Item Number(s): | 554540 pane of 15 — \$4.95 554562 first day cover (full pane) — \$6.95 554584 uncut press sheet (4 panes) — \$19.80 554572 heirloom book — \$34.95 |

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive approximately three-fourths of the standard automatic distribution for gummed sheet stamps. Distributions are rounded up to the nearest master carton size (750 individually packaged souvenir sheets = 11,250 stamps).

Initial Supply for Post Offices

SDOs and SDNs will make a subsequent automatic distribution to post offices for one-half of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, or PS Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before May 18, 1999.

Philatelic Requirement

SDOs and SDNs will not receive a separate quantity of this souvenir sheet for their authorized philatelic centers. The philatelic centers must be supplied their quantities from the initial standard automatic distribution made to the SDOs and SDNs.

Additional Supply

Post offices requiring additional souvenir sheets must requisition them from their designated SDO or SDN using a PS Form 17. SDOs requiring additional souvenir sheets must order them from the appropriate accountable paper depositories (APDs), using a PS Form 17. All APDs will receive

37,500 souvenir sheets for filling supplemental orders. The Dulles, VA, SDN will receive 198,000 additional souvenir sheets for filling supplemental orders. The Kansas City, MO, SDN will receive 4,041,000 additional souvenir sheets for filling supplemental orders from APDs.

Sales Policy

All post offices must acquire and maintain a supply of each new *Celebrate The Century* souvenir sheet. All *Celebrate The Century* souvenir sheet issues will remain on sale at post offices for the life of the *Celebrate The Century* program. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures. Other *Celebrate The Century* (CTC) souvenir sheets now available for reorder include: CTC (1900), Item Number 5537; CTC (1910), Item Number 5538; CTC (1920), Item Number 5541; CTC (1930), Item Number 5542; and CTC (1940), Item Number 554300. Sales for all *Celebrate The Century* souvenir sheets *must* be recorded in AIC 085.

— *Stamp Services, Marketing, 4-22-99*

STAMP ANNOUNCEMENT 99-18

Niagara Falls Definitive Stamp



Copyright USPS 1999

The Postal Service will issue a 48-cent *Niagara Falls* Definitive Stamp (Item Number 552200), self-adhesive pane of 20, on May 12, 1999, in Niagara Falls, NY. The stamp was designed by Ethel Kessler of Bethesda, MD, and photographed by Kurt Ross, of North Tonawanda, NY. The stamps go on sale nationwide May 13.

An American natural wonder, Niagara Falls is the largest producer of electric power in the free world. The American Falls, over which ten percent of the water flows, is 180 feet high and 1,000 feet long. The photograph of the Falls was taken from the United States side by Kurt Ross.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamp at their local post office, affix the stamp to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

NIAGARA FALLS DEFINITIVE E STAMP
 POSTMASTER
 615 MAIN ST
 NIAGARA FALLS NY 14302-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 11, 1999.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the

| | |
|--|---|
| Issue: | <i>Niagara Falls</i> |
| Item Number: | 552200 |
| Denomination & Type of Issue: | 48-cent definitive |
| PS Format: | Pane of 20 |
| Series: | N/A |
| Issue Date & City: | May 12, 1999, Niagara Falls, NY |
| Designer: | Ethel Kessler, Bethesda, MD |
| Photographer: | Kurt Ross, North Tonawanda, NY |
| Engraver: | North American Roto Engravers Inc. |
| Art Director: | Ethel Kessler, Bethesda, MD |
| Typographer: | Ethel Kessler, Bethesda, MD |
| Modeler: | Avery Dennison (AVR) |
| Manufacturing Process: | Gravure |
| Printer: | Avery Dennison (AVR) |
| Printed at: | AVR, Clinton, SC |
| Press Type: | Dia Nippon Kiko |
| Stamps per Coil/Pane: | 20 |
| Print Quantity: | 100.75 million stamps |
| Paper Type: | Pre-phosphored Type II |
| Gum Type: | Self-adhesive |
| Processed at: | AVR, Clinton, SC |
| Colors: | Yellow, Magenta, Cyan, Black, Silver |
| Stamp Orientation: | Horizontal |
| Image Area (w x h): | 1.41 x 0.84 in./35.81 x 21.34 mm |
| Overall Size (w x h): | 1.56 x 0.99 in./39.62 x 25.15 mm |
| Full Pane Size (w x h): | 6.50 x 5.875 in./165.10 x 149.23 mm |
| Plate Size: | 400 stamps per revolution |
| Plate Numbers: | "V" followed by 5 single digits |
| Marginal Markings: | "© USPS 1999" • Plate Position • .48 x 20 = \$9.60 |
| Catalog Item Number: | N/A |
| Sale Date: | May 12, 1999 |
| Nationwide Sale Date: | May 13, 1999 |

quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1-800-STAMP24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 419014
 KANSAS CITY MO 64141-6014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

All stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive three-quarters of an automatic distribution for a 20-stamps-per-pane issue, rounded to the nearest master carton size (40,000 stamps).

Initial Supply

The Minneapolis Information System Service Center will not use PS Form 3309, *Advice of Shipment/Stamp Invoice*, to distribute this definitive stamp. To obtain initial quantities of this stamp, post offices must immediately submit PS Form 17, *Stamp Requisition*, to their designated SDOs or SDNs. SDOs and SDNs must not distribute stamps to post offices before May 6, 1999.

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDOs or SDNs, using a separate PS Form 17. SDOs requiring additional stamps must order them from their accountable paper depositories (APDs), using a separate PS Form 17.

For filling supplemental orders, all APDs and the Dulles, VA, SDN will receive 840,000 stamps. The Kansas City, MO, SDN will receive 800,000 stamps.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive their automatic distributions of this stamp in ten positions for subsequent distributions to each center.

| Offices That Serve This Many Philatelic Windows | Will Receive These Quantities of the <i>Niagara Falls</i> Definitive Stamp Item Number 552200 |
|---|---|
| 1 | 20,000 |
| 2 | 40,000 |
| 3 | 60,000 |
| 4 | 80,000 |
| 6 | 120,000 |
| 9 | 180,000 |
| 12 | 240,000 |
| 16 | 320,000 |
| 20 | 400,000 |

— Stamp Services, Marketing, 4-22-99

STAMP ANNOUNCEMENT 99-20

Mount Vernon Stamped Card



Copyright USPS 1999

The Postal Service will issue a 20-cent *Mount Vernon* stamped card (Item Number 2271) in Mount Vernon, VA, on May 14, 1999. The stamped card, designed by Richard Sheaff of Scottsdale, AZ, is based on a painting entitled *A View of Mount Vernon* by an unknown artist (National Gallery of Art). The stamped card goes on nationwide sale May 15, 1999.

Mount Vernon, the beloved home and burial site of George Washington, is a fine example of an 18th century farm and fishery. This beautiful estate includes a fine collection of furnishings and artwork, as well as a library that can provide unusual insight into daily life on a plantation. Washington developed Mount Vernon into a large, successful business.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamped card at their local post office, address the stamped cards (to themselves or others), and place them in a larger envelope addressed to:

MOUNT VERNON STAMPED CARD
 POSTMASTER
 PO BOX 9998
 MOUNT VERNON VA 22121-9998

After applying the first day of issue postmark, the Postal Service will return the stamped cards through the mail. There is no charge for the postmark. All orders must be postmarked by June 13, 1999.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each

| | |
|--|--|
| Issue: | <i>Mount Vernon</i> stamped card |
| Item Number: | 2271 |
| Denomination & Type of Issue: | 20-cent |
| PS Format: | Stamped card |
| Series: | Historic Preservation |
| Issue Date & City: | May 14, 1999, Mount Vernon, VA 22121 |
| Illustration: | <i>A View of Mount Vernon</i> , artist unknown, National Gallery of Art |
| Designer: | Richard Sheaff, Scottsdale, AZ |
| Engraver: | N/A |
| Art Director: | Richard Sheaff, Scottsdale, AZ |
| Typographer: | Richard Sheaff, Scottsdale, AZ |
| Modeler: | N/A |
| Manufacturing Process: | Offset |
| Printer: | Government Printing Office (GPO) |
| Printed at: | GPO, Washington, DC |
| Press Type: | Offset |
| Stamps per Coil/Pane: | N/A |
| Print Quantity: | 6 million stamped cards |
| Paper Type: | 22-lb. bright white |
| Gum Type: | N/A |
| Processed at: | GPO, Washington, DC |
| Colors: | Magenta, yellow, cyan, black |
| Card Orientation: | Horizontal |
| Image Area (w x h): | 2.25 x 1.25 in./57.11 x 31.78 mm |
| Overall Size (w x h): | 5.5 x 3.5 in./139.59 x 88.83 mm |
| Full Pane Size (w x h): | N/A |
| Plate Size: | N/A |
| Plate Numbers: | N/A |
| Marginal Markings: | “© USPS 1998” • Recycled logo followed by “recycled” |
| Catalog Item Number(s): | 227140 stamped card — \$0.21 227161 stamped card with First Day Cancellation — \$0.31 |
| Sale Date: | May 14, 1999 |
| Nationwide Sale Date: | May 15, 1999 |

item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1-800-STAMP24 or by writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 419014
 KANSAS CITY MO 64141-6014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

This issue is to be distributed and sold only in Virginia, at SFS in Kansas City, and at postal retail stores and philatelic centers nationwide. The Dulles, VA, stamp distribution network (SDN) and all stamp distribution offices (SDOs) with postal retail stores and authorized philatelic centers will receive this commemorative stamped card, rounded to the nearest master carton size (5,000 stamped cards). There will be no standard distribution to other SDOs or the Kansas City, MO, SDN.

Initial Supply

All post offices serving Virginia must immediately requisition these stamped cards from their designated SDO using a separate PS Form 17, *Stamp Requisition*. SDOs must not distribute these stamped cards to post offices before May 6, 1999.

Additional Supply

The Government Printing Office (GPO) will disburse all of these commemorative stamped cards to SDOs serving post offices in Virginia; all SDOs with authorized philatelic centers; and the SFS in Kansas City. Therefore, they will not have any cards available for reordering. All post offices serving Virginia that require additional stamped cards must requisition them from their designated SDO using a separate PS Form 17.

Philatelic Requirement

SDOs with authorized philatelic centers will receive quantities of this commemorative stamped card to provide subsequent automatic distribution to each philatelic center.

Sales Policy

All post offices serving Virginia must acquire and maintain a supply of this new commemorative stamped card as long as customer demand exists or until it is officially withdrawn from sale. If supplies run low, post offices must reorder additional quantities through their normal ordering procedures.

— *Stamp Services, Marketing, 4-22-99*

STAMP ANNOUNCEMENT 99-21

Mount Rainier Stamped Card



Copyright USPS 1999

The Postal Service will issue a 55-cent *Mount Rainier* Stamped Card (Item Number 2295), in Denver, CO, on May 15, 1999. The international rate stamped card is designed by Ethel Kessler of Bethesda, MD, and photographed by Ric Ergenbright of Bend, OR. There will be no official ceremony. The stamped card goes on sale nationwide May 15, 1999.

The Mount Rainier National Park, located 48 miles southeast of Tacoma, WA, is a mountain wonderland of thick forest, glorious wildflowers, and rugged glaciers. Each year more than 4,500 hardy people successfully climb to the 14,411 foot summit of Mount Rainier. This volcanic mountain looks down upon the Cascade Range, which is a least 10 million years old.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamped cards at their local post office, address the stamped cards (to themselves or others), and place them in a larger envelope addressed to:

MOUNT RAINIER STAMPED CARD
 POSTMASTER
 1745 STOUT ST STE 100
 DENVER CO 80266-9998

After applying the first day of issue postmark, the Postal Service will return the stamped cards through the mail. There is no charge for the postmark. All orders must be postmarked by June 14, 1999.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the

| | |
|--|--|
| Issue: | <i>Mount Rainier</i> stamped card |
| Item Number: | 2295 |
| Denomination & Type of Issue: | 55-cent stamped card |
| PS Format: | Stamped card |
| Series: | N/A |
| Issue Date & City: | May 15, 1999, Denver, CO |
| Photographer: | Ric Ergenbright, Bend OR |
| Designer: | Ethel Kessler, Bethesda, MD |
| Engraver: | N/A |
| Art Director: | Ethel Kessler, Bethesda, MD |
| Typographer: | Ethel Kessler, Bethesda, MD |
| Modeler: | N/A |
| Manufacturing Process: | Offset |
| Printer: | Government Printing Office (GPO) |
| Printed at: | GPO, Washington, DC |
| Press Type: | Offset |
| Stamps per Coil/Pane: | N/A |
| Print Quantity: | 6 million stamped cards |
| Paper Type: | 22-lb. bright white |
| Gum Type: | N/A |
| Processed at: | GPO, Washington, DC |
| Colors: | Magenta, yellow, cyan, black |
| Card Orientation: | Horizontal |
| Image Area (w x h): | 2.25 x 1.25 in./57.11 x 31.78 mm |
| Overall Size (w x h): | 5.5 x 3.5 in./139.59 x 88.83 mm |
| Full Pane Size (w x h): | N/A |
| Plate Size: | N/A |
| Plate Numbers: | N/A |
| Marginal Markings: | “© USPS 1999” • Recycled logo followed by “recycled” |
| Catalog Item Number: | N/A |
| Nationwide Sale Date: | May 15, 1999 |

quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800-STAMP24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 419014
 KANSAS CITY MO 64141-6014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive 5,000 of this international rate stamped card for filling small orders. Distributions are in master carton size (5,000 postal cards).

Initial Supply

To obtain initial quantities of this stamped cards, post offices must immediately submit PS Form 17, *Stamp Requisition*, to their designated SDOs or SDNs. SDOs and SDNs must not distribute cards to post offices before May 6, 1999.

Additional Supply

Authorized CAG A–G post offices requiring bulk quantities of this international rate stamped card should immediately submit PS Form 3216, *Requisition for Postal Cards — Bulk Quantities*, to the Government Printing Office (GPO).

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will provide a subsequent automatic distribution to each philatelic center from their standard automatic distribution quantity.

— *Stamp Services, Marketing, 4-22-99*

STAMP ANNOUNCEMENT 99-22

John & William Bartram Commemorative Stamp



Copyright USPS 1999

The Postal Service will issue a 33-cent *John & William Bartram* Commemorative Stamp (Item Number 441700), self-adhesive pane of 20, on May 18, 1999, in Philadelphia, PA. The stamp was designed by Phil Jordan of Falls Church, VA, and is based on an illustration by William Bartram. The stamps go on sale nationwide May 19, 1999.

This year marks the 300th anniversary of the birth of John Bartram, the American botanist who established the oldest existing botanical garden in America. John, with the help of his son William, introduced approximately 200 native American plants and propagated innumerable native and exotic plants. The stamp art is a reproduction of a detail of a hand-colored engraving by William Bartram.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

JOHN AND WILLIAM BARTRAM COMMEMORATIVE STAMP
 POSTMASTER
 2970 MARKET ST RM 525
 PHILADELPHIA PA 19104-9611

| | |
|--|--|
| Issue: | <i>John & William Bartram</i> |
| Item Number: | 441700 |
| Denomination & Type of Issue: | 33-cent commemorative |
| PS Format: | Self-adhesive pane of 20 (1 design) |
| Series: | N/A |
| Issue Date & City: | May 18, 1999, Philadelphia, PA 19104 |
| Illustration: | Based on art by William Bartram |
| Designer: | Phil Jordan, Falls Church, VA |
| Engraver: | N/A |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Modeler: | Banknote Corporation of America, Inc. (BCA) |
| Manufacturing Process: | Offset, microprinting "Botanists" |
| Printer: | BCA |
| Printed at: | BCA, Browns Summit, NC |
| Press Type: | Goebel 670 |
| Stamps per Coil/Pane: | 20 |
| Print Quantity: | 145.375 million stamps |
| Paper Type: | Pre-phosphored Type I |
| Gum Type: | Self-adhesive |
| Processed at: | BCA, Browns Summit, NC |
| Colors: | Yellow, Black, Magenta, Cyan |
| Stamp Orientation: | Vertical |
| Image Area (w x h): | 0.82 x 1.39 in./20.83 x 35.31 mm |
| Overall Size (w x h): | 0.99 x 1.56 in./25.15 x 39.62 mm |
| Full Pane Size (w x h): | 5.90 x 7.26 in./149.86 x 184.40 mm |
| Plate Size: | 180 stamps per revolution |
| Plate Numbers: | "B" followed by 4 single digits |
| Marginal Markings: | "© USPS 1998" • Plate Position Diagram • Price • Plate Numbers |
| Catalog Item Number(s): | 441720 block of 4 — \$1.32 441730 block of 10 — \$3.30 441740 full pane of 20 w/ platenumber — \$6.60 441761 first day cancellation — \$0.54 441797 panel — \$7.95 |
| Sale Date: | May 18, 1999 |
| Nationwide Sale Date: | May 19, 1999 |

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 17, 1999.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1-800-STAMP24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 419014
KANSAS CITY MO 64141-6014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive three-quarters of their standard distribution for a 20-stamps-per-pane issue, rounded to the nearest master carton size (40,000 stamps).

Initial Supply

SDOs and SDNs will make a subsequent automatic distribution to post offices for one-half of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before May 11, 1999.

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDOs or SDNs using a PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using a PS Form 17. For filling supplemental orders, all APDs and SDNs except for the Denver, CO, SDN will receive 640,000 stamps. The Denver, CO, APD will receive 600,000 stamps.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive an automatic distribution of these stamps in nine positions for subsequent distribution to each philatelic window.

| SDOs and SDNs That Serve This Many Philatelic Windows | Will Receive This Quantity of the <i>John and William Bartram</i> Commemorative Stamp (Item Number 441700) |
|---|--|
| 1 | 18,000 |
| 2 | 36,000 |
| 3 | 54,000 |
| 4 | 72,000 |
| 6 | 108,000 |
| 9 | 162,000 |
| 12 | 216,000 |
| 16 | 288,000 |
| 20 | 360,000 |

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists or until the stamp is officially withdrawn from sale, generally 1 year from date of issue. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

— *Stamp Services, Marketing, 4-22-99*

STAMP ANNOUNCEMENT 99-23

Voyageurs National Park Aerogramme



Copyright USPS 1999

The Postal Service will issue nationwide a 60-cent *Voyageurs National Park* Aerogramme (Item Number 2239) in Denver, CO, on May 15, 1999. The aerogramme was designed by Phil Jordan of Falls Church, VA, and photographed by Jim Brandenburg (Loon), Kennan Ward (Aurora Borealis), Joseph R. Pearce (Bull Moose), and Tom Bean (Man in Canoe). There will be no official ceremony.

Located near International Falls, MN, this lake-filled park is extremely rich in human history. Almost 40 percent of the park is made up of forty lakes, hundreds of rock islands, and many coves and bays, all of which support an abundance of wildlife. The park is named for the voyageurs who worked for fur trade companies in the 18th and 19th centuries.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new aerogrammes at their local post office, address the aerogrammes (to themselves or others), and place them in a larger envelope addressed to:

VOYAGEURS NATIONAL PARK AEROGRAMME
 POSTMASTER
 1745 STOUT ST STE 100
 DENVER CO 80266-9998

After applying the first day of issue postmark, the Postal Service will return the aerogramme through the mail. There is no charge for the postmark. All orders must be postmarked by June 4, 1999.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1-800-STAMP24 or by writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 419014
KANSAS CITY MO 64141-6014

First day covers remain on sale for at least 1 year after the stamp's issuance.

| | |
|--|---|
| Issue: | <i>Voyageurs National Park</i> |
| Item Number: | 2239 |
| Denomination & Type of Issue: | 60-cent, aerogramme |
| PS Format: | Aerogramme |
| Series: | Aerogramme |
| Issue Date & City: | May 15, 1999, Denver, CO |
| Photographers: | Jim Brandenburg — Loon Kennan Ward — Aurora Borealis Joseph R. Pearce — Bull Moose Tom Bean — Man in Canoe |
| Designer: | Phil Jordan, Falls Church, VA |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Modeler: | N/A |
| Manufacturing Process: | Offset |
| Printer: | Bureau of Engraving and Printing (BEP) |
| Printed at: | BEP, Washington, DC |
| Press Type: | Goebel, 043 Optiforma |
| Print Quantity: | 4 million aerogrammes |
| Paper Type: | Block |
| Gum Type: | Water activated |
| Processed at: | BEP, Washington, DC |
| Colors: | Magenta, Yellow, Cyan, Black |
| Image Area (w x h): | 1.46 x 1.50 in./37.1 x 38.1 mm |
| Overall Size (w x h): | 8.50 x 11.65 in./215.9 x 295.9 mm |
| Full Pane Size (w x h): | N/A |
| Plate Size: | N/A |
| Plate Numbers: | N/A |
| Marginal Markings: | N/A |
| Catalog Item Number: | 223940 |
| Nationwide Sale Date: | May 15, 1999 |

Distribution

A limited quantity of aerogrammes will be available at the Bureau of Engraving and Printing (BEP).

Initial Supply

All authorized CAG A–G post offices must immediately submit separate PS Forms 3356, *Stamp Requisition — Bulk Quantities*, to the BEP. Requisitions must be submitted in the standard ordering quantities: 2,000 aerogrammes, and multiples of 5,000 to a maximum of 1,000,000 aerogrammes per requisition. All other post offices requiring less than bulk quantities of this aerogramme should immediately requisition them from their stamp distribution offices (SDOs) and stamp distribution networks (SDNs) using separate PS Forms 17, *Stamp Requisition*.

Philatelic Requirement

All SDOs and SDNs with authorized philatelic centers will receive an automatic distribution of aerogrammes for subsequent distribution to each philatelic window.

| SDOs and SDNs That Serve This Many Philatelic Windows | Will Receive This Quantity of the 60-Cent <i>Voyageurs National Park</i> Aerogramme (Item Number 2239) |
|---|--|
| 1 | 500 |
| 2 | 1,000 |
| 3 | 1,500 |
| 4 | 2,000 |
| 6 | 3,000 |
| 9 | 4,500 |
| 12 | 6,000 |
| 16 | 8,000 |
| 20 | 10,000 |

— *Stamp Services, Marketing, 4-22-99*

CORRECTION

WAL*MART Station Pictorial Cancellation

Postal Bulletin (PB) 21995 (4-8-99) contained incorrect instructions for sending mail-back requests for the WAL*MART Station pictorial cancellations. All mail-back requests should be addressed in care of **WAL*MART Station, Postmaster, PO Box 9998**, for the participating post offices or stations listed in PB 21995 on pages 45–56.



— Stamp Services, Marketing, 4-22-99

NOTICE

Breast Cancer Awareness Commemorative Stamp, Item Number 4496, Removed From Sale

The *Breast Cancer Awareness* Commemorative Stamp (Item Number 4496) was removed from sale March 26, 1999. All post offices, stations, branches, postal stores, vending outlets, and authorized philatelic centers must remove this stamp stock item and its related products from sale and prepare them for destruction. This stamp stock item and its associated products should be submitted to destruction sites according to local established procedures, under the guidelines in Handbook F-1, *Post Office Accounting Procedures*, Part 45, *Destroying Stamp Stock*.

Absolutely no sales of this stamp item and its related products are permitted after March 26. This stamp stock item and its related products are also removed from sale at Stamp Fulfillment Services (SFS).

| Item Numbers | Description |
|---------------------|---------------------------------------|
| Stamp Items: | |
| 4496 | 32-cent Breast Cancer Awareness Stamp |
| 9982 | \$7.95 Breast Cancer Awareness Panel |

— Stamp Services, Marketing, 4-22-99

NOTICE

Stamps Withdrawn from Regular Sale and from Sale at Philatelic Centers June 30, 1999

Effective close-of-business on June 30, 1999, all post offices, stations, branches, postal stores, vending outlets, and authorized philatelic centers must withdraw the stamp stock items listed below and their related products from sale and prepare them for destruction. The stamp stock items and products should be submitted to destruction sites according to local established procedures, under the guidelines in Handbook F-1, *Post Office Accounting Procedures*, Part 45, *Destroying Stamp Stock*.

Absolutely no sales of the stamp items and related products listed below are permitted after June 30. These stamp stock items and their related products are also being removed from sale at Stamp Fulfillment Services (SFS).

| Item Numbers | Description |
|---------------------|--|
| Stamp Items: | |
| 5518 | \$5.76 Flag Over Field ATM sheetlet |
| 5595 | 32-cent Love Cherub stamp |
| 6631 | \$6.40 Flag Over Porch booklet |
| 6644 | \$11.00 Love Cherub booklet |
| 6656 | \$4.80 Flag Over Porch Vending booklet |
| 6657 | \$9.60 Flag Over Porch Vending booklet |
| 6663 | \$6.40 Peaches & Pear booklet |
| 6671 | \$6.40 Peaches & Pear booklet |
| 6672 | \$6.40 Love Cherub booklet |
| 6673 | \$6.40 Flag Over Porch booklet |
| 6675 | \$6.40 Pink Rose booklet |
| 6682 | \$6.40 Yellow Rose booklet |
| 6684 | \$4.80 Yellow Rose Vending booklet |
| 6685 | \$9.60 Yellow Rose Vending booklet |
| 7756 | \$32.00 Yellow Rose coil |

— Stamp Services, Marketing, 4-22-99

NOTICE

Definitive Stamp Issues That Will Remain on General Sale

The following stamp items are withdrawn from sale at Stamp Fulfillment Services (SFS) and authorized philatelic windows on June 30, 1999. However, they will remain on sale at regular retail windows until supplies are exhausted.

| Item Numbers | Description |
|---------------------------|---|
| Coil Stamp Issues: | |
| 7703 | \$500.00 Seaplane \$1.00 coil (Reprinted 1998) |
| 7930 | \$20.00 Blue Jay coil (Issued 8/2/96) |
| 7933 | \$150.00 Butte Nonprofit coil (Issued 1995 – Reprinted 1996) |
| 7934 | \$500.00 Butte Nonprofit coil (Issued 1995 – Reprinted 1996) |
| 7938 | \$125.00 Jukebox First-Class Presorted coil (Issued 1995) |
| 7939 | \$750.00 Jukebox First-Class Presorted coil (Issued 1995) |
| 7940 | \$2,500.00 Jukebox First-Class Presorted coil (Issued 1995) |
| 7946 | \$2,500.00 Jukebox First-Class Presorted coil (Issued 6/15/96 – Reprinted 5/98) |
| 7948 | \$1,000.00 Eagle & Shield Bulk Rate coil (Issued 5/21/96) |
| 7949 | \$25.00 Mountain Nonprofit coil (Issued 3/16/96) |
| 7950 | \$150.00 Mountain Nonprofit coil (Issued 3/16/96) |
| 7951 | \$500.00 Mountain Nonprofit coil (Issued 3/16/96) |
| 7956 | \$500.00 Mountain Nonprofit PSA coil (Issued 6/15/96) |
| 7975 | \$750.00 Jukebox First-Class Presorted PSA coil (Issued 1/24/97) |

| Item Numbers | Description |
|---|---|
| Booklet Stamp Issues: | |
| 6634 | \$2.00 Blue Jay PSA booklet (Issued 8/2/96) |
| 6666 | \$2.00 Blue Jay booklet (Issued 6/15/95) |
| Stamped Postal Card and Envelope Issues: | |
| 2153 | Graphic Eagle Bulk Rate 10-cent envelope |
| 2262 | 21-cent Red Barn stamped card |
| 2266 | 50-cent Soaring Eagle stamped card |
| 2275 | 42-cent Red Barn Reply stamped card |
| 2276 | 21-cent Winter Scene stamped card |
| 2283 | 21-cent St. John's College stamped card |
| Definitive Sheet Stamps: | |
| 1010 | 10-cent Red Cloud (Issued 1987) |
| 1035 | 35-cent Dennis Chavez (Issued 4/3/91) |

— Stamp Services, Marketing, 4-22-99

NOTICE

Berlin Airlift Stamps and Products Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective close-of-business on May 4, 1999, all post offices, stations, branches, postal stores, vending outlets, and authorized philatelic centers must withdraw the stamp stock items listed below and their related products from sale and prepare them for destruction. The stamp stock items and products should be submitted to destruction sites according to locally established procedures, under the guidelines in Handbook F-1, *Post Office Accounting Procedures*, Part 45, *Destroying Stamp Stock*.

Absolutely no sales of the stamp items and related products listed below are permitted after May 4. These stamp stock items and their related products are also being removed from sale at Stamp Fulfillment Services (SFS).

| Item Numbers | Description |
|---------------------|-------------------------------|
| Stamp Items: | |
| 4455 | 32-cent Berlin Airlift Stamps |
| 9712 | \$7.95 Berlin Airlift Panel |

— Stamp Services, Marketing, 4-22-99

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

| Cancellation | Period of Use |
|---|----------------------|
| Easter Seals, Fight Crippling | March 1–April 22 |
| Law Day USA, Freedom Under Law, May 1 | April 1–April 30 |
| Strike Back at Cancer, Give to the American Cancer Society | April 1–April 30 |
| National Carih Asthma Week | April 1–May 6 |
| Only You Can Prevent Forest Fires | April 1–Oct. 31 |
| National Salvation Army Week, 4 th Week in May | May 1–May 31 |
| Support Your Mental Health Association | May 1–May 31 |
| Support Research for Neurofibromatosis | May 1–May 31 |
| National Flag Day, June 14, Pause for the Pledge | May 1–June 14 |
| Goodwill Industries, Our Business Works for Disabled People | May 1–June 30 |
| Support National Historic Preservation Week | May 9–May 15 |
| National Transportation Week | May 14–May 20 |
| Fight Disease, Support City of Hope Pilot Medical Center | May 15–June 15 |
| Defeat Muscular Dystrophy, Support MDAA | May 15–June 17 |
| Conquer Multiple Sclerosis | May 17–June 17 |
| Conquer Cystic Fibrosis | Sept. 1–Sept. 30 |
| Peace Corps Anniversary, Making a Difference | Sept. 1–Oct. 31 |
| Employ People With Disabilities | Sept. 1–Nov. 30 |
| Give, the United Way | Sept. 15–Oct. 31 |
| Learn About Lupus, October, Lupus Awareness Month | Oct. 1–Oct. 31 |
| Radon Action Week | Oct. 1–Oct. 31 |
| Support Infection Control Week | Oct. 1–Nov. 30 |
| National Adoption Month | Nov. 1–Nov. 30 |
| Military Families Recognition Day | Nov. 1–Nov. 30 |
| National Philanthropy Day, Love of Humankind | Nov. 1–Nov. 30 |
| Help Retarded Children | Nov. 1–Nov. 30 |
| Use Christmas Seals, Support Your Lung Association | Nov. 8–Dec. 31 |
| Support American Education Week | Nov. 10–Nov. 30 |
| Autistic Children, Hope Through Research and Education | Dec. 1–Dec. 31 |

PICTORIAL CANCELLATION

Daffy Duck Station Pictorial Cancellation

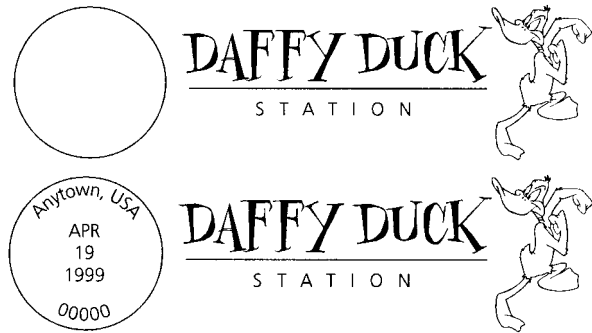
The *Daffy Duck* Commemorative Stamp was issued on Friday, April 16, 1999, in Los Angeles, CA. The stamps went on sale nationwide on Saturday, April 17, 1999.

Daffy Duck and other Looney Tunes characters, names, and related indicia are the property of Warner Bros. To ensure the correct use of Daffy Duck in cancellations, the Postal Service and Warner Bros. have authorized one pictorial cancellation design for field use.

The Daffy Duck station pictorial cancellation art was developed exclusively for commemorating Daffy Duck stamp events and may not be altered in any way, except as instructed in the guidelines.

As a reminder, the Postal Service must endeavor to make all unusual postmarking widely known to collectors through advance national publicity to avoid such postmarks being available only to small groups of people. Therefore, all pictorial cancellations for local events must be reported to Stamp Development so that national publicity may be arranged.

Mail-back service will be honored by participating post offices for 30 days following the event.



Guidelines for Finalizing Daffy Duck Station Pictorial Cancellation Art

To finalize the Daffy Duck pictorial cancellation art, insert within the circle the city, state, and ZIP Code of the physical location where your event is being held, and the month, day, and year that the cancellation is to be offered. Overall dimensions of the pictorial cancellation must not exceed 4 inches horizontally and 1 inch vertically, as shown in the original/unfinished and final art examples on this page.

| | | |
|--|---|--|
| <p>April 20, 1999</p> <p><i>USPS, Whittier Mail Office</i></p> <p>DAFFY DUCK STATION POSTMASTER 8520 MICHIGAN AVE WHITTIER CA 90605-9998</p> | <p>April 21, 1999</p> <p>DAFFY DUCK STATION POSTMASTER PO BOX 9998 MERRICK NY 11566-9998</p> | <p>April 23, 1999</p> <p>DAFFY DUCK STATION POSTMASTER PO BOX 9998 AMITYVILLE NY 11701-9998</p> |
| <p>April 20, 1999</p> <p>DAFFY DUCK STATION POSTMASTER PO BOX 9998 BALDWIN NY 11510-9998</p> | <p>April 22, 1999</p> <p>DAFFY DUCK STATION POSTMASTER PO BOX 9998 ATLANTIC BEACH NY 11509-9998</p> | <p>April 23, 1999</p> <p>DAFFY DUCK STATION POSTMASTER PO BOX 9998 STONY BROOK NY 11790-9998</p> |

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.



People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (33 cents per envelope or 20 cents per postcard). Items

submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

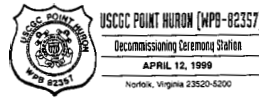
After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self addressed envelope.

| | | | |
|--|--|--|--|
|  |  | May 1, 1999 LAUREL RUN STATION POSTMASTER 420 FORD ST OGDENSBURG NY 13669-9998 | LAUREL RUN STATION POSTMASTER 64 WALNUT ST BATAVIA NY 14020-3098 |
| | | LAUREL RUN STATION POSTMASTER PO BOX 9998 MALONE NY 12953-9998 | LAUREL RUN STATION POSTMASTER PO BOX 9998 RIVERHEAD NY 11901-9998 |
| | | LAUREL RUN STATION POSTMASTER PO BOX 9998 CONGERS NY 10920-9998 | |

| | | | | |
|---|-------------|--|--|---|
|  | May 1, 1999 | FORT INGE/LEONA STATION POSTMASTER 103 S GETTY ST UVALDE TX 78801-9998 | KNIPPA STATION POSTMASTER 107 MAIN ST KNIPPA TX 78870-9998 | HONDO STATION POSTMASTER 1108 17TH ST HONDO TX 78861-9998 |
| | | NEYS STATION POSTMASTER 7370 COUNTY RD 525 D'HANIS TX 78850-9998 | HAMMERS STATION POSTMASTER 119 N FRONT ST SABINAL TX 78881-9998 | MONOD/VANCE STATION POSTMASTER 411 LONDON ST CASTROVILLE TX 78009-9998 |
| | | BRACKETT STATION POSTMASTER 308 E SPRING ST BRACKETTVILLE TX 78832-9998 | | |



April 6, 1999
CELEBRATE THE CENTURY STATION
 POSTMASTER
 5130 G WASHINGTON MEMORIAL HWY
 WHITE MARSH VA 23183-9998



April 12, 1999
DECOMMISSIONING CEREMONY STATION
 POSTMASTER
 2600 ELTHAM AVE STE 109
 NORFOLK VA 23513-2504



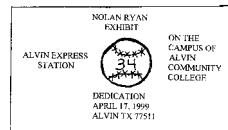
April 8, 1999
C O BROWN STADIUM STATION
 POSTMASTER
 PO BOX 9998
 BATTLE CREEK MI 49017-9998



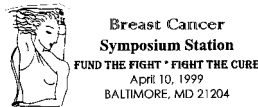
April 15, 1999
EASTPOINT MALL STATION
 SUPERVISOR MOWS
 900 E FAYETTE ST
 BALTIMORE MD 21233-9715



April 10, 1999
SAGINAW VALLEY STAMP SOCIETY STATION
 POSTMASTER
 PO BOX 9998
 SAGINAW MI 48605-9998



April 17, 1999
Alvin Community College
ALVIN EXPRESS STATION
 POSTMASTER
 PO BOX 9998
 ALVIN TX 77511-9998



April 10, 1999
BREAST CANCER RESEARCH SYMPOSIUM STATION
 SUPERVISOR MOWS
 900 E FAYETTE ST
 BALTIMORE MD 21233-9715



April 17, 1999
Iris Festival Committee
IRIS STATION
 POSTMASTER
 PO BOX 9998
 PORTERVILLE CA 93257-9998



April 10, 1999
American Cotton Museum
AMERICAN COTTON MUSEUM STATION
 POSTMASTER
 2810 WESLEY ST
 GREENVILLE TX 75401-9998



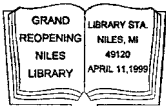
April 17, 1999
FOUNDERS DAY STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



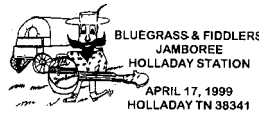
April 10-11, 1999
WESTPHILIA STATION
 PHILATELIC OFFICE
 951 20TH ST
 DENVER CO 80202-9998



April 17, 1999
Department of State
FDR'S "NEW DEAL" APPRECIATION DAY STATION
 POSTMASTER
 PO BOX 9998
 CADIZ KY 42211-9998



April 11, 1999
LIBRARY STATION
 POSTMASTER
 PO BOX 9998
 NILES MI 49120-9998



April 17, 1999
Holladay School PTO, Benton-Carroll QWL/EI Team
BLUEGRASS AND FIDDLERS JAMBOREE HOLLADAY STATION
 POSTMASTER
 PO BOX 2500
 HOLLADAY TN 38341-9998



April 12, 1999
HOSPICE STATION
 POSTMASTER
 320 SW 5TH ST
 OKLAHOMA CITY OK 73104-9998



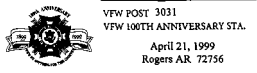
April 17, 1999
TRICENTENNIAL STATION
 POSTMASTER
 301 W BROAD ST
 FALLS CHURCH VA 22046-9998



April 18, 1999
 State of New Jersey, Department of Environmental Protection, Wharton State Forest
 EARTH DAY STATION
 POSTMASTER
 114 S THIRD ST
 HAMMONTON NJ 08037-9998



April 23, 1999
 GARNET FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 WRANGELL AK 99929-9998



April 21, 1999
 VFW 100TH ANNIVERSARY STATION
 POSTMASTER
 401 N 8TH ST
 ROGERS AR 72756-9998



April 23, 1999
 HAMMON GRADUATION STATION
 POSTMASTER
 701 E MAIN
 HAMMON OK 73650-9998



April 22, 1999
 GOLD NUGGET STATION
 POSTMASTER
 6469 CLARK RD
 PARADISE CA 95969-9998



April 23, 1999
 C A R NATIONAL CONVENTION STATION
 POSTMASTER
 PO BOX 9998
 ARLINGTON VA 22210-9998



April 22, 1999
 River Bend Association
 EARTH DAY STATION
 POSTMASTER
 1000 LAMAR ST
 WICHITA FALLS TX 76301-9998



April 23-24, 1999
 UNION STATION
 POSTMASTER
 2100 9TH ST
 MERIDIAN MS 39301-9998



April 22, 1999
 EARTH DAY COALITION OF NEW MEXICO STATION
 POSTMASTER
 1135 BROADWAY NE
 ALBUQUERQUE NM 87101-9998



April 24, 1999
 SCOUT SHOW STATION
 POSTMASTER
 335 SECTION LINE RD
 HOT SPRINGS AR 71901-9998



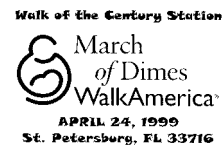
April 22-25, 1999
 American Quilter's Society
 QUILT CITY USA STATION
 POSTMASTER
 PO BOX 9998
 PADUCAH KY 42003-9998



April 24, 1999
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 TOWER MI 49792-9998



April 22-25, 1999
 USPS
 1999 ROLEX EQUESTRIAN EVENTS STATION
 POSTMASTER
 PO BOX 9998
 LEXINGTON KY 40511-9998



April 24, 1999
 MARCH OF DIMES WALK OF THE CENTURY STATION
 POSTMASTER
 880 CARILLON PKWY
 ST PETERSBURG FL 33716-9998



April 22, 1999
 CLEAN YOUR FILES DAY RECYCLE STATION
 POSTMASTER
 2600 ELTHAM AVE STE 109
 NORFOLK VA 23513-2504



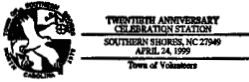
April 24, 1999
 City of Tuscola
 CENTENNIAL STATION
 POSTMASTER
 710 GRAHAM ST
 TUSCOLA TX 79562-9998



April 24, 1999
PANEX XXXIX STATION
POSTMASTER
PO BOX 9998
JUNEAU AK 99801-9998



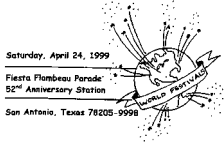
April 24, 1999
DEPOT DAYS STATION GREEN COUNTY
POSTMASTER
PO BOX 9998
MONTICELLO WI 53570-9998



April 24, 1999
Town of Southern Shores
TWENTIETH ANNIVERSARY
CELEBRATION STATION
POSTMASTER
PO BOX 9998
KITTY HAWK NC 27949-9998



April 24, 1999
ROAPEX STATION
POSTMASTER
419 RUTHERFORD AVE NE
ROANOKE VA 24022-9998



April 24, 1999
WORLD FESTIVALS STATION
POSTMASTER
PO BOX 9998
SAN ANTONIO TX 78205-9998



April 24, 1999
SOUTHERN RAIL PASSENGER STATION
POSTMASTER
PO BOX 9998
DANVILLE VA 24541-9998



April 24, 1999
Springville Sierra Rodeo Committee
RODEO STATION
POSTMASTER
PO BOX 9998
SPRINGVILLE CA 93265-9998



April 24, 1999
RESTORE AMERICA STATION
POSTMASTER
PO BOX 9998
ARLINGTON VA 22210-9998



April 24, 1999
BOYHOOD HOME STATION
POSTMASTER
201 E GRANT ST
GEORGETOWN OH 45121-9998



April 24, 1999
SHAD FEST STATION
POSTMASTER
10 YORK ST
LAMBERTVILLE NJ 08530-9998



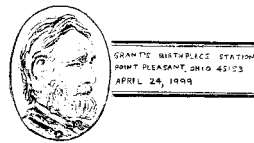
April 24, 1999
DEPOT DAYS STATION
POSTMASTER
PO BOX 9998
BRODHEAD WI 53520-9998



April 24, 1999
NATCHEZ TRACE FESTIVAL STATION
POSTMASTER
222 E WASHINGTON ST
KOSCIUSKO MS 39090-9998



April 24, 1999
DEPOT DAYS STATION
POSTMASTER
PO BOX 9998
BROOKLYN WI 53521-9998



April 24, 1999
GRANTS BIRTHPLACE STATION
POSTMASTER
111 BROADWAY
MOSCOW OH 45153-9998



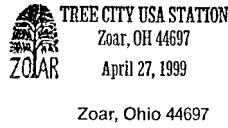
April 24, 1999
DEPOT DAYS STATION
POSTMASTER
PO BOX 9998
MONROE WI 53566-9998



April 24, 1999
Alamance County
GRAHAM STATION
POSTMASTER
112 S MARSHALL ST
GRAHAM NC 27253-9998



April 24, 1999
SCOTTYS CASTLE STATION
 POSTMASTER
 FURNACE CREEK RANCH HWY 190
 DEATH VALLEY CA 92328-9998



April 27, 1999
TREE CITY USA STATION
 Zoar, OH 44697
 APR 27, 1999
TREE CITY USA STATION
 POSTMASTER
 PO BOX 9998
 ZOAR OH 44697-9998



April 24-25, 1999
Cisco Civic League
FOLKLIFE FESTIVAL STATION
 POSTMASTER
 206 W 69TH ST
 CISCO TX 76437-9998



April 27, 1999
CELEBRATE THE CENTURY STATION
 POSTMASTER
 530 DELAWARE AVE
 MCCOMB MS 39648-9998



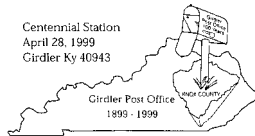
April 24-25, 1999
TOUR LEFLEURE STATION
 POSTMASTER
 401 E SOUTH ST
 JACKSON MS 39205-9998



April 27-29, 1999
NMU CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 MARQUETTE MI 49855-9998



April 24-25, 1999
Mt. Rainier National Park
ROAD TO PARADISE STATION
 POSTMASTER
 100 WASHINGTON ST
 MINERAL WA 98335-9998



April 28, 1999
USPS
CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 GIRDLER KY 40943-9998



April 24-25, 1999
MCKINLEY CENTENNIAL STATION
 POSTMASTER
 4420 DRESSLER RD NW
 CANTON OH 44718-9998



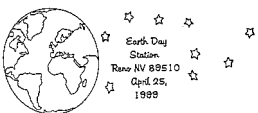
April 28, 1999
USPS
ARTHUR "JACK" DAVIS APPRECIATION DAY STATION
 POSTMASTER
 PO BOX 9998
 ELKTON KY 42220-9998



April 24-25, 1999; May 2, 1999
FLY AUSTIN ABIA STATION
 POSTMASTER
 8225 CROSS PARK DR
 AUSTIN TX 78710-9600



April 29-May 2, 1999
29TH ANNUAL GLASS ART SOCIETY CONFERENCE STATION
 POSTMASTER
 401 S FLORIDA AVE
 TAMPA FL 33602-9998



April 25, 1999
Environmental Leadership
EARTH DAY STATION
 POSTMASTER
 2000 VASSAR ST
 RENO NV 89510-9600



April 30, 1999
POSTMASTER ANNIVERSARY STATION
 POSTMASTER
 P.O. BOX 9998 HWY 104
 GARITA, NM 88421-9998



April 26, 1999
JOHN JAMES AUDUBON CULTURAL CENTER STATION
 POSTMASTER
 428 TRACY ST
 AUDUBON IA 50025-9998



April 30, 1999
USPS
RT 66 STATION
 POSTMASTER
 PO BOX 9998
 SELIGMAN AZ 86337-9998



April 30, 1999
 IRIS FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 PONCA CITY OK 74601-9998



Toad Suck Station
 72032
 April 30, 1999

April 30-May 2, 1999
 TOAD SUCK STATION
 POSTMASTER
 1111 MAIN ST
 CONWAY AR 72032-9998



April 30, 1999
 VETERANS OF FOREIGN WARS OF THE UNITED STATES AND ITS LADIES AUXILIARY 100TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 PIERRE SD 57501-9998



May 1, 1999
 CHILDRENS FESTIVAL OF FRIENDS STATION
 POSTMASTER
 101 25TH ST
 NEWPORT NEWS VA 23607-9998



April 30, 1999
 VETERANS OF FOREIGN WARS OF THE UNITED STATES AND ITS LADIES AUXILIARY 100TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 FORT PIERRE SD 57532-9998



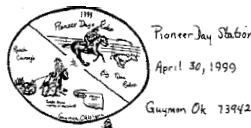
May 1, 1999
 Churchill Downs and USPS
 CHURCHILL DOWNS STATION
 POSTMASTER
 2259 HIKES LN
 LOUISVILLE KY 40218-9995



April 30, 1999
 Churchill Downs and USPS
 THE KENTUCKY OAKS STATION
 POSTMASTER
 2259 HIKES LANE
 LOUISVILLE KY 40218-9995



May 1, 1999
 100TH ANNIVERSARY STATION
 POSTMASTER
 16 HUDSON AVE
 GLENS FALLS NY 12801-9998



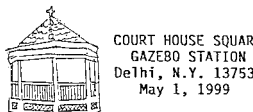
April 30, 1999
 Guymon Chamber of Commerce
 PIONEER DAY STATION
 POSTMASTER
 302 N QUINN ST
 GUYMON OK 73942-9998



May 1, 1999
 VIVA CINCO DE MAYO AND STATE MENDUDO COOKOFF STATION
 POSTMASTER
 301 N GUADALUPE ST
 SAN MARCOS TX 78666-9998



April 30-May 1, 1999
 Chamber of Commerce
 MUSHROOM CAPITAL OF THE WORLD STATION
 POSTMASTER
 209 S COLLEGE ST
 RICHMOND MO 64085-9998



May 1, 1999
 COURT HOUSE SQUARE GAZEBO STATION
 POSTMASTER
 8 COURT ST
 DELHI NY 13753-9998



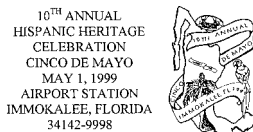
April 30-May 1, 1999
 KOLACHE FESTIVAL STATION
 POSTMASTER
 901 KLABZUBA ST
 PRAGUE OK 74864-9998



May 1, 1999
 Aberdeen Gem Group
 ARBOR DAY CELEBRATION STATION
 POSTMASTER
 82 W CENTRAL ST
 ABBERDEEN ID 83210-9998



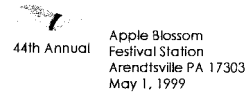
April 30-May 2, 1999
 PHILATELIC SHOW STATION
 POSTMASTER
 7 POST OFFICE SQ
 ACTON MA 01720-9998



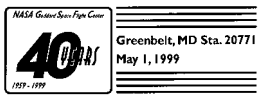
May 1, 1999
 HISPANIC HERITAGE CELEBRATION OF CINCO DE MAYO STATION
 POSTMASTER
 810 N 15TH ST
 IMMOKALEE FL 33630-9998



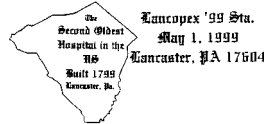
May 1, 1999
 BREWSTER IN BLOOM STATION
 POSTMASTER
 33 UNDERPASS RD
 BREWSTER MA 02631-9998



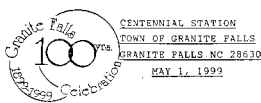
May 1-2, 1999
 APPLE BLOSSOM FESTIVAL STATION
 POSTMASTER
 26 S HIGH ST
 ARENDTSVILLE PA 17303-9998



May 1, 1999
 NASA Goddard Space Flight Center
 GREENBELT MD STATION 20771
 POSTMASTER
 8800 GREENBELT RD
 GREENBELT MD 20771-9998



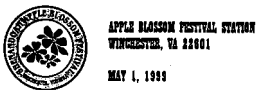
May 1-2, 1999
 LANCOPEX 99 STATION
 POSTMASTER
 1400 HARRISBURG PK
 LANCASTER PA 17604-9998



May 1, 1999
 Town of Granite Falls
 CENTENNIAL STATION
 POSTMASTER
 1 LAKESIDE AVE
 GRANITE FALLS NC 28630-9998



May 1-2, 1999
 TOWSONTOWN SPRING FESTIVAL STATION
 SUPERVISOR TOWSON FINANCE BRANCH
 101 W CHESAPEAKE AVE
 BALTIMORE MD 21204-9998



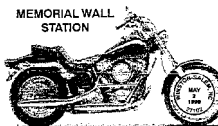
May 1, 1999
 APPLE BLOSSOM FESTIVAL STATION
 POSTMASTER
 340 N PLEASANT VALLEY RD
 WINCHESTER VA 22601-9998



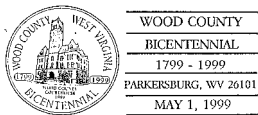
May 1-2, 1999
 DANBURY RAILWAY MUSEUM STATION
 POSTMASTER
 23 BACKUS AVE
 DANBURY CT 06810-9998



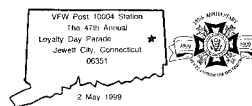
May 1, 1999
 CENTER POINT STATION
 POSTMASTER
 220 N MAIN ST
 NASHVILLE AR 71852-9998



May 2, 1999
 MEMORIAL WALL STATION
 SUPERVISOR CUSTOMER SERVICES
 PO BOX 27102
 WINSTON SALEM NC 27102-9998



May 1, 1999
 WOOD COUNTY BICENTENNIAL STATION
 POSTMASTER
 401 JULIANA ST
 PARKERSBURG WV 26101-9998



May 2, 1999
 Veterans of Foreign Wars
 VFW POST 10004 STATION
 POSTMASTER
 PO BOX 9998
 JEWETT CITY CT 06351-9998



May 1, 1999
 Lions Club
 SAM HOUSTON STATION
 POSTMASTER
 PO BOX 9998
 SABINE PASS TX 77655-9998



May 2, 1999
 ABBOTT HALL STATION
 POSTMASTER
 27 SMITH ST
 MARBLEHEAD MA 01945-9998



May 1, 1999
 The Julie Formato Fund for Animals
 JULIE FORMATO STATION
 POSTMASTER
 PO BOX 9998
 LIGONIER PA 15658-9998



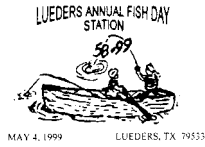
May 3, 1999
 NATIONAL HOSPICE ORGANIZATION
 POSTAL EXHIBIT STATION
 POSTMASTER
 2750 ARTHUR ST
 ROSEVILLE MN 55113-9998



May 4, 1999
MOTHERS DAY STATION
POSTMASTER
341 PINE ST
ABILENE TX 79604-9998



May 5, 1999
LA SIESTA MEXICAN STATION
POSTMASTER
1801 BROOK RD
RICHMOND VA 23232-9640



May 4, 1999
City of Lueders
LUEDEERS ANNUAL FISH DAY STATION
POSTMASTER
125 E MAIN ST
LUEDEERS TX 79533-9998



May 5, 1999
100TH ANNIVERSARY STATION
POSTMASTER
8045 NEWELL ST
SILVER SPRING MD 20910-9998



May 5, 1999
Bel Air Post Office
BEL AIR STATION
POSTMASTER
202 BLUM CT
BEL AIR MD 21014-9998

— Stamp Services, Marketing, 4-22-99

Post Offices

UPDATE

Ordering Procedures for Rubber Stamps and Steel Hand Canceling Stamps

Effective May 1, 1999, this article supersedes the article published in *Postal Bulletin* 21957 (10-23-97).

Ordering Procedures

- A. Form Number, Title, and Edition: PS Form 1567, *Requisition for Rubber and Steel Hand Canceling Stamps* (August 1998).
- B. Use a separate PS Form 1567 for each supplier.
Note: If using an impression on PS Form 1567, **be very careful to use the correct PSIN.** Suppliers have been instructed to use the impression rather than the PSIN if the two do not match.
- C. Complete all Requester Information (Items 4 through 10).
- D. Method of Payment:
 - Place a check mark in the appropriate box.
 - If paying by USPS credit card, include the expiration date and number.
 - If paying by check or money order, make payable to the appropriate supplier.
- E. Send the completed forms to suppliers at the addresses shown below.
- F. Expect delivery of requested stamps in approximately 30 days (note the exception for Hanley Postal Supply Co.). **Note:** Delivery charges are included in the cost of the stamps.

PS Form 1567 (August 1998, NSN 7530-01-000-9360, Quick Pick Number 132) is available in F3Fill, may be ordered from the material distribution centers (MDCs) on PS Form 7380, *MDC Supply Requisition*, or via Touch Tone Order Entry (TTOE), or may be copied from Publication 247, *Supply and Equipment Catalog*, which is also available through the Postal Service website at <http://blue.usps.gov/cpim/ftp/pubs/pub247/247tc.pdf>.

Offices with questions or problems should contact Materials Customer Service at 800-332-0317, Option 4. The Minneapolis PMSC no longer handles these calls.

Note: Year dates are distributed automatically every November. A *Postal Bulletin* article will be printed in October with the distribution information.

Supplier: Hanley Postal Supply Co.

Address

HANLEY POSTAL SUPPLY CO
 ATTN DIANE WILER
 PO BOX 10006
 ERIE PA 16514-0006

PHONE: 814-898-2720

FAX: 814-898-2825

Pricing

| PSIN | Description | Unit Price |
|------|---|------------|
| 716 | Steel parcel post roller canceler. Available only to post offices where 450 or more stamped parcels are mailed during a 10-day period. Contains post office name, 2-letter state abbreviation, and complete or 3-digit ZIP Code. Handle furnished. | \$57.00 |
| 718H | Steel postmarker, roller type, automatic indexing. Rotary date contains month, day, AM, and PM. Available for postmarking large flats and other nonmachinable preferential mail. May contain name of station or branch. Complete or 3-digit ZIP Code must be shown. Handle furnished. | \$98.00 |

These items are shown in Publication 247 on page 139. Delivery of the two items above will be made 60 days after the order is received by Hanley Postal Supply Co.

Supplier: The Baumgarten Co. of Washington

Address

THE BAUMGARTEN CO OF WASHINGTON
 ATTN JAMES BATURIN
 325 WASHINGTON BLVD
 LAUREL MD 20707-4617

PHONE: 301-317-3933

Pricing

| PSIN | Description | Unit Price |
|------|---|------------------|
| 500 | Large hand index rubber stamp. Permits 4 lines of lettering outside the hand. Additional lines may be added, space permitting. Size approximately 2 1/2" x 2 1/4". Used primarily to return flats and packages. | \$2.45 |
| 502 | Rubber line stamp. Completely assembled with handle (specify with or without border). Width not to exceed 3". Cost for each additional line over five: | \$4.45 \$.75 |
| 550 | Printing face only with killer bars. Has four slots for month, day, AM, or PM, and year. (Order handle PSIN O550H from the MDC.) | \$4.58 |
| 550M | Printing face only without killer bars. Same as item 550, but without killer bars. (Order handle PSIN O550H from the MDC.) | \$4.08 |
| 552 | Rubber receiving or dating stamp, completely assembled with handle. NOT a canceling stamp! (Does not include type.) | \$6.85 |
| 570 | Rubber all-purpose dating stamp; for use at mailing counters and windows, in finance, registry, or other sections, and in the office of the postmaster. (Order handle PSIN O570R from the MDC.) | \$3.80 |
| 577B | Rubber dating and time stamp; with provisions for indicating month, date, year, AM and PM, and 12 hours in divisions of 15 minutes. Completely assembled with handle (includes box of type and tweezers). | \$13.80 |

| PSIN | Description | Unit Price |
|------|---|------------|
| 579 | Facsimile signature completely assembled with handle. | \$6.50 |
| 579A | Title line below facsimile signature for Item 579. | \$1.00 |
| 579B | Boxwood cut or die for making facsimile of signature stamp, Item 579. | \$3.00 |
| 602 | Rubber dating stamp. Completely assembled with handle. | \$15.65 |
| 602A | Rubber face only for Item 602. | \$3.70 |
| 603 | Rubber stamp. Completely assembled with handle. | \$17.75 |
| 603B | Rubber face only for Item 603. | \$3.70 |
| 603C | Date bands only for Item 603. | \$3.50 |
| 762 | Rubber stamp. Completely assembled with handle. | \$8.85 |

These stamps are pictured in Publication 247 on pages 140-143. **For your other rubber stamp needs**, pre-inked and self-inked generic title stamps (including 16-piece kits) are available through the MDC. Ordering instructions are outlined in Publication 247 on pages 129-138.

— *Purchasing Policies and Programs,
Purchasing and Materials, 4-22-99*

CORRECTION**Post Office Changes**

Postal Bulletin 21994 (3-25-99) contained an incorrect listing for Sunnyvale, CA, in the Post Office Changes on page 84. Sunnyvale, CA, is located in *Santa Clara County*, not San Mateo County.

— *Address Management,
Operations Support, 4-22-99*

Post Office Changes

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|----------------|-------------|-------|--------------|-------------------|-------------------------|-----------------------|-------------------|---|
| Old | 04-1683 | 72718 | AR | Cave Springs | Benton | Main Office | Post Office | 7/1/1999 | This announcement expands the use of ZIP Code 72718 to include delivery. |
| New | 04-1683 | 72718 | AR | Cave Springs | Benton | Main Office | Post Office | 7/1/1999 | |
| Old | 15-1225 | 83605 | ID | Caldwell | Canyon | Main Office | Post Office | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use Caldwell ID 83607 as last line of address for a portion of the deliveries previously in ZIP Code 83605. |
| New | 15-1225 | 83607 | ID | Caldwell | Canyon | Main Office | Post Office | 7/1/1999 | |
| Old | 16-5010 | 60160 | IL | Melrose Park | Cook | 19th Avenue Station | Classified Station | 9/28/1998 | Classified station discontinued. Retain ZIP Code. Use Melrose Park IL 60160 as last line of address. |
| New | 16-5010 | 60160 | IL | Melrose Park | Cook | Main Office | Post Office | 9/28/1998 | |
| Old | 20-8180 | 40489 | KY | Waynesburg | Lincoln | Main Office | Post Office | 1/2/1999 | Realign ZIP Code boundaries. Use Eubank KY 42567 as last line of address for a portion of the deliveries previously in ZIP Code 40489. |
| New | 20-2596 | 42567 | KY | Eubank | Pulaski | Main Office | Post Office | 1/2/1999 | |
| Old | 20-1172 | 41612 | KY | Bypro | Floyd | Main Office | Post Office | 9/18/1998 | This announcement expands the use of ZIP Code 41612 to include delivery. |
| New | 20-1172 | 41612 | KY | Bypro | Floyd | Main Office | Post Office | 9/18/1998 | |
| Old | 28-1500 | 64621 | MO | Chillicothe | Livingston | Avalon | Community Post Office | 12/5/1998 | Community post office and ZIP Code discontinued. Establish a place name. Avalon MO becomes an acceptable last line for use with ZIP Code 64601. |
| New | 28-1500 | 64601 | MO | Chillicothe | Livingston | Avalon | Place Name | 12/5/1998 | |
| Old | 30-4800 | 68847 | NE | Kearney | Buffalo | Main Office | Post Office | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use Kearney NE 68845 as last line of address for a portion of the deliveries previously in ZIP Code 68847. |
| New | 30-4800 | 68845 | NE | Kearney | Buffalo | Main Office | Post Office | 7/1/1999 | |
| Old | 31-4883 | 89113 | NV | Las Vegas | Clark | Spring Valley | Classified Station | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use Las Vegas 89148 as last line of address for a portion of the deliveries previously in ZIP Code 89113. This amends <i>Postal Bulletin</i> 21994 (3-25-99). |
| New | 31-4883 | 89148 | NV | Las Vegas | Clark | Spring Valley | Classified Station | 7/1/1999 | |

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|----------------|-------------|-------|-------------------|-------------------|-------------------------|--------------------|-------------------|--|
| Old | 31-6200 | 89030 | NV | North Las Vegas | Clark | Main Office | Post Office | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use North Las Vegas NV 89032 as last line of address for a portion of the deliveries previously in ZIP Code 89030. This amends PB 21994. |
| New | 31-6200 | 89032 | NV | North Las Vegas | Clark | Main Office | Post Office | 7/1/1999 | |
| Old | 41-3208 | 15046 | PA | Glenwillard | Allegheny | Main Office | Post Office | 11/2/1998 | This announcement changes the name of the Glenwillard PA Post Office to the Crescent Township PA post office. Use Crescent Township PA 15046 as last line of address. |
| New | 41-3208 | 15046 | PA | Crescent Township | Allegheny | Main Office | Post Office | 11/2/1998 | |
| Old | 48-4700 | 76541 | TX | Killeen | Bell | Copper Mountain | Classified Station | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use Killeen TX 76549 as last line of address for a portion of the deliveries previously in ZIP Code 76541. |
| New | 48-4700 | 76549 | TX | Killeen | Bell | Willow Springs | Classified Station | 7/1/1999 | |
| Old | 78-4215 | 77340 | TX | Huntsville | Walker | Main Office | Post Office | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use Huntsville TX 77320 as last line of address for a portion of the deliveries previously in ZIP Code 77340. |
| New | 48-4215 | 77320 | TX | Huntsville | Walker | Main Office | Post Office | 7/1/1999 | |
| Old | 48-9740 | 77378 | TX | Willis | Montgomery | Main Office | Post Office | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use Willis TX 77318 as last line of address for a portion of the deliveries previously in ZIP Code 77378. |
| New | 48-9740 | 77318 | TX | Willis | Montgomery | Main Office | Post Office | 7/1/1999 | |
| Old | 48-6045 | 77356 | TX | Montgomery | Montgomery | Main Office | Post Office | 7/1/1999 | Establish a new ZIP Code for a delivery area. Use Montgomery TX 77316 as last line of address for a portion of the deliveries previously in ZIP Code 77356. |
| New | 48-6045 | 77316 | TX | Montgomery | Montgomery | Main Office | Post Office | 7/1/1999 | |
| Old | 48-1130 | 78521 | TX | Brownsville | Cameron | Main Office | Post Office | 7/1/1999 | Realign ZIP Code boundaries. Use Brownsville TX 78526 as last line of address for a portion of the deliveries previously in ZIP Code 78521. |
| New | 48-1130 | 78526 | TX | Brownsville | Cameron | Main Office | Post Office | 7/1/1999 | |

Postal Employees

HANDBOOK UPDATE

OSHA Guidance: Handbook EL-802, Executive's and Manager's Safety Compliance Guide, Now Available

Handbook EL-802, *Executive's and Manager's Safety Compliance Guide*, has been printed and distributed and is available in the material distribution centers (MDCs). A "Safety and Health Program Evaluation Guide," based on Occupational Safety and Health Administration (OSHA) guidance, is contained in the handbook.

Handbook EL-802 also provides essential guidance to managers on complying with OSHA regulations, dealing with OSHA compliance activities, and managing safety and health programs. This is part of an ongoing effort to address the requirements of the Postal Employees' Safety Enhancement Act.

The guide is introduced with a message from the postmaster general. He stresses his commitment to providing a safe and healthful working environment. He further tasks all managers to be committed, involved, and accountable.

The chief operating officer continues the theme. He calls for managers to make a commitment to safety as part of good business practices, to get involved in promoting safety

programs and correcting unsafe practices and conditions, and to continue to perform program evaluations that ensure accountability. For further information contact Safety and Health at Headquarters.

Additional copies of Handbook EL-802 may be ordered from the MDCs using Touch Tone Order Entry by calling 1-800-332-0317 (option 1, then option 2), or by faxing (785-861-2939) or mailing a PS Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER
 SUPPLY REQUISITIONS
 500 SW MONTARA PKWY
 TOPEKA KS 66624-9702

Order information:

| NSN | PSIN | Unit of Issue | BPQ | Price |
|------------------|----------|---------------|-----|--------|
| 7610-04-000-6110 | HBKEL802 | EA | 26 | \$3.24 |

— *Safety and Health, Human Resources, 4-8-99*

BUSINESS CARD UPDATE

PS Form 1868, U.S. Postal Service Business Card Order Form, is Revised

PS Form 1868, *U.S. Postal Service Business Card Order Form* (March 1999), has recently been revised to reflect accurate spacing surrounding the corporate signature on business cards (see page 105). Discard all old versions of this form and produce locally as needed.

— *Printing Purchasing,
 Purchasing and Materials, 4-22-99*

Y2K UPDATE

End-User Computing

Postal Service efforts to meet the Year 2000 (Y2K) computer challenge involve a number of initiatives throughout the organization, including end-user computing (desktop workstations).

For the most part, Postal Service end-users should not concern themselves with Y2K desktop computer issues. The business applications critical to the Postal Service, along with the hardware, networks, and standard software products (collectively, "the infrastructure"), are being addressed by Headquarters and Field Information Systems staffs. As a result, users should not be taking independent action that might conflict with critical programs.

What is left over is "End-User Computing," the collection of documents, spreadsheets, and other personally created data and software on each desktop workstation. In general, these are not critical to the movement of the mail, the collection or payment of money, or the safety of our employees or customers. Therefore, end-users should not expend significant time or money to address them.

We recognize that some end-users or managers may have documents, spreadsheets, or other end-user components that they believe are critical to their work. By June 1,

after we have remediated the Postal Service-critical applications, users and managers will receive instructions about how, and if, they need to address their own components. Until then, no Y2K actions should be taken on end-user computing. This will avoid any conflicts with business-critical national applications and infrastructure as we work to maintain focus on the most critical Y2K issues.

The following points should be communicated to all end users:

- The Postal Service is currently addressing priority Y2K problems within hardware components, local and national applications, Gold Tape, and other Postal Service standard software.
- Managers will receive official instructions prior to June 1, 1999, on how to address Y2K issues for end-user computing.
- No action should be taken by end-users at this time to fix Y2K problems on individual workstations.

— *Government Relations,*
Year 2000 Communications, 4-22-99

U.S. POSTAL SERVICE BUSINESS CARD ORDER FORM

TO: (Contractor's Name, Address and ZIP Code)

RALPH D DUNAVANT JR
AMERICAN PRINTING & PAPER PRODUCTS INC
10150 PENNSYLVANIA AVE
MANASSAS VA 20110-2029
703-361-5007 FAX: 703-361-4740

CONTRACT NO: _____ ORDER NO: _____

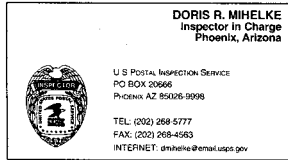
REQUESTING ORGANIZATION: _____

DATE REQUESTED: _____ DATE REQUIRED: _____

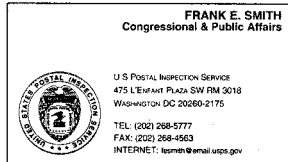
SAMPLE FORMATS



TYPE LIMIT: 3 LINES ABOVE LOGO, 4 LINES BELOW



POSTAL INSPECTORS ONLY 10 MAXIMUM



INSPECTION SERVICE SUPPORT STAFF
10 LINES MAXIMUM

USPS:

QUANTITY: (CHECK, MONEY ORDER OR CREDIT CARD)

250 @ \$14.50

500 @ \$17.40

INSPECTION SERVICE:

BADGE or SEAL

QUANTITY: (CHECK, MONEY ORDER OR CREDIT CARD)

250 @ \$14.00

500 @ \$15.70

ITEM DESCRIPTION

PAPER: **80# RECYCLED COVER (BRISTOL, BRIGHT WHITE)** SIZE: **3 1/2" x 2"**

FUNDS AVAILABLE

ACCOUNT NO: **(FIELD) 52435 (HQS) 52436** B/A FINANCE NO: _____

VISA CARD NO: _____ EXP DATE: _____

FUNDING / CREDIT CARD OFFICIAL: (Signature and Date)

REQUESTOR SIGNATURE: _____

APPROVED BY: (Manager/Supervisor Signature)

CONTRACTOR COMPLETE BELOW

DATE RECEIVED: _____ DATE SHIPPED: _____

TYPE COPY IN POSITION THAT EACH LINE IS TO APPEAR. USE SEPARATE FORM FOR EACH ORDER.

ORDERING FORMAT

PLEASE PRINT CLEARLY OR TYPE

THE PRINTER WILL NOT BE RESPONSIBLE FOR ERRORS DUE TO ILLEGIBLE OR UNCLEAR COPY

WHEN FAXING CALL TO CONFIRM RECEIPT

TEL: _____ FAX: _____

EMAIL: _____

PS FORM 1868, MARCH 1999

CUSTOMER:

COMPLETE LABEL WITH EXACT ADDRESS FOR RETURN SHIPMENT



UNITED STATES POSTAL SERVICE

475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-0001

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INSURANCE PROGRAM UPDATE

Federal Employees' Group Life Insurance Program — 1999 Open Enrollment Period

The Federal Employees' Life Insurance Improvement Act (Public Law 105-311), enacted on October 30, 1998, stipulated several changes to the provisions of the Federal Employees' Group Life Insurance (FEGLI) Program, including an expansion of coverage options to be elected during an open enrollment period. To offer eligible employees an opportunity to elect new coverage options, the Office of Personnel Management (OPM), a separate government agency that sponsors the FEGLI Program, has scheduled an open enrollment period from Saturday, April 24, 1999, through Wednesday, June 30, 1999. However, the Postal Service will accept employees' elections through Friday, July 30, 1999. This extension is being authorized under belated election procedures due to a delay in distributing materials caused by recent program changes.

The information below should assist personnel office employees who will be involved with administering the upcoming open enrollment period. This article includes the following contents:

1. Direct Mailings to Employees
2. Automatic Distribution to Major Installations
3. Publicity
4. Election Opportunities
5. Current Coverage
6. Changing Coverage
7. Eligibility
8. Ineligibility
9. Newly Hired and Newly Eligible Employees
10. Effective Date
11. Pay and Duty Status
12. Belated Elections
13. Elections Due to Life Event or Cancellation of Waiver
14. Eligibility for Continuation of FEGLI During Retirement
15. Other Changes to the FEGLI Program

1. Direct Mailings To Employees. While the Postal Service planned to mail enrollment materials directly to employees by April 24, the beginning of the open enrollment period, OPM has experienced a delay in supplying the required election materials to agencies. Therefore, the current plans are for two mailings from the national level directly to each career employee's

address of record. The first mailing, to occur by the end of April, will contain two items:

- a. A letter that explains the delay, the plan for the enrollment package mailing described below, and the extension for submitting open enrollment elections to July 31.
- b. FEGLI '99 Open Enrollment Period Pamphlet (FE 74B for Postal Service Inspectors (IS) and Office of Inspector General (OIG) employees and FE 74A for other career employees) that features an overview of the coverage options available for employees to elect during the open enrollment period.

The second mailing, a package of enrollment information to be mailed for receipt no later than May 24, will contain the following election materials:

- a. A fact sheet, with answers to expected questions about making open enrollment elections.
- b. The April 1999 version of the FEGLI Booklet (RI 76-21 for Postal Service IS and OIG employees or RI 76-20 for other career employees).
- c. A special FEGLI '99 Open Enrollment Period Election Form (RI 76-27).

Election materials also will be available on the Postal Service's Intranet website at <http://blue.usps.gov/hrisp/comp> and OPM's Internet website at <http://www.opm.gov/insure/life/feg/1999/postal.htm>. Election materials are available at either website. The Postal Service Intranet site will also contain instructions for personnel offices issued only by the Postal Service.

The special FEGLI '99 Open Enrollment Period Election Form (RI 76-27) is the **ONLY** form that can be used to make open enrollment period elections. **Caution: Standard Form 2817, Life Insurance Election, cannot be used for 1999 open enrollment elections.**

Undeliverable packages will be returned to the employing office of record. While the disposition of returned packages is at the discretion of the employing office, this is an opportunity to have the employee submit a correct PS Form 1216, *Employee's Current Mailing Address*.

2. Automatic Distribution to Major Installations. In an automatic distribution, customer service district offices, processing and distribution centers, airport mail centers, bulk mail centers, the Employee Service Center, the OIG, selected Postal Inspection Service divisions, and selected Headquarters field units will

receive a residual supply of the open enrollment materials sent to employees as described in section 1 above. A limited supply of large-print versions of the FEGLI booklets and pamphlets will be provided for visually impaired employees. Field locations will also receive a supply of the following FEGLI publicity materials:

- a. Posters and tent cards announcing the FEGLI '99 open enrollment period.
- b. 10-minute videotapes explaining the FEGLI '99 open enrollment period.
- c. 60-minute videotapes explaining the entire FEGLI Program.

Personnel office employees who administer FEGLI or process elections should familiarize themselves with the instructions in the booklet, brochure, and election form, in addition to the information in this article and other related instructions posted on the Postal Service Intranet and OPM Internet websites.

3. **Publicity.** All offices must post the FEGLI Open Enrollment Period notice (see page 111) on bulletin boards through July 31. Installations that receive the FEGLI posters and tent cards must widely distribute and display them in appropriate locations through July 31.
4. **Election Opportunities.** During the open enrollment period, career employees have an opportunity to enroll for the first time or increase life insurance coverage.
 - a. **Basic Life.** The Postal Service pays the entire cost of Basic Life, and career employees are automatically covered for it (unless coverage was waived). Employees who previously waived Basic Life may elect the coverage during the open enrollment period. Employees must have Basic Life to elect any optional coverage.
 - b. **Optional Coverage.** During the open enrollment period, career employees may elect to purchase Option A — Standard (\$10,000), Option B — Additional (up to five multiples of basic salary), Option C — Family (up to five multiples of \$5,000 coverage for a spouse and \$2,500 coverage for each child), or any combination of the three options. Employees who already have Option B — Additional and Option C — Family may increase coverage up to the five-multiple maximum. The ability to elect up to five multiples of Option C coverage for eligible family members is being offered for the first time during the 1999 Open Enrollment Period. Employees must have Basic Life to elect any optional coverage. Employees pay the cost of any optional insurance they elect.

5. **Current Coverage.** Employees satisfied with their current coverage need take no action. They should not submit an election form and will keep the same coverage they had before the open enrollment period. Only employees who want to make a change to existing coverage must complete the special open enrollment election form.
6. **Changing Coverage.** Employees who wish to change their coverage must complete RI 76-27, the special FEGLI '99 Open Enrollment Election Form, **AND** indicate **ALL** insurance coverages that they wish to maintain — not just coverages being elected for the first time. Any coverage not elected on the RI 76-27 will be considered to have been waived. An employee's local personnel office must receive the properly completed election form no later than close of business on Saturday, July 31, 1999. **Each employee is solely responsible for ensuring that the election form is correct, that the election made reflects his or her intentions, and that the form is received in the local personnel office by the deadline.** Anytime during the open enrollment period (through July 31) an employee can change a previous election simply by submitting a new RI 76-27 election form that reflects the desired coverages. After the open enrollment period is over (August 1 or later), an employee can notify the local personnel office *in writing* that he or she wishes to void an election made during the open enrollment period. By voiding the open enrollment election, coverage will revert back to the coverage held prior to the open enrollment period — a new election cannot be made at the time.
7. **Eligibility.** All career employees are eligible to make an open enrollment period election (except for those who are newly hired or who become newly eligible on or after April 24, 1999). Eligible employees include career employees in the following circumstances:
 - a. Employees on paid leave (e.g., sick or annual leave).
 - b. Individuals carried on Postal Service rolls in leave without pay (LWOP) status (including union officials who elected to continue FEGLI coverage by paying premiums).
 - c. Employees in receipt of benefits from the Office of Workers' Compensation who are insured under FEGLI as employees, not as compensationers.
 - d. Reemployed annuitants not otherwise excluded from coverage. Newly elected coverage does not become effective until employees meet the pay and duty status requirements.

- 8. Ineligibility.** Among Postal Service employees ineligible for FEGLI coverage and participation in the open enrollment period are all noncareer employees including substitute rural carriers, auxiliary rural carriers, rural carrier associates, rural carrier reliefs, casual, transitional, and temporary employees. However, excluded employees who previously served in positions covered by FEGLI and who did not receive a break in service of at least 4 days may continue FEGLI coverage even in an excluded position, and therefore are eligible to make a FEGLI open enrollment period election.
- 9. Newly Hired and Newly Eligible Employees.** Open enrollment period procedures do not apply to employees who first become eligible for FEGLI coverage during the open enrollment period (e.g., newly hired career employees). These individuals are eligible to elect any level or option of FEGLI coverage within 31 days of eligibility. Such employees must complete Standard Form 2817, *Life Insurance Election*, and will have the effective date of coverage determined in accordance with the FEGLI procedures for newly eligible employees.
- 10. Effective Date.** Subject to meeting pay and duty status requirements, the effective date for coverage elected during the 1999 Open Enrollment Period is April 23, 2000 (pay period 10-2000). If an employee makes an open enrollment election but retires or dies before April 23, 2000, or before pay and duty status requirements are met, the newly elected coverage never becomes effective.
- 11. Pay and Duty Status.** FEGLI requires that, before coverage becomes effective, a full-time employee must be in a pay **and** duty status for at least 32 hours during the pay period before the effective date. Being on annual or sick leave, for example, represents pay status only, not pay **and** duty status. A part-time employee with a regularly scheduled tour of duty must be in pay and duty status for one-half the regularly scheduled tour of duty during the pay period prior to the effective date for an election to become effective. An employee who is without a regularly scheduled tour of duty or who is employed on an intermittent basis (e.g., a part-time flexible employee) must be in a pay and duty status for one-half the number of hours customarily worked, during the pay period prior to the effective date, for an election to become effective. Given the pay and duty status requirements, an open enrollment period election cannot become effective until these requirements are met.
- 12. Belated Elections.** The local personnel office must receive open enrollment elections by close of business on Saturday, July 31, 1999. However, through December 31, 1999, local personnel offices have the authority to determine that an employee was unable to file an open enrollment election for a cause beyond his or her control. Upon making such a determination, the office gives the employee 31 days to file a belated open enrollment period election — the employee's failure to file a belated election within 31 days is considered a declination of the opportunity to file. Belated elections, and therefore coverage and premium withholdings, become effective retroactive to the first pay period meeting the requirements described in sections 10 and 11 above.
- 13. Elections Due to Life Event or Cancellation of Waiver.** Current employees who experience a qualifying life event (marriage, acquisition of children, divorce, or death of a spouse) on or after April 24, 1999, can elect or increase Option B and/or Option C within 60 days of the event occurring. The coverage becomes effective the day the local personnel office receives the election or the date of the event, whichever is later, subject to satisfying pay and duty status requirements. Employees who experienced a qualifying life event between October 30, 1998, and April 23, 1999, can elect additional multiples of Option C within 60 days after April 24, 1999. The increased coverage becomes effective retroactive to April 24, 1999.
- Employees who have a physical examination and are approved to cancel a prior waiver of insurance during the open enrollment period can elect Basic Life, Option A, and Option B. These "regular" elections are made on Standard Form 2817, which distinguishes them from open enrollment elections. The coverage becomes effective within the same time frames that these types of elections always do. Only open enrollment elections have the April 23, 2000, effective date. If an employee experiences a life event or cancels a waiver by having a physical examination and wishes to make a "regular" election after he or she has submitted an open enrollment election, but before the election becomes effective, the employee can elect the appropriate coverage on Standard Form 2817, which is to be processed in the normal way.
- 14. Eligibility for Continuation of FEGLI During Retirement.** In order to continue FEGLI coverage into retirement, it must have been in effect for the 5 years of service immediately preceding the effective date of retirement or for the entire period available, if less than 5 years. If an employee elects Option B — Additional

during the open enrollment period, at retirement he or she must have the coverage 5 years in order to continue it. The open enrollment period would not be the first opportunity to elect Option B — Additional. However, since two to five multiples of Option C — Family coverage were never available before, the open enrollment period is the first opportunity to elect that coverage. An employee who elects two to five multiples of Option C — Family and retires anytime after these additional multiples go into effect in 2000 will be eligible to continue the coverage at retirement, as long as the 5-year requirement for previous Option C — Family coverage is met. Employees who cannot carry coverage into retirement may convert such coverage to nongroup insurance.

15. Other Changes to the FEGLI Program. In addition to mandating that an open enrollment period be held, the enactment of the Federal Employees' Life Insurance Improvement Act provided for other changes to the FEGLI Program. Following are highlights of how the new law changes existing FEGLI provisions:

- Reduces premium rates.
- Allows up to five multiples of Option C — Family coverage.

- Covers foster children under Option C — Family.
- Allows election of unreduced Option B — Additional and Option C — Family coverage at retirement.
- Allows portability of Option B — Additional coverage at separation or after 12 months in non-pay status.
- Eliminates maximums on Basic Life and Option B — Additional coverages.

Some of the new changes were effective on October 30, 1998, others become effective on April 24, 1999, and the new elections for two to five multiples of Option C — Family become effective April 23, 2000, subject to meeting pay and duty status requirements. For more detailed information about these FEGLI changes, employees should refer to the April 1999 version of the FEGLI booklet or contact the local personnel office.

— *Compensation, Human Resources, 4-22-99*



Federal Employees' Group Life Insurance (FEGLI)

1999 Open Enrollment Period

April 24 through July 30, 1999

WHAT: The Office of Personnel Management (OPM) has scheduled a Federal Employees' Group Life Insurance (FEGLI) Program open enrollment period. Employees may elect new coverage as provided under the Federal Employees' Life Insurance Improvement Act (Public Law 105-311), enacted on October 30, 1998.

WHEN: Employees who wish to make an election must submit the special FEGLI '99 Open Enrollment Period Election Form to the local personnel office no later than close of business on Saturday, July 31, 1999. **Note:** OPM is publicizing the open enrollment period as April 24 through June 30, 1999. However, the Postal Service is authorizing an extension through July 31 under belated election procedures due to a delay in receiving enrollment materials from OPM.

ELIGIBILITY: All career employees.

MAILINGS TO EMPLOYEES: Career employees will receive two mailings at their addresses of record, containing the following items:

- By April 30, a letter and FEGLI '99 Open Enrollment Period Pamphlet with an overview of available coverage options.
- By May 24, an information package with the April 1999 FEGLI Booklet and the special FEGLI '99 Open Enrollment Period Election Form.

CHOOSING COVERAGE: Employees satisfied with current coverage should do nothing. Only employees who wish to change existing coverage must complete and submit the special FEGLI '99 Open Enrollment Period Election Form to the local personnel office by close of business on Friday, July 30, 1999. **Note:** Career postal employees are covered for Basic Life automatically (unless coverage is waived).

Eligible employees may elect to purchase:

- Option A — Standard (\$10,000).
- Option B — Additional (up to five multiples of basic salary).
- Option C — Family (up to five multiples of \$5,000 for spouse and \$2,500 for each child).
- Any combination of the three options.

EFFECTIVE DATE: Subject to meeting pay and duty status requirements, the effective date for coverage elected during the 1999 Open Enrollment Period is April 23, 2000.

MORE INFORMATION: Read the booklet mailed to you. If needed, contact your local personnel office. You may refer to OPM's Internet website at <http://www.opm.gov/insure> or the Postal Service's Intranet website at <http://blue.usps.gov/hrisp/comp>.

Please Post On All Bulletin Boards Through July 31, 1999

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UNIFORM PROGRAM

**Changes to Uniform and Work Clothes Program Allowances — 1998–2000
USPS-NPMHU National Agreement**

Uniform Allowances

Employees covered under the 1998–2000 USPS-NPMHU National Agreement who are eligible to receive annual clothing allowances, as specified in *Employee and Labor Relations Manual* (ELM) 932.1, are entitled to an annual allowance increase of 5 percent, effective on allowance anniversary dates occurring on or after November 21, 1998, as follows:

Contract Uniform Program (ELM 932.12)

Work Clothes Program (ELM 932.13)

| Current Amount | New Amount |
|--------------------------|------------|
| \$53 | \$56 |
| \$108 (Contract Program) | \$113 |

To achieve maximum benefit from the increased uniform allowance, employees whose uniform allowance anniversary date falls between November 21, 1998, and the effective date of updating by the St. Louis Information Service Center may wish to wait to make purchases until they have received their PS Form 1961, *Employee Uniform Allowance Statement*, which will reflect the increased amount. All other allowances will be updated as anniversary dates fall due.

— Contract Administration APWU/NPMHU,
Labor Relations, 4-22-99

UNIFORM PROGRAM

**Changes to Uniform and Work Clothes Program Allowances — 1998–2000
USPS-APWU National Agreement**

Employees covered under the 1998–2000 USPS-APWU National Agreement who are eligible to receive annual clothing allowances, as specified in *Employee and Labor Relations Manual* (ELM) 932.1, are entitled to an annual allowance increase of 5 percent, effective on allowance anniversary dates occurring on or after November 21, 1998, as follows:

Regular Uniform Program (ELM 932.11)

| Current Amount | New Amount |
|-----------------------------|------------|
| \$277 | \$291 |
| \$341 (first-year employee) | \$358 |
| \$119 | \$125 |
| \$133 (first-year employee) | \$140 |

Contract Uniform Program (ELM 932.12)

Work Clothes Program (ELM 932.13)

| Current Amount | New Amount |
|--|------------|
| \$54 | \$57 |
| \$108 (Contract Program — Custodial Maintenance) | \$113 |
| \$135 (Contract Program — Vehicle Maintenance) | \$142 |

To achieve maximum benefit from the increased uniform allowance, employees whose next uniform allowance anniversary date falls between November 21, 1998, and the effective date of updating by the St. Louis Information Service Center may wish to wait to make purchases until they have received their PS Form 1961, *Employee Uniform Allowance Statement*, which will reflect the increased amount. All other allowances will be updated as anniversary dates fall due.

— Contract Administration APWU/NPMHU,
Labor Relations, 4-22-99

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NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

C, F, and G Fund Monthly Returns

Released April 12, 1999

| ANNUAL RETURNS | C | F | G |
|-----------------------|--------------|-------------|-------------|
| 1989 JAN.–DEC. % | 31.03 | 13.89* | 8.81 |
| 1990 | -3.15 | 8.00* | 8.90 |
| 1991 | 30.77 | 15.75 | 8.15 |
| 1992 | 7.70 | 7.20 | 7.23 |
| 1993 | 10.13 | 9.52 | 6.14 |
| 1994 | 1.33 | -2.96 | 7.22 |
| 1995 | 37.41 | 18.31 | 7.03 |
| 1996 | 22.85 | 3.66 | 6.76 |
| 1997 | 33.17 | 9.60 | 6.77 |
| 1998 | 28.44 | 8.70 | 5.74 |
| 1998 | C | F | G |
| APRIL | 1.00 | .52 | .49 |
| MAY | -1.72 | .95 | .51 |
| JUNE | 4.05 | .85 | .48 |
| JULY | -1.09 | .21 | .49 |
| AUGUST | -14.47 | 1.66 | .49 |
| SEPTEMBER | 6.33 | 2.36 | .44 |
| OCTOBER | 8.19 | -.52 | .41 |
| NOVEMBER | 6.04 | .56 | .42 |
| DECEMBER | 5.76 | .30 | .43 |
| 1999 | C | F | G |
| JANUARY | 4.19 | .71 | .42 |
| FEBRUARY | -3.09 | -1.74 | .38 |
| MARCH | 3.99 | .54 | .47 |
| LAST 12 MONTHS | 18.36 | 6.50 | 5.56 |

*Through 1990 the F Fund was invested in the Wells Fargo Bond Index Fund.

The C Fund is invested in the Barclays Equity Index Fund, which tracks the S&P 500 stock index. The F Fund is invested in the Barclays U.S. Debt Index Fund, which tracks the Lehman Brothers Aggregate Bond index. Because of expenses and changing balances in the C and F Funds, their returns vary from Barclays' returns. The G Fund is invested in special issues of U.S. Treasury securities.

Future performance of the three funds will vary and may differ significantly from the returns shown above. See the "Summary of the Thrift Savings Plan" for detailed information about the funds and their investment risks.

The monthly C, F, and G Fund returns represent net earnings after deduction of accrued administrative expenses. The C and F Fund returns also reflect the deduction of trading costs and accrued investment management fees.

The C, F, and G Fund monthly returns are dollar-weighted; they reflect net earnings on the changing balances invested during the month. The C, F, and G Fund returns for the last 12 months assume, except for the crediting of earnings, unchanging balances (time-weighting) from month to month and that earnings are compounded on a monthly basis.



Federal Retirement Thrift Investment Board

Please post on bulletin boards.
Destroy all previous notices.

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your retail **CALENDAR**

April – June 1999 Key Dates

APRIL

| SUN | MON | TUE | WED | THU | FRI | SAT |
|--|--|-----|--|------------------|---|-----|
| <p>APRIL STAMP RELEASES: <i>Daffy Duck, Ayn Rand, Fruit & Berries, North Atlantic Treaty Organization, Classroom Flag (ATM Sales Only), Sonoran Desert</i></p> | | | | 1 | 2 | 3 |
| | | | | <i>Passover</i> | <i>Good Friday</i> | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| <i>Easter Daylight Saving Time begins</i> | | | <i>Focus Video Broadcast</i> | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | | | | <i>Tax Day</i> | | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| <p>SEND SPRING: P.O.P. and product shipments arrive this week</p> | | | <p>Retail Tip: Let customers know we have great last-minute gifts <i>PC Monthly Video Broadcast</i></p> <p><i>Secretaries Day</i></p> | <i>Earth Day</i> | <p>Be sure to check out your Spring swingroom poster for drive period details</p> | |
| | <p>REMOVE Tax P.O.P. and DISPLAY Spring P.O.P. this week</p> | | | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | |
| | | | | | <p>Retail Tip: Remind customers to mail Mother's Day cards and gifts early</p> | |

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your retail CALENDAR

April – June 1999 Key Dates

MAY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|--|---|---|---|-----|--|
| | | | | | | 1 |
| 2 | 3 <i>Last Day for Global Priority Mail™ to arrive by Mother's Day</i> | 4 | 5 <i>Focus Video Broadcast</i> <i>Cinco de Mayo</i> | 6 <i>Last day for Priority Mail™ and Express Mail® International to arrive by Mother's Day</i> <i>Nurses' Day</i> | 7 | 8 <i>Last day for Express Mail® to arrive by Mother's Day</i> |
| 9 <i>Mother's Day</i> | 10 | 11 Retail Tip: <i>Be sure to keep your slatwall well stocked and tidy</i> | 12 | 13 | 14 | 15 <i>Armed Forces Day</i> |
| 16 <i>National Postal Form San Antonio, TX</i> | 17 | 18 | 19 <i>PC Monthly Video Broadcast</i> | 20 | 21 | 22 <i>Postal Quarter IV</i> |
| 23 | 24 <i>Display Office Closed Sign for Memorial Day</i> | MAY STAMP RELEASES: Mt. Vernon Stamp Card, John & William Bartram, Celebrate The Century™ 1950s, Prostate Cancer Awareness, Tropical Flowers | | | | |
| 30 <i>Memorial Day</i> | 31 <i>Memorial Day Observed- Offices Closed</i> | | | | | |

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your retail CALENDAR

April – June 1999 Key Dates

JUNE

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|--|--|---|---|
| | | 1 <i>Remove Office Closed Sign Focus Video Broadcast</i> | 2 SMALL BUSINESS WEEK | | 4 <i>Did you know? Properly placed promotional signage can increase revenue by 10 to 50%</i> | 5 |
| 6 | 7 | 8 | 9 <i>Retail Tip: Daffy Duck gifts are fun for Father's Day</i> | 10 | 11 <i>Retail Tip: Remind customers to mail Father's Day cards and gifts early</i> | 12 |
| 13 <i>Last day for Global Priority Mail™ to arrive by Father's Day</i> | 14 <i>Flag Day</i> | 15 | 16 <i>PC Monthly Video Broadcast</i> | 17 <i>Last day for Priority Mail™ and Express Mail® International to arrive by Father's Day</i> | 18 | 19 <i>Last day for Express Mail® to arrive on Father's Day</i> |
| 20 <i>Father's Day</i> | 21 <i>SUMMER P.O.P. AND PRODUCT SHIPMENTS ARRIVE THIS WEEK REMOVE Spring P.O.P. and DISPLAY with Summer P.O.P. First Day of Summer</i> | 22 | 23 | 24 | 25 | 26 <i>Display Office Closed sign for Independence Day</i> |
| 27 | 28 | 29 | 30 JUNE STAMP RELEASES: California Gold Rush, Aquarium Fish, Xtreme Sports, American Glass, Lincoln Envelope | | | |

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Official Mail

Handbook DM-103
February 1998

Revision Pages

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Appendix

Agency Authorization Codes

This is an updated listing of agencies that are authorized to participate in the Official Mail Accounting System (OMAS).

Explanation of Table

| | |
|------------------------------|---|
| Agency Code | A 3-digit code identifying each federal agency that is authorized to participate in OMAS. Only authorized agencies may send mail without prepayment of postage. Component units of an agency share the agency code assigned to their parent agency. |
| Permit Imprint Number | Penalty permit imprint number(s) assigned to agency. |
| BRM Permit Number | Penalty business reply mail permit number(s) assigned to agency. |
| MRS Permit Number | Penalty merchandise return service permit number(s) assigned to agency. |
| Express Mail Number | Only those agencies having their agency code listed in this column may use the "Federal Agency Account No." block on Express Mail labels. All other agencies require postage on their Express Mail packages. |
| NA | Denotes agencies electing to prepay postage for all their mail. These agencies are not authorized to use any form of penalty mail except under <i>Domestic Mail Manual</i> (DMM) E060.5.7. |
| * (Asterisk) | Denotes a terminated agency. |
| Boldface | Denotes a newly established agency or recent change to the agency status since the last published listing. |
| # (Pound Sign) | Denotes a correction to the last published listing. |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|---|-------------|-----------------------|--|--|---------------------|
| Administrative Office of the U.S. Courts | 009 | G-18 | 12615, 12957 | | None |
| Advisory Commission on Intergovernmental Relations | NA | NA | NA | NA | NA |
| Advisory Council on Historic Preservation | 007 | G-81 | 99001 | | 007 |
| African Development Foundation | 019 | G-275 | 99002 | | None |
| Agency for International Development | 004 | G-107 | 12887 | | None |
| Agricultural Experiment Stations — Agriculture | NA | NA | NA | NA | NA |
| Agricultural Marketing Service — Agriculture (formerly listed as Marketing Service) | 005 | G-297 | See Agriculture, Department of | 915 (Cotton Division, Memphis, TN, only) | 005 |
| Agricultural Research Service — Agriculture | 005 | G-95 | See Agriculture, Department of | | 005 |
| Agricultural Stabilization and Conservation Service (see Farm Service Agency — Agriculture) | | | | | |
| Agriculture, Department of (see also individual components) | 005 | | 04391, 12558, 12585, 12639, 12744, 12766, 12770, 12801, 13016, 13199, 13509, 13613, 14689, 14690, 16527, 99076, 99086, 99089, 99095, 99121, 99122, 99172 | | 005 |
| Air Force, Department of the — Defense (may be used only by GPO contractors) | 298 | G-825 | NA | NA | NA |
| Alcohol, Tobacco and Firearms, Bureau of — Treasury | 226 | G-86 | 12843 | 920 | 226 |
| American Battle Monuments Commission | 006 | G-149 | 16876 | | None |
| American Forces Information Service — Defense | NA | NA | NA | NA | NA |
| Animal and Plant Health Inspection Service — Agriculture | 025 | G-41, G-298 | 04377, 04388 | 916 | 025 |
| Appalachian Regional Commission | 008 | G-99 | 99007 | | 008 |
| Architect of the Capitol | 012 | G-151 | 99008 | | None |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|--|-------------------|---------------------|
| Architectural and Transportation Barriers Compliance Board | 017 | G-152 | 13969 | | None |
| Arctic Research Commission, U.S. | 164 | G-721 | 99004 | | None |
| Army, Department of the — Defense | NA | NA | NA | NA | NA |
| Assassination Records Review Board | 267 | G-792 | 99165 | | None |
| Assistant Secretary for Administration and Management, Office of the — Labor | 143 | G-746 | See Labor, Department of | | None |
| Assistant Secretary for Health, Office of — PHS/HHS | 275 | G-280 | See Health and Human Services, Department of | | 275 |
| Attorneys, Executive Office of the U.S. | 242 | G-782 | 16280 | | None |
| Bankruptcy Courts | 009 | G-18 | 12615, 12957 | | None |
| Barry Goldwater Scholarship and Excellence in Education Foundation | 065 | G-711 | 99010 | | None |
| Blind or Severely Disabled, Committee for Purchase from People Who Are | 024 | G-153 | 99012 | | None |
| Bonneville Power Administration — Energy | NA | NA | NA | NA | NA |
| Botanic Garden, U.S. | 012 | G-151 | 99008 | | None |
| Bureau of (see other part of title) | | | | | |
| Census, Bureau of the — Commerce | 250 | G-58 | 16081, 16734, 17162, 99108, 99109 | | 250 |
| Center for Biologics Evaluation and Research (CBER) — National Institutes of Health | 278 | G-826 | See National Institutes of Health | | None |
| Center for Information Technology (CIT) — National Institutes of Health | 278 | G-821 | See National Institutes of Health | | None |
| Center for Scientific Review (CSR) — National Institutes of Health | 278 | G-822 | 99106 | | None |
| Centers for Disease Control and Prevention | 277 | G-281, G-284, G-762 | 99110, 00953 (moved from agency 278) | | 277 |
| Central Intelligence Agency | NA | NA | NA | NA | NA |
| Chief Economist, Office of the — Agriculture (formerly World Agricultural Outlook Board) | 005 | G-289 | See Agriculture, Department of | | 005 |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|--------------------|------------------------------|--------------------------------|--------------------------|----------------------------|
| Children and Families, Administration for — HHS | 273 | G-717 | 12918, 99028 | | None |
| Civil Rights, Commission on | 029 | G-73 | 12907 | | 029 |
| Civilian Health and Medical Program of the Uniformed Services (OCHAMPUS), Office of — Defense (see Tricare Support Office — Defense) | | | | | |
| Civilian Radioactive Waste Management, Office of — Energy | NA | NA | NA | NA | NA |
| Claims Courts | 009 | G-18 | 12615, 12957 | | None |
| Coast Guard, U.S. — Transportation | 209 | G-157 | 13057 | | 209 |
| Commerce, Department of (see individual components) | | | | | |
| Commerce — Office of the Secretary of | 263 | G-46 | 99017, 99101 | | 263 |
| Commodity Futures Trading Commission | 037 | G-57 | 99018 | | 037 |
| Communications, Office of — Agriculture (formerly Governmental Public Affairs, Office of) | 005 | G-714 | See Agriculture, Department of | | 005 |
| Competitiveness Policy Council | 122 | G-772 | 99129 | | None |
| Compliance, Office of | 285 | G-799 | 99169 | | None |
| Comptroller of the Currency, Office of the — Treasury | 220 | G-8 | 73330 | | 220 |
| Congressional Budget Office | 299 | G-70 | 99019 | | None |
| Consular Affairs, Bureau of (Passport Office — State) | 189 | G-225, G-226 | 12260 | | 189 |
| Consumer Product Safety Commission | 023 | G-72 | 12064 | | None |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|---|-------------|-----------------------|---|-------------------|---------------------|
| Cooperative Extension Service — Agriculture | 018 | G-268 | 00001, 00009, 00012, 00016, 00017, 00020, 00022, 00029, 00038, 00052, 00100, 00140, 00164, 00216, 00227, 00340, 00345, 00454, 00482, 00554, 00603, 00621, 00928, 01001, 01268, 01307, 01922, 02854, 02983, 03210, 04402, 06734, 14688 | | None |
| Corporation for National and Community Service, The | 001 | G-21 | 12909 | | 001 |
| Court of Appeals for the Federal Circuit, U.S. | 234 | G-244 | 16453 | | None |
| Court of International Trade, U.S. | 233 | G-252 | 99022 | | None |
| Court of Military Appeals, U.S. | 235 | G-251 | 99021 | | 235 |
| Court of Veterans Appeals, U.S. | 236 | G-736 | 99083 | | None |
| Courts of Appeals, U.S. | 009 | G-18 | 12615, 12957 | | None |
| Customs Service, U.S. — Treasury | 216 | G-97 | 12994, 99174 | | 216 |
| Defense Contract Audit Agency — Defense | NA | NA | NA | NA | NA |
| Defense, Department of (see individual components) | | | | | |
| Defense Information Systems Agency (formerly Defense Communications Agency) — Defense | NA | NA | NA | NA | NA |
| Defense Intelligence Agency — Defense | 046 | G-162 | 12964 | | 046 |
| Defense Investigative Service — Defense | 053 | G-131 | 12858 | | 053 |
| Defense Logistics Agency — Defense | 049 | G-53 | 04966 | | 049 |
| Defense Mapping Agency — Defense (see National Imagery and Mapping Agency— Defense) | | | | | |
| Defense Nuclear Agency — Defense | NA | NA | NA | NA | NA |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|---|-------------|-----------------------|--------------------------------|-------------------|---------------------|
| Defense Nuclear Facilities Safety Board | 202 | G-737 | 99090 | | None |
| Defense, Office of the Secretary of — Defense | 048 | G-79 | 12257 | | None |
| Department of (see other part of title) | | | | | |
| Director, Office of — National Institutes of Health | 278 | G-802 | 13156, 99087 | | None |
| Disability Determination Services (SSA) | 276 | NA | NA | NA | 276 |
| District Courts | 009 | G-18 | 12615, 12957 | | None |
| Drug Enforcement Administration — Justice | 136 | G-33 | 99025 | | None |
| Economic Advisors, Council of — Executive Office of the President | 064 | G-141 | 13335 | | 064 |
| Economic Development Administration — Commerce | 253 | G-165 | 99027 | | 253 |
| Economic Research Service — Agriculture | 005 | G-145 | See Agriculture, Department of | | 005 |
| Economics and Statistics Administration — Commerce | 251 | G-56 | 12787 | | None |
| Education, Department of | 274 | G-17 | 12935 | 903 | 274 |
| Employment and Training Administration — Labor (Washington, DC, headquarters only) | 143 | G-755 | See Labor, Department of | | None |
| Employment Security — Labor (includes all State Employment Security Agencies (SESAs)) | 144 | G-12 | 12634 | | None |
| Employment Standards Administration — Labor | 143 | G-744 | See Labor, Department of | | None |
| Energy, Department of (if components are not listed) | NA | NA | NA | NA | NA |
| Energy Information Administration — Energy | NA | NA | NA | NA | NA |
| Engraving and Printing, Bureau of — Treasury | 223 | G-166 | 12737 | 917 | None |
| Enrichment Corporation, U.S. | NA | NA | NA | NA | NA |
| Environmental Protection Agency | 062 | G-35 | 11663 | | 062 |
| Equal Employment Opportunity Commission | 063 | G-14, G-833 | 12857 | | None |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|---|-------------|-----------------------|--------------------------------|-------------------|---------------------|
| Executive Office of the President — Office of Administration | 064 | G-141 | 13335 | | 064 |
| Export Administration, Bureau of — Commerce | 255 | G-720 | 99048 | | None |
| Farm Credit Administration | 069 | G-167 | 05989 | | 069 |
| Farm Service Agency — Agriculture (formerly Agriculture Stabilization and Conservation Service) | 013 | G-96 | 12597 | | None |
| Farmers Home Administration (see Rural and Economic Community Development — Agriculture) | | | | | |
| Federal Aviation Administration — Transportation | 070 | G-44 | 12438 | | 070 |
| Federal Bureau of Investigation — Justice | 131 | G-168 | 12083 | | None |
| Federal Communications Commission | 071 | G-111 | 12941 | | 071 |
| Federal Crop Insurance Corporation — Agriculture | 005 | G-112 | See Agriculture, Department of | | 005 |
| Federal Deposit Insurance Corporation | 072 | G-36 | 12782 | | 072 |
| Federal Election Commission | 073 | G-31 | 12976 | | 073 |
| Federal Emergency Management Agency | 074 | G-114 | 11989 | 904 | 074 |
| Federal Energy Regulatory Commission — Energy | 080 | G-142 | 12683 | | 080 |
| Federal Financial Institutions Examination Council | 085 | G-169 | 99029 | | None |
| Federal Highway Administration — Transportation | 206 | G-66 | 12946 | 919 | 206 |
| Federal Labor Relations Authority | 075 | G-139 | 99030 | | None |
| Federal Law Enforcement Training Center — Treasury | 034 | G-93 | 99031 | 918 | None |
| Federal Maritime Commission | 078 | G-172 | 17035 | | None |
| Federal Mediation and Conciliation Service | 079 | G-173 | 99033 | | 079 |
| Federal Mine Safety and Health Review Commission | 083 | G-174 | 99034 | | 083 |
| Federal Prison Industries — Justice | 132 | G-175 | 99035 | | None |
| Federal Public Defender | 009 | G-18 | 12615, 12957 | | None |
| Federal Railroad Administration — Transportation | 211 | G-128 | 14560 | | 211 |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|----------------------------------|--|--------------------------------|---------------------|
| Federal Reserve System, Board of Governors of | 076 | G-124 | 12708 | | None |
| Federal Retirement Thrift Investment Board | 088 | G-704 | 16717 | | None |
| Federal Supply Service — GSA | 093 | G-176 | 99036 | | None |
| Federal Trade Commission | 081 | G-62 | 00173, 12498 | 908 | 081 |
| Federal Transit Administration — Transportation | 205 | G-129 | 13563 | | 205 |
| Financial Management, Office of, National Financial Center — Agriculture | 005 | G-703 | See Agriculture, Department of | | 005 |
| Financial Management Service — Treasury | 217 | G-4 | 12724 | | 217 |
| Fish and Wildlife Service — Interior | 121 | G-77 | 00318, 12874 | | 121 |
| Fogarty International Center (FIC) — National Institutes of Health | 278 | G-819 | See National Institutes of Health | | None |
| Food and Consumer Services — Agriculture (formerly Food and Nutrition Service) | 026 | G-39 | 12725 | | None |
| Food and Drug Administration — PHS/HHS | 275 | G-285 | See Health and Human Services, Department of | | 275 |
| Food and Nutrition Service (see Food and Consumer Services — Agriculture) | | | | | |
| Food Safety and Inspection Service — Agriculture | 035 | G-42 | 11750 | | 035 |
| Foreign Agricultural Service — Agriculture | 005 | G-262, G-294 | See Agriculture, Department of | | 005 |
| Forest Service — Agriculture | 016 | G-40 | 10040 | | None |
| Former Presidents' Services — GSA | 092 | None | None | | 092 |
| General Accounting Office | 090 | G-100 | 12937 | | 090 |
| General Services Administration | 093 | G-30 | 12710 | 914 | 093 |
| Geological Survey, U.S. — Interior | 111 | G-23, G-785 through G-788, G-798 | 04883, 99123, 99124, 99127, 99128, 99168 | 910, 922, 923, 924, 925 | None |
| Government Ethics, U.S. Office of | 178 | G-726 | 99052 | | None |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|---|-------------|-----------------------|---|-----------------------|---------------------|
| Government Printing Office | 096 | G-26, G-796 | 12949, 99134, 99135 | 909 (Laurel, MD only) | 096 |
| Governmental Public Affairs, Office of (see Communications, Office of — Agriculture) | | | | | |
| Grain Inspection Packers and Stockyards Administration — Agriculture | 050 | None | See Agriculture, Department of | | 005 |
| Harry S. Truman Scholarship Foundation | 201 | G-16 | 14168 | | None |
| Health and Human Services, Department of (see also individual components; permits shared by several component agencies) | 275 | | 00945, 00946, 00947, 00948, 01007, 01187, 12626, 13669, 99078, 99088, 99094 | | 275 |
| Health and Human Services — Office of the Secretary | 270 | G-45 | 12821 | | 270 |
| Health Care Financing Administration — HHS | 271 | G-28 | 18463 | | None |
| Health Resources and Services Administration — PHS/HHS | 275 | G-286 | See Health and Human Services, Department of | | 275 |
| Holocaust Memorial Council, U.S. | 103 | G-287 | 99037 | | None |
| House of Representatives, U.S. Congress | 300 | G-300 | None | | None |
| Housing and Urban Development, Department of | 101 | G-51, G-795 | 12272 | | 101 |
| Immigration and Naturalization Service — Justice | 133 | G-78 | 13147 | | None |
| *Immigration Reform, Commission on | | | | | |
| Indian Affairs, Bureau of — Interior | 112 | G-74 | 00003, 02107, 12948 | | 112 |
| Indian Health Service — PHS/HHS | 275 | G-290 | See Health and Human Services, Department of | | 275 |
| Information Agency, U.S. | 107 | G-186 | 12792 | | 107 |
| Inspector General, Office of the — Agriculture | 005 | None | See Agriculture, Department of | | 005 |
| Inspector General, Office of the — Defense | NA | NA | NA | | NA |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|---|-------------------|---------------------|
| Inspector General, Office of the — Labor | 143 | G-747 | See Labor, Department of | | None |
| Institute of Museum Services | 102 | G-274 | 16387 | | None |
| Inter-American Foundation | 105 | G-183 | 05139 | | None |
| Interior, Department of the (for Management Services, Office of the Secretary, and components not listed separately) | 116 | G-65 | 15852, 16232, 16998 | | 116 |
| Internal Revenue Service — Treasury | 218 | G-48 | 12686 | | 218 |
| International Boundary and Water Commission | 108 | G-184 | 00098 | | 108 |
| International Broadcasting, Board for (see U.S. Information Agency) | | | | | |
| International Joint Commission — U.S. and Canada | 104 | G-122 | 99042 | | None |
| International Labor Affairs, Bureau of — Labor | 143 | G-757 | See Labor, Department of | | None |
| International Trade Administration — Commerce | 252 | G-54 | 12827, 12954, 13027, 13145, 13369, 14419, 15005 | | 252 |
| International Trade Commission, U.S. | 231 | G-253 | 12840 | | None |
| Interstate Commerce Commission (see Surface Transportation Board — Transportation) | | | | | |
| James Madison Memorial Fellowship Foundation | 140 | G-740 | 99093 | | None |
| Japan-U.S. Friendship Commission | 129 | G-187 | 99043 | | None |
| Joint Staff, The — Defense (formerly Joint Chiefs of Staff) | NA | NA | NA | NA | NA |
| Justice, Department of (use for all components not otherwise listed) | 135 | G-71 | 01806 | | None |
| Justice Programs, Office of — Justice | 134 | G-91 | 99045 | | None |
| Labor, Department of (see also individual components) | 143 | G-59 | 02520, 12707, 12975, 12985, 13010, 13126, 13913, 15058, 15792, 15793, 15794, 15796, 99079, 99080, 99141 | | None |
| Labor Statistics, Bureau of — Labor | 143 | G-738 | 12707, 99141 | | None |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|--|---|---------------------|
| Land Management, Bureau of — Interior | 113 | G-76 | 14153 | | 113 |
| Library of Congress | 146 | G-103 | 12794, 12795, 12796, 12797, 15017, 16140, 16153, 16373 | 902 (Cataloging in Publication Division only) 907 (Loan Division only) | 146 |
| Mail and Reproduction Management Division, Office of the Secretary — Agriculture | 005 | G-272 | See Agriculture, Department of | | 005 |
| Management and Budget, Office of — Executive Office of the President | 064 | G-141 | 13335 | | 064 |
| Management and Cooperative Programs, Bureau of — Labor | 143 | G-743 | See Labor, Department of | | None |
| Management Standards, Office of — Labor | 143 | G-748 | See Labor, Department of | | None |
| Marine Corps, U.S. — Defense | NA | NA | NA | NA | NA |
| Marine Mammal Commission | 148 | G-189 | 99046 | | None |
| Maritime Administration — Transportation | 256 | G-117 | 12706 | | 256 |
| *Marketing Service (see Agricultural Marketing Service — Agriculture) | | | | | |
| Marshals Service, U.S. — Justice | 239 | G-779 | 99155 | | None |
| Medicare Payment Advisory Commission | 177 | G-707 | 99059 | | None |
| Merit Systems Protection Board | 147 | G-113 | 12966 | | 147 |
| Mine Safety and Health — Labor | 143 | G-745 | See Labor, Department of | | None |
| Minerals Management Services — Interior | 127 | G-270 | 07111, 08330 | | 127 |
| Minority Business Development Agency — Commerce | 257 | G-192 | 14548 | | None |
| Mint, U.S. — Treasury | 219 | G-7 | 14111, 14460 | 911 | 219 |
| Morris K. Udall Scholarship and Excellence in National Environmental Policy Foundation | 269 | G-794 | 99167 | | None |
| National Aeronautics and Space Administration | 154 | G-27 | 12028 | 906 | None |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|--|-------------------|---------------------|
| National Agricultural Library — Agriculture | 005 | None | See Agriculture, Department of | | 005 |
| National Agricultural Statistics Service — Agriculture | 005 | G-38 | See Agriculture, Department of | | 005 |
| National Appeals Division — Agriculture | 005 | None | See Agriculture, Department of | | 005 |
| National Archives and Records Administration — GSA | 166 | G-293 | 15415 | 921 | None |
| National Biological Service — now part of U.S. Geological Survey/Interior | 111 | G-790 | 99163 | | None |
| National Cancer Institute — National Institutes of Health | 278 | G-806 | 13165 | | None |
| National Capitol Planning Commission | 156 | G-196 | 13362 | | 156 |
| National Center for Health Services Research — PHS/HHS | 275 | G-282 | See Health and Human Services, Department of | | 275 |
| National Center for Health Statistics — CDC/HHS | 277 | G-281 | 99110 | | 277 |
| National Center for Research Resources (NCRR) — National Institutes of Health | 278 | G-818 | See National Institutes of Health | | None |
| National Commission for Employment Policy — Labor | 143 | G-756 | See Labor, Department of | | None |
| National Commission on Libraries and Information Science | 170 | G-116 | 99049 | | None |
| National Commission on Restructuring the IRS | 249 | G-801 | 99171 | | None |
| National Computer Security Center — NSA | 044 | G-330, G-712 | 00011 | | 044 |
| National Council on Disability | 158 | G-279 | 99051 | | None |
| National Credit Union Administration | 168 | G-88 | 12394 | | 168 |
| National Education Standards and Improvements Council | 268 | G-793 | 99166 | | None |
| National Endowment for the Arts | 165 | G-50 | 12952 | | 165 |
| National Endowment for the Humanities | 167 | G-43 | 12885 | | 167 |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|-----------------------------------|-------------------|---------------------|
| National Eye Institute (NEI) — National Institutes of Health | 278 | G-812 | See National Institutes of health | | None |
| National Gallery of Art | 159 | G-47 | 15424, 16001, 16088, 16155, 16750 | | None |
| National Gambling Impact Study Commission | 288 | G-829 | | | None |
| National Heart, Lung, and Blood Institute (NHLBI) — National Institutes of Health | 278 | G-814 | 13157 | | None |
| National Highway Traffic Safety Administration — Transportation | 212 | G-90 | 73173 | | 212 |
| National Human Genome Research Institute (NHGRI) — National Institutes of Health | 278 | G-828 | See National Institutes of Health | | None |
| National Imagery and Mapping Agency — Defense (formerly Defense Mapping Agency — Defense) | 051 | G-2 | 12859 | | 051 |
| National Institute of Alcohol Abuse and Alcoholism (NIAAA) — National Institutes of Health | 278 | G-824 | See National Institutes of Health | | None |
| # National Institute of Allergy and Infectious Diseases (NIAID) — National Institutes of Health | 278 | G-804 | 99107 | | None |
| National Institute of Arthritis and Musculoskeletal and Skin Diseases (NIAMS) — National Institutes of Health | 278 | G-805 | See National Institutes of Health | | None |
| National Institute of Child Health and Human Development (NICHD) — National Institutes of Health | 278 | G-807 | See National Institutes of Health | | None |
| National Institute of Deafness and Other Communication Disorders (NIDCD) — National Institutes of Health | 278 | G-808 | See National Institutes of Health | | None |
| # National Institute of Dental and Craniofacial Research (NIDCR) — National Institutes of Health | 278 | G-809 | See National Institutes of Health | | None |
| National Institute of Diabetes and Digestive and Kidney Diseases (NIDDK) — National Institutes of Health | 278 | G-810 | See National Institutes of Health | | None |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|--|--|-------------------|---------------------|
| National Institute of Environmental Health Sciences (NIEHS) — National Institutes of Health | 278 | G-811 | 13182 | | None |
| National Institute of General Medical Sciences (NIGMS) — National Institutes of Health | 278 | G-813 | See National Institutes of Health | | None |
| National Institute of Mental Health (NIMH) — National Institutes of Health | 278 | G-823 | 99097 | | None |
| National Institute of Neurological Disorders and Stroke (NINDS) — National Institutes of Health | 278 | G-815 | See National Institutes of Health | | None |
| National Institute of Nursing Research (NINR) — National Institutes of Health | 278 | G-817 | See National Institutes of Health | | None |
| National Institute of Standards and Technology — Commerce | 264 | G-195, G-797 | 12856 | | 264 |
| National Institute on Aging (NIA) — National Institutes of Health | 278 | G-803 | See National Institutes of Health | | None |
| National Institute on Drug Abuse (NIDA) — National Institutes of Health | 278 | G-827 | See National Institutes of Health | | None |
| National Institutes of Health | 278 | G-802 through G-824, G-826 through G-828, G-831 | 13155, 13156, 13157, 13165, 13166, 13182, 99087, 99097 , 99106, 99107 | | None |
| National Labor Relations Board | 160 | G-132 | 12636 | | 160 |
| National Library of Medicine (NLM) — National Institutes of Health | 278 | G-816 | 13166 | | None |
| National Mediation Board | 161 | G-197 | 14491 | | 161 |
| National Oceanic and Atmospheric Administration — Commerce | 259 | G-19 | 01100, 99132, 99133, 99142, 99143, 99144, 99145, 99146, 99147, 99148, 99149, 99150 | | 259 |
| National Park Service — Interior | 115 | G-83 | 12651, 12886 | | 115 |
| National Science Foundation | 162 | G-69 | 12806 | | None |
| National Security Agency | 044 | G-278 | 00011 | | 044 |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|--------------------------|-------------------|---------------------|
| National Security Council — Executive Office of the President | 064 | G-141 | 13335 | | 064 |
| National Technical Information Service — Commerce | 260 | G-15, G-292 | 07362, 99125, 99170 | | 260 |
| National Telecommunications and Information Administration — Commerce | 265 | G-199 | 99054 | | 265 |
| National Transportation Safety Board | 207 | G-200 | 99055 | | 207 |
| National Women's Business Council | 124 | G-764 | | | None |
| Natural Resource Conservation Service — Agriculture (formerly Soil Conservation Service) | 011 | G-267 | 13066 | | None |
| Navajo and Hopi Indian Relocation, Office of (formerly Commission) | 155 | G-138 | 00353 | | 155 |
| Navy, Department of the — Defense | NA | NA | NA | NA | NA |
| Nuclear Regulatory Commission | 169 | G-67 | 12904 | | 169 |
| Nuclear Waste Technical Review Board | 171 | G-725 | 99032 | | None |
| Occupational Safety and Health, Office of — Labor | 143 | G-749 | See Labor, Department of | | None |
| Occupational Safety and Health Review Commission | 175 | G-222 | 99056 | | None |
| Office of (see other part of title) | | | | | |
| Organization of American States — Pan American Union — State | 191 | G-85 | 99006 | | 191 |
| Overseas Private Investment Corporation | 183 | G-223 | 14418 | | 183 |
| Pan American Health Organization — State | 192 | G-61 | 14324 | | 192 |
| Pan American Sanitary Bureau | 192 | G-61 | 14324 | | 192 |
| Panama Canal Commission | 186 | G-224 | 99057 | | None |
| Passport Office (see Bureau of Consular Affairs — State) | | | | | |
| Patent Office — Commerce | 261 | G-84 | 13721 | | 261 |
| Peace Corps | 184 | G-264 | 13741 | | 184 |
| Pension and Welfare Benefits Administration — Labor | 143 | G-751 | See Labor, Department of | | None |
| Pension Benefit Guaranty Corporation | 142 | G-92 | 12868 | | 142 |
| Personnel Management, Office of | NA | NA | NA | NA | NA |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|--------------------------|-------------------|---------------------|
| *Physician Payment Review Commission (see Medicare Payment Advisory Commission) | | | | | |
| Postal Rate Commission | 185 | G-228 | 99060 | | 185 |
| Postal Service, U.S. (apply charges for Headquarters and Area offices ONLY to Permit Imprint, BRM, and Merchandise Return, but capture Express Mail charges for ALL offices) | 400-416 | G-10 | 73026, 99998 | 999 | 400-416 |
| Preservation of America's Heritage Abroad, U. S. Commission for the | 082 | G-771 | | | None |
| Presidential Transition Mail | 093 | None | None | | 093 |
| President's Commission on Privatization — Executive Office of the President | 064 | G-141 | 13335 | | 064 |
| President's Committee on Employment of People with Disabilities — Labor | 143 | G-750 | See Labor, Department of | | None |
| Prisons, Bureau of — Justice | 137 | G-231 | 14045 | | None |
| *Prospective Payment Assessment Commission (see Medicare Payment Advisory Commission) | | | | | |
| Public Debt, Bureau of the — Treasury | 224 | G-232 | 12943 | | 224 |
| Public Debt, Bureau of the — Treasury (Savings Bond Agents) | 224 | G-701 | 12943 | | 224 |
| Public Health Service — HHS (see individual components) | | | | | |
| Railroad Retirement Board | 188 | G-120 | 12086 | | 188 |
| Reclamation, Bureau of — Interior | 118 | G-110 | 12849 | | None |
| Research and Special Programs Administration — Transportation | 248 | G-126 | 14561 | | 248 |
| Rural and Economic Community Development — Agriculture (formerly Farmers Home Administration) | 015 | G-266 | 12688 | | None |
| St. Lawrence Seaway Development Corporation — Transportation | 195 | G-234 | 99062 | | None |
| Savings Bond Division, U.S. — Treasury | 227 | G-55 | 12933 | | 227 |
| Science and Technology Policy, Office of — Executive Office of the President | 064 | G-141 | 13335 | | 064 |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|---|-------------|-----------------------|--|-------------------|---------------------|
| Secret Service, U.S. — Treasury | 229 | G-258 | 12931 | | 229 |
| Securities and Exchange Commission | 196 | G-123 | 12820 | | 196 |
| Selective Service System | 197 | G-119 | 12542 | | 197 |
| Senate — U.S. Congress | 301 | G-301, G-791 | None | | None |
| Small Business Administration | 198 | G-82 | 12303 | | 198 |
| Smithsonian Institution | 203 | G-94 | 12915, 14210 | 912 | 203 |
| Social Security Administration | 276 | G-11 | 18452 | | 276 |
| Soil Conservation Service (see Natural Resource Conservation Service — Agriculture) | | | | | |
| Soldiers' and Airmen's Home, U.S. | 230 | G-254 | 99064 | | None |
| Southeastern Power Administration — Energy | 119 | G-236 | 99065 | | None |
| Southwestern Power Administration — Energy | 120 | G-237 | 07448 | | 120 |
| Special Counsel, Office of the U.S. | 141 | G-754 | 99100 | | None |
| State, Department of (see also individual components) | 199 | G-130 | 14369 | | 199 |
| Statistical Reporting Service — Agriculture | 005 | G-38 | See Agriculture, Department of | | 005 |
| Substance Abuse and Mental Health Services Administration — PHS/HHS | 275 | G-283 | See Health and Human Services, Department of | | 275 |
| Supreme Court of the United States | 204 | G-238 | 99067 | | 204 |
| Surface Mining Reclamation and Enforcement — Interior | 125 | G-239 | 12971 | | 125 |
| Surface Transportation Board —Transportation | 123 | G-64 | 12815 | | None |
| Tax Court, U.S. | 232 | G-256 | 99068 | | 232 |
| Tennessee Valley Authority | NA | NA | NA | NA | NA |
| Thrift Supervision, Office of | 077 | G-170 | 12884 | | 077 |
| Trade and Development Agency, U.S. | 286 | G-830 | 99173 | | None |
| Trade Representative, Office of the U.S. —Executive Office of the President | 064 | G-141 | 13335 | | 064 |
| Transportation, Department of (see components) | | | | | |

| Agency Name | Agency Code | Permit Imprint Number | BRM Permit Number | MRS Permit Number | Express Mail Number |
|--|-------------|-----------------------|--|-------------------|---------------------|
| Transportation, Office of the Secretary of | 213 | G-127 | 13506 | | 213 |
| Transportation Systems Center — Transportation | 214 | G-242 | 99071 | | 214 |
| Treasury, Department of the (Office of the Secretary and all components not listed separately) | 215 | G-52 | 99072 | | 215 |
| Tricare Support Office — Defense (formerly Civilian Health and Medical Program of the Uniformed Services, Office of -OCHAMPUS — Defense) | 050 | G-143 | 00275 | | None |
| Uniformed Services University of the Health Sciences — Defense | 042 | G-259 | 73106 | | None |
| U.S. (see other part of title) | | | | | |
| Veterans Affairs, Department of | 238 | G-75 | 12577 | | None |
| Veterans Employment and Training Services — Labor | 143 | G-752 | See Labor, Department of | | None |
| Warren Grant Magnuson Clinical Center (CC) — National Institutes of Health | 278 | G-820 | See National Institutes of Health | | None |
| White House Conference on a Drug Free America — Executive Office of the President | 064 | G-141 | 13335 | | 064 |
| Women's Bureau — Labor | 143 | G-753 | See Labor, Department of | | None |
| World Agricultural Outlook Board (see Chief Economist, Office of the — Agriculture) | | | | | |

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