21769



ELM Notice

OCT

9 1990 Operating Fees for Food Services

Retirees With 50 or More Years Service

While all retirements are significant occasions deserving recognition, half a century of service is an extraordinary accomplishment. Therefore, the Postmaster General would like to sign retirement certificates and letters for all retirees with 50 or more years of service.

When such an employee submits a retirement application, the Director of Human Resources should immediately notify the Office of the Postmaster General by sending a memorandum to:

US POSTAL SERVICE

EXECUTIVE ASSISTANT TO THE POSTMASTER

475 LENFANT PLAZA RM 10128 WASHINGTON DC 20260-0011

Include the date of retirement and any pertinent information about the employee's career that might be appropriate for the letter that will accompany the certificate. To expedite handling, the memorandum subject line should be: Request for Retirement Certificate. A letter and the signed certificate will be sent as quickly as possible.

The next issue of the Employee and Labor Relations Manual will incorporate this procedure in 479.11, 479.2, and 479.31.

-Employee Relations Dept., 8-9-90

Publication 41 Revision

Procurement Manual

Publication 41, Procurement Manual, is revised to clarify the use of clause 10-5, Davis-Bacon Act, in lease contracts. This revision changes sections 10.2.4.d.3 (b) and (c). The new sections read:

10.2.4 Construction Contracts and Lease \Agreements

d. Clauses.

3. Leases

(b) All leases and agreements to lease involving more than \$2,000 of construction work by laborers or mechanics must contain clause 10-4, Contract Work Hours and Safety Standards Act—Overtime Compensation.

(c) All leases and agreements to lease interior space netting more than 6,500 square feet, and involving construction work over \$2,000, must include clause 10-5, Davis-Bacon Act.

The next transmittal letter to Publication 41 will include this revision.

—Procurement and Supply Dept., 8–9–90

Contracts

PAY personnel involved with food services contracts should know that vending machine contractors, central lunchroom contractors, and cafeteria contractors must pay the Postal Service a 1.5 percent operating fee. This fee is based on net sales and is a payment for space and utilities.

Vending machines and central lunchrooms operated on a permit basis by a state licensing agency for the blind are exempt from this requirement.

A forthcoming Handbook AS-707I, Contracting for Food Services, and a revision of Handbook EL-602, Food Service Operation, will include more information on these matters. The Postal Bulletin will announce when these directives are available.

> —Procurement and Supply Dept./Employee Relations Dept., 8-9-90



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All Personnel Processing Mail for Dispatch Abroad

Foreign Order No. 300

Keep all foreign order notices for use as reference

Tentative Orders. A tentative *Lottery Order* has been issued against the following:

Hong Kong

Lottery Players Service GPO 11475

and

LPS GPO 11475 Hong Kong

Federal Republic of Germany

SKL Ticket-Service Order Service Kempener Direktmarketing Beethovenstr. 61 D 6000 Frankfurt 1 West-Germany

Final Orders. The tentative Decision and Order issued against the following has become final:

Federal Republic of Germany

Staatliche Lotterie-Einnahme Suddeutsche Klassenlotterie Postfach 10 40 67 Ulmenstrasse 22 D-3500 Kassel 1

and

W. Wessel Postbox 10 40 67 D-3500 Kassel 1 West Germany

H. Herzog Alsterdorfer Str. 326 2000 Hamburg 60 W-Germany

and

H. Herzog P.O. Box 60 0966 2000 Hamburg 60 W-Germany

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed Foreign Order Mail and send it to Postmaster, Claims, Inquiry & Undeliverable Mail, James A. Farley Building, Room 2029–A, New York, NY 10199–9543. Do not place any endorsement on the mailpieces themselves.

This notice may be posted at the outgoing primary, and it must be posted on the Foreign Order Board at all MSCs and designated International Exchange Offices.—*Judicial Officer*, 8–9–90

Reminder

Address Correction Service

Mailers continue to receive manually prepared address corrections that are incomplete or inaccurate. Employees who process address corrections must provide required information to mailers requesting this service.

When photocopy service is not available, Postal Service employees prepare manual address corrections on Form 3547, Notice to Mailer of Correction in Address. This form provides the old and new addresses to mailers who pay for these corrections.

Enter Mailer's Account No, Here: [All numbers, dates and letters] C429-13 For address correction, as requested. [Your mailing piece was forwarded]
Check if: Account No. ILLEGIBLE
Name of Addressee DOE, JOHN
Old Address (Include Apt./Suite No.)
Post Office, State and ZR Code ANYTOWN PA 12345-6789
New Address (Include Apt./Suite No.)
50 Jones Ave.
Post Office, State and ZIP Gode
THISTOWN, VA. 98765-432
The address portion of your 2d, 3d, or 4th class mailing piece wes not readily detachable. Reason for non-delivery was:
☐ MOVED, LEFT NO ADDRESS ☐ NO SUCH STREET ☐ REFUSED
□ NO SUCH NUMBER □ ATTEMPTED NOT KNOWN □ UNCLAIMED
PS Form Muy 1981 3547 SAMPLE

To correct their address lists, mailers must receive back all the information that is on their mailing labels, including their account numbers when displayed. Some employees are neglecting to record these account numbers on Form 3547. Without this critical information, mailers cannot update their lists and the address corrections provided have no value.

Extra care in preparing the information sent to customers will increase service performance by reducing undeliverable-as-addressed mail.

—Marketing and Customer Services Group, 8-9-90

DMM Notice

Form 3856, Application for Authorization To Palletize

Effective with *Domestic Mail Manual* Issue 36, 9-16-90, sections 445.211, 445.212, 445.213, 445.311, 445.313, 445.411, 445.412, 445.413, 644.111, 644.112, 644.113, 644.211, 644.212, 644.213, 644.311, 644.312, 644.313, 767.511, 767.512, 767.513, 767.611, 767.612, and 767.613 are revised to describe the internal routing procedures for pallet applications.

Form 3856, Application for Authorization to Palletize, has been revised to reflect the routing changes. In addition, page 5, which details the responsibilities of the reviewers, has been added to the form.

—Marketing and Customer Service Group, 8-9-90

25-Cent Creatures of the Sea Commemorative Stamps

The 25-cent Creatures of the Sea commemorative stamps go on sale October 3, in Baltimore, Maryland, featuring the common dolphin, the killer whale, the northern sea lion, and the sea otter.

Do Not Place on Sale Before October 4, 1990



Copyright U.S. Postal Service 1990

Issued in panes of 40.

A future issue of the Postal Bulletin will include collector information.

Supply. All post offices will receive twice their standard automatic distribution quantities for a 50-subject commemorative stamp. Quantities will be rounded up to the nearest packaging increment for a 40-subject stamp. The Bureau of Engraving and Printing will not honor supplemental requisitions for Item 4478.

Regional accountable paper depositories will not receive additional stock for filling supplemental orders submitted by stamp distribution offices (SDOs). All other post offices requiring additional stamps may submit requisitions to their SDOs on separate Forms 17–A, Accountable Items Requisition From Stamp Distribution Office.

Before requisitioning additional stock, post offices should consider that they must deplete the stock before December 3, 1990, except at authorized philatelic centers.

—Philatelic and Retail Services Dept., 8–9–90

Materiel Accountability Officer Designations

Postmasters and installation heads are reminded that if an employee other than a postmaster is designated as materiel accountability officer, the designation must be documented by a written memorandum. Send the memorandum to the division manager, support services.

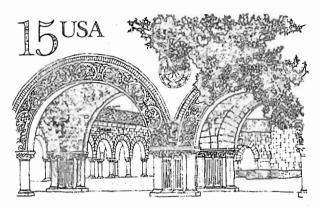
Refer to Handbook AS 701, Materiel Management, 125.23 and 513.2, for detailed instructions.

--Procurement and Supply Dept., 8-9-90

15 Cent Quad at Stanford Postal Card

The 15-cent Quad at Stanford postal card goes on sale September 30, in Stanford, California. It features a rendering of the graceful sandstone arches and brilliant red-tiled roofs that surround the quadrangle on the Stanford University campus.

Do Not Place on Sale Before October 1, 1990.



Copyright U.S. Postal Service 1990

A future issue of the *Postal Bulletin* will include collector information.

Supply. Post offices with authorized philatelic centers will receive an automatic distribution. All other post offices should order sufficient quantities to meet anticipated local philatelic demand. Each CAG A-G post office requiring bulk quantities of this card should immediately submit Form 3216, Requisition for Postal Cards—Bulk Quantities, to the Government Printing Office (GPO) using Item 2201. Limited quantities are available from the GPO to fill supplemental requisitions.

All other post offices requiring this card should immediately submit Forms 17-A, Accountable Items Requisition From Stamp Distribution Office, to their stamp distribution offices using the above item number.

-Philatelic and Retail Services Dept., 8-9-90

Withholding of Mail Order

Enforced by postmaster at city listed.

State/city		Names covered			
MI, Dearborn Heights 48127–2850.		Task Employment, 26384 Ford Road, Suite 317.			
		—Judicial Officer, 8–9–90			

The orange and blue pouch is to be used for Express Mail Service only.

Plastic Mailbags—Proper Care and Disposal

Plastic mailbags are reuseable postal assets. Rescind any local instructions suggesting otherwise.

Employees must not tie or knot plastic mailbag drawstrings. Opening unit personnel must not cut the drawstrings because such action destroys postal property.

When processing empty mailbags use approved guidelines for all types. Pack mailbags of identical type into a like mailbag or spread them on a pallet with identical bags. Postal units are not authorized to dispatch mixed bundles of serviceable equipment outside their areas of responsibility. They must label the bundles properly and indicate the following:

1. Point of origin.

2. Contents of the sack by specific type.

Plastic mailbag bundle quantities follow:

EIRS No. Type Pack 03P 04P #3 Domestic 35 into the 36th sack. 04P #3 Domestic 14 into the 15th sack. 33P Foreign Air #11 24 into the 25th sack. 35P Foreign APP 1 39 into the 40th sack.			
04P #3 Domestic 14 into the 15th sack. 33P Foreign Air #1¹ 24 into the 25th sack. 35P Foreign APP¹ 39 into the 40th sack.		Туре	Pack
International	04P 33P 35P 36	#3 Domestic Foreign Air #1 ¹ Foreign APP ¹ International	14 into the 15th sack. 24 into the 25th sack. 39 into the 40th sack. 24 into the 25th sack.

 $^{^1}$ (Plastic and nylon APPs and Foreign Air #1, however, may be bundled together by type.)

Plastic mailbags are not repairable and, therefore, must be disposed of if any one of the following criteria exist:

- 1. The drawstring is broken or missing.
- 2. The label holder is deformed, broken, or missing.
- 3. The fabric is ripped so that the mailbag can no longer provide adequate security.

Return serviceable plastic mailbags to the management sectional center (MSC), mail transport equipment center, or concentration center.

Plastic mailbag disposal is the responsibility of the Postal Service at the location where the sack becomes defective. Personnel must not dispatch defective sacks, in any manner, to other postal facilities or to mailers. All postmasters, MSC/bulk mail center managers, and their designees have the authority to dispose of defective plastic mailbags. If an unusually large number of sacks become defective, at any location, investigation is warranted to determine and rectify the cause.

Postal facilities should consider material recycling possibilities with these and other nonrepairable plastic products.

—Delivery, Distribution, and Transportation Dept., 8–9–90

Uniform Allowance Program

- The Postal Uniform Quality Control Office, U.S. Army Natick Laboratories, has issued to the uniform industry new specifications for the following Security Force uniform items:
 - USPSUQC No. 33B—Cap: Service, Man's, Postal Security Navy Blue;
 - USPSUQC No. 105—Cloth: Textured/Spun Woven Polyester, Postal Security Navy Blue, No. 5070;
 - USPSUQC No. 10D—Cloth: Poplin, Polyester/Cotton, Postal Security Medium Blue, No. 5071 and Postal Security White, No. 5071;
 - USPSUQC No. 40B—Culottes: Women's Polyester, Postal Security Navy Blue, No. 5070;
 - USPSUQC No. 07D—Neckties: Postal Security Navy Blue, No. 5070;
 - USPSUQC No. 57D—Shirt: Man's, Long and Short Sleeve, Postal Security Medium Blue, No. 5071 and Postal Security White, No. 5071;
 - USPSUQC No. 56D—Shirt: Woman's, Long and Short Sleeve, Postal Security Medium Blue, No. 5071 and Postal Security White, No. 5071;
 - USPSUQC No. 59B—Skirt: Woman's, Postal Security Navy Blue, No. 5070;
 - USPSUQC No. 60B—Slacks: Woman's Postal Security Navy Blue, No. 5070;
 - USPSUQC No. 50B—Trousers: Man's, Postal Security Navy Blue, No. 5070.

These Security Force uniform items will be available for purchase beginning September 10, 1990. However, they may not be worn before October 1, 1990. Employees may place orders for all items before the effective date, but no deliveries will be made nor can reimbursement be claimed until the authorized beginning purchase date of September 10, 1990.

Postal police officers and security supervisors may wear either the old uniform items or the new uniform items during the 1-year transition period from October 1, 1990 to September 30, 1991.

-Labor Relations Dept., 8-9-90

Money Order Lobby Notice

All units that offer postal money orders must display the notice on page 15 prominently for a 30-day period beginning August 13, 1990. Offices may copy this notice and place it at or near individual window clerk workstations in clear view of the customers.—Philatelic and Retail Services Dept., 8–9–90

POSTAL FISCAL YEAR 1990: CLOSING INSTRUCTIONS

For Postal Fiscal Year (PFY) 1990, instructions are separated according to the postal data center (PDC) processing the activity. The instructions and reporting dates in previous *Postal Bulletins* augment instructions followed during the normal accounting period or quarterly reporting schedule. Management sectional centers/field divisions can provide clarification or technical assistance regarding these instructions.

A reference chart showing a schedule of Closing Instructions will be published in the next *Postal Bulletin*.

Activities Affecting the New York PDC

A. Statement of Account Activities

The Accountbook for Postal Fiscal Year (PFY) 1990 continues through the close of business, September 21. Postmasters of CAG A-G offices and installation heads of bulk mail centers, the Philatelic Sales Division, and the Stamped Envelope Unit will submit a statement of account as of September 21, which includes financial transactions from August 25 through September 21. Identify this statement as A/P 13 and submit it on current Form 1555, Statement of Account (CAG A-G), April 1985.

Postmasters of CAG H-L offices must submit a statement of account for Quarter IV, covering June 2 through September 21, 1990. CAG H and J offices submit Form 1554, Statement of Account (CAG H-J), April 1985, and CAG K and L submit Form 1553, Statement of Account (CAG K-L), March 1985. Offices must submit these statements of account to respective MSCs for on-line entry no later than Monday, September 24. The normal accounting period support detail items listed below must accompany them.

AIC	Support documents required
131	Form 3605, Statement of Mailing—Bulk Zone Rates/Form 3602, Statement of Mailing With Permit Imprints,
197	Form 1481, Register of Checks Drawn On Symbol 9500.
501	Form 17, Stamp Requisition.
502	
510	Form 3238, Destruction Certificate.
	Form 3238, Destruction Certificate—Bird Stamps.
539	Form 1839, Payment Record for Carrier Drive-Out Agreements.
593	Regional letter of authority and paid vouchers.
600	Form 3508, Requisition for Saleable Items (Other Than Stamps).
601	
607–612	
814	

Identify required support documents with the AIC and finance numbers. Totals listed on support documents must agree with the amounts in the respective AIC and be arranged in the same order as listed on the statement of account.

- 1. Less-Than-Bulk Stamp Requisitions. In-transit stamp shipments between the management sectional centers (MSCs) and associate offices must be eliminated. Post offices should carefully estimate their requirements and requisition in sufficient time to permit shipments by the MSC no later than Friday, September 14. They should check in stamp stock promptly upon receipt and enter it in the Accountbook. In case of an emergency shipment, the MSC must ensure that the associate office makes the proper Accountbook entries.
- 2. Bank Reconciliations. All banking post offices must reconcile their bank statements as of September 21 to balances reflected on statements of account in AIC 802. (See Handbook F-1, Post Office Accounting Procedures, 351.)
- 3. Stamp Stock Inventories. Stamp stock records must be verified by September 21. (See Handbook F-1,437.)
- 4. Local Procurement of Supplies. Offices must anticipate their accounting period needs and procure early in the accounting period. They must pay promptly all approved bills for goods and services authorized for payment.
- 5. Unpaid Expenses for the Period Ending September 21 and Prior. Offices must identify all unpaid expenses and establish them in appropriate trust funds to charge them to the current fiscal year. Otherwise, these unpaid expenses will eventually be charged to PFY 1991.

If any bills normally paid at the post office for supplies and services procured for September 21 and prior are unpaid, record them on the Disbursements side for the appropriate expense AIC and make an offsetting entry on the Receipts side as Trust Funds Received. When post offices pay these charges, they must make an entry for the trust fund withdrawal.

Postmasters will maintain an itemized listing of the unpaid items for September 21 and prior entered under Trust Funds Received. Show the name of each vendor, the invoice date, Account Identifier Code (AIC), and the total unpaid amount for carrier drive-outs, utilities, metered fuel, communications, etc., on $8\frac{1}{2}$ x11 inch paper. Do not send this itemized list to the postal data center (PDC).

At the time of payment, the amount reflected in Trust Funds Withdrawn, AIC 480, is always the same as the amount originally recorded in Trust Funds Received, AIC 080, even though the amount paid is different from the amount originally recorded. For example:

Case No. 1. Amount originally recorded as receipts in Trust Funds Received, AIC 080,

and disbursements for Postal Supplies—PO, AIC 546 is \$1,000; amount paid is \$1,050. Entries to Accountbook Disbursements side: AIC 480, \$1,000; AIC 546, \$50. Note that the amount paid is more than the amount

originally recorded.

Case No. 2. Amount originally recorded as receipts in Trust Funds Received, AIC 080, and disbursements for Postal Supplies—PO, AIC 546 is \$1,000; amount paid is \$970. Entries to Accountbook Disbursements side: AIC 480, \$1,000; Receipts side: AIC 546, \$30 (a written-in entry). Note that the amount paid is less than the amount originally recorded.

Case No. 3. Amount originally recorded as receipts in Trust Funds Received, AIC 080 is \$1,000; invoice not received by December 31, 1990. Entries to Accountbook Disbursements side: AIC 480, \$1,000; Receipts side: AIC 126, \$1,000. Should the invoice be subsequently received, make the

through AIC 624.

6. Utilities, Metered Fuel, Communications. Postmasters must make every effort to pay all bills on hand as of September 21. Determine normal service ending date of all bills not received by researching the previous bill. All bills with a service ending date of September 21 or earlier will be estimated. (If all billings with a service ending date through September 21 were paid, no estimate is required.)

Post the estimated amount on the Disbursements side for the appropriate expense AIC and offset it with an entry to Trust Funds Received. List the estimated amounts offset as Trust Funds Received, the same as other unpaid expenses in the itemized statement of the Trust Funds Received balances outlined above. When paid in subsequent periods, record them as Trust Funds Withdrawn. If the actual payment differs from the estimated amount, record the difference as shown for other unpaid expenses.

7. Carrier Drive-Out Payments. Offices must make all carrier drive-out payments for service during Pay Period 19 ending September 7 and Pay Period

20 ending September 21.

Submit Form 1839, Payment Record for Carrier Drive-Out Agreements, for payments made. If it is impossible to make all carrier drive-out payments by the close of business (COB), September 21, record the unpaid amounts in AIC 539 on the Disbursements side of the statement of account and make an offsetting entry on the Receipts side as Trust Funds Received. Enter the total of the unpaid amounts in the space for remarks on the back of the statement of account with the explanation AIC 539 Drive-Out Unpaid.

When payments are completed in the subsequent period, submit Form 1839 immediately to the PDC. Should the total payment for carrier drive-out be greater than the amount offset into trust, record the difference in AIC 539 on the Disbursements side of the statement when recording the Trust Funds Withdrawn. However, if the amount paid is less, record the difference in AIC 539 as a write-in on the Receipts side of the statement of account.

8. Food Coupon Transaction Fees. Postmasters at post offices participating in the federal food coupon program must submit all Authorization To Participate vouchers (ATPs) accepted through COB, Friday, September 14 to the MSC Food Coupon Office to arrive no later than September 21. (See Handbook F-49, Federal Food Coupons, 430-440.)

The MSC will compute the total of the transaction fees and include the amount in AIC 170, Food Coupon Transaction Fee, on the statement of account for September 21. Make an offsetting entry to AIC 814, Suspense.

Offices follow normal end of month procedures

after close of business September 21.

9. Symbol 9500 Checks. Offices must submit Form 1481, Register of Checks Drawn on Symbol 9500, for the period August 25 through September 21 to support the statement of account.

Mail Form 1483, Accounting Copy—9500 Form, issued September 21 and prior for receipt by the New York PDC by September 25.

B. Miscellaneous Activities

1. All Offices Using USPS-Owned Vehicles. All offices conducting their final vehicle sale for FY 1990 must submit SF Form 97, The United States Government Certificate of Release of a Motor Vehicle, in time to reach the New York PDC before close of business, Friday, September 21. Transmission of microcomputer data to the New York PDC for A/P 13-90 will include the week 4 data through day 28 of the accounting period. Week 4 data must be transmitted as week 5, COB, September 26.

2. Official Mail Accounting System (OMAS) Transactions. All OMAS transactions dated August 24 or earlier must be input to the New York PDC via DDE/DR no later than September 20. This includes original transactions as well as correction of all suspended transactions. Transactions dated after August 24 will be included in PSFR for A/P 01-91. Transactions dated after August 24 should go in the normal manner.

OMAS transactions dated through September 30 will be included in A/P 13 OMAS Revenue Listings

so that they can be included in Fourth Quarter Federal Government Agency billings. These transactions will be included in PSFR for A/P 01-91.

3. Special Reminders.

a. Transactions recorded in trust funds will also

be recorded in Section VII, Trust Funds, on the reverse side of the statement of account.

- b. All MSCs should ensure that Form 835, Quarterly Report of Originating Registered and COD Transactions, is mailed by all their CAG A-J offices to the MSC for keying via the online system no later than October 4, for completion of data entry by October 11.
- c. Form 2130, Claim for Loss—Initial Letter, must be submitted to the New York PDC prior to September 21. The date of the entry to the claim for loss AIC (519, 520, 633) in the Accountbook must be in A/P 13 or PQ IV.
- d. For fund cost transfers, all managers of Support Services must ensure that Form 7370, Request for Fund Transfers, reaches the New York PDC, General Accounting Section, by Tuesday, September 25.

Activities Affecting St. Louis PDC

A. Miscellaneous Activities

1. Project Authorization Documents. Submit all expense commitment documents and Form 4211, Facility and Fixed Mechanization Project Contract Commitment Order, dated on or before September 21, to the St. Louis PDC for processing. Commitment documents dated after September 21 will be recorded in A/P 01, FY 1991. In addition, forward payment documents, Form 4211–A and Form 4211–B, as soon as approved by contracting officers. Also, submit all appropriate Forms 1233, Project Completion Report, pertaining to A/P 13 and prior on or before September 21.

A special end-of-year capital closeout will be required by Regions, Facilities, and Procurement Service Offices for the following cutoff dates.

August 31—New Contract Awards and Contract Modifications

September 7—Contracts and Paperwork to Postal Data Centers

Exceptions to this policy involving contracts funded at the regional or divisional level must be personally approved by the regional director of finance prior to contract award.

2. Vehicle Hire. All postal installations having vehicle hire for the accounting periods ending September 21 must submit their payment certification reports to their servicing Vehicle Maintenance Mail Facility by September 25 for input into the Vehicle Management Accounting System (VMAS) for transmission by September 28, 1990.

Submit all prior period Forms 1804-B to the St. Louis PDC no later than September 21, 1990. *Note:* Form 1804-B is required only if service was performed prior to the date your facility went on-line with VMAS.

Submit Forms 1804-C, Postmaster's Certification of SDM Equipment Maintenance, to the St. Louis PDC by September 26.

3. FEDSTRIP Procurement. All offices should anticipate their needs through September 21 and submit FEDSTRIP requisitions no later than September 7. They must not submit requisitions for September 8 through September 21 except for items needed for emergencies.

4. Uniform Allowances. Submit all invoices older than 10 working days to the appropriate division/MSC by September 14. The MSC must process and transmit all invoices to the St. Louis PDC by COB,

September 18.

Note: The on-line Uniform Allowance System will be available Saturday, September 15, from 6 a.m. until 6 p.m. CST.

5. Money Orders. Postmasters must submit money order vouchers to the St. Louis PDC in accordance with Handbook F-1, part 545.

6. Passport Activity. Postmasters must submit Form 5660, Summary of Passport Applications Accepted, to the St. Louis PDC on a normal accounting period schedule for A/Ps 13, FY 1990 and 01, FY 1991.

Activities Affecting San Mateo PDC

A. Miscellaneous Activities

1. System Contracting Actions. Post offices participating in the program to purchase office supplies from Boise Cascade must place their September orders by August 24. Boise Cascade has been notified to deliver and reconcile all September deliveries by September 7.

2. All Offices using USPS-Owned Vehicles. The Head-quarters Assets and Payables Systems Division will make arrangements to accrue expenses incurred for commercial oil company credit card purchases. Form 4508, Vehicle Maintenance Facility Inventory Order, carrying dates September 21 or prior for new commitments must be mailed in time to reach the San Mateo PDC no later than September 24.

Form 4509, VMF Inventory Purchase (Keypunch), must be submitted to the San Mateo PDC, with a delivery ticket, each day following delivery. The cutoff for A/P 13 is Friday, close of business, September 21. San Mateo PDC must receive these forms no later than September 24.

All Forms 4541, Order-Invoice for Vehicle Repair (Commercial Work Order), for work completed by September 21 will be forwarded to the San Mateo PDC to be received no later than September 24. No accrual memoranda entries will be required for activity relating to Forms 4508, 4509, and 4541.

3. Mail Transport Equipment Centers (MTECS). Each MTEC will prepare EASC Form 60, Mailing Repair Center Summary Cost of Material Used, for the period ending September 21 (see Handbook F-28, Mailbag Accounting and Reporting, section 231.2). The next reporting period, AP 01, FY 1991, will cover September 22 through October 19.

4. Payment or Submission of Bills. It is important for the year-end closing of accounts that all postal installations promptly certify and transmit to the San Mateo PDC those bills and receiving reports for goods and services received through September 21

that the San Mateo PDC must pay.

a. Expense Items. If goods or services were received prior to September 22 on contracts, purchase or delivery orders, submit receiving reports and/or certified invoices to reach the San Mateo PDC by September 24. Offices participating in the program to enter receiving report information through DDE/DR must transmit data to the San Mateo PDC by September 24.

If invoices for goods/services were received on BPAs, certify the BPA cover memorandum, attach appropriate invoices, and mail in time to ensure they reach the San Mateo PDC by September 24. Evidence of receipt (receiving reports and/or certified invoices) on expense contracts or orders are the documents used by the San Mateo PDC to

charge cost to the proper fiscal year.

If you have evidence of receipt of goods or services, but fail to notify the PDC, these costs will be

charged to your FY 1991 budget.

b. Capital Equipment Items. A special end-of-year Capital Investment closeout will be required by Regions, Facilities, and Procurement Service Offices for the following cutoff dates.

August 31—New Contract Awards and Contract Modifications

September 7-Contracts and Paperwork to Postal Data Centers

Exceptions to this policy involving contracts funded at the regional/divisional level must be personally approved by the regional director of finance prior to contract award.

Note: Capital items dated or awarded on or before September 21 will be charged to FY 1990 budgets, but to have the costs recorded as such, the documents must reach the San Mateo PDC by September 24.

Note: As with expense items, if capital orders are received before September 21, notify the PDC by submitting appropriate receiving reports.

c. Establishing Expense Accruals. A minimum of \$100 has been established this year that can be accrued per contract or activity.

If it is impossible to submit a receiving report or certified invoice before September 24, use the Purchase Order/Contract accrual memorandum appearing on page 10 and mail it to the San Mateo PDC.

Note: Headquarters offices and Inspection Service offices will post accruals to the forms furnished with the Year-End Headquarters Announcement. When the actual invoice is finally submitted, include the statement, Accrued to FY 1990, on the face of the document.

The San Mateo PDC will not automatically devel-

op accruals for unbilled contractual services performed. Each facility must review their BPAs and service contracts and submit to the San Mateo PDC an accrual memorandum for any unbilled goods/ services that were received September 21 and prior, that states the amount to be accrued for FY 1990. Use the Purchase Order/Contract accrual memorandum appearing on page 10 (only if no certified invoice or BPA cover memorandum or receiving report was previously submitted). Submit one accrual memorandum per contract. The San Mateo PDC must receive this notification by September 25. Any order dated after September 21 must show FY 1991 in the order number, e.g., 012345-90-P-1234.

Remember: Do not submit an accrual memorandum if certified invoice or receiving report was already submitted.

- 5. Claims. All offices are requested to expedite the processing of tort claims and forward completed tort claims over \$1,000 to the San Mateo PDC as rapidly as possible. Process all claims on hand and submit them by the close of business, September 21 in order for them to reach the San Mateo PDC by September 25.
- 6. Travel. All travel vouchers must be promptly submitted through the proper administrative channels to the San Mateo PDC on or before the scheduled due dates furnished below. If employees travel at the beginning of the accounting period and do not anticipate any further travel requirements before the close of the accounting period, they should submit the voucher immediately. Please note that:
- a. The San Mateo PDC must receive vouchers for all travel through September 21 no later than September 24.
- b. Employees must report travel involving movement of household goods and other relocation expenses incident to a permanent change of duty station, when the expense is incurred on or before September 21, no later than September 25.

If it is impossible to submit a travel voucher according to these due dates, submit the accrual memorandum to the San Mateo PDC no later than September 25, showing the actual or estimated amount and nature of expenses (Regular Travel/ Relocation), to insure inclusion in current fiscal year expense. Use Travel/Relocation accrual memorandum shown on page 12. However, do not submit an accrual memorandum if the expense per employee is less than \$100.

Remember: Do not submit a travel accrual memorandum for travel or relocation if a travel voucher has previously been submitted.

Note: Headquarters offices and Inspection Service offices will post accruals to the forms furnished with the Year-End Headquarters Announcement. When the actual voucher is finally submitted, it must include the statement, Accrued to FY 1990,

on the face of the voucher. Offices controlling these memoranda should advise the San Mateo PDC when they liquidate their outstanding accrual balance once they submit all vouchers for the prior fiscal year.

The Headquarters Assets and Payables Systems Division will make arrangements to accrue expenses incurred for transportation of household goods and home sale services under the Relocation

Management Firm program.

Note: Employees must not establish a relocation accrual simply by projecting an estimated cost for the entire relocation event. Only relocation expenses actually incurred on or before September

21 are subject to year-end accrual.

7. Imprest Fund. Imprest Fund cashiers must submit SF Form 1129, Reimbursement Voucher, for expenses incurred through September 21, to reach the San Mateo PDC by September 24. No accrual memorandum is to be used for these expenses; the reimbursement vouchers must be submitted for all these purchases made through September 21 from the Imprest Funds.

8. Nonpostal Training. For training that has been completed, offices must submit an original Form 1782, Training Request and Authorization, with supporting documentation (e.g., invoice, canceled check) to reach the San Mateo PDC immediately. The PDC will not accept Forms 1782 without sup-

porting documentation.

If you do not have supporting documentation for completed training, use the Nonpostal Training Accrual memorandum shown on page 11; no training accrual memorandum is to be submitted for costs less than \$100. Attach a copy of Form 1782. Mail to the San Mateo PDC to be received by September 24. When the actual Form 1782 is finally submitted to the San Mateo PDC for payment, include the statement, Accrued to FY 1990, on the face of the form. Do not include the travel portion of training on the Accrual memorandum.

Note: Headquarters offices and Inspection Serv-

ice offices will post accruals to the forms furnished with the Year-End Headquarters Announcment.

9. Government Printing Office (GPO) Expense. Procurement offices participating in the program to purchase printing requisitions from GPO must place their orders by August 24. The San Mateo PDC will receive GPO billings by September 17. They will furnish an extract report to the funding offices for receipt verification and payment notification. The procurement office must return the GPO billing extract report prior to September 24.

10. Government Printing Office Expense Accruals. GPO has been notified to bill timely for those items that have been paid by GPO and not yet billed to

the Postal Service.

GPO will deliver a magnetic tape of outstanding printing requisitions to the Postal Service. Accruals will be established for those items that have a contractual delivery date of September 21 and earlier which have not been billed to the Postal Service. GPO will also furnish a magnetic tape of outstanding printing requisitions that have been paid by GPO and not billed to the Postal Service. Accruals will be established for these items. The Headquarters Printing Division will coordinate the accrual information between GPO and the San Mateo PDC.

11. Diners Club Government Travel System (GTS). The Assets and Payables Systems Division, Head-quarters, will make arrangements with the regional travel coordinators and travel agencies to accrue expenses incurred for transportation costs under the GTS program.

Activities Affecting Minneapolis PDC

A. Employee Awards

Form 1727, Award Recommendation/Authorization, must be mailed in time to reach the Minneapolis PDC no later than September 18. Forms 1727 received after the date will be recorded in A/P 01, PFY 1991.—Dept. of the Controller, 8–9–90

TREASURY DEPARTMENT CHECKS

September Supplemental Security Income checks and Veterans Administration compensation and pension checks normally delivered on the first of the month are scheduled for delivery on Friday, August 31. The envelopes will bear the legend:

Postmaster: Requested delivery date is the 31st day of the month.

Civil Service annuity and Railroad Retirement checks are scheduled for delivery on Saturday, September 1. The envelopes will bear the legends:

Postmaster: Requested delivery date is the 1st day of the

month or the first delivery date thereafter.

The Social Security benefit checks normally delivered on the third of the month are scheduled for delivery on Friday, August 31. The envelopes will bear the legend:

Postmaster: Requested delivery date is the 31st day of the month

—Delivery, Distribution, and Transportation Dept., 8–9–90

(Office Name)

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Subject:	Request for Fiscal Year-End Expense	Accrual	
То:	DIRECTOR, POSTAL DATA CENT 2700 CAMPUS DRIVE SAN MATEO CA 94497-9470	TER	
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Dept., Office, Div	vision		

		(Office Name)		
Subject:	Request for Fiscal Ye	ear-End Nonpostal Training	Accrual	
То:	DIRECTOR, POST. 2700 CAMPUS DRI SAN MATEO CA 94	VE		
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		ning Request and Author ached as required in th		rded upon receipt
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at PEN				
Name				
Title				
Dept., Office, Div	ision			

(Office Name)

Subject:	Request for	Fiscal Year-End	Travel and/or Re	ocation Accrual		
To:	2700 CAMI	R, POSTAL DA' PUS DRIVE EO CA 94497-9				
rocessing lelow is form 1012,	Fiscal Year travel or <i>Travel Vouc</i>	end travel a relocation ex	provided as record or relocation of the provided as record or relocation	on accruals. To before Septe	The accrual arember 21, 19	mount shows 90, for whi
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Copyright U.S. Postal Service 1990

Issue Date: August 31, 1990 First Day City: Syracuse, NY

Designer: Susan Sanford, Washington, DC Typographer: Bradbury Thompson, Design Coordinator, Citizens' Stamp Advisory

Committee (CSAC)

Art Director and Postal Service Manager: Jack Williams, Program Manager for Philatelic Design Engravers: Gary Chaconas (picture), Gary Slaght

(lettering), Bureau of Engraving and

Printing (BEP)

Modeler: Frank J. Waslick (BEP)

Printing Process: Intaglio Color: Red (PMS 186)

Size: .71 x .82 in/18.0 x 20.8 mm (image area),

.84 x .99 in/21.3 x 25.1 mm (overall)

Plate Numbers: One

Stamps per Coil: 500; 3,000

Circus Wagon Coil Stamp

For more than 200 years, the circus has thrilled millions of people of all ages. On August 31, the Postal Service salutes this traveling roadshow with the issue of the 5-cent Circus Wagon stamp.

Circus wagons date back to the late 18th century when they brought entertainment to a predominantly rural American population. To reach these areas, circus entrepreneurs developed traveling shows that wandered in search of an audience.

Procedures for ordering first-day cancellations follow.

Customers Affixing Stamps. The Postal Service encourages customers to purchase the Circus Wagon stamps and affix them to their envelopes. Customers must affix at least 20 cents additional postage to meet the minimum First-Class rate for envelopes (10 additional cents for postcards). Covers bearing

stamps will receive preferential service. Customers must address envelopes on the right side at least 5% inch from the bottom and affix stamps approximately 1/4 inch from the top and right edges. Requests must be postmarked by September 30 and addressed: CUSTOMER-AFFIXED ENVELOPES, CIRCUS WAGON STAMP, POSTMASTER, 5640 E TAFT RD, SYRACUSE NY 13220-9991.

Postal Service Affixing Stamps. The Postal Service will affix a strip of five, 5-cent Circus Wagon stamps. The price is 25 cents per cover. The Postal Service accepts checks in the exact amount up to the limit of 50 envelopes. Customers should not send cash or postage stamps. Orders must be postmarked by September 30 and addressed: CIRCUS WAGON STAMP, POSTMASTER, 5640 E TAFT RD, SYRACUSE NY 13220-9992.



A *Philatelic Catalog,* listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Box 449997, Kansas City, MO 64144—9997.

USPS Stamp Poster 90–20 Remove after September 30

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ATTENTION MONEY ORDER CUSTOMERS

Effective August 13, 1990, Department of Treasury regulations require customer identification information for same-day multiple money order transactions between \$3,000 and \$10,000 inclusive.

PLEASE POST IMMEDIATELY

DMM Notice

OPTIONAL USE OF BARCODED SACK LABELS

Effective with *Domestic Mail Manual* Issue 36 (9-16-90), parts 446, 646, and 769 are added to include the optional use of barcoded sack labels for second-, third-, and fourth-class mail. The Postal Service plans a phase-in period between August and December 1990 for barcoded labels it prints for this type of mail. Once stock on hand is exhausted, mailers printing their own sack labels are encouraged to print new labels with correctly prepared barcodes on them.

The new sack label will have a barcode added on its left side. The barcode will contain the five-digit destination ZIP Code and a three-digit sack content identifier code. The Postal Service has defined the sack content identifier code to cover the categories of mail shipped in sacks.

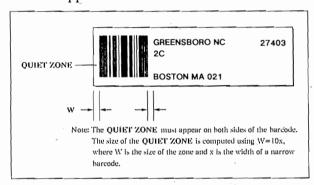


Exhibit 446.32

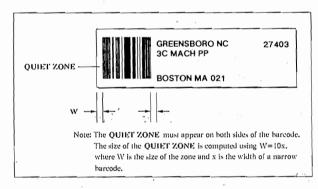


Exhibit 646.32

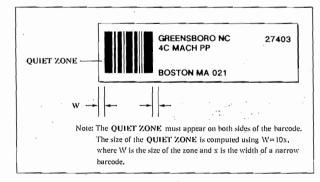


Exhibit 769.32

Sections 441.321, 445.332, 641.133, 641.224, 641.323, 641.423, 644.332, 764.21, 767.23, 767.33, and 767.823 are also revised to include consistent language and correct references to the sections affected by the above changes.

- 440 Getting the Publication Ready For Mailing— Presorting
- 441 Required and Optional Preparation
 Requirements for the Basic Rates (Levels A,
 G, and J)
- 441.3 Sacking Requirements
- 441.32 Sack, Bundle, and Pallet Label Preparation Requirements

441.321 General

g. Barcodes. It is preferred that sack labels include a barcode, prepared as required in 446.

445 Bundling and Palletizing

445.4 Palletizing Sacks

445.43 Sack Preparation

445.432 Sack Labeling. Sacks must be labeled in accordance with the requirements in 441.31a through g, 441.32, 443.31, 443.32, 443.33, 444.31, 444.32, and 444.33.

Add 446 to read as follows:

446 Optional Use of Barcoded Sack Labels

446.1 General. Sack labels supplied by the Postal Service will be machine-printed with barcodes that enable scanning and sortation by automated equipment. Alternatively, mailers who produce their own sack labels are encouraged to prepare them with a barcoded label that meets the criteria in 446.2 and 446.3.

446.2 Sack Label Specifications

446.21 Color. Sack labels must be printed on pink-colored label stock.

446.22 Size. Sack labels must fall within the following tolerances:

a. Height (Vertical): 0.965 of an inch +/-0.015 of an inch:

b. Length (Horizontal): 3.312 inches +/-0.062 of an inch.

446.23 Stock. The paper stock used for sack labels must be 70 pounds or heavier.

446.24 Printed Text Lines. The preparation of the printed text lines must be in accordance with 441.321 and 441.322. Extraneous information as described in 441.323 may be printed on the label as long as it appears to the right of the "quiet zone" (see 446.35) and does not interfere with scanning

and sorting by automated equipment.

446.25 Printing Density. The human-readable content of sack labels must be machine-printed at five lines per inch. The preferred machine-printed pitch is 12 characters per inch. If the information to be contained on the label cannot be shortened using acceptable postal abbreviations, it may be printed at a pitch of up to 15 characters per inch, provided at least 22 human-readable characters fit on the label without interfering with the "quiet zone" (see 446.35). The minimum acceptable height for the destination ZIP Code must be 0.111 of an inch (8 point). The minimum acceptable character height for all other information contained in lines 1, 2, and 3 must be 0.083 of an inch (6 point).

446.3 Barcode Specifications

446.31 Type. The barcode must be an interleaved 2-of-5 code in accordance with the Automatic Identification Manufacturers' Uniform Symbology Specification (AIM/USS-I 2/5) and the requirements of the this section.

446.32 Barcode Location. The barcode must be located on the left side of the sack label. A clear space must be maintained between both the left edge of the sack label and the barcode and between the barcode and the printed text lines, in accordance with the requirements set forth in 446.35 (see Exhibit 446.32).

446.33 Dimensions. The nominal width of the bars and spaces ("X" dimension) must be between 0.010 of an inch and 0.015 of an inch. An "X" dimension of 0.010 of an inch is preferred. The tolerance of the width of all bars and spaces is +/-0.004 of an inch. The nominal wide-to-narrow ratio for barcodes with an "X" dimension less than 0.013 of an inch is 3 to 1. The nominal wide-to-narrow ratio for barcodes with an "X" dimension between 0.013 of an inch and 0.015 of an inch is 2.3 to 1. The height of the barcode must be at least 0.700 of an inch.

446.34 Reflectance. When measured at 633 nanometers, the maximum bar reflectance must be less than 30 percent, and the minimum space reflectance must be 40 percent or greater. The minimum bar-to-space reflectance difference must be greater than 40 percent.

446.35 Clear Space (Quiet Zone). There must be a clear area (or "quiet zone") at each end of the barcode that is no less than 10 times the "X" dimension width and at least as high as the height of the bars in the barcode. The reflectance of the clear area must meet the requirement for minimum space reflectance (see 446.34).

446.36 Barcode Contents. The barcode on the sack labels must consist of eight numeric characters representing the five-digit ZIP Code of the sack's destination (see 446.24) and the applicable three-digit sack contents identifier code in Exhibit 446.36. When only a three-digit ZIP Code prefix is required, it must be followed by two zeros. When the contents of the sack do not correspond to an available sack contents code, three zeros must be used.

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Mailings

Sacking

641.32

641.323 Sack Label Preparation

j. Barcodes. It is preferred that sack labels include a barcode, prepared as required in 646.

641.4 Carrier Route Presort Level Rate Presort Requirements

641.42 Sacking

641.423 Sack Label Preparation

j. Barcodes. It is preferred that sack labels include a barcode, prepared as required in 646.

644 Palletization Requirements

644.3 Palletizing Sacks

644.33 Sack Preparation

644.332 Sack Labeling. Sacks must be labeled in accordance with the requirements in 641.13, 641.22, 641.32, and 641.42, as appropriate. It is preferred that sack labels include a barcode, prepared as required in 646.

Add 646 to read as follows:

646 Optional Use of Barcoded Sack Labels

646.1 General. Sack labels supplied by the Postal Service will be machine-printed and contain barcodes that enable scanning and sortation by automated equipment. Alternatively, mailers who produce their own sack labels are encouraged to prepare them with a barcoded label that meets the criteria in 646.2 and 646.3.

646.2 Sack Label Specifications

646.21 Color. Sack labels must be printed on white or manila-colored label stock.

646.22 Size. Sack labels must fall within the following tolerances:

a. Height (Vertical): 0.965 of an inch +/-0.015 of an inch:

b. Length (Horizontal): 3.312 inches +/-0.062 of an inch.

646.23 Stock. The paper stock used for sack labels must be 70 pound or heavier.

646.24 Printed Text Lines. The preparation of the printed text lines must be in accordance with 641.133, 641.224, and 641.423. Extraneous information as described in 441.323 may be printed on

the label as long as it appears to the right of the "quiet zone" (see 646.35) and does not interfere with scanning and sorting by automated equipment.

646.25 Printing Density. The human-readable content of sack labels must be machine-printed at five lines per inch. The preferred machine-printed pitch is 12 characters per inch. If the information to be contained on the label cannot be shortened using acceptable postal abbreviations, it may be printed at a pitch of up to 15 characters per inch, provided at least 22 human-readable characters fit on the label without interfering with the "quiet zone" (see 646.35). The minimum acceptable height for the destinating ZIP Code must be 0.111 of an inch (8 point). The minimum acceptable character height for all other information contained in lines 1, 2, and 3 must be 0.083 of an inch (6 point).

646.3 Barcode Specifications

646.31 Type. The barcode must be an interleaved 2-of-5 code in accordance with the Automatic Identification Manufacturers' Uniform Symbology Specification (AIM/USS-I 2/5) and the requirements of this section.

646.32 Barcode Location. The barcode must be located on the left side of the sack label. A clear space must be maintained between both the left edge of the sack label and the barcode and between the barcode and the printed text lines, in accordance with the requirements set forth in 646.35 (see Exhibit 646.32).

646.33 Dimensions. The nominal width of the bars and spaces ("X" dimension) must be between 0.010 of an inch and 0.015 of an inch. An "X" dimension of 0.010 of an inch is preferred. The tolerance of the width of all bars and spaces is +/-0.004 of an inch. The nominal wide-to-narrow ratio for barcodes with an "X" dimension less than 0.013 of an inch is 3 to 1. The nominal wide-to-narrow ratio for barcodes with an "X" dimension between 0.013 of an inch and 0.015 of an inch is 2.3 to 1. The height of the barcode must be at least 0.700 of an inch.

646.34 Reflectance. When measured at 633 nanometers, the maximum bar reflectance must be less than 30 percent, and the minimum space reflectance must be greater than 40 percent. The minimum bar-to-space reflectance difference must be greater than 40 percent.

646.35 Clear Space (Quiet Zone). There must be a clear area (or "quiet zone") at each end of the barcode that is no less than 10 times the "X" dimension width and at least as high as the height of the bars in the barcode. The reflectance of the clear area must meet the requirement for minimum space reflectance (see 646.34).

646.36 Barcode Contents. The barcode on the sack labels must consist of eight numeric characters Continued on Page 22.

CI#	MAIL TYPE		CI#	MAIL TYPE		CI#	MAIL TYPE	
100	NEW O		210	2C DRX		348	3C FLTS DELAWARE	
100	NEWS		211	PRINTS		349	3C FLTS DIST OF COL	
101 102	NEWS CR# NEWS RR#		241	2C ALABAMA		350	3C FLTS FLORIDA	
103	NEWS HCR#		242	2C ALASKA		351	3C FLTS GEORGIA	
104	NEWS BOX SEC #		243	2C ARIZONA		352	3C FLTS GUAM	
105	NEWS GEN DEL#		244	2C ARKANSAS		353	3C FLTS HAWAII	
106	NEWS CARRIER ROUTES		245 246	2C CALIFORNIA 2C COLORADO		354 355	3C FLTS IDAHO 3C FLTS ILLINOIS	
107	NEWS MIXED STATES		247	2C CONNECTICUT		356	3C FLTS ILLINOIS	
108 109	NEWS APO NEWS FPO		248	2C DELAWARE		357	3C FLTS IOWA	
110	NEWS DRX		249	2C DIST OF COL		358	3C FLTS KANSAS	
141	NEWS ALABAMA		250	2C FLORIDA		359	3C FLTS KENTUCKY	
142	NEWS ALASKA		251	2C GEORGIA		360	3C FLTS LOUISIANA	
143	NEWS ARIZONA		252	2C GUAM		361	3C FLTS MAINE	
144	NEWS ARKANSAS		253 254	2C HAWAII 2C IDAHO		362 363	3C FLTS MARYLAND 3C FLTS MASSACHUSETTS	
145	NEWS CALIFORNIA		255	2C ILLINOIS		364	3C FLTS MICHIGAN	
146	NEWS COLORADO		256	2C INDIANA		365	3C FLTS MINNESOTA	
147 148	NEWS CONNECTICUT NEWS DELAWARE		257	2C IOWA		366	3C FLTS MISSISSIPPI	
149	NEWS DIST OF COL		258	2C KANSAS		367	3C FLTS MISSOURI .	
150	NEWS FLORIDA		259	2C KENTUCKY		368	3C FLTS MONTANA	
151	NEWS GEORGIA		260	2C LOUISIANA		369	3C FLTS NEBRASKA	
152	NEWS GUAM		261 262	2C MAINE		370	3C FLTS NEVADA	
153	NEWS HAWAII		262	2C MARYLAND 2C MASSACHUSETTS		371 372	3C,FLTS NEW HAMPSHIRE	
154	NEWS IDAHO		264	2C MICHIGAN		372	3C FLTS NEW JERSEY 3C FLTS NEW MEXICO	
155	NEWS ILLINOIS		265	2C MINNESOTA		374	3C FLTS NEW YORK	
156 157	NEWS INDIANA NEWS IOWA		266	2C MISSISSIPPI		375	3C FLTS NORTH CAROLINA	
158	NEWS KANSAS		267	2C MISSOURI		376	3C FLTS NORTH DAKOTA	
159	NEWS KENTUCKY		268	2C MONTANA		377	3C FLTS OHIO	
160	NEWS LOUISIANA		269	2C NEBRASKA		378	3C FLTS OKLAHOMA	
161	NEWS MAINE		270	2C NEVADA		379	3C FLTS OREGON	
162	NEWS MARYLAND		271 272	2C NEW HAMPSHIRE 2C NEW JERSEY		380 381	3C FLTS PENNSYLVANIA	
163	NEWS MASSACHUSETTS		273	2C NEW MEXICO		382	3C FLTS PUERTO RICO 3C FLTS RHODE ISLAND	
164	NEWS MICHIGAN		274	2C NEW YORK		383	3C FLTS SOUTH CAROLINA	
165 166	NEWS MINNESOTA NEWS MISSISSIPPI		275	2C NORTH CAROLINA		384	3C FLTS SOUTH DAKOTA	
167	NEWS MISSOURI		276	2C NORTH DAKOTA		385	3C FLTS TENNESSEE	
168	NEWS MONTANA		277	2C OHIO		386	3C FLTS TEXAS	
169	NEWS NEBRASKA	4	278	2C OKLAHOMA		387	3C FLTS UTAH	
170	NEWS NEVADA		279	2C OREGON		388	3C FLTS VERMONT	
171	NEWS NEW HAMPSHIRE		280 281	2C PENNSYLVANIA 2C PUERTO RICO		389 390	3C FLTS VIRGINIA 3C FLTS VIRGIN ISLANDS	
172	NEWS NEW JERSEY		282	2C RHODE ISLAND		391	3C FLTS WASHINGTON	
173 174	NEWS NEW MEXICO	-	283	2C SOUTH CAROLINA	•	392	3C FLTS WEST VIRGINIA	
175	NEWS NEW YORK NEWS NORTH CAROLINA		284	2C SOUTH DAKOTA		393	3C FLTS WISCONSIN	
176	NEWS NORTH DAKOTA		285	2C TENNESSEE		394	3C FLTS WYOMING	
177	NEWS OHIO		286	2C TEXAS		395	3C FLTS AMERICAN SAMOA	
178	NEWS OKLAHOMA		287	2C UTAH		396	3C FLTS MICRONESIA	
179	NEWS OREGON .		288 289	2C VERMONT . 2C VIRGINIA		397 398	3C FLTS MARSHALL ISLANDS	
180	NEWS PENNSYLVANIA		290	2C VIRGINIA 2C VIRGIN ISLANDS		399	3C FLTS MARIANA IS (CM) 3C FLTS PALAU	
181	NEWS PUERTO RICO		291	2C WASHINGTON		400	3C LTRS	
182 183	NEWS RHODE ISLAND NEWS SOUTH CAROLINA		292	2C WEST VIRGINIA		401	3C LTRS CR#	
184	NEWS SOUTH DAKOTA		293	2C WISCONSIN		402	3C LTRS RR#	
185	NEWS TENNESSEE		294	2C WYOMING		403	3C LTRS HCR#	
186	NEWS TEXAS		295	2C AMERICAN SAMOA		404	3C LTRS BOX SEC #	
187	NEWS UTAH		296 297	2C MICRONESIA 2C MARSHALL ISLANDS		405 406	3C LTRS GEN DEL #	
188	NEWS VERMONT		298	2C MARIANA IS (CM)		400	3C LTRS MXD CR RTS 3C LTRS MXD 5-DG PKGS	
189	NEWS VIRGINIA		299	2C PALAU		408	3C LTRS MIXED STATES	
190 191	NEWS VIRGIN ISLANDS NEWS WASHINGTON		300	3C FLATS		441	3C LTRS ALABAMA	
192	NEWS WEST VIRGINIA		301	3C FLTS CR#		442	3C LTRS ALASKA	
193	NEWS WISCONSIN		302	3C FLTS RR#		443	3C LTRS ARIZONA	
194	NEWS WYOMING		303.	3C FLTS HCR #		444	3C LTRS ARKANSAS	
195	NEWS AMERICAN SAMOA		304	3C FLTS BOX SEC #.		445	3C LTRS CALIFORNIA	
196	NEWS MICRONESIA		305 306	3C FLTS GEN DEL #		446	3C LTRS COLORADO	
197	NEWS MARSHALL ISLANDS		307	3C FLTS MXD CR RTS 3C FLTS MXD 5 DG PKGS		447 448	3C LTRS CONNECTICUT 3C LTRS DELAWARE	
198	NEWS MARIANA IS (CM)		308	3C FLTS MIXED STATES		449	3C LTRS DELAWARE 3C LTRS DIST OF COL	
199	NEWS PALAU		312	3C IPP		450	3C LTRS FLORIDA	
200 201	2C 2C CR #		313	3C COMM IRREG		451	3C LTRS GEORGIA	
202	2C RR#		314	3C MACH PP		452	3C LTRS GUAM	
203	2C HCR #		341	3C FLTS ALABAMA		453	3C LTRS HAWAII	
204	2C BOX SEC#	, .	342	3C FLTS ALASKA		454	3C LTRS IDAHO	
205	2C GEN DEL #		343	3C FLTS ARIZONA		455	3C LTRS ILLINOIS	
206	2C CARRIER ROUTES		344 345	3C FLTS ARKANSAS 3C FLTS CALIFORNIA		456 457	3C LTRS INDIANA 3C LTRS IOWA	
207	2C MIXED STATES		346	3C FLTS CALIFORNIA	;	458	3C LTRS IOWA	
208	2C APO .		347	3C FLTS CONNECTICUT		459	3C LTRS KENTUCKY	
209	2C FPO							

Exhibit 446.36 (p. 1), 3-Digit Sack Contents Identifier Code

CI#	MAIL TYPE	CI#	MAIL TYPE	CI#	MAIL TYPE
460	3C LTRS LOUISIANA	572	4C MACH PP - NJ	686	4C IRREG PP - TX
461	3C LTRS MAINE	573	4C MACH PP - NM	687	4C IRREG PP - UT
462	3C LTRS MARYLAND	574	. 4C MACH PP - NY	688	4C IRREG PP - VT
463	3C LTRS MASSACHUSETTS	575	4C MACH PP - NC	689	4C IRREG PP - VA
464	3C LTRS MICHIGAN	576	4C MACH PP - ND	690	4C IRREG PP - VI
465	3C LTRS MINNESOTA	577	4C MACH PP - OH	691	4C IRREG PP - WA
466	3C LTRS MISSISSIPPI.	578 579	4C MACH PP - OK 4C MACH PP - OR	692	4C IRREG PP - WV
467	3C LTRS MISSOURI	580	4C MACH PP - OR 4C MACH PP - PA	693 694	4C IRREG PP - WS
468	3C LTRS MONTANA	581	4C MACH PP - PR	695	4C IRREG PP - WY 4C IRREG PP - AS
469 470	3C LTRS NEBRASKA	582	4C MACH PP - RI	696	4C IRREG PP - CM
470	3C LTRS NEVADA 3C LTRS NEW HAMPSHIRE	583	4C MACH PP - SC	697	4C IRREG PP - TT
472	3C LTRS NEW HAMPSHIRE 3C LTRS NEW JERSEY	584	4C MACH PP - SD	700	4C FLTS
473	3C LTRS NEW MEXICO	585	4C MACH PP - TN	701	4C FLTS CR #
474	3C LTRS NEW YORK	586	4C MACH PP - TX	702	4C FLTS MXD CR RTS
475	3C LTRS NORTH CAROLINA	587	4C MACH PP - UT	703	4C FLTS MIXED STATES
476	3C LTRS NORTH DAKOTA	588	4C MACH PP - VT	741	4C FLTS ALABAMA
477	3C LTRS OHIO	589	4C MACH PP - VA	742	4C FLTS ALASKA
478	3C LTRS OKLAHOMA	590	4C MACH PP - VI	743	4C FLTS ARIZONA
439	3C LTRS OREGON	591	4C MACH PP - WA	744	4C FLTS ARKANSAS
480	3C LTRS PENNSYLVANIA	592	4C MACH PP - WV	745	4C FLTS CALIFORNIA
481	3C LTRS PUERTO RICO	593 594	4C MACH PP - WS 4C MACH PP - WY	745 746 747 748 749 750	4C FLTS COLORADO
482	3C LTRS RHODE ISLAND	595	. 4C MACH PP - AS	747	4C FLTS CONNECTICUT
483	3C LTRS SOUTH CAROLINA	596	4C MACH PP - CM	740	4C FLTS DELAWARE
484	3C LTRS SOUTH DAKOTA	597	4C MACH PP - TT	750	4C FLTS DIST OF COL 4C FLTS FLORIDA
485	3C LTRS TENNESSEE	600	4C IRREG PP	751	4C FLTS FEORIDA
486 487	3C LTRS TEXAS	601	4C IRREG PP CR#	752	4C FLTS GUAM
488	3C LTRS UTAH 3C LTRS VERMONT	597 600 601 602 603 641	4C IRREG PP CR # 4C IRREG PP MXD CR RTS 4C IRREG PP MIXED STATES	753	4C FLTS HAWAII
489	3C LTRS VERMONT 3C LTRS VIRGINIA	603	4C IRREG PP MIXED STATES	754	4C FLTS IDAHO
490	3C LTRS VIRGIN ISLANDS	641	4C IRREG PP - AL	755	4C FLTS ILLINOIS
491			4C IRREG PP - AK	756	4C FLTS INDIANA
492	3C LTRS WEST VIRGINIA	643 644	4C IRREG PP - AZ	757	4C FLTS IOWA
493	3C LTRS WISCONSIN	644	4C IRREG PP - AR	758	4C FLTS KANSAS
494	3C LTRS WYOMING	645	4C IRREG PP - CA		4C FLTS KENTUCKY
495	3C LTRS AMERICAN SAMOA	646	4C IRREG PP - CO	760	4C FLTS LOUISIANA
496	3C LTRS MICRONESIA	647	4C IRREG PP - CT	761	4C FLTS MAINE
497	3C LTRS MARSHALL ISLANDS	648 649 650	4C IRREG PP - DE 4C IRREG PP - DC	762 763	4C FLTS MARYLAND
498	3C LTRS MARIANA IS (CM)	650	4C IRREG PP - FL	764	4C FLTS MASSACHUSETTS 4C FLTS MICHIGAN
499	OO ETTIO T MEMO	651	4C IRREG PP - GA	765	4C FLTS MINNESOTA
500 501	4C MACH PP	652	4C IRREG PP - GU	766	4C FLTS MISSISSIPPI
502	4C MACH PP CR # 4C MACH PP MXD CR RTS	653	4C IRREG PP - HI	767	4C FLTS MISSOURI
503	4C MACH PP MIXED STATES	654	4C IRREG PP - ID	768	4C FLTS MONTANA
541	4C MACH PP - AL	655	4C IRREG PP - IL	769	4C FLTS NEBRASKA
542	4C MACH PP - AK	656	4C IRREG PP - IN	770	4C FLTS NEVADA
543	4C MACH PP - AZ	657	4C IRREG PP - IA	771	4C FLTS NEW HAMPSHIRE
544	4C MACH PP - AR	658	4C IRREG PP - KS	772	4C FLTS NEW JERSEY
545	4C MACH PP - CA	659	4C IRREG PP - KY	773	4C FLTS NEW MEXICO
546	4C MACH PP - CO	660 661	4C IRREG PP - LA 4C IRREG PP - ME	774 775	4C FLTS NEW YORK
547	4C MACH PP - CT	662	4C IRREG PP - MD	775 776	4C FLTS NORTH CAROLINA
548	4C MACH PP - DE	663	4C IRREG PP - MA	777	4C FLTS NORTH DAKOTA 4C FLTS OHIO
549 .	4C MACH PP - DC	664	4C IRREG PP - MI	778	4C FLTS OKLAHOMA
550 551	4C MACH PP - FL	665	4C IRREG PP - MN	779	4C FLTS OREGON
552	4C MACH PP - GA 4C MACH PP - GU	666	4C IRREG PP - MS	780	4C FLTS PENNSYLVANIA
553	4C MACH PP - HI	667	4C IRREG PP - MO ,	781	4C FLTS PUERTO RICO
554	4C MACH PP - ID	668	4C IRREG PP - MT	782	4C FLTS RHODE ISLAND
555	4C MACH PP - IL	669	4C IRREG PP - NE	783	4C FLTS SOUTH CAROLINA
556	4C MACH PP - IN	670	4C IRREG PP - NV	784	4C FLTS SOUTH DAKOTA
557	4C MACH PP - IA	671	4C IRREG PP - NH	785	4C FLTS TENNESSEE
558	4C MACH PP - KS	672	4C IRREG PP - NJ	786	4C FLTS TEXAS
559	4C MACH PP - KY	673	4C IRREG PP - NM	787	4C FLTS UTAU
560	4C MACH PP - LA	674 675	4C IRREG PP - NY	788	4C FLTS VERMONT
561	4C MACH PP - ME	675 676	4C IRREG PP - NC	789	4C FLTS VIRGINIA
562.	4C MACH PP - MD	677	4C IRREG PP - ND 4C IRREG PP - OH	790 791	4C FLTS VIRGIN ISLANDS 4C FLTS WASHINGTON
563	4C MACH PP - MA	678	4C IRREG PP - OK	791 792	4C FLTS WASHINGTON 4C FLTS WEST VIRGINIA
564	4C MACH PP - MI	679	4C IRREG PP - OR	792	4C FLTS WEST VIRGINIA 4C FLTS WISCONSIN
565	4C MACH PP - MN	658	4C IRREG PP - PA	794	4C FLTS WISCONSIN 4C FLTS WYOMING
566 567	4C MACH PP - MS	661	4C IRREG PP - PR	795	4C FLTS AMERICAN SAMOA
567 568	4C MACH PP - MO	682	4C IRREG PP - RI	796	4C FLTS MICRONESIA
	4C MACH PP - MT		4C IRREG PP · SC	797	
	4C MACH PP - NF	683 .	40 INNEG FF • 30	191	4C FLTS MARSHALL ISLANDS
569 570	4C MACH PP - NE 4C MACH PP - NV	684 685	4C IRREG PP - SD	798	4C FLTS MARSHALL ISLANDS 4C FLTS MARIANA IS (CM)

Exhibit 446.36 (p. 2), 3-Digit Sack Contents Identifier Code

representing the five-digit ZIP Code of the sack's destination (see 646.24) and the applicable three-digit sack contents identifier code in Exhibit 446.36. When a three-digit ZIP Code prefix is required, it must be followed by two zeros. When only the contents of the sack do not correspond to an available sack contents code, three zeros must be used.

760 Preparation Requirements

764 Preparation of Special Fourth-Class Mail

764.2 Sack Labeling Requirements for Presort Rate Mail

764.21 General

j. Barcodes. It is preferred that sack labels include a barcode, prepared as required in 769.

767 Preparation of Bound Printed Matter

767.2 Standard Preparation Requirements

767.23 Sack Label Preparation

j. Barcodes. It is preferred that sack labels include a barcode, prepared as required in 769.

767.3 Machinable Parcel Preparation Requirements

767.33 Sack Preparation

j. Barcodes. It is preferred that sack labels include a barcode, prepared as required in 769.

767.8 Preparation Requirements for Carrier Route Bound Printed Matter Rate

767.82 Sacking

767.823 Sack Label Preparation

j. Barcodes. It is preferred that sack labels include a barcode, prepared as required in 769.

Add 769 to read as follows:

769 Optional Use of Barcoded Sack Labels

769.1 General. Sack labels supplied by the Postal Service will be machine-printed with barcodes that enable scanning and sortation by automated equipment. Alternatively, mailers who produce their own sack labels are encouraged to prepare them with a barcoded label that meets the criteria in 769.2 and 769.3.

769.2 Sack Label Specifications

769.21 Color. Sack labels must be printed on white or manila-colored label stock.

769.22 Size. Sack labels must fall within the following tolerances:

a. Height (Vertical): 0.965 of an inch +/-0.015 of an inch;

b. Length (Horizontal): 3.312 inches +/-0.062 of an inch.

769.23 Stock. The paper stock used for sack labels must be 70 pound or heavier.

769.24 Printed Text Lines. The preparation of the printed text lines must be in accordance with 764.21, 767.23, 767.33, and 767.823, as applicable. Extraneous information as described in 441.323 may be printed on the label as long as it appears to the right of the "quiet zone" (see 769.35) and does not interfere with scanning and sorting by automated equipment.

769.25 Printing Density. The human-readable content of sack labels must be machine-printed at five lines per inch. The preferred machine-printed pitch is 12 characters per inch. If the information to be contained on the label cannot be shortened using acceptable postal abbreviations, it may be printed at a pitch of up to 15 characters per inch, provided at least 22 human-readable characters fit on the label without interfering with the "quiet zone" (see 769.35). The minimum acceptable height for the destinating ZIP Code must be 0.111 of an inch (8 point). The minimum acceptable character height for all other information contained in lines 1, 2, and 3 must be 0.083 of an inch (6 point).

769.3 Barcode Specifications

769.31 Type. The barcode must be an interleaved 2-of-5 code in accordance with the Automatic Identification Manufacturers' Uniform Symbology Specification (AIM/USS-I 2/5) and the requirements of this section.

769.32 Barcode Location. The barcode must be located on the left side of the sack label. A clear space must be maintained between both the left edge of the sack label and the barcode, and between the barcode and the printed text lines, in accordance with the requirements in 769.35 (see Exhibit 769.32).

769.33 Dimensions. The nominal width of the bars and spaces ("X" dimension) must be between

0.010 of an inch and 0.015 of an inch. An "X" dimension of 0.010 of an inch is preferred. The tolerance of the width of all bars and spaces is +/-0.004 of an inch. The nominal wide-to-narrow ratio for barcodes with an "X" dimension less than 0.013 of an inch is 3 to 1. The nominal wide-to-narrow ratio for barcodes with an "X" dimension between 0.013 of an inch and 0.015 of an inch is 2.3 to 1. The height of the barcode must be at least 0.700 of an inch.

769.34 Reflectance. When measured at 633 nanometers, the maximum bar reflectance must be less than 30 percent, and the minimum space reflectance must be 40 percent or greater. The minimum bar-to-space reflectance difference must be greater than 40 percent.

769.35 Clear Space (Quiet Zone). There must

be a clear area (or "quiet zone") at each end of the barcode that is no less than 10 times the "X" dimension width and at least as high as the height of the bars in the barcode. The reflectance of the clear area must meet the requirement for minimum space reflectance (see 769.34).

769.36 Barcode Contents. The barcode on the sack labels must consist of eight numeric characters representing the five-digit ZIP Code of the sack's destination (see 769.24) and the applicable three-digit sack contents identifier code in Exhibit 446.36. When only a three-digit ZIP Code prefix is required, it must be followed by two zeros. When the contents of the sack do not correspond to an available sack contents code, three zeros must be used.

—Engineering and Technical Support Dept., 8-9-90

DMM/Handbook F-1 Revisions

MONEY ORDER SALES

Effective August 13, 1990, the Department of the Treasury amends its Bank Secrecy Act regulations on the identification required to purchase bank checks and drafts, cashier's checks, money orders, and travelers checks (55 F.R. 20139, May 15, 1990). Under the new regulations designed to deter drug money laundering, the Postal Service is required to obtain information from the purchaser of money orders when the dollar amount of the purchase is between \$3,000 and \$10,000. Purchases in excess of \$10,000 are prohibited; see *Domestic Mail Manual* (DMM) 941.12. This information must be consolidated and retained for 5 years by the St. Louis Postal Data Center Money Order Branch.

The new Form 8105, Money Order Transaction Report, is to be used to provide the required information. It will not be stocked at the materiel distribution centers. It is included in this Postal Bulletin is on page 29 for local reproduction as needed.

DMM Revision

941 Money Orders

941.12 Purchase Amounts, Fees, and Payments

941.121 Purchase Amounts. The maximum amount for which a single money order may be purchased is \$700. Subject to the restrictions in 941.122 and 941.123, a person may purchase multiple money orders at the same time, in the same or differing amounts.

941.122 \$10,000 Sales Limit

(Note: Text of current 941.121, beginning with the second sentence, is moved to this section.)

- **941.123** \$3,000 Identification Requirement. No individual postal customer may purchase money orders with a total face value between \$3,000 and \$10,000 unless the following requirements are met:
- a. The purchaser must provide all the following information on Form 8105, Money Order Transaction Report:
 - (1) Name and address;
- (2) Social Security number, or if the purchaser is an alien and does not have a Social Security number, then the alien identification number;
 - (3) Date of birth.
- (4) The name, address and Social Security number, taxpayer identification number, or alien identification number, of any person on whose behalf the money orders are being purchased.
- b. The purchaser must provide the issuing clerk with identification that bears the photograph, name and address of the purchaser, such as a driver's license or military identification card.
- c. The issuing clerk must verify the purchaser's name and address by examination of the purchaser's identification and complete the following information on Form 8105.
 - (1) Date of purchase.
- (2) Name of the postal facility where the purchase occurred.
- (3) Serial numbers of the money orders purchased.
- (4) Dollar amounts of each money order purchased.
- (5) Total face value of the money orders being purchased.
- d. Multiple purchases during one business day totaling \$3,000 or more must be treated as one

MONEY ORDER SALES—Continued

purchase, for purposes of complying with the requirements of this section, if an individual postal employee knows that multiple purchases are being made. For example, if the issuing clerk observed the purchaser buying \$2,000 worth earlier in the day, the clerk cannot allow the purchaser to buy an additional \$2,000 worth without completing Form 8105 for the multiple purchases.

e. The issuing clerk must refuse to make the requested money order sale if the purchaser will not or cannot provide the information and identification required by this section.

Renumber current sections 941.122 and 941.123 as 941.124 and 941.125, respectively.

Handbook F-1 Revision

Form 8105, Money Order Transaction Report, is support documentation for AIC 100, Domestic Money Order—Value, and should be maintained in a similar manner as the money order voucher. Handbook F-1, Post Office Accounting Procedures, subchapter 540 is changed to read:

540 Money Orders

541.2 Money Order Business Day. . . . Any individual postal customer purchasing money orders with a total face value between \$3,000 and \$10,000 must complete Form 8105, *Money Order Transaction Report*, as required by DMM 941.

543 Control

543.1 Issuance Clerk

543.13 Vouchers, spoiled money orders, adding machine tapes, customer copies of any nofee money orders issued, and Forms 8105 are sub-

mitted as support for the Form 1412. Money order imprinter and blank form sets must be given the protection described in Part 142.

543.2 Classified Units

543.21 f. All Forms 8105 must be fastened together and submitted daily along with the unit Form 1412 to the Accountbook unit.

543.4 Accountbook Unit

543.44 Forms 8105. File forms by issue date.

543.5 Disposition of Support Documents

543.5 d. *Forms 8105*. Submit each week along with, but separate from, the vouchers to the MSC in accordance with 545.

545 Voucher Submission Procedures

545.1 All Post Offices

545.14 Send Forms 8105, at the same time, but separate from the money order vouchers, to the MSC.

545.2 MSC

545.21 Old 545.2.

545.22 The MSC must collect Forms 8105 from all associate offices, maintaining them in issue date order by office. Each Wednesday send them to the Money Order Branch, St. Louis Postal Data Center, St. Louis, MO 63810–9521. Forms should be sent with, but in a separate container from, the money order vouchers. A negative report is required if no Forms 8105 were completed by the MSC or received from associate offices.

—Dept. of the Controller, 8-9-90

DOMESTIC ORDERS

False Representation. Enforced by postmasters at cities listed.

State/city	Names covered	Product
FL, Lake Mary 32795–1779	Remittance Center & Yellow Pages (City), P.O. Box 951779.	A directory listing promotion.
FL, Miami 33160-0217	Accounts Payable, P.O. Box 600217	False billing.
FL, Miami 33164-0402	Accounts Payable, P.O. Box 640402	
	ETSU Student Reach, P.O. Box 1091	
FL, Tallahassee 32302-0063	Student Reach and FSU Student Reach, P.O. Box 63.	Advertisements for a student care package.
FL, Tallahassee 32301–9997	Student Reach and FSU Student Reach, General Delivery.	Advertisements for a student care package.
TX, Dallas 75240–7659	Allied, 5495 Beltline Road, Suite 333	A lottery.

25-Cent Marshall Islands and Micronesia Commemorative Stamps

The 25-cent Republic of Marshall Islands and Federated States of Micronesia se-tenant commemorative stamps go on sale September 28 in Washington, DC.

Do Not Place on Sale Before September 29, 1990

Issued in panes of 50.

A future issue of the Postal Bulletin will include collector information.

Supply. All post offices will receive their standard automatic distribution quantities for a 50-subject commemorative stamp. The Bureau of Engraving and Printing will not honor supplemental requisitions for Item 4480

Limited quantities of this issue will be shipped to regional accountable paper depositories (RAPDs) for filling supplemental orders. Stamp distribution offices (SDOs) requiring additional stamps may order them from their RAPDs using separate Forms 17–A, Accountable Items Requisition From Stamp Distribution Office. All other post offices requiring additional stamps should immediately requisition them from their SDOs on separate Forms 17–A.

Before requisitioning additional stock, post offices should consider that they must deplete the stock before November 28, 1990, except at authorized philatelic centers.

—Philatelic and Retail Services Dept., 8–9–90

40-Cent Claire Lee Chennault Stamp

The 40-cent Claire Lee Chennault stamp goes on sale September 6 in Monroe, Louisiana. In 1937, Chennault became air advisor to the Chinese government and recruited fliers in the United States for the American Volunteer Group, which became the Flying Tigers.

Do Not Place on Sale Before September 7, 1990

Issued in panes of 100.

A future issue of the Postal Bulletin will include collector information.

Supply. Post offices with authorized philatelic centers will receive an automatic distribution. These offices should requisition additional stamps for their regular window transactions. All other post offices should order sufficient quantities to meet philatelic demand

Bulk Quantities. Each CAG A-G post office requiring 50,000 or more stamps should immediately send Form 3356, Stamp Requisition—Bulk Quantities, to the Bureau of Engraving and Printing, using Item 1048. Offices must submit requisitions in the standard ordering quantities for a 100-subject stamp to the maximum quantity of 2.5 million stamps per requisition.

Less-Than-Bulk Quantities. All other post offices requiring fewer than 50,000 stamps should requisition them immediately from their designated stamp distribution offices on separate Forms 17-A, Accountable Items Requisition From Stamp Distribution Office.—Philatelic and Retail Services Dept., 8-9-90

NATIONAL RETIREMENT COUNSELING SYSTEM

The National Retirement Counseling System (NARECS) provides computer-generated annuity estimates, on a semiannual basis, for employees eligible for optional retirement under the Civil Service Retirement System (CSRS). NARECS also provides annuity estimates for employees eligible for immediate retirement benefits under the basic benefit plan of the Federal Employees Retirement System (FERS).

Distribution of Printouts and Employee Notification

The semiannual printouts of the annuity estimate (Report No. AAF-240P1) will be distributed to field offices the week of August 20, 1990. When the annuity estimates are available, employing offices must advise employees eligible to retire of the availability of the printouts by bulletin board announcements or employee newsletters. Employing offices, however, must do nothing that could be viewed as coercing employees to retire. Optional retirement is a purely personal decision made by an employee.

Retirement Lump Sum

To further assist CSRS and FERS employees in their retirement planning, the annuity estimate printout includes an estimate of the reduced annuity if the employee elects to receive a lump sum retirement contribution (referred to in the law as Alternative Form of Annuity or AFA). The employee's lump sum credit, based on current postal records, also appears on the annuity estimate printout.

Under current retirement law, employees who separate on a nondisability retirement and whose annuities begin before October 1, 1990, may receive the lump sum in two payments. Fifty percent is payable shortly after retirement, and the remaining 50 percent (plus interest) is payable 1 year from the beginning date of the annuity.

A CSRS employee who retires optionally must have a separation date of September 3, 1990, or earlier, for the annuity to begin before October 1, 1990. A FERS employee who retires optionally must have a separation date of August 31, 1990, or earlier, for the annuity to begin before October 1, 1990. Employees who decide to retire are urged to submit their retirement applications to their employing offices at least 6 weeks before the effective date of retirement.

The amount, timing, and availability of the lump sum alternative for those whose annuities begin on

NATIONAL RETIREMENT COUNSELING SYSTEM—Continued

or after October 1 are uncertain. Under current law, a retiring CSRS or FERS employee whose non-disability annuity begins on or after October 1, 1990, and who elects the lump sum, will receive it in one installment. However, based on past legislative history, the retirement law will probably be amended in some fashion regarding the percentage and timing of lump sum payments for nondisability

annuities that begin after expiration of the amendment in force through September.

As of July 19, there is no legislation pending in Congress pertaining to the AFA. If Congress takes further action on AFA lump sums, the Postal Service will disseminate information in the *Postal Bulletin* and/or by other appropriate means.

—Employee Relations Dept., 8–9–90

IMM, Hbk. DM-201, Pub. 273 Revisions

EXPRESS MAIL INTERNATIONAL SERVICE

Union of Soviet Socialist Republics (USSR). Effective immediately, Riga and Kiev are added to the list of cities in the Union of Soviet Socialist Republics (USSR) served by Express Mail International Service (EMS). With this addition, EMS is now available to five cities in the USSR: Kiev, Leningrad, Moscow, Riga, and Tallinn.

Venezuela. Employees handling the acceptance of EMS are reminded that the following articles are *prohibited* in EMS shipments to Venezuela:

Items of commercial value and merchandise; coins; banknotes; currency notes (paper money); traveler's checks; securities payable to bearer; manufactured or unmanufactured platinum, gold, and silver; precious stones; jewelry; and other valuable articles.

Cote d'Ivoire (Ivory Coast). Effective immediately, Yamoussoukro is added to the list of cities in Cote d'Ivoire served by EMS. With this addition, Express Mail International Service is now available to two cities in Cote d'Ivoire: Abidjan and Yamoussoukro

All other conditions of service for the above countries remain unchanged. Future issues of the International Mail Manual; Handbook DM-201, Express Mail Service; and Publication 273, Express Mail International Service Guide, will include the above revisions.

Express Mail International Service Network. The EMS network as of June 1, 1990, comprised 111 countries with which the Postal Service has reciprocal agreements:

Pakistan

Venezuela

Yugoslavia

Zambia Zimbabwe

Argentina Aruba Australia Austria Azores (See Portugal) Bahamas Bahrain Bangladesh Barbados Belgium Benin Bermuda Bolivia Botswana Brazil Burkina Faso Burundi Canada Cayman Islands Central African Republic Chad Chile China Colombia Congo, People's Republic of Corsica (See France) Costa Rica

Corsica (See France)
Costa Rica
Cote d'Ivoire (Ivory Coast)
Cyprus
Czechoslovakia
Denmark
Djibouti
Ecuador
Egypt
El Salvador
Ethiopia
Faroe Islands (See Denmark)
Finland
France

Gabon

Germany, Federal Republic of Ghana Great Britain and Northern Ireland Greece Guatemala Guinea Guyana Hong Kong Hungary Iceland India Indonesia Iraq Ireland, Republic of Israel Italy Japan Jordan Kenya Korea, Republic of (South) Kuwait Liberia Liechtenstein (See Switzerland) Luxembourg Macao Madagascar Madeira Islands (See Portugal) Malawi Malaysia Mali Mexico Monaco (See France)

Morocco

Niger

Nigeria

Norway Oman

Netherlands

New Zealand

Netherlands Antilles

Panama Papua New Guinea Paraguay Poland Portugal Qatar Romania Rwanda Saint Lucia Saudi Arabia Sengal Sierra Leone Singapore Somalia South Africa Spain Sri Lanka Swaziland Sweden Switzerland Taiwan Tanzania Thailand Togo Trinidad and Tobago Tunisia Turkey Uganda Union of Soviet Socialist Republics (USSR) United Arab Emirates Uruguay Vanuatu

-Marketing Dept., 8-9-90

LOBBY DISPLAYS/PROMOTIONS FOR AUGUST 1990

Post offices and classified units must remove national lobby posters, notices, and displays not listed in this notice.

Mandatory Displays. The following posters, notices, and signs must be displayed.

Number	Title	Issued
Poster 7	Rules and Regulations Governing	7–89
	Conduct on Postal Property.	
Poster 31-B	Mail Problem? (holds Consumer	7-88
	Service Cards).	
Poster 31-H	Consumer Service Card Promo-	9-89
	tion (must be displayed when	
	Poster 31-B is not used to	
	hold Consumer Service Cards).	
Poster 74	Packaging Pointers	10-89
Poster 75	Your Federal Lawmakers	1-84
Poster 76	Hazardous Materials	8-88
Poster 103	Postage Rates, Fees, and Information.	4–88
Notice 10	No Dogs Allowed	4-85
Notice 58	Possession of Firearms and	5-89
	Other Dangerous Weapons on	
	Postal Property.	
Notice 96		5–88
Sign 105		4–86
Sign 145	Check Acceptance Policy	1–82
	(counter easel—a professional-	
	ly printed facsimile may be	
0.1 .:	substituted).	
Selective		
Service		
registration:	ni-ti F-	
SSS 1	Registration Form Brochure	4 077
SSS 10		4-87
	Poster	6-88
Olympic decai	s for lobby doors	

- Signs indicating:

 Hours of service (window and post office box).
 - Letter drops and dispatch times.
 - Services offered at window positions.
 - Emergency contacts when office is closed.
 - Manager on duty.

Rotating Displays. The August schedule of lobby displays is listed below.

Title	Post	Remove
International Express	August 6	September 10
Mail (poster).		•
Indian Headdresses	August 10	October 17.
Folder (poster). Indian Headdresses	August 1	September 16
Claire Lee Chennault	August 20	October 6.

Missing Children Poster. Offices should display only the July 1990 poster.

Wanted Circulars. A list of circulars still in effect appeared in *Postal Bulletin* 21760, 4-5-90, page 11.

Postal Product Displays. Display current philatelic products and all retail packaging products attractively, with prices professionally printed, not handwritten. Where space limits the number of packaging products displayed, promote the full product line with the poster *Wrap With Us*, in conjunction with products.

Customer Forms, Directives, and Supplies. The following forms, directives, and supplies should be available in public lobbies.

Number	Title					
LAB 11-A	Express Mail Post Office to Post Office Serv-					
LAD II-A	ice.					
LAB-11-B	Express Mail Next Day Service Post Office to Addressee.					
PS 2865	Return Receipt for International Insured or Registered Mail.					
PS 2966-A	Parcel Post Customs Declaration—United States of America.					
PS 2966-B	Parcel Post Customs Declaration and Dispatch Note.					
PS 2976	Customs—Douane C1.					
PS 3227	Stamps by Mail (envelope).					
PS 3575						
PS 3800	Receipt for Certified Mail.					
PS 3804						
PS 3806	Receipt for Registered Mail.					
PS 3811	Domestic Return Receipt.					
PS 3813	Receipt for Domestic Insured Parcel.					
PS 4314-C						
EP 13-C	Express Mail (envelope).					
EP 14	Priority Mail (envelope).					
PUB 65-A						
PUB 66-A	ZIP + 4 State Directory.					

Literature Rack Displays. Display the following material in literature racks at all classified units (CAG A-G offices).

PS 3203, Printed Stamped Envelopes Order (card)

PS 3227, Stamps by Mail (envelope)

SSS 1, Selective Service (registration form)

SSS 10, Selective Service (brochure)

PUB 201, A Consumer's Directory of Postal Services and Products

The following brochures, available through the materiel distribution centers (MDCs); are recommended for display in literature racks.

Number	Title
PUB 20	Priority Moil
FUB 122	Customer Guide to Filing Indemnity Claims on Domestic Mail.
PUB 227	How to Prepare and Wrap Packages.
	A Consumer's Guide to Postal Crime Preven-
	tion.
PUB 301	Postal Crime Prevention: A Guide for Busi-
	nesses.
NOT 43	Express Mail General Information.
NOT 50	Theft? Protect Your Mail.
NOT 59	Postage Rates, Fees, and Information.
NOT 107	Hazardous Materials.
	From Here to There-International Mail.
	How to Go on a Shopping Spree.

Specialized Program Displays. Main post offices and classified stations and branches that offer special services such as the Postal Answer Line or par-

LOBBY DISPLAYS/PROMOTIONS FOR AUGUST 1990—Continued

ticipate in a specific test should display posters, signs, and other material authorized for promotion of the service or test. Check removal dates for test or special service promotional material.

Optional Displays. Refer to Chapter 2 of Publication 223, Directives and Forms Catalog (March 1990), under the headings, Notices, Posters, Publications, and Signs for other directives available through the material distribution centers (MDCs). Remove unnecessary or obsolete signs, notices, and posters from lobbies.

-Philatelic and Retail Services Dept., 8-9-90

USPS Express Mail Fee Chargeback System

Since June 2, 1990, the Postal Service has required that postal installations use a new eightdigit federal agency account number on Express Mail labels for internal Postal Service Express Mail to identify offices for chargeback. Financial reports for Accounting Period 11, Fiscal Year 1990, reflect the new information. These charges are recorded in General Ledger Account 52439, Express Mail Fee Chargeback, and on line 44, Miscellaneous, of the Postal Service Financial Report (PSFR).

Field offices (division level and below) use an agency code of 40 and all the other installations use 41. All offices use their finance number to complete the last six digits of the code. Together, these digits comprise an agency code and agency subcode.

In the example below for the Philadelphia, PA post office, the agency code begins with 40 and the finance number is 41-6544. Therefore, the federal agency account number for this office is 40416544. The agency code is 404, and the agency subcode is 16544.

Sample Federal Agency **Account Number**

0 = field1=all others always use 4 mailers finance number 6 5 agency agency subcode code —Dept. of the Controller, 8-9-90

Indian Headdresses Folder

A beautiful Indian Headdresses Folder and pane of 10 Indian Headdresses commemorative stamps, Item 8813, will go on sale August 18. Priced at \$4.95, it will be available at many post offices that sell philatelic products and by mail order from the

> PHILATELIC SALES DIVISION BOX 449997 KANSAS CITY, MO 64144-9997

or by telephone at (816) 455-4880. FAX service is also available at (816) 453-7264.

The folder has a die-cut, trifold format with colorful artwork of Indian-related scenes. Featured on the stamps are the designs of five Indian headdresses representing five Plains Indian tribes. The stamps, which are part of the Folk Art Series, are held in a protective mount affixed to the inside of the folder. Below each stamp is a brief description of the respective headdress depicted.

The folder comes in a revealing window-type envelope and has a peel-off UPC sticker on the back side.

All CAG A-L offices will receive promotional posters.

Stamp distribution offices (SDOs) will receive an automatic distribution of the folders in cartons of 100 (four shrink-wrapped bundles of 25 each) by August 15. These offices must verify receipt of proper quantities and should report any differences between quantities shown on the Advice of Shipment and those actually received, as outlined in Handbook F-1, Post Office Accounting Procedures, section 426.3.

All other post offices should immediately order folders from their SDOs using separate Forms 17-A, Accountable Items Requisition From Stamp Distribution Office. SDOs are advised that substantial backup quantities are available from their regional accountable paper depositories.

Each office should report sales of these folders in the AIC 092, Philatelic Product Sales, and on Form 1412-A, Daily Financial Report, and include them in the quarterly Form 1079, Philatelic Product Physical *Inventory Report*, as required.

-Philatelic and Retail Services Dept., 8-9-90

Accidents don't just happen— They are caused



Money Order Transaction Report

Effective August 13, 1990, Department of Treasury regulations require customer identification for same day money order transactions between \$3,000 and \$10,000.

		I. Completed	by C	ustomer		
Name (Last, First, MI)		Date of Birth		Driver's License No. & State of Issue		
Social Security Number	ocial Security Number Alien ID Number			Type of Military ID & Branch of Service		
Address (Number, Street, Box, Suite	Apt. No., City, Sta	ate, ZIP + 4)	Photo	Passport No. & Country of	Issue	
			•	Other ID No. (Describe ful	ly in space at bottom of form)	
	II. Co	ompleted by	Custo	mer or Agent		
Are you completing this transaction	for another person	?		If you answered "Ye	s", complete this section	
Individual's Name (Last, First, MI)			Socia	Security Number	Alien ID Number	
Organization's Name			Orga	nization's Taxpaper ID Num	nber (EIN)	
Address of Individual or Organization No., City, State, ZIP + 4)	on (Number, Street	, Box, Suite/Apt.	-			
		III. Purchase	er's S	ignature		
I certify the information in Parts I an (Signature)	d il to be true and	complete	WARNING: Furnishing false information on this form may result in a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both. (18 USC 1001)			
		/. Completed	by P	ostal Clerk	,	
Post Office Name (Station/Branch) 8	Address (City, St	ate, ZIP)	Trar	saction Date (Mo., Day, Yr.	.)	
			Total	Value of All Money Orders	s Purchased \$	
How Many Money Orders Were Issu	ed?		Inclu	sive Serial Numbers of Mor	ney Order Sold (Start, End)	
Serial Number and Amount of Each	Money Order (Use	reverse if you ne	ed mor	e space)		
I certify I verified the p purchaser by examining			Print	ed Name and Signature of (Clerk Completing this Transaction	
		`.				

POST OFFICE CHANGES NUMBER 4

Data	Fi- nance No.	ZIP Code	State	Name of Post Office	County/Parish	Name of Station, Branch, or Unit	Unit Type	Effective Date	Comments/Action
OLD NEW	052472	92610	CA	El Toro	Orange	Main Office	Post Office	7–1–90	Establish a new ZIP Code for a delivery area. El Toro, CA will become a multicoded city.
OLD NEW	055376	92657	CA	Newport Beach	Orange	Main Office	Post Office	1–1–91	Establish a new ZIP Code for a delivery area.
OLD NEW	072358	80248	CO	Denyer	Denver	Terminal Annex	Classified Station	8-1-90	Establish a new ZIP Code for post office boxes.
OLD NEW	080646 080646		CT	Bristol	Hartford	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 06010.
OLD NEW	082448 082448		CT	Enfield	Hartford	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 06082.
OLD NEW	111403 111403	32708 32719	FL	Casselberry	Seminole	Winter Springs Winter Springs	Classified Branch	8-1-90 8-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 32708.
OLD NEW	114065 114065		FL FL	Homosassa	Citrus	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 32646.
OLD NEW	115985 115985		FL	Milton	Santa Rosa	Main Office	Post Office	7–1–90 7–1–90	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 32570. Milton, FL becomes a multicoded city.
OLD NEW	116420 116420			Niceville	Okaloosa	Main Office	Post Office	10-1-90 10-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 32578.
OLD NEW	118675	33082	FL	South Florida	Broward	South Florida Mail Processing Center.	Classified Station	4–1–91	Establish a new ZIP Code for post office boxes. Establish a new mail processing center at South Florida, FL.
OLD NEW	164410 164410		IL: IL	Lemont	Will	BolingbrookBolingbrook	Classifed Branch Classifed Branch	7–1–90 7–1–90	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 60439. This amends PB 21764.
OLD NEW	179185 179185		IN IN	Warsaw	KosciuskoKosciusko	Main Office	Post Office	8-1-90 8-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 46580.
OLD NEW	179317 172607		IN IN	West Fork English	Crawford	Main Office	Post Office	4-14-90 4-14-90	Post office and ZIP Code discontinued. Use English, IN 47118 as last line of address.
OLD NEW	174477 174477		IN IN	Lafayette Lafayette	Tippecanoe	West Lafayette West Lafayette	Classifed Branch Classifed Branch	10-1-90 10-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 47906.
OLD NEW	181773 181773		IA	Clinton	Clinton	Main Office	Post Office	10-1-90 10-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 52732.

Data	Fi- nance No.	ZIP Code	State	Name of Post Office	County/Parish	Name of Station, Branch, or Unit	Unit Type	Effective Date	Comments/Action
OLD NEW	205748 201540			Oakton	Hickman	Main Office	Post Office	3-24-90 3-24-90	Post office and ZIP Code discontinued. Establish a place name. Use Oakton, KY 42031 as last line of address.
OLD NEW	203124 203232			Gilley	Letcher	Main OfficeGilley	Post Office	4-21-90 4-21-90	Post office and ZIP Code discontinued. Establish a place name. Use Gilley, KY 41819 as last line of address.
OLD NEW	205996 204092		KY KY	Payne Gap Jenkins	Letcher	Main Office Payne Gap	Post Office	4-21-90 4-21-90	Post office and ZIP Code discontinued. Establish a place name. Use Payne Gap, KY 41537 as last line of address.
OLD NEW	220345 220345		ME	Bangor	Penobscot	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 04401.
OLD NEW	226900 226900		МЕ МЕ	Portland	Cumberland	South Portland South Portland	Classifed Branch	11-91 11-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 04106.
OLD NEW	227575 227575		ME	Scarborough	Cumberland	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 04074.
OLD NEW	229120 229120		ME	Waterville	Kennebec	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 04901.
OLD NEW	229330 229330			Westbrook	Cumberland	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 04092.
OLD NEW	232988 232988		MD	Elkton	Cecil	Main Office	Post Office	10-1-90 10-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 21921.
OLD NEW	254550 251420		MI MI	Hoxeyville Cadillac	Wexford	Main Office	Post Office	2-3-90 2-3-90	Post office and ZIP Code discontinue. Establish a place name. Use Hoxeyville, MI 49601 as last line of address.
OLD NEW	273536	38634	MS	Holly Springs	Marshall	Main Office	Post Office	8-1-90	Establish a new ZIP Code for post office boxes.
OLD NEW	284218	64148	MO	Kansas City		Martin City	Classified Station	8-1-90	Establish a new ZIP Code for post office boxes.
OLD NEW	287140 287140		МО МО	Saint Louis	Saint Louis	South County	Classifed Branch	8-1-90 8-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 63129.
OLD NEW	333947 333947			KearnyKearny	Hudson	Main Office		1-1-91 1-1-91	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 07032.

POST OFFICE CHANGES NUMBER 4—Continued

Data	Fi- nance No.	ZIP Code	State	Name of Post Office	County/Parish	Name of Station, Branch, or Unit	Unit Type	Effective Date	Comments/Action
OLD NEW	366808 366808		NC	Salisbury	Rowan	Main Office		1-1-91 1-1-91	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 28144. Salisbury, NC becomes a multicoded city.
OLD NEW	383367	45018	ОН	Hamilton	Butler	Fairfield	Classifed Branch	8-1-90	Establish a new ZIP Code for post office boxes.
OLD NEW	386559 386559		ОН ОН	Perrysburg	Wood	Main Office		8-1-90 7-1-91	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 43551.
OLD NEW	388813	45071	ОН		Butler	Main Office			Establish a new ZIP Code for post office boxes.
OLD NEW	391606 398624		OK		Craig	Main Office			
OLD NEW	414582	18002	PA	LehighValley	Lehigh	Lehigh Vally General Mail Facility.	Classifed Branch	8–1–90	Establish a new ZIP Code for post office boxes. Establish a new general mail facility in Lehigh Valley, PA.
OLD NEW	451390 451390			West Columbia West Columbia	Lexington	Main Office		1-1-91 1-1-91	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 29169. West Columbia, SC becomes a multicoded city.
OLD NEW	451390 451390		SC	West Columbia	Lexington	Main Office	Post Office	1-1-91 1-1-91	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 29169. West Columbia, SC becomes a multicoded city.
OLD NEW	487980 487980		TX	San Antonio	BexarBexar	Serna	Classified Station	1-1-91 1-1-91	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 78218.
OLD NEW	511750 511750		VA VA	Chesapeake	Chesapeake (Independent City). Chesapeake (Independent City).	Main Office	Post Office	8–1–90 8–1–90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for a portion of the post office boxes at 23320.
OLD NEW	511750 511750		VA VA	Chesapeake	Chesapeake (Independent City). Chesapeake (Independent City).	Great Bridge	Classifed Branch	8-1-90 8-1-90	
OLD NEW	517650 517650		VA	Richmond	Henrico	Ridge	Classifed Branch Classifed Branch	1-1-91 1-1-91	Establish a new ZIP Code for a delivery area. This action splits ZIP Code 23233.
OLD NEW	519360 519360		VA VA	Virginia Beach Virginia Beach	Virginia Beach (Independent City). Virginia Beach (Independent City).	Witchduck	Classified Station Classified Station	8-1-90 8-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for a portion of the post office boxes at 23462.
OLD NEW	519360 519360		VA VA	Virginia Beach Virginia Beach	Virginia Beach (Independent City). Virginia Beach (Independent City).	Acredale	Classified Station Classified Station	8-1-90 8-1-90	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for a portion of the post office boxes at 23462.

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Data	Fi- nance No.	ZIP Code	State	Name of Post Office	County/Parish	Name of Station, Branch, or Unit	Unit Type	Effective Date	Comments/Action
OLD NEW						Hamburg		9-22-89	Community post office and ZIP Code discontinued. Establish a place name. Use Hamburg, WI, 54411 as last line of address.

-Office of Address Information Systems, 8-9-90

MISSING CANADIAN MONEY ORDER FORMS--DO NOT CASH

To be posted and used by retail window employees. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy PB 21768 listing. In addition to this listing, do not cash: (1) all card type orders, and (2) new style money orders 000,000,001 to 399,999,999. Advise holders to send invalid money orders to Canada Post Corporation, Ottawa, Canada K1A OB1.

541,097,901 to 8,200	561,249,012 to 9,200	580,335,207 to 5,300	603,780,401 to 0,500
543,289,525 to	561,265,399 to 5,500	580,337,901 to 8,000	603,780,701 to 0,800
290,200	562,601,501 to 1,600	580,562,401 to 2,500	603,780,942 to 1,000
543,305,301 to 5,600	563,184,500 to 4,700	580,899,103 to 9,200	604,020,801 to 0,900
544,194,216 to 4,700	563,957,851 to 7,860	581,171,918 to 2,400	604,083,174 to 3,700
544,619,721 to	564,299,834 to	581,341,293 to 1,400	604,122,517 to 2,900
620,100	300,000	581,986,501 to 6,600	604,181,801 to 2,100
544,999,729 to 9,800	564,319,659 to 9,700	584,314,756 to 5,000	604,799,901 to
545,553.528 to 3,800	565,045,232 to 5,245	584,834,505 to 4,600	800,800
545,775,152 to 5,200	565,145,850 to 5,875	584,862,862 to 3,900	605,367,722 to 8,200
547,276,820 to 7,000	565,868,534 to 8,549	584,947,247 to 7,300	605,721,494 to 1,500
547,457,901 to 8,300	567,078,033 to 8,100	584,963,232 to 3,300	605,949,901 to
547,469,676 to 9,700	567,422,270 to 2,600	585,948,403 to 9,000	950,000
547,542,271 to 3,000	568,505,097 to 5,100	586,432,013 to 2,500	607,273,964 to 4,500
547,578,870 to 8,900	568,574,080 to 4,099	586,543,860 to 3,900	607,586,501 to 6,600
547,923,901 to 4,000	569,537,631 to 8,000	586,830,748 to 0,800	607,673,301 to 4,500
548,988,201 to 8,300	569,791,703 to 1,730	589,005,217 to 5,300	607,591,119 to 1,200
549,641,019 to 1,100	569,793,491 to 3,510	589,876,801 to 6,900	607,930,501 to 1,000
549,670,720 to 0,800	569,915,309 to 5,320	590,230,567 to 0,600	608,011,756 to 2,300
550,092,673 to 2,700	570,275,601 to 5,700	590,242,301 to 2,400	608,288,084 to 8,100
550,355,949 to 6,100	571,065,984 to 6,600	590,973,597 to 4,000	608,678,701 to 9,100
551,144,112 to 4,400	571,106,886 to 7,200	591,138,501 to 8,600	608,722,023 to 2,200
551,698,301 to 8,320	571,123,771 to 3,900	591,724,456 to 4,500	609,084,101 to 5,100
551,961,814 to 1,880	572,226,617 to 6,700	591,778,901 to 9,000	611,216,001 to 7,100
552,222,532 to 3,800	572,380,133 to 0,145	591,860,001 to 0,100	611,338,466 to 8,700
553,468,301 to 8,400	572,380,203 to 0,258	592,371,801 to 2,100	611,387,101 to 7,200
553,853,051 to 3,100	573,666,236 to 6,294	593,389,186 to 9,200	611,930,472 to 0,500
554,939,152 to 9,200	574,217,901 to 7,925	594,538,411 to 8,500	612,182,901 to 3,700
554,998,701 to 8,800	574,415,253 to 5,300	594,724,301 to 4,900	612,185,601 to 6,100
555,144,758 to 4,770	574,526,901 to 7,000	594,768,672 to 8,700	612,512,359 to 2,700
556,084,478 to 4,500	574,810,201 to 1,200	594,952,701 to 3,400	613,359,706 to 9,732
556,250,024 to 0,200	574,982,801 to 3,500	596,073,100 to 3,500	613,364,701 to 5,100
556,351,291 to 1,600	575,311,297 to 7,400	596,308,901 to 9,100	615,753,401 to 3,600
556,508,870 to 8,900	575,913,143 to 3,200	597,044,346 to 4,400	616,042,701 to 3,300
557,669,091 to 9,100	575,977,151 to 7,200	597,253,460 to 3,500	616,192,014 to 2,100
557,669,191 to 9,200	576,674,701 to 4,800	598,659,921 to	616,320,501 to 1,200
557,711,743 to 1,800	577,385,856 to 6,100	660,100	616,339,601 to 9,700
557,786,836 to 6,860	577,907,201 to 7,800	599,664,001 to 5,700	617,008,801 to
558,228,301 to 8,400	578,365,863 to 5,900	600,349,301 to 9,400	099,000
558,638,801 to 9,000	578,649,083 to 9,100	600,439,001 to 9,100	617,739,158 to 9,200
559,562,701 to 2,742	578,988,972 to 9,400	600,493,650 to 3,700	617,989,336 to 9,499
559,565,818 to 6;000	579,017,876 to 7,900	600,526,018 to 6,400	618,333,401 to 4,100
559,736,353 to 6,400	579,052,035 to 2,057	601,042,674 to 2,700	626,567,516 to 7,528
559,841,401 to 1,700	579,541,273 to 1,299	601,652,701 to 3,300	
560,473,901 to 3,922	579,877,101 to 7,200	602,528,605 to 9,000	
561,223,101 to 3,400	580,207,301 to 7,770	603,708,901 to 9,200	

Check for altered dollar amounts by holding money orders to the light.

MISSING U.S. MONEY ORDER FORMS--DO NOT CASH

To be posted and used by retail window employees. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders.

A. New Style. (Listed below) Destroy PB 21768 listing.

B. Old Style (Gray). PB 21461 listing remains valid.

C. Counterfeit. PB 21470 listing remains valid. Do not cash money orders with ZIP Code 99099.

			0.00	0.0 2.,	0000 0000					
302 000 0000 to		368 371 3923 1	to :	3999	385 568 2	2330 to	2399	407 545 155	6 to	1599
302 123	9999			7899	385 599 7		7575	407 594 041		0599
	8099			6299	385 774 2		2099	407 692 910		9299
	2199			0599	387 314 5		5599	408 265 227		2288
	5199			0199	389 696 2			408 499 770		7799
	1119			8199	389 846 3		3135	408 499 790		7999
	1166			3799	389 846 3		3195	408 682 848		8599
	7374	370 193 8257 t		8299	389 887 9		9230	408 698 701		7099
	4999			3199	389 887 9		9299	409 072 394		3999
	4699	371 630 0100		0199	390 001 3		3199	410 491 231		2399
	4999			4199	390 001 3		3699	410 694 840		8599
	2499			5499	390 545 5			410 775 150	-	1599
	4549			8399	391 104 6		6199	410 795 792		7999
360 038 0502 to	0599			1099	391 783 3		3599	410 867 091		0966
	8599			2399	391 792 6		6199	410 867 097		0999
360 134 2600 to	2699			2599	392 668 2		2999	411 868 102		1199
360 135 5611 to	5699	373 390 2604 1		2699	392 854 8		8899	411 922 232		2399
360 135 8159 to	8199	373 463 0902 1		0999	393 584 7		7699	412 193 090		0999
360 172 1404 to	1499	374 022 8105 1		8199	393 650 0		0099	412 885 595		5999
360 173 8800 to	8899	374 692 8858 1		8899	393 838 8	316 to	8499	414 640 075		0799
360 257 2100 to	2199	374 768 2600 t	to :	2699	393 893 6	007 to	6099	414 965 172		1799
360 282 4600 to	4699	374 795 2118 1	to :	2199	394 126 6			415 161 885		8868
360 403 8453 to	8499	375 169 4400 1	to ·	4599	394 189 0	405 to	0599	417 496 680	0 to	6999
	0799	375 637 9137 1	to :	9199	394 822 3	243 to	3278	417 871 925		9299
	6799	375 637 9365	to :	9999	394 990 1	810 to	1899	417 930 953	3 to	9599
	5657		to '	7999	395 343 3	3264 to	3299	418 164 650	0 to	6799
	9399		to :	3499	395 373 3	035 to	3099	418 423 986	3 to	9899
	2899			9199	395 396 9	649 to	9799	418 633 592	2 to	5999
	9299			0899	395 970 3			418 719 852	0 to	8599
	9499	376 855 6764		6999	397 622 4	1054 to	4099	418,744 223		2299
	4299			0738	397 819 8		8999	418 962 284		2899
	6999			3299	398 149 7		7699	419 543 028		0299
	6899			7499	399 070 0			419 730 031		0369
	8999			2599	399 156 7		7199	419 730 038		0399
	3099			4399	399 203 5		5099	420 599 073		0798
	1599			9399	399 296 9			420 661 411		4199
	4599			3699	399 792 7		7799	420 758 950		9699
	9099			9099	399 792 8			421 116 356	_	3599·
	9399 5099			1099	399 396 8			421 130 930		9399
	4299			9599 9599	400 427 1		1999	421 146 860		8649
	7799			2699	401 045 1 401 045 1		1549	421 313 450 421 364 553		4999
	7899			8099	401 043 1		1599 2799	421 988 970		5599
	4999			5199	401 294 2			422 587 702		9799
	5799	380 093 9600 t		9611	402 578 7			424 500 605		7099 6099
	9699			1199	403 125 6			424 641 850		8599
	7999			6899	403 260 7			433 765 400		4099
	6199			1899	403 280 6			700 065 257	등 등	2599
	1099	381 077 3600		3699	403 685 8			802 678 260	-	2699
	9499	381 325 4500		4599	404 003 0			803 605 284		2899
365 693 4200 to	4299			9999	404 041 8			803 605 630		6499
	7999			2699	404 071 4			805 323 500		5024
	7699			9599	404 347 5			805 466 725		7299
	2099			0799	404 347 5			806 015 388		3899
	6799			6999	404 726 4			806 087 110		1499
366 998 7669 to	7681			7199	404 961 5			806 268 927		9299
367 303 6006 to	6099			7999	405 325 0			806 534 340		3477
	9799	383 299 2081		2099	406 009 4			990 117 560		5999
	9999	383 314 3968	to	3999	406 260 6					
	8999	383 892 1000	to	1344	406 459 6	6497 to	6499			
367 519 6700 to	6899	383 892 1382	to.	1399	406 733 3					

INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21768 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the

	e Account		01 a 5-0	ngic Ousic	m Design	ed Service	and Nex	Day In	kup ocivi	ic rigicon	Terre make	up the
008095	021751	030095	065165	076319	089133	092503	105431	120181	152742	191865	200790	260021
009717	021856	031035	065166	076430	089174	092508	105444	121143	152781	191879	200806	263003
010150	021869	033000	065211	076491	089181	092667	105454	122120	152785	191880	200848	270002
010242	022054	033012	065223	076535	089211	092827	105467	122160	152800	191881	200857	271074
010245	022070	038072	065268	076538	089231	092845	105514	122214	152810	191884	200858	273065
010271	022082	038078	065270	076673	089260	092856	105559	122251	152828	191893	200898	274053
010319	022279	038090	065312	077003	089265	092984	105627	123037	152882	191925	200933	274118
011168	022283	038104	065315	077523	$089279 \\ 089285$	093016	$105672 \\ 105713$	$\frac{128933}{128956}$	153025 154004	191939 191943	200945 207048	275008
012124 012143	$022303 \\ 022308$	$038109 \\ 038119$	065341 065445	$077602 \\ 077610$	089343	093057 093110	105713	129821	156042	191945	207048	277011 277062
012145	022333	038113	065446	077698	089460	093233	106190	129854	156124	191983	207262	280079
012174	022347	038158	065612	077705	089509	093237	106202	129869	156127	192006	207275	282212
012189	022415	038184	065623	077715	089542	093304	106227	130211	156134	192007	207323	282239
012217	022441	038210	065645	077722	089581	093484	106250	130451	165011	192010	207375	282270
014001	022579	038269	065874	077725	089586	093631	106291	130696	169008	192021	208090	282287
014129	022601	040017	065936	077729	089599	093902	106329	131297	170083	192027	208101	282339
014530	022626	041113	065939	077735	089608	094061	107008	131320	171081	192028	208267	282357
014537	022674	042069	066073	077769	089718	095188	107082	135124	171101	192037	208283	282544
016017	022731	043022	066091	078114	089732	100114	109177	135141	172040	192048	208301	282547
016160	023068	044046	066124	078116	089768	100194	109288	135155	174059 176095	192051 192053	208441 208450	283178
$016218 \\ 016562$	$023126 \\ 023203$	$044115 \\ 047014$	$067148 \\ 067170$	078147 078157	$089812 \\ 089825$	$\frac{100262}{100308}$	109320 109418	135226 135228	176095	192055	209060	283215
016941	023203	049007	068036	078137	089899	100308	109418	136014	177035	192055	209109	283353
016998	023227	050029	068109	079012	090028	100544	109561	139084	177045	192059	209138	286004
018151	024015	050023	068476	079388	090032	100893	110114	142165	181017	192060	212376	286010
018184	024037	051029	069248	079390	090058	101046	110210	142179	187061	192067	212511	286014
018218	025022	053059	069285	079502	090108	101163	110241	142186	191013	192077	212528	286073
018352	025103	054039	069295	079503	090124	101193	110284	142248	191018	192082	212536	292260 292277
018362	025163	054065	069306	079561	090152	101207	110318	142258	191041	192090	212593	292321
018466	026050	058027	069405	079599	090195	101243	110319	142268	191046	192103	212597	292361
018508	026067	058047	069470	079613	090336	101294	110366	142336	191392	192105	212644	292366
018528	026077	058048	069498	079722	090343	101351	110462	142353	191420	192107	212674	293121
018540	026113	058057	069508	049724	090398	101408	110492	142361	191444	192114	212790 212796	293228
$018562 \\ 018645$	$026249 \\ 026254$	060069	069606	079733 079735	090515	101415	111087 111203	$\frac{142387}{142402}$	101453 191488	192140 192152	212790	294156
018668	026269	$060185 \\ 060215$	$069649 \\ 069784$	079735	090517 090546	101531 101592	111203	142402	191548	192152	220166	294269
018681	026285	060219	069830	079743	090655	101638	111532	142431	191555	192200	220174	294364
018714	027198	060285	069898	079830	090715	101756	112305	142456	191581	192206	220179	294368
018734	027229	060346	069912	080035	090739	101828	112673	142545	191603	192209	220218	295309
018780	027298	060358	069952	080082	090768	101855	112774	142553	191609	192224	220228	300058
018806	027311	060460	070575	080091	090871	101869	112793	142571	191619	192225	221137	300065
018808	027327	060485	071037	080111	091018	101904	112827	142583	191623	192232	221193	300086
018817	027363	060520	071047	080131	091034	101956	112856	142598	191627	192240	221201	300185 300204
018870	027410	061133	071107	080132	091041	101994	112991	146353	191634	192242	222086	300204
018910	027415	061235	071108	080138	091045	102053	113091	146383	191640	192254 192267	222101 222102	300240
018931 01906 4	027423 027482	$061273 \\ 061314$	071128 071141	080209 080270	$091058 \\ 091112$	102118	113263 113272	146418 146420	191651 191655	192267	222102	300344
019004	027482	061314	071141	080270	091112	102138 102171	113476	146425	191665	192448	223050	300351
019100	028148	061324	071219	080344	091180	102171	113476	150020	191703	193153	223139	300379
019184	028264	061419	071570	080346	091133	102407	113531	150046	191706	193264	229049	300391
019216	028568	062049	071601	080359	091327	102622	113583	150138	191709	193354	232149	300427
019219	028570	062055	071682	080388	091343	102648	113639	151036	191717	193355	232160	300436
019317	028631	064068	071710	080397	091347	102671	115115	151102	191720	193362	232190	300504
019363	028660	064078	071714	080415	091353	102673	115182	151110	191722	193365	232206	300533
019368	028663	064115	071728	080422	091368	102888	115214	151997	191724	193379	232221	300537
019429	028724	064117	071792	080454	091526	103032	115300	152209	191737	193401	232250	300595
019478	028728	064207	071853	080455	091596	103533	115546	152289	191744	196052	235117	300622
019972	028754	064209	071900	080522	091613	103561	115871	152357	191758	196085	235122	300697 300759
020057	029085	064231	071915	080612	091766	103659	117396	152359	191771 191791	196090 196131	$235138 \\ 235142$	300759
$020099 \\ 021001$	02910 4 029151	$064329 \\ 064333$	$075188 \\ 075230$	085029 085078	091849 091864	104219 104324	117432 117434	152368 152423	191791	196131	235142	300855
021001	029151	064333	075322	085078	091804	104324	117434	152425	191792	199013	235149	300869
021413	029393	064341	075322	085079	091909	105022	117033	152475	191793	200377	235175	300922
021544	029687	064366	075405	085127	092124	105295	118038	152504	191803	200479	235213	300970
021563	029737	064367	075426	085145	092188	105331	118180	152527	191804	200518	236037	300978
021564	030020	064447	075562	085174	092308	105332	118449	152531	191811	200611	247402	301013
021597	030026	064469	076115	085262	092357	105367	118513	152607	191819	200644	251007	301041
021650	030046	064473	076221	085313	092391	105387	120126	152656	191820	200690	253076	301075
021664	030050	065105	076246	089107	092420	105391	120127	152722	191834	200703	253192	301131
021690	030064	065160	076253	089128	092493	105427	120180	152734	191863	200788	255041	301134

INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS—Continued												
301199	305066	322649	328338	330659	332122	333283	335730	340002	340648	381016	423032	458015
301270	305099	322690	328380	330660	332127	333301	335740	340009	340653	381063	425678	458034
301285	305103	322721	328383	330664	332137	333333	335791	340019	340668	381067	427014	460055
301299	305122	322754	328389	330710	332149	333391	335841	340028	340735	381090	430012	462244
301322	305167	322800	328415	330716	332163	333490	335955	340039	340747	381360	430063	462270
301351	305206	322803	328440	330721	332175	333520	335965	340071	340768	381435	430069	462331
301384	305214	322804	328441	330732	332188	333533	335969	340073	340774	381497	432135	462354
301421 301449	305215	322832	328465	330735	332191	333565	336037	340075	340784	381547	432229	462360
301449	305261 305264	322846 322901	328473 328479	330736 330759	332216 332236	333644	336050	340084	340787	381620	432257 432352	462416
301405	305278	323068	328500	330800	332242	333648 333666	336160 336161	340091 340095	340793 340794	381661 381698	432332	462425
301581	305297	323079	328524	330833	332263	333691	336164	340101	340814	381700	432390	462515
301589	305305	323104	328548	330870	332273	333726	336176	340118	340824	381718	432413	462520
301601	305321	323107	328550	330877	332274	333777	336203	340121	340839	381740	432433	464008 464102
301764	305340	323126	328555	330884	332296	333783	336219	340123	340842	381759	432447	466506
301772	305351	324031	328558	330893	332334	333785	336224	340133	340857	381786	432471	466535
301778	305370	334059	328563	330920	332341	333790	336227	340144	340859	381814	432500	466563
301811	305394	324100	328564	330933	332353	333834	336242	340145	340871	381841	432512	466567
301855	305401	325013	328580	330938	332366	333843	336244	340158	340879	381847	432544	468113
301878	305424	325026	329135	330939	332368	333881	336262	340160	340892	381858	432549	468158
301904	305447	325058	329235	330959	332377	333894	336543	340166	340896	381859	432570	468162
301913 301960	305482 305493	325061 325364	$329310 \\ 329340$	330961 330962	332395 332397	333971	336749	340174	340900	381863	432595	468248
301900	305502	325491	329357	330964	332434	333975 334014	336780 336842	$340181 \\ 340182$	$340902 \\ 340932$	381868	432608 432620	468259
301970	305505	325610	329380	330904	332454	334024	336846	340182	340932	381933 381945	436155	468268
302030	305527	325614	329381	330979	332403	334185	336855	340204	340958	381960	436222	468271
302068	305546	325623	329384	331048	332472	334215	336893	340221	340964	381961	436253	468295
302091	305565	325866	329391	331084	332487	334219	336905	340224	340973	381968	436269	468316
302098	305578	326191	329404	331103	332504	334234	337002	340231	340988	381984	437012	469106
302123	305588	326202	329408	331157	332508	334248	337037	340232	340993	383068	437050	469129
302175	305593	326226	330012	331202	332521	334289	337042	340248	347001	386019	441074	470017
302194	305603	326265	330028	331237	332523	334292	337119	340249	347012	386031	441111	471014 473082
302215	305648	326291	330062	331238	332550	334318	337121	340255	349000	386032	441214	476010
302238	305654	326326	330078	331254	332573	334412	337222	340259	349006	390031	441227	478051
302301	305672	326330	330113	331265	332578	334417	337227	340262	349017	390032	441454	478820
302331	305694	326344	330117	331277	332594	334460	337354	340276	349034	391036	441540	479088
302379 302419	305757 305847	326352 326365	330127	331328	332595	334608	337376	340277	349038	391066	441541	480015
302413	305956	326392	330155 330158	331382 331403	332609 332627	334633 334640	337377 337387	$340284 \\ 340286$	$349060 \\ 349103$	391090 392099	441586 441609	480035
302463	305981	326397	330155	331428	332643	334680	337406	340314	349112	392100	441615	480103
302491	305997	327051	330176	331431	332657	334700	337455	340328	349134	392103	441624	480160
302498	306032	327075	330192	331445	332664	334753	338033	340344	349136	392116	441664	480187
302560	312240	327133	330201	331462	332678	334849	338229	340346	349863	392146	441713	480194
302613	312248	327153	330252	331526	332697	334852	338237	340357	349914	392170	441769	480229
302631	314205	327166	330253	331527	332731	334916	338246	340378	349963	392264	441773	480531
302686	314218	327172	330260	331570	332753	334945	338256	340393	352027	392313	441850	480599
302698	314238	327197	330267	331592	332762	334980	338257	340426	352430	392321	441926	480654 481309
302722	314321	327230	330277	331641	332782	334987	339044	340428	354072	392327	444401	481339
$302724 \\ 302741$	$314352 \\ 314355$	327240 327248	330279 330315	331755 331758	332795	335061	339068	340429	356400	392343	445043	481422
302741	314559	327252	330325	331758	332813 332814	335062 335102	339121 339134	340458 340460	356410 357500	392393 392399	447089 450027	481460
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