



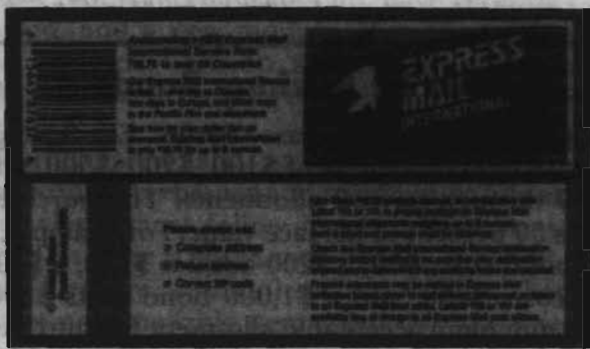
postal bulletin

Published Since March 4, 1880

PB 21729—June 15, 1989—24 Pages

\$32.25 International Express Mail Booklet

Supplies of the \$32.25 International Express Mail booklet will be available June 19, 1989. This booklet contains three \$10.75 Special Issue stamps originally issued April 29, 1989. The booklet cover was redesigned for the stamp to be reissued to meet the international rate. Offices may sell single stamps from the booklet to accommodate customers (see section 142.11, DOMESTIC MAIL MANUAL). There will be no first day of issuance ceremony.



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Post offices with inventories of the 1985 \$10.75 Special Issue booklet stamps may place them back on sale. Since the 1985 booklet cover version refers to the obsolete domestic rate, offices must sell the 1985 stamp version without the booklet cover.

Post offices will not receive an automatic distribution. Post offices with authorized philatelic centers should order sufficient quantities of the revised booklet to meet anticipated local philatelic demand.

CAG A-G post offices requiring 1,500 or more booklets should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing, using *Item 6608*. Offices must submit requisitions in the standard ordering quantities for booklets to the maximum of 45,000.

All other post offices requiring fewer than 1,500 booklets should immediately requisition the booklets from their designated stamp distribution office on a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*.

—*Philatelic and Retail Services Dept., 6-15-89.*

DMM Notice

Mailability Restrictions

U.S. POSTAL SERVICE

Effective with DOMESTIC MAIL MANUAL (DMM) Issue 32 (9-17-89), section 125, *Mail Addressed From, To, or Between Military Post Offices Overseas*, and 126 *Mail Sent via Department of State to U.S. Government Personnel Abroad*, are amended to be in concert with current mailability regulations.

—*Rates and Classification Dept., 6-15-89.*

All Managers, Safety and Health Services

Unoccupied Buildings

EMPLOYEE AND LABOR RELATIONS MANUAL 825 and 852 refer, respectively, to safety and health inspections and quarterly fire inspections for postal-owned and -leased facilities. Although it is generally understood that these inspections apply to occupied facilities, it does not eliminate the need to conduct inspections in any unoccupied facility.

Within the Postal Service, there are other facilities such as warehouses or storage facilities that are also subject to annual safety and health inspections and quarterly fire safety inspections. Therefore, Managers, Safety and Health Services, must include all unoccupied postal-owned or -leased facilities in the annual and quarterly inspection requirement, as needed. These facilities must be inspected in accordance with applicable codes, standards, and postal regulations.

—*Office of Safety and Health, 6-15-89.*

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BUY U.S. SAVINGS BONDS

Rural Routes—EMA Schedules

In accordance with the provisions of Article 9, Section 2.1.3 of the Rural Carrier National Agreement, the rural carrier equipment maintenance allowance (EMA) will be increased, effective June 3, 1989 (Pay Period 13-89), from 30.5 cents per mile to 31.0 cents per mile. The EMA is now 31 cents per mile or a minimum of \$12.40 per day, whichever is greater.

Employees providing auxiliary assistance or serving on auxiliary routes (auxiliary rural carriers, rural carrier reliefs, rural carrier associates, and auxiliary assistants under provisions of Article 9, Section 2.1.5) will receive an EMA of 31 cents per mile or \$3.70 per hour, whichever is greater, not to exceed the amount provided in the Special Equipment Maintenance Schedule for the route stops and miles.

The EMA schedules on page 19 supersede all previously published EMA schedules. The Optional Equipment Maintenance Allowance (OEMA) rate of .412 cents per mile remains the same.

—Employee Relations Dept., 6-15-89.

New Florida ZIP Codes: Bulk Mailings

POSTAL BULLETIN 21723, 5-4-89 (pages 5-7), contained a notice about ZIP Code changes in Florida that will be effective on July 1, 1989. Two new three-digit ZIP Code prefixes will also be implemented: 321 for the Jacksonville Division and 347 for the Orlando area of the Tampa Division. In addition, three-digit prefixes 320 and 326 in the Jacksonville Division, 327 and 329 in the Orlando area, and 335 and 342 in the Tampa Division will cover different areas.

Mailers should convert their lists as soon as possible to ensure the best possible delivery for mailings entered after July 1, 1989. Generally, mailers must convert by October 1, 1989. However, because some mailings may have been in process when the May notice appeared, mailers may request an extension of the October deadline on a case-by-case basis.

Mailers must request an extension by letter to the entry post office. The letter must:

1. Arrive at least 10 days before entry of the mail.
2. Identify the particular mailing involved and the expected entry date.
3. Briefly explain the circumstances that make the extension request necessary.

The Postal Service will consider requests for extensions until January 1, 1990.

Once the Postal Service accepts a mailing, it will attempt to deliver regardless of whether the mailing contains the old or new ZIP Codes.

Note for Acceptance Personnel: This notice does not alter current bulk mail acceptance and verification procedures.—Rates and Classification Dept., 6-15-89.

Withholding of Mail Orders

Enforced by postmasters at cities listed.

State/city	Names covered
PA, Allentown 18102-1667.	Any and all of various names other than the surnames of Munjone, Giannetta, 603 North 6th Street.
PA, Canton 17724-1731.	Any and all of various names other than the surnames of Crawford, Fiske, 41-6 Lycoming Street.
KY, Louisville 40219-0467.	Any and all of various names other than the surname of Driskell, P.O. Box 19467.
NJ, Camden 08103-1815.	Any and all of various names other than the surnames of Walker and Richardson, 416 Clinton Street.
KY, Mayfield 42066-0764.	Any and all of various names other than the surname of Brown, P.O. Box 764.

—Judicial Officer, 6-15-89.

Series EE Savings Bonds

Employees may purchase Series EE Savings Bonds in denominations of \$100, \$200, \$500, and \$1,000 through payroll allotments. The purchase price is 50 percent of the face value. For example, a \$100 bond costs \$50; a \$200 bond is \$100; a \$500 bond costs \$250; and a \$1,000 bond costs \$500.

The minimum acceptable allotment for purchasing any bond is \$2.50 a pay period. Employees may authorize higher amounts in multiples of \$1.25.

The table below illustrates the bond denominations available and the allotments required to complete the purchase price. Employees should consult the 1989 employee brochure for maturity periods and the major advantages of these bonds.

Purchase Price	\$50.00	\$100.00	\$250.00	\$500.00
(Face Value)	(\$100.00)	(\$200.00)	(\$500.00)	(\$1,000.00)

Number of Allotments Required To Purchase Bonds

Allotment each pay period:				
\$2.50	20			
3.75	14			
5.00	10	20		
6.25	8	16		
7.50	7			
10.00	5	10		
12.50	4	8	20	
18.75	3	6	14	
20.00		5	13	
25.00	2	4	10	20
31.25			8	16
37.50		3	8	
50.00	1	2	5	10
62.50			4	8
100.00		1		5
125.00			2	4
250.00			1	2
500.00				1

—Employee Relations Dept., 6-15-89.

HAZARDOUS MATERIALS HANDLING AWARENESS

The Postal Service accepts limited quantities of hazardous materials that, because of their preparation for mailing, are not outwardly dangerous or injurious to life, health, or property. However, materials are, on occasion, inadvertently or intentionally mailed that may present a hazard to postal employees. By increasing employee awareness about the proper handling of hazardous materials, any risk presented by these items in the mails can be significantly minimized.

Management Instruction EL-810-88-3, *Hazardous Materials Spill or Leak Standard Operating Procedures*, specifically requires that employees receive periodic awareness training, using Handbook EL-812, *Hazardous Materials*, and Postal Employee Development Training Program No. 21511, modules 1-7. The modules, titled Hazardous Materials Slide/Tape Training Program, have recently been revised, and a new module, Hazardous Materials Spill and Leak Cleanup, added. They will be available in Postal Employee Development Centers shortly.

During safety talks, managers may also emphasize proper acceptance and handling. While acceptance clerks must follow inquiry procedures published in POSTAL BULLETIN 21665, 3-31-88, they should ensure, within these procedures, that they accept only mailable items, and that the materials are properly packaged and marked.

Employees should have Notice 107, *Hazardous*

Materials, available to give to customers. They should also have Publication 52, *Acceptance of Hazardous, Restricted, or Perishable Matter*, as a ready reference.

Employees who may handle hazardous materials should be reminded to follow proper handling procedures as outlined in EL-812, Chapter 7. They should also be aware of the potential presence of hazardous materials in the mails, so that they handle them properly. Some indicators are:

- A shifting weight or liquid sound in a parcel.
- A Department of Transportation diamond-shaped label or placard. Materials that require such a label are not mailable, though some mailable items may have a label affixed.
- A parcel with a label to or from a chemical firm or some sort of laboratory.
- A parcel or Express Mail shipment with a stain or unusual odor (some illegal drugs mailed recently have had ether as a component).

Employees should handle properly packaged hazardous materials according to EL-812, but also move them through the mails expeditiously. An employee who discovers a suspected nonmailable or leaking parcel should contact his or her supervisor and/or follow the facilities spill and leak plan. Also see Handbook EL-812, pages 12 and 13 for emergency procedures.

—Employee Relations Dept., 6-15-89.

NDCBU LOCKS AND KEYS

The Postal Service is responsible for providing every customer a compartment lock and three keys to his or her Neighborhood Delivery and Collection Box Unit (NDCBU). *No key deposits are required.* Advise customers that they may duplicate their keys at no expense to the Postal Service.

Postal managers must take the following actions in issuing and controlling NDCBU locks and keys:

1. Give all compartment keys to customers with a notice stating that the Postal Service keeps no duplicate keys and if they lose all the keys, the Postal Service will have to install a new lock *at the customer's expense.*

2. If customers lose their keys, arrange for the repairs and charge the customer accordingly. (There is no established fee; this charge is based on local costs.)

3. Request customers to return all compartment keys to the post office when they move from their

residence. When a customer moves, the office should change the lock before reissuing the compartment. *The new customer is not charged for the first lock and keys even though the Postal Service replaced it.*

4. When all compartments are not assigned, locks for the unassigned compartments may be used as replacements. Remove a lock on an unassigned compartment and switch it with the lock that requires changing. To keep the doors secure, always reinstall a lock (in the locked position) in all unassigned compartments.

5. When new centralized delivery equipment is installed, the keys may either be taped to the inside of the receptacle until the compartment is issued, or stored at the post office. A suggested method of storage is to use P-570 envelopes labeled with address, compartment number, NDCBU location, and NDCBU identifying number.

—Delivery, Distribution, and Transportation Dept., 6-15-89.

FEGLI Coverage: Post-Retirement Premiums

Effective January 1, 1990, a provision in the Federal Employees Group Life Insurance (FEGLI) law will require employees who retire after December 31, 1989, to pay for their basic insurance during retirement. This provision will apply to employees who retire before age 65 and who elect to retain their basic life insurance coverage after retirement. Under current provisions, employees who choose the 75 percent reduction option may continue this coverage into retirement without cost.

The monthly premium for the supplemental contribution that takes effect January 1, 1990, will be \$.401 for each \$1,000 of basic life insurance. This premium withholding is in addition to the premium required if employees elect either the 50-percent or no reduction post-retirement coverage. Premium payments for the supplemental contribution will be withheld from annuities of retirees from the date of retirement until they reach age 65. Premiums for the 50-percent and no reduction elections continue for life or until the insurance is canceled or discontinued.

The monthly premiums for \$1,000 of coverage for each level of post-retirement FEGLI coverage follow:

Level of coverage	Regular premium plus supplemental premium before age 65	Regular premium after age 65
75 percent reduction	\$0.401	\$0.00
50 percent reduction	0.921	0.52
No reduction.....	2.091	1.69

Free basic insurance coverage will continue for employees who separate for retirement before January 1, 1990, or whose annuities begin before January 1, 1990. For this particular provision, employees who retire on or before December 31, 1989, will be eligible to elect the 75-percent reduction option without cost. Those employees who separate after December 31, 1989, but whose annuities begin before January 1, 1990, are also eligible for this free coverage.

Retirement counselors should advise retirement applicants of this change. Offices should post the notice on page 9 on all employee bulletin boards.
 —Employee Relations Dept., 6-15-89.

The orange and blue pouch is to be used for Express Mail Service only.

DMM Notice

Special Bulk Third-Class Privileges

Currently, postmasters have no instructions for notifying Rates and Classification Centers (RCCs) of the names of organizations that are subject to having their authorizations to mail at the special bulk third-class rates revoked, pursuant to DOMESTIC MAIL MANUAL (DMM) 643.2, for not having mailed within a 2-year period.

Effective with DMM Issue 32, 9-17-89, section 643.2 is revised to include instructions advising postmasters to notify the general manager of the RCC of the names of organizations that have not made use of their special rate privileges for at least 2 years.—Rates and Classification Dept., 6-15-89.

ASM Revision

Fees for Retrieving Data by Computer

An updated schedule of fees for record retrieval by computer appears below. ADMINISTRATIVE SUPPORT MANUAL (ASM) 352.621b instructs that fees charged for retrieving data by computer must be the actual direct costs of retrieval, including computer search time, runs, and operator salary in effect at the time the retrieval services are performed, calculated according to the Information Services Price List (ASM Exhibit 352.621b).

The Information Services Price List is revised to reflect current costs as follows:

Information Services Price List

Description of services	Price	Unit
A. System Utilization Services:		
Central Processor Unit (CPU) Based upon IBM 3090-200 Performance Standard Batch Processing.	\$3,000.00	Hour.
Time Sharing Option (TSO)	3,400.00	Hour.
Customer Information Control System (CICS).	3,400.00	Hour.
Integrated Data Base Management System (IDMS).	3,400.00	Hour.
Direct Access Storage Device (DASD) Channel Utilization (EXCPs—execution of channel programs).	.45	1,000 lines.
Tape Channel Utilization (EXCPs).	.80	1,000 lines.
Local Printing.....	.95	1,000 lines.
B. Personnel Charges:		
Manual Unit Personnel	30.00	Hour.
Systems and Programming Personnel.	42.00	Hour.

Whenever an individual requests information that must be retrieved by computer, standard charges will be incurred based upon resources required to furnish this information. Estimates are provided to the requester in advance and are based on the above standard price list.

—Records Office, 6-15-89.

25-Cent Security Stamped Envelope

A 25-cent Security stamped envelope goes on sale July 10 in Washington, DC. This envelope is a modified version of the 25-cent Stars embossed envelope issued March 26, 1988. There is no embossing and the indicia is a perfect circle, rather than a square with rounded corners. It is available in size 9 only, with the inside printed in light blue. The inside tint provides security against inspection of the contents.

Do Not Place on Sale Before July 11, 1989

A future issue of the POSTAL BULLETIN will include a photograph of the envelope and a stamp poster announcement.

Supply. Post offices with authorized philatelic centers will receive an automatic distribution of this envelope. Quantities will be based on the automatic distribution for a size 10 envelope. Those post offices should requisition additional quantities for their regular window transactions. CAG A-G post offices requiring bulk quantities of this envelope must immediately submit Form 3205, *Requisition for Plain Stamped Envelopes*, to the Stamped Envelope Agency, Williamsburg, PA 16693-0500. Submit requisitions in the standard ordering quantities for a size 10, regular envelope. Refer to the price list chart on page 16 for the item number.

All other post offices requiring less than bulk quantities must immediately requisition this envelope on a *separate* Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*, from their designated stamp distribution office.

Printed Stamped Envelopes. This envelope is also available with a printed return address for customers. Customers should indicate the item number, size, denomination, and price on the blank lines of the present Form 3203, *Printed Stamped Envelopes Order*, when placing orders. Customers should mail the form, with the proper remittance, in a preprinted business reply envelope furnished by the Postal Service or in a plain envelope addressed to the Stamped Envelope Agency, Williamsburg, PA 16693-0500. They must pay by check or money order. Refer to the price list on page 18 for item numbers.

—*Philatelic and Retail Services Dept., 6-15-89.*

Handbook AS-707 Revision

Procurement Handbook

Handbook AS-707, *Procurement*, section 1.5.2-VI, lists qualifications required of contracting officers authorized to purchase supplies and services. One of these qualifications, completion of the *Introduction to the Procurement Manual/Handbook* course, is no longer required as either a qualification for contracting officers or as a prerequisite for any other procurement courses.

On page 1.5-4 section 1.5.2.-VI.3, delete the first line following the colon. The text should now read:

1.5.2 Contracting Officers

* * * * *

VI Criteria for Contracting Officer Selection

* * * * *

3. *Training.* Satisfactory completion of the following courses:

- Principles of Purchasing.
- Simplified Purchasing.
- Structured Contracts.

The next transmittal letter to Handbook AS-707 will include this change.

—*Procurement and Supply Dept., 6-15-89.*

DMM Notice

Second-Class Publications: Label Carriers

Effective with DOMESTIC MAIL MANUAL (DMM) Issue 32, 9-17-89, section 429.31g(2) is revised to clarify what may be placed on the front of a label carrier for a second-class publication when it is completely enclosed in a plastic wrapper (polybag).

Specifically, the section will be revised to state that a label carrier may bear a subscription order form in addition to subscription renewal information and requests for address correction information from the addressee. In addition, language will be added to state that mailers may place a permit imprint used to pay third-class or First-Class postage on an enclosure on the label carrier below the second-class imprint or the second-class endorsement.—*Rates and Classification Dept., 6-15-89.*

DOMESTIC ORDERS

False Representation. Enforced by postmasters at cities listed.

State/city	Names covered	Product
NY, New York 10022-7513	Card Redemption Center, 805 Third Avenue, Suite 190.	Vouchers toward purchase of nationally sold merchandise.
NY, New York 10022-7513	Giveaway Processing Center, Dept. 190, 805 3rd Avenue Bldg.	Vouchers toward purchase of nationally sold merchandise.
GA, Smyrna 30081-1227	Giveaway Processing Center, S. Cobb Industrial Blvd., P.O. Box 1227.	Vouchers toward purchase of nationally sold merchandise.

—*Judicial Officer, 6-15-89.*

Boxholder Information Requests

ADMINISTRATIVE SUPPORT MANUAL (ASM) 352.44f(2) defines the written information that a person empowered by law to serve legal process, the attorney for a party on whose behalf service will be made, or a party who is acting pro se, i.e., self-represented, must submit when requesting the names or addresses of postal customers.

Post offices must enforce these regulations but must *not* impose any requirements not specifically prescribed in ASM 352.44f(2). Some offices have been going beyond the official requirements, e.g., requiring the requester to provide a copy of court documents or to furnish the docket or other identifying number when no such number has been issued.

When a requester is not sure in which court a case will be commenced, the requester should be asked to explain the reason for the uncertainty. The explanation may be taken as responsive to 352.44f(2)(d).

Post offices with doubts about the adequacy of the information that requesters submit under 352.44f(2) should consult with their Field Counsels, General Law, before rejecting the request.

Reminder: Post offices should furnish information under ASM 352.44f(2) without charge.

—Records Office, 6-15-89.

All Personnel Processing Mail for Dispatch Abroad

Foreign Order No. 270

Keep all foreign order notices for use as reference.

Tentative Order. A tentative *Lottery Order* has been issued against the following:

Federal Republic of Germany

Gregor Agency
P.O. Box 11 07 53
D 6000 Frankfurt 11
West Germany
and

Sueddeutsche Klassen Lotterie
Gregor Agency
P.O. Box 11 07 53
D 6000 Frankfurt 11
West Germany

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed Foreign Order Mail and send it to Postmaster, Claims, Inquiry & Undeliverable Mail, James A. Farley Building, Room 2029-A, New York, NY 10199-9543. Do not place any endorsement on the mailpieces themselves.

Offices may post this notice at the outgoing primary, and they must post it on the Foreign Order Board at all MSCs and designated International Exchange Offices.—*Judicial Officer, 6-15-89.*

Military Mail Changes

Please make the following pencil changes to the table entitle Conditions Applied to Mail Addressed to Military Post Offices Overseas in POSTAL BULLETIN 21716, 3-16-89 (pages 15-22):

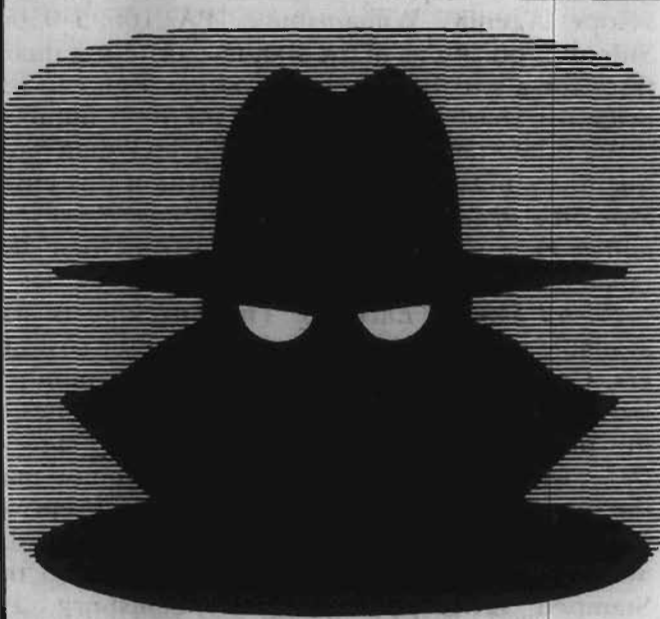
APO/ FPO	Actions	Effective date	Mailing restrictions	EMMS network
96333	Open.....	5-27-89	A-B	No
	Close.....	6-27-89		

Change Footnote U3 to read:

Limited to First-Class correspondence (to include voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

All field division general managers/postmasters must notify acceptance units of these changes.

—Mail Processing Dept., 6-15-89.



Shortcuts used to logon to a computer system can be shortcuts to a security violation. Do not store Logon ID's and passwords using "record and playback" type features on terminals or other automation equipment. Passwords must be maintained as confidential and must be supplied personally each time a system access is required. Refer to Management Instruction AS850-85-1, issued 01-10-85.



Copyright U.S. Postal Service 1989

Issue Date: July 5, 1989
 First Day City: Washington, DC
 Designer and Typographer: Bradbury Thompson,
 Design Coordinator, Citizens' Stamp
 Advisory Committee
 Art Director and Postal Service Manager:
 Joe Brockert, Program Manager for
 Philatelic Design
 Printing Process: Offset, Bureau of Engraving
 and Printing
 Colors: Red, blue, and black
 Image Area: 0.71 x 0.82 in/18.0 x 20.8 mm
 Stamps per Pane: 100
 Plate Number: None
 Marginal Markings: ©United States
 Postal Service 1982

1-Cent Penalty Mail Stamp

The Postal Service will issue a 1-cent Penalty Mail stamp on July 5 in Washington, DC. There is no first day of issuance ceremony, but the Postal Service is offering a first-day cancellation.

Penalty Mail stamps, restricted to official government use, help the Postal Service and federal agencies keep track of postage expenses. Unauthorized use carries a fine of \$300, hence the stamp's penalty designation.

Designed by Bradbury Thompson, the new issue resembles earlier official stamps by featuring a portion of the Great Seal of the United States in white on a postal blue background. The stamp carries no plate number and appears only in a sheet of 100 stamps.

Instructions for purchasing the stamps in mint condition follow.

Post offices will not sell the Penalty Mail stamp. It is only available by mail order from the Philatelic Sales Division or on a handback basis at their philatelic centers in Washington, DC. Orders should be addressed: One-Cent Penalty Mail Stamp, Philatelic Sales Division, Washington, DC 20260-9997. The item number is 5550. The minimum order is \$10, and the Postal Service charges 50 cents to handle each mail order.

Procedures for ordering first-day cancellations follow.

Because post offices do not sell Penalty Mail stamps, customers cannot affix their own stamps to receive cancellations. Envelopes, post, or postal cards submitted with cancellation orders must bear the following return address: U.S. Postal Service, Washington, DC 20066, Official Business, in three lines in the upper left corner. Customers may print, type, or rubberstamp the return address or use a gummed address label. However, they may not write the return address in longhand. In addition, customers must address all envelopes, post, or postal cards in the lower right corner as usual.

To meet the First-Class rate, covers may include 24-cents in uncanceled postage issued before July 5. For covers submitted without stamps, the Postal Service will combine one 20-cent and one 4-cent Penalty Mail stamp with the 1-cent Penalty Mail stamp being issued. The price is 25 cents per cover. The Postal Service accepts personal checks in the exact amount up to the limit of 50 covers. Customers should not send cash or postage stamps. Orders must be postmarked by August 4 and addressed: 1-Cent Penalty Mail Stamp, Postmaster, Washington, DC 20066-9992.



A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 89-21
 Remove after August 4

PLEASE POST ON BULLETIN BOARD



NOTICE TO ALL EMPLOYEES ELIGIBLE TO RETIRE

A provision in the Federal Employees Group Life (FEGLI) law will take effect on January 1, 1990, that will affect employees who retire after December 31, 1989. Employees under age 65 who retire on or after January 1, 1990, must pay a premium for basic life insurance coverage retained after retirement. Under current provisions, this coverage is free.

The premium cost for the basic coverage that takes effect January 1, 1990, will be \$.401 monthly per \$1,000 of basic coverage. This premium withholding will be in addition to the premium required for the 50-percent or no reduction post-retirement coverage.

Free basic life insurance coverage will continue for eligible employees who retire before January 1, 1990. To meet the free coverage provision, the separation or the commencing date of the annuity must be effective before January 1, 1990.

Employees currently planning to retire who require information concerning this change should contact their personnel office.

PLEASE POST THIS NOTICE ON ALL BULLETIN BOARDS



NOTICE TO ALL EMPLOYEES ELIGIBLE TO RETIRE

The provision in the Federal Employees Group Life Insurance Act (FEGLIA) that will take effect on January 1, 1990, that will affect employees who retire after December 31, 1989. Employees under age 65 who retire on or after January 1, 1990, must pay a premium for basic life insurance coverage retained after retirement. Under current provisions, this coverage is free.

The premium cost for the basic coverage that takes effect January 1, 1990, will be \$401 monthly per \$1,000 of basic coverage. This premium withholding will be in addition to the premium required for the 50 percent or no reduction post-retirement coverage.

Basic life insurance coverage will continue for eligible employees who retire before January 1, 1990. To meet the fee coverage provision, the separation or the commencing date of the annuity must be effective before January 1, 1990.

Employees currently planning to retire who require information concerning this change should contact their personnel office.

PLEASE POST THIS NOTICE ON ALL BULLETIN BOARDS

SAFETY BULLETIN

No. 89-1

SEAL OFF ALERT

The General Services Administration (GSA) has issued a memorandum prohibiting the use of a commercial cleaner known as Seal Off in space controlled by GSA. The J. I. Holcomb Company manufactures the product, which contains methylene chloride.

POSTAL BULLETIN 21574, 7-10-86, published Safety Bulletin 86-3, Substances Containing Methylene Chloride. This bulletin cautioned that personnel must make every effort to find a replacement for products containing methylene chloride, especially those used to remove paint and other finishes.

Safety personnel and managers must:

1. Ensure that the product Seal Off is not in use.
2. Be certain that hazard communication programs meet all the regulatory requirements.
3. Check that employees are familiar with the hazards of materials with which they work by reviewing the material safety data sheets with employees.
4. Ensure that employees follow proper work practices, including use of personal protective equipment.

PLEASE POST ON BULLETIN BOARD



Originating Office:
Office of Safety and Health
Employee Relations Department

SAFETY BULLETIN

89-1

SEAL OFF ALERT

The General Services Administration (GSA) has issued a memorandum prohibiting the use of a commercial cleaner known as Seal Off in space controlled by GSA. The following Company manufactures the product, which contains a highly toxic chemical.

Product Name: Seal Off, 7-10-70, an extremely toxic liquid. This product contains a highly toxic chemical, which is a replacement for another chemical. It is especially toxic to humans and other animals.

Personnel and workers must:

1. Ensure that the product, Seal Off, is not used.
2. Be certain that hazard communication programs meet all the required criteria.
3. Check that employees are familiar with the hazards of materials with which they work by reviewing the material safety data sheets with employees.
4. Ensure that employees follow proper work practices, including use of personal protective equipment.



INTERNATIONAL TRANSIT TIME STUDY

The Declaration of Hamburg, adopted by the Hamburg Congress of the Universal Postal Union (UPU), includes a United States-sponsored resolution intended to improve mail service between members of the UPU. This resolution has led to a series of periodic international mail transit time surveys among selected countries. The United States, Canada, Ireland, and Australia will conduct one of these surveys from June 19 through July 1, 1989.

Each day of the survey, the opening unit at the air mail facility (AMF) at AMF Kennedy International Airport and AMF San Francisco will randomly select eight pieces of air LC (letters), eight pieces of AO (flats), and eight pieces of CP (parcels) from these offices. The unit will complete the exchange office portion of a transit time card (see Exhibit 1)

and attach it to each piece of mail, mark the front of each piece with a large X, and return all pieces to the mail stream.

When a delivery unit receives one of these mailpieces, it must:

1. Remove the Transit Time Card and complete two blocks in the delivery portion: Date of arrival of the item and date of presentation for delivery or advice to the addressee for collection (see Exhibit 1). Do not complete date of arrival of the dispatch note (CP-2).

2. Mail the card, which is preaddressed to the UPU. It requires no postage because it is official USPS mail (see Exhibit 2).

—Delivery, Distribution, and Transportation Dept., 6-15-89.

EXHIBIT 1

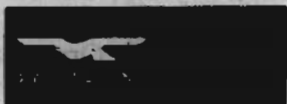
To be completed by the office of exchange of destination (address side inward!)	Item concerned <i>Envoi concerné</i>		
	<input checked="" type="checkbox"/> LC	<input type="checkbox"/> AO	<input type="checkbox"/> CP
	Office of posting <i>Bureau de dépôt</i>	Place of destination <i>Lieu de destination</i>	Date of posting <i>Date de dépôt</i>
	DUBLIN, IRELAND	SAN DIEGO, CA	6/19/89
To be completed by the office of exchange of destination (address side inward!)	Mails concerned <i>Dépêche concernée</i>		
	Forwarding method <i>Mode d'acheminement</i>		
	<input type="checkbox"/> Surface <input checked="" type="checkbox"/> Air Par avion <input type="checkbox"/> S.A.L.		
	Dispatching office of exchange <i>Bureau d'échange expéditeur</i>	Country <i>Pays</i>	Date of dispatch <i>Date d'expédition</i>
DUBLIN	IRELAND	6/20/89	
To be completed by the office of exchange of destination (address side inward!)	Administration(s) of transit <i>Administration(s) de transit</i>		
	N/A		
	Office of exchange of destination <i>Bureau d'échange de destination</i>	Country <i>Pays</i>	Date of arrival <i>Date d'arrivée</i>
	LOS ANGELES	USA	6/21/89
To be completed by the delivery office	Date of dispatch to the delivery office (after any customs clearance) <i>Date d'expédition de l'envoi au bureau de distribution (après dédouanement éventuel)</i>		
	Date of arrival of the item <i>Date d'arrivée de l'envoi</i>		
	Date of arrival of the dispatch note (CP-2) <i>Date d'arrivée du bulletin d'expédition (CP-2)</i>		
	Date of presentation for delivery or advice to the addressee for collection <i>Date de présentation à la distribution ou d'avis au destinataire pour le recolt</i>		
	6/21/89	N/A	6/22/89
<p>INSTRUCTIONS FOR THE DELIVERY OFFICE</p> <p>The transmission time of the attached item can be checked by means of this card. Your cooperation will help to improve the world postal service.</p> <p>Please remove the card, enter the necessary data and send it immediately BY AIRMAIL "ON POSTAL SERVICE" to the address given overleaf.</p>			

EXHIBIT 2



UNION POSTALE UNIVERSELLE

SERVICE DES POSTES



BUREAU INTERNATIONAL
DE L'UNION POSTALE UNIVERSELLE

3000 BERNE 15
SUISSE

With the aim of constantly improving our service to you, we have checked the time taken to transmit your item. Thank you for your understanding.

Your POSTAL SERVICE

GOVERNMENT AGENCIES: MAILING ACCOUNTABILITY

The government agencies that follow are *not* authorized to mail under the standard format of the penalty indicia (the eagle indicia). These agencies must use penalty postage meters, penalty mail stamps, or other direct accountability methods of the penalty mail program.

All standard penalty indicia (eagle) mail from these agencies received at either the office of mailing or office of address must be treated as unpaid mail and returned for postage in accordance with DOMESTIC MAIL Manual (DMM) 146.2. This list reflects several changes not currently included in the agency listing in DMM 137.252. Section 137.252 will be updated in the September 1989 edition.

Advisory Commission on Intergovernmental Relations

Agricultural Stabilization and Conservation Service

Architectural and Transportation Barriers Compliance Board

African Development Foundation

Arctic Research Commission, U.S.

Biomedical Ethics Advisory Committee

Bipartisan Commission on Comprehensive Health Care, U.S.

Bureau of Engraving and Printing (Treasury)

Bureau of Export Administration (Commerce)

Bureau of Reclamation (Interior)

Bureau of Surface Mining, Reclamation, and Enforcement (Interior)

Christopher Columbus Quincentenary Jubilee Commission

Commission for the Study of International Migration

Cooperative Economic Development

Commission on Agricultural Workers

Commission on Railroad Retirement Reform

Commission on the Bicentennial of the Constitution

Commission on the Ukraine Famine

Cooperative Extension Service (Agriculture)

Copyright Royalty Tribunal Council

Department of Defense

—U.S. Air Force

—U.S. Army

—Office of Civilian Health and Medical Programs of the Uniformed Service (OCHAM-PUS)

—Defense Communications Agency

—Defense Contract Audit Agency

—Defense Nuclear Agency

—The Joint Staff (formerly the Joint Chiefs of Staff)

—U.S. Marine Corps

—National Security Agency

—Office of the Inspector General

—University of the Health Sciences

Executive Office of the President

Family Support Administration (HHS)

Farmers Home Administration (Agriculture)

Forest Service (Agriculture)

Federal Home Loan Bank Board

Federal Retirement Thrift Investment Board

The Barry S. Goldwater Scholarship and Excellence in Education Foundation

Holocaust Memorial Council

Institute of Museum Services

Interagency Council on the Homeless

Inter-American Foundation

Interior, Office of the Secretary

International Cultural and Trade Center Commission

International Joint Commission, U.S. and Canada

International Trade Administration (Commerce)

Lower Mississippi Delta Development Commission

Merit Systems Protective Board

Minerals Management Service (Interior)

Minority Business Development Agency (Commerce)

Monitored Retrievable Storage Commission

National Commission on Children

National Commission on Libraries and Information Science (NCLIS)

National Commission To Prevent Infant Mortality

National Council on the Handicapped

National Gallery of Art

National Mediation Board

National Park Service (Interior)

National Security Council

Navajo and Hopi Indian Relocation Commission

Nuclear Regulatory Commission

Nuclear Waste Technical Review Board

Occupational Safety and Health Review Commission

Office of Government Ethics, U.S.

Office of Science and Technology Policy

Organization of American States

Overseas Private Investment Corporation

Pan American Health Organization

Pension Benefit Guaranty Corporation

Physician Payment Review Commission

Postal Rate Commission

Prospective Payment Assessment Commission

Soil Conservation Service (Agriculture)

Treasury, Office of the Secretary

U.S. Court of Military Appeals

—Dept. of the Controller, 6-15-89.

MISSING U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the POSTAL BULLETIN. The actual serial numbers consist only of the first 10 digits on the money orders. **A. New Style.** (Listed below) Destroy PB 21728 listing. PB 21461 listing for B Old Style (Gray) remains valid. Retain C Counterfeit PB 21470 listing. **Reminder**—check for altered dollar amounts by holding money order to the light. Do not cash money orders with ZIP 99099.

302 000 0000 to	350 366 1145 to 1166	370 193 8257 to 8299	390 545 5974 to 5999
302 123 9999	350 518 7350 to 7374	371 241 3118 to 3199	391 104 6146 to 6199
328 435 1989 to 1999	351 110 4900 to 4999	371 630 0100 to 0199	391 783 3020 to 3599
328 543 6745 to 6799	351 113 4615 to 4699	372 308 4180 to 4199	391 792 6100 to 6199
328 543 7400 to 7599	351 113 4800 to 4999	372 311 5400 to 5499	392 854 8500 to 8899
328 817 7879 to 7899	360 003 2454 to 2499	372 360 8303 to 8399	393 584 7566 to 7699
329 165 9000 to 9999	360 037 4500 to 4549	372 407 1025 to 1099	393 650 0074 to 0099
329 170 5151 to 5199	360 038 0502 to 0599	373 390 2301 to 2399	393 838 8316 to 8499
329 825 3306 to 3899	360 112 8583 to 8599	373 390 2518 to 2599	393 893 6007 to 6099
330 053 4777 to 4789	360 134 2600 to 2699	373 390 2604 to 2699	394 126 6907 to 6999
330 360 0989 to 0999	360 135 5611 to 5699	373 463 0902 to 0999	394 189 0405 to 0599
330 402 2100 to 2199	360 135 8159 to 8199	374 022 8105 to 8199	394 822 3243 to 3278
330 726 8851 to 8891	360 172 1404 to 1499	374 692 8858 to 8899	394 990 1810 to 1899
330 982 3100 to 3199	360 257 2100 to 2199	374 768 2600 to 2699	395 343 3264 to 3299
331 201 5539 to 5599	360 282 4600 to 4699	374 795 2118 to 2199	395 396 9649 to 9799
331 468 0700 to 0799	360 403 8453 to 8499	375 169 4400 to 4599	395 970 3240 to 3299
331 631 5705 to 6099	360 418 0700 to 0799	375 637 9137 to 9199	397 622 4054 to 4099
331 643 7553 to 7599	360 419 6700 to 6799	375 637 9365 to 9999	397 819 8902 to 8999
331 890 8100 to 9099	360 535 5648 to 5657	375 744 7930 to 7999	398 149 7200 to 7699
331 960 6019 to 6199	360 762 9368 to 9399	375 829 3400 to 3499	399 156 7119 to 7199
331 966 6733 to 6799	361 142 2817 to 2899	375 851 9100 to 9199	399 203 5064 to 5099
340 044 0851 to 0861	361 440 9240 to 9299	376 850 0813 to 0899	399 296 9909 to 9999
340 283 0024 to 0100	361 754 9300 to 9499	376 855 6764 to 6999	399 792 7775 to 7799
340 367 3100 to 3199	361 782 4204 to 4299	376 903 0721 to 0738	399 792 8300 to 8399
340 624 5530 to 5549	361 974 6811 to 6999	376 906 3206 to 3299	399 396 8935 to 8999
340 761 4101 to 4299	362 246 6800 to 6899	377 113 7461 to 7499	399 396 8935 to 8999
341 168 4000 to 4999	362 299 8900 to 8999	377 224 2300 to 2599	400 427 1051 to 1999
341 818 4173 to 4199	362 861 3064 to 3099	377 955 4285 to 4399	401 045 1505 to 1549
341 999 8038 to 8052	363 130 1575 to 1599	378 029 9347 to 9399	401 045 1571 to 1599
342 068 7623 to 7699	363 130 4500 to 4599	378 085 3679 to 3699	401 294 2700 to 2799
342 442 5051 to 5093	363 374 9010 to 9099	378 210 9090 to 9099	401 310 9505 to 9599
342 442 6402 to 6499	363 444 9333 to 9399	378 351 1063 to 1099	403 260 7000 to 7499
342 511 0441 to 0457	363 560 5050 to 5099	378 630 9489 to 9599	402 578 7876 to 7899
344 091 7382 to 7499	363 851 4259 to 4299	379 128 9584 to 9599	403 125 6744 to 6799
344 130 6283 to 6299	363 853 7582 to 7799	379 509 2600 to 2699	404 003 0300 to 0399
344 175 9580 to 9589	363 861 7600 to 7899	379 679 8060 to 8099	404 041 8838 to 8899
344 850 1600 to 1699	363 904 4540 to 4999	379 843 5100 to 5199	404 071 4268 to 4299
346 654 0669 to 0699	363 922 5744 to 5799	380 093 9600 to 9611	404 347 5356 to 5399
346 693 2520 to 2599	363 930 9400 to 9699	380 165 1165 to 1199	404 347 5548 to 5599
347 338 4188 to 4199	363 965 7892 to 7999	380 489 6800 to 6899	404 726 4500 to 4599
347 458 7148 to 7199	364 467 6102 to 6199	380 572 1840 to 1899	404 961 5001 to 5199
347 492 6411 to 6499	364 826 1081 to 1099	381 077 3600 to 3699	405 325 0188 to 0198
347 641 3780 to 3799	365 512 9428 to 9499	381 325 4500 to 4599	406 733 3000 to 3999
347 645 0367 to 0399	365 693 4200 to 4299	381 540 9900 to 9999	407 515 3343 to 3399
347 696 3806 to 3899	365 842 7960 to 7999	381 604 2510 to 2699	407 526 4000 to 4299
348 010 8305 to 8399	365 997 7565 to 7699	381 645 9525 to 9599	407 594 0412 to 0599
348 036 3713 to 3799	366 205 2072 to 2099	381 924 0748 to 0799	407 692 9100 to 9299
348 036 4366 to 4599	366 772 6702 to 6799	383 156 6968 to 6999	408 499 7700 to 7799
348 412 9028 to 9099	366 998 7669 to 7681	383 156 7128 to 7199	408 499 7900 to 7999
348 535 1703 to 1728	367 303 6006 to 6099	383 156 7300 to 7999	700 065 2570 to 2599
348 714 5286 to 5299	367 396 9705 to 9799	383 299 2081 to 2099	802 678 2605 to 2699
348 755 7904 to 7999	367 396 9900 to 9999	383 314 3968 to 3999	803 605 2840 to 2899
349 116 6533 to 7499	367 428 8800 to 8999	383 892 1000 to 1344	803 605 6300 to 6499
349 389 9242 to 9299	367 519 6700 to 6899	383 892 1382 to 1399	805 323 5006 to 5024
349 392 8081 to 8099	368 371 3923 to 3999	385 568 2330 to 2399	805 466 7255 to 7299
349 615 0000 to 0099	368 730 7825 to 7899	385 599 7554 to 7575	806 015 3885 to 3899
349 746 2056 to 2099	368 854 6200 to 6299	385 774 2024 to 2099	806 087 1100 to 1499
349 910 0000 to 0399	368 978 0561 to 0599	387 314 5574 to 5599	806 268 9275 to 9299
350 017 1652 to 2199	369 345 0188 to 0199	389 696 2400 to 2799	990 117 5600 to 5999
350 251 5100 to 5199	369 674 8141 to 8199	390 001 3182 to 3199	
350 366 1104 to 1119	369 718 3783 to 3799	390 001 3500 to 3699	

U.S. POSTAL SERVICE

PLAIN STAMPED ENVELOPE PRICE LIST

June 1989

Envelope Type	Size	Denomination	Item No.	Less than 500 each	500	1,000
Standard—Plain						
Regular	6¾	25¢	2651	30¢	\$131.40	\$262.80
	10	25¢	2151	30¢	133.40	266.80
Window	6¾	25¢	2652	132.00	264.00
	10	25¢	2152	134.00	268.00
Double Window	10	25¢	2153	137.00	274.00
Nonprofit—Plain						
Nonprofit	6¾	8.4¢	2666	\$48.40	\$96.80
(Regular)	10	8.4¢	2166	50.40	100.80
Nonprofit	6¾	8.4¢	2667	49.00	98.00
(Window)	10	8.4¢	2167	51.00	102.00
Other—Plain						
Security (Regular)	9	25¢	2154	30¢	\$136.00	\$272.00
Philatelic Mail (Regular)	9	25¢	2121	30¢	133.40	266.80
Holiday (Regular)	7.5	25¢	2171	30¢	133.40	266.80

SALES AT POST OFFICES

Regular and other envelopes are available in any quantity, except nonprofit.

NONPROFIT ENVELOPES

Only nonprofit organizations or associations authorized under DOMESTIC MAIL MANUAL 623 that hold permits for the mailing of bulk third-class matter may purchase nonprofit envelopes. Nonprofit envelopes are sold only in full box lots of 500.

WINDOW ENVELOPES

Window envelopes are sold only in full box lots of 500. Standard windows are 1½ inches high and 4¾ inches wide and are located ⅝ of an inch from the bottom of the envelope and 1 inch from the left edge. On double windows, the second window (designed for a return address) is located ½ inch from the top and left edges, and measures ¾ inch high and 2½ inches wide.

ENVELOPE DIMENSIONS

Size No. 6¾	3⅝ x 6½ in
Size No. 7.5	5 x 7½ in
Size No. 9	3⅞ x 8⅞ in
Size No. 10	4⅛ x 9½ in
All dimensions may be plus or minus ⅛ in.	

Warning Notice—Unrecovered Missing Canadian Money Order Forms

(To be posted and used by window clerks. As directed, destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New Style orders 000,000,001-999,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A 0S1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21728 article.

520,736,961 to 7,000	544,999,729 to 9,800	561,223,101 to 3,400	577,907,201 to 7,800
522,798,708 to 8,800	545,553,528 to 3,800	561,249,012 to 9,200	578,365,863 to 5,900
523,727,009 to 7,100	545,775,152 to 5,200	561,265,399 to 5,500	578,649,083 to 9,100
525,483,962 to 4,000	547,276,820 to 7,000	562,601,501 to 1,600	578,857,401 to 7,600
525,774,401 to 4,600	547,457,901 to 8,300	563,184,500 to 4,700	578,988,972 to 9,400
526,389,501 to 9,600	547,469,676 to 9,700	563,957,851 to 7,860	579,017,876 to 7,900
526,389,972 to 390,000	547,542,271 to 3,000	564,299,834 to 300,000	579,541,273 to 1,299
528,910,726 to 0,900	547,578,870 to 8,900	564,319,659 to 9,700	579,877,101 to 7,200
530,248,201 to 8,300	547,923,901 to 4,000	565,045,232 to 5,245	580,207,301 to 7,770
530,756,618 to 6,700	548,988,201 to 8,300	565,145,850 to 5,875	580,335,207 to 5,300
531,847,601 to 7,700	549,641,019 to 1,100	565,868,534 to 8,549	580,337,901 to 8,000
532,013,666 to 3,700	549,670,720 to 0,800	567,078,033 to 8,100	580,473,401 to 4,000
532,401,823 to 1,900	550,092,673 to 2,700	567,422,270 to 2,600	580,562,401 to 2,500
532,883,490 to 3,500	550,355,949 to 6,100	568,505,097 to 5,100	580,899,103 to 9,200
533,554,660 to 4,800	551,144,112 to 4,400	568,574,080 to 4,099	581,171,918 to 2,400
533,820,480 to 0,496	551,698,301 to 8,320	569,537,631 to 8,000	581,341,293 to 1,400
533,820,501 to 0,600	551,961,814 to 1,880	569,791,703 to 1,730	581,986,501 to 6,600
534,086,901 to 7,000	552,222,532 to 3,800	569,793,491 to 3,510	584,314,756 to 5,000
535,084,079 to 4,200	553,468,301 to 8,400	569,915,309 to 5,320	584,834,505 to 4,600
536,606,101 to 6,300	553,853,051 to 3,100	570,275,601 to 5,700	584,862,862 to 3,900
537,240,745 to 0,800	554,939,152 to 9,200	571,065,984 to 6,600	584,947,247 to 7,300
537,417,901 to 8,000	554,998,701 to 8,800	571,106,886 to 7,200	584,963,232 to 3,300
537,528,457 to 8,500	555,144,758 to 4,770	571,123,771 to 3,900	585,948,403 to 9,000
538,691,301 to 1,500	556,084,478 to 4,500	572,226,617 to 6,700	586,432,013 to 2,500
539,073,831 to 3,900	556,250,024 to 0,200	572,380,133 to 0,145	586,543,860 to 3,900
539,120,109 to 0,200	556,351,291 to 1,600	572,380,203 to 0,258	586,830,748 to 0,800
539,132,909 to 3,000	556,508,870 to 8,900	573,666,236 to 6,294	589,876,801 to 6,900
539,805,426 to 5,600	557,669,091 to 9,100	574,217,901 to 7,925	590,230,567 to 0,600
539,989,721 to 9,800	557,669,191 to 9,200	574,415,253 to 5,300	590,242,301 to 2,400
539,991,061 to 1,100	557,711,743 to 1,800	574,526,901 to 7,000	590,973,597 to 4,000
541,097,901 to 8,200	557,786,836 to 6,860	574,810,201 to 1,200	591,724,456 to 4,500
543,289,525 to 290,200	558,228,301 to 8,400	574,982,801 to 3,500	591,860,001 to 0,100
543,305,301 to 5,600	558,638,801 to 9,000	575,311,297 to 7,400	592,371,801 to 2,100
544,194,216 to 4,700	559,562,701 to 2,742	575,913,143 to 3,200	594,724,301 to 4,900
544,619,721 to 620,100	559,565,818 to 6,000	575,977,151 to 7,200	594,952,701 to 953,400
	559,736,353 to 6,400	576,674,701 to 4,800	
	559,841,401 to 1,700	577,385,856 to 6,100	
	560,473,901 to 3,922		

PREVENT THEFT

**LOCK DOORS AND
WINDOWS AT NIGHT**



U.S. POSTAL SERVICE

PRICE LIST FOR PRINTED STAMPED ENVELOPES

June 1989

NONPROFIT ENVELOPES

Only nonprofit organizations or associations authorized under DOMESTIC MAIL MANUAL 623 that hold permits for the mailing of bulk third-class matter may purchase nonprofit envelopes. Nonprofit envelopes are sold only in full box lots of 500.

WINDOW ENVELOPES

Window envelopes are sold only in full box lots of 500. All windows are 1 1/8 inches wide and 4 3/4 inches long. The windows are located 5/8 of an inch from the bottom of the envelope and 1 inch from the left edge.

ENVELOPE DIMENSIONS

Style 6 3/4	3 5/8 x 6 1/2 in
Style 7.5	5 x 7 1/2 in
Style 9	3 7/8 x 8 7/8 in
Style 10	4 1/8 x 9 1/2 in
All dimensions may be plus or minus 1/16 in.	

PRINTING

Envelopes with printed return addresses are available from the U.S. Postal Service. Stamped Envelope Agency, Williamsburg, PA 16693-0500. Please ask window clerk for an order form postage paid envelope and Notice 18, *Printed Embossed Stamped Envelopes from the USPS*. The return address or other printing may be privately printed on plain stamped envelopes, in any style, provided at least 3 1/2 inches of clear space is left at the right end of the address side of the envelope.

Envelope Type	Size	Denomi- nation	Item Number	50	500	1,000
Standard—Printed						
Regular	6 3/4	25¢	2651		\$134.90	\$269.80
	10	25¢	2151		136.90	273.80
Window	6 3/4	25¢	2652		135.50	271.00
	10	25¢	2152		137.50	275.00
Regular	6 3/4	25¢	2661	\$15.00		
(Household)	10	25¢	2161	15.20		
Window	6 3/4	25¢	2662	15.10		
(Household)	10	25¢	2162	15.30		
Nonprofit—Printed						
Nonprofit	6 3/4	8.4¢	2666		\$51.90	\$103.80
(Regular)	10	8.4¢	2166		53.90	107.80
Nonprofit	6 3/4	8.4¢	2667		52.50	105.00
(Window)	10	8.4¢	2167		54.50	109.00
Other—Printed						
Holiday	7.5	25¢	2171		\$136.90	\$273.80
Holiday (Household)	7.5	25¢	2173	\$15.20		
Philatelic	9	25¢	2121		136.90	273.80
Philatelic (Household)	9	25¢	2120	\$15.20		
Security	9	25¢	2154		139.50	279.00
Security (Household)	9	25¢	2155	\$15.20		



SPECIAL EQUIPMENT MAINTENANCE ALLOWANCE SCHEDULE—RURAL ROUTES
MAXIMUM NUMBER OF STOPS ON ROUTE
EFFECTIVE JUNE 3, 1989 (PP 13-89)

Table with columns MILES and STOPS. STOPS header: *0640**0680**0680**0700**0720**0740**0760**0760**0800**0820**0840**0860**0880**0900**0920**0940**0960**0980**1000. Rows 8-43 show time intervals for various mileages.



SPECIAL EQUIPMENT MAINTENANCE ALLOWANCE SCHEDULE—RURAL ROUTES
MAXIMUM NUMBER OF STOPS ON ROUTE
EFFECTIVE JUNE 3, 1989 (PP 13-89)

Table with columns MILES and STOPS. STOPS header: *0260**0260**0300**0320**0340**0360**0380**0400**0420**0440**0460**0480**0500**0520**0540**0560**0580**0600**0620**. Rows 8-58 show time intervals for various mileages.

INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21728 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

009645	028256	065486	089579	105055	120176	191399	221010	294284	300779	301564	303909	330142
009896	028259	065517	089595	105160	121133	191439	221030	294295	300785	301590	303948	330163
010049	028328	065610	089620	105162	122180	191558	221057	294314	300792	301596	303950	330165
010055	028334	065625	089623	105232	122226	191666	221078	295092	300793	301615	303959	330166
011015	028370	065828	089679	105498	123033	191679	221080	295096	300811	301632	303998	330168
014028	028391	065866	090062	105506	124010	191768	221106	295172	300825	301637	303998	330203
014114	028419	065882	090096	105507	125035	192072	221117	295178	300827	301642	312202	330207
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INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS—Continued

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