#### 25-Cent Executive Branch **Commemorative Stamp**

The 25-cent Executive Branch commemorative stamp goes on sale April 16 in Mount Vernon, Virginia. The stamp commemorates the 200th anniversary of George Washington's inauguration as President of the United States.

Howard Koslow's stamp design is similar in format to his work on the U.S. House and U.S. Senate stamps. The central vignette features a detail from a bronze statue of Washington that stands on the exact site of the first inauguration at Federal Hall National Memorial in New York City.

#### Do Not Place on Sale Before April 17

A future issue of the Postal Bulletin will include a photograph of the stamp and a stamp poster announcement.

Supply. All post offices will receive half of their standard automatic distribution quantities for a 50-subject commemorative stamp. The Bureau of Engraving and Printing will not honor supplemental requisitions for Hom 4460.

Regional accountable depositories paper (RAPD) will receive limited quantities of this stamp for filling supplemental orders. Stamp distribution offices (SDOs) requiring additional stamps should order them from RAPDs using separate Forms 17-A, Accountable Items Requisition From Stamp Distribution Office. All other post offices requiring additional stamps should immediately requisition them from their SDOs on separate Forms 17-A.

Before requisitioning additional stock, post offices should consider that they must deplete the stock before June 17, 1989, except at authorized philatelic centers.

-Philatelic and Retail Services Dept., 3-23-89.

#### Hazardous Materials Handling

Managers must remind all postal personnel to use Tag 44, Sack Contents Warning, to identify all sacks containing one or more hazardous material packages. They must remove Tag 44 when the hazardous articles are no longer in the sack.

For air transportation, postal personnel must remove hazardous articles from all sacks and tender to air carriers as outside pieces regardless of size, weight, etc., at least 2 hours in advance of scheduled departure. All airport mail facility (AMF) personnel must be made aware of this requirement.

> -Delivery, Distribution, and Transportation Dept., 3-23-89.

#### Management Academy Address Change

Effective immediately, the mailing address of the William F. Bolger Management Academy, Potomac facility, changes. This change also includes the Field Programs Branch, the Training and Development Department, and the Inspection Service, Career Development Branch. The new address is:

> 9600 Newbridge Drive Potomac, MD 20858-4320

This change is due to a reconfiguration of the public roads surrounding the facility. This change in street address does not affect all ZIP Codes for organizations located at this facility, which remain as published.

-Office of Training and Development, 3-23-89.

#### Special Cancellations

#### Cancer

Postmasters who have special Cancer canceling machine die hubs may use them from April 1 through April 30, 1989.

#### Law Day

Postmasters who have special Law Day canceling machine die hubs may use them from April I through May 1, 1989.

After the authorized periods, they should withdraw the die hubs and retain them for future use. -Rates and Classification Dept., 3-23-89.

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#### U.S. CUSTOMS DUTY ASSESSMENT—QUESTIONS

When customs assesses duty for a package delivered from another country, customers often have questions about the duty assessed. The following information—in question and answer format—should help employees answer some of the most commonly asked questions regarding such mail parcels.

Q. Why was I assessed duty?

A. All foreign-made items mailed or shipped to the United States are subject to duty. The only exception is unsolicited gifts, provided that an individual receives no more than \$50 in such gifts in any one day.

Q. How does customs determine duty?

A. Customs assesses based either on the information provided by the shipper on the customs mail declaration or on information obtained from a customs inspection of the in-bound article's contents. The rate of duty varies according to the type of item and the country of origin. Multiplying the rate of duty and the assessed value of the article yields the amount of duty assessed.

Q. I think I was overcharged. Can I protest the duty?

A. Yes. You may protest the duty by writing to the customs international mail facility that processed your package. The address is on the yellow customs mail entry form. Be sure to include a copy of the entry form.

Q. Can I protest the duty before accepting a package?

A. You certainly have the right to protest before paying duty. Notify the post office that has your package that you are protesting the duty. They will hold the package for you until the matter is resolved. Then follow the steps described in the preceding questions and answers.

Q. Are items mailed through the military APO/FPO system or purchased in a post exchange or on a military base

duty free!

A. No. All foreign-made items are dutiable. Please note, however, that personal items mailed to the United States in conjunction with Permanent

Change of Station (PCS) orders may be exempt from duty. The customs booklet, U.S. Customs High-lights for Government Personnel, provides details.

Q. I returned with less than my allotted exemptions. Can I apply the unused portion of my exemption toward any

mail duty?

A. No. The personal exemption applies only to items accompanying you home. You may not count mailed items toward your exemptions. (There are exceptions, however, for certain items purchased in the U.S. Virgin Islands, American Samoa, and Guam.)

Q. I purchased items at a duty-free shop. Why am I

being charged duty?

A. Items acquired in foreign duty-free shops are subject to U.S. duty and taxes when entering this country. They are free only of the duty levied by the country where you purchased them.

Q. I have been receiving packages from overseas. Some

are charged duty, others not. Why?

A. Each year customs processes millions of mail packages. A small percentage of these are dutiable, but escape attention.

Q. Can I prepay duty?

A. No. Unfortunately, you cannot prepay because the amount is not determined until the package enters the United States.

Q. In addition to duty, I was assessed extra fees. For

what?

A. Packages assessed duty are subject to a \$5 customs user fee that Congress requires customs to assess, as well as a postal handling fee.

Q. I would like more information about customs mail

processing procedures.

A. For more information about customs mail processing, contact the U.S. Customs office nearest you or send a postcard to U.S. Customs Service, P.O. Box 7407, Washington, DC 20044, and request the booklet, U.S. Customs International Mail Imports.

—Delivery, Distribution, and Transportation Dept., 3-23-89.

-Judicial Officer, 3-23-89.

#### DOMESTIC ORDERS

False Representation and Lottery. Enforced by postmasters at cities listed.

State/city	Names covered	Products
FL, Hallandale 33009-0171	Central Business Products, Inc., P.O. Box 0171.	Bills or invoices for photocopy supplies.
FL, North Miami Beach 33162-2451.	Central Business Products, Inc., 740 N. Miami Beach Boulevard.	when the work of the second states and states of
TX, Carrollton 75006-6639	Camera Hut, 1505 Wallace Drive	The sale of a camera.
OH, Kent 44240-8134	NWA c/o, Add Venturer Report, P.O. Box 3134.	Multilevel sale of memberships, reports, and cassette tapes.
OH, Kent 44240-0016	Success Dynamics and NWA and New Concepts, P.O. Box 785.	Multilevel sale of memberships, reports, and cassette tapes.

Reminder

## Exceptional Address Format and Endorsements

The cooperation of all mailers should be solicited to ensure that by March 31, 1989, all mailpieces will be in compliance with the new regulations pertaining to the exceptional address format and endorsements used to request address correction and return service. (See Domestic Mail Manual sections 122.17 and 122.422.)

The requested type of handling is often not provided to mailpieces because the endorsements or the exceptional address format are not shown in the prescribed manner on those pieces. The Postal Service can only accommodate its customers when they are clear about how they want their mail handled. Please advise customers that the new requirements were adopted for their benefit and it is in their best interest to comply with them.

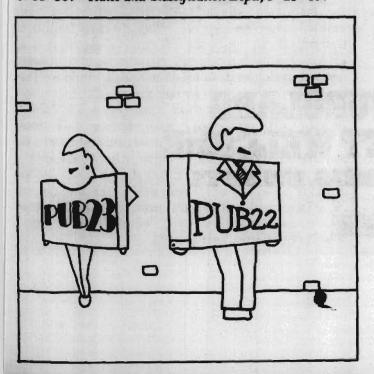
-Rates and Classification Dept., 3-23-89.

**DMM** Notice

#### Second-Class Mail: DMM Chapter 4

DOMESTIC MAIL MANUAL (DMM) Issue 30, 3-19-89, includes a revised Chapter 4, Second Class Mail. The summary of changes in DMM Issue 30 features a cross-reference table showing the new section headings for Chapter 4 in numerical order and the section headings they replaced. For your information and convenience, the POSTAL BULLETIN is publishing a second cross-reference table showing the new section headings and the corresponding replaced ones, with the replaced ones in numerical order. This table appears on pages 8-15.

New Exhibit 429.3, Placement of Address, formerly Exhibit 452.1, was inadvertently omitted from DMM Issue 30. It will appear in DMM Issue 31, 6-18-89.—Rates and Classification Dept., 3-23-89.



#### **Treasury Department Checks**

April Supplemental Security Income checks and Veterans Administration checks normally delivered on the first of the month are scheduled for delivery on Friday, March 31. The envelopes will bear the legend:

Postmaster: Requested delivery date is the 31st day of the month.

Civil service annuity and railroad retirement checks are scheduled for delivery on Saturday, April 1. The envelopes will bear the legend:

Postmaster: Requested delivery date is the 1st day of the month or the first delivery date thereafter.

The Social Security benefit checks are scheduled for delivery on the normal delivery date, Monday, April 3. The envelopes will bear the legend:

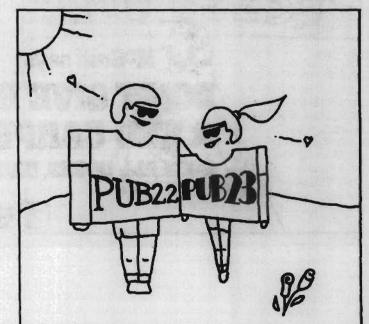
Postmaster: Requested delivery date is the 3rd day of the month.

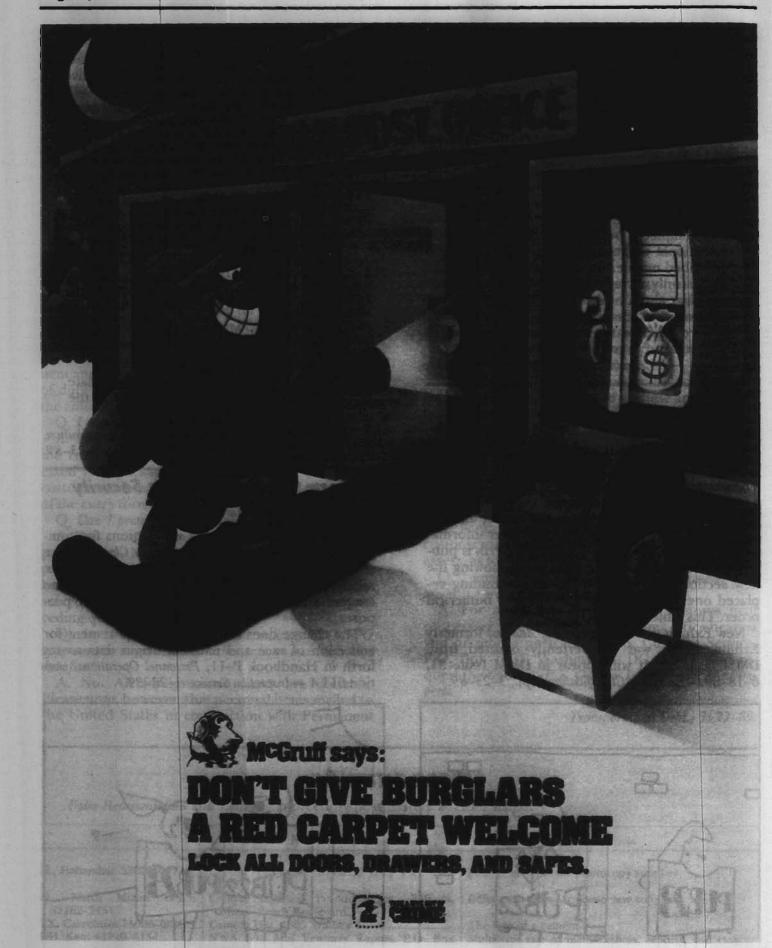
—Delivery, Distribution, and Transportation Dept., 3-23-89.

## Form 85, Nonsensitive Security Clearance

Effective immediately, the instructions for completing Form 85, Nonsensitive Security Clearance, are revised. Personnel do not need to complete the race category on the form. This information no longer is required for nonsensitive security purposes.

The change does not affect the requirement for collection of race and national origin data as set forth in Handbook P-11, Personnel Operations, section 611.4.—Inspection Service, 3-23-89.





DMM Notice

#### Second-Class Publications: Supplements/Enclosures

DOMESTIC MAIL MANUAL (DMM) Issue 30, 3-19-89, will include changes to the requirements for mailing supplements at the second-class rates of

postage.

On September 15, 1988, the Postal Service published in the Federal Register (53 FR 35813-35820) a final rule that completed a rulemaking process that began in September 1986, regarding the mailing of supplements, attachments, and enclosures with second-class mail. Postal Bulletin 21691, 9-22-88 (pages 16-18), also published the final regulations adopted by the Postal Service.

In a number of respects the changes in those regulations tightened the requirements for mailing supplements at the second-class rates of postage. This notice is a reminder that those revised supplement regulations were implemented March 19, 1989.—Rates and Classification Dept., 3-23-89.

DMM/Handbook F-1 Notice

#### **Money Orders**

Effective with DOMESTIC MAIL MANUAL (DMM) Issue 31, 6-18-89, section 941.152a(3) is revised by the addition of a sentence stating that each clerk must identify and submit the spoiled money orders as a separate group to a verifying manager or designated employee, who must then destroy the spoiled

money orders.

In Handbook F-1, Post Office Accounting Procedures 543.1, Issuance Clerk, section 543.11b is revised by the addition of a sentence stating that the voucher copy of spoiled money orders must be destroyed immediately. Section 543.2, Classified Units, is revised in 543.21b(4) to state that after each clerk has identified and submitted the spoiled money orders as a separate group, the manager or designated employee must destroy the spoiled money orders and vouchers if the vouchers have not already been destroyed. The note remains the same.

With these revisions, both the DMM and Handbook F-1 include the procedures for spoiled

money orders and vouchers.

Reminder: Mail voucher facsimiles at once. Do not submit the facsimiles with the weekly voucher shipments. Mail facsimiles directly to the Issue Section, Money Order Division, Post Office Box 14975, St. Louis, MO 63182-9412.

-Dept. of the Controller, 3-23-89.

## Government Printing Office Payments

The Postal Service has implemented a new system for verifying payments for Government Printing Office (GPO) printing services. With this new system, the San Mateo Postal Data Center (PDC) forwards a facsimile copy of the GPO Form 400, Invoice, to the ordering office for matching and verification with either the ordering SF 1, Printing and Binding Requisition to the Public Printer, or GPO Form 2511, Memorandum Order and Supplementary Specifications. After verification, the ordering office returns the invoices to the San Mateo PDC for recording purposes.

As a result of the new method of verifying GPO printing charges, the requirement to submit SF 1 and GPO Form 2511 to the San Mateo PDC is eliminated. The ordering office should retain these

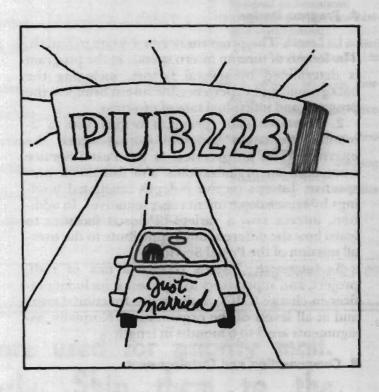
forms.—Dept. of the Controller, 3-23-89.

Correction

## Employee and Labor Relations Manual

POSTAL BULLETIN 21716, 3-16-89 (page 7), includes the article, EMPLOYEE AND LABOR RELATIONS MANUAL (ELM). The reference to ELM 512.552 in that article should have read: delete "or rural carrier associate" in the last line of 512.552.

-Employee Relations Dept., 3-23-89.



#### MANAGEMENT INTERN PROGRAM RECRUITMENT

The Postal Service is now recruiting for the Management Intern (MI) Program, a corporate level program designed to attract, develop, and retain high potential talent to meet future managerial and executive resource needs. Over a 2 to 4 year period, interns participate in rotational assignments and other developmental experiences designed to provide them with a comprehensive overview of the Postal Service.

Before submitting an application, interested employees should carefully consider the following:

1. This program is designed to develop managers and future executives. Potential applicants should examine their long-term objectives and assess their interest in and potential for assuming management responsibilities in the Postal Service.

2. During the course of the program, the official duty station is Washington, DC. Individuals living elsewhere at the time of selection into the program relocate. However, rotational assignments, especially those in field organizations, result in interns being in continuous travel status most of the time. Assignments also may require interns to work long hours and/or undesirable schedules.

3. Competition for this program is keen. Last year, when it was available only to individuals outside the Postal Service, the Training and Development Department processed close to 800 applications and selected only 18 interns. Many more applications are anticipated this year because the program is open to employees as well.

#### A. Program Design

1. Length. The program is 2 to 4 years in length. The length of time an intern spends in the program is determined by several factors, including the background and experience the intern brings to the program and individual rate of progress.

2. Orientation. The program begins with a 2month orientation program during which the intern receives an overview of the Postal Service from both an organizational and functional perspective. Interns receive indepth functional briefings by senior department representatives. In addition, interns visit a variety of postal facilities to learn how the different units contribute to the overall mission of the Postal Service.

3. Assignments. Interns receive a mix of staff, project, and supervisory assignments, including officer-in-charge (OIC), in the major functional areas and at all levels of the organization. Normally, assignments are 3 to 6 months in length.

#### **B.** Compensation and Outplacement

1. Compensation. Interns are compensated on a salary schedule developed specifically for the Management Intern Program. This schedule provides a salary range that has no grade levels, steps, or COLA. The salary range is \$22,000 to \$43,000. Current employees selected for this program will start at their current base salary or at the salary at which a newly hired trainee with comparable qualifications would start, whichever is higher. Salary adjustments in the form of increases to salary or lump sum payments are determined on the basis of performance evaluations and the intern's position

in the range.

2. Outplacement. Target outplacement positions are staff or midlevel management positions at Executive and Administrative Schedule (EAS) levels 21-26 at Headquarters, a region, or a division. Normally, interns will not be outplaced for at least 2 years. However, outplacement may occur earlier for interns who demonstrate exceptional potential and readiness. The kind and level of outplacement position, as well as its location, depends on what is available at the time the intern is ready for outplacement, as well as the intern's particular qualifications and demonstrated performance.

#### C. Who May Apply

- 1. General. Both postal and nonpostal applicants may apply. All applicants will be considered without regard to race, color, religion, sex, age (40 and above), national origin, physical or mental impairment, or other nonmeritorious factors or consider-
- 2. Minimum Requirements. The minimum requirement is a bachelors degree from an accredited college or university. Interns must complete all degree requirements before entering the program.

#### D. How To Apply

1. The Application Package. The application will not be considered complete until the applicant submits all required documents.

a. Application Form: Submit completed Form

2591, Application for Employment.

b. Transcripts: Submit official, readable transcripts from college(s) attended that clearly indicate courses taken and degrees received.

c. Letters: Submit two letters of recommendation from an employer and/or a professor or college official.

2. When and Where to Apply. Applications must be received no later than April 20, 1989, at:

Management Intern Program Employee Development and Education Division, Rm. 9801 USPS 475 L'Enfant Plaza, SW. Washington, DC 20260-4352

#### E. Selection Process

1. Application Review. An Executive Screening Committee will review application materials.

2. Interviews. An Executive Interview Board will

interview finalists beginning in May.

#### MANAGEMENT INTERN PROGRAM RECRUITMENT—Continued

3. Final Selections. Final selections will be made about mid-June.

4. Criteria. In addition to education, selection is based on demonstrated abilities in leadership, oral and written communication, decision making, planning and organizing, problem analysis, and dealing with people.

5. Start Date. Management interns begin on or about July 15, 1989.

-Training and Development Dept., 3-23-89.

#### MAIL ALERT

The mailings shown below will be deposited in the near future. Offices should attempt to honor the requested home delivery dates, but not at an additional expense. Mailers wishing to participate in these alerts, for mailings of one million pieces or more, should contact the National Accounts Division at (202) 268-2207, no later than the 15th of the month preceding the month of the requested delivery dates.

Title on mailings	Class and type of mail	Requested delivery dates	Number of pieces	Distribution	Presont level	Comments
PACE	Third, Bulk	3-28-4-1	1 million	CA, FL, GA	CARRT	8% x 10% in., 16 page four- color piece.
Sears, Roebuck Co	Third, flats	3-30-4-1	16,000,000	Nationwide	CARRT, 5 digit.	36-page tabloid.
Mr. Goodbuys	Third, flats	3-30-4-1	2.8 million	Eastern Region.	CARRT	24-page tabloid, entry date 3-
Sedco Reporter California Life Style.	Third, flats	3-31-4-3	2 million		CARRT, 5	Mail catalog, RR Donnelley, Torrance, CA.
William Sonoma April's Cook Catalog.	Third, flats	4-4-6	3.3 million	Nationwide	CARRT, 5 digit.	Origin mailing, Foote & Davies, Atlanta.
Cabela's 1989 Summer Catalog.	Third	4-5-13	3,283,000	Nationwide	CARRT	88-page catalog, endorsement on each mailpiece.
JC Penney, Ready for Summer Sale.	Third, flats	4-13-15	8 million	Nationwide	CARRT, 5	Origin mailing, RR Donnelley, Spartanburg, SC.
Kids Mart, 6-day Spring Sale.	Third, flats	4-13-15	2.4 million	Nationwide	CARRT	Glossy four-color tab, sale begins 4-18, or Current Resident endorsement.
Sears Summer Seasonal Catalog.	Third, bulk	4-13-20	13 million	Nationwide	CARRT	196 pages, or Current Resi- dent endorsement.
Austad's Spring 1989	Third, flats	4-18-21	3,338,195	Nationwide	CARRT, 5 digit.	50 pages, 8 x 10%s in, mailed from Meredith/Burda in Lynchburg, VA.
PACE	Third, bulk	4-19-22	1 million	CO, PA, MI	CARRT	
Carol Wright	Third, bulk	4-22-25	45,000,000	Nationwide	CARRT	
Sears May Catalog	Third, bulk	4-25-5-2	15 million	Nationwide	CARRT	
Best '89, Show Mom You Care.	Third	4-24-27	9.4 million	Nationwide	CARRT	
JC Penney, Mid-Summer Sale.	Third, flats	4-27-29	8 million	Nationwide	CARRT, 5	Origin mailing, RR Donnelley, Spartanburg, SC.
Sears Retail	Third, flats	4-27-29	16 million	Nationwide		9678 9679 1679 9679 1679 9679

-Marketing Dept., 3-23-89.

Orange airmail bags are used for priority mail. Process them regularly. Ship them to the concentration point nearest your installation.

## DOMESTIC MAIL MANUAL (DMM) CHAPTER 4 SECOND-CLASS MAIL

NEW CHAPTER 4	OLD CHAPTER 4	SUBJECT	NEW CHAPTER 4	OLD CHAPTER 4	SUBJECT
429.18		Nonincidental First- and Third-Class Enclosures	411.42	411.42	Mailings by the General Public & Return Service
129.241	136.21	Attachment	411.43	411.43	Mailings by Publishers and
129.242	136.22	Addressing			Registered News Agents
29.243	136.23	Postage	412	412	FEES
29.244	136.24	Required Markings	412.1	412.1	Application Fees for Second
29.17	136.4	Incidental First-Class	AND DESCRIPTION OF THE PARTY OF		Class Privileges
ONLY THE	and or other teachers	Enclosures	412.2	412.2	Fee for Address Correction
29.171	136.41	First-Class Matter			Service
29.172	136.421	Eligibility Requirements	420	420	CLASSIFICATION
29.173	136.422	**	422	421	REQUIREMENTS FOR
29.174	136.43	Payment of Postage			ALL SECOND-CLASS
29.175	136.44	Markings	o con webut	Visit Co.	PUBLICATIONS
174.1	136.52	Forwarding	422.1	421.1	Periodical Publications
174.2	136.53	Return	422.2	421.2	Regular Issuance
74.21	136.531	******	422.21	421.21	
174.22	136.532	**	422.22	421.22	**
174.23	136.533	******	422.3	421.3	Issuance from a Known
173	136.534/493	RETURN	122.1	401.4	Office of Publication
174.3	136.6		422.4	421.4	Printed Sheets
110	410	RATES AND FEES	421	422.1	TYPES OF
111	411	RATES	100 1	122.2	AUTHORIZATIONS
111.1	411.1	Rate Elements	423.1	422.2	General Publications
111.11	411.11	Per-Pound Charges	423.11	422.21	Contents
111.12	411.12	Per Piece Charges	423.12	422.22	Circulation Requirements
111.13	411.13	Piece Charge Adjustments	423.121	422.221	List of Subscribers
11.2	411.2	Regular Rates	423.124	422.222	Nominal Rate Subscription
111.21	411.21	General	423.125	422.223	Free or Nominal Rate
111.22	411.22	Per-Pound Rates	422.12	400.00	Circulation
111.23	411.23	Per-Piece Rates	423.13	422.23	Advertising Restrictions
111.24	411.24	Intra-SCF Rate	423.131	422.231	Publications Designed for
411.25	411.25	Nonadvertising Adjustment	422 122	122 222	Advertising Purposes
411.3	411.3	Preferred Rates	423.132 423.2	422.232 422.3	Definition of Advertising Publications of Institutions
411.31	411.31	General	423.2	444.3	and Societies
111.32	411.32	In-County Rates	423.211	422.31	Types of Publications
111.321	411.321	Subscriber Copies	765.211	722.31	Eligible
11.322	411.322	Nonsubscriber Copies	423.211a	422.31a	Edigiote **
111.323	411.323	Entry Offices	423.211b	422.31b	
111.324	411.324	Independent Cities	423.211c	422.31c	
111.325	411.325	Rates	423.211d	422.31d	
111.331	411.33	Special Nonprofit Rate	423.211e	422.31e	
111.332	411.332	Per-Pound Rates Per-Piece Rates	423.211f	422.31f	
11.333	411.333	Intra-SCF Rate	423.211g	422.31g	
111.334	411.334		423.212a	422.31h	**
111.34	411.34	Nonadvertising Adjustment	423.212b	422.31i	********
111.341	411.341	Classroom Per-Pound Rates	423.212c	422.31j	
111.342	411.342	Per-Piece Rate	423.212c(1)	422.31j(1)	
111.343	411,343	Intra-SCF Rate	423.212c(2)	422.31j(2)	**
111.344	411.344		423.212c(3)	422.31j(3)	
111.35	411.35	Nonadvertising Adjustment	423.212c(4)	422.31j(4)	
111.351	411.351	Science-of-Agriculture General	423.212d	422.31k	**
111.352	411.352	Per-Pound Rates	423.213	422.32	Provisions for General
111.353	411.353	Per-Piece Rates			Advertising
11.354	411.354	Intra-SCF Rate	423.214	422.33	Publications Not Authorize
11.355	411.355				to Contain General
111.36	411.36	Nonadvertising Adjustment Nonsubscriber Copies Sent			Advertising
1 1 1 1 1	THE TAPE	at a Preferred Rate	423.31	422.4	Eligibility
111.37	411.37	Commingled Nonsubscriber	423.3	422.4	Publications Issued by Stat
	1.1.3	Copies	THE STATE OF THE S	The same	Departments of Agricultur
111.4	411.4	Nonsubscriber and	423.5	422.5	Foreign Publications
TO SERVE	The state of the state of the	Nonrequester Copies Mailed	423.51	422.5	Eligibility
		by Publishers and	423.41	422.6	Eligibility
			423.4	422.6	Requester Publications
		Newsagents	1000	T der der a U	reducated Labite Autous

NEW CHAPTER 4	OLD CHAPTER 4	0.40 WIGH A RETA SUBJECT STRAND	NEW CHAPTER 4	OLD CHAPTER 4	OLIO WEM -
423.421	422.6d	\$2,034 F84 F85 F84	428.41	426.1	Sample Copies
424	423	SPECIAL SECOND-CLASS	428.42	426.2	Nonsubscriber or
	S reampayors	PRIVILEGES			Nonrequester Copies
424.1	423.1	Special Nonprofit Rate		Denvins an A.	Addressed in Simpli-fied
424.11 424.12	423.11 423.12	Authorization	moiresiles	Denying an Ar	Manner
424.12	423.12	Publications of Qualified Nonprofit Organizations	428.43	426.3	Copies Paid for by
424.121	423,121	Types of Organizations			Advertisers or Mailed for
424,122	423,122	Primary Purpose	428:44	426.4	Advertising Purposes Copies Paid for as Gifts
424.13	423.13	Definitions of Eligible	428.45	426.5	Exchange Copies
	Burn Office	Nonprofit Organizations	428.46	426.6	Expired Subscriptions
424.131	423.131	Religious	428.47	426.7	Complimentary Copies
424.132	423.132	Educational	428.48	426.8	Advertisers' Proof Copies
424.133	423.133	Scientific A	452	426.9	Copies Mailed by Printer
424.134	423.134	Philanthropic (Charitable)	430	430	SERVICE OBJECTIVES
424.135	423.135	Agricultural	431	431	GENERAL
424.136 424.137	423.136	Labor	432	432	NEWSPAPER
424.138	423.137 423.138	Veterans' Fraternal	423,223	Jendine.	TREATMENT
424.14	423.14	Publications of Other	423.223	441.111	Copies Filed With
	725.17	Organizations	423,433	441.111	Application
424.21	423.2	Classroom Rate Eligibility	423.433	441.111	Copies Filed With
424.2	423.2	Classroom Rate Publications	423.523	441.111	Application Copies Filed With
424.154	423.21	Supporting Information	4552	THE SERVICE	Copies Filed With Application
424.31	423.3	Science of Agriculture Rate	423.143	441.111	Copies Filed With
	*noinnihmes	Eligibility	514	K-cord of Post	Application
423.6	424	Second-Class Mail Privileges	423.323	441.111	Copies Filed With
		For News Agents	to the state of the	Second of Post	Application
423.611	424.1	Definition	423.326	441.113	Forwarding The Application
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EX465	EX485	PS Form 3541-CX	423.61	******	Eligibility
129.114	PB21691	Supplement to an Unbound	EX423.431		Form 3511 (p. 2)
	insmit.	Publication	423.322	******	Application Fee
429.113	PB21691	Loose Supplement to a	423.325	*******	Post Office Verification
STATE OF	Lugar III	Bound Publication	424.156	Rappi *	Forwarding The Application
429.112	PB21691	General Conditions	423.22	*******	How To Apply for
429.111	PB21691	Definition	EN 100 CO.	O TENT PERCONE	Second-Class Mail Privilege
429.11 428.234	PB21691	Supplements	EX423.521 426.24	*	Form 3501-A
429.181	PB21691 PB21691	General	EX424,321c	********	Application Fee
429.184	PB21691	Marking Required	EX424.321C		Application for Science of Agriculture Rates Filed on
429.182	PB21691	Loose Enclosures			Form 3510
429.183	PB21691	Payment of Postage	423.142	******	Application Fee
429.42	PB21691	Endorsements and Other	424.155	******	Post Office Verification
20075	P TAK LINK	Markings	EX424.151a		Application For Special
EX463b (p.1)	EX4826 (p.1)	Computation of Postage Based on Mailings of One Issue Only Form 3541			Nonprofit Rates Filed By Letter Simultaneously With Form 3501
EX463b (p.2)	EX482b (p.2)	Computation of Postage	EX423.431		Resolution Illustration
	(pis)	Based on Mailings of One	EX424.321b	*	Application for Science of
EX463b (p.3)	EX482b (p.3)	Issue Only Form 3541 Computation of Postage			Agriculture Rates Filed on Form 3502
LJC4050 (p.5)	E/1020 (p.5)	Based on Mailings of One	EX423.141	*	Form 3541-DX
	Open Vall Date	Issue Only Form 3541	424,223		Supporting Information
EX463c (p.1)	EX482c (p.1)	Computation of Postage	424.153		Application Fee
7 2 3 3 5 5 5 5	(me galla sed)	Based on Mailings of All	426.21	*******	Definition
all lett	Par Ing Impides	Issues for Calendar Month -	426.14	Comment I I I I I I I I	Application Fee
CV4(3, /, 3)	EV (02- ( 2)	Form 3541	426.1		Additional Entry
EX463c (p.2)	EX482c (p.2)	Computation of Postage Based on Mailings of All Issues for Calendar Month -	EX424.321a	Survey Sugar	Application for Science of Agriculture Rates Filed by Letter Simultaneously With
To seemed to	Conjumnation :	Form 3541		Pendidus III	Form 3501
490	Markey and John	RESERVED	EX424.221b	*******	Application For Classroom
480	THE WO	RESERVED		Child me hout any	Rates Filed on Form 3502
423.145	Simon Sides	Post Office Verification	424.323		Supporting Information
EX423.141	***************************************	Form 3501 (page 1)	424.225	( ( m)	Forwarding The Application
423.123		Forms and Statements To Be Furnished With Application	423.622 423.422		Application Fee
423.435	*	Post Office Verification	423.522	Parent America	Application Fee
EX427.11	******	Form 3510 (p. 1)	429	******	PUBLICATION
EX427.11	2001 man and	(p. 2) Second-Class Certification For Multiple	te sky v	Community of the production of	PRODUCTION MAILPIECE
Section 18	Form 35-U	Issues On The Same Day			CHARACTERISTICS
EX427.11	******	(p. 3) Second-Class Certification For Multiple	429.1 423	O	Internal Characteristics REQUIREMENTS FOR
	CARLES TO	Issues On The Same Day	EX423.141	Sandra motale	SPECIFIC CATEGORIES
					Form 3501 (page 2)

429.2

NEW CHAPTER 4	OLD CHAPTER 4	SUBJECT	NEW CHAPTER 4	OLD CHAPTER 4	SUBJECT
EX423.123		Suggested Forms To Be Used For Taking Subscriptions To	EX463.34	•	Determining Combined Weight of One Copy
		General Publications In	463.34	A COLUMN TO SE	Determining Combined
		Connection With The	100.54	· · · · · · · · · · · · · · · · · · ·	Weight During a Calendar
		Payment of Dues or			Month
		Contributions	429.24		Nonincidental First- and
424.222		Application Fee	427,24		Third-Class Attachments
EX423.221	*	Form 3502 (page 2)	474		ANCILLARY SERVICES
423.52		How To Apply For			ON COMBINATION
425.50		Second-Class			MAILPIECES
EX423.321		Form 3502 (p. 1)	429.22		Attachments To Covers
426.11	******	Definition (p. 1)	441	******	REQUIRED AND
EX424.221c	*	Application For Classroom			OPTIONAL
LA424.2210		Rates Filed on Form 3510			PREPARATION
423.43	******	How To Apply For			REQUIREMENTS FOR
425,45		Second-Class			THE BASIC RATES
EX423.221		Form 3502 (page 1)			(LEVELS A, D, G, AND J)
EX424,151c		Application For Special	463.35		Verification by Postmasters
LATENTISTE		Nonprofit Rates Filed on	405.55		of Weights and Number of
		Form 3510			Copies
423.225		Post Office Verification	463.23		Verification of Advertising
423.222	*	Application Fee	403.23		Percentage
423.624	*******	Post Office Verification	472.3		Address Correction Service
423.62	******	How To Apply To Mail At	412.3		Fee
423.02		Second-Class Rates	429.23		Incidental First-Class
423.122	*		429.23		Attachments
423.122		Subscriptions Taken in Connection With Member-	EVIANA)		The state of the s
		ship Dues or Contributions	EX441(a)	The state of the s	Mandatory and Optional
423.652	******	Initial Determination and			Packaging, Sacking, and Per-Piece Rates Guide
423.032			EX441(b)	*	
423.432	*	Application Fee	EX441(0)	Value of the same	Packaging and Sacking Mandatory Second-Class
424.3	*	Science of Agriculture Rate			
424.3		Publications			Presort Requirements and Per-Piece Rates Guide
EV424 1615			440		
EX424.151b	FINE BLOOM	Application For Special	440		GETTING THE PUBLICATION READY FOR
		Nonprofit Rates Filed on Form 3502			MAILING PRESORTING
124 225		The second secon	441.01		
424.325 424.22	******	Forwarding The Application	441.21	Maria Carlo	Required and Optional
424.22		How To Apply For Classroom Rate			Package Sortation and
		The state of the s	44.31		Labeling
121.15		Authorization	441.31	******	Required and Optional Sack
424.15	******	How To Apply For The			Sortation and Labeling
400.00		Special Nonprofit Rate	461.11	***	Copy To Show Compliance
423.32	******	How To Apply For			With Basic Requirements
	CONTRACTOR OF STREET	Second-Class	461.13		Notification To Other Entry
424.32	*******	How To Apply For Science			Offices
		of Agriculture Rates	EX463.24	*****	Determining Average
EX423.431	*******	Form 3511 (p. 1)			Weight Per Copy
EX423.321	********	Form 3502 (p. 2)	The state of the	A SHAME THE	The state of the s
EX423.221	******	Resolution Illustration General Advertising in	* Denote	new paragra	ph heading and/or new text.
		Publications of Institutions	** Deno	tes that text	does not have a paragraph
		e Castadas	PARTY DESCRIPTION		

& Societies
External Characteristics

<sup>\*\*</sup> Denotes that text does not have a paragraph heading.

#### Warning Notice—Unrecovered Missing Canadian Money Order Forms

(To be posted and used by window clerks. As directed, destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New Style orders 000,000,001—399,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A OB1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21716 article

The new money order serial	numbers consist of the first nine digits	. The 10th digit is a check digit only	Destroy the PB 21716 article.
510,068,801 to 9,000	539,120,109 to 0,200	556,508,870 to 8,900	574,217,901 to 7,925
511,899,301 to 9,600	539,132,909 to 3,000	557,669,091 to 9,100	574,415,253 to 5,300
512,328,808 to 8,900	539,805,426 to 5,600	557,669,191 to 9,200	574,526,901 to 7,000
512,373,932 to 4,500	539,989,721 to 9,800	557,711,743 to 1,800	574,808,545 to 8,700
513,426,858 to 7,300	539,991,061 to 1,100	557,786,836 to 6,860	574,810,201 to 1,200
513,457,701 to 7,800	541,097,901 to 8,200	558,228,301 to 8,400	574,982,801 to 3,500
515,790,188 to 0,230	543,289,525 to	558,638,801 to 9,000	575,311,207 to 1,400
515,892,011 to 2,020	290,200	559,562,701 to 2,742	575,311,297 to 7,400
516,649,101 to 9,200	543,305,301 to 5,600	559,565,818 to 6,000	575,913,143 to 3,200
516,882,201 to 2,300	544,194,216 to 4,700	559,736,353 to 6,400	575,977,151 to 7,200
518,114,834 to 5,000	544,619,721 to	559,841,401 to 1,700	576,674,701 to 4,800
518,126,550 to 6,900	620,100	560,473,901 to 3,922	577,385,856 to 6,100
518,147,801 to 8,000	544,999,729 to 9,800	561,223,101 to 3,400	577,907,201 to 7,800
518,761,501 to 1,600	545,553,528 to 3,800	561,249,012 to 9,200	577,917,601 to 7,800
520,736,961 to 7,000	545,775,152 to 5,200	561,265,399 to 5,500	
522,798,708 to 8,800	547,276,820 to 7,000	562,601,501 to 1,600	578,365,863 to 5,900
523,727,009 to 7,100	547,457,901 to 8,300	563,184,500 to 4,700	578,649,083 to 9,100 578,857,401 to 7,600
525,483,962 to 4,000	547,469,676 to 9,700	563,957,851 to 7,860	
525,774,401 to 4,600	547,542,271 to 3,000	564,299,834 to	578,988,972 to 9,400
526,389,501 to 9,600	547,578,870 to 8,900	300,000	579,017,876 to 7,900
526,389,972 to	547,923,901 to 4,000	564,319,659 to 9,700	579,458,901 to 9,400 579,541,273 to 1,299
390,000	548,988,201 to 8,300	565,045,232 to 5,245	579,841,273 to 1,299 579,877,101 to 7,200
528,910,726 to 0,900	549,641,019 to 1,100	565,145,850 to 5,875	580,207,301 to 7,770
530,248,201 to 8,300	549,670,720 to 0,800	565,868,534 to 8,549	580,335,207 to 5,300
530,756,618 to 6,700	550,092,673 to 2,700	567,078,033 to 8,100	580,337,901 to 8,000
531,847,601 to 7,700	550,355,949 to 6,100	567,422,270 to 2,600	580,473,401 to 4,000
532,013,666 to 3,700	551,144,112 to 4,400	568,505,097 to 5,100	580,562,401 to 2,500
532,401,823 to 1,900	551,698,301 to 8,320	568,574,080 to 4,099	580,899,103 to 9,200
532,883,490 to 3,500	551,961,814 to 1,880	569,537,631 to 8,000	581,171,918 to 2,400
533,554,660 to 4,800	552,222,532 to 3,800	569,791,703 to 1,730	581,341,293 to 1,400
533,820,480 to 0,496	553,468,301 to 8,400	569,793,491 to 3,510	581,986,501 to 6,600
533,820,501 to 0,600	553,853,051 to 3,100	569,915,309 to 5,320	584,314,756 to 5,000
534,086,901 to 7,000	554,939,152 to 9,200	570,275,601 to 5,700	584,862,862 to 3,900
535,084,079 to 4,200	554,998,701 to 8,800	571,065,984 to 6,600	584,947,247 to 7,300
536,606,101 to 6,300	555,144,758 to 4,770	571,106,886 to 7,200	585,948,403 to 9,000
537,240,745 to 0,800	555,219,956 to	571,123,771 to 3,900	586,543,860 to 3,900
537,417,901 to 8,000	220,000	572,226,617 to 6,700	586,830,748 to 0,800
537,528,457 to 8,500	556,084,478 to 4,500	572,380,133 to 0,145	589,876,801 to 6,900
538,691,301 to 1,500	556,250,024 to 0,200	572,380,203 to 0,258	590,242,301 to 2,400
539,073,831 to 3,900	556,351,291 to 1,600	573,666,236 to 6,294	593,984,343 to 4,400
	, and the same of		220,001,010 10 1,100

# BACK MUSCLES are not as strong as LEG MUSCLES

Lift with

your legs

#### **INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS**

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21716 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the

Corporate Account Number.

Corporat	e Account	Number.				Land of						
009696	053014	080263	113437	200429	282260	301230	320821	530621	333847	336421	359425	402612
009700 009721	037014 038132	085025 085086	114032 114211	200449 200450	282276 282347	301251 301252	320830 320941	330638 330646	333862 333864	336439 336449	359450 359600	402613 402617
009807	038163	085118	115046	200525	282356	301286	322513	330657	333876	336492	359610	402620
010044 010079	041031 041076	085124 089110	115172 115882	200640 200665	282405 283158	301293 301297	322528 322578	330658 330709	333879 333890	336510 336513	359825 361093	405052
010146	044036	089178	115916 115937	200677	283191	301308	322621	330744	333949	336517	361097	405054 405074
010205 011033	049003 054045	089203	115937	200734 200770	283256 283271	301324 301342	322628 322633	330763 330776	334017 334027	336519 336533	363139 363145	405201
011065	054064	089204 089318 089321	117143	200784	283321	301348	322682 322731	330789	334047	336643	366106	405203 405204
011116	054090 054091	UBORSO	117467	200787 200811	286005	301420 301425	322731 322775	330792 330799	334077 334179	336659	372339	405208
016023	060126	089371 089415 089446 089562	117467 117472 117487	207018	292280 292307	301467	322802	330808	334231	336674 336691	372382 372398 372429	407018 410084
016384 016427	060181 061077	089415	117536 117609	207019 207021	293142 294163	301483 301492	322807 322830	330866 330925	334257 334273	336696 336704	372429 372439	430011
016548	061228	089562	117611	207022	294181	301496	322835 323142	330939	334290	336705	372440	430015 430016
016629 016647	064015 065049	090045 090131	117618	207036 207047	294230	301500 301507	323142 325042	331008 331015	334309 334409	336725 336739	372458 374093	430028
016707	065153	090159	117893 118021	207098	294293 294294	301519	325076	331041	334420	336758	374120	450032 450048
016798 016815	065155 065238	090442 090607	118034 118048	207101 207105	294338 294346	301524 301544	325097 325481	331051 331057	334470 334486	336768 336776	381509 381537	431008
016953	065377	090616	119008	207111	295080	301550	325741	331160	334622	336802	381684	432181
018002 018127	065409 065461	090677 090711	121137 122178	207174 207221	295081 295177	301559 301569	326173 326284	331229 331243	334662 334710	336835 336837	381738 381741	432184 432191
018170	065511	090719	122186	208100	295259	301593	326311	331255	334732	336839	381756	432199
018200 018275	065683 066002	090776 091142	124007 125015	208107 208134	295272 296167	301606 301608	327076 327158	531312 531341	334744 334772	336848 336860	381810 381890	432201 432204
018307	066060	091222	196006	208136	296181	301617	327160	331351	334823	336862	381905	432211
018323 018503	066115 067087	091302 091388	132112	208140 208152	296253 300006	301619 301629	327227	331354 331500	334838 334890	336880 336892	381912 381940	432222 432227
018574	068980	091484 091897	132112 132119 132121 132172 132213	208160	300039	301645	327228 327245	331561	334946	336901	386029	432248
019055	069007 069029	095099	132172	208198 208255	300040 300075	301661 301693	327251 327256	331581 331629	334977 334987	336902 336903	386035 388049	432252 432256
019097	069060	100141	135146	208292	300118	301704	327263	331685	335014	336914	389004	432258 432261
019103 019122	069097 069122	100141 100530 101218	135146 139024 139076 139091	208367 209008	300142 300146	301710 301740	327285 327311	331768 332060	335026 335030	337035 337140	390024 392114	432261 432262
019130	069235	101219	139091	209027	300201	301749	327330	332063	335069	337143	392115	432265
019195 019284	069247 069303	101345 101383	142165	212282 212324 212328 212332	300224 300235	301761 301819	327358 327359	332077 332079	335080 335111	337148 337200	392172 392186	432283 432328
019296	069323	101540	142209 142418	212328	300250	301828	327461	332120	335117	337290	392246	432353
021294 021395	069327	101649	142418	212332	300267 300268	301835 301845	328172 328226	332199 332214	335131 335137	337292 337306	392266 392308	432357 432362
021471	069333 069344	101662	146116	212565 212371 212394	300282	301854	328355	332252	335138	337349	392333	432395
021495 021777	069379 069411	101702	146126 146131	212394	300284 300298	301864 301875	328387 328417	332327 332345	335165 335166	337357 337358	392360 392363	432395 432435 436071
021789	069420	101768 101770	151015	212398 212402	300335	301911	328416	332347	335170	337375	392377	436185
021820 021938	069452	101788	151041 152181	212547	300338 300370	301916 302016	328459 329031	332352 332398	335181 335213	337382 337440	392385 392390	436194 436218
022006	069470 069767	101792	152236 152282 152348	212559 212560	300381	302019	329109	332436	335247	338197	392395	439351
023029 023053	069776 069796	101810	152282	212588 212590	300385 300443	302065 302079	329119 329130	332464 332495	335276 335358	338198 338213	392398 392402	441013 441473
023071 .	069884 069921	102018	152389 152492	212598 212622	300460	302149	329214	332510	335362	338218	392406	441547
023080 023101	069921	102041	152492	212622	300524 300543	302299 302434	329247 329250	332520 332542	335369 335580	338252 339003	392413 392420	441572 441637
023138	069946 071535	102223	152535 152593	212630 212658	300559	303547	329323	332601	335581	339070	392431	441691
024051 024060	071536 071550	102447 102514	152614 152626	212662 216030	300586 300587	303558 303603	330009 330011	332623 332744	335602 335635	339089 339324	392432 392443	441700
024063	071558	102636	152631	220057	300623	303646	330020	332825	335668	339369	392445	441772
025030 025048	071567 071643	102724 102748	165026 165074	220063 220187	300635 300665	303654 303677	330031 330036	332834 332843	335724 335727	339410 339417	392446 392460	443049 443060
025090	071643 071713	102885	170135	221042	300692	303706	330061	332845	335731	339465	393070	443078
026071 026171	071809 071987	102886 102887	171070 171089	221097 221154	300713 300721	303707 303723	330063 330069	332857 332862	335733 335744	339474 339488	393076 393104	443095 443122
026183	075112	102889	174051	223056	300732	303744	330074	332958	335758	339497	394205	444823
026185 027149	075216 075294	102892 102927	174052 175056	240517 242801	300738 300769	303798 303827	330080 330121	352992 333011	335788 335802	339535 339601	394210 394212	449003 450046
027204	075294 075296 075359	102927 102928	176062	251003	300773	303850	330152	333019	335813	339711	400013	450076
027263 028146	075359	102949	177030 180058	253167 257116	300781 300783	303854 303856	330171 330174	333021 333040	335816 335891	339756 340047	400018 402165	450080 451035
028157	076157	104181	187049	257123	300795	303921	330247	333068	335905	340288	402189	452404
028192 028209	076178 076198	105016 105024	191508 191728	260005 261003	300801 300809	303943 307005	330261 330301	333135 333162	335909 335933	340406 340602	402190 402213	452410
028233	076250	105047	191809	261031	300812	312156	330342	333190	335963	340781	402246 402303	452431 452549
028316 028337	076314 077641	105091 105239	192019 192213	263005 263017	300819 300856	312173 314142	330356 330373	333213 533223	335964 335967	349002 349004	402303 402316	452556
028364	077653	105270	192220	263018	300871	314167	330387	333268	335974	349019	402337	452559 452562
028456 029074	078085 078105	106166 106245	193187 193245	263019 271028	300892 300916	314173 314177	330389 330404	333353 333413	335978 336005	349433 349448	402367 402429	452622 452649
029137	079018	107093	195073	271064	300929	314181	330411	333422	336019	349801	402433	452656
029157 029269	079592 079412	108032 109234	196013 196063	272003 272030	300936 300949	314182 314198	330444 330456	533467 333492	336055 336061	349831 349840	402452 402458	452664 452666
029298	079431	109286	197011	272096	300960	314304	330467	333559	336078	349900	402495	452742 452749
029472 029506	079564 079603	109370 110350	197014 198040	274126 274137	300980 300999	314576 314637	330486 350498	333567 333670	336093 336104	349975 349981	402513 402543	452749 454140
030039	079905	1111114	198042	274200	301018	314644	330526	333727	336150	352003	402552	454208
030051 031012	080053 080088	112370	198053 198057	276032 276255	301122 301138	314651 314675	330536 330559	333734 333741	336247 336261	352249 352311	402561 402571	454251 454266
031041	080089	112480 112720 112937	198065	276262	301143	314724	330577	333803	336314	352354	402575	454287
032004 032006	080116 080188	113097	198068 198080	276278 282243	301190 301214	320757 320788	330584 330612	333812 333842	336393 336419	358190 359350	402583 402604	454325 454392
	The state of			404410	UUILIT	320100	330012	333012	220413	223200	402004	134392

100		INV	ALID EXP	RESS MA	IL CORPO	DRATE A	CCOUNT	NUMBER	RS-Cont	inued		
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460036 461026	524079	604809	662296	730253	753073 753101	772528 772581	800176 800184	856020 856023	900636 900658	912290 913332	951374 951597	967094 967054
462228 462235	524092 525003	604918 605075	662319 662325	730272 730291	753103 753136	772614 772631	800194 800197	856029 856036	900673 900675	913346 913372	931437 931441	968272 968515
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462260 462263	532336 532421	605459 605546	662386 666108	730550 730344	757230 754236	772742	801103	856065	900728	913397	931569	969014 972286
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