



postal bulletin

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Message From the Postmaster General

Policy Statement on Safety

The Postal Service safety philosophy is built on the belief that any injury can be prevented and that each of us has the responsibility for making the Postal Service a safe place to work. With that philosophy, we have made impressive strides in recent years, reducing our accident rate 32 percent and our lost workday injury rate 62 percent since 1979. We now compare quite favorably with the private sector, as far as disabling injuries are concerned.

Despite this record of improvement, too many accidents still occur. We continue to pay a high price for injuries in terms of pain and suffering of our employees. There are, of course, financial costs as well: vehicle repair, tort claims, damaged mail, lost productivity and, most significant, the compensation we pay for employees with job-related disabilities. In 1988, postal workers' compensation costs alone were 260 million dollars, an increase of over 11 percent from last year. Our future liability just for employees injured since 1979 is well over 3 billion dollars. Clearly, these costs substantially affect the financial condition of the Postal Service.

We must work as a team this year to reduce the number of accidents and injuries and to control the related personal and financial costs. I believe we can be successful and urge you all to join me to make working safely the standard in the Postal Service.

Anthony M. Frank,
Postmaster General.

Unendorsed Undeliverable Mail

Post offices continue to return third-class matter (such as merchandise samples) improperly, even though the sender does not endorse the items to request such service.

DOMESTIC MAIL MANUAL Exhibits 159.151c and 159.151d specifically state that for pieces of undeliverable third-class bulk business mail that bear no endorsements, *no forwarding or return service is provided.*

Supervisors and managers in delivery and computerized forwarding system/central markup units must monitor third-class bulk business mail to provide forwarding and return services only when requested by senders.

—Operations Systems and Performance Dept., 2-16-89.

Clarification

MSC Consolidations/Realignment of USPS Field Structure

The article, MSC Consolidations/Realignment of USPS Field Structure, in POSTAL BULLETIN 21710, 2-2-89 (page 25), needs the following clarification. The Paterson, NJ, Management Sectional Center entry should read:

Reword: MSC Paterson, NJ (078), *combined with MSC Summit, NJ 078-079.*

To read: MSC Paterson, NJ, *will transfer ZIP Code 078 to Summit, NJ, MSC 079.*

—Operations Support Group, 2-16-89.

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**We have mailbags, many,
'tis true: But to get their full
use depends solely on you.**

ELM Revision

UNIFORM PROGRAM

Personnel must make the following pen and ink changes to EMPLOYEE AND LABOR RELATIONS MANUAL (ELM) 580, which are effective immediately:

581.13 Change Type 1 to read: Letter Carriers, Motor Vehicle Operators, Special Delivery Messengers, Letter Box Mechanics, Ramp Clerks, Area Maintenance Technicians/Specialists, and General Mechanics working as Letter Box Mechanics (see 582.11h).

582.11i Change the title Area Maintenance Mechanics to read Area Maintenance Technician/Specialist.

582.13a Add the following titles: Group Leader, Warehousing; Sewing Machine Operator.

582.13d Change Automobile Mechanic to Automotive Mechanic.

582.13e Add the following titles: Building Equipment Mechanic, Building Maintenance Custodian, Laborer, Custodial.

Add the following section:

582.15 Alternative Protective Items. If the installation head determines that the occasional use of such items as coveralls, smocks, aprons, or foul weather gear meet the need, these items are to be purchased for the installation through the GSA FEDSTRIP catalog or through other authorized means.

583.1a Under Items for Men and Items for Women, add the following after accessories:

Optional—Coveralls are authorized for and may be worn over the uniform by Motor Vehicle and Tractor-Trailer Operators during periods when the employee is exposed to dirty or toxic materials.

Under Items for Women, after walking shorts, delete the next sentence.

583.1c Change Area Maintenance Mechanics to Area Maintenance Technicians/Specialists.

After navy blue masks, replace at the option of the installation head with when authorized by the installation head.

583.1d For Items for Men and Items for Women, add after accessories;

Optional Item—Black regulation shoes bearing SR/USA tag.*

*Footwear for window personnel is reimbursable after the employee has completed at least 2 years of eligibility in the window clerk uniform program.

583.1h Add coveralls and USPS certified footwear to the list of authorized items.

583.1i Add USPS certified footwear to the list of authorized items.

583.21/583.22 Add: Coveralls are authorized for Motor Vehicle Operators.

583.22 Under Option No. 1, after Uniform slacks, skirt or culottes, delete the next sentence.

583.23 Add USPS certified shoes to Optional Items.

584.11a Change Area Maintenance Mechanic to Area Maintenance Technician/Specialist.

584.11b Add (see 583.1c).

584.31 Delete skirts/culottes from the second sentence; delete the last sentence.

584.32 Delete or sweater from the second sentence.

585 Change title to read Uniform and Work Clothes Allowances.

The next issue of the ELM will include these changes. However, this subchapter will change to 930. ELM Issue 12 is scheduled for publication this spring.—*Labor Relations Dept., 2-16-89.*

IT IS NEVER TOO LATE

★ TO JOIN THE TEAM ★

BUY U.S. SAVINGS BONDS

25-Cent Arturo Toscanini Commemorative Stamp

The 25-cent Arturo Toscanini commemorative stamp goes on sale March 25 in New York City. Toscanini—considered by many the greatest conductor of all time—served as conductor of the New York Metropolitan Opera, the New York Philharmonic, and the NBC Symphony. Toscanini becomes the 11th member of the Performing Arts Series, joining such noted entertainers as Will Rogers, Enrico Caruso, Duke Ellington, Douglas Fairbanks, and W.C. Fields.

This stamp is the 14th stamp printed by the American Bank Note Company, a private firm, under the terms of a contract the Postal Service awarded on January 12, 1987. It is the 45th stamp printed by that firm since 1979.

Do Not Place on Sale Before March 26, 1989



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Issued in panes of 50.

Collector information is on page 9.

Supply. All post offices will receive their standard automatic distribution quantities for a 50-subject commemorative stamp. *Because a private contractor printed this issue, the Bureau of Engraving and Printing will not honor supplemental requisitions for Item 4456.*

Regional accountable paper depositories (RAPDs) will receive limited quantities of this stamp for filling supplemental orders. Stamp distribution offices (SDOs) requiring additional stamps should order them from the RAPDs using separate Forms 17-A, *Accountable Items Requisition From Stamp Distribution Office*. All other post offices requiring additional stamps should immediately requisition them from their SDOs on separate Forms 17-A.

Before requisitioning additional stock, post offices should consider that they must deplete the stock before May 26, 1989, except at authorized philatelic centers.

—*Philatelic and Retail Services Dept., 2-16-89.*

ELM Revision

Uniform Items: Promotional Purposes

The following policy governs the use of wearing apparel for promotional purposes within the U.S. Postal Service, effective immediately. The Assistant Postmaster General, Labor Relations Department, may grant exceptions to the policy.

Source. All apparel items purchased with Postal Service funds for the purpose of promoting a product (e.g., Express Mail) or a program (e.g., safety) must be American made.

Payment. Payment for promotional items will not be made from the Uniform Allowance Program.

Uniformed Employees. Only caps may be used as promotional items for uniformed employees, and they may be used only to promote U.S. Postal Service products or services. Designs must be consistent with the overall appearance of the uniform and must not contain extraneous decoration (e.g., gold leaf on the bill, commonly referred to as "scrambled eggs"). The Assistant Postmaster General, Marketing Department, must approve the designs.

The use of pins and other insignia (unless authorized by ELM 583.32) must be controlled and should not be required for uniformed employees.

Nonuniformed Employees. Items purchased for wear by nonuniformed employees may be of any design considered appropriate by the manager/postmaster, field division.

Contract Uniform/Work Clothes Program. The policy for uniformed employees applies.

A future revision of the ELM will include this policy.—*Labor Relations Dept., 2-16-89.*

Form 4052, Notice to Customer of Correct Address

Form 4052, *Notice to Customer of Correct Address*, currently explains a Postal Service change in the customer's mailing address. It states, in part, that "your carrier will give you Notice 8-A, Change of Address Kit . . .", to notify correspondents. This sentence is now in error because these kits are no longer available.

When customers request Notice 8-A, *Change of Address Kit*, they should instead receive several Forms 3576, *Change-of-Address Request for Correspondents, Publishers, and Businesses*, which serves the primary objective of allowing them to notify their correspondents. Notice 8-A is revised and these kits are only available through Computerized Forwarding System/Central Markup Unit offices when a customer files Form 3575, *Change-of-Address Order*.

Form 4052 will be corrected (to refer to Forms 3576) and reprinted when existing stocks are depleted. Until that time, explain to customers that they should use Form 3576 to notify correspondents and publishers of their new address.

—*Operations Systems and Performance Dept., 2-16-89.*

POST OFFICE CHANGES NUMBER 3

Data	Finance No.	ZIP Code	State	Name of Post Office	County/Parish	Name of Station, Branch, or Unit	Unit Type	Effective Date	Comments
OLD NEW	015120 010450	36552 36502	AL AL	McCullough Atmore	Escambia Escambia	Main Office McCullough	Post Office Place Name	1-21-89 1-21-89	Post office and ZIP Code discontinued. Establish a place name. Use McCullough, AL 36502 as last line of address. This corrects PB 21707.
OLD NEW	010500 012850	36004 36004	AL AL	Baker Hill Eufaula	Barbour Barbour	Main Office Baker Hill	Post Office Community Post Office	3-7-87 3-7-87	Post office discontinued. Establish a community post office. Use Baker Hill, AL 36004 as last line of address.
OLD NEW	011290 015070	36725 36752	AL AL	Burkville Lowndesboro	Lowndes Lowndes	Main Office Burkville	Post Office Place Name	3-13-87 3-13-87	Post office and ZIP Code discontinued. Establish a place name. Use Burkville, AL 36752 as last line of address.
OLD NEW	032442	85655	AZ	Douglas	Cochise	Main Office	Post Office	1-1-89	Establish a new ZIP Code for post office boxes.
OLD NEW	056768 056768	92118 92178	CA CA	San Diego San Diego	San Diego San Diego	Coronado Coronado	Classified Branch Classified Branch	9-1-88 9-1-88	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 92118.
OLD NEW	162004 162004	62526 62524	IL IL	Decatur Decatur	Macon Macon	Brettwood Brettwood	Classified Station Classified Station	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for post office boxes at 62526.
OLD NEW	195687 192519	67102 67102	KS KS	Maple City Dexter	Cowley Cowley	Main Office Maple City	Post Office Place Name	11-26-88 11-26-88	Post office discontinued. Establish a place name. Use Maple City, KS 67102 as last line of address.
OLD NEW	205288 203624	41435 41332	KY KY	Grassy Creek Hazel Green	Morgan Wolfe	Main Office Grassy Creek	Post Office Place Name	3-18-89 3-18-89	Post office and ZIP Code discontinued. Establish a place name. Use Grassy Creek, KY 41332 as last line of address.
OLD NEW	203852 203852	42240 42241	KY KY	Hopkinsville Hopkinsville	Christian Christian	Main Office Main Office	Post Office Post Office	7-1-89 7-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 42240.
OLD NEW	204056 205792	41150 41150	KY KY	Jacobs Olive Hill	Carter Carter	Main Office Jacobs	Post Office Community Post Office	2-11-89 2-19-89	Post office discontinued. Establish a community post office. Use Jacobs, KY 41150 as last line of address.
OLD NEW	202244 207786	41860 41862	KY KY	Dry Creek Topmost	Knott Knott	Main Office Dry Creek	Post Office Place Name	3-11-89 3-11-89	Post office and ZIP Code discontinued. Establish a place name. Use Dry Creek, KY 41862 as last line of address.
OLD NEW	202688 208020	41742 41774	KY KY	Farler Viper	Perry Perry	Main Office Farler	Post Office Place Name	2-11-89 2-19-89	Post office and ZIP Code discontinued. Establish a place name. Use Farler, KY 41774 as last line of address.
OLD NEW	211001 211001	70427 70429	LA LA	Bogalusa Bogalusa	Washington Washington	Main Office Main Office	Post Office Post Office	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 70427.
OLD NEW	219282 219282	70094 70096	LA LA	Westwego Westwego	Jefferson Jefferson	Main Office Main Office	Post Office Post Office	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 70094.

OLD NEW	220240 220240	04210 04211	ME ME	Auburn..... Auburn.....	Androscoggin Androscoggin	Main Office Main Office	Post Office Post Office	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for a portion of the post office boxes at 04210.
OLD NEW	220240 220240	04210 04212	ME ME	Auburn..... Auburn.....	Androscoggin Androscoggin	Great Falls Great Falls	Classified Station Classified Station	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for a portion of the post office boxes at 04210.
OLD NEW	220255 220255	04330 04332	ME ME	Augusta..... Augusta.....	Kennebec Kennebec	Main Office Main Office	Post Office Post Office	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for a portion of the post office boxes at 04330.
OLD NEW	220255 220255	04330 04338	ME ME	Augusta..... Augusta.....	Kennebec Kennebec	Water Street Water Street	Classified Station Classified Station	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for a portion of the post office boxes at 04330.
OLD NEW	229210 223570	04990 04942	ME ME	Wellington..... Harmony.....	Piscataquis Somerset	Main Office Wellington	Post Office Place Name	2-11-89 2-19-89	Post office and ZIP Code discontinued. Establish a place name. Use Wellington, ME 04942 as last line of address.
OLD NEW	225475 223810	04761 04761	ME ME	New Limerick..... Houlton	Aroostook Aroostook	Main Office New Limerick.....	Post Office Community Post Office.	2-11-89 2-19-89	Post office discontinued. Establish a community post office. Use New Limerick, ME 04761 as last line of address.
OLD NEW	263170 263170	56537 56538	MN MN	Fergus Falls Fergus Falls	Ottertail Ottertail	Main Office Main Office	Post Office Post Office	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 56537.
OLD NEW	316200 316200	89030 89036	NV NV	North Las Vegas..... North Las Vegas.....	Clark Clark	Main Office Main Office	Post Office Post Office	7-1-89 7-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 89030.
OLD NEW	352570 354395	12426 12426	NY NY	Eddyville Kingston	Ulster Ulster	Main Office Eddyville	Post Office Place Name	8-27-88 8-27-88	Post office discontinued. Establish a place name. Use Eddyville, NY 12426 as last line of address.
OLD NEW	428460 428460	00903 00902	PR PR	San Juan..... San Juan.....	San Juan..... San Juan.....	Main Office Main Office	Post Office Post Office	3-1-89 3-1-89	ZIP Code for post office boxes discontinued. Existing post office boxes will transfer to ZIP Code 00902.
OLD NEW	428460 428460	00904 00902	PR PR	San Juan..... San Juan.....	San Juan..... San Juan.....	Main Office Main Office	Post Office Post Office	3-1-89 3-1-89	ZIP Code for post office boxes discontinued. Existing post office boxes will transfer to ZIP Code 00902.
OLD NEW	428460 428460	00905 00902	PR PR	San Juan..... San Juan.....	San Juan..... San Juan.....	Main Office Main Office	Post Office Post Office	3-1-89 3-1-89	ZIP Code for post office boxes discontinued. Existing post office boxes will transfer to ZIP Code 00902.
OLD NEW	476144 476144	37210 37244	TN TN	Nashville Nashville	Davidson Davidson	South..... South.....	Classified Station Classified Station	4-1-89 4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 37210.
OLD NEW	485860	75187	TX	Mesquite	Dallas	North Mesquite.....	Classified Station.....	3-1-89	Establish a new ZIP Code for post office boxes. Establish a new classified station for Mesquite, TX.
OLD NEW	501456	05449	VT	Colchester	Chittenden.....	Main Office.....	Post Office.....	3-1-89	Establish a new ZIP Code for post office boxes.

POST OFFICE CHANGES NUMBER 3—Continued

Data	Finance No.	ZIP Code	State	Name of Post Office	County/Parish	Name of Station, Branch, or Unit	Unit Type	Effective Date	Comments
OLD NEW	504816 504816	05602 05601	VT VT	Montpelier	Washington.....	Main Office.....	Post Office.....	4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 05602.
				Montpelier	Washington.....	Main Office.....	Post Office.....	4-1-89	
OLD NEW	506608 506608	05701 05702	VT VT	Rutland	Rutland	Main Office.....	Post Office.....	4-1-89	Establish a new ZIP Code for post office boxes. This action changes the ZIP Code for the post office boxes at 05701.
				Rutland	Rutland	Main Office.....	Post Office.....	4-1-89	
OLD NEW	516522	23519	VA	Norfolk.....	Norfolk Indp. City.....	Air Mail Facility.....	Classified Station.....	3-1-89	Establish a new ZIP Code for post office boxes. Establish Norfolk Air Mail Facility as a new classified station for Norfolk, VA.
OLD NEW	519000 516564	24655 24630	VA VA	Tip Top	Tazewell.....	Main Office.....	Post Office.....	11-19-88	Post office and ZIP Code discontinued. Establish a place name. Use Tip Top, VA 24630 as last line of address.
				North Tazewell.....	Tazewell.....	Tip Top	Place Name.....	11-19-88	
OLD NEW	552130 550078	24932 24910	WV WV	Dawson	Greenbrier.....	Main Office.....	Post Office.....	12-31-88	Post office and ZIP Code discontinued. Establish a place name. Use Dawson, WV 24910 as last line of address.
				Alderson	Monroe.....	Dawson.....	Place Name.....	12-31-88	
OLD NEW	557026 550186	25642 25607	WV WV	Robinette.....	Logan.....	Main Office.....	Post Office.....	11-19-88	Post office and ZIP Code discontinued. Establish a place name. Use Robinette, WV 25607 as last line of address.
				Amherstdale.....	Logan.....	Robinette.....	Place Name.....	11-19-88	
OLD NEW	551914 558388	26343 26343	WV WV	Crawford.....	Lewis.....	Main Office.....	Post Office.....	1-21-89	Post office discontinued. Establish a place name. Use Crawford, WV 26343 as last line of address.
				Walkersville.....	Lewis.....	Crawford.....	Place Name.....	1-21-89	
OLD NEW	560970 560970	54108 54107	WI WI	Navarino	Shawano.....	Main Office.....	Community Post Office.....	12-31-88	Community post office and ZIP Code discontinued. Establish a place name. Use Navarino, WI 54107 as last line of address.
				Bonduel	Shawano.....	Navarino	Place Name.....	12-31-88	

—Delivery Services Dept., 2-16-89.



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Issue Date: March 17, 1989
 First Day City: Okefenokee, Georgia
 Designer: Bart Forbes, Dallas, Texas
 Typographer: Bradbury Thompson,
 Design Coordinator,
 Citizens' Stamp Advisory Committee (CSAC)
 Art Director: Derry Noyes,
 Design Coordinator (CSAC)
 Postal Service Manager: Joe Brockert,
 Program Manager for Philatelic Design
 Printing Process: Offset lithography,
 Government Printing Office
 Colors: Yellow, magenta, cyan, and black
 Size: 3.5 x 5.5 in/88.9 x 139.7 mm
 Copyright: ©U.S. Postal Service 1989

Wetlands Postal Card

The Postal Service will issue a 15-cent Wetlands postal card on March 17 in Okefenokee, Georgia. The new postal card, third in the America the Beautiful Series, pays tribute to America's soggy-but-splendid, fertile-but-fragile wildlife and plant habitat. Hans Neuhauser of the Georgia Conservancy and Pogo Possum, popular cartoon conservationist, will join Regional Postmaster General William A. Cambell, Jr., in the dedication ceremony at Okefenokee Swamp Park.

The postal card, by veteran designer Bart Forbes, features a Great Blue Heron leaving its rock to search for another dry perch.

Georgia's legendary Okefenokee swamp is one of the largest and most primitive wetlands in America. In reality a watershed, it covers more than 600 square miles and serves as the headwaters for the Suwannee and St. Mary's Rivers. Set aside in 1937 as a national wildlife refuge by President Franklin Delano Roosevelt, Okefenokee features more than 200 species of birds, 50 species of reptiles, 40 species of mammals, and 32 species of amphibians. The American alligator, the Florida panther, and the bald eagle are just some of the endangered species that live in or visit what has been called America's greatest natural botanical garden.

Procedures for ordering first-day cancellations follow.

Customers Providing Stationery. The Postal Service encourages customers to purchase the 15-cent Wetlands postal card. Although the postal card is not available at some post offices, the Postal Service recommends that customers purchase the cards from philatelic centers or by mail order from the Philatelic Sales Division, referencing Item 2268.

Customers who provide their own cards receive preferential service. They should address cards at least $\frac{5}{8}$ inch from the bottom. Customers may also affix uncanceled stamps issued before March 17, 1989. The Postal Service will return unserviced cards bearing stamps issued after that date. Requests must be postmarked by April 16 and addressed: Customer-Provided Stationery, Postmaster, Okefenokee, GA 31501-9991. No remittance is required.

Postal Service Providing Stationery. Customers should provide a peelable return label for each postal card. The price is 15 cents per card, and the Postal Service accepts personal checks in the exact amount up to the limit of 50 items. Customers should not send cash or postage stamps. Orders must be postmarked by April 16 and addressed: Wetlands Postal Card, Postmaster, Okefenokee, GA 31501-9992.



A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 89-6
 Remove after April 16



Copyright U.S. Postal Service 1989

Issue Date: March 25, 1989
 First Day City: New York, New York
 Designer: Jim Sharpe, Westport, Connecticut
 Typographer: Bradbury Thompson,
 Design Coordinator,
 Citizens' Stamp Advisory Committee
 Art Director and Postal Service Manager:
 Jack Williams, Program Manager for Philatelic
 Design
 Modeler: Richard Sennett
 Printing Process: Gravure
 (American Bank Note Company)
 Colors: Magenta, yellow, cyan, black, and line red
 Image Area: 0.84 x 1.41 in/21.3 x 35.8 mm
 Plate Number: Five single digits preceded
 by the letter A
 Stamps per Pane: 50
 Marginal Markings: ©U.S. Postal Service 1989
 Use Correct ZIP Code®

Arturo Toscanini Commemorative Stamp

A Performing Arts Series commemorative stamp honoring Arturo Toscanini will be issued March 25 in New York City. The dedication ceremony will be held at Carnegie Hall, the world-famous facility that was home to Toscanini's New York Philharmonic and the NBC Symphony. James D. Wolfensohn, chairman of the board for Carnegie Hall, and renowned singer Robert Merrill will join Associate Postmaster General Kenneth J. Hunter in dedicating the new stamp.

Many consider Toscanini the greatest conductor of all time. He was exacting, putting himself and his artists through arduous rehearsals in search of musical precision and the composer's message. His demands for clarity, expression, and honesty chased away artistic indifference and raised orchestral standards. "This is great music," he said. "I must give it my greatest effort. I cannot hold back."

Procedures for ordering first day cancellations follow.

Customers Affixing Stamps. The Postal Service encourages customers to purchase Arturo Toscanini stamps and affix them to their envelopes. Covers bearing stamps will receive preferential service. Customers must address envelopes on the right side at least $\frac{3}{8}$ inch from the bottom and affix stamps approximately $\frac{1}{4}$ inch from the top and right edges. Requests must be postmarked by April 24 and addressed: Customer-Affixed Envelopes, Arturo Toscanini Stamps, Postmaster, New York, NY 10199-9991. No remittance is required.

Postal Service Affixing Stamps. The price is 25 cents per stamp. The Postal Service accepts checks in the exact amount up to the limit of 50 envelopes. Customers should not send cash or postage stamps. Orders must be postmarked by April 24 and addressed: Arturo Toscanini Stamps, Postmaster, New York, NY 10199-9992.

After offices deplete local stock of the item, it is available from all philatelic centers and by mail order from the Philatelic Sales Division for approximately 1 year after the date of issue. A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.



USPS Stamp Poster 89-7
Remove after April 24

PLEASE POST ON BULLETIN BOARD

25-CENT PHILATELIC MAIL STAMPED ENVELOPE

A 25-cent Philatelic Mail stamped envelope goes on sale March 10 in Cleveland, Ohio. The Philatelic Mail envelope allows post offices to return canceled covers to collectors after applying pictorial or other special cancellations. The number 9 size envelope is a modified design of the Stars envelope issued last year.

For a 1 year test period, January 1-December 31, 1989, collectors may submit stamped, self-addressed envelopes along with their philatelic cancellation requests. Post offices then return the canceled covers in the envelopes provided.

Customers may send covers and a self-addressed philatelic mail return envelope to a post office in a number 10 envelope. The office will service the requests and return the covers to the customer.

Note: All post offices servicing covers for return to a collector must rubberstamp the post office return address in the upper left corner of the Philatelic Mail envelope.

Do Not Place on Sale Before March 11, 1989

A future issue of the POSTAL BULLETIN will include a photograph of the stamp and a stamp poster announcement.

Supply. Post offices with authorized philatelic centers will receive an automatic distribution of this envelope. Quantities will be based on the automatic distribution for a size 10 envelope. Those post offices should requisition additional quantities for their regular window transactions.

CAG A-G post offices requiring bulk quantities of this envelope must immediately submit Form 3205, *Requisition for Plain Stamped Envelopes*, to the Stamped Envelope Agency, Williamsburg, PA 16693-0500. These offices should submit requisitions in the standard ordering quantities for a size 10, regular envelope. Refer to the chart listed below for item number and prices.

All other post offices requiring less than bulk quantities must immediately requisition this envelope

on a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*, from their stamp distribution office.

Printed Stamped Envelopes. This envelope is also available with printed return address for customers. When ordering, customers should indicate the item number, size, denomination, and price on the blank lines of the present Form 3203, *Printed Stamped Envelopes Order*. They should mail the form with the proper remittance in a preprinted business reply envelope furnished by the Postal Service or in a plain envelope addressed to the Stamped Envelope Agency, Williamsburg, PA 16693-0500. Customers should make payment by check or money order. Refer to the chart listed below for the item number and prices.

Selling Price of Plain Stamped Envelope

Type	Size	Item no.	Prices	
			500	1,000
Regular	9	2121	\$133.40	\$266.80

Offices may sell the envelopes individually for 30 cents each.

Selling Price of Printed Stamped Envelopes

Type	Size	Denomination	Item no.	Prices		
				50	500	1,000
Household (Regular)	9	25 cents.....	2120	\$15.20
Regular.....	9	25 cents.....	2121	\$136.90	\$273.80

Note that offices must use a separate item number for ordering printed stamped envelopes in lots of 50 as opposed to ordering them in boxes of 500.—*Philatelic and Retail Services Dept., 2-16-89.*

All Personnel Processing Mail for Dispatch Abroad

FOREIGN ORDER NO. 258

Keep all foreign order notices for use as reference.

Tentative Order. A tentative *Lottery Order* has been issued against the following:

CANADA

Worldwide Winners Enterprises, Ltd.
No. 35310, 2021 West 42nd Ave.
Vancouver, B.C.
Canada V6M 4G5

Lindsay Hickmore
P.O. Box 67548
5960 Fraser St.
Vancouver, B.C.
Canada V6B 5G7

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed Foreign Order Mail and send it to Postmaster, Claims, Inquiry & Undeliverable Mail, James A. Farley Building, Room 2029-A, New York, NY 10199-9543. Do not place any endorsement on the mailpieces themselves.

Installations may post this notice at the outgoing primary, and they must post it on the Foreign Order Board at all MSCs and designated International Exchange Offices.—*Judicial Officer, 2-16-89.*

Warning Notice—Unrecovered Missing Canadian Money Order Forms

(To be posted and used by window clerks. As directed, destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New Style orders 000,000,001-399,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21710 article.

510,068,801 to 9,000	539,989,721 to 9,800	556,508,870 to 8,900	573,666,236 to 6,294
511,899,301 to 9,600	539,991,061 to 1,100	557,669,091 to 9,100	573,702,655 to 2,700
512,328,808 to 8,900	541,097,901 to	557,669,191 to 9,200	574,217,901 to 7,925
512,373,932 to 4,500	098,200	557,711,743 to 1,800	574,415,253 to 5,300
513,426,858 to 7,300	543,289,525 to	557,786,836 to 6,860	574,526,901 to
513,457,701 to 7,800	290,200	558,228,301 to 8,400	527,000
515,790,188 to 0,230	543,305,301 to 5,600	558,638,801 to 9,000	574,808,545 to 8,700
515,892,011 to 2,020	544,194,216 to 4,700	559,562,701 to 2,742	574,810,201 to
516,649,101 to 9,200	544,619,721 to	559,565,818 to	811,200
516,882,201 to 2,300	620,100	566,000	574,982,801 to
518,114,834 to 5,000	544,999,729 to 9,800	559,736,353 to 6,400	983,500
518,126,550 to 6,900	545,553,528 to 3,800	559,841,401 to 1,700	575,311,207 to 1,400
518,147,801 to 8,000	545,775,152 to 5,200	560,473,901 to 3,922	575,311,297 to
518,761,501 to 1,600	547,276,820 to	561,223,101 to 3,400	317,400
520,736,961 to 7,000	277,000	561,249,012 to 9,200	575,913,143 to 3,200
522,798,708 to 8,800	547,457,901 to	561,265,399 to 5,500	575,977,151 to 7,200
523,727,009 to 7,100	458,300	562,601,501 to 1,600	576,674,701 to 4,800
525,483,962 to 4,000	547,469,676 to 9,700	563,184,500 to 4,700	577,385,856 to
525,774,401 to 4,600	547,542,271 to	563,957,851 to 7,860	386,100
526,389,501 to 9,600	543,000	564,299,834 to	577,907,201 to 7,800
526,389,972 to	547,578,870 to 8,900	300,000	577,917,601 to 7,900
390,000	547,923,901 to	564,319,659 to 9,700	578,365,863 to 5,900
528,910,726 to 0,900	924,000	565,045,232 to 5,245	578,649,083 to 9,100
530,248,201 to 8,300	548,988,201 to 8,300	565,145,850 to 5,875	578,988,972 to
530,756,618 to 6,700	549,641,019 to 1,100	565,868,534 to 8,549	989,400
531,847,601 to 7,700	549,670,720 to 0,800	567,078,033 to 8,100	579,017,876 to 7,900
532,013,666 to 3,700	550,092,673 to 2,700	567,422,270 to 2,600	579,458,901 to 9,400
532,401,823 to 1,900	550,355,949 to	568,505,097 to 5,100	579,541,273 to 1,299
532,883,490 to 3,500	356,100	568,574,080 to 4,099	579,877,101 to 7,200
533,554,660 to 4,800	551,144,112 to 4,400	569,537,631 to	580,207,301 to 7,770
533,820,480 to 0,496	551,698,301 to 8,320	538,000	580,335,207 to 5,300
533,820,501 to 0,600	551,961,814 to 1,880	569,791,703 to 1,730	580,337,901 to 8,000
534,086,901 to 7,000	552,222,532 to 3,800	569,793,491 to 3,510	580,473,401 to
535,084,079 to 4,200	553,468,301 to 8,400	569,915,309 to 5,320	474,000
536,606,101 to 6,300	553,853,051 to 3,100	570,275,601 to 5,700	580,562,401 to 2,500
537,240,745 to 0,800	554,939,152 to 9,200	571,065,984 to	580,899,103 to 9,200
537,417,901 to 8,000	554,998,701 to 8,800	066,600	581,171,918 to
537,528,457 to 8,500	555,144,758 to 4,770	571,106,886 to	172,400
538,691,301 to 1,500	555,219,956 to	107,200	581,341,293 to 1,400
539,073,831 to 3,900	220,000	571,123,771 to 3,900	581,986,501 to 6,600
539,120,109 to 0,200	556,084,478 to 4,500	572,226,617 to 6,700	584,862,862 to 3,900
539,132,909 to 3,000	556,250,024 to 0,200	572,380,133 to 0,145	585,948,403 to
539,805,426 to 5,600	556,351,291 to 1,600	572,380,203 to 0,258	949,000

International Postal Money Orders—Congo

The postal administration of the People's Republic of the Congo has advised that, effective immediately, it is suspending the issue and payment of money orders.

Clerks must advise customers requesting an international postal money order for payment in the Congo that service has been suspended until further notice at the request of the foreign postal administration.

—International Postal Affairs Dept., 2-16-89.



**Report
dangerous
dogs**

DON'T GO SNOWBLIND

Always make sure your windshield wipers, defrosters, defoggers, and rear view mirrors are in good working order.



INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21711 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

Table with 12 columns of 9-digit numbers, listing invalid corporate account numbers for Express Mail. The numbers are arranged in a grid format, with some numbers appearing to be crossed out or marked with a large 'X'.

UNITED STATES POSTAL SERVICE

WASHINGTON, DC 20260-1571
OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE TO
AVOID PAYMENT OF POSTAGE, \$300

FIRST-CLASS MAIL
POSTAGE & FEES PAID
USPS
PERMIT NO. G-10

FIRST-CLASS

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POSTAL BULLETIN ORDER FORM

Postal Facility, Company, or Personal Name	Old Quantity	New Quantity
Attention Line (if needed)	Customer's Home Phone ()	Customer's Office Phone ()
Street Address	Name of Approving Manager	
City, State, ZIP + 4	Signature of Approving Manager	
Country (if needed)	Credit Card No. (if used)	Exp. Date (mo/yr)

Check one:

MasterCard VISA accepted



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