



# postal bulletin

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## REAFFIRMATION OF SUPPORT FOR QWL/EI BETWEEN THE POSTAL SERVICE AND THE NATIONAL RURAL LETTER CARRIERS ASSOCIATION

The United States Postal Service and the National Rural Letter Carriers Association have been involved in the Quality of Work Life/Employee Involvement (QWL/EI) process for nearly 6 years. The original Memorandum of Understanding to initiate this process for rural letter carriers and their managers was signed in October 1982. With the knowledge of accomplishments made and with anticipation of the good things to come, the memorandum was reaffirmed in February 1985. At that time 20 management sectional centers (MSCs) had initiated the process. We now have 188 MSCs involved in the process with rural letter carriers.

Our experience continues to confirm the wisdom of our joint decision to implement a process designed to encourage meaningful employee involvement in identifying and solving workplace problems. Benefits from Employee Involvement continue to become apparent for all parties involved: the rural carriers, the union, the Postal Service, and the postal customer.

The National Rural Letter Carriers Association and the United States Postal Service again reaffirm our mutual support for and commitment to the Quality of Work Life/Employee Involvement process.

DALLAS N. FIELDS,  
President, National Rural Letter Carriers Association.

ANTHONY M. FRANK,  
Postmaster General  
July 14, 1988.

### \$5 Pheasant Stamp Booklets

The American Bank Note Company has completed the automatic distribution of \$5 Pheasant stamp booklets (*Item 636*) to post offices. The contractor will continue supplying the regional accountable paper depositories (RADPs) with additional quantities of this booklet.

Stamp distribution offices (SDOs) requiring additional Pheasant stamp booklets should submit Form 17-A, *Accountable Items Requisition from Stamp Distribution Office*, to their RADP. Other postmasters requiring additional Pheasant booklets must submit Form 17-A to their SDO.

Postmasters should requisition the Pheasant booklets as a portion of their \$5 booklet requirements. As previously announced, the Wildlife and Jack London \$5 booklets are available from the Bureau of Engraving and Printing.

—Philatelic and Retail Services Dept., 7-28-88.

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**SAFETY IS NO ACCIDENT**

### INSERVICE TEST REQUIREMENTS

As a result of the 1987 contract negotiations, level 4 clerk craft employees are now eligible under specified conditions to bid for certain clerk craft positions in levels 5, 6, 7 (see Handbook EL-901, *Agreement Between USPS and American Postal Workers Union and National Association of Letter Carriers, AFL-CIO (1987-1990)*, Article 37.3.A.10.a(4)(c)). As a result of this provision, the inservice testing requirements for many clerk craft positions need clarification.

The required test for clerk craft positions in the following two lists is Test 440. The two lists differ, as indicated below.

List 1 contains senior qualified positions in the clerk craft with typing requirements indicated on the qualification standard. Level 4 clerk craft employees meeting the conditions in Article 37.3.A.10.a(4)(c) are eligible to bid on these positions. However, employees must pass Test 440 before bidding. *Exception:* For bidding purposes only, any employee who has qualified on Test 400 is qualified on Test 440 as well.

**List 1—Senior Qualified Positions (Typing)**

Occupation code	Level	Title
1106-01	5	Procurement Clerk
2003-09	6	Procurement, Property, and Supply Assistant
2320-15	5	Bulk Mail Clerk
2320-28	6	Bulk Mail Technician
2320-39	5	Retail Sales Clerk, Postal Stores
2330-13	6	Highway Transportation Clerk
2340-01	5	General Clerk
2340-81	5	Administrative Clerk, Express Mail
2345-31	6	Claims Clerk, Paying Office
2345-32	5	Mailing Requirements Clerk
2345-32	6	Mailing Requirements Clerk
2345-50	6	Mailing Requirements Clerk (MCC)
2345-50	7	Mailing Requirements Clerk (MCC)
2345-52	6	Mail Classification Clerk (MSC)
2345-52	7	Mail Classification Clerk (MSC)
2350-01	5	Schemes Clerk

List 2 contains senior qualified positions in the clerk craft with no typing requirements. Normally,

level 4 clerk craft employees are not eligible to bid on these positions. However, if the office has added a typing requirement, then level 4 employees meeting the conditions in Article 37.3.A.10.a(4)(c) may bid on the duty assignment posted with the typing requirement. (For information on using local authority to add typing requirements, see Handbook EL-303, *Qualification Standards—Bargaining Unit Positions*, section 142.) Employees must pass Test 440 before bidding on these positions. *Exception:* For bidding purposes only, any employee who has qualified on Test 400 is qualified on Test 440 as well.

**List 2—Senior Qualified Positions (No Typing)**

Occupation code	Level	Title
0203-14	5	Personnel Clerk
0203-19	6	Examination Specialist
0301-94	5	WLRs Control Clerk
0341-06	6	Vehicle Operations Maintenance Assistant
0356-10	5	Group Leader, Data Conversion Operators
0520-01	5	Accounting Clerk
0590-01	5	Time and Attendance Clerk
0590-02	5	Employee Accounts Clerk
0818-01	5	Drafting Clerk
1105-02	6	Procurement Specialist
1712-04	6	Schemes Examiner
2040-04	5	Foreign Container Inventory Clerk
2315-08	6	Special Postal Clerk
2315-11	6	General Expeditor
2315-26	6	Review Clerk
2315-78	5	OCR Operator
2320-03	6	Stamp Supply Clerk
2320-05	6	Clerk, Finance Station
2320-12	6	Information Clerk
2320-31	6	Special Postal Clerk
2330-04	6	Transfer Clerk, AMF
2330-42	6	Ramp Clerk, AMF
2340-10	6	Records Clerk, International Air Mail
2340-16	6	General Office Clerk, Foreign Mail
2340-18	6	Receiving Clerk, Foreign Air Mail
2345-07	5	Clerk, Dead Letter Branch
2345-09	5	Clerk, Dead Parcel Branch
2345-15	5	Claims and Inquiry Clerk
2350-06	6	Schedule Clerk, Foreign Mail

—Employee Relations Dept., 7-28-88.

### DOMESTIC ORDERS

*False Representation.* Enforced by postmaster at city listed.

State /city	Names covered	Products
WI, Milwaukee 53218-3918 ....	Great Lakes Yellow Pages, Inc., 6815 W. Fond du Lac.	Solicitations for business listings or display advertising.
WI, Milwaukee 53218-4842 ....	Great Lakes Yellow Pages, Inc., 6759 W. Medford.	Solicitations for business listings or display advertising.

—Judicial Officer, 7-28-88.

### \$5 Classic Cars Stamp Booklet

The \$5 Classic Cars commemorative stamp booklet goes on sale August 25, 1988, in Detroit, Michigan. This booklet contains four panes of five designs each. The five 25-cent stamps featured are the 1928 Locomobile, 1929 Pierce-Arrow, 1931 Cord, 1932 Packard, and 1935 Duesenberg.

**Do Not Place on Sale Before August 26, 1988**



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Collector information is on page 11.

**Supply:** All post offices will receive an automatic distribution of 10 booklets for each pane of 50 commemorative stamps furnished on a standard distribution. Postal data centers will furnish stamp distribution offices (SDOs) with the necessary documents to make subsequent distributions to associate offices. Post offices with authorized philatelic centers will receive a second automatic shipment from the Bureau of Engraving and Printing, and offices must reserve the booklets in this shipment for sales at philatelic centers. The automatic distribution for philatelic centers will equal the quantities furnished for the \$3 Flag With Clouds booklet.

The Bureau of Engraving and Printing will not honor supplemental requisitions for *Item 637*. Regional accountable paper depositories (RAPDs) will receive limited quantities of this stamp booklet for filling supplemental orders. SDOs requiring additional booklets may order them from their RAPD using a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*. All other post offices requiring additional booklets should immediately requisition them from their stamp distribution offices on a separate Form 17-A.

Before requisitioning additional stock, post offices should consider that they must deplete stock before October 26, 1988, except authorized philatelic centers.

—Philatelic and Retail Services Dept., 7-28-88.

### Apartment Mail Receptacles

In 1984, the Delivery Services Department issued instructions that prohibited the Postal Service from purchasing apartment receptacles. Before 1984, the Postal Service purchased and installed receptacles and, as a result, some offices may have existing agreements to maintain these apartment receptacles. Although they may not purchase new equipment to maintain the boxes, they may purchase replacement parts as needed when they deplete current inventories. When postal-installed apartment receptacles are beyond repair, offices may replace them with Neighborhood Delivery and Collection Box Units (NDCBUs) or 2900 series post office boxes.

The Postal Service must also contend with delivery problems in older apartment complexes equipped with outdated and undersized mailboxes. These obsolete receptacles cannot accommodate today's mail volumes, particularly the expanding volume of bulk business mail. Delivery personnel may either leave the overflow of mail in another receptacle or location, or return the excess mail to the post office for later collection by the customer.

Although the Postal Service lacks an effective sanction against the owners or management of buildings with obsolete or undersized apartment receptacles, offices should make every effort to convince them of the advantages of replacing obsolete equipment. To facilitate that effort, Publication 265-A, *Centralized Mail Delivery Residential Applications*, is available. Delivery personnel should provide Publication 265-A and a list of the approved apartment mail receptacles to building owners/managers.

#### Approved Apartment Manufacturers

The following is a list of manufacturers of one or more designs of apartment house mail receptacles approved by the Postal Service.

	H=Horizontal Type	V=Vertical Type
H-V	American Device Manufacturing Company P.O. Box 8, Steeleville, IL 62288-0008	
H-V	Auth Electric Company, Incorporated 505 Acorn Street, Deer Park, NY 11729-3694	
H-V	Bommer Industries, Incorporated P.O. Box 187, Landrum, SC 29556-0187	
H-V	Cutler Mail Chute Division Cutler Manufacturing, Incorporated P.O. Box M, Eaton Park, FL 33840-1903	
H-V	Dura Steel Products Company P.O. Box 54175, Los Angeles, CA 90054-0175	
H-V	Florence Corporation 2101 North Elston Ave., Chicago, IL 60614-3993	
H-V	Jensen General Corporation 1946 E. 46th Street, Los Angeles, CA 90058-2097	
V	Miami Carey 203 Garver Road, Monroe, OH 45050-1292	
V	Perma-Bilt Industries 19106 South Normandie Ave., Torrance, CA 90502-1094	
V	Security Manufacturing Company 5702 Research Drive, Huntington, CA 92649-1617	

—Delivery Services Dept., 7-28-88.

## 21-CENT RAILROAD MAIL CAR REGULAR COIL STAMP

The 21-cent Railroad Mail Car precanceled coil stamp goes on sale August 16, 1988, in Santa Fe, New Mexico. The denomination meets the basic presort rate for First-Class letter mail that became effective April 3, 1988.

**Do Not Place on Sale Before August 17, 1988**



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Collector information is on page 7.

**Supply:** Post offices with authorized philatelic centers will receive an automatic distribution of the precancel coils of 500. The automatic distribution is based on the Bureau of Engraving and Printing's four-position schedule for a 50-subject commemorative stamp. Accordingly, the quantities of coils to be furnished follow:

Offices receiving four-position stock in these quantities	Will receive coils in these quantities
20,000 .....	50
40,000 .....	100
125,000 .....	200
250,000 to 500,000 .....	800

**Bulk Quantities:** CAG A-G post offices requiring this precanceled stamp should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing. They must submit orders in the following quantities: coils of 500 (*Item 970*)—200 coils, 400 coils, and multiples of 400 coils to maximum of 2,000 coils; coils of 3,000 (*Item 971*)—32 coils, 64 coils, and multiples of 64 coils to maximum of 768 coils.

See section 243, Handbook F-48, *Bulk Requisitioning and MSC Accountable Paper Functions*, for proper procedures when ordering precanceled stamps. The memorandum described in that section must accompany Form 3356.

**Note:** The 21-cent precanceled coil replaces the 18-cent Washington precanceled coil that was the previous basic presort rate for First-Class letter mail. Stamp distribution offices (SDOs) must review their AINV Order Quantity Review Report for the precanceled 18-cent coils of 500 and 3,000 before ordering. SDOs requiring fewer than the above ordering quantities must submit a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*, to their regional accountable paper depository.

**Less-Than-Bulk Quantities:** All other post offices requiring fewer than the above bulk quantities of this precanceled stamp should requisition them immediately from their designated stamp distribution office on a separate Form 17-A.

—*Philatelic and Retail Services Dept., 7-28-88.*

### Mail Order Withholding

Enforced by postmaster at city listed.

State/city	Names covered
PA, Sharon 16146-2235 .....	Any and all of various names other than John Colello, 60 Fifth Avenue.

—*Judicial Officer, 7-28-88.*

### Census Address Cards

From late July through late August, address cards will arrive in 6,333 urban ZIP Codes for the advance post office check (APOC) that will be conducted for the Bureau of the Census in September.

**Do not process these cards or return them to the Bureau of the Census until you receive instructions from the division or MSC census coordinator.**—*Delivery Services Dept., 7-28-88.*



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## 8.4-Cent Wheel Chair Regular Coil Stamp

An 8.4-cent coil stamp featuring a 1920s wheel chair will be issued on August 12, in Tucson, Arizona. The dedication ceremony is in the courtyard of the Veterans Administration Medical Center, which serves as the central distribution point for philatelic material and information regularly sent to individual and groups of veterans interested in stamp collecting. The 8.4-cent denomination meets the single-piece rate for third-class bulk mailings prepared by nonprofit organizations.

With an increasing number of disabled veterans, traffic and industrial accident victims, and lifesaving improvements in medicine and surgery came a new awareness of the problems facing the permanently disabled. Concern for the special requirements of the handicapped resulted in the development of rehabilitative equipment, more in a few short years than in the previous century. Many practical innovations applied to the wheel chair.

Improvements to the wheel chair are a basic part of the research and development efforts of the Veterans Administration and other handicap organizations. They have contributed to a number of changes in recent years, including the publishing of performance and safety standards, and innovative design features, such as seat cushions that reduce pressure sores, longer-lasting sealed bearings in the main wheel hub, die-cast "mag" wheels eliminating maintenance and replacement problems, and improved motor control systems.

Issue Date: August 12, 1988  
 First Day City: Tucson, Arizona  
 Designer: Chris Calle,  
 Ridgefield, Connecticut  
 Art Director and Postal Service Manager:  
 Jack Williams, Program Manager for  
 Philatelic Design  
 Typographer: Bradbury Thompson,  
 Design Coordinator,  
 Citizens' Stamp Advisory Committee  
 Engraver: Gary Chaconas (image);  
 Gary Slaght (lettering),  
 Bureau of Engraving and Printing (BEP)  
 Printing Process: Intaglio (B press, BEP)  
 Colors: Maroon (picture and type);  
 Red (nonprofit endorsement)  
 Image Area: 0.71 x 0.82 in/18.0 x 20.8 mm  
 Plate Number: One single digit on  
 every 52nd stamp  
 Stamps per Coil: 500 and 3,000  
 (precanceled only)

Procedures for ordering first-day cancellations follow.

*Customers Affixing Stamps:* The Postal Service encourages customers to buy the 8.4-cent Wheel Chair stamps and affix them to their envelopes. Covers bearing stamps receive preferential service. Philatelic centers will sell the stamp but, as a limited use item, it may not be available at all post offices. Customers must affix 16.6 cents more postage to meet the First-Class letter rate. They may use stamps issued prior to August 12, but the Postal Service will return covers bearing stamps issued later.

Customers should address envelopes on the right side at least  $\frac{5}{8}$  inch from the bottom and affix stamps in the upper right corner approximately  $\frac{1}{4}$  inch from the top and right edges. Requests must be postmarked by September 11 and addressed: Customer-Affixed Envelopes, Wheel Chair Stamp, Postmaster, Tucson, AZ 85726-9991. No remittance is required.

*Postal Service Affixing Stamps:* Except for affixing stamps and addressing orders, follow the procedures above. The Postal Service will use three 8.4-cent Wheel Chair stamps to meet the First-Class rate. The price is 26 cents per cover, and the Postal Service accepts personal checks in the exact amount up to the limit of 50 envelopes, not cash or postage stamps. Orders must be postmarked by September 11 and addressed: Wheel Chair Stamp, Postmaster, Tucson, AZ 85726-9992.



A Philatelic Catalog, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997. USPS Stamp Poster 88-52 Remove after September 11

PLEASE POST ON BULLETIN BOARD

WHAT YOU CAN DO FOR US

Wheel Chair 1920s

USA 8.4



11049000

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# 4-Cent Wheel Chair Regular Coil Stamp

The 4-cent coil stamp featuring a 1920s wheel chair will be placed on April 22 in Tucson. The dedication ceremony is in the company of the Veterans Administration Medical Center, Tucson, as the central distribution point for the stamp and a dedication regularly scheduled program of veterans interested in collecting. The 4-cent denomination is the single-price rate for third-class bulk postage by nonprofit organizations.

As the increasing number of disabled veterans and industrial accident victims and their dependents to be served, and the growing awareness of the problems facing the beneficiaries, Congress has the special program of the handicapped veterans in the recognition of their service. Veterans have been years in the previous century. Many social innovations applied to the wheel chair.

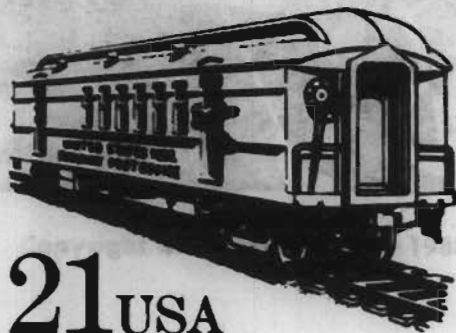
From the time when the wheel chair was first used in the research and development efforts of the Veterans Administration and other handicap organizations, they have continued to a number of years in recent years, including the publishing of the journal and other standards and innovative techniques, such as self-driving wheelchairs, and other assistive devices, which have made it possible for disabled veterans to live more independent and active lives.

Postage for ordering the 4-cent wheel chair stamps may be placed on the Postal Service on-line website. Customers to buy the 4-cent Wheel Chair stamps should call 1-800-877-8777. Customers buying stamps in person should call 1-800-877-8777. Customers will sell the stamp but as a limited use item, it may not be available in all post offices. Customers must affix this stamp above postage to mail the Post-Office letter rate. The maximum postage is 4-cent for the 4-cent stamp. Customers should address envelopes on the right side at least 2 inches from the bottom and left side in the lower right corner. Requests must be postmarked by September 11 and addressed to: Tucson, Allied Veterans Wheel Chair Stamp Postmaster, Tucson, AZ 85726-0992. No return postage required.

Postal Service 4-cent stamp. Except for affixing stamps and addressing orders, follow the procedure above. The Postal Service will give 4-cent Wheel Chair stamps to meet the First Class rate. The price is 40 cents per stamp and the Postal Service accepts personal checks in the exact amount up to the limit of 50 envelopes, not cash or postage stamps. Orders must be postmarked by September 11 and addressed: Wheel Chair Stamp Postmaster, Tucson, AZ 85726-0992.

A detailed listing of available stamps and other philatelic items is available from the Philatelic Sales Division, Washington, DC 20262-0997. Remove after September 11

**Railroad Mail Car  
1920s Presorted  
First-Class**



**21 USA**

Copyright U.S. Postal Service 1988

Issue Date: August 16, 1988  
 First Day City: Santa Fe, New Mexico  
 Designer: David Stone,  
 Chapel Hill, North Carolina  
 Typographer: Bradbury Thompson,  
 Design Coordinator,  
 Citizens' Stamp Advisory Committee  
 Art Director and Postal Service Manager:  
 Joe Brockert, Program Manager for  
 Philatelic Design  
 Modeler: Clarence Holbert,  
 Bureau of Engraving and Printing (BEP)  
 Engraver: Gary Chaconas (image);  
 Dennis Brown (lettering) (BEP)  
 Printing Process: Intaglio (B press, BEP)  
 Colors: Green (picture and type)  
 and red (Presorted First-Class endorsement)  
 Image Area: .71 x .82 in/18.0 x 20.8 mm  
 Plate Number: One single digit  
 on every 52nd stamp  
 Stamps per Coil: 500 and 3,000 (precanceled only)

# Railroad Mail Car Regular Coil Stamp

A 21-cent coil stamp featuring a 1920s Railroad Mail Car will be issued on August 16 in Santa Fe, New Mexico. The dedication ceremony is at the Palace of the Governors. The denomination meets the single-piece rate for First-Class mailings presorted to either the three- or five-digit ZIP Code.

In the beginning, only closed pouch mail—that intended for delivery at local points on the specific lines—was handled on the railroad mail cars, with most mail still being distributed in the larger post offices. Gradually, the idea evolved of open pouch sorting en route—transit mail was sorted for connecting lines and local offices.

Initially, traveling post offices occupied only very small sections in the ends of baggage cars. However, as the amount of mail increased, it often became essential to use entire cars to accommodate railroad post offices (RPOs).

Eventually, the advent of commercial airlines, interstate highways, and affordable automobiles spelled doom for the old-line network of passenger trains. At the end, only two trains were left, one in each direction running daily between New York City and Washington. Ceremonies on June 30, 1977, in both cities, marked the end of a century of Railway Mail Service dedication and tradition, as the last two RPOs operating in America made their final runs.

Procedures for ordering first-day cancellations follow.

*Customers Affixing Stamps:* The Postal Service encourages customers to purchase the 21-cent Railroad Mail Car stamps and affix them to their envelopes. Covers bearing stamps receive preferential service. All philatelic centers will sell the stamp. As a limited use item, it may not be available at all post offices.

Customers must affix 4 cents additional postage to meet the minimum First-Class letter rate. They may use stamps issued prior to August 16, but the Postal Service will return unserved covers bearing stamps issued after that date.

Customers should address envelopes on the right side at least 5/8 inch from the bottom and affix stamps in the upper right corner approximately 1/4 inch from the top and right edges. Requests must be postmarked by September 15 and addressed: Customer-Affixed Envelopes, Railroad Mail Car, Postmaster, Santa Fe, NM 87501-9991.

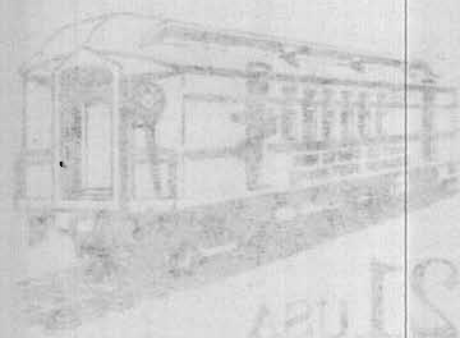
*Postal Service Affixing Stamps:* Except for affixing and addressing orders, follow the procedures above. The Postal Service will use one 21-cent Railroad Mail Car and a pair of 2-cent Locomotive stamps to meet the First-Class postage rate. The price is 25 cents per cover, and the Postal Service accepts personal checks in the exact amount up to the limit of 50 envelopes, not cash or postage stamps. Orders must be postmarked by September 15 and addressed: Railroad Mail Car, Postmaster, Santa Fe, NM 87501-9992.



A Philatelic Catalog, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997. **USPS Stamp Poster 88-53** Remove after September 15

**PLEASE POST ON BULLETIN BOARD**

Railroad Mail Car  
1920s  
First-Class  
Presorted



Copyright U.S. Postal Service 1968

Plate Number: One eight four  
on every 22nd stamp  
Designs per Coil: 500 and 2,000 (not included only)  
Plate Number: One eight four  
on every 22nd stamp  
Designs per Coil: 500 and 2,000 (not included only)  
Plate Number: One eight four  
on every 22nd stamp  
Designs per Coil: 500 and 2,000 (not included only)

# Railroad Mail Car Regular Coil Stamp

Customers wishing to purchase the Railroad Mail Car Regular Coil Stamp should refer to the enclosed information for details. The Railroad Mail Car Regular Coil Stamp is a 2-cent stamp featuring a Railroad Mail Car. The stamp is available in a coil of 50 stamps per coil. The stamp is available in a coil of 50 stamps per coil. The stamp is available in a coil of 50 stamps per coil.

Customers should refer to the enclosed information for details. The Railroad Mail Car Regular Coil Stamp is a 2-cent stamp featuring a Railroad Mail Car. The stamp is available in a coil of 50 stamps per coil. The stamp is available in a coil of 50 stamps per coil. The stamp is available in a coil of 50 stamps per coil.

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A Railroad Mail Car stamp featuring a 1920s Railroad Mail Car will be issued on August 16 in a limited quantity. The dedication ceremony is at the direction of the Governor. The dedication ceremony is at the direction of the Governor. The dedication ceremony is at the direction of the Governor.

Customers should refer to the enclosed information for details. The Railroad Mail Car Regular Coil Stamp is a 2-cent stamp featuring a Railroad Mail Car. The stamp is available in a coil of 50 stamps per coil. The stamp is available in a coil of 50 stamps per coil. The stamp is available in a coil of 50 stamps per coil.

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A Railroad Catalog listing of available stamps and other philatelic items is available free of charge from the Philatelic Sales Division, Washington, DC 20262-9997. Remove after September 12.





Copyright U.S. Postal Service 1988

Issue Date: August 19, 1988  
 First Day City: Colorado Springs, Colorado  
 Designer: Bart Forbes, Dallas, Texas  
 Art Director and Postal Service Manager:  
 Jack Williams, Program Manager for  
 Philatelic Design  
 Typographer: Bradbury Thompson,  
 Design Coordinator,  
 Citizens' Stamp Advisory Committee  
 Printing Process: Gravure, Bureau  
 of Engraving and Printing  
 Colors: Brown, purple, green, red, and brown  
 Image Area: 0.84 x 1.41 in/21.3 x 35.8 mm  
 Plate Number: Five single digits  
 Stamps per Pane: 50  
 Marginal Markings: ©U.S. Postal Service 1988  
 Use Correct ZIP Code®

## 25-Cent Olympic Summer Games Commemorative Stamp

The U.S. Postal Service will issue a 25-cent commemorative stamp to salute the games of the XXIVth Olympiad on August 19 in Colorado Springs, Colorado. The design by Bart Forbes portrays a male gymnast performing his routine on the rings. The dedication ceremony is at the U.S. Olympic Training Center. Gold medalists Joan Benoit Samuelson, Rowdy Gaines, and Bill Toomey are among the principal speakers.

The Olympic games are the greatest athletic event in the world, bringing together the best athletes from countries all around the globe in a spirit of competition and good will. The 1988 Olympic Summer Games are September 17 to October 2 in Seoul, Korea.

Since 1978, the 34-acre training center in Colorado Springs has been the home of the U.S. Olympic Committee, the central coordinating body in the United States for amateur sports in the Olympic and Pan American games. Of the 167 National Olympic Committees in the world, the U.S. Olympic Committee (USOC) is one of the few that receives no continuing governmental financial support, relying instead on contributions by individuals, businesses, and foundations. The USOC works through 38 national governing bodies for particular sports, not only preparing teams for the games, but also

providing funding, training, and competitive opportunities for athletes at all skill levels.

Procedures for ordering first-day cancellation follow.

*Customers Affixing Stamps:* The Postal Service encourages customers to purchase the Olympic summer games stamps and affix them to their envelopes. Covers bearing stamps receive preferential service. They should address envelopes on the right side at least  $\frac{5}{8}$  inch from the bottom and affix stamps in the upper right corner approximately  $\frac{1}{4}$  inch from the top and right edges. Orders must be postmarked by September 18 and addressed: Customer-Affixed Envelopes, Olympic Summer Games Stamp, Postmaster, Colorado Springs, CO 80901-9991. No remittance is required.

*Postal Service Affixing Stamps:* Except for affixing stamps and addressing orders, follow the procedures above. The price is 25 cents per stamp, and the Postal Service accepts personal checks in the exact amount up to the limit of 50 envelopes. Customers should not send cash or postage stamps. Orders must be postmarked by September 18 and addressed: Olympic Summer Games Stamp, Postmaster, Colorado Springs, CO 80901-9991.

After offices deplete local stocks of the item, it is available from all philatelic centers and by mail order from the Philatelic Sales Division for approximately 1 year after the date of issue. A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.



USPS Stamp Poster 88-54  
 Remove after September 18



Copyright U.S. Postal Service 1982

# 5-Cent Olympic Summer Games Commemorative Stamp

The U.S. Postal Service will issue a 5-cent commemorative stamp to mark the opening of the 1984 Olympic Games in Los Angeles, California. The stamp will feature the Olympic rings and the words "1984 Olympic Summer Games". The stamp is being issued to commemorate the 100th anniversary of the Olympic Games. The stamp is being issued in a quantity of 100 million. The stamp is being issued in a quantity of 100 million. The stamp is being issued in a quantity of 100 million.

The U.S. Postal Service will issue a 5-cent commemorative stamp to mark the opening of the 1984 Olympic Games in Los Angeles, California. The stamp will feature the Olympic rings and the words "1984 Olympic Summer Games". The stamp is being issued to commemorate the 100th anniversary of the Olympic Games. The stamp is being issued in a quantity of 100 million. The stamp is being issued in a quantity of 100 million. The stamp is being issued in a quantity of 100 million.

After office hours, please call 1-800-375-3737 for more information. The stamp is available at all post offices. The stamp is available at all post offices. The stamp is available at all post offices.



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Issue Date: August 25, 1988  
 First Day City: Detroit, Michigan  
 Designer: Ken Dallison,  
 Indian River, Ontario, Canada  
 Typographer: Bradbury Thompson,  
 Design Coordinator,  
 Citizens' Stamp Advisory Committee (CSAC)  
 Art Director: Howard Paine,  
 Design Coordinator (CSAC)  
 Postal Service Manager: Jack Williams,  
 Program Manager for Philatelic Design  
 Modeler: Peter Cocci, Bureau  
 of Engraving and Printing (BEP)  
 Engravers: Gary Chaconas (vignettes for the  
 Locomobile, Pierce-Arrow, and Duesenberg);  
 Kenneth Kipperman (vignettes for the Cord  
 and Packard); Michael J. Ryan (lettering) (BEP)  
 Printing Process: Offset/intaglio (D Press, BEP)  
 Colors: Yellow, magenta, cyan, and black (offset);  
 Red (intaglio)  
 Image Area: 0.74 x 1.58 in/18.8 x 40.1 mm  
 Plate Number: Four single digits (offset),  
 one single digit (intaglio)  
 Stamps per Pane: Five

# Classic Cars Stamp Booklet

The Postal Service will issue its Classic Cars commemorative stamp booklet on August 25 in Detroit, Michigan. The dedication ceremony is at Cobo Hall before the start of STaMpsHOW 88, the 102nd Annual Convention of the American Philatelic Society. Postmaster General Anthony M. Frank is among the principal speakers.

The stamp booklet features the 1928 Locomobile, 1929 Pierce-Arrow, 1931 Cord, 1932 Packard, and 1935 Duesenberg. The booklet includes four panes of five designs each, with subjects arranged from top to bottom in the order listed above.

From 1925 to 1942, the classic car was the rolling symbol of status and style. For many fortunate Depression-era buyers, more in a motorcar was obviously better—more speed, more power, more luxury. Though conservative in basic design, the large, fast cars of the period usually featured lavish appointments and the most advanced engineering of the time. Most were limited-edition production models, with exclusive styling and individual accents that reflected the taste of the car's owner.

Procedures for ordering first-day cancellations follow.

*Customers Affixing Stamps:* The Postal Service encourages customers to purchase the Classic Cars stamp booklet and affix the stamps to their envelopes. Covers bearing stamps receive preferential service. They should address envelopes on the right side at least 5/8 inch from the bottom and affix stamps in the upper right corner approximately 1/4 inch from the top and right edges. Orders must be postmarked by September 24 and addressed: Customer-Affixed Envelopes, Classic Cars Stamps, Postmaster, Detroit, MI 48233-9991.

*Postal Service Affixing Stamps:* Except for affixing stamps and addressing orders, follow the procedures above. The Postal Service will affix only single panes of five stamps. Customers may use a standard 6 3/4 inch envelope and should leave enough space on the envelope for the stamp pane and first day cancellation. The price per cover is \$1.25 (for five stamps). The Postal Service accepts personal checks in the exact amount up to the limit of 50 envelopes, not cash or postage stamps. Orders must be postmarked by September 24 and addressed: Classic Cars Stamps, Postmaster, Detroit, MI 48233-9992.

After offices deplete local stocks of the item, it is available from all philatelic centers and by mail order from the Philatelic Sales Division for approximately 1 year after the date of issue. A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 88-55  
 Remove after September 24







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Issue Date: August 30, 1988  
 First Day City: San Jose, California  
 Designer: Richard Schlecht,  
 Arlington, Virginia  
 Typographer: Bradbury Thompson,  
 Design Coordinator,  
 Citizens' Stamp Advisory Committee  
 Art Director and Postal Service Manager:  
 Jack Williams, Program Manager for  
 Philatelic Design  
 Engravers: Edward P. Archer (image);  
 Gary Slaght (lettering),  
 Bureau of Engraving and Printing (BEP)  
 Printing Process: Intaglio (Press B, BEP)  
 Colors: Brown (picture and type);  
 Red (nonprofit endorsement)  
 Image Area: 0.71 x 0.82 in./18.0 x 20.87 mm  
 Stamps per Coil: 500 and 3,000 (precanceled only)

## 7.6-Cent Carreta Regular Coil Stamp

The Postal Service will issue a new 7.6-cent Transportation Series coil stamp featuring the carreta wagon on August 30 in San Jose, California. The dedication ceremony is on the grounds of the San Jose Historical Museum, and Assistant Postmaster General M. Richard Porras is the principal speaker.

The springless carreta wagon was useful to missions and residents in early California. The primitive wagon served as a tool for hauling firewood and barrels of water. On Sundays, it operated as a cart for bringing women and children to church.

The carreta had wheels made from the transverse sections of a log, usually about 30 inches in diameter and varying in thickness from the center to the rim. They were held together by an axletree with wood pegs to keep the wheels from falling off. Another pole attached to the axle became the tongue on which a wickerwork frame tied with strips of hide was built. Slow oxen, yoked by the horns and prodded with a sharp stick by Indian drivers running alongside, pulled the cart.

Procedures for ordering first-day cancellations follow.

**Customers Affixing Stamps:** The Postal Service encourages customers to purchase the Carreta stamps and affix them to their envelopes. Covers

bearing stamps receive preferential service. All philatelic centers will sell the stamp but, as a limited use item, it may not be available at all post offices.

Customers must affix 17.4 cents additional postage to meet the minimum First-Class letter rate. They may use stamps issued before August 30, but the Postal Service will return unserved covers bearing stamps issued after that date.

Customers should address envelopes at least  $\frac{5}{8}$  inch from the bottom and affix stamps approximately  $\frac{1}{4}$  inch from the top and right edges. Requests must be postmarked by September 29 and addressed: Customer-Affixed Envelopes, Carreta Stamp, Postmaster, San Jose, CA 95101-9991. No remittance is required.

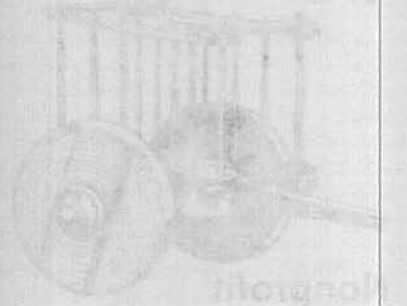
**Postal Service Affixing Stamps:** Except for affixing stamps and addressing orders, follow the procedures above. The Postal Service will affix two Carreta stamps and one 10.1-cent Oil Wagon stamp to meet the First-Class rate. The price is 26 cents per envelope, and the Postal Service accepts personal checks in the exact amount up to the limit of 50 envelopes. Customers should not send cash or postage stamps. Orders must be postmarked by September 29 and addressed: Carreta Stamp, Postmaster, San Jose, CA 95101-9992.



A Philatelic Catalog, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997. USPS Stamp Poster 88-56 Remove after September 29

PLEASE POST ON BULLETIN BOARD

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MADE IN U.S.A.



Copyright U.S. Postal Service 1952

# 1.6-Cent Regular Coil Stamp

The Postal Service will issue a new 1.6-cent meter stamp coil stamp featuring the California State Seal on August 30 at San Jose, California. The dedication ceremony is on the grounds of the Los Angeles Historical Museum and is open to all.

The postage meter stamp was made in the Los Angeles plant of the California State Seal. The stamp is a regular meter stamp and is made from the same material as the regular meter stamp.

The stamp is a regular meter stamp and is made from the same material as the regular meter stamp. It is a regular meter stamp and is made from the same material as the regular meter stamp.

The stamp is a regular meter stamp and is made from the same material as the regular meter stamp. It is a regular meter stamp and is made from the same material as the regular meter stamp.

The stamp is a regular meter stamp and is made from the same material as the regular meter stamp. It is a regular meter stamp and is made from the same material as the regular meter stamp.

meter stamp feature production service. All postage meter stamps will sell the stamp but as limited use item it may not be available in all post offices.

Customers must use a 1.6-cent additional stamp to cover the postage meter stamp. The postage meter stamp will sell the stamp but as limited use item it may not be available in all post offices.

Customers should check with their local post office for the latest information. The postage meter stamp will sell the stamp but as limited use item it may not be available in all post offices.

Customers should check with their local post office for the latest information. The postage meter stamp will sell the stamp but as limited use item it may not be available in all post offices.

Customers should check with their local post office for the latest information. The postage meter stamp will sell the stamp but as limited use item it may not be available in all post offices.

A Post Office Catalog listing all available stamps and their prices is available from the Post Office Catalog, Washington, DC 20262-7777. Remove after September 30, 1952.

## MISSING U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the POSTAL BULLETIN. The actual serial numbers consist only of the first 10 digits on the money orders.

**A. New Style.** (Listed below) Destroy PB 21682 listing. PB 21461 listing for B Old Style (Gray) remains valid. Retain C Counterfeit PB 21470 listing. *Reminder—check for altered dollar amounts by holding money order to the light. Do not cash money orders with ZIP 99099.*

297 907 0975 to 0999 297 914 6561 to 6599 298 752 5500 to 5599 298 922 2116 to 2199 298 925 6733 to 6799 299 022 0389 to 0399 299 099 9586 to 9599 299 134 8017 to 8299 299 445 0182 to 0199 299 550 0776 to 0799 300 016 9813 to 9899 300 022 5100 to 5199 300 048 0096 to 0199 300 166 7227 to 7299 300 253 7063 to 7099 300 254 9700 through 300 255 0199 300 913 0010 to 0099 300 918 6700 to 6799 301 328 7905 to 7999 301 333 5000 to 5099 301 424 3477 to 3499 302 000 0000 through 302 123 9999 320 208 3305 to 3499 320 624 7474 to 7499 320 783 7168 to 7199 321 401 5025 to 5034 321 607 1900 to 2199 322 013 7200 to 7299 322 722 7900 to 7999 323 854 0619 to 0699 323 854 0900 to 0999 325 097 0300 to 0399 325 465 7956 to 7999 325 645 2575 to 2599 325 734 5219 to 5299 325 739 7200 to 7399 325 934 0584 to 0599 326 181 8203 to 8299 326 231 8440 to 8499 326 231 8576 to 8599 326 231 8600 to 8999 326 231 9000 to 9299 326 687 6538 to 6564 328 160 3235 to 3299 328 160 3304 to 3399 328 189 6539 to 6578 328 229 6407 to 6499 328 275 3170 to 3299 328 423 3448 to 3468 328 432 7367 to 7499 328 435 1989 to 1999 328 543 6745 to 6799 328 543 7400 to 7599 328 817 7879 to 7899 329 165 9000 to 9999 329 170 5151 to 5199 329 825 3306 to 3899 330 053 4777 to 4789 330 360 0989 to 0999 330 402 2100 to 2199 330 726 8851 to 8891	330 982 3100 to 3199 331 201 5539 to 5599 331 468 0700 to 0799 331 631 5705 to 6099 331 643 7553 to 7599 331 890 8100 to 9099 331 960 6019 to 6199 331 966 6733 to 6799 340 044 0851 to 0861 340 283 0024 to 0100 340 367 3100 to 3199 340 624 5530 to 5549 340 761 4101 to 4299 341 168 4000 to 4999 341 818 4173 to 4199 341 999 8038 to 8052 342 068 7623 to 7699 342 442 5051 to 5093 342 442 6402 to 6499 342 511 0441 to 0457 344 091 7382 to 7499 344 130 6283 to 6299 344 175 9580 to 9589 344 850 1600 to 1699 346 654 0669 to 0699 346 693 2520 to 2599 347 338 4188 to 4199 347 458 7148 to 7199 347 492 6411 to 6499 347 641 3780 to 3799 347 645 0367 to 0399 347 696 3806 to 3899 348 010 8305 to 8399 348 036 3713 to 3799 348 036 4366 to 4599 348 412 9028 to 9099 348 535 1703 to 1728 348 714 5286 to 5299 348 755 7904 to 7999 349 116 6533 to 7499 349 389 9242 to 9299 349 392 8081 to 8099 349 615 0000 to 0099 349 746 2056 to 2099 349 910 0000 to 0399 350 017 1652 to 2199 350 251 5100 to 5199 350 366 1104 to 1119 350 366 1145 to 1166 350 518 7350 to 7374 351 110 4900 to 4999 351 113 4615 to 4699 351 113 4800 to 4899 351 113 4900 to 4999 360 003 2454 to 2499 360 037 4500 to 4549 360 038 0502 to 0599 360 112 8583 to 8599 360 134 2600 to 2699 360 135 5611 to 5699 360 135 8159 to 8199 360 172 1404 to 1499 360 257 2100 to 2199	360 282 4600 to 4699 360 403 8453 to 8499 360 418 0700 to 0799 360 419 6700 to 6799 360 535 5648 to 5657 360 762 9368 to 9399 361 142 2817 to 2899 361 440 9240 to 9299 361 754 9300 to 9499 361 782 4204 to 4299 361 974 6811 to 6999 362 246 6800 to 6899 362 299 8900 to 8999 362 861 3064 to 3099 363 130 1575 to 1599 363 130 4500 to 4599 363 374 9010 to 9099 363 444 9333 to 9399 363 560 5050 to 5099 363 851 4259 to 4299 363 853 7582 to 7799 363 861 7600 to 7899 363 904 4540 to 4999 363 922 5744 to 5799 363 930 9400 to 9699 363 965 7892 to 7999 364 467 6102 to 6199 364 826 1081 to 1099 365 512 9428 to 9499 365 693 4200 to 4299 365 842 7960 to 7999 365 997 7565 to 7699 366 205 2072 to 2099 366 772 6702 to 6799 366 998 7669 to 7681 367 303 6006 to 6099 367 396 9705 to 9799 367 396 9900 to 9999 367 428 8800 to 8999 367 519 6700 to 6899 368 371 3923 to 3999 368 730 7825 to 7899 368 854 6200 to 6299 368 978 0561 to 0599 369 345 0188 to 0199 369 674 8141 to 8199 369 718 3783 to 3799 370 193 8257 to 8299 371 241 3118 to 3199 371 630 0100 to 0199 372 308 4180 to 4199 372 311 5400 to 5499 372 360 8303 to 8399 372 407 1025 to 1099 373 390 2301 to 2399 373 390 2518 to 2599 373 390 2604 to 2699 373 463 0902 to 0999 374 022 8105 to 8199 374 692 8858 through 8899 374 795 2118 to 2199	375 169 4400 through 4599 375 637 9137 to 9199 375 637 9365 to 9999 375 744 7930 to 7999 375 829 3400 to 3499 375 851 9100 to 9199 376 850 0813 through 0899 376 855 6764 to 6999 376 903 0721 to 0738 376 906 3206 to 3299 377 113 7461 to 7499 377 224 2300 to 2599 377 955 4285 through 4399 378 029 9347 to 9399 378 085 3679 to 3699 378 210 9090 to 9099 378 351 1063 to 1099 378 630 9489 to 9499 378 630 9500 to 9599 379 128 9584 to 9599 379 509 2600 to 2699 379 679 8060 to 8099 379 843 5100 to 5199 380 093 9600 to 9611 380 165 1165 to 1199 380 489 6800 to 6899 380 572 1840 to 1899 381 077 3600 to 3699 381 325 4500 to 4599 381 540 9900 to 9999 381 604 2510 to 2699 381 645 9525 to 9599 381 924 0748 to 0799 383 156 6968 to 6999 383 156 7128 to 7199 383 156 7300 to 7999 383 299 2081 to 2099 383 314 3968 to 3999 383 892 1000 through 1399 385 568 2330 to 2399 385 774 2023 through 2099 387 314 5573 to 5600 389 696 2400 to 2799 390 001 3182 to 3199 390 001 3500 to 3699 390 545 5974 to 5999 391 783 3020 through 3599 392 854 8500 to 8899 802 678 2605 to 2699 803 605 2840 to 2899 803 605 6300 to 6499 805 323 5006 to 5024 805 466 7255 to 7299 806 015 3885 to 3899 806 087 1100 to 1499 990 117 5600 to 5999
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IMM Revision

**NEW INTERNATIONAL MONEY ORDER SERVICE—MEXICO**

Effective August 1, 1988, the United States and Mexico will introduce new procedures for the transmission of postal money orders to Mexico. These new procedures will provide purchasers of money orders greater control over the transfer of funds. The purchaser will receive the money order and receipt and send the money order to the payee in Mexico. The procedures outlined below apply only to postal money order service with Mexico. Procedures for handling money orders with other countries are not affected.

Solo Pagadero al  
Beneficiario en la  
Republica Mexicana

Postmasters are responsible for obtaining these rubber stamps in a quantity they deem necessary for the efficient conduct of money order business with Mexico. They may handprint this statement, if necessary, until they obtain a rubber stamp. These money orders are negotiable instruments and the purchaser may cash them at any United States post office.

**Type of Money Order**

The United States will use the pink international money order form (MP1), which will be sold directly to the purchaser. The form set is similar to the domestic money order (see Exhibit A on page 18) and will be prepared on the money order imprinter and tendered to the purchaser.

For a spoiled or incorrectly prepared money order, clerks must follow the procedures in DMM 941.15.

Offices must process inquiries regarding payment and/or lost, damaged, or improperly endorsed money orders in accordance with the procedures in INTERNATIONAL MAIL MANUAL (IMM) 391.72d.

The Mexican Postal Service will *not* issue money orders for payment in the United States.

Effective with this notice, parts of the IMM are revised as follows:

**Issuance Procedures**

Procedures for issuing the MP1 money order for payment in Mexico follow. The international money order form set is similar to the domestic money order. The set consists of the customer receipt, the money order, and the voucher. The issuing clerk must follow the issuance procedures in DOMESTIC MAIL MANUAL (DMM) 941.13.

**391.12 Maximum Amount.** The maximum amount for a single international money order is \$700. There is no limit on the number of money orders that may be sent to a payee during any time period. *Exceptions:* Money orders may not exceed \$200 when payable in Great Britain, \$400 when payable in Norway, and \$500 when payable in Mexico.

The clerk retains the voucher for end-of-the-day reporting. Accounting for these money orders is the same as for domestic orders, except the clerk makes the entries for amounts and fees to AIC 102 and 103, respectively. They must submit voucher copies to the Money Order Division as separate groups in the same envelope, package, or box as domestic vouchers.

**391.2 Availability**

*c. International Postal Money Order (MP1).* This method uses the pink MP1 form for the direct exchange of international money orders with Japan and Mexico. The MP1 cards issued in Japan for payment in the United States *must* be shown in U.S. dollars. There will be no money orders issued in Mexico for payment in the United States.

**Fees**

Amount of money order	Fee
\$0.01 to \$500.00 .....	\$3.00

**391.3 Fees.** The fee for countries with which money order business is transacted on an international basis is \$3 per money order (including Japan and Mexico). The applicable domestic (U.S.) fee would apply for countries that accept domestic (U.S.) postal money orders (see 391.2a).

Note that \$500 is the maximum amount of a money order that will be accepted for payment in Mexico.

**391.413 Postal Money Orders to Japan and Mexico.** For money orders payable in Japan and Mexico, use the pink international money order MP1 form. Follow the issuance procedures in DMM, part 941.

Issuing clerks must advise customers that the Mexican Postal Service prohibits money orders addressed to payees with post office box addresses.

**391.423 Postal Money Order to Japan and Mexico.** When the pink international money order

In accordance with Mexican Postal Service requirements, money orders are payable only to the payee in Mexico. Issuing clerks must rubber stamp the reverse side of money orders for payment in Mexico with Payable Only to Payee in Mexico in Spanish as follows:



**NEW INTERNATIONAL MONEY ORDER SERVICE—MEXICO—Continued**

MP1 form is issued for payment in Japan and Mexico, follow instructions for preparing domestic money orders in DMM, part 941.

**391.72. Inquiries Regarding Payment**

*d.* Inquiries or requests for replacement of international money orders (MP1) for payment in Japan and Mexico are filed using Form 6401, *Domestic Money Order Inquiry*, in accordance with DMM 941.4, except that only the purchaser may file and receive payment. Replacement will not be made until 6 months after the date of issuance.

**391.43F Domestic Postal Money Orders.** For domestic money orders and pink international money orders (MP1) payable in Japan and Mexico, follow instructions for preparing domestic money orders in DMM, part 941.

These changes will appear in the next applicable issue of the INTERNATIONAL MAIL MANUAL.

—Dept. of the Controller, 7-28-88.

**7.6-CENT CARRETA REGULAR COIL STAMP**

The 7.6-cent Carreta precanceled coil stamp goes on sale August 30, 1988, in San Jose, California. The denomination meets the presorted five-digit rate for third-class nonprofit mailings that became effective April 3, 1988.

**Do Not Place on Sale Before August 31, 1988**

Offices receiving four-position stock in these quantities	Will receive coils in these quantities
20,000 .....	50
40,000 .....	100
125,000 .....	200
250,000 to 500,000 .....	800



**Bulk Quantities:** CAG A-G post offices requiring this precanceled stamp should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing. They must submit orders in the following quantities: coils of 500 (*Item 953*)—200 coils, 400 coils, and multiples of 400 coils to maximum of 2,000 coils; coils of 3,000 (*Item 954*)—32 coils, 64 coils, and multiples of 64 coils to maximum of 768 coils.

See section 243, Handbook F-48, *Bulk Requisitioning and MSC Accountable Paper Functions*, for proper procedures when ordering precanceled stamps. The memorandum described in that section must accompany Form 3356.

**Note:** The 7.6-cent precanceled coil replaces the 7.1-cent precanceled coil that was the previous five-digit rate for nonprofit bulk mailings. Stamp distribution offices (SDOs) must review their AINV Order Quantity Review Report for the precanceled 7.1-cent coils of 500 and 3,000 before ordering. SDOs requiring fewer than the above ordering quantities must submit a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*, to their regional accountable paper depository.


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Collector information is on page 13.

**Supply:** Post offices with authorized philatelic centers will receive an automatic distribution of the precanceled coils of 500. The automatic distribution is based on the Bureau of Engraving and Printing's four-position schedule for a 50-subject commemorative stamp. Accordingly, the quantities of coils to be furnished follows:

**Less-Than-Bulk Quantities:** All other post offices requiring fewer than the above bulk quantities of this precanceled stamp should requisition them immediately from their designated stamp distribution office on a separate Form 17-A.

—Philatelic and Retail Services Dept., 7-28-88.

<b>CUSTOMER'S RECEIPT</b>				<b>DO NOT SEND THIS RECEIPT FOR PAYMENT KEEP IT FOR YOUR RECORDS</b>			
<b>70003012307</b>							
<small>SERIAL NO. (NO DU MANDAT)</small>	<small>DATE OF ISSUE (DATE D'EMISSION)</small>	<small>YEAR/MONTH/DAY (AN/MOIS/JOUR)</small>	<small>POST OFFICE (BUREAU DU POSTE)</small>	<small>SUM DEPOSITED - US \$ (SOMME VERSEE)</small>			
<small>NAME OF SENDER (NOM de L'EXPEDITEUR)</small>	<b>VOID</b>					<small>NAME OF PAYEE (NOM du BENEFICIAIRE)</small>	
<small>STREET AND NO. (RUE et NO.)</small>						<small>STREET AND NO. (RUE et NO.)</small>	
<small>CITY AND COUNTRY (LIEU et PAYS)</small>						<small>CITY (LIEU)</small>	
<small>AMOUNT TO PAY (MONTANT A PAYER)</small>						<small>COUNTRY (PAYS de DESTINATION)</small>	
<p><small>This receipt is your guarantee of 100% refund if your money order is lost or stolen, provided you fill in the Pay To and From information on the money order in the space provided. No claim for improper payment permitted 2 years after payment.</small></p>				<p><small>If your money order is lost or stolen, present this receipt and file a claim for a refund at your Post Office.</small></p>			

<b>UNITED STATES OF AMERICA INTERNATIONAL POSTAL MONEY ORDER</b>				<b>MP1</b>			
<b>(ADMINISTRATION DES POSTES DES ETATS-UNIS D'AMERIQUE MANDAT DE POSTE INTERNATIONAL)</b>							
<b>70003012307</b>							
<small>SERIAL NO. (NO DU MANDAT)</small>	<small>DATE OF ISSUE (DATE D'EMISSION)</small>	<small>YEAR/MONTH/DAY (AN/MOIS/JOUR)</small>	<small>POST OFFICE (BUREAU DU POSTE)</small>	<small>SUM DEPOSITED - US \$ (SOMME VERSEE)</small>			
<small>NAME OF SENDER (NOM de L'EXPEDITEUR)</small>	<b>VOID</b>					<small>NAME OF PAYEE (NOM du BENEFICIAIRE)</small>	
<small>STREET AND NO. (RUE et NO.)</small>						<small>STREET AND NO. (RUE et NO.)</small>	
<small>CITY AND COUNTRY (LIEU et PAYS)</small>						<small>CITY (LIEU)</small>	
<small>AMOUNT TO PAY (MONTANT A PAYER)</small>						<small>COUNTRY (PAYS de DESTINATION)</small>	
<p><b>⑆000008002⑆ 70003012307⑈</b></p>							

<b>POSTAL M.O. VOUCHER - PLEASE RETURN TO YOUR POST OFFICE IF FOUND</b>	
<b>70003012307</b>	
<p><i>Do not mark or write in the area between the lines</i>  <b>- IS THE DATE ON THE IMPRINTER CORRECTLY SET? -</b></p>	
<b>NOT NEGOTIABLE</b>	

DMM Notice

## SECOND-CLASS CENTRALIZED POSTAGE PAYMENT SYSTEM

The following regulations, effective August 1, incorporate the revised Centralized Postage Payment (CPP) System procedures for second-class mail into the DOMESTIC MAIL MANUAL (DMM). The CPP system offers publishers of second-class publications the opportunity to pay postage and submit postage payment documents to a single designated post office (DPO) for mailings entered at three or more authorized entry post offices (EPOs). The procedures governing the CPP System for second-class publications have been revised.

The Postal Service has also developed two other documents to clarify the responsibilities of publishers and Postal Service participants under the CPP System. New Publication 406, *Centralized Postage Payment (CPP) System, Second-Class Publications*, provides publishers with detailed information on how to apply for and mail under the system. The new Handbook DM-107, *Postage Payment Systems*, chapter 4, *Centralized Postage Payment (CPP) System—Second-Class Publications*, includes detailed information regarding the responsibilities of Postal Service participants.

Second-class publications currently authorized for mailing under the former CPP system will move into the new system between August 1 and October 15, 1988. The Rates and Classification Center (RCC) serving the original entry post office for the publication will contact publishers of those publications to make arrangements for the transition. Beginning August 1, 1988, the RCCs will accept new applications for authorization to mail under the CPP System.

The following regulations will appear in DMM Issue 28, 9-18-88.

### 442 Additional Entry Application

#### 442.1 Application and Eligibility

**.11 Application Procedure.** *Add the following note at the end of this section:*

*Note:* Publishers authorized to mail under the Centralized Postage Payment (CPP) System have additional filing requirements. (See 484.29.)

#### 445 Application for Exceptional Dispatch

**445.1 General.** *Add the following note at the end of this section:*

*Note:* Exceptional dispatch is prohibited for publications mailed under the Centralized Postage Payment System.

### 480 Payment of Postage

#### 481 Payment in Advance and Revenue Deficiencies

**481.1 Payments in Advance of Dispatch.** Postage must be fully prepaid before second-class mail-

ings are dispatched. Payment must be made through an advance deposit account established at the post office of mailing. The post office will issue receipts for advance deposit account payments. The third- or fourth-class rate may be paid only by adhesive or meter stamps or by permit imprint. (See 411.4.)

*Exception:* The publisher may pay postage through an advance-deposit account at the Designated Post Office (DPO) rather than at the post offices of mailing if a publication has been authorized to be mailed at second-class rates under the Centralized Postage Payment (CPP) System. (See 484.)

### 482 Mailing Statements (See Exhibits 482a-i.)

#### 482.3 Monthly Mailing Statement

**482.31 Authorization to Use.** *Add the following exception at the end of this section:*

*Exception:* The provisions of 482.3 do not apply to publications mailed under the Centralized Postage Payment System.

#### 482.4 Key Rate

**482.42 Authority to Use.** *Add the following exception at the end of this section:*

*Exception:* The provisions of 482.4 do not apply to publications mailed under the Centralized Postage Payment System.

### 484 Centralized Postage Payment (CPP) System

**484.1 Description.** The CPP System allows the publisher of an authorized second-class publication that is authorized to mail at a minimum of three Entry Post Offices (EPOs) to pay postage at a single Designated Post Office (DPO). Publication 406, *Centralized Postage Payment (CPP) System, Second-Class Publication*, contains detailed information for publishers on how to apply for authorization and how to mail under the CPP System. The Postal Service's administrative procedures for the CPP System will be included in Handbook DM-107, *Postage Payment Systems*, chapter 4, *Centralized Postage Payment (CPP)—Second-Class Publications*.

*a. Application.* The publisher must submit a completed Form 3542, *Application to Mail Under the Second-Class Centralized Postage Payment (CPP) System*, to the General Manager of the Rates and Classification Center (RCC) serving the publication's original entry post office. (See 132.) An application is included in Publication 406.

*b. Authorization at Entry Post Offices.* The publisher must be authorized to enter mail for a publication at three or more post offices and must be mailing at least three of those authorized entry post offices.

*c. Location of Printer/Mailer's Plant.* The printer/mailler's plant(s) where the publication is prepared for mailing must be located within the geographical boundaries of the United States, its territories, and possessions because it must be served by a Postal Service Detached Mail Unit (DMU).

*d. Mailing Under the CPP System.* Postage for all copies of an authorized CPP publication that are entered into the mail at the second-class rates of postage and reported on Form 3541 and/or 3541-A must be paid under the CPP System.

*e. Parallel Run.* The publisher must demonstrate the ability to meet all requirements for the CPP System by successfully completing a parallel run of the CPP System procedures and standard second-class postage payment procedures at entry post offices.

*f. Advance Deposit Account.* The publisher must deposit and maintain sufficient funds in the appropriate advance deposit account at the DPO in accordance with the approved single or multiple payment per issue schedule. No mailings will be released for dispatch by the Detached Mail Unit (DMU) in the mailing plant if the postage required under the payment schedule has not been deposited in the account.

*g. Computerized Mailing Statements.* The publisher must be able to produce computerized individual mailing statements for each edition mailed at each EPO, a Summary of Mailing Statement that summarizes the postage computations from all individual mailing statements, an itemized Register of Mailing Statement that lists each individual mailing statement, and other documentation required by the DOMESTIC MAIL MANUAL and the publisher's CPP System agreement.

*h. Compliance With Applicable Requirements for CPP System.* The publisher must continue to meet all eligibility, preparation, and reporting requirements to qualify to mail at the second-class rates under the CPP System. Failure to do so will result in revocation, pursuant to 484.5, of the authority to mail under the CPP System.

*i. Filing of Forms 3510.* When the DPO is not the office of original entry, the publisher must submit copies of any Forms 3510, *Application for Additional Entry, Reentry, or Special Rate Request for Second-Class Publication Applicant*, for changes in the conditions of entry, concurrently to the Original Entry Post Office and the DPO. The publisher must file Forms 3510 at least 40 days prior to the effective date of any changes in the conditions of entry and meet the requirements in 442.

#### 484.3 Application/Authorization Process

**.31 Applications.** The publisher must submit Form 3542, *Application to Mail Under the Second-Class Centralized Postage Payment (CPP) System*, to the General Manager of the Rates and Classification Center (RCC) serving the publication's original entry post office. (See 132.) An application is included in Publication 406.

**.32 Supporting Documentation.** The publisher must submit the documentation in 484.321 and 484.322 simultaneously with the completed Form 3542:

*a.* A completed Form 2872, *In-Plant Verification Request for Second- and Fourth-Class Mail*, for each printer/mailler location.

*b.* Samples of computer-generated individual mailing statements as well as computer-generated Summary of Mailing Statements and Register of Mailing Statements for a previous issue of the publication.

#### 484.4 Approving or Denying Applications

**.41 Responsibility.** The General Manager, Rates and Classification Center (RCC), serving the original entry post office will approve or deny an application to mail under the Centralized Postage Payment (CPP) System for second-class publications.

#### .42 Approval

**.421 General.** If a decision is made to approve an application, the General Manager, RCC, will provide the publisher with a letter of authorization and a CPP System agreement that the publisher must sign prior to implementation of the CPP System. The authorization will specify the mailing date of the first issue that may be mailed under the CPP System.

**.422 Notification of Printing/Mailing and Fulfillment House Facilities.** It is the publisher's responsibility to notify all printing/mailling and fulfillment house facilities that the application has been approved and to advise them of their responsibilities under the CPP System.

**.423 Notification of Entry Post Offices (EPOs).** When an application is approved, the RCC will notify EPOs of the date of the last issue of the publication to be posted to the publisher's advance deposit account. After the mailing statements for that issue have been posted to the publisher's advance deposit account, each EPO will prepare and mail the publisher a refund of the balance in the advance deposit account for the authorized CPP publication.

**.43 Denial.** If a decision is made to deny the application, the General Manager, RCC, will notify the publisher, in writing, of the decision. The denial becomes effective 15 days from receipt of the notice by the publisher unless the publisher files a written appeal within that time, which explains why the publisher believes the application should be approved, with the General Manager, RCC, who will forward the appeal to the Director, Office of Classification and Rates Administration, USPS Headquarters, Washington, DC. The Director will notify the publisher, in writing, of the decision on appeal.

**484.5 Revocation.** If a publisher fails to meet the CPP System requirements, the General Manager, RCC, serving the original entry post office will notify the publisher and provide a timeframe for

the publisher to correct the discrepancies. If the publisher is unable to correct the discrepancies within the timeframe allowed, the General Manager, RCC, will notify the publisher, in writing, that the publisher's authorization to mail under the CPP System will be revoked. The revocation becomes final 15 days from the date of receipt of the notice by the publisher unless the publisher files a written appeal within that time, which explains why the publisher believes the CPP System authorization should not be revoked, with the General Manager, RCC. If evidence provided by the publisher indicates that the authorization should be continued, the General Manager will cancel the revocation. If

the General Manager does not find that the evidence is sufficient to reverse the decision to revoke the authorization, the appeal will be forwarded to the Director, Office of Classification and Rates Administration, USPS Headquarters, Washington, DC. The publisher may continue to pay postage on accepted mailings under the CPP System while an appeal is pending. The Director will notify the publisher, in writing, of the decision on appeal.

• • • • •  
 Renumber current 484 as new 485.

—Rates and Classification Dept., 7-28-88.

**FPO Changes**

Installations should make the following pencil changes to the table entitled Conditions Applied to Mail Addressed to Military Post Offices Overseas that appeared in POSTAL BULLETIN 21658, February 11, 1988, pages 3-10:

APO/FPO	Actions	Mailing Restrictions
09554 34092-1404 USS Edward McDonald (FF-1043)	Not Active 8-15-88	B-C-F-U
34093-1462 USS Talbot (FFG-4)	Not Active 8-5-88	
96661-1403 USS Bradley (FF-1041)	Not Active 8-1-88	
96661-1459 USS Brooke (FFG-1)	Not Active 8-5-88	

With the exception of the USS Talbot, all ships will continue to provide on-board directory service after disestablishment. COMDESRON Twelve has been designated to perform directory service for 60 days for the USS Talbot.

All Field Division Postmasters/General Managers must notify acceptance units of these changes.—Mail Processing, 7-28-88.

**Change-of-Address Kit**

This article clarifies some misunderstanding in the field regarding change-of-address notices and forms.

Notice 8-A, *Change-of-Address Kit*, is available only to computer forwarding system (CFS) and central markup (CMU) units. To acquire these kits, CFS and CMU sites must submit an annual written request to the Office of Address Information Systems at Headquarters.

However, the form allowing customers to notify their correspondents is Form 3576, *Change-of-Address Request for Correspondents, Publishers, and Businesses*. Form 3576 is included in Notice 8-A but is also available individually.

All offices should have a supply of both Form 3576 and Form 3575, *Change-of-Address Order*, available for their customers. They may order both forms from supply centers using Form 7380, *Supply Center Requisition*. Publication 22 (2-15-88) includes information on the forms.

—Delivery Services Dept., 7-28-88.

**Correction**

**25-Cent Summer Olympics Commemorative Stamp**

The issue date for the 25-Cent Summer Olympics commemorative stamp is August 19, not August 21, as announced in POSTAL BULLETIN 21681, 7-14-88 (page 37).

—Philatelic and Retail Services Dept., 7-28-88.

**Insurance claims may be filed at any post office, branch, or station. They do not have to be filed at the office of mailing or the office of address.**

### Warning Notice—Unrecovered Missing Canadian Money Order Forms

(To be posted and used by window clerks. As directed, destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New Style orders 000,000,001-399,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21679 article.

510,068,801 to 9,000	536,606,101 to 6,300	549,670,720 to 0,800	561,249,012 to 9,200
511,899,301 to 9,600	537,240,745 to 0,800	550,092,673 to 2,700	561,265,399 to 5,500
512,328,808 to 8,900	537,417,901 to 8,000	550,355,949 to	562,601,501 to 1,600
512,373,932 to 4,500	537,528,457 to 8,500	356,100	563,184,500 to 4,700
513,426,858 to 7,300	538,691,301 to 1,500	551,144,112 to 4,400	563,957,851 to 7,860
513,457,701 to 7,800	539,073,831 to 3,900	551,698,301 to 8,320	564,299,834 to
515,790,188 to 0,230	539,120,109 to 0,200	551,961,814 to 1,880	564,300,000
515,892,011 to 2,020	539,132,909 to 3,000	552,222,532 to 3,800	564,319,659 to
516,649,101 to 9,200	539,805,426 to 5,600	553,468,301 to 8,400	564,319,700
516,882,201 to 2,300	539,989,721 to 9,800	553,853,051 to 3,100	565,045,232 to 5,245
518,114,834 to 5,000	539,991,061 to 1,100	554,939,152 to 9,200	565,145,850 to 5,875
518,126,550 to 6,900	541,097,901 to	554,998,701 to 8,800	565,280,561 to 1,300
518,147,801 to 8,000	098,200	555,144,758 to 4,770	565,868,534 to 8,549
518,761,501 to 1,600	543,289,525 to	555,219,956 to	567,078,033 to 8,100
520,736,961 to 7,000	290,200	555,220,000	567,422,270 to 2,600
522,798,708 to 8,800	543,305,301 to 5,600	556,084,478 to 4,500	568,505,097 to 5,100
523,727,009 to 7,100	544,194,216 to 4,700	556,250,024 to 0,200	569,537,631 to
525,483,962 to 4,000	544,619,721 to	556,351,291 to 1,600	569,538,000
525,774,401 to 4,600	620,100	556,508,870 to 8,900	569,793,491 to 3,510
526,389,501 to 9,600	544,999,729 to 9,800	556,702,101 to 2,200	570,275,601 to
526,389,972 to	545,553,528 to 3,800	557,669,091 to 9,100	570,275,700
390,000	545,775,152 to 5,200	557,669,191 to 9,200	571,065,984 to
528,910,726 to 0,900	547,276,820 to	557,711,743 to 1,800	571,066,600
530,248,201 to 8,300	277,000	557,786,836 to 6,860	571,106,886 to
530,756,618 to 6,700	547,457,901 to	558,228,301 to 8,400	107,200
531,847,601 to 7,700	458,300	558,638,801 to 9,000	573,666,236 to 6,294
532,013,666 to 3,700	547,469,676 to 9,700	559,562,701 to	574,526,901 to
532,401,823 to 1,900	547,542,271 to	559,562,742	527,000
532,883,490 to 3,500	543,000	559,565,818 to	574,810,201 to
533,554,660 to 4,800	547,578,870 to 8,900	559,566,000	811,200
533,820,480 to 0,496	547,923,901 to	559,736,353 to 6,400	574,982,801 to
533,820,501 to 0,600	924,000	559,841,401 to 1,700	983,500
534,086,901 to 7,000	548,988,201 to 8,300	560,473,901 to 3,922	575,977,151 to 7,200
535,084,079 to 4,200	549,641,019 to 1,100	561,223,101 to 3,400	

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## ★ TO JOIN THE TEAM ★

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**JULY 1988**

# Have you seen any of these children?

Participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



**Tina Renee Baker**  
 Born: 08-07-70  
 Date Missing: 12-23-85  
 From: Scottsdale, AZ



**Elizabeth Ann "Beth" De Clue**  
 Born: 12-03-72  
 Date Missing: 06-27-87  
 From: Cahokia, IL



**Reta Ann Hogg**  
 Born: 09-15-72  
 Date Missing: 07-01-86  
 From: Pinellas Park, FL



**Crystal Dawn Reding**  
 Born: 02-21-83  
 Date Missing: 07-10-87  
 From: Webb City, MO



**William Lee Stine III**  
 Born: 07-21-85  
 Date Missing: 03-23-87  
 From: Grand Rapids, MI



**Virgil Wade Tackett**  
 Born: 12-26-68  
 Date Missing: 06-11-86  
 From: Pelican, AK

**Please Call the National Center for Missing and Exploited Children—  
 HOT LINE 1-800-843-5678**

**Missing Children Poster Display Instructions**

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations, and branches. Please remove and discard previous versions. At their option, operators of contract postal units also may display this poster.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children. For policy and information on Postal Service support in efforts to recover missing children, see POSTAL BULLETIN 21536, page 1, October 17, 1985.

Missing Children Posters are available from the U.S. Postal Service *only* through periodic issues of the POSTAL BULLETIN.



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**Protect yourself and mail, money,  
and equipment entrusted to your care  
by making sure facility doors are  
properly secured when not in use.**





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WASHINGTON, DC 20260-1571

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Postal Facility, Company, or Personal Name	Old Quantity		New Quantity	
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City, State, ZIP + 4	Signature of Approving Manager			
Country (if needed)	Credit Card No. (if used)		Exp. Date (Mo/Yr)	

Check One:

MasterCard  VISA accepted.



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