



postal bulletin

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PB 21677—June 16, 1988—28 Pages

25-Cent Love Stamp

The 25-cent Love special stamp, up to one ounce of mail goes on sale July 4, 1988, in Washington, DC.

Do Not Sell Before July 5, 1988



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Issued in panes of 100.
Collection information is on page 15.

Supply. All post offices will receive their standard automatic distribution for a 50-subject commemorative with quantities rounded up to the nearest packaging increment for a 100-subject stamp.

Bulk Quantities. CAG A-G post offices that require 50,000 or more additional stamps should immediately submit Forms 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing, using *Item 578*. Requisitions must be submitted in the standard ordering quantities for a 100-subject stamp to the maximum quantity of 2.5 million stamps for requisition.

Less-Than-Bulk Quantities. All other post offices requiring fewer than 50,000 additional stamps should immediately requisition them from their stamp distribution office using a separate Form 17A, *Accountable Items Requisitioned from Stamp Distribution Offices*.

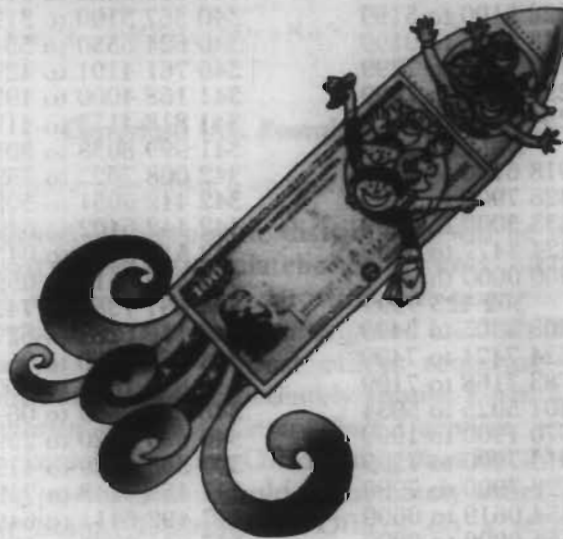
This stamp will be available at the Bureau of Engraving and Printing and Stamp Distribution Offices throughout calendar year 1988. Postmasters must make the stamp available to their customers for the remainder of the year.

—*Philatelic and Retail Services Dept., 6-16-88.*

Savings Bonds Campaign

A bulletin board notice about the Savings Bonds Campaign that runs through July 1 appears on page 21. Installation heads should immediately post this notice in all work areas to provide maximum exposure to employees.

All career employees are eligible for participation in the Savings Bonds Program via the Payroll Savings Plan. Savings Bonds coordinators at each installation have PS Forms 1192, *U.S. Savings Bond Authorization for Purchase and Request for Change*, as well as additional information describing the benefits of buying bonds.



—*Employee Relations Dept., 6-16-88.*

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MISSING U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the POSTAL BULLETIN. The actual serial numbers consist only of the first 10 digits on the money orders.
A. New Style. (Listed below) Destroy PB 21672 listing. PB 21461 listing for B Old Style (Gray) remains valid. Retain C Counterfeit PB 21475 listing. *Reminder—check for altered dollar amounts by holding money order to the light. Do not cash money orders with ZIP 99099.*

296 846 9858 to 9899	329 170 5151 to 5199	360 037 4500 to 4549	373 390 2301 to 2399
297 124 4700 to 4899	329 825 3306 to 3899	360 038 0502 to 0599	373 390 2518 to 2599
297 165 1450 to 1499	330 053 4777 to 4789	360 112 8583 to 8599	373 390 2604 to 2699
297 443 5000 thru	330 360 0989 to 0999	360 134 2600 to 2699	373 463 0902 to 0999
297 576 4999	330 402 2100 to 2199	360 135 5611 to 5699	374 022 8105 to 8199
297 907 0975 to 0999	330 726 8851 to 8891	360 135 8159 to 8199	374 692 8858 thru
297 914 6561 to 6599	330 982 3100 to 3199	360 172 1404 to 1499	8899
298 752 5500 to 5599	331 201 5539 to 5599	360 257 2100 to 2199	374 795 2118 to 2199
298 922 2116 to 2199	331 468 0700 to 0799	360 282 4600 to 4699	375 169 4400 thru
298 925 6733 to 6799	331 631 5705 to 6099	360 403 8453 to 8499	4599
299 022 0389 to 0399	331 643 7553 to 7599	360 418 0700 to 0799	375 637 9137 to 9199
299 099 9586 to 9599	331 890 8100 to 9099	360 419 6700 to 6799	375 637 9365 to 9999
299 134 8017 to 8299	331 960 6019 to 6199	360 535 5648 to 5657	375 744 7930 to 7999
299 445 0182 to 0199	331 966 6733 to 6799	360 762 9368 to 9399	375 829 3400 to 3499
299 550 0776 to 0799	340 044 0851 to 0861	361 142 2817 to 2899	375 851 9100 to 9199
300 016 9813 to 9899	340 283 0024 to 0100	361 440 9240 to 9299	376 850 0813
300 022 5100 to 5199	340 367 3100 to 3199	361 754 9300 to 9499	thru 0899
300 048 0096 to 0199	340 624 5530 to 5549	361 782 4204 to 4299	376 855 6764 to 6999
300 166 7227 to 7299	340 761 4101 to 4299	361 974 6812 to 6999	376 903 0721 to 0738
300 253 7063 to 7099	341 168 4000 to 4999	362 246 6800 to 6899	376 906 3206 to 3299
300 254 9700 thru	341 818 4173 to 4199	362 299 8900 to 8999	377 113 7461 to 7499
300 255 0199	341 999 8038 to 8052	362 861 3064 to 3099	377 224 2300 to 2599
300 918 6700 to 6799	342 068 7623 to 7699	363 130 1575 to 1599	377 955 4285 thru
301 328 7905 to 7999	342 442 5051 to 5093	363 130 4500 to 4599	4399
301 333 5000 to 5099	342 442 6402 to 6499	363 374 9010 to 9099	378 029 9347 to 9399
301 424 3477 to 3499	342 511 0441 to 0457	363 444 9333 to 9399	378 085 3679 to 3699
302 000 0000 thru	343 550 0510 to 0599	363 560 5050 to 5099	378 210 9090 to 9099
302 123 9999	344 091 7382 to 7499	363 851 4259 to 4299	378 351 1063 to 1099
320 208 3305 to 3499	344 130 6283 to 6299	363 853 7582 to 7799	378 630 9489 to 9499
320 624 7474 to 7499	344 175 9580 to 9589	363 861 7600 to 7899	378 630 9500 to 9599
320 783 7168 to 7199	344 850 1600 to 1699	363 904 4540 to 4999	379 128 9584 to 9599
321 401 5025 to 5034	346 654 0669 to 0699	363 922 5744 to 5799	379 509 2600 to 2699
321 670 1900 to 1999	346 693 2520 to 2599	363 930 9400 to 9699	379 679 8060 to 8099
322 013 7200 to 7299	347 338 4189 to 4199	363 965 7892 to 7999	379 843 5100 to 5199
322 722 7900 to 7999	347 458 7148 to 7199	364 467 6102 to 6199	380 093 9600 to 9611
323 854 0619 to 0699	347 492 6411 to 6499	364 826 1081 to 1099	380 165 1165 to 1199
323 854 0900 to 0999	347 641 3780 to 5699	365 512 9428 to 9499	380 489 6800 to 6899
325 097 0300 to 0399	347 645 0367 to 0399	365 693 4200 to 4299	380 572 1840 to 1899
325 465 7956 to 7999	347 696 3806 to 3899	365 842 7960 to 7999	381 077 3600 to 3699
325 645 2575 to 2599	348 010 8305 to 8399	365 997 7565 to 7699	381 325 4500 to 4599
325 734 5219 to 5299	348 036 3713 to 3799	366 205 2072 to 2099	381 540 9900 to 9999
325 739 7200 to 7399	348 036 4366 to 4599	366 772 6702 to 6799	381 604 2510 to 2699
325 934 0584 to 0599	348 412 9028 to 9099	366 998 7669 to 7681	381 645 9525 to 9599
326 181 8203 to 8299	348 535 1703 to 1728	367 303 6006 to 6099	381 924 0748 to 0799
326 231 8440 to 8499	348 714 5286 to 5299	367 396 9705 to 9799	383 156 6968 to 6999
326 231 8576 to 8599	348 755 7904 to 7999	367 396 9900 to 9999	383 156 7128 to 7199
326 231 8600 to 8999	349 116 6533 to 7499	367 428 8800 to 8999	383 156 7300 to 7999
326 231 9000 to 9299	349 389 9242 to 9299	367 519 6700 to 6899	383 299 2081 to 2099
326 687 6538 to 6564	349 392 8081 to 8099	368 371 3923 to 3999	383 314 3968 to 3999
328 160 3235 to 3299	349 615 0000 to 0099	368 730 7825 to 7899	383 892 1000 thru
328 160 3304 to 3399	349 746 2056 to 2099	368 854 6200 to 6299	1399
328 189 6539 to 6578	349 910 0000 to 0399	368 978 0561 to 0599	385 568 2330 to 2399
328 229 6407 to 6499	350 017 1652 to 2199	369 345 0188 to 0199	389 696 2400 to 2799
328 251 0600 to 0899	350 251 5100 to 5199	369 674 8141 to 8199	390 001 3182 to 3199
328 275 3170 to 3299	350 366 1104 to 1119	369 718 3783 to 3799	390 001 3500 to 3699
328 423 3448 to 3468	350 366 1145 to 1166	370 193 8257 to 8299	802 678 2605 to 2699
328 432 7367 to 7499	350 518 7350 to 7374	371 241 3118 to 3199	803 605 2840 to 2899
328 435 1989 to 1999	351 110 4900 to 4999	371 630 0100 to 0199	803 605 6300 to 6499
328 543 6745 to 6799	351 113 4615 to 4699	372 308 4180 to 4199	805 323 5006 to 5024
328 543 7400 to 7599	351 113 4800 to 4899	372 311 5400 to 5499	805 466 7255 to 7299
328 817 7879 to 7899	351 113 4900 to 4999	372 360 8303 to 8399	806 015 3885 to 3899
329 165 9000 to 9999	360 003 2454 to 2499	372 407 1025 to 1099	806 087 1100 to 1499
			990 117 5600 to 5999

Collection of Customs Clearance and Delivery Fee

The customs clearance and delivery fee is \$3.25 per item. Postal employees must collect a fee from the addressee for each item on which Customs duty or Internal Revenue tax is assessed. Employees must collect the fee for each item on which duty or tax is paid, even if several items are covered by a single mail entry form (Customs Form 3419, *Customs Mail Entry*). The fee also applies when the post office provides service for formal entry items on which importers pay the Customs charges directly to the U.S. Customs Service.

Items that are exempt from the customs clearance and delivery fee requirement are (1) dutiable items from overseas U.S. post offices (civil or military) and (2) items for which duty is waived by Customs under the provisions of INTERNATIONAL MAIL MANUAL (IMM) 713.233e.

Complete handling and accounting instructions are contained in IMM 712.

—Rates and Classification Dept., 6-16-88.

Correction

Employees' Earnings Statement Illustration/Definitions

Postal Bulletin 21673, 5-19-88, page 23, included Exhibit B, *Life Insurance*. In paragraph 3 of the exhibit, it was stated incorrectly that "Tax is not withheld from this imputed income during the course of the year, but tax is included in the employee's gross income at the end of the year and printed on Form W-2". The corrected statement should read: ". . . but imputed income is included in the employee's gross income at the end of the year and printed on Form W-2".

—Dept. of the Controller, 6-16-88.

Correction

DOMESTIC ORDERS

Postal Bulletin 21676, 6-9-88, page 3, contained errors in the "State/city" column of the Domestic Orders list. The corrected list is printed below.

False Representation. Enforced by postmasters at cities listed.

State/city	Names covered	Product
LA, Greenwell Springs 70739-3515.	United Home Mailers, 15227 Frenchtown Road.	An envelope stuffing program.
LA, Greenwell Springs 70739-0100.	United Home Mailers, P.O. Box 100	An envelope stuffing program.
LA, Baton Rouge 70814- 2428.	American Homewokers, 8415 Greenwell Springs, Road, Suite 145.	An envelope stuffing program.
LA, Greenwell Springs 70739-3112.	Nationwide Mailing Services, 6697 Sullivan Road, Suite 318.	An envelope stuffing program.
TX, Houston 77060-3701	American Homewokers and American Homewokers Network, 11401 N. Freeway, Suite 334.	An envelope stuffing scheme.

—Judicial Officer, 6-16-88.

15-Cent Iowa Territory Postal Card

The 15-cent Iowa Territory commemorative postal card goes on sale July 2, 1988, in Burlington, IA. This postal card honors the 150th anniversary of the first Iowa Territory settlement.

Do Not Sell Before July 3, 1988



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Collection information is on page 9.

Supply. An automatic distribution will be made to post offices with philatelic centers only. All other post offices should order sufficient quantities of this postal card to meet anticipated local philatelic demand. CAG A-G post offices requiring bulk quantities should immediately submit Form 3216, *Requisition for Postal Cards—Bulk Quantities*, to the Government Printing Office using *Item No. 214*. All other post offices should immediately order from their Stamp Distribution Offices on a separate Form 17, *Accountable Items Requisition from Stamp Distribution Office*.

—Philatelic and Retail Services Dept., 6-16-88.

EXPRESS MAIL INTERNATIONAL—TRINIDAD AND TOBAGO

New Service

Effective July 1, 1988, On Demand and Custom Designed Service is available *to*, but not *from*, Trinidad and Tobago. Service from Trinidad and Tobago is not available, but may be established in the future. The basic features of Express Mail International Service (EMS) to Trinidad and Tobago follows:

Services Available

Custom Designed
On Demand

Note: In Trinidad and Tobago Express Mail International Service is called Express Mail Service (EMS).

Weight and Size Limits

Maximum weight—44 pounds (20 kilograms);
Maximum length—59 inches (1.5 meters);
Maximum combined length and girth—79 inches (2 meters).

Areas Served

Express Mail Service is available *only* to the following cities:

Belmont	Laventille	Couva
Diego Martin	San Juan	Marabella
St. James	Curepe	San Fernand
Newtown	Tunapuna	Point Fortin
Maraval	Arima	Siparia
Woodbrook	Tacarigua	Peval
St. Anns	Sangre Grande	Princes Town
Cascade	Chaguanas	Morvant

Delivery

EMS items will generally be delivered within twenty-four hours of arrival at the airport. Items will not be delivered on Saturdays, Sundays, and public holidays; however, where a telephone number has been included on the label, efforts will be made to contact the addressee to advise the individual that the item has arrived.

No Service Guarantee

Offices must tell customers that there is no service guarantee on any EMS item.

Country Code: TT

Numerical Data Entry Code: 84

Custom Designed Initial Shipment Date

The initial shipment date (Item 3 of Form 5637, *Express Mail Service Leg*) for Custom Designed Service agreements should be 17 days after the date one copy of the agreement is sent to:

Deputy Postmaster General
General Post Office
Wrightson Road
Port of Spain
TRINIDAD AND TOBAGO
Attn: Mr. Locksley Charles

Acceptable Items

All items admissible in international mail to Trinidad and Tobago are accepted in EMS, including correspondence and business papers, merchandise samples, and merchandise. The Country Conditions of Mailing for Trinidad and Tobago in the INTERNATIONAL MAIL MANUAL (IMM) includes specific prohibitions and restrictions.

Acceptable Items and Customs Declaration

Items	Customs form/Required endorsement
Correspondence, business papers, computer data, and advertising materials.	Form 2976, <i>Customs-Douane C1</i> and endorse item clearly next to mailing label as "Business Papers".
Merchandise and all articles subject to customs duty.	Form 2966-A, <i>Parcel Post Customs Declaration</i> .

Rates

Pounds (up to and including)	On demand	Custom designed
1/2	\$18.00	\$26.00
1	21.00	29.00
2	25.50	33.50
3	30.00	38.00
4	34.50	42.50
5	39.00	47.00
6	43.50	51.50
7	48.00	56.00
8	52.50	60.50
9	57.00	65.00
10	61.50	69.50
11	66.00	74.00
12	70.50	78.50
13	75.00	83.00
14	79.50	87.50
15	84.00	92.00
16	88.50	96.50
17	93.00	101.00
18	97.00	105.50
19	102.00	110.00
20	106.50	114.50
21	111.00	119.00
22	115.50	123.50
23	120.00	128.00
24	124.50	132.50
25	129.00	137.00
26	133.50	141.50
27	138.00	146.00
28	142.50	150.50
29	147.00	155.00
30	151.50	159.50
31	156.00	164.00
32	160.50	168.50
33	165.00	173.00

A future issue of the IMM; Handbook DM-201, *Express Mail Service*; and Publication 273, *Express Mail International Service Guide* will include this revision.

16.7-CENT POPCORN WAGON COIL

The 16.7-cent Popcorn Wagon precanceled coil stamp goes on sale July 7, 1988, in Chicago, IL. This denomination meets the basic rate for bulk third-class mailings which became effective April 3, 1988.

Do Not Sell Before July 8, 1988



Copyright U.S. Postal Service 1988

Issued in coils: 500 and 3,000 precanceled.
Collector information is on page 11.

Supply. An automatic distribution of the precanceled coils of 500 will be made to post offices with authorized philatelic centers. The automatic distribution is based on the Bureau of Engraving and Printing's four-position schedule for a 50-subject

commemorative stamp. Accordingly, the quantities of coils to be furnished follow:

Offices receiving four position stock in these quantities	Will receive coils in these quantities
20,000	50
40,000	100
125,000	200
250,000 to 500,000	400

Bulk Quantities. CAG A-G post offices requiring this precanceled stamp should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing. Orders must be submitted in the following quantities: Coils of 500 (*Item 960*): 200 coils, 400 coils and multiples of 400 coils to maximum of 2,000 coils; Coils of 3,000 (*Item No. 961*): 32 coils, 64 coils and multiples of 64 coils to maximum of 768 coils.

See Section 243, Handbook F-48, *Bulk Requisitioning and MSC Accountable Paper Functions*, for proper procedures when ordering precanceled stamps. The memorandum described in that section must accompany Form 3356.

Note: The 16.7-cent Popcorn Wagon precanceled coil stamp replaces the 12.5-cent Pushcart coil. Stamp Distribution Offices (SDOs) must review their AINV Order Quantity Review Report of the precanceled 12.5-cent coils of 500 and 3,000 prior to ordering. SDOs requiring fewer than the above ordering quantities must submit a separate Form 17A, *Accountable Items Requisitioned from Stamp Distribution Office*, to their Regional Accountable Paper Depository.)

Less-Than-Bulk Quantities. All other post offices requiring fewer than the above bulk quantities of this precanceled stamp should requisition them immediately from their designated stamp distribution office on a separate Form 17A.

—*Philatelic and Retail Services Dept., 6-16-88.*

DOMESTIC ORDER

False Representation. Enforced by postmaster at city listed.

State/city	Names covered	Product
CA, Beverly Hills 90211-2382.	Orient Magic Secrets, 8306 Wilshire Blvd., Suite 868.	Weight loss earrings.

—*Judicial Officer, 6-16-88.*

**Notice to Driver: Drive Courteously;
Observe Traffic Regulations; Protect Children**

Warning Notice—Unrecovered Missing Canadian Money Order Forms

(To be posted and used by window clerks. As directed, destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New Style orders 000,000,001-399,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21672 article.

510,068,801 to 9,000	534,086,901 to 7,000	547,923,901 to 924,000	559,565,818 to 559,566,000
511,899,301 to 9,600	535,084,079 to 4,200	548,988,201 to 8,300	559,736,353 to 6,400
512,328,808 to 8,900	536,606,101 to 6,300	549,641,019 to 1,100	559,841,401 to 1,700
512,373,932 to 4,500	537,240,745 to 0,800	549,670,720 to 0,800	560,473,901 to 3,922
513,426,858 to 7,300	537,417,901 to 8,000	550,092,673 to 2,700	561,223,101 to 3,400
513,457,701 to 7,800	537,528,457 to 8,500	550,355,949 to 356,100	561,249,012 to 9,200
515,790,188 to 0,230	538,691,301 to 1,500	551,144,112 to 4,400	561,265,399 to 5,500
515,892,011 to 2,020	539,073,831 to 3,900	551,698,301 to 8,320	563,184,500 to 4,700
516,649,101 to 9,200	539,120,109 to 0,200	551,961,814 to 1,880	563,957,851 to 7,860
516,882,201 to 2,300	539,132,909 to 3,000	552,222,532 to 3,800	564,299,834 to 564,300,000
518,114,834 to 5,000	539,805,426 to 5,600	553,468,301 to 8,400	564,319,659 to 564,319,700
518,126,550 to 6,900	539,989,721 to 9,800	553,853,051 to 3,100	565,045,232 to 5,245
518,147,801 to 8,000	539,991,061 to 1,100	554,939,152 to 9,200	565,145,850 to 5,875
518,761,501 to 1,600	541,097,901 to 098,200	554,998,701 to 8,800	565,280,561 to 1,300
520,736,961 to 7,000	543,289,525 to 290,200	555,144,758 to 4,770	565,868,534 to 8,549
522,798,708 to 8,800	543,305,301 to 5,600	555,219,956 to 555,220,000	567,078,033 to 8,100
523,727,009 to 7,100	544,194,216 to 4,700	556,084,478 to 4,500	568,574,080 to 5,099
525,483,962 to 4,000	544,619,721 to 620,100	556,250,024 to 0,200	569,537,631 to 569,538,000
525,774,401 to 4,600	544,999,729 to 0,800	556,351,291 to 1,600	569,791,703 to 1,730
526,389,501 to 9,600	545,553,528 to 3,800	556,508,870 to 8,900	569,793,491 to 3,510
526,389,972 to 390,000	545,775,152 to 5,200	556,702,101 to 2,200	570,275,601 to 570,275,700
528,910,726 to 0,900	547,276,820 to 277,000	557,669,091 to 9,100	570,603,801 to 570,604,000
530,248,201 to 8,300	547,457,901 to 458,300	557,669,191 to 9,200	575,977,151 to 7,200
530,756,618 to 6,700	547,469,676 to 9,700	557,711,743 to 1,800	
531,847,601 to 7,700	547,542,271 to 543,000	557,786,836 to 6,860	
532,013,666 to 3,700	547,578,870 to 0,900	558,228,301 to 8,400	
532,401,823 to 1,900		558,638,801 to 9,000	
532,883,490 to 3,500		559,562,701 to 559,562,742	
533,554,660 to 4,800			
533,820,480 to 0,496			
533,820,501 to 0,600			

IT IS NEVER TOO LATE

★ TO JOIN THE TEAM ★

BUY U.S. SAVINGS BONDS

EXPRESS MAIL INTERNATIONAL SERVICE—ZAMBIA

New Service

Effective June 15, 1988, On Demand and Custom Designed Service is available to Zambia. The basic features of Express Mail International Service (EMS) to Zambia follow.

Services Available

Custom Designed
On Demand

Note: In Zambia, EMS is called Datapost.

Weight and Size Limits

Maximum weight—44 pounds (20 kilograms);
Maximum length—36 inches (900 millimeters);
Maximum combined length and girth—79 inches (2 meters).

Areas Served

EMS is available *only* to the following nine cities:

Lusaka	Kalulushi
Kabwe	Mufulira
Ndola	Chingola
Luanshya	Chililabombwe
Kitwe	

Delivery

EMS items addressed to Lusaka will be delivered the same day Monday through Friday if they arrive at Lusaka by 1:00 p.m.; items arriving after 1:00 p.m. will be delivered the next day. Items addressed to Kabwe, Ndola, and Kitwe will generally be delivered the next day if they arrive at Lusaka by 1:00 p.m.; items arriving after 1:00 p.m. will be delivered the second day. Items addressed to the other areas served will generally be delivered the second day if they arrive at Lusaka by 1:00 p.m.; items arriving after 1:00 p.m. will be delivered the third day. Saturday delivery will be accomplished, where possible, between 8:00 a.m. and noon. There is no delivery on Sundays and public holidays.

No Service Guarantee

Offices must tell customers that there is no service guarantee on any EMS item.

Country Code: ZM

Numerical Data Entry Code: 83

Custom Designed Initial Shipment Date

The initial shipment date (Item 3 of Form 5637, *Express Mail Service Leg*) for Custom Designed Service agreement should be 17 days after the date one copy of the agreement is sent to:

Regional Postal Manager (S)
International Reclamations Office
Lusaka 3
ZAMBIA

Acceptable Items

All items admissible in international mail to Zambia are accepted in EMS, including correspondence and business papers, merchandise samples, and merchandise. Coins; banknotes; currency notes (paper money); travelers checks; securities payable to bearer; platinum, gold and silver (manufactured or not); precious stones; jewelry; and other valuable articles are *prohibited* in EMS shipments to Zambia. See Country Conditions of Mailing for Zambia in the INTERNATIONAL MAIL MANUAL for specific prohibitions and restrictions.

Acceptable Items and Customs Declaration

Items	Customs form/Required endorsement
Correspondence, business papers, and documents.	Form 2976, <i>Customs-Douane Cl</i> and endorse item clearly next to mailing label as "Business Papers".
Merchandise samples without commercial value.	Form 2976, <i>Customs-Douane Cl</i> .
Merchandise and all articles subject to customs duty.	Form 2966-A, <i>Parcel Post Customs Declaration</i> .

Rates

Pounds (up to and including)	On demand	Custom designed
1/2	\$18.00	\$26.00
1	21.00	29.00
2	28.00	36.00
3	35.00	43.00
4	42.00	50.00
5	49.00	57.00
6	56.00	64.00
7	63.00	71.00
8	70.00	78.00
9	77.00	85.00
10	84.00	92.00
11	91.00	99.00
12	98.00	106.00
13	105.00	113.00
14	112.00	120.00
15	119.00	127.00
16	126.00	134.00
17	133.00	141.00
18	140.00	148.00
19	147.00	155.00
20	154.00	162.00
21	161.00	169.00
22	168.00	176.00
23	175.00	183.00
24	182.00	190.00
25	189.00	197.00
26	196.00	204.00
27	203.00	211.00
28	210.00	218.00
29	217.00	225.00
30	224.00	232.00
31	231.00	239.00
32	238.00	246.00

EXPRESS MAIL INTERNATIONAL SERVICE—ZAMBIA—Continued

Pounds (up to and including)	On demand	Custom designed
33.....	245.00	253.00
34.....	252.00	260.00
35.....	259.00	267.00
36.....	266.00	274.00
37.....	273.00	281.00
38.....	280.00	288.00
39.....	287.00	295.00
40.....	294.00	302.00
41.....	301.00	309.00
42.....	308.00	316.00

Pounds (up to and including)	On demand	Custom designed
43.....	315.00	323.00
44.....	322.00	330.00

A future issue of the INTERNATIONAL MAIL MANUAL; Handbook DM-201, *Express Mail Service*; and Publication 273, *Express Mail International Service Guide* will include this revision.

—Marketing Dept., 6-16-88.

Accountable Paper Supplies

In anticipation of the recent rate increase, postmasters were advised, via a February 8 memorandum issued by the Stamps Division, to reduce postage stamp, postal card, and stamped envelope stock levels to the supply they normally order for one accounting period. To facilitate this reduction, the schedule for requisitioning bulk stamp quantities from the Bureau of Engraving and Printing (BEP) was suspended.

The Postal Service is reinstating the schedule published in Postal Bulletin 21646, 11-19-87. This schedule will resume for postmasters at CAG A-G offices who are scheduled to submit requisitions to the BEP by June 27; these postmasters should order sufficient stock to raise inventories to normal, authorized levels.

All other CAG A-G postmasters should continue to order stock, as needed, to maintain inventories at a six-week level until their scheduled requisitioning date. At that time, postmasters should order additional stamp quantities to raise inventories to authorized levels. **Reminder:** *Since the BEP, Government Printing Office, and Stamped Envelope Unit have reinstated their requisitioning schedules, postmasters who are ordering out of cycle must include an emergency memorandum with their requisitions.*

All CAG H-L postmasters should increase inventories to authorized levels when their Stamp Distribution Office can provide the stock.

In addition, *all* postmasters should increase postal card and stamped envelope inventories to previously authorized levels in keeping with established requisitioning schedules for those items. Normal ordering cycles for stamped envelopes and postal cards resumed May 16, 1988.

Stock from the BEP and the Government Printing Office is shipped approximately ten days following the authorized cycle date.

—Philatelic and Retail Services Dept., 6-16-88.

All Personnel Processing Mail for Dispatch Abroad

Foreign Order No. 243

Keep all foreign order notices for use as reference.

Tentative Order. A tentative *Lottery Order* has been issued against the following:

FEDERAL REPUBLIC OF GERMANY

Gehle
Dingolfinger Strasse 6
D-8000 Munchen 80
West Germany

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to Postmaster, Claims, Inquiry & Undeliverable Mail, James A. Farley Building, Room 2029-A, New York, NY 10199-9543. Do not place any endorsement on the mail pieces themselves.

This notice may be posted at the outgoing primary, and it must be posted on the Foreign Order Board at all MSCs and designated International Exchange Offices.—*Judicial Officer, 6-16-88.*

Correction

International Mail Manual

Issue 5 of the INTERNATIONAL MAIL MANUAL (IMM) contains an error. The individual country breakdown (pages 126-128) of Appendix E, International Surface Air Lift Service, Network Countries, and Postal Pound Rates, incorrectly lists the postage rates for M-Bag and Regular service. The headers for the M-Bag and Regular service postage rate table should be reversed. The rates are correctly stated in the Country Groups rate table on page 125. IMM Issue 6 will correct this error.

—Document Control Division, 6-16-88.

Pile sacks evenly to avoid damage and to conserve space



Copyright U.S. Postal Service 1988

Issue Date: July 2, 1988
 First Day City: Burlington, Iowa
 Designer: Greg Hargreaves, Waterloo, Iowa
 Typographer: Bradbury Thompson,
 Design Coordinator, Citizens' Stamp
 Advisory Committee (CSAC)
 Art Director: Howard Paine, Design Coordinator
 (CSAC)
 Postal Service Manager: Joe Brockert,
 Program Manager for Philatelic Design
 Printing Process: Multicolor offset, Government
 Printing Office
 Colors: Yellow, magenta, cyan, and black
 Size: 3.5 x 5.5 in/88.9 x 139.7 mm
 Marginal Markings: ©U.S. Postal Service 1988
 Use Correct ZIP Code®

Iowa Territory Postal Card

A 15-cent domestic rate postal card marking the 150th anniversary of the creation of the Iowa Territory will be issued on July 2, in Burlington, Iowa. The dedication ceremony will be held at the Port of Burlington.

The postal card design is the first by Greg Hargreaves of Waterloo, Iowa. The design features two Iowa farmers working one of many fields of corn, driving bright red harvesting machines which pick, shell, and deposit the ears in large cargo hoppers.

Originally, the Iowa Territory was part of the land obtained from France in 1803 in the Louisiana Purchase. Until the early 1830s, the Iowa country remained Indian land and was not open to legal settlement. As a result of the Black Hawk War in 1832, however, the Indians withdrew from a strip of land along the Mississippi River and pioneers promptly staked their claims.

Both the Mississippi and Missouri Rivers played prominent roles in Iowa's growth and development. The first major explorers used these waterways as a route to the central plains. Later, settlers used these two rivers as transportation arteries into the rich, new farmlands.

Iowa fell under various territorial jurisdictions until 1838, when Congress created the territory of Iowa, which also included much of Minnesota and

the Dakotas. In 1846, Iowa became our nation's 29th state. Procedures for ordering first-day cancellations follow:

Customers Providing Postal Cards: The Postal Service encourages customers to purchase the Iowa Territory postal card. Outside of Iowa, the card will be sold only at philatelic centers and by mail order from the Philatelic Sales Division. Customers who provide their own postal cards receive preferential service. They should address cards on the right side at least 5/8 inch from the bottom. Customers also may affix uncanceled stamps issued before July 2. The Postal Service will return postal cards bearing stamps issued after that date. Requests for cancellations must be postmarked by August 1 and addressed: Customer-Provided Postal Cards, Postmaster, Burlington, IA 52601-9991. No remittance is required.

Postal Service-Providing Postal Cards: Customers should provide a peelable return address label for each postal card. The price is 15 cents per card, and the Postal Service accepts personal checks in the exact amount up to the limit of 50 items. Customers should not send cash or postage stamps. Orders must be postmarked by August 1 and addressed: Iowa Territory Postal Card, Burlington, IA 52601-9992.



A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 88-40
 Remove after August 1

PLEASE POST ON BULLETIN BOARD



Copyright U.S. Postal Service 1988

Issue Date: July 7, 1988
 First Day City: Chicago, Illinois
 Designer: Lou Nolan, McLean, Virginia
 Typographer: Bradbury Thompson,
 Design Coordinator, Citizens'
 Stamp Advisory Committee
 Art Director and Postal Service Manager:
 Jack Williams, Program Manager for
 Philatelic Design
 Modeler: Ronald Sharpe,
 Bureau of Engraving and Printing (BEP)
 Engravers: Gary Charconas (vignette),
 Dennis Brown (lettering) (BEP)
 Printing Process: Intaglio (B Press, BEP)
 Colors: Red (vignette, type)
 and black (Bulk Rate endorsement)
 Image Area: 0.71 x 0.82 in/18.0 x 20.8 mm
 Plate Number: One single digit every 52nd stamp
 Stamps per Coil: 500 and 3,000 (precanceled only)
 Marginal Markings: ©U.S. Postal Service 1988
 Use Correct ZIP Code®

Popcorn Wagon Regular Coil Stamp

A 16.7-cent stamp featuring a 1902 Charles Cretors' popcorn wagon will be issued July 7, in Chicago, Illinois. The Popcorn Wagon stamp will be this year's third issue in the Transportation Series, which recognizes early modes of transportation.

The 16.7-cent denomination represents the basic rate for bulk mail.

The design, by Lou Nolan of McLean, Virginia, uses a profile of the Cretors Number 1 Wagon, Model 1902. A glass case at the right encloses Charles Cretors' now-familiar popcorn kettle, suspended above a mound of freshly popped product. Under the canopy, his toy "Rosty Tosty" clown dances above the cylindrical peanut roaster.

The Cretors Number 1 Popcorn Wagon was the best thing to happen to popcorn since the first ear of Indian corn caught fire. The wagon followed people wherever they went, producing the unmistakable, mouth-watering aroma of fresh, hot, buttered popcorn. For nearly fifty years, these vending vehicles roamed the streets of our country, introducing the great American public to this great American snack.

The Popcorn Wagon stamp will be available only in precanceled form for qualified mailers. Procedures for ordering first day cancellations follow:

Customers Affixing Stamps: The Postal Service encourages customers to purchase the Popcorn

Wagon stamps and affix them to their envelopes. Covers bearing stamps receive preferential service. All philatelic centers will sell the stamp. As a limited use item, it may not be available at post offices.

Customers must affix 8.3 cents additional postage to meet the minimum First-Class letter rate. They may use stamps issued prior to July 7, but covers bearing stamps issued after that date will be returned unserviced.

Customers should address envelopes on the right side at least 5/8 inch from the bottom and affix stamps approximately 1/4 inch from the top and right edges. Requests must be postmarked by August 6 and addressed: Customer-Affixed Envelopes, Popcorn Wagon Stamp, Postmaster, Chicago, IL 60607-9991. No remittance is required.

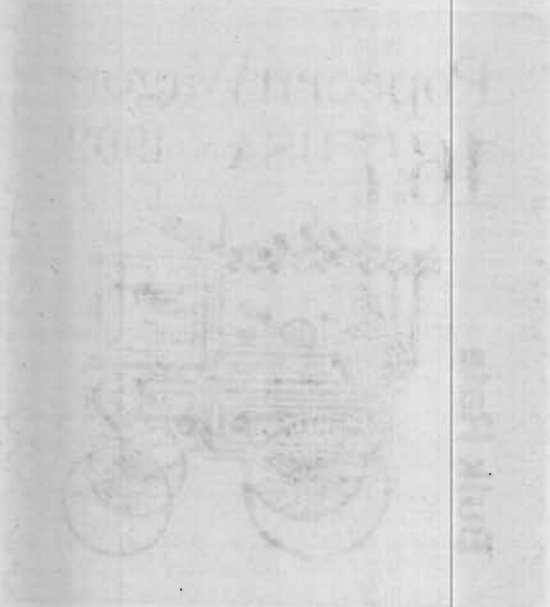
Postal Service Affixing-Stamps: Except for affixing stamps and addressing orders, follow the procedures above. The Postal Service will use one 16.7-cent Popcorn Wagon stamp and one 8.3-cent Ambulance stamp to make the First-Class rate. The price is 25 cents per envelope and the Postal Service accepts personal checks in the exact amount up to the limit of 50 envelopes. Customers should not send cash or postage stamps. Orders must be postmarked by August 6 and addressed: Popcorn Wagon Stamp, Postmaster, Chicago, IL 60607-9992.



A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 88-41
 Remove after August 6

The design of the Popcorn Wagon stamp is a tribute to the American people who have made the streets of our cities so lively and colorful. The wagon is a symbol of the American spirit of freedom and individuality. The design is a simple, stylized representation of the wagon, with a large, rounded body and a small, pointed roof. The wagon is shown from a side-on perspective, facing right. The design is printed in a dark, solid color on a light background. The stamp is rectangular and is part of a coil of stamps. The coil is made of a heavy, durable material that can withstand the wear and tear of handling. The stamps are separated by a perforated edge, making them easy to peel off and use. The design is a classic example of mid-century modern graphic design, characterized by its clean lines and simple forms. The stamp is a collectible item for many people, and it is also a useful tool for sending mail. The design is a tribute to the American people and their way of life.



Copyright U.S. Postal Service 1967

Popcorn Wagon Regular Coil Stamp

Wagon stamps and the film in each envelope. Covers bearing a single stamp for a regular stamp. All plastic covers will be returned. All plastic covers will be returned. All plastic covers will be returned.

Customers should address envelopes to the right side of the stamp. The film in each envelope will be returned. All plastic covers will be returned. All plastic covers will be returned.

The design of the Popcorn Wagon stamp is a tribute to the American people who have made the streets of our cities so lively and colorful. The wagon is a symbol of the American spirit of freedom and individuality. The design is a simple, stylized representation of the wagon, with a large, rounded body and a small, pointed roof.

The design of the Popcorn Wagon stamp is a tribute to the American people who have made the streets of our cities so lively and colorful. The wagon is a symbol of the American spirit of freedom and individuality. The design is a simple, stylized representation of the wagon, with a large, rounded body and a small, pointed roof. The design is printed in a dark, solid color on a light background. The stamp is rectangular and is part of a coil of stamps. The coil is made of a heavy, durable material that can withstand the wear and tear of handling. The stamps are separated by a perforated edge, making them easy to peel off and use.

A 12-cent stamp featuring a 1967 Popcorn Wagon stamp will be issued July 7 in a regular coil. The Popcorn Wagon stamp will be the first of a new series of stamps which is a tribute to the American spirit of freedom and individuality. The design is a simple, stylized representation of the wagon, with a large, rounded body and a small, pointed roof.

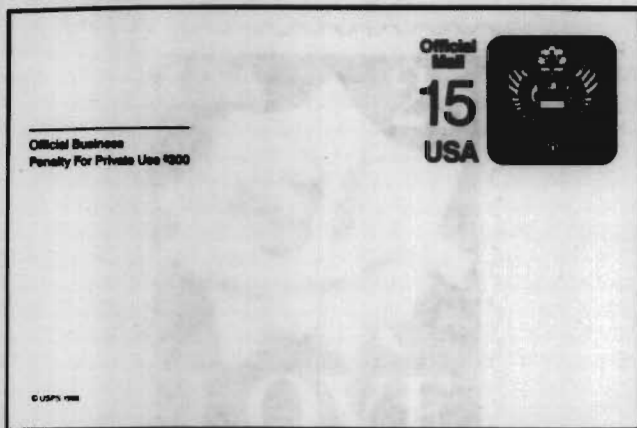
The design of the Popcorn Wagon stamp is a tribute to the American people who have made the streets of our cities so lively and colorful. The wagon is a symbol of the American spirit of freedom and individuality. The design is a simple, stylized representation of the wagon, with a large, rounded body and a small, pointed roof. The design is printed in a dark, solid color on a light background. The stamp is rectangular and is part of a coil of stamps.

The design of the Popcorn Wagon stamp is a tribute to the American people who have made the streets of our cities so lively and colorful. The wagon is a symbol of the American spirit of freedom and individuality. The design is a simple, stylized representation of the wagon, with a large, rounded body and a small, pointed roof. The design is printed in a dark, solid color on a light background. The stamp is rectangular and is part of a coil of stamps.

The design of the Popcorn Wagon stamp is a tribute to the American people who have made the streets of our cities so lively and colorful. The wagon is a symbol of the American spirit of freedom and individuality. The design is a simple, stylized representation of the wagon, with a large, rounded body and a small, pointed roof. The design is printed in a dark, solid color on a light background. The stamp is rectangular and is part of a coil of stamps.

A Popcorn Wagon stamp featuring all available stamps and other philatelic items is available from the Philatelic Sales Division, Washington, DC 20540-9137.





Copyright U.S. Postal Service 1988

Issue Date: June 10, 1988
 First Day City: New York, New York
 Designer and Typographer:
 Bradbury Thompson, Design Coordinator,
 Citizens' Stamp Advisory Committee
 Art Director and Postal Service Manager:
 Joe Brockert, Program Manager for
 Philatelic Design
 Press: Offset, Government Printing Office
 Size: 3.5 x 5.5 in/88.9 x 139.7 mm
 Colors: Red, gold, blue, and black
 Markings: ©U.S. Postal Service 1988

Penalty Mail Postal Card

A 15-cent Penalty Mail postal card was issued on June 10 in New York, New York. Although the Postal Service conducted no dedication ceremony for the postal card, first day cancellations are available. The ordering deadline has been extended an additional 30 days because of this delayed announcement.

Penalty Mail items, restricted to official government use, help the Postal Service and government agencies keep track of postage expenses. Unauthorized use carries a fine of \$300. Instructions for purchasing the postal card in mint condition follow:

Post offices will not sell the 15-cent Penalty Mail postal card. It is available only by mail order from the Philatelic Sales Division or in person from the Philatelic Center at Postal Service Headquarters in Washington, DC. Orders should be addressed: Penalty Mail Postal Card, Philatelic Sales Division, Washington, DC 20265-9997. The

item number is 0255. The minimum order is \$10 and the Postal Service charges 50 cents to handle each mail order. Procedures for ordering first-day cancellations follow:

Because Penalty Mail postal cards bear the official return address and because this item is not available from post offices, customers may not send Penalty Mail postal cards for canceling. Customers should send a peelable return address label for each postal card ordered. The Postal Service will place the official government return address in the upper left corner of each item.

The price is 15 cents per card and the Postal Service accepts personal checks in the exact amount up to the limit of 50 cards. Customers should not send cash or postage stamps. Orders must be postmarked by August 9 and addressed: Penalty Mail Cancellation, Postmaster, New York, NY 10199-9992.



A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 88-42
 Remove after August 9

PLEASE POST ON BULLETIN BOARD



Copyright U.S. Postal Service 1988

Issue Date: July 4, 1988
 First Day City: Pasadena, California
 Designer and Typographer:
 Richard D. Sheaff, Design Coordinator
 Citizens' Stamp Advisory Committee
 Art Director and Postal Service Manager:
 Jack Williams, Program Manager for
 Philatelic Design
 Modeler: Peter Cocci, Bureau of
 Engraving and Printing (BEP)
 Printing Process: Gravure (BEP)
 Colors: Pink, red, yellow, green, and gray
 Image Area: 0.71 x 0.82 in/18.0 x 25.1 mm
 Plate Number: Five single digits
 Stamps per Pane: 100
 Marginal Markings: ©U.S. Postal Service 1987
 Use Correct ZIP Code®

Love Stamp

For the fifth consecutive year the Postal Service will issue a new Love special stamp. This stamp will feature a lovely pink rose against a leafy, dark green background and will be issued on July 4 in Pasadena, California. The dedication ceremony will be held in conjunction with the Independence Day celebration at the Rose Bowl.

The stamp was unveiled earlier this year during the New Year's Eve celebration in Washington, DC, to signal the beginning of 1988, and also was featured later in the day at the Tournament of Roses Parade in Pasadena, as a salute to the centennial of that annual Pageant.

The Love stamp, available since 1982, has proven to be an enormously popular choice for customers' valentines, wedding invitations, and other correspondence to friends and family. In recent years, almost a billion Love stamps have been printed annually to meet customer demand.

Procedures for ordering first day cancellations follow:

Customers Affixing Stamps: The Postal Service encourages customers to purchase the Love stamps and affix them to their envelopes. Covers bearing stamps receive preferential service. Customers must address envelopes on the right side at least 5/8 inch from the bottom and affix stamps in the upper right corner approximately 1/4 inch from the top and right edges. Requests must be postmarked by August 3 and addressed: Customer-Affixed Envelopes, Love Stamp, Postmaster, Pasadena, CA 91109-9991. No remittance is required.

Postal Service Affixing Stamps: Except for affixing stamps and addressing orders, follow the procedures above. The price is 25 cents per stamp requested and the Postal Service accepts personal checks in the exact amount up to the limit of 50 covers. Customers should not send cash or postage stamps. Orders must be postmarked by August 3 and addressed: Love Stamp, Postmaster, Pasadena, CA, 91109-9992.



A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 88-43
 Remove after August 3



Copyright U.S. Postal Service 1988

Love Stamp

For the first consecutive year the Postal Service will issue a new Love special stamp. This stamp will feature a lovely pink rose against a pale, pink background and will be issued on July 4 in Pasadena, California. The dedication ceremony will be held in conjunction with the Independence Day celebration at the Rose Bowl.

The stamp was unveiled earlier this year during the New Year's Eve celebration in Washington, DC to signal the beginning of 1988, and also was featured last in the day at the Tournament of Roses Parade in Pasadena as a salute to the centennial of the annual parade.

The Love stamp, available since 1982, has proven to be an enormously popular choice for customers' valentines, wedding invitations, and other correspondence to friends and family. In recent years, almost a billion Love stamps have been printed annually to meet customer demand.

John Jones, July 2, 1988
Post Office California, California
Designer and Typographer
Richard H. Smith, Pasadena, California
Chief Stamp Advisor
An Director and Lead Service Manager
Jack Williams, Program Manager for
Thematic Design
Member Sales Office, Pasadena
Marketing and Strategy (MIS)
Product Research, Service (PRS)
Color, Ink, and Yellow, Green, and Red
Image Size 0.75 x 0.83 (0.83 x 0.83) cm
Tab Number: P-1 (single) cm
Stamp per 100
National Stationery U.S. Postal Service 1987
Los Angeles, CA 90003

Procedures for ordering Love stamps are listed below.
Customer mailing dates: The Postal Service encourages customers to purchase the Love stamps and affix them to their envelopes. Covers bearing stamps need not be returned to the Postal Service. Customers must address envelopes on the right side of the envelope from the bottom and affix stamps in the upper right corner approximately 1/4 inch from the top and right edges. Reducible mail is postmarked by August 3, and addressed: Customer Affairs, Pasadena, CA 91109-9999. The return is required.
Retail Service: Stamp orders, except for return stamps and addressing orders, follow the procedures above. The price is 25 cents per stamp requested and the Postal Service accepts personal checks in the exact amount up to the limit of 50 covers. Customers should not send cash or postage stamps. Orders must be postmarked by August 3 and addressed: Love Stamp Postmaster, Pasadena, CA 91109-9999.

U.S. Stamp Order 55-43
Remove after August 3

A National Change listing is available at the end of this bulletin form. It is available from the National Sales Division, Washington, DC 20262-9000.



MANAGEMENT AND REGIONAL INSTRUCTIONS

The following are current lists of Management Instructions (MIs) and Regional Instructions (RIs). This list contains changes made since the last list was published in POSTAL BULLETIN 21643, 10-29-87. RIs are being phased out; those few still in effect will be issued as MIs. As RIs are converted the POSTAL BULLETIN will list the new MIs under "Directives Update," along with any other changes to MIs.

MANAGEMENT INSTRUCTIONS

Identification Number	Title	Date issued	Obsoletes
ADMINISTRATIVE SUPPORT			
AS-220-87-6	Bait Money Order Program	05-29-87	AS-220-86-9
AS-280-80-6	Coordination of Regional Emergency Programs and Regional Emergency Coordinating Committees.	07-31-80	RI 741-G-79
AS-310-78-3	Regional Directives	09-07-78	
AS-320-86-4	Local Forms Management	08-20-86	
AS-330-85-2	Open Houses and Special Tours	02-19-85	RI 768-G-83
AS-360-87-16	Data Transmission Through Electronic Automatic Private Branch Exchange (EAPBX).	10-29-87	
AS-360-88-6	Guidelines for Authorization of Official Telephone Service at Private Residences.	05-04-88	AS-360-87-18
AS-510-81-13	Construction Status Report—New Leased Buildings	08-19-81	
AS-510-82-10	USPS Buildings Occupied by GSA/Federal Agencies—Reimbursable Work Authorizations.	12-08-82	RI 1074-RE&B-46
AS-510-82-11	GSA Buildings Occupied by USPS—Reimbursable Work Authorizations	12-08-82	RI 1059-RE&B-44 RE&B Bulletins RE-78-01, RE-79-04
AS-510-82-13	FMS Reporting Procedures for Planned Repair and Alteration Projects	12-28-82	
AS-510-83-1	USPS Maintenance of Leased Facilities	01-19-83	
AS-510-83-5	Disposal of USPS Real Property	03-16-83	AS-510-81-12
AS-510-83-12	Consideration of Developmental/Joint-Use Concept in Planning New Facilities.	09-30-83	
AS-510-84-2	Historic Preservation—Policies/Procedures	02-15-84	RE&B Bulletins RE-81-5
AS-510-84-10	Minor Building Repair and Alteration Projects	05-22-84	AS-510-82-2
AS-510-84-13	Site Selection for Major Postal Facilities	08-10-84	AS-510-83-15
AS-510-84-15	PDC Maintenance	12-14-84	
AS-510-85-10	Security Counterlines	10-18-85	
AS-510-86-2	New Underground Storage Tank Systems	05-07-86	
AS-510-86-8	Changes in New Facility Designs After Project Approval	10-17-86	AS-510-85-4
AS-510-87-3	Compliance with OSHA Standards—Facility Construction Program	03-13-87	AS-510-81-19
AS-510-87-5	Administrative Office Space Criteria	05-29-87	
AS-510-87-13	Building and Site Design Safety Requirements	09-15-87	AS-510-83-3
AS-510-87-14	Policy and Guidelines for Preventive Maintenance on Building Systems Equipment.	09-30-87	
AS-510-88-4	Postal Space Serving Military Bases	04-18-88	
AS-520-81-11	Facility and Equipment Safety Design and Acceptance Review	07-06-81	
AS-520-82-4	Decision Analysis Compliance	03-19-82	AS-520-81-6
AS-520-82-7	Facility Planning Concepts	08-06-82	
AS-520-84-1	Facility Priority System	01-05-84	AS-520-81-15
AS-520-84-6	Integrated Logistics Support	04-30-84	
AS-520-87-2	Planning Parameters, Major Facility Projects	03-11-87	
AS-530-80-8	Container Repair Program	08-11-80	
AS-530-81-17	Special Custodial Allowance for Post Offices	10-19-81	RI 1022-PO-107
AS-530-84-9	Preventive Maintenance for Mail Processing Equipment	04-06-84	
AS-540-79-37	Heating Fuel Storage Tanks for Postal Facilities	10-02-79	
AS-620-81-2	Mail Processing Scheduling and Staffing—Rate Determination	01-16-81	RI 1064-PO-195 & 1073-PO-201
AS-620-81-8	Mail Processing Scheduling and Staffing Program—Administrative Responsibility.	03-16-81	RI 1065-PO-196
AS-620-83-6	Engineering Technical Units (ETU)	05-27-83	
AS-620-83-13	Guidelines for Electronic Technician Level 8 and 9 Positions	10-01-83	RI 941-PM-92 RI 776-PM-77 RI 1049-PM-110
AS-620-87-8	Safety Inspection of Heating Boilers, Unfired Pressure Vessels, Elevators, Escalators, and Dumbwaiters.	06-25-87	AS-620-82-12 AS-620-84-14
AS-620-87-10	Area Technical Support Network Guidelines for Electronics Technician Level 10 Positions.	08-28-87	AS-620-83-14

MANAGEMENT AND REGIONAL INSTRUCTIONS—Continued

Identification Number	Title	Date issued	Obsoletes
AS-710-79-31	Contracting for Cleaning Services	09-20-79	
AS-710-80-2	Local Review of Technical Data Packages	05-06-80	
AS-710-80-5	Unauthorized Contractual Commitments	07-18-80	AS-710-79-20
AS-710-80-7	Contracting for Vehicle Hire Services	08-08-80	PB 21226 p.5
AS-710-81-7	Management of Resources—Review of Furniture, Office Equipment, and Certain Equipment Requirements Before Purchasing, Leasing and/or Renting.	03-30-81	
AS-710-81-10	Bulk Procurement of Vehicle Fuel	06-17-81	RI 1138-PM-109
AS-710-82-3	Approval of Sole-Source Contracts	03-09-82	AS-710-80-4
AS-710-82-6	Restricted Procurement for Specific Equipment, Supplies and Services	06-09-82	RI 1054-G-120
AS-710-82-9	USPS Minority Business Enterprise Program	11-24-82	
AS-710-83-7	Unsolicited Proposals	05-27-83	HC 76-26
AS-710-83-11	Selection of Members for Technical Evaluation Committees in Competitive Negotiated Procurements.	09-15-83	
AS-710-87-15	Receiving Reports and Payments to Vendors for Supply and Services Contracts.	10-05-87	AS-710-85-3
AS-710-85-7	Procurement of Telephone Systems	08-05-85	AS-710-83-9
AS-710-86-6	Contracting for Consultant and Study Services	09-15-86	RI 1017-G-116; HCs 77-24, 79-4
AS-720-80-3	Developing Annual Requirements Forecasts for Equipment Items	07-16-80	
AS-720-83-2	Antique/Collectible Postal Property	03-04-83	
AS-720-87-1	Guidelines on the Use of Official Vehicles	03-12-87	AS-720-87-1
(Revised)			
AS-720-87-4	Excess Serviceable Equipment Listing	05-05-87	
AS-720-88-1	Equipment Inventory Management Policy	03-07-88	
AS-720-88-7	Procedures for Transfers and Budgetary Adjustments for Expendable Equipment.	05-13-88	
AS-830-87-11	Data Stewardship	08-28-87	AS-820-86-3
AS-840-86-7	Information and Office Systems	09-22-86	AS-840-84-11
AS-840-88-5	Acquisition of ADP Technology and Services	04-04-88	AS-840-87-12
AS-840-87-17	U.S. Postal Service Facsimile Network (FAXNET)	11-02-87	
AS-840-88-2	Placing Computer Systems in Postal Facilities	03-17-88	
AS-850-82-5	Business Systems Acquisition Policy (BSAP)	05-08-82	
AS-850-85-1	Personal Computer (PC) and Office Automation (OA) Security	01-10-85	
AS-850-87-7	Requesting Support for User-Developed Systems	06-22-87	
AS-870-86-1	PS Form 1360—ADP Security Incident Report	03-03-86	
AS-830-87-9	Request for Computer Logon ID	10-07-87	AS-830-84-7

DOMESTIC MAIL

DM-140-81-3	Postage Meters Assigned to Military Post Offices	11-09-81	
DM-140-85-2	Revenue Deficiencies	07-26-85	DM-140-80-4
DM-150-83-1	Recovery of National Stock Number Material From Undeliverable Mail	12-02-83	DM-150-82-2
DM-150-83-2	Highway Contracts—Assignment of Contract Route Numbers	11-11-83	
DM-360-80-2	Congressional Mailings	08-15-80	
DM-440-85-3	Accepting Air Freight Second-Class Publications at AMFs	12-24-85	RI-1081-FIN-189
DM-470-80-3	Mail Acceptance at Bulk Mail Centers	08-15-80	RI 1060-Fin-185
DM-940-81-2	Address List Sequencing Service	10-26-81	
DM-940-86-1	Change of Address Information to Election Boards or Registration Commissions.	11-28-86	DM-940-79-49

EMPLOYEE AND LABOR RELATIONS

EL-320-83-10	Management Associate Program	10-05-83	EL-730-79-11
EL-320-84-2	Prehire, Orientation, and Evaluation Process for New Employees	02-14-84	
EL-320-84-6	Guidelines on Reasonable Accommodation	12-20-84	
EL-350-79-5	Postal Career Executive Service	03-31-79	
EL-350-79-14	Postmaster Identification Credentials	05-29-79	ID Card for PM, Form 1371
EL-350-79-43	Headquarters/Field Interchange Program	10-23-79	EL-350-78-4
EL-350-82-4	Orientation for Newly Assigned Managers	05-07-82	EL-350-79-36
EL-350-86-1	Placement Policies as a Result of the FY 1986 Field Realignment	04-11-86	
EL-350-86-5	Recruitment, Selection, Development, Compensation, and Outplacement of Master Instructors.	08-14-86	EL-350-83-4
EL-350-87-4	FY 1987 PCES Performance Evaluation	08-26-87	EL-350-86-4
EL-350-88-1	Placement Policies as Result of FY 1988 MSC Realignment	01-13-88	
EL-370-87-5	EAS Performance Evaluation Program	09-29-87	EL-370-85-2
EL-380-82-10	Executive Resources System	11-01-82	EL-350-80-10 & portions of EL- 350-79-5

MANAGEMENT AND REGIONAL INSTRUCTIONS—Continued

Identification Number	Title	Date issued	Obsoletes
EL-440-81-9	National Agreement/FLSA Compliance	10-24-81	
EL-440-82-5	FLSA Status of Temporary Employees	05-03-82	
EL-510-83-9	Attendance Control	10-01-83	
EL-520-85-4	Maintenance Selection System	07-02-85	
EL-540-87-1	Job-Related First Aid Injuries	03-03-87	
EL-540-87-3	Injury Compensation Program: Supervisor's Role and Responsibilities	05-28-87	EL-540-81-5
EL-620-87-2	Career Awareness Conference Guidelines	04-10-87	EL-620-81-1
EL-670-78-6	MSC Affirmative Action Week	10-03-78	
EL-670-78-9	Regional EEO Program Evaluation Requirements	11-15-78	RI-1040-P-214; RI-1042-P-215
EL-670-82-1	Management EEO Committees	01-23-82	
EL-670-83-1	Procedures for EEO Training and Certification	01-24-83	
EL-670-83-3	USPS Hispanic Program	05-27-83	
EL-670-86-3	Affirmative Action/EEO Advisory Committees	07-18-86	
EL-680-85-1	Quarterly Review Process	03-07-85	
EL-720-79-7	PEDC Audit System	04-12-79	
EL-720-80-5	Revenue Protection Training	03-18-80	RI-1028-P-211
EL-720-86-2	Professional and Specialist Trainee Program	07-01-86	EL-720-79-4
EL-720-88-2	Supervisory Training System	01-28-88	
EL-730-79-22	Management Trainee Program	06-25-79	EL-730-79-6
EL-730-80-12	Training Program for Newly Assigned Postmasters EAS 11-15	12-17-80	
EL-730-82-9	Training Program for Newly Appointed Postmasters A-E and Non-Career Postmaster Relief/Leave Replacements EAS A-15.	10-04-82	
EL-730-83-12	Maintenance Career Progression Program	12-14-83	EL-730-83-8
EL-730-87-6	Field Training Staff Development	09-30-87	EL-730-84-5
EL-730-85-3	Standard Mail Classification Training Program	05-14-85	EL-730-83-6
EL-810-81-2	Management Safety Organization	03-27-81	
EL-810-81-10	Announced or Unannounced Inspection of Postal Facilities by OSHA Personnel.	12-31-81	
EL-810-82-2	Concern—A Management Safety Training Program	02-12-82	EL-810-81-7
EL-810-82-3	Local Joint Labor-Management Safety and Health Committee Training Program.	04-05-82	
EL-810-83-2	Special Safety Training, Employee Rights and Responsibilities Under the OSHA Act and Postal Service Program.	03-25-83	
EL-810-84-1	Hearing Conservation Program	01-30-84	
EL-810-84-3	Safety and Health Change Board	02-24-84	
EL-810-85-5	Friable Asbestos Containing Materials Control Program	11-06-85	EL-810-80-8
EL-810-88-3	Hazardous Materials Spill or Leak Standard Operating Procedures	04-11-88	EL-810-82-6
EL-820-80-4	Procurement of Prescription Safety Glasses	03-11-80	
EL-830-81-6	Asbestos Surveillance and Control in Vehicle Maintenance Operations	09-10-81	
EL-830-85-7	Driver Selection, Testing, and Training Programs and Procedures	11-12-85	EL-830-83-11 Sections 214 & 216 of Hbk. M- 52, TL-5; Section 460 of Hbk P-11; TL-6

FINANCE

FM-110-86-4	Local Area Mail Volume Projection Studies (LAMPS)	12-01-86	FM-110-86-1
FM-110-87-3	Definition of Systems Compliance Responsibilities	01-14-87	
FM-110-87-5	Management Operating Data System Procedural Compliance Review Policies for MOD 1 Facilities.	08-15-87	
FM-110-87-7	Systems Compliance	10-12-87	
FM-120-87-4	Requirements Approval Authority (Capital/Expense)	05-1-87	FM-120-86-3
FM-240-81-1	Form 1235, Payroll System Problem/Improvement Report	07-02-81	PB 21213
FM-320-80-1	Electronic Funds Transfer (EFT)	02-01-80	
FM-420-81-2	Revised NWRS Training Course	10-12-81	
FM-510-83-2	Procedures for Transferring Capital Equipment to or from Overhaul/Repair Centers.	10-12-83	
FM-510-83-3	Physical Inventory Instructions—Capital Personal Property	12-29-83	FM-510-82-1
FM-520-85-2	Financial Lease Versus Ownership Analysis of Equipment	10-28-85	
FM-520-87-1	Procedures for Closeout of Facility and Fixed Mechanization Projects	01-19-87	MI FM-520-83-1
FM-610-85-1	Advance Payments	03-28-85	
FM-640-87-2	Travel Expense Charges for Meetings	01-12-87	
FM-840-86-2	Establishment of the Claims for Financial Loss Adjudicating Authority	09-09-86	
FM-910-88-2	Noncapital Expenditure/Program Review and Approval Requirements for Headquarters Organizations.	04-22-88	

MANAGEMENT AND REGIONAL INSTRUCTIONS—Continued

Identification Number	Title	Date issued	Obsoletes
POSTAL OPERATIONS			
PO-120-82-5	Issuance of Express Mail Next Day Service Directories	11-01-82	
PO-120-82-7	Express Mail Volume and Operation Coordination	12-08-82	
PO-140-84-5	Business Reply Mail: Setting Operations Targets	11-28-84	
PO-150-79-48	SSPC Management Improvement Program	11-29-79	
PO-210-82-2	Revised Retail Analysis (RAP)	05-10-82	PO-210-80-5
PO-210-86-2	Stamps by Mail: Procedures	10-31-86	
PO-210-86-4	Account Management	12-16-86	
PO-210-86-5	Account Management and Technical Support	12-20-86	
PO-240-79-41	"Dummy" Stamp Coils	10-08-79	HC 75-16
PO-250-84-1	Consumer Affairs Program	01-31-84	
PO-410-80-6	Coterminous State and ZIP Code Boundaries	08-25-80	
PO-410-82-3	Five-Digit ZIP Code Assignments and Authorization	05-21-82	RI 1066-PO-197
PO-410-82-4	BMC Van Unloading	08-26-82	Current BMC Operations Manuals
PO-410-83-6	Operation of Automated Mail Processing System	12-15-83	
PO-410-84-3	BMC Operating Plan	04-26-84	RI 1062-PO-193
PO-410-84-4	Second Class Mail Van Unloading Policy	10-23-84	
PO-410-86-1	Process Control Computer Security	09-22-86	
PO-420-87-3	Field Division/Management Sectional Center (MSC) General Statistics Reporting System	03-18-87	PO-420-83-4
PO-430-86-3	Automation Readability Enhancement Program	11-06-86	MI PO-430-84-2
PO-430-87-4	Priority Mail Improvement Program	02-20-87	
PO-440-85-1	Color Coding: Destinating Parcels	03-01-85	
PO-530-82-6	Highway Contracts—Economic Pay Adjustments—Advertised Contracts	11-12-82	PO-530-81-4
PO-530-83-5	Highway Contracts—Negotiated Service Changes	11-17-83	RI 1024-T-165
PO-540-83-3	Rail Piggyback Payment	09-07-83	
PO-540-88-1	Trailer Repositioning Program	04-22-88	
PO-570-87-6	Forecasting, Budgeting, and Warehousing Mail Transport Equipment	07-22-87	
PO-610-85-3	Daily Unit Volume Recording	09-28-85	PO-610-83-1
PO-610-87-1	Customer Services Management Data System (CSMDS)	09-09-87	PO-610-85-2
PO-720-80-1	Mobile Bulk Fuel Truck/Tankers Operational and Safety Procedures	02-26-80	
PO-740-79-25	GSA Gasoline Credit Cards	07-20-79	
PO-740-81-2	Retail Fuel Procurement for Vehicles	05-12-81	RI 1095-PO-208
PO-750-87-5	Sale of Postal Vehicles	07-17-87	PO-750-82-1

REGIONAL INSTRUCTIONS

Filing No.	RI No.	Title	Date
151	935-G-108	Capital Facilities Projects—Public Announcements	09-08-76
153	1090-G-123	Postal Customer Councils	04-06-79
321	828-PO-151	Voluntary Presort—"Firm" Pouching by Customers	03-11-75
325	791-PO-145	Loaning Government-Owned Equipment to Mailers	03-09-74
325	794-PO-146	Loaning Government-Owned Equipment to Mailers, Amendment 1	09-23-74
356	1003-PO-183	Procedure for Vehicle Repair and Maintenance Agreements	03-14-77
383	1045-PO-190	Mail Condition Reporting System	03-23-78
399	1085-PO-204	Mail Processing Work Assignment Guidelines	02-16-79
399	1096-PO-209	Revisions to Mail Processing Work Assignment Guidelines, Amendment 1	07-06-79
428	1069-FIN-186	Gain or Loss on Sale or Trade of Land and Buildings	07-05-78
446	979-FIN-178	Negotiated Non-Fund Cost Transfers of Idle Expendable Equipment	05-31-77
481	915-FIN-174	Optional Procedure for Accepting Permit Imprint Mail	05-26-77
481	1080-FIN-188	Optional Procedure for Accepting Permit Imprint Mail, Amendment 1	12-18-78
581	934-T-160	Regional Logistics Orders	08-23-76
616	1087-PM-112	Artwork in USPS-Owned Buildings	03-16-79
634	983-PM-103	Single-Position Letters Sorting Machine Program	06-07-77
636	954-PM-98	Multiposition Letter Sorting Machine Overhaul and Relocation	12-17-76
641	1035-PM-108	Solicitation Format and Specification for Elevator Maintenance Service	01-23-78
747	942-P-192	Procedures for Processing EEO Complaints Information Resource Management	10-15-76

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ATTENTION CAREER EMPLOYEES 1988 SAVINGS BONDS CAMPAIGN JUST TWO WEEKS LEFT!

● THE 1988 SAVINGS BONDS CAMPAIGN ENDS JULY 1.

You still have an opportunity to enhance your investment program and help increase the Postal Service's overall participation in the Savings Bonds Program through the Payroll Savings Plan.

● INVESTING IN SAVINGS BONDS CAN HELP YOU WITH TWO TAX-SAVING OPTIONS THAT ASSURE YOU OF COMFORTABLE RETIREMENT YEARS:

—You can cash bonds to supplement your retirement income, reporting the tax-deferred interest as income on your tax return. Because your tax bracket will probably be lower by then, with a double exemption if you're over 65, you'll have more of your savings to enjoy.

—You can produce income from your savings by exchanging accumulated Series EE Savings Bonds for Series HH Bonds, which pay interest semiannually, as it is earned. You owe no tax on the accumulated interest on the bonds you exchange until you cash the HH bonds or they reach final maturity. Thus you keep your principal intact, have a steady income for at least 10 years, and pay taxes at your post-retirement rate when you cash the HH bonds.

● PUT YOUR MONEY TO WORK THROUGH THE PAYROLL SAVINGS PLAN. CONTACT YOUR LOCAL SAVINGS BONDS COORDINATOR.

● THERE'S NO BETTER TIME THAN NOW!

PLEASE POST ON ALL BULLETIN BOARDS THROUGH JULY 1

ATTENTION

ATTENTION

ATTENTION CAREER EMPLOYEES 1988 SAVINGS BONDS CAMPAIGN JUST TWO WEEKS LEFT!

THE 1988 SAVINGS BONDS CAMPAIGN ENDS JULY 1

You still have an opportunity to enhance your investment program and help finance the Postal Service's overall program in the Savings Bonds Program through the Payroll Savings Plan.

INVESTING IN SAVINGS BONDS CAN HELP YOU WITH TWO-TAX-SAVING OPTIONS THAT ASSURE YOU OF COX-DEFERRABLE RETIREMENT YEARS.

You can cash bonds to supplement your retirement income, reporting the tax-deferred interest as income on your tax return. Because the interest will probably be lower by then, with a double exemption it may be over 50% you'll have more of your savings for retirement.

You can produce income from your savings by exchanging accumulated Series EE Savings Bonds for Series HII Bonds, which pay interest semiannually, as it is earned. You owe no tax on the semi-annual interest on the bonds you exchange until you cash the HII bonds or they reach final maturity. Thus you keep your principal intact, have a steady income for at least 10 years, and pay taxes at your present marginal rate when you cash the HII bonds.

PUT YOUR MONEY TO WORK THROUGH THE PAYROLL SAVINGS PLAN. CONTACT YOUR LOCAL SAVINGS BONDS COORDINATOR.

THERE'S NO BETTER TIME THAN NOW.

PLEASE POST ON ALL SCHEDULED BOARDS THROUGH JULY 1



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Independence Day
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INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS—Continued

760481	772650	782347	791224	804046	856253	900232	902578	917642	928155	941426	950316	968330
760491	772653	782374	791225	804063	856258	900235	902597	917696	928202	941439	950331	968392
761377	772658	782377	791233	805047	871227	900239	902740	917817	928205	941451	950332	968472
761478	772659	782407	791251	805106	871346	900244	902847	917857	928423	941470	950339	968477
761479	772731	782416	791254	805114	871348	900289	902946	917871	928461	941472	950351	972007
761506	772791	782423	793007	805120	871373	900291	902967	917945	928542	941502	950376	972314
761516	772799	782442	793008	806035	881001	900302	907276	917946	928573	945219	950390	972358
761517	772807	782451	794006	806067	882103	900309	907286	921305	928577	945225	950393	972445
761528	772824	782456	794147	806072	891204	900320	907293	921537	928637	945259	951005	972469
762036	772850	782462	794148	806105	891211	900342	907345	921629	928666	945262	951011	972477
762041	772856	782475	794149	809083	891214	900494	907384	921638	928780	945272	951019	972535
762048	772879	782482	794150	814037	891228	901038	907425	921688	928822	945334	951022	972555
763071	772927	782483	794166	816002	891232	901076	907444	921708	928852	945370	951045	973116
763083	772964	782485	794188	816071	891246	901104	907465	921723	931396	945380	951211	973118
763089	773089	782496	794200	816408	891265	901109	907469	921730	931419	945398	951225	976001
767528	773111	782497	794236	841055	891269	901207	907475	921755	931482	945401	951227	981448
769506	773123	782498	794242	841249	891284	901209	907501	921782	931497	945405	951241	981488
770541	778031	782501	794272	841269	891288	901260	907603	921913	931539	945437	951260	981550
770602	778056	782502	794299	841321	891298	901264	907619	921914	931835	946120	951262	981553
770758	780032	782504	799037	841331	891314	901293	907659	921953	931895	946134	951270	981656
770803	780036	782505	799151	841359	891316	901341	907714	922071	931959	946142	951287	981659
770845	780043	782506	799212	841441	891317	901344	907745	922072	931962	946175	951288	981679
770862	780046	784119	799224	841470	891324	901400	907751	922093	937227	946193	951292	981704
771006	780048	784134	800076	844053	891333	901460	907869	922147	937329	946195	951301	981717
772026	780059	784137	800077	844068	891336	901479	910219	924278	938360	946299	951305	981718
772081	781008	784150	800121	846033	891359	901482	911105	924298	939062	948023	951321	981721
772089	781012	784184	801044	850079	891363	901571	912270	924299	939072	949047	951325	981728
772116	782003	787313	801085	850126	895136	901583	913359	924316	939080	949059	951328	981741
772188	782020	787324	801099	850175	895217	901663	913421	925048	939084	949112	951336	981771
772231	782043	787333	801124	850200	900003	901691	913518	925065	939091	949114	951337	981779
772273	782047	787334	801151	850229	900044	901692	913596	926564	939102	950027	952223	981786
772340	782054	787363	801182	850259	900070	901704	913721	926795	939104	950050	952225	981814
772371	782197	787371	802544	850308	900073	901806	913723	926814	939110	950127	953205	981846
772377	782224	787384	802593	850402	900076	901869	913803	926850	939121	950153	954096	981846
772378	782231	787445	802603	850406	900077	901899	913937	926910	939125	950175	955015	992250
772423	782237	787471	802606	850465	900111	901909	913944	926934	939739	950209	958138	992271
772461	782250	787473	802622	850574	900120	901921	913975	926966	940185	950210	958145	992271
772472	782270	787490	802706	856022	900141	902380	913989	927290	940284	950230	958167	995348
772503	782275	787520	802793	856028	900165	902454	917415	927324	940289	950242	958184	995416
772507	782297	787543	802804	856045	900172	902482	917434	927352	940356	950261	958268	997113
772600	782301	788008	802964	856061	900184	902505	917520	927425	941164	950264	967004	997132
772615	782314	791080	802966	856078	900186	902553	917535	927437	941305	950272	967027	997137
772623	782341	791090	804036	856098	900201	902569	917597	927485	941338	950283	968207	997231
772635	782344	791120	804037	856169	900211	902576	917632	927507	941388	950306	968319	998300

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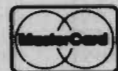
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