



postal bulletin

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1986 CHRISTMAS STAMPS

The 1986 22-Cent Christmas stamps will be placed on sale October 24, 1986, in Snow Hill, MD, and in Washington, DC. The Rural Village stamp will be issued in Snow Hill and the Perugino Madonna stamp will be issued in Washington.

Do Not Sell Before October 25, 1986



Copyright U.S. Postal Service 1986

Issued in panes of 100.

Collector information will be in a future bulletin.

Do Not Sell Before October 25, 1986



Copyright U.S. Postal Service 1986

Issued in panes of 100.

Collector information will be in a future bulletin.

Supply. All post offices under the automatic distribution will receive a supply of these stamps. Stamp Distribution Offices will receive the stamps in four shipments, two for each issue (Rural Village, *Item 543*, and Perugino, *Item 544*). The first shipment will be two times double-the-standard distribution quantity of a 50-subject commemorative. The second shipment for *Item 543* will be two times double the standard and for *Item 544* a regular, double-the-standard distribution. The second shipments are to be held in reserve for reorders from associate offices. All other post offices receiving commemorative stamps directly from the Bureau of Engraving and Printing will receive an automatic distribution in three shipments, two for *Item 543*, and one for *Item 544*. Each shipment will be a regular, double-the-standard distribution quantity of a 50-subject commemorative. (A single distribution of four-position stock also will be made for each stamp.)

All post offices requiring additional stamps should immediately requisition them from their designated Stamp Distribution Office on Form 17A, *Accountable Items Requisition from Stamp Distribution Offices*. Stamp Distribution Offices requiring additional bulk quantities should immediately requisition them on Form 3356, *Stamp Requisition-Bulk Quantities*, from the Bureau of Engraving and Printing. Requisitions for *Items 543* and *544* must be ordered in quantities of a 100-subject stamp to a maximum of 5 million stamps. Requisitions sent to the Bureau for additional bulk quantities of Christmas stamps will be held until the automatic distributions are completed.

—Marketing Dept., 9-18-86.

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1987 Year Type for Hand Stamp and Canceling Machines

Postal installations must submit requirements for 1987 year type for hand stamp and canceling machines to their area supply center between September 15 and 30, 1986, using PS Form 7380, *Supply Center Requisition*, and writing *Year Type* immediately below the return address block on the envelope. Year type will be mailed from area supply centers no later than December 4, 1986.

Postmasters must check the model number of the machine nameplate to make sure the proper year type for canceling machines is being requisitioned. Postal Service drawing 14-340, *Year Type for Hand Stamps and Canceling Machines*, revised May 21, 1971 is in Publication 24, *Supply Catalog*, Exhibit D, as a guide to ensure that the correct type will be ordered.

The requisition must list year type only and include a self-addressed penalty envelope stapled to the requisition. Do not request any other items on this special requisition. Be sure to include your FEDSTRIP and finance numbers.

Indicate quantities required on the following:

1. Item 076E for Model D, K, and G new style canceling machines using 77, 225, and 218-A die hubs.
2. Item 0103HD2 for Model HD-2 canceling machines.
3. Item 0133E for Model Flier and M machines using 1207 die hubs.
4. Item 0217E for Model G canceling machines using 218 die hubs.
5. Item 0691G for Model Flier and M machines using 1207-G die hubs.
6. Item 0702A for steel postmarker, hammer type.
7. Item 0718A for steel postmarker, rotary type.
8. Item 0642, rubber, for use on Nos. 550, 570, and 552.
9. Check item 0635. Your set may already contain year type for 1987.
10. Item 0744, steel, for use with No. 700 without flange.
11. Item 0747, steel, for use with No. 700 with flange.

The 1987 year type for the Mark II facer-canceler is available under National Stock No. 7490-00-000-8887 from the Repair Parts Center, Western Area Supply Center, Topeka, Kansas 66624-9602, and should be requisitioned from that activity on Form 4984, *Repair Parts Requisition*, by authorized offices only.

—*Procurement and Supply Dept., 9-18-86.*

Christmas Catalogs

Some major mailers have begun shipping their Christmas catalogs. Shipments of catalogs should begin arriving in postal facilities during the third week in August and continue through the first week in October.

Catalogs weighing less than 16 ounces will be entered as bulk business mail. Catalogs weighing more than 16 ounces will be entered as "Bound Printed Matter." These catalogs will be entered at thousands of postal facilities. Ultimately, every post office in the country will receive some catalogs for delivery.

Where the detached label addressing method is used, the label cards, presorted by carrier route and other details concerning the mail, will arrive at each post office as a separate mailing. The card must be left with the catalog at the time of delivery.

Postmasters must be aware of the number of catalogs received at their office, and plan to have them delivered in a timely manner. Catalogs weighing less than 16 ounces should be delivered within the service standard for third-class mail. Delivery of catalogs for general distribution weighing over 16 ounces must be delivered within ten working days after the second day of receipt in the central distribution facility.

Field Division representatives must monitor the delivery and the treatment of undeliverable catalogs during field visits.

—*Delivery Services Dept., 9-18-86.*

Reminder

Requisitioning of Supplies From the Western Area Supply Center

With the view toward improving supply support, the present cyclic ordering procedure for obtaining supplies is waived.

On March 3, 1986, all postal installations served by the Western Area Supply Center were authorized to order their supplies on an as-needed basis and disregard the cyclic requisitioning schedule.

A like ordering procedure was initiated at the Eastern Area Supply Center in July 1985. The procedure is to continue.

The need for offices to maintain a large inventory of supplies will no longer be necessary with this new ordering procedure. The turnaround time from supply center receipt of orders to delivery is about 15 days. Accordingly, offices should maintain no more than a 1-month level of supplies.

A survey form will be shipped with each supply order. Postal installations are to complete and return the form promptly.

—*Procurement & Supply Dept., 9-18-86.*

SAFETY IS NO ACCIDENT

SUSPENSE ITEMS SUPPORT INFORMATION

Each individual suspense item outstanding on the last business day of a Postal Quarter must be entered to a Form 1556, *Suspense Items Support Information*. Only the original of the Form 1556 supports the Statement of Account submitted to the office of data entry. Forms 1556 will not be batched with the Statements of Account to the postal data center by the data entry site. The following Subchapter 270 is added to the Handbook F-1, *Financial Handbook for Post Offices*.

270 Suspense

271 Defined

Travel and salary advances; stamp credit, money order, and banking shortages; external and internal audit discrepancies; revenue deficiencies; Form 1412 differences; and miscellaneous cash items are combined in AIC 814, Suspense. Suspense is only maintained at the Accounting unit.

272 Control

272.1 Form 25

.11 The accounting unit will use Forms 25, *Trust Fund Account*, to identify each type of suspense in sufficient detail to provide an audit trail for reporting purposes.

.12 A Form 25 titled "Master Suspense" must be maintained, the balance of which is entered to AIC 814 in the Accountbook daily.

272.2 Form 1556

.21 The Form 1556 lists each individual suspense item outstanding on the last business day of a postal quarter (PQ). The original must be submitted as support for the entry to AIC 814 on the Statement of Account submitted at the end of the PQ.

.22 In chronological order, it must contain the original date entered to suspense, a brief description, action taken to clear, and amount.

.23 Retain the duplicate as support for the office copy of the Statement of Account.

273 Aging

273.1 General

Suspense items cannot be cleared expeditiously in every case. However, no item should be ignored. The following guidelines for suspense item clearance should be adhered to whenever possible.

273.2 Advances

.21 **Salary.** These advances must be collected no later than the receipt of the salary check containing the adjustment.

.22 **Travel.** These advances must be collected no later than the receipt of the reimbursement check or at the time of filing the travel voucher when the travel advance had been transferred to the PDC.

273.3 Shortages

.31 **Stamp Credit.** These shortages must be collected within the voluntary payment schedule arranged when the liability arose. This may be mitigated by the grievance/arbitration procedures specified in the National Agreement.

.32 **Money Order.** Money order shortages must be collected no later than the receipt of the Statement of Differences initiated by the Money Order Division for the A/P or PQ of discovery.

.33 **Banking.** These items are cleared when the responsible unit corrects the proper AIC, collects the amount due for an NSF check, or when the installation head submits a Claim for Loss.

273.4 Audit Discrepancies

.41 **External.** External audit discrepancies are issued as Statements of Difference by the PDC. They should not be carried in suspense beyond 30 days unless so directed by the Division through the MSC.

.42 **Internal.** Internal audit discrepancies (not to be confused with Revenue Deficiencies) are those discovered at the post office usually by an Inspector. They are limited to 30 days unless otherwise directed by the Division through the MSC.

273.5 Revenue Deficiencies

The length of time that revenue deficiencies may be carried is governed by Management Instruction DM-140-85-2, Revenue Deficiency.

273.6 Form 1412 Differences

.61 If reported on Form 1908, *Financial Adjustment Memorandum*, clear by entry to a subsequent Form 1412. For instance, a shortage would be offset by an increase in cash remitted or a decrease in a receipt AIC.

.62 If reported by telephone, make directed entry to the unit copy of the Form 1412 which contained the error. The accounting unit will make identical entries to the original of the same Form 1412.

273.7 Miscellaneous

Suspense items classified as miscellaneous should be held for no longer than 30 days before requesting assistance from the MSC.

274 Form 1556 Review**274.1 MSC**

.11 Forms 1556 support the Statement of Account transmitted by the MSC to the PDC. The data entry clerk compares the total on Form 1556 with the total in AIC 814. The data entry clerk initials those Forms 1556 that match. If they do not match, the office in question is contacted for resolution before Form 1556 is initialed.

.12 The initialed Associate Office Forms 1556 must be reviewed by the Director of Finance or Field Division Controller, as appropriate, for compliance with the guidelines in part 273.

.13 The MSC retains Forms 1556 for two postal quarters.

274.2 Field Division

The initialed MSC post office Forms 1556 are sent to the Field Division Controller for review and retention.

274.3 Region

The initiated Field Division post office Forms 1556 are sent to the Regional Manager, Accounting and System Compliance, for review and retention.

The above changes will appear in the next revision of Handbook F-1.

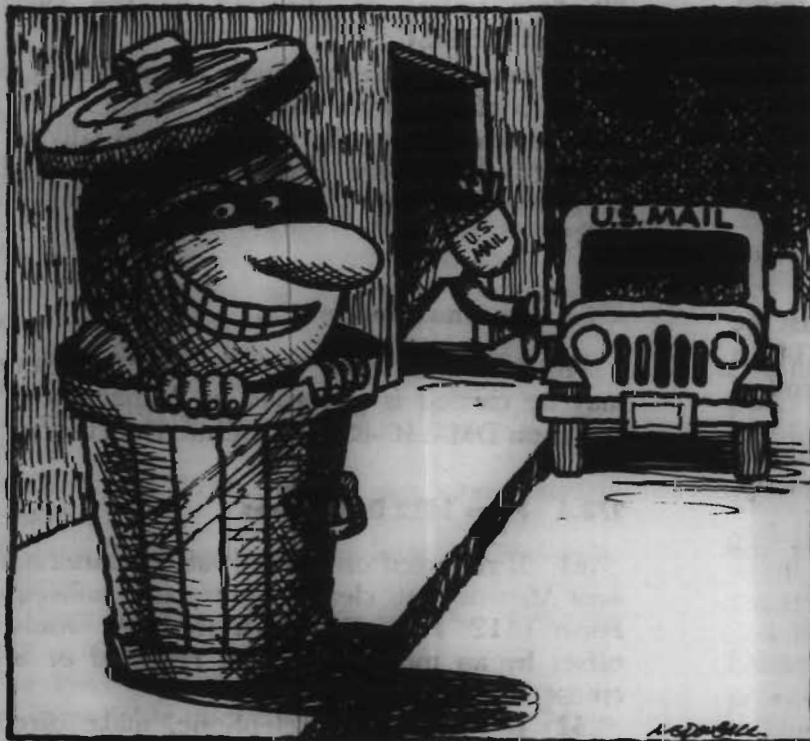
—Dept. of the Controller, 9-18-86.

Correction

Notice 21 is republished due to errors in the Postal Quarter column, printed in POSTAL BULLETIN 21583, 9-11-86.

The orange and blue pouch is to be used for Express Mail Service only.

IS IT LOCKED?



It only takes a
second for both
of you

Don't take the
chance

**LOCK YOUR
VEHICLE!**

UNIFORM PROGRAM—LICENSED VENDOR LISTING

Each of the following uniform vendors has received a vendor's license since distribution of Publication 136, *Licensed Vendor Listing*. These lists must be posted where they are readily available for employees to read.

Vendor	Street Address	City	State	ZIP + 4
Life Uniform & Shoe Shop	9498-A Metrocenter, Metro Parkway East.	Phoenix.....	AZ	85051-1514
Life Uniform & Shoe Shop	Fiesta Mall, 1008 Fiesta Mall.	Mesa	AZ	85202-4846
Life Uniform & Shoe Shop	312 Fashion Park, 400 S. Baldwin Ave.	Arcadia	CA	91006-3341
Life Uniform & Shoe Shop	Sp. 1072, Brea Mall, 2027 Brea Mall Way.	Brea	CA	92621-5720
Life Uniform & Shoe Shop	Buena Park Mall, 8241-B on the Mall.	Buena Park	CA	90620-3213
Life Uniform & Shoe Shop	Lakewood Center Mall, 25 Lakewood Ctr.	Lakewood	CA	90712-2417
Life Uniform & Shoe Shop	Northridge Fashion Center, 9301 Tampa Ave.	Northridge.....	CA	91324-2689
Life Uniform & Shoe Shop	Sherman Oaks Galleria, 15301 Ventura Blvd.	Sherman Oaks	CA	91403-3102
Life Uniform & Shoe Shop	The Oaks Shopping Center, 262 Hillcrest Dr.	Thousand Oaks	CA	91360-4214
Life Uniform & Shoe Shop	Del Amo Fashion Square, 45 Del Amo Fashion Square.	Torrance.....	CA	90503-5711
Life Uniform & Shoe Shop	Westminster Mall, C-247 Westminster Mall.	Westminster	CA	92683-4949
Life Uniform & Shoe Shop	Vintage Faire Mall, 3401 Dale Rd.	Modesto.....	CA	95350-0000
Life Uniform & Shoe Shop	Sun Valley Mall, 114-A Sun Valley Mall.	Concord.....	CA	94520-5801
Life Uniform & Shoe Shop	Southland Mall, 607 Southland Mall.	Hayward	CA	94545-2151
Life Uniform & Shoe Shop	Hilltop Mall, 2231 Hilltop Mall Rd.	Richmond.....	CA	94806-1924
Life Uniform & Shoe Shop	Hillsdale Mall, 300 Hillsdale Mall.	San Mateo.....	CA	94403-3425
Life Uniform & Shoe Shop	220 Eastridge Center, Tully & Quimby Rds.	San Jose.....	CA	95122-1404
Life Uniform & Shoe Shop	Aurora Mall, 14200 E. Alameda.	Aurora	CO	80012-2511
Life Uniform & Shoe Shop	Cinderella Shopping Ctr., 701 W. Hampden	Englewood.....	CO	80110-2137
Life Uniform & Shoe Shop	Southwest Plaza Mall, 8501 W. Bowles.	Littleton.....	CO	80123-7201
Life Uniform & Shoe Shop	West Farms Mall, 317 West Farms Mall.	Farmington.....	CT	06032-2615
Life Uniform & Shoe Shop	Altamonte Mall #829, 451 E. Altamonte Dr.	Altamonte Springs.....	FL	32701-4603
Life Uniform & Shoe Shop	University Square Shop. Ctr., 2249 University Square Mall.	Tampa	FL	33612-5517
Life Uniform & Shoe Shop	Fox Valley Center, 1010 Fox Valley Ctr.	Aurora	IL	60505-4107

UNIFORM PROGRAM—LICENSED VENDOR LISTING—Continued

Vendor	Street Address	City	State	ZIP + 4
Life Uniform & Shoe Shop	Evergreen Plaza Shop. Ctr., 95th St. & S. Western Ave.	Evergreen Park	IL	60642-2815
Life Uniform & Shoe Shop	Harlem Irving Plaza, 4148 N. Harlem Ave.	Norridge	IL	60634-1203
Life Uniform & Shoe Shop	Hawthorne Mall, 310 Haw- thorne Ctr.	Vernon Hills	IL	60061-1506
Life Uniform & Shoe Shop	Lincoln Mall, 129 Lincoln Dr.	Matteson	IL	60443-2330
Life Uniform & Shoe Shop	North Riverside Park, 7501 W. Cermak Rd.	N. Riverside	IL	60546-1405
Life Uniform & Shoe Shop	Orland Square, 748 Orland Sq.	Orland Park	IL	60462-3221
Life Uniform & Shoe Shop	Spring Hill Mall, 1432 Spring Hill Dr.	West Dundee	IL	60118-1264
Life Uniform & Shoe Shop	Stratford Square, 213 Strat- ford Sq.	Bloomington	IL	60108-2210
Life Uniform & Shoe Shop	Woodfield Mall, G-125 Woodfield Mall.	Schaumburg	IL	60175-5015
Life Uniform & Shoe Shop	Boulevard Mall, 9253 N. Skokie Blvd.	Skokie	IL	60077-1342
Life Uniform & Shoe Shop	Louis Joliet Mall, 1192 Louis Joliet Mall.	Joliet	IL	60435-1095
Life Uniform & Shoe Shop	Cherry Vale Mall, E. 267A Cherry Vale Mall.	Rockford	IL	61112-1017
Life Uniform & Shoe Shop	Lafayette Sq. Shop. Ctr., Lafayette Rd. & W. 38th St.	Indianapolis	IN	46254-2592
Life Uniform & Shoe Shop	Washington Sq. Shop. Ctr., 10202 E. Washington St.	Indianapolis	IN	46229-2629
Life Uniform & Shoe Shop	South Lake Mall, 2084 South Lake Mall.	Merrilville	IN	46410-6437

—Labor Relations Dept., 9-18-86.

*Reminder***Submission of A/P-13 Form 1769
Accident Report**

Safety offices are reminded that all Forms 1769, *Accident Report*, amendments, and deletions must be completed and forwarded to the Employee and Labor Relations Information Center (ELRIC) by October 2 to be included in FY 1986 year-end reports.

Reports not received by October 2 will be carried over into FY 1987.

—Employee Relations Dept., 9-18-86.

American Energy Awareness Poster

The month of October has been designated as "American Energy Awareness Month." As part of the Postal Service's contribution to the observance, the Postal Service has issued posters with the message "Invest Now for our Energy Future." Poster #84 will be sent to post offices the last week of September and should be displayed in Postal lobbies during the month of October.

Health Benefits Open Season

The Office of Personnel Management (OPM) has announced an open season enrollment period for the Federal Employees Health Benefits Program (FEHB). Open Season enrollment will be held from November 10 through December 5, 1986. Enrollment changes will be effective January 3, 1987.

During the open season, eligible employees not enrolled in a plan under the FEHBP may enroll. As a general rule, noncareer employees are not eligible to participate. Employees such as casuals and substitute rural carriers are not eligible to enroll. For certain exceptions to these rules, see EMPLOYEE AND LABOR RELATIONS MANUAL 521.2. Employees already enrolled may change plans, options, types of enrollment (self and family), or any combination of these changes.

Premium rates and additional information concerning the 1986 FEHBP open season will be issued in future editions of the POSTAL BULLETIN.—Employee Relations Dept., 9-18-86.



**This Office
Will Be Closed
Columbus Day
October 13, 1986**

Year	Month	Day	Event	Location	Time	Remarks
1955	October	13
1956	October	13
1957	October	13
1958	October	13
1959	October	13

This Office

Will Be Closed

Observance Day

October 13, 1955

American Energy Administration Notice
 The United States has been designated as
 a member of the American Energy Administration.
 The purpose of this organization is to
 coordinate the energy resources of the
 United States and to provide information
 to the public regarding energy resources.
 The American Energy Administration was
 established by Executive Order on
 October 13, 1955.

INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21583 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

010051	117126	297009	335553	410022	607099	752611	802512	926911
018115	117235	303443	335571	436069	607115	752620	802516	926921
018193	117253	303583	335590	441466	607571	757122	809033	927143
019033	117368	303592	336010	452056	607597	760337	832107	927289
021064	132115	303601	336011	452057	607599	761234	836100	927304
021330	139007	303659	336018	452302	607637	761316	844008	927331
021388	139008	303688	336026	454150	620012	770084	850049	927373
021455	139014	314543	336042	461006	620013	770123	850414	927403
021462	139015	317120	336092	462061	620019	770272	850441	927403
024013	139016	325124	336108	462177	620020	770283	850447	931937
060033	146027	327060	336111	462191	631185	770501	856010	937038
065080	165038	327081	336158	462208	631337	770512	856014	937201
066060	191321	328101	336168	468041	631349	770526	901091	941145
066080	191405	328117	336284	468072	641263	770592	901467	945218
069264	191460	328130	336285	468077	658129	770657	901518	948032
069343	191506	328148	336304	480335	658136	770710	901569	949030
070548	200417	328159	336308	486031	664100	770770	901588	950141
070550	207023	328166	336365	486034	666101	773031	901614	954090
070574	207074	329073	336413	486053	674100	773033	901634	958133
071567	207081	331146	336852	489034	701502	773034	902400	958133
073032	207083	331183	337027	503167	701558	773035	907221	958144
077511	207089	331303	337060	523007	705006	773060	910201	968178
079376	208053	331487	337096	524064	705008	777101	910213	968209
100749	208063	331582	338106	524066	708259	780030	913365	968215
101015	209005	331621	338107	544200	711084	780031	913424	968220
101118	212233	331626	339002	551195	711276	780033	913451	968221
101283	212238	331633	339012	554540	711315	780049	913454	968226
101454	212244	334110	358150	577032	712144	780051	913483	968227
101938	212272	334216	372196	591190	713040	780055	917022	968229
101969	220109	335043	372231	597500	729034	782226	917135	972290
104023	221080	335055	372256	600029	731287	782229	917531	973111
105019	232100	335078	372257	600032	731301	782298	917567	981422
105031	232117	335086	386012	600073	731348	782335	922059	981482
105032	235078	335111	402105	600213	741383	782342	926647	981503
105033	280039	335167	402155	600380	741399	785090	926660	984061
105034	281046	335174	402278	600501	741401	787273	926664	984071
105062	282181	335197	402281	600613	741485	787309	926758	988018
109121	282208	335198	405054	601054	750029	787327	926765	992032
109124	282221	335214	405060	601239	750668	794088	926827	992171
110028	282242	335252	405063	601247	752522	794130	926866	997078
111073	283134	335253	405064	601604	752523	794195	926872	997107
113059	294138	335274	405066	602011	752572	801017	926874	
114092	294159	335315	405067	602025	752589	801028	926877	
115835	295059	335361	405076	605417	752607	802032	926903	

—Marketing Dept., 9-18-86.

**Reckless driving never determines who's right . . .
only who's left**

U.S. Postal Service
13 Period Year Calendar — 1987-1988*

Pay Period	Postal Fiscal Year 1987 (September 27, 1986 through September 25, 1987)							Month	Week	Postal Quarter	Accounting Period	Holidays	Month	Pay Period	Postal Fiscal Year 1988 (September 26, 1987 through September 23, 1988)									
	S	S	M	T	W	T	F								S	S	M	T	W	T	F			
21	9/27						3	Oct	1	I	1	Columbus Day	Oct	9/28						2				
	4						10		2					3										9
22	11						17		3					10				22	17					16
	18						24		4					17				23	18					23
23	25						31	Nov	5	I	2	Veterans Day	Nov	23	24					30				
	1						7		6					31										6
24	8						14		7					7				24	7					13
	15						21		8					14				26	14					20
25	22						28	Dec	9	I	3	Thanksgiving	Dec	25	21					27				
	29						5		10					28										4
26	6						12		11					5				26	5					11
	13						19		12					12				31	12					18
1	20						26	Jan	13	II	4	Christmas New Year's Day	Jan	1	19									
	27						2		14					26				2	26					8
2	3						9		15					9				2	9					15
	10						16		16					10				3	16					22
3	17						23	Feb	17	II	5	King's Birthday	Feb	3	16					22				
	24						30		18					23				4	23					29
4	31						6		19					30				4	30					5
	7						13		20					6				5	6					12
5	14						20	Mar	21	II	6	Washington's Birthday	Feb	5	13					19				
	21						27		22					20				6	20					26
6	28						5		23					27				6	27					4
	7						13		24					5				7	5					11
7	14						20	Apr	25	III	7	Memorial Day	Mar	7	12					18				
	21						27		26					19				8	19					25
8	28						3		27					28				8	28					1
	4						10		28					2				9	2					8
9	11						17	May	29	III	8	Memorial Day	Apr	9	9					15				
	18						24		30					16				10	16					22
10	25						1		31					23				11	23					29
	2						8		32					30				12	30					6
11	9						15	May	33	III	9	Memorial Day	May	11	7					13				
	16						22		34					14				12	14					20
12	23						29		35					21				13	21					27
	30						5		36					28				14	28					3
13	6						12	Jun	37	IV	10	Independence Day	Jun	13	4					10				
	13						19		38					11				14	11					17
14	20						26		39					18				15	18					24
	27						3		40					25				16	25					1
15	4						10	Jul	41	IV	11	Independence Day	Jul	15	2					8				
	11						17		42					9				16	9					15
16	18						24		43					16				17	16					22
	25						31		44					23				18	23					29
17	1						7	Aug	45	IV	12	Labor Day	Aug	17	30					5				
	8						14		46					6				18	6					12
18	15						21		47					13				19	13					19
	22						28		48					20				20	20					26
19	29						4	Sep	49	IV	13	Labor Day	Sep	19	27					2				
	5						11		50					3				20	3					9
20	12						18		51					10				21	10					16
	19						25		52					17				22	17					23

*This two-year calendar conforms to the Postal Service 13-period accounting year and represents fiscal years 1987 and 1988.

Note: Legal Holidays observed are: Columbus Day, the 2nd Monday in October; Veterans Day, November 11; Thanksgiving, the 4th Thursday in November; Christmas, December 25; New Year's Day, January 1; King's Birthday, 3rd Monday in January; Washington's Birthday, the 3rd Monday in February; Memorial Day, the last Monday in May; Independence Day, July 4; and Labor Day, the first Monday in September. Holidays falling on Saturday are observed on Friday; those falling on Sunday are observed on Monday.

MISSING U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the POSTAL BULLETIN. The actual serial numbers consist only of the first 10 digits on the money orders.
A. New Style. (Listed below) Destroy PB 21583 listing. PB 21461 listing for B Old Style (Gray) remains valid. Retain C Counterfeit PB 21470 listing. **Reminder—check for altered dollar amounts by holding money order to the light.**

269 419 8661 to 8699	292 220 0000 to 0099	325 934 0584 to 0599	348 714 5286 to 5299
271 186 6453 to 6463	293 295 3257 to 3399	326 181 8203 to 8299	348 755 7904 to 7999
279 022 5467 to 5499	293 332 5664 to 5699	326 231 8440 to 8499	349 116 6533 to 7499
280 255 8618 to 8647	294 372 7226 to 7299	326 231 8576 to 8599	349 389 9242 to 9299
281 119 4800 to 4999	294 372 7347 to 7499	326 231 8600 to 8999	349 615 0000 to 0099
281 128 0237 to 0299	294 698 9842 to 9899	326 231 9000 to 9299	349 910 0000 to 0399
281 496 8376 to 8399	294 794 9075 to 9099	326 687 6538 to 6564	360 003 2454 to 2499
282 336 2000 to 2499	294 794 9200 to 9299	328 160 3235 to 3299	360 037 4500 to 4549
282 532 1100 to 1199	294 901 5400 to 5599	328 160 3304 to 3399	360 038 0502 to 0599
283 368 9471 to 9499	295 256 4605 to 4699	328 189 6539 to 6578	360 112 8583 to 8599
283 369 1800 to 1899	295 337 1915 to 1999	328 229 6407 to 6499	360 134 2600 to 2699
283 459 4125 to 4199	295 394 8000 to 8099	328 251 0600 to 0899	360 135 5611 to 5699
283 459 4280 to 4299	295 420 8030 to 8099	328 275 3170 to 3299	360 135 8159 to 8199
283 583 1377 to 1399	295 429 3300 to 3599	328 423 3448 to 3468	360 172 1404 to 1499
283 583 1400 to 1499	295 429 3700 to 3999	328 432 7367 to 7499	360 257 2100 to 2199
283 646 6500 to 6699	296 044 5800 to 5899	328 435 1989 to 1999	360 282 4600 to 4699
283 869 6900 to 6999	296 410 1323 to 1399	328 543 6745 to 6799	360 403 8453 to 8499
283 885 3000 to 3199	296 477 3926 to 3999	328 543 7400 to 7599	360 418 0700 to 0799
283 927 6358 to 6399	296 576 5232 to 5299	328 817 7879 to 7899	360 419 6700 to 6799
283 990 4000 to 4199	296 843 5473 to 5499	329 165 9000 to 9999	360 535 5648 to 5657
284 125 2431 to 2699	296 846 9858 to 9899	329 170 5151 to 5199	360 762 9368 to 9399
284 413 5078 to 5499	297 124 4700 to 4899	329 825 3306 to 3899	361 142 2817 to 2899
284 677 6432 to 6499	297 165 1450 to 1499	330 053 4777 to 4789	361 754 9300 to 9499
284 893 3362 to 3399	297 443 5000 thru	330 360 0989 to 0999	361 782 4204 to 4299
284 907 0935 to 0999	297 576 4999	330 402 2100 to 2199	361 974 6811 to 6999
285 011 6122 to 6139	297 907 0975 to 0999	330 726 8851 to 8891	362 299 8900 to 8999
285 011 6141 to 6199	297 914 6561 to 6599	330 982 3100 to 3199	363 130 1575 to 1599
285 028 6847 to 6899	298 752 5500 to 5599	331 201 5539 to 5599	363 130 4500 to 4599
285 353 6899 to 6913	298 922 2116 to 2199	331 468 0700 to 0799	363 374 9010 to 9099
285 370 9400 to 9499	298 925 6733 to 6799	331 631 5705 to 6099	363 444 9333 to 9399
285 406 1011 to 1099	299 022 0389 to 0399	331 643 7553 to 7599	363 560 5050 to 5099
285 508 9680 to 9699	299 099 9586 to 9599	331 890 8100 to 9099	363 851 4259 to 4299
285 508 9813 to 9899	299 134 8017 to 8299	331 960 6019 to 6199	363 853 7582 to 7799
285 667 6900 to 6999	299 445 0182 to 0199	331 966 6733 to 6799	363 861 7600 to 7899
285 739 7600 to 7699	299 550 0776 to 0799	340 044 0851 to 0861	363 904 4540 to 4999
285 841 7300 to 7599	300 016 9813 to 9899	340 283 0024 to 0100	363 922 5744 to 5799
286 361 4362 to 4599	300 022 5100 to 5199	340 367 3100 to 3199	363 930 9400 to 9699
286 366 7304 to 7799	300 048 0096 to 0199	340 624 5530 to 5549	363 965 7892 to 7999
286 517 2828 to 2899	300 166 7227 to 7299	340 761 4101 to 4299	364 467 6102 to 6199
286 980 9355 to 9399	300 253 7063 to 7099	341 168 4000 to 4999	364 826 1081 to 1099
287 112 9320 to 9399	300 254 9700 thru	341 818 4173 to 4199	365 512 9428 to 9499
287 171 3334 to 3399	300 255 0199	341 999 8038 to 8052	365 693 4200 to 4299
287 867 5524 to 5599	300 918 6700 to 6799	342 442 5051 to 5093	365 842 7960 to 7999
288 246 6658 to 6699	301 328 7905 to 7999	342 442 6402 to 6499	365 997 7565 to 7699
288 498 4400 to 4499	301 333 5000 to 5099	342 511 0441 to 0457	366 205 2072 to 2099
288 498 4600 to 4999	301 424 3477 to 3499	343 550 0510 to 0599	366 772 6702 to 6799
288 823 7647 to 7699	302 000 0000 thru	344 091 7382 to 7499	366 998 7669 to 7681
288 823 7772 to 7799	302 123 9999	344 130 6283 to 6299	367 303 6006 to 6099
288 998 5000 to 9999	320 208 3305 to 3499	344 175 9580 to 9589	367 396 9705 to 9799
289 172 4400 to 4499	320 624 7474 to 7499	344 850 1600 to 1699	367 396 9900 to 9999
289 172 4546 to 4599	320 783 7168 to 7199	346 654 0669 to 0699	367 428 8800 to 8999
289 177 2000 to 2199	321 401 5025 to 5034	346 693 2520 to 2599	367 519 6700 to 6899
289 657 9041 to 9099	321 670 1900 to 1999	347 338 4189 to 4199	368 371 3923 to 3999
289 860 7471 to 7493	322 013 7200 to 7299	347 458 7148 to 7199	368 854 6200 to 6299
290 248 0321 to 0399	322 722 7900 to 7999	347 492 6411 to 6499	369 674 8141 to 8199
290 503 0076 to 0099	323 854 0619 to 0699	347 641 3780 to 5699	369 718 3783 to 3799
290 746 6731 to 6999	323 854 0900 to 0999	347 696 3806 to 3899	370 193 8257 to 8299
290 827 0055 to 0099	325 097 0300 to 0399	347 645 0367 to 0399	802 678 2605 to 2699
291 191 7500 to 7599	325 465 7956 to 7999	348 036 3713 to 3799	803 605 2840 to 2899
291 497 2837 to 2899	325 645 2575 to 2599	348 036 4366 to 4599	803 605 6300 to 6499
291 656 6243 to 6299	325 734 5219 to 5299	348 412 9023 to 9099	805 323 5006 to 5024
291 770 1687 to 1699	325 739 7200 to 7399	348 535 1703 to 1728	990 117 5600 to 5999

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POSTAL BULLETIN ORDER FORM

Postal Facility, Company, or Personal Name	Old Quantity	New Quantity
Attention Line (if needed)	Customer's Home Phone ()	Customer's Office Phone ()
Street Address	Name of Approving Manager	
City, State, ZIP + 4	Signature of Approving Manager	
Country (if needed)	Credit Card No. (if used)	Exp. Date (Mo/Yr)

Check One:

MasterCard VISA accepted.



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