



postal bulletin

Published Since March 4, 1880

PB 21582—September 4, 1986—20 Pages

22-Cent Woodcarved Figurines Commemorative Stamps

A block of four 22-cent Woodcarved Figurines commemorative postage stamps will be placed on sale October 1, 1986, in Washington, D.C.

This is the 21st stamp to be printed by a private firm under the terms of a contract awarded by the Postal Service on September 8, 1983, and the 28th printed by that firm since 1979.

Do Not Sell Before October 2, 1986



Copyright U.S. Postal Service 1986

Issued in panes of 50.

Collector information is on page 9.

Supply. All post offices will receive approximately double their standard automatic-distribution quantities for a 50-subject commemorative stamp. *Supplemental requisitions will not be honored at the Bureau of Engraving and Printing for item 410.*

Stamp distribution offices requiring additional stamps may order them from their Regional Accountable Paper Depositories using separate Forms 17A, *Accountable Items Requisition from Stamp Distribution Office*. Limited quantities of this stamp will be shipped to Regional Accountable Paper Depositories for filling supplemental orders. All other post offices requiring additional stamps should immediately requisition them from their stamp distribution offices on separate Forms 17A.

Before requisitioning additional stock, consider that the stock should be depleted prior to January 2, 1987, at all post office outlets except authorized philatelic centers.

—Marketing Dept., 9-4-86.

Lobby Posting

National POW/MIA Recognition Day, September 19, 1986

By Public Law, September 19, 1986 has been designated as National POW/MIA Recognition Day to honor all former prisoners of war, those still missing, and their families.

In conjunction with efforts to publicize this day, the Veteran's Administration is distributing a poster to CAG A-G post offices, classified stations and branches.

You are authorized and encouraged to post it in the lobby from September 13 through 19.

—Delivery Services Dept., 9-4-86.

IMM Revision

Expansion of International Surface Airlift (ISAL) Network

Effective September 6, 1986, ISAL Service will be provided from John F. Kennedy International Airport in New York to 23 additional countries in Latin America and the Caribbean, and transit service to Mexico. This expansion of service is reflected in the revised ISAL postage rate tables on pages 2 through 5.

This information on expansion of the ISAL country network for New York, New York, replaces pages 13 and 14 of POSTAL BULLETIN 21570, 6-12-86, and will be included in a future issue of the INTERNATIONAL MAIL MANUAL.

—Rates & Classification Dept., 9-4-86.

CONTENTS

| | Page |
|--|------|
| 22-Cent Woodcarved Figurines Commemorative Stamps | 1 |
| Accountbooks, Daily Financial Statements, and Statements of Account for PFY 1987 | 6 |
| Electronic Funds Transfer | 12 |
| Expansion of International Surface Airlift (ISAL) Network | 1 |
| Handbook M-37, Rural Delivery Carriers Duties and Responsibilities (Revision) | 12 |
| Invalid Express Mail Corporate Account Numbers | 19 |
| National POW/MIA Recognition Day (Lobby Posting) | 1 |
| PS Form 1597—Special Delivery Work Assignment and Mail Count (Revision) | 12 |
| PS Form 1782—Training Request and Authorization (Revision) | 12 |
| Postage Stamp Affixer (Correction) | 12 |
| Revised Rural Carrier Time Certificate | 11 |
| Revised Rural Pay or Leave Adjustment Request | 12 |
| Stamp Poster 86-27 (Woodcarved Figurines Commemorative Stamps) | 9 |

INTERNATIONAL SURFACE AIRLIFT RATES

ORIGIN: New York, NY

| Destination City | Destination Country | M=BAG POUND RATES (BY TOTAL WEIGHT OF MAILING) | | | | | |
|------------------|-----------------------|--|-----------------------------------|------------------------|-----------------------------------|------------------------|-----------------------------------|
| | | 11-199 lbs. | | 200-749 lbs. | | 750 lbs. and above | |
| | | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books |
| DIRECT | | | | | | | |
| Amsterdam | Netherlands | \$2.00 | \$1.90 | \$1.90 | \$1.80 | \$1.80 | \$1.70 |
| Bangkok | Thailand | 3.06 | 2.91 | 2.91 | 2.75 | 2.75 | 2.60 |
| Brussels | Belgium | 2.00 | 1.90 | 1.90 | 1.80 | 1.80 | 1.70 |
| Buenos Aires | Argentina | 2.30 | 2.18 | 2.18 | 2.07 | 2.07 | 1.96 |
| Caracas | Venezuela | 1.76 | 1.67 | 1.67 | 1.58 | 1.58 | 1.50 |
| Delhi | India | 2.39 | 2.27 | 2.27 | 2.15 | 2.15 | 2.03 |
| Frankfurt | Germany, Fed. Rep. | 2.00 | 1.90 | 1.90 | 1.80 | 1.80 | 1.70 |
| Hong Kong | Hong Kong | 2.39 | 2.27 | 2.27 | 2.15 | 2.15 | 2.03 |
| Johannesburg | S. Africa | 3.06 | 2.91 | 2.91 | 2.75 | 2.75 | 2.60 |
| Kuala Lumpur | Malaysia | 3.06 | 2.91 | 2.91 | 2.75 | 2.75 | 2.60 |
| London | Great Britain | 2.00 | 1.90 | 1.90 | 1.80 | 1.80 | 1.70 |
| Madrid | Spain | 2.00 | 1.90 | 1.90 | 1.80 | 1.80 | 1.70 |
| Manila | Philippines | 3.06 | 2.91 | 2.91 | 2.75 | 2.75 | 2.60 |
| Mexico City | Mexico | 1.76 | 1.67 | 1.67 | 1.58 | 1.58 | 1.50 |
| *Panama City | Panama | 1.76 | 1.67 | 1.67 | 1.58 | 1.58 | 1.50 |
| Paris | France | 2.00 | 1.90 | 1.90 | 1.80 | 1.80 | 1.70 |
| Rio de Janeiro | Brazil | 2.30 | 2.18 | 2.18 | 2.07 | 2.07 | 1.96 |
| Rome | Italy | 2.00 | 1.90 | 1.90 | 1.80 | 1.80 | 1.70 |
| Seoul | Korea (Rep. of) | 2.39 | 2.27 | 2.27 | 2.15 | 2.15 | 2.03 |
| Shanghai | China (People's Rep.) | 3.06 | 2.91 | 2.91 | 2.75 | 2.75 | 2.60 |
| Singapore | Singapore | 3.06 | 2.91 | 2.91 | 2.75 | 2.75 | 2.60 |
| Sydney | Australia | 3.06 | 2.91 | 2.91 | 2.75 | 2.75 | 2.60 |
| Taipei | Taiwan | 2.39 | 2.27 | 2.27 | 2.15 | 2.15 | 2.03 |
| Tokyo | Japan | 2.39 | 2.27 | 2.27 | 2.15 | 2.15 | 2.03 |
| TRANSIT | | | | | | | |
| *Asuncion | Paraguay | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| Athens | Greece | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Auckland | New Zealand | 3.24 | 3.08 | 3.08 | 2.92 | 2.92 | 2.75 |
| Belgrade | Yugoslavia | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *Belize City | Belize | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| *Bogota | Colombia | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Bucharest | Romania | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Budapest | Hungary | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *Cayenne | French Guiana | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| Copenhagen | Denmark | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Dublin | Ireland | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| E. Berlin | German Dem. Rep. | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *Georgetown | Guyana | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| *Guatemala City | Guatemala | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| *Havana | Cuba | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Helsinki | Finland | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |

INTERNATIONAL SURFACE AIRLIFT RATES—Continued

ORIGIN: New York, NY

| Destination City | Destination Country | M=BAG POUND RATES (BY TOTAL WEIGHT OF MAILING) | | | | | |
|------------------|----------------------|--|-----------------------------------|------------------------|-----------------------------------|------------------------|-----------------------------------|
| | | 11-199 lbs. | | 200-749 lbs. | | 750 lbs. and above | |
| | | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books |
| *Kingston | Jamaica | \$2.04 | \$1.94 | \$1.94 | \$1.84 | \$1.84 | \$1.73 |
| *La Paz | Bolivia | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| *Lima | Peru | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| Lisbon | Portugal | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Luxembourg | Luxembourg | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *Managua | Nicaragua | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Mexico City | Mexico | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| *Montevideo | Uruguay | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| Oslo | Norway | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *Paramaribo | Suriname | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| Port Moresby | Papua New Guinea | 3.24 | 3.08 | 3.08 | 2.92 | 2.92 | 2.75 |
| *Port of Spain | Trinidad & Tobago | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| *Port-au-Prince | Haiti | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Prague | Czechoslovakia | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *Quito | Ecuador | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Reykjavik | Iceland | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *San Jose | Costa Rica | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| *San Salvador | El Salvador | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| *Santiago | Chile | 2.43 | 2.31 | 2.31 | 2.19 | 2.19 | 2.07 |
| *Santo Domingo | Dominican Republic | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Sofia | Bulgaria | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Stockholm | Sweden | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Suva | Fiji | 3.24 | 3.08 | 3.08 | 2.92 | 2.92 | 2.75 |
| *Tegucigalpa | Honduras | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Tirana | Albania | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Vienna | Austria | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| Warsaw | Poland | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |
| *Willemstad | Netherlands Antilles | 2.04 | 1.94 | 1.94 | 1.84 | 1.84 | 1.73 |
| Zurich | Switzerland | 2.17 | 2.06 | 2.06 | 1.95 | 1.95 | 1.84 |

* Service additions.

INTERNATIONAL SURFACE AIRLIFT RATES

ORIGIN: New York, NY

| Destination City | Destination Country | REGULAR SACK POUND RATES (BY TOTAL WEIGHT OF MAILING) | | | | | |
|------------------|-----------------------|---|-----------------------------------|------------------------|-----------------------------------|------------------------|-----------------------------------|
| | | 11-199 lbs. | | 200-749 lbs. | | 750 lbs. and above | |
| | | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books |
| DIRECT | | | | | | | |
| Amsterdam | Netherlands | \$2.22 | \$2.11 | \$2.11 | \$2.00 | \$2.00 | \$1.89 |
| Bangkok | Thailand | 3.40 | 3.23 | 3.23 | 3.06 | 3.06 | 2.89 |
| Brussels | Belgium | 2.22 | 2.11 | 2.11 | 2.00 | 2.00 | 1.89 |
| Buenos Aires | Argentina | 2.55 | 2.42 | 2.42 | 2.30 | 2.30 | 2.17 |
| Caracas | Venezuela | 1.95 | 1.85 | 1.85 | 1.76 | 1.76 | 1.66 |
| Delhi | India | 2.66 | 2.53 | 2.53 | 2.39 | 2.39 | 2.26 |
| Frankfurt | Germany, Fed. Rep. | 2.22 | 2.11 | 2.11 | 2.00 | 2.00 | 1.89 |
| Hong Kong | Hong Kong | 2.66 | 2.53 | 2.53 | 2.39 | 2.39 | 2.26 |
| Johannesburg | S. Africa | 3.40 | 3.23 | 3.23 | 3.06 | 3.06 | 2.89 |
| Kuala Lumpur | Malaysia | 3.40 | 3.23 | 3.23 | 3.06 | 3.06 | 2.89 |
| London | Great Britain | 2.22 | 2.11 | 2.11 | 2.00 | 2.00 | 1.89 |
| Madrid | Spain | 2.22 | 2.11 | 2.11 | 2.00 | 2.00 | 1.89 |
| Manila | Philippines | 3.40 | 3.23 | 3.23 | 3.06 | 3.06 | 2.89 |
| Mexico City | Mexico | 1.95 | 1.85 | 1.85 | 1.76 | 1.76 | 1.66 |
| *Panama City | Panama | 1.95 | 1.85 | 1.85 | 1.76 | 1.76 | 1.66 |
| Paris | France | 2.22 | 2.11 | 2.11 | 2.00 | 2.00 | 1.89 |
| Rio de Janerio | Brazil | 2.55 | 2.42 | 2.42 | 2.30 | 2.30 | 2.17 |
| Rome | Italy | 2.22 | 2.11 | 2.11 | 2.00 | 2.00 | 1.89 |
| Seoul | Korea, (Rep. of) | 2.66 | 2.53 | 2.53 | 2.39 | 2.39 | 2.26 |
| Shanghai | China (People's Rep.) | 3.40 | 3.23 | 3.23 | 3.06 | 3.06 | 2.89 |
| Singapore | Singapore | 3.40 | 3.23 | 3.23 | 3.06 | 3.06 | 2.89 |
| Sydney | Australia | 3.40 | 3.23 | 3.23 | 3.06 | 3.06 | 2.89 |
| Taipei | Taiwan | 2.66 | 2.53 | 2.53 | 2.39 | 2.39 | 2.26 |
| Tokyo | Japan | 2.66 | 2.53 | 2.53 | 2.39 | 2.39 | 2.26 |
| TRANSIT | | | | | | | |
| *Asuncion | Paraguay | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| Athens | Greece | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Auckland | New Zealand | 3.60 | 3.42 | 3.42 | 3.24 | 3.24 | 3.06 |
| Belgrade | Yugoslavia | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *Belize City | Belize | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| *Bogota | Colombia | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| Bucharest | Romania | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Budapest | Hungary | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *Cayenne | French Guiana | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| Copenhagen | Denmark | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Dublin | Ireland | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| E. Berlin | German Dem. Rep. | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *Georgetown | Guyana | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| *Guatemala City | Guatemala | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| *Havana | Cuba | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| Helsinki | Finland | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |

INTERNATIONAL SURFACE AIRLIFT RATES—Continued

ORIGIN: New York, NY

| Destination City | Destination Country | REGULAR SACK POUND RATES (BY TOTAL WEIGHT OF MAILING) | | | | | |
|------------------|----------------------|---|-----------------------------------|------------------------|-----------------------------------|------------------------|-----------------------------------|
| | | 11-199 lbs. | | 200-749 lbs. | | 750 lbs. and above | |
| | | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books | Regular Printed Matter | Publishers' Periodicals and Books |
| *Kingston | Jamaica | \$2.27 | \$2.16 | \$2.16 | \$2.04 | \$2.04 | \$1.93 |
| *La Paz | Bolivia | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| *Lima | Peru | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| Lisbon | Portugal | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Luxembourg | Luxembourg | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *Managua | Nicaragua | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| *Mexico City | Mexico | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| *Montevideo | Uruguay | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| Oslo | Norway | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *Paramaribo | Suriname | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| Port Moresby | Papua New Guinea | 3.60 | 3.42 | 3.42 | 3.24 | 3.24 | 3.06 |
| *Port of Spain | Trinidad & Tobago | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| *Port-au-Prince | Haiti | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| Prague | Czechoslovakia | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *Quito | Ecuador | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| Reykjavik | Iceland | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *San Jose | Costa Rica | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| *San Salvador | El Salvador | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| *Santiago | Chile | 2.70 | 2.57 | 2.57 | 2.43 | 2.43 | 2.30 |
| *Santo Domingo | Dominican Republic | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| Sofia | Bulgaria | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Stockholm | Sweden | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Suva | Fiji | 3.60 | 3.42 | 3.42 | 3.24 | 3.24 | 3.06 |
| *Tegucigalpa | Honduras | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| Tirana | Albania | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Vienna | Austria | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| Warsaw | Poland | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |
| *Willemstad | Netherlands Antilles | 2.27 | 2.16 | 2.16 | 2.04 | 2.04 | 1.93 |
| Zurich | Switzerland | 2.41 | 2.29 | 2.29 | 2.17 | 2.17 | 2.05 |

*Service additions.

ACCOUNTBOOKS, DAILY FINANCIAL STATEMENTS, AND STATEMENTS OF ACCOUNT FOR PFY 1987

Forms 1551-A through E and 1552-A through F, *Accountbooks*, are being distributed by field divisions and management sectional centers (MSCs) to their associate offices. Field Divisions/MSCs should complete distribution of the forms by September 12, 1986. The new forms must *not* be used until September 27, 1986. Upon receipt, the postmaster (or person responsible for completion of the forms) must review the accountbook to become familiar with the format and to ascertain that quantities of each form are as stated in the accountbook's table of contents. Also included are the *Statements of Account* in quantities, as follows: Form 1553 (CAG K&L)—20 copies, Form 1554 (CAG H&J)—20 copies, and Form 1555 (CAG A-G)—60 copies. Report irregularities to your Field Division Controller or MSC Director, Finance.

Only the following forms with stated edition dates are authorized for use by post offices or financial reporting units:

(1) Forms 1551-A through E (March 1985), *Accountbook*—all CAG A-J post offices except those *specifically* authorized alternative forms or methods.

(2) Forms 1552-A through F (March 1985), *Accountbook*—all CAG K&L post offices.

(3) Form 1553 (March 1985), *Statement of Account*—all CAG K&L post offices.

(4) Form 1554 (April 1985), *Statement of Account*—all CAG H&J post offices.

(5) Form 1555 (April 1985), *Statement of Account*—all CAG A-G post offices.

(6) Form 1555-A (May 1982), *Statement of Account Continuation Sheet*—for use when space on the *Statement of Account* is insufficient to record all transactions for the accounting period.

Included in this *POSTAL BULLETIN* is an accounting period calendar for PFY 1987. Remove it from the *BULLETIN* and insert it in your accountbook for future reference.

—Dept. of the Controller, 9-4-86.



**An
accident
happened
here**

1987 Postal Fiscal Year Calendar

This calendar should be removed from this POSTAL BULLETIN, holepunched, and inserted in the front of the Accountbook.

1987 POSTAL FISCAL YEAR CALENDAR

| Postal Quarter | Accounting Period | From | Through | Holidays | Pay Period |
|----------------|-------------------|--------------------|--------------------|--------------------------|------------|
| I | 1 | September 27, 1986 | October 24, 1986 | October 13 | 21 & 22 |
| | 2 | October 25, 1986 | November 21, 1986 | November 11 | 23 & 24 |
| | 3 | November 22, 1986 | December 19, 1986 | November 27 | 25 & 26 |
| II | 4 | December 20, 1986 | January 16, 1987 | December 25 January 1 | 1 & 2 |
| | 5 | January 17, 1987 | February 13, 1987 | January 19 | 3 & 4 |
| | 6 | February 14, 1987 | March 13, 1987 | February 16 | 5 & 6 |
| III | 7 | March 14, 1987 | April 10, 1987 | | 7 & 8 |
| | 8 | April 11, 1987 | May 8, 1987 | | 9 & 10 |
| | 9 | May 9, 1987 | June 5, 1987 | May 25 | 11 & 12 |
| IV | 10 | June 6, 1987 | July 3, 1987 | July 3 | 13 & 14 |
| | 11 | July 4, 1987 | July 31, 1987 | | 15 & 16 |
| | 12 | August 1, 1987 | August 28, 1987 | | 17 & 18 |
| | 13 | August 29, 1987 | September 25, 1987 | September 7 | 19 & 20 |



THIS OPEN DOOR INVITES TRAGEDY

Keep all doors shut and seat belts buckled when driving





Copyright U.S. Postal Service 1986

Issue Date: October 1, 1986
 First Day City: Washington, D.C.
 Art Director, Designer and Typographer:
 Bradbury Thompson, Design Coordinator,
 Citizens' Stamp Advisory Committee
 Modeler: Richard C. Sennett
 (American Bank Note Company)
 Printing Process: Gravure
 (American Bank Note Company)
 Colors: Yellow, magenta, cyan, tone black
 and line black
 Size: 0.84 x 1.44 inches/21.3 x 36.6 mm
 (image area) 0.99 x 1.55 inches/25.1 x 39.4
 mm (overall)
 Stamps per pane: 50
 Plate Numbers: One group of five digits,
 preceded by the letter A
 Marginal Markings: ©U.S. Postal Service 1986
 Use Correct ZIP Code®

Woodcarved Figurines Commemorative Stamps

A quartet of 22-cent Woodcarved Figurines stamps, the seventh block of four in the Folk Art Series, will be issued on October 1 in Washington, D.C.

Pueblo pottery was pictured in 1977, and a 1980 foursome featured ceremonial masks fashioned by tribes native to the Pacific Northwest. Other crafts featured in the Folk Art Series include Quilts (1978), Pennsylvania Toleware (1979), Duck Decoys (1985) and Navajo Art (September 4 of this year).

From the Colonial era through the 19th century, woodcarved figurines were perhaps even more prolific than today's billboards. The most notable were attached to ship's prows, but they were far outnumbered by carvings made for commercial enterprises on land.

The designs of the four stamps are based on actual woodcarved figurines illustrated in the *Index of American Design*. Through a retouching process, figurine colors were enhanced and inten-

sified to achieve better color fidelity in the production of the stamps.

Procedures for ordering first day cancellations are as follows:

Customers are urged to purchase the Woodcarved Figurines stamps at their local post offices and mail their orders no later than October 31 to Customer-Affixed Woodcarved Figurines Stamps, Postmaster, Washington, DC 20066-9991. All envelopes must be addressed on the right side at least $\frac{5}{8}$ of an inch from the bottom, and peelable address labels are recommended for this purpose. No remittance is required.

The Postal Service will affix stamps when requested to do so. Mail orders by October 31 to Woodcarved Figurines Stamps, Postmaster, Washington, DC 20066-9992. The price is 22 cents per stamp requested, and personal checks will be accepted for orders up to the limit of 50 covers. Do not send cash. Postage stamps are unacceptable as payment.

After local stocks of the item are depleted, they will be available from all Philatelic Centers and by mail order from the Philatelic Sales Division for approximately one year after the date of issue. A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.



USPS Stamp Poster 86-27
Remove after October 31

PLEASE POST ON BULLETIN BOARD

REVISED RURAL CARRIER TIME CERTIFICATE

A revision to PS Form 1314 *Regular Rural Carrier Time Certificate*, (Feb. 1986 edition), will become effective Pay Period 19, 1986. Changes to the time certificate are illustrated as follows: (Refer to Exhibits.)

1. Absence codes for the regular assigned carrier have been moved to the reverse of the certificate.

2. Two annotations were incorporated with the absences codes:

a. When "Other Leave" is recorded, reason must be given.

b. Relief day taken (X day) for working previous "R" day, does not apply to substitute rural carriers (Des. 72) or newly appointed regular rural carriers (Des. 71) with FLSA code of "A".

These specific carriers are compensated when working their assigned relief day; therefore, a day off is not authorized.

3. Two new absence codes have been added:

a. Code "W" IOD/LWOP.

This absence code is used for the regular assigned carrier who is on leave without pay (LWOP) after being injured on duty (IOD) and is receiving compensation from the Office of Workers' Compensation (OWCP). A PS Form 3971, *Request for or Notification of Absence*, must be used in conjunction with this absence code.

b. Code "M" Military Leave.

Only regular rural carriers (Des. 71) are eligible for Military Leave. Policy and procedures governing the use of military leave are outlined in Chapter 517 of the *EMPLOYEE AND LABOR RELATIONS MANUAL (ELM)*. Authorization and supporting forms are defined in Chapter 360 of the F-21 "Time and Attendance Handbook."

4. The data blocks for the regular assigned carrier have been moved to the upper position of the certificate and the relief carrier data elements to the lower section.

5. Space has been provided to record data for two additional relief carriers, when necessary.

6. A designation (DES) field is printed for the relief carrier. Please provide the appropriate designation when completing the certificate.

7. Equipment maintenance miles omitted OMITD (—) field has been added for relief carriers. When the relief carrier fails to serve any part of the route due to lack of proper endeavor, proper equipment, or other failure for which they are responsible, record the remaining **WHOLE MILES**, only.

New PS Forms 1314, dated February 1986, may be obtained from your area supply center. The Minneapolis Postal Data Center will make a small initial distribution of blank certificates to each office nationwide, which have regular rural carriers.—*Office of Payroll Systems, 9-4-86.*

PS FORM 1314—REVERSE

Identify all Absences with the following codes:

| | |
|-----------------------------------|---|
| Annual Leave | A |
| Conf. of Pay | C |
| Holiday Leave | H |
| Holiday Work | V |
| IOD/LWOP | W |
| Leave w/o Pay | L |
| Limited Duty | E |
| Military Leave | M |
| Other Leave * | O |
| Relief Day Taken (Previous "R")** | X |
| Relief Day Worked (No Sub) | R |
| Sick Leave | S |
| Steward Duty | Z |
| Training | T |
| 10-Day Route | K |
| 11-Day Route | J |

* When "Other Leave" is recorded, reason must be given. Explanation:

** Relief day taken for working previous "R" day. Does not apply to substitute rural carriers (Des 72) or newly appointed regular rural carriers with FLSA code of "A".

PS Form 1314, February 1986 (Revised)

PS FORM 1314—FRONT

Regular Rural Carrier Time Certificate

| Name of Assigned Carrier | | | | Finance Number | | | | Social Security Number | | | | DES | Rte. No. | FLSA Code | Yr. | Pay Period | | | | |
|---|------------------------|------|-------|----------------|-------|------|--------------------------|------------------------|----------------|-----------|--------------------|------------------------|-------------------------|-----------------|--------------------------|------------|-------------|--------------------|--|--|
| Days Assigned Carrier Absent (See Codes on Reverse) | | | | | | | Actual Weekly Work Hours | Daily Overtime | Training Hours | ODP Hours | Limited Duty Hours | Route Dev. | GT Veh. Used | Miles Qualified | Christmas Amt. Wrt. Hrs. | | | | | |
| Week | Sat. | Mon. | Tues. | Wed. | Thur. | Fri. | Hrs. | Hrs. | Hrs. | Hrs. | Hrs. | Miles | Trips | Miles | Hrs. | | | | | |
| 1. | | | | | | | Hrs. 100s | Hrs. 100s | Hrs. 100s | | Hrs. 100s | Miles | Trips | Miles | Hrs. 100s | | | | | |
| 2. | | | | | | | Hrs. 100s | Hrs. 100s | Hrs. 100s | | Hrs. 100s | Miles | Trips | Miles | Hrs. 100s | | | | | |
| DES | Name of Relief Carrier | | | | | | Social Security Number | | | | | | Actual Weekly Work Hrs. | | | | Whole Miles | | | |
| | | | | | | | | | | | | | Trips | | | | Trips | | | |
| | | | | | | | | | | | | | Hrs. 100s | | | | Hrs. 100s | | | |
| | | | | | | | | | | | | | Hrs. 100s | | | | Hrs. 100s | | | |
| | | | | | | | | | | | | | Hrs. 100s | | | | Hrs. 100s | | | |
| | | | | | | | | | | | | | Hrs. 100s | | | | Hrs. 100s | | | |
| | | | | | | | | | | | | | Hrs. 100s | | | | Hrs. 100s | | | |
| This certifies that the above carrier rendered service in compliance with postal regulations. | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | Postmaster's Signature | | | | Date | | Carrier's Initials | | |

PS Form 1314, February 1986

Electronic Funds Transfer

Effective Pay Period 20-86, the Postal Service will convert from our composite check method of delivering employee allotment/net salary data to their bank to the Electronic Funds Transfer (EFT) system, sponsored by the Department of the Treasury and the Federal Reserve Banking (FRB) System. This system requires three new or expanded data fields. These are:

Bank routing transit number (RTN)—Replaces financial organization ID number—Item 9c.(1) on PS Form 3076, *Financial Organization Authorization Request*. (Exhibit 1 on page 13.)

Checking or savings indicator (new)—Item 9c.(2) on PS Form 3076.

Employee's account number (expanded to accommodate 17 positions if necessary)—Item 9d. on PS Form 3076.

A new form (PS 1199A, *Direct Deposit*, Exhibit 2 on page 14) has been designed to use the fields described above. **These forms are now available at the Supply Centers, and should be ordered immediately.** PS Form 3076 may be used with the three modifications shown on Exhibit 1 and described above, until PS Form 1199A is received. Please do not dispose of your supply of PS Forms 3076 until advised to do so in a future POSTAL BULLETIN.

Additionally, no *new* allotments or nets to bank may be started during Pay Period 19-86. Cancellations or changes can be processed in the usual manner. Any form (3076 or 1199A), see pages 13 and 14), submitted to start a new allotment or net check during Pay Period 19-86 should be forwarded to the appropriate Postal Data Center for research and processing during Pay Period 20-86.—*Dept. of the Controller, 9-4-86.*

Postage Stamp Affixer—Correction

The Postage Stamp Affixer article in POSTAL BULLETIN 21579, 8-14-86, page 7, paragraph 2, is revised as follows:

All sales of Postage Stamp Affixers are to be reported in *AIC 092, Philatelic Product Sales*, on Form 1412-A, *Daily Financial Report*, and/or the Accountbook. Postage Stamp Affixers (Item 835) will be reported on the quarterly Form 1079, *Philatelic Product Physical Inventory Record*.

—*Marketing Dept., 9-4-86.*

All Special Delivery Units

PS Form 1597 Revision

PS Form 1597, *Work Assignment and Mail Count (Messenger Operations)*, has been revised to reflect the data required for the annual Special Delivery Unit Review. A copy of this new edition, dated March 1986, is on pages 15 and 16. Order supplies from your supply center. When you receive your order, discard all previous editions.

—*Delivery Services Dept., 9-4-86.*

All Post Offices With Rural Delivery

Handbook M-37 Revision

Recent Handbook M-37, *Rural Delivery Carriers Duties and Responsibilities*, revisions were published in POSTAL BULLETIN 21580, 8-21-86. The language in the last sentence of section 525.12.q., Column R—Other Suitable Allowance, fails to stress the importance which we place in the conducting of safety talks on rural routes. Consequently, this section is now revised to read as follows:

525 Mail Count Forms

525.12 Worksheet for Counting

q. Column R—Other Suitable Allowance

(1) A reasonable time allowance may be claimed for unusual conditions or for other services rendered on a daily or weekly basis that are not accounted for under the normal work functions. This does not include time for vehicle breakdowns. Items for which time is claimed under this heading must be authorized by management and must be of a recurring daily or weekly nature. Weekly safety talks must be conducted and the actual time required (usually five minutes per week) recorded in Column R.

—*Delivery Services Dept., 9-4-86.*

Form Revision

PS Form 1782—Revision

PS Form 1782, *Training Request and Authorization*, has been revised to reflect current changes in the training policy. Postal Employee Development Center personnel should immediately requisition this new form from the appropriate supply center. Upon receipt of the new form, destroy all copies of the old form (edition date November 1979).

Any questions regarding this form should be addressed to the Office of Training and Development at USPS Headquarters.

—*Employee Relations Dept., 9-4-86.*

Revised Rural Pay or Leave Adjustment Request

Changes have been made to the 1314 section of PS Form 2240-R, *Rural Pay or Leave Adjustment Request*. New Form 2240-R dated May 1986 may be obtained from your area supply center. This new form will be effective to process adjustments beginning with Pay Period 19, 1986. (Refer to page 17.)

These changes have been made in conjunction with revisions to PS Form 1314, *Rural Carrier Time Certificate*, which is incorporated in this same POSTAL BULLETIN.

—*Office of Payroll Systems, 9-4-86.*

U.S. Postal Service
Financial Organization Authorization Request

PRIVACY ACT: The collection of this information is authorized by 39 U.S.C. 401, 1003 and 5 U.S.C. 8339. This information will be used to transfer your salary or portion thereof, to financial organizations for credit to your designated account. As a routine use, this information may be disclosed to those financial organizations, to an appropriate law enforcement agency for investigative or prosecutive purposes, to a congressional office at your request, to OMB for review or private relief legislation and, where pertinent, in a legal proceeding to which the Postal Service is a party. Completion of this form is voluntary; however, if you fail to provide this information, your requested action will not be accomplished.

Part I—(To Be Initiated by Employee)

| | | | |
|--|---|--|-----------------------------|
| 1. Employee Name (As shown on check) | | 2. Social Security Number | |
| 3. Home Address | a. No. and Street, Apt/Suite, P.O. Box or RDN | | b. City, State and ZIP Code |
| | 4. Postal Installation Where Employed | | 5. Finance No. |
| a. City | b. State | c. ZIP Code | State Office No. |
| 6. Effective on the Date Indicated or the Earliest Date Thereafter → | | | Effective Date ¹ |
| 7. (Complete Only ONE Item Below) | | | |
| a. Establish a Net Check to a Financial Organization <input type="checkbox"/> | | b. Cancel a Net Check to a Financial Organization <input type="checkbox"/> | |
| c. Establish an Allowance in the Amount of \$.00 | | f. "x" This Item if You Have More Than One Allotment to a Financial Organization <input type="checkbox"/> | |
| d. Change my Present Allotment | | e. Cancel my Allotment in the Amount of | |
| (1) From \$.00 | (2) To \$.00 | \$.00 | |
| a. Employee (Signature) | | b. Date Signed | |

Part II—(To Be Completed By Financial Organization. Return Original and Copy to Employee)

We, the below designated organization, hereby certify that the title of the account in Item 9d includes the name of the authorizing employee. We agree to act as agent of the above named person in the capacity indicated. We accept as our expense, such service charge, at the rate established in regulations of the Department of the Treasury, as will be deducted from the amount remitted to us. Our account number shown below for the person named herein should be included as additional identification for your convenience on records accompanying composite checks for credit to employee's account.

| | | | |
|---|----------------------|--|------------------------|
| 9a. Financial Organization (Name) | | b. Mailing Address (For Composite Checks, if applicable) | |
| ROUTING TRANSIT NUMBER (9 positions) checking or savings | | (1) No. and Street | |
| | | (2) City | (3) State (4) ZIP Code |
| c. (1) Financial Organization No. ² | c. (2) Branch Suffix | d. Employee's Account Number to be Credited (up to 17 positions) | |
| Authorized by | | | |
| a. Name (Print or Type) | | b. Title | |
| c. Signature | | d. Date Signed | |

¹ Request must be received at Postal Data Center no later than Wednesday of the week in which the pay period ends in order to be effective for a particular pay period. Later receipts will be processed the following pay period.
² Financial organizations MUST furnish their "employer identification", (the number assigned by the Internal Revenue Service to identify their organization). It is IMPORTANT that this number be accurate, as check mailing will be made according to this identification. If check must go to a particular branch, the financial organization must furnish a 3-digit suffix to identify the branch, and furnish the branch address in address area shown above.

U.S. Postal Service



PRIVACY ACT: The collection of this information is authorized by 39 U.S.C. 401, 1003 and 5 U.S.C. 8339. This information will be used to transfer your salary or portion thereof, to financial organizations for credit to your designated account. As a routine use, this information may be disclosed to those financial organizations, to an appropriate law enforcement agency for investigative or prosecutive purposes, to a congressional office at your request, to OMB for review or private relief legislation and, where pertinent, in a legal proceeding to which the Postal Service is a party. Completion of this form is voluntary; however, if you fail to provide this information, your requested action will not be accomplished.

Part I - (Initiated by Employee)

| | | | |
|--|--|--|---------------------------------|
| 1. Employee Name (As Shown on Check) | | 2. Social Security Number | |
| 3. Home Address (No. and Street, Apt., City, State, ZIP + 4) | | 4a. Postal Installation where Employed (City, State, ZIP + 4) | |
| | | 4b. Finance Number | |
| Complete Only ONE Item Below | | | |
| 5a. ESTABLISH a NET CHECK to a Financial Institution <input type="checkbox"/> | | 5b. CANCEL a NET CHECK to a Financial Institution <input type="checkbox"/> | |
| 5c. ESTABLISH an ALLOTMENT in the Amount of: \$.00 | | 5d. CHANGE My PRESENT ALLOTMENT From \$.00 To \$.00 | |
| 5e. CANCEL my ALLOTMENT in the Amount of: \$.00 | | 5f. Check (✓) This Item if you Have More Than one Allotment to a Financial Organization <input type="checkbox"/> | |
| I certify that I am entitled to the payment identified above, and that I have read and understand the information printed above. In signing this form, I authorize my payment to be sent to the financial institution named below to be deposited to the designated account. | | | |
| 6a. Employee (Signature) | | 6b. Date Signed | 6c. Effective Date ¹ |

Part II - (Completed By Financial Organization, Return Original and Copy to Employee)

| | | | |
|--|--|--|--|
| Financial Institution Certification | | | |
| I confirm the identity of the above named payee(s) and the account number and title. As representative of the below named financial institution, I certify that the financial institution agrees to receive and deposit the payment identified above in accordance with 31 CFR Parts 240, 209, and 210. Pursuant to Treasury Department regulations, multiple deposits will not be made to a common account. | | | |
| 7a. Financial Organization (Name, No. and Street, City, State, ZIP + 4) | | 7b. Financial Organization Routing Number Check Digit² | |
| | | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | |
| | | 7c. Employee's Account Number To Be Credited (Up to 17 positions) | |
| | | ----- | |
| | | 7d. Type of Account <input type="checkbox"/> Savings <input type="checkbox"/> Checking | |
| Authorized By | | | |
| 8a. Name (Print or Type) | | 8b. Title | |
| 8c. Signature | | 8d. Date Signed | |
| ¹ Request must be received at Postal Data Center or DDE site no later than Wednesday of the week in which the pay period ends in order to be effective for a particular pay period. Later receipts will be processed the following pay period. ² Financial organizations must furnish their "routing transit number" (the number assigned by Rand McNally). This is an eight digit number PLUS a single number check digit. It is IMPORTANT that this number be accurate, as disbursements will be made according to this routing number. | | | |

U.S. Postal Service
**WORK ASSIGNMENT AND MAIL COUNT
 (MESSENGER OPERATIONS)**

Unit Name and ZIP Code

Date(s)

Tour

| Messenger Number Date or District | RUN NUMBER _____ | | | | | | | | | | | | | | | | |
|--|------------------|----|-------|-------|-------------|-----|--------------|--------------|--------------|------------|--------------|----|-------|-----------------|----|-------|---------------------------|
| | Volume | | | | Collections | | No. Dels. | No. Miles | Leave Ofc | Rtn Ofc | SD Workhours | | | Other Workhours | | | Other Duties (Explain) |
| | SD | EM | Other | Total | EM | Reg | | | | | Ofc | St | Total | Ofc | St | Total | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |

INSTRUCTIONS

- Volume** – Record number of pieces sorted, by type. Identify "Other" in comments section.
- Collections/Deliveries** – Record the number of Collection Stops and Deliveries made.
- Miles** – Record the number of miles driven.
- Workhours** – *Special Delivery* – Record the total number of workhours used for *Special Delivery* functions. Enter office and street times separately.
- Other – Record the total number of workhours used for "Other" functions. Enter office and street times separately.

POSTAL BULLETIN 21582, 9-4-86, Page 15

| | |
|---|---|
| <p>U.S. POSTAL SERVICE</p> <p>RURAL PAY OR LEAVE ADJUSTMENT REQUEST</p> | <p>Date</p> <p><input type="checkbox"/> Form 1314 Correction</p> <p><input type="checkbox"/> Form 1314-A Correction</p> |
|---|---|

| PDC Use Only | | | | | | | | | | | | | | | |
|---|-------|-------|------|-----|--------------|--------|------|----------|----------|------------|-----------|------------|-----------|-----|--------------|
| Eval Hrs | Miles | Stops | Stop | RSC | COLA Roll-In | Salary | COLA | S/P Code | T Cole % | Tri-Weekly | Adj. Code | Reas. Code | Processed | | Batch Number |
| | | | | | | | | | | | | | Yr | P/P | |
| <p>To: Postal Data Center U.S. Postal Service</p> | | | | | | | | | | | | | | | |

Corrected Form 1314 (Attach original)

| Name of Assigned Carrier | | | | | | | Finance No. | | Social Security Number | | | | DES | Routes No. | | FLSA Code | Yr | P/P |
|--------------------------|------------------------------|-----|------------------------|-----|------|-----|----------------------|----------------|------------------------|---------|-----------------------------|---------------------|-------------|-------------|-----------------------|-----------------------------|----|-----|
| | | | | | | | | | | | | | | | | | | |
| Week | Days Assigned Carrier Absent | | | | | | Actual Wkly Work Hrs | Daily Overtime | Training Hours | COP Hrs | Limited Duty Hrs | Routes Dev. | GT Veh Used | Miles Ovrld | Christmas Asst Wk Hrs | | | |
| | Sat | Mon | Tue | Wed | Thur | Fri | | | | | | | | | | | | |
| Week 1 | | | | | | | Hrs 100s | Hrs 100s | Hrs 100s | | Hrs 100s | Miles | Trips | Hrs 100s | | | | |
| Week 2 | | | | | | | Hrs 100s | Hrs 100s | Hrs 100s | | Hrs 100s | Miles | Trips | Hrs 100s | | | | |
| Week 1 Information | | | | | | | | | | | Week 2 Information | | | | | | | |
| DES | Name of Relief Carrier | | Social Security Number | | | | Actual Wkly Wrk Hrs | Trips | No EM | EM Only | Whole Miles Dev.(+) Omit(-) | Actual Wkly Wrk Hrs | Trips | No EM | EM Only | Whole Miles Dev.(+) Omit(-) | | |
| | | | | | | | Hrs. 100s | | | | | Hrs. 100s | | | | | | |
| | | | | | | | Hrs. 100s | | | | | Hrs. 100s | | | | | | |
| | | | | | | | Hrs. 100s | | | | | Hrs. 100s | | | | | | |
| | | | | | | | Hrs. 100s | | | | | Hrs. 100s | | | | | | |
| | | | | | | | Hrs. 100s | | | | | Hrs. 100s | | | | | | |

Corrected Form 1314-A (Attach original)

| Name of Auxiliary Carrier | | | | Finance No. | | Social Security No. | | | | DES | Route No. | | FLSA Code | Yr | PP |
|---------------------------|----------------------|----------------|------------|---------------------|-------|---------------------|--------|------|-------|-----|-----------------------|--|-----------|----|----|
| | | | | | | | | | | | | | | | |
| Week | Actual Wkly Work Hrs | Training Hours | Night Work | Equipment Allowance | | | Leaves | | | | Christmas Asst Wk Hrs | | | | |
| | | | | Hours | Trips | Miles | Anal | Sick | Other | COP | | | | | |
| Week 1 | Hrs 100s | Hrs 100s | Hrs 100s | | | | | | | | Hrs 100s | | | | |
| Week 2 | Hrs 100s | Hrs 100s | Hrs 100s | | | | | | | | Hrs 100s | | | | |

Remarks (If more space is needed use reverse side)

| | |
|--|---|
| <p>Return To: (Issuing office complete this block)</p> | <p>Employer's Signature & Date</p> <p>Adjustment Clerk's Signature & Date</p> <p>Approving Officer's Signature & Date</p> |
|--|---|

**DON'T
GET
HYPED**

**SAY NOPE
TO DOPE**

INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21581 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

| | | | | | | | | |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 018115 | 111073 | 232117 | 336042 | 454132 | 607571 | 770592 | 856010 | 927331 |
| 021222 | 113059 | 281046 | 336108 | 454146 | 607597 | 770657 | 856014 | 927373 |
| 021259 | 114092 | 282181 | 336111 | 454150 | 607637 | 770710 | 901405 | 931888 |
| 021325 | 115835 | 282208 | 336139 | 460006 | 631185 | 770770 | 901467 | 931937 |
| 021368 | 117235 | 294138 | 336259 | 461006 | 631337 | 770842 | 901513 | 931950 |
| 021455 | 117253 | 294159 | 336308 | 462191 | 631349 | 772158 | 901518 | 937201 |
| 021462 | 117368 | 295059 | 336413 | 462208 | 658129 | 772159 | 901569 | 937205 |
| 021559 | 125007 | 297009 | 336602 | 462211 | 658136 | 772160 | 901634 | 940281 |
| 023024 | 139007 | 314543 | 336852 | 462213 | 664100 | 772161 | 902391 | 941145 |
| 023027 | 139008 | 325078 | 337060 | 462215 | 666101 | 772162 | 902400 | 941350 |
| 024013 | 139014 | 327060 | 337074 | 468072 | 674100 | 772163 | 907221 | 945246 |
| 030631 | 139015 | 327081 | 337096 | 468077 | 701502 | 772164 | 913424 | 950141 |
| 060033 | 139016 | 328101 | 338106 | 480335 | 705006 | 772165 | 913451 | 950169 |
| 066060 | 146027 | 328117 | 338107 | 486034 | 705008 | 772166 | 913454 | 954090 |
| 066080 | 152167 | 328130 | 358150 | 486053 | 708259 | 773031 | 913483 | 958133 |
| 069264 | 165038 | 328148 | 372196 | 489034 | 711084 | 773033 | 917022 | 958144 |
| 069343 | 191321 | 328164 | 372231 | 503167 | 711276 | 773034 | 917135 | 959007 |
| 070548 | 191405 | 331146 | 372256 | 523007 | 712144 | 773035 | 917518 | 968178 |
| 070574 | 191431 | 331183 | 372257 | 551198 | 713040 | 773060 | 917531 | 968209 |
| 073032 | 191435 | 331303 | 386012 | 554540 | 729034 | 780051 | 917567 | 968215 |
| 077511 | 191460 | 331487 | 402105 | 577032 | 731287 | 782229 | 917666 | 968220 |
| 079376 | 191506 | 331582 | 402155 | 591150 | 741410 | 785090 | 918001 | 968221 |
| 100749 | 200417 | 331626 | 402278 | 591190 | 741485 | 787273 | 924064 | 968226 |
| 101015 | 207023 | 331633 | 405054 | 597500 | 750668 | 787309 | 926660 | 968227 |
| 101118 | 207074 | 334216 | 405063 | 600029 | 752522 | 794088 | 926664 | 968229 |
| 101283 | 207081 | 335019 | 405064 | 600032 | 757122 | 801017 | 926740 | 968229 |
| 101454 | 207083 | 335048 | 405066 | 600073 | 760274 | 801028 | 926758 | 972290 |
| 101587 | 207089 | 335055 | 405076 | 600213 | 760337 | 802032 | 926765 | 981422 |
| 101724 | 208053 | 335086 | 410022 | 600380 | 770084 | 802505 | 926866 | 981482 |
| 101938 | 208063 | 335111 | 432208 | 600613 | 770123 | 802512 | 926872 | 981503 |
| 101969 | 209005 | 335174 | 436069 | 601054 | 770272 | 802516 | 926874 | 981548 |
| 104023 | 212233 | 335197 | 441466 | 601247 | 770283 | 809033 | 926877 | 984061 |
| 105019 | 212238 | 335253 | 451023 | 601372 | 770377 | 841109 | 926903 | 984071 |
| 105031 | 220109 | 335283 | 452056 | 602011 | 770426 | 841189 | 926921 | 988018 |
| 105032 | 221080 | 335315 | 452057 | 602025 | 770501 | 850414 | 927143 | 997078 |
| 105033 | 222105 | 335361 | 452276 | 607099 | 770512 | 850447 | 927289 | 997107 |
| 105034 | 232100 | 335571 | 454110 | 607570 | 770526 | 850449 | 927304 | |

—Marketing Dept., 9-4-86.

The Postal Service mails some information directly to its employees and must keep its address files current. When your address changes, please send an up-to-date Form 1216, *Employee's Current Mailing Address*, to your personnel office so that you will receive all mailings.

UNITED STATES POSTAL SERVICE

WASHINGTON, DC 20260-1571
OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE TO
AVOID PAYMENT OF POSTAGE \$300

FIRST-CLASS MAIL
POSTAGE & FEES PAID
USPS
PERMIT NO. G-10

FIRST-CLASS

To order the **POSTAL BULLETIN**, follow instructions below and return this entire page.
Do **NOT** detach the address label.

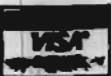
| 1. Postal Service Requisitions | 2. Public Orders |
|---|---|
| <p>a. Missing Issues. To order copies not received in regular distribution, call the Eastern Area Supply Center at PEN 440-2211 or (201) 725-2720, ext. 211.</p> <p>b. Single Issue. To order additional copies, send a Form 7380, <i>Supply Center Requisition</i>, to the Eastern Area Supply Center, Somerville, NJ 08877-9991.</p> <p>c. Quantity Changes. Complete form below and send entire page to: Document Control Division USPS Headquarters Washington, DC 20260-1571</p> <p>d. Address Changes. Same as 1-c.</p> | <p>a. Source. Superintendent of Documents U.S. Government Printing Office Washington, DC 20402-0001 Tel. (202)783-3238</p> <p>b. Single Copy. Complete form below and send this entire page and check or money order for \$1.50 per copy (payable to Superintendent of Documents) to address in 2-a above.</p> <p>c. Subscription. Complete form below. Send this entire page and check or money order for \$71.00 (per year) to address in 2-a above.</p> <p>d. Address Changes. Complete form below and send entire page to address in 2-a above.</p> |

POSTAL BULLETIN ORDER FORM

| | | |
|--|--------------------------------|--------------------------------|
| Postal Facility, Company, or Personal Name | Old Quantity | New Quantity |
| Attention Line (if needed) | Customer's Home Phone () | Customer's Office Phone () |
| Street Address | Name of Approving Manager | |
| City, State, ZIP + 4 | Signature of Approving Manager | |
| Country (if needed) | Credit Card No. (if used) | Exp. Date (Mo./Yr) |

Check One:

MasterCard VISA accepted.



Effective Period: POSTAL BULLETIN articles are effective for one year unless otherwise specified. **Schedule:** The BULLETIN is published every Thursday by the Document Control Division, Information Resource Management, USPS, Washington, DC 20260-1571. **Distribution:** USPS distributes the BULLETIN to all postal facilities. The Government Printing Office distributes copies to all public subscribers. **Index:** A quarterly index of BULLETIN articles appears in January, April, July, and October; a yearly index appears early the following year.