



postal bulletin

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Message From the Postmaster General

1986 SAVINGS BONDS CAMPAIGN BEGINS MAY 1, 1986

As an organization, we are committed to getting the greatest return for each dollar we invest. And each of us should set no less a goal for our personal investments. The nation's economy to a great extent depends on how wisely the Postal Service invests its capital, and our individual futures—and those of our families and loved ones—depend on how wisely we save.

That's why I urge all postal employees to consider investing in Savings Bonds through the payroll savings plan. Between May 1st and June 30th, we will be holding our nationwide Savings Bonds sign-up campaign, which offers an excellent opportunity for each of us to re-evaluate the role of Savings Bonds in our personal financial planning.

Savings Bonds offer an increasingly attractive alternative to other forms of savings and investment. They are safe and guarantee a minimum 7.5 percent interest if held for five years. They earn interest equal to 85 percent of the market-based interest rate with no upper limit. They are exempt from state and local taxes, and can be deferred from federal income taxes until they are cashed in. They can be easily purchased through payroll deduction and only cost one-half their face value.

Last year, more than 64,000 postal employees signed up to buy bonds for the first time, and over 42,000 increased their bond allotments. In fact, more than 50 percent of postal employees participated in the program. This year, I hope we can better this record, and count you among these wise savers.

Consider your options carefully, ask your colleagues who buy bonds, investigate reports in leading financial publications, discuss the advantages with your program coordinator. And when you do, I think you'll want to sign up . . . because—above all—savings bonds offer protection for the future. Whether that future includes a college education for your children, a dream house or vacation, extra income for retirement, or additional funds for unexpected expenses—whatever your reason for savings—you can hardly do better than U.S. Savings Bonds.

ALBERT V. CASEY,
Postmaster General

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1986 Presidential Mint Set

The 1986 Presidential Mint Set, *Item #911*, will go on sale May 23 at all post offices normally selling philatelic products, at all Philatelic Centers and by mail order from the Philatelic Sales Division, Washington, DC 20265-9997. It will go on sale the previous day at selected postal retail facilities in Chicago, Illinois.

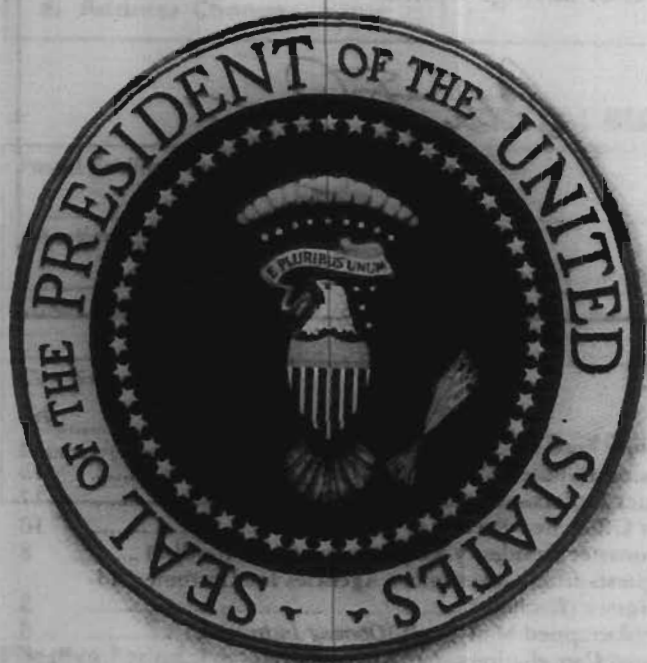
Priced at \$10.00, the mint set contains four miniature sheets containing a total of 36 stamps as well as plastic mounts for affixing them to the album. As with previous mint sets, the stamp packets are accountable and will be shipped by one contractor while the albums will be shipped by another. Each envelope containing the stamp packet will have a label printed "mint set" so that the contents can be identified easily and combined with the mint set album before sale to customers.

The stamp packets and albums will be shipped to all Stamp Distribution Offices (SDOs) later this month in cartons of 100.

SDOs must verify receipt of equal quantities of stamp packets and albums. Each office should contact its appropriate Regional Retail Branch for quantity information. SDOs should report any differences in stamp packet quantities on the Advise of Shipment and the actual quantities received as outlined in Handbook F-1, *Financial Handbook for Post Offices*, Section 527.3.

1·9·8·6

P·R·E·S·I·D·E·N·T·I·A·L
M·I·N·T S·E·T



—Marketing Dept., 5-1-86.

14-Cent Francis Vigo Postal Card

The 14-cent Francis Vigo commemorative postal card will be placed on sale May 24, 1986, in Vincennes, IN. Vigo, an Italian-American patriot, provided economic aid and risked his life to assist General George Rogers Clark, the brilliant Virginia military strategist, during his expedition to secure the Northwest Territory.

In Italy on the same day, the Italian Ministry of Posts and Telecommunications will also issue a similar postal card.

Do Not Sell Before May 27, 1986



Francis Vigo, Vincennes, 1779

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Collector information is on page 12.

Supply. An automatic distribution will be made to post offices with philatelic centers only. All other post offices should order sufficient quantities of the Francis Vigo postal card to meet anticipated local philatelic demand. Post offices with 950 or more units requiring bulk quantities should immediately submit Form 3216, *Requisition for Postal Cards—Bulk Quantities*, to the Government Printing Office using *Item No. 208*. All other post offices should immediately order from their Stamp Distribution Offices using Form 17A, *Accountable Items Requisition from Stamp Distribution Office*.—Marketing Dept., 5-1-86.

INTELPOST® SERVICE...

THE FASTEST MAIL ON EARTH.



Reminder

REQUESTS FROM GOVERNMENT AGENCIES FOR CUSTOMER ADDRESSES

Postmasters are reminded of the correct procedures for processing requests from Federal, State, and local Government agencies for customer address information. Several agencies have recently informed the Records Office, USPS Headquarters, that some postmasters are incorrectly requiring agencies to furnish a return envelope or, in some cases, to pay a \$1 fee.

The procedures that agencies and postmasters must follow are summarized below. Please refer to POSTAL BULLETIN 21539, 11/7/85, page 9, for the complete instructions.

Government agencies must:

1. Use the standard request format printed on agency letterhead (see PB 21539, page 35).
2. Address the request to the postmaster at the post office of last known address.
3. Give the individual's name and last known address, including ZIP Code.
4. Sign the request and insert the agency's return address in the space at the bottom of the request.

5. Mail the request to the postmaster at the post office of last known address.

Government agencies are NOT required to:

1. Pay a \$1 fee.
2. Furnish a return envelope.
3. Submit requests in duplicate.
4. Certify that all other known sources for obtaining the address have been exhausted.

Postmasters must:

1. Check that the request has been properly completed and has been sent to the correct post office.
2. Complete the bottom half of the request by checking one of the responses or by providing the new address or boxholder's street address.
3. Return the entire request to the agency in a Postal Service penalty window envelope. Insert the request so the agency's return address is visible through the window.
4. Keep an accounting of the disclosure of the address information if the information provided was taken from a post office box application or a rural route record.—Records Office, 5-1-86.

ASM Revision

DELEGATION OF AUTHORITY TO SETTLE TORT CLAIMS

Effective immediately, the delegations of authority to settle tort claims filed against the Postal Service are revised. Management sectional center (MSC) managers are authorized to settle tort claims within the limits set by ADMINISTRATIVE SUPPORT MANUAL (ASM) 254.2, for an amount not to exceed \$500.

Authority has been delegated to the Director, Postal Data Center (PDC) to settle tort claims for property damage for an amount up to \$5,000, and to postal inspectors to settle tort claims for an amount up to \$25,000.

Claims which cannot be settled within the MSC manager's authority are to be processed in accordance with the revised provisions of ASM 254.32.

Changes to the ASM are as follows:

250 Tort Claims

252 Investigation of Accidents

.232d. Assure that all information, exhibits, and documentation pertaining to accidents involving personal injury to private persons or damage to private property in excess of \$500 are forwarded promptly for evaluation.

253 Preparing Reports and Claims

.123 Form 1700. In a motor vehicle accident, the supervisor of the postal employee or operator involved completes Form 1700, *Accident Investigation Worksheet*.

.13 Form Required—Nonvehicle Accidents

In a nonvehicle accident, the postal official in charge or his designee completes Form 1700 to report all accidents involving injuries to private persons or damage to private property not involving government-owned or operated motor vehicles.

254 Processing Reports and Claims

254.2 MSC Manager/Postmaster Authority to Pay Claims

.21 Personal Injury and Property Damage Claims, \$500 or Less

When the amount of claims is \$500 or less, the MSC manager or MSC manager/postmaster is authorized, except as noted in 254.22, to pay (but not to deny) the claim after determining that the damage claimed was caused by the negligent or wrongful act or omission of a postal employee while acting in the scope of employment. This

delegation of authority is limited to the payment of claims made by the public for damages arising out of incidents such as a motor vehicle accident, a slip, trip, and fall accident, or similar occurrence.

.23 Multiple Claims

If more than one claim arises, or may arise, out of a single accident, the MSC manager may pay each claim presented, provided none of the claims, or anticipated claims, exceeds the delegated authority of \$500.

.24 Payment of Claims

Payment of claims by the MSC manager or MSC manager/postmaster must be entered to AIC 597, Tort Claims—\$500 or Less (MSC only), in the accountbook. A summary report, together with all supporting documents and exhibits, should be retained to support the accountbook entry (see Handbook M-19, *Accident Investigation—Tort Claims*).

254.3 Processing Claims

.31 Property Damage Claims Over \$5,000

When the claim of one individual, including

claim of an insurance company, is over \$5,000, submit reports and forms immediately to a postal inspector or the inspector in charge.

.32 Personal Injury Claims Over \$500

When the amount of the personal injury claim of any individual is over \$500, submit reports and forms immediately to a postal inspector or the inspector in charge.

.33 Property Damage Claims, \$500—\$5,000 (except as in 254.2)

When the amount of the property damage claim of any individual is \$500 to \$5,000 including claim of an insurance company, submit reports and forms to the PDC.

.35 Multiple Claims

When claims from one accident are received from several claimants, and any one of the claims is more than \$5,000 (including any claim of an insurance company), or if a claim of more than \$5,000 is anticipated, forward all reports and forms relating to the same accident to the postal inspector in charge.

Exhibit 254.43 is changed as follows:

Region	Address	Area of Jurisdiction
1	J.F. Kennedy Bldg. Boston, MA 02203-0131	CT, ME, NH, MA, RI, VT
2	26 Federal Plaza New York, NY 10278-0095	DE, NJ, NY, PA
3	Regional Office Bldg. 7th & D Sts., SW Washington, DC 20405-0001	DC, MD, VA, WV, VI, PR
4	Room 450 1776 Peachtree St. NW Atlanta, GA 30309-2301	AL, FL, GA, MS, NC, SC, TN
5	U.S. Courthouse & Federal Building 219 South Dearborn St. Chicago, IL 60604-1702	IL, IN, KY, MI, OH, WI
6	1500 Bannister Road Kansas City, MO 64131-3087	IA, KS, MN, MO, NE, ND, SD
7	819 Taylor Street Fort Worth, TX 76102-6181	AR, LA, OK, TX
8	Bldg. 41, Denver Federal Center Denver, CO 80225-0001	CO, NM, UT, WY, AZ
9	49 4th St. San Francisco, CA 94103-3101	AK, CA, HI
10	GSA Center 1501 "C" St., SW Auburn, WA 98001-6599	ID, MT, NV, OR, WA

Exhibit 254.43 GSA Regional Offices

These changes will be incorporated in a future revision of the ASM.—Law Dept., 5-1-86.

UNIFORM PROGRAM—LICENSED VENDOR LISTING

Each of the following uniform vendors has received a vendor's license since distribution of Publication 136, *Licensed Vendor Listing*. These lists must be posted where they are readily available for employees to read.

Vendor	Street Address	City	State	ZIP + 4
CJ Shoes	1032 N. 2nd St.	Chillicothe	IL	61523-1626
Custom Uniforms	7914 W. Weldon	Phoenix	AZ	85033-3522
Hummel's Shoes	236 N. Columbia St	Union City	IN	47390-1432
Parks Clothiers	80-B Ogelthorpe Mall, 7804 Abercorn.	Savannah	GA	31406-3501
Roger's Athletic Shoes	16105 Victory Blvd	Van Nuys	CA	91406-5828
Rosensteil, John The Cobbler	42 W. Downer Pl.	Aurora	IL	60506-5135
S&J Corp. dba Louis Cohn	386 Midway Mall	Elyria	OH	44035-2411
Shoreline Leather Goods	15407 Westminster Way N	Seattle	WA	98133-6129
Siegel's	1120 Tower Ave	Superior	WI	54880-1565
Silverstein's	543 North St	New Bedford	MA	02740-2799
SNC Distributors	Oregon City Shopping Center.	Oregon City	OR	97045-1011
Southern Salvage	111 S. Ashley St	Valdosta	GA	31601-5601
Spina's Shoe Shop	50 Aborn St.	Providence	RI	02903-3209
SSI Emergency Equipment Inc.	6436 E. Miss. Ave	Denver	CO	80224-1448
Standard Law Enforcement Supply.	3512 S. US Hwy. 1792	Casselberry	FL	32707-0000
Standard Law Enforcement Supply.	4920 E. 345th St	Willoughby	OH	44094-4608
Stone & Thomas Uniform Dept.	C/O Crone's, 1310 Market St.	Wheeling	WV	26003-3398
Track Shack	1322 N. Mills Ave	Orlando	FL	32803-2554
Trapuzzano's	911 Scalp Ave	Johnstown	PA	15904-1727
Trapuzzano's	328 Adams St	Fairmont	WV	26554-3104
Uniform Center	3002 Pacific Ave	Wildwood	NJ	08260-4945
Uniform Shop East	151 N. Main St	Colliersville	TN	38017-2617
Uniforms by Mimi	232 Casa Linda Plaza	Dallas	TX	75218-3412
Uniforms by Patrick	7010 Skidaway Rd.	Savannah	GA	31406-2829
Weber Clothing Contract Co	P.O. Box 187	St. Cloud	MN	56301-0187
Whole Armor Uniform & Ac- cessories Co.	570 Hendersonville Rd	Asheville	NC	28803-2825
Wholehearted Retail Items	P.O. Box 441	Brooklyn	NY	11215-0441
Wilson's	145 W. 3rd St.	Williamsport	PA	17701-6476
Wilson's Lycoming	Lycoming Mall, Box 40	Muncy	PA	17756-1801
Wilson's Outdoor Traders	Susquehanna Valley Mall, P.O. Box 377.	Hummels Wharf	PA	17831-0377
Wilson's Penn State, Inc	212 Calder Way, Box 7	State College	PA	16801-0000
Wooden Shoe	3551 Belmont Ave	Youngstown	OH	44505-1401
Ye Old Kop Shoppe	1212 Yarbrough	El Paso	TX	79925-7904
Z&H Uniforms	540 Penn Ave	Sinking Spring	PA	19608-1112

—Labor Relations Dept., 5-1-86.

Employees assigned to answer telephones must be courteous, helpful, and offer all assistance possible

22-Cent Polar Explorers Commemorative Stamps

A block of four 22-cent Polar Explorers commemorative postage stamps will be placed on sale May 28, 1986, in North Pole, AK. The stamps honor five intrepid Polar explorers: Elisha Kent Kane, Adolphus W. Greely, Robert E. Peary and Matthew Henson, and Vilhjalmur Stefansson.

This is the 20th stamp to be printed by a private firm under the terms of a contract awarded by the Postal Service on September 8, 1983, and the 27th printed by that firm since 1979.

Do Not Sell Before May 29, 1986

Issued in panes of 50.

Collector information and a stamp picture will appear in a future POSTAL BULLETIN.

Supply. All post offices will receive their standard automatic distribution quantities for a 50-subject commemorative stamp. *Supplemental requisitions will not be honored at the Bureau of Engraving and Printing for Item 407.*

Limited quantities of these stamps will be shipped to Regional Accountable Paper Depositories for filling supplemental orders. Stamp Distribution Offices requiring additional stamps may order them from their Regional Accountable Paper Depositories using separate Forms 17A, *Accountable Items from Stamp Distribution Office*. All other post offices requiring additional stamps should immediately requisition them from their Stamp Distribution Offices on separate Forms 17A.

Before requisitioning additional stock, consider that the stock should be depleted prior to July 28, 1986, at all post office outlets except authorized philatelic centers.—*Marketing Dept., 5-1-86.*

Special Cancellations

Postmasters having any of the special cancellation die hubs listed below are authorized to use them for the 1986 periods designated. At the end of the period the die hubs should be withdrawn from use and stored. Postmasters who do not have these special die hubs must not request them without application by the sponsors:

<i>Cancellation</i>	<i>Period of use</i>
Muscular Dystrophy.....	May 17-June 30.
Goodwill Industries.....	May 1-June 30.
Multiple Sclerosis.....	May 12-June 16.
National Transportation Week.....	May 12-18.
National Historic Preservation.....	May 1-31.
Salvation Army.....	May 1-31.
Mental Health.....	May 1-31.
Armed Forces Day.....	May 1-31.
City of Hope.....	May 15-June 15.
Flag Day.....	May 1-June 14.

—*Rates & Classification Dept., 5-1-86.*

Opening Instructions

Shrinkwrapped Mail Trays

Many facilities will soon receive shrinkwrapped mail trays. To safely and properly remove and dispose of the shrinkwrapping, follow these instructions:

1. Place the shrinkwrapped mail tray on a flat work surface.
2. Cut the film by inserting a Safe-T-Cut Model 100 film knife or equivalent in the hand hole opening. With an upward motion pull the knife toward the opposite hand hole (see illustration).
4. Put the knife aside and use both hands to open the plastic film wrapper and lift the tray out of the enclosure.
5. Place the next tray of mail on the opened plastic wrap and repeat steps 1-4.

The opening operation can be performed a dozen or more times before disposal of the waste plastic film is necessary. Deposit film in a trash can with a plastic bag liner.



—*Engineering and Technical Support Dept., 5-1-86.*

Treasury Department Checks

Social security annuity checks are to be delivered on Friday, May 2. The checks will be released to the Postal Service by the Birmingham, Chicago, Kansas City, Philadelphia and San Francisco Financial Centers. The envelopes will bear the legend:

Postmaster: Requested delivery date is the 2nd day of the month.

—*Mail Processing Dept., 5-1-86.*

U.S. Savings Bonds earn interest at a guaranteed rate

All Personnel Processing Mail For Dispatch Abroad

FOREIGN ORDER NO. 156

Keep all foreign order notices for use as reference.

Final Order. The tentative *Lottery Orders* issued against the following have become final:

CANADA

Canilex Services
P.O. Box 24788
111 E. 10th Avenue
and

Linda Conner
P.O. Box 24788
111 E. 10th Avenue
Vancouver, B.C.

Cablex International
P.O. Box 905
5010 48th Ave.
and

D.E. McFee
P.O. Box 905
5010 48th Ave.
Delta, B.C.

Winplus Enterprises
P.O. Box 24843
Postal Station C
Vancouver, B.C.

Rangex International
P.O. Box 2000
5432 12th Ave.
and

Victoria Radley
P.O. Box 2000
5432 12th Ave.
Delta, B.C.

Lexican of Canada
P.O. Box 4400
3449 Saanich Road
and

CANADA—Continued

W.J. Lamont
P.O. Box 4400
3449 Saanich Rd.
Victoria, B.C.

Cablex International
P.O. Box 67400
5960 Fraser St.
and

Brenda McMichael
P.O. Box 67400
5960 Fraser St.
Vancouver, B.C.

Cablex International
P.O. Box 3600
1230 Government St.
and

Tony Sykes
P.O. Box 3600
1230 Government St.
Victoria, B.C.

Inter Gem
#777—349 W. Georgia St.
Vancouver, B.C.

Do not dispatch any mail to the above. Place the mail pieces in a pouch which has been endorsed "Foreign Order Mail" and send it to Postmaster, Claims, Inquiry & Undeliverable Mail, James A. Farley Building, Room 2029-A, New York, NY 10099-9543. Do not place any endorsement on the mail pieces themselves.

This notice may be posted at the outgoing primary and it must be posted on the Foreign Order Board at all MSCs and designated International Exchange Offices.—*Judicial Officer, 5-1-86.*

DOMESTIC ORDER

False Representation. Enforced by Postmaster at city listed.

State/city	Name covered	Product
FL, Sarasota 33580-6912	Vacation Travel, 15 Crossroads Center, Suite 348.	Advertisements and material offering vacations to Hawaii.

—*Judicial Officer, 5-1-86.*

Publication 347

Mailing Free Matter

The Office of Consumer Affairs at Headquarters has recently issued Publication 347, *Mailing Free Matter for Blind and Visually Handicapped Persons*. This publication contains the most frequently asked questions and answers concerning the mailing of free matter by blind and visually handicapped persons. Pub. 347 is a ready reference source for employees such as window clerks who serve blind or visually handicapped persons at post office windows. Keep sufficient copies at each window station at all times for window employees and to fulfill customer requests.

Nationwide, all sighted managers at Columbia Light House for the Blind facilities will receive Pub. 347. The same information in Pub. 347 is also available from the Library of Congress in braille, large print publications, and flexible sound recordings discs. The Postal Service will provide the Library of Congress a limited supply of Pub. 347 to use and distribute as appropriate.

Ordering Information. All CAG A-K post offices received initial quantities of Pub. 347. Order up to 50 copies per requisition from area supply centers. The Office of Consumer Affairs must approve in advance requisitions for more than 50 copies.—*Marketing Dept., 5-1-86.*

All Personnel Processing Mail for Dispatch Abroad

Foreign Order No. 157

Keep all foreign order notices for use as reference.

Final Order. The tentative *Lottery Order* issued against the following has become final:

CANADA

Fairway Club International
P.O. Box 2879
Winnipeg, Manitoba

Do not dispatch any mail to the above. Place the mail pieces in a pouch which has been endorsed "Foreign Order Mail" and send it to Postmaster, Claims, Inquiry & Undeliverable Mail, James A. Farley Building, Room 2029-A, New York, NY 10099-9543. Do not place any endorsement on the mail pieces themselves.

This notice may be posted at the outgoing primary and it must be posted on the Foreign Order Board at all MSCs and designated International Exchange Offices.—*Judicial Officer, 5-1-86.*

Stamps and Stationery Item Removed From Sale

The following stamps and stationery item were withdrawn from sale at the Philatelic Sales Division on April 30, 1986:

Item No.	Stamp/Item
	Commemorative Stamp
525	22-cent Love (1985)
	Regular Issue Stamps
070	25-cent Frederick Douglass
092	\$2.00 Kerosene Lamp
	Souvenir Card
501	\$1.00 Memento 1985

Except for the \$1.00 Memento Souvenir Card, any stock remaining on hand after April 30, 1986, must immediately be withdrawn from all philatelic outlets and placed on general sale until stock is exhausted. After April 30, the \$1.00 Memento card is to be handled in accordance with Handbook F-1, *Financial Handbook for Post Offices*, Section 553.

The Inspection Service will give attention in this area during audit review.

—*Marketing Dept., 5-1-86.*

P-11 Revision

Postmaster Residency Requirement

Effective May 1, 1986, the postmaster residency requirement is terminated. However, all postmasters are still expected to become appropriately involved in their communities. Accordingly, Sections 547.3 and 547.5 of Handbook P-11, *Personnel Operations*, are amended as follows:

547.3 Community Involvement

Postmasters are expected to identify with and be appropriately involved in the communities they serve. If necessary, the General Manager, Field Division, or MSC Manager may require that newly appointed postmasters relocate closer to their post offices to provide the required services and to ensure their community involvement.

547.4 (No Change)

547.5 (Deleted, and Form 2459, *Acceptance Letter* is obsolete.)

These revisions will appear in a future issue of the P-11.

—*Employee Relations Dept., 5-1-86.*

ZIP Code Speeds and Simplifies Mail Handling.
ZIP Code your mail.

INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21543 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

010004	101727	294131	336037	537057	760261	770882	901118	926845
010012	101786	294143	336042	551123	760269	770956	901161	927022
010300	103009	303161	336043	551133	760281	773050	901187	927311
011010	104021	303278	336049	551186	761286	781007	901233	931008
014310	104034	303374	336077	554508	762006	782208	901234	931817
016230	109002	303408	336225	554513	770037	782221	901266	931818
016260	109017	303483	336616	554533	770043	782240	901272	931830
018114	112091	303508	336624	591900	770072	782272	901297	931879
018129	112129	303511	336628	600058	770120	784125	901301	931889
019030	113084	303531	336630	600608	770146	787301	901322	935020
019037	114071	303537	337037	600688	770149	791063	901391	937070
021360	115831	303539	337038	600689	770163	791064	901412	937104
021401	115847	303565	337080	601012	770190	791068	901455	945251
021449	115851	303578	337514	601514	770191	791072	902082	945304
021491	117134	303624	374077	602004	770199	791075	902436	951143
021501	117138	303634	393042	602006	770219	791079	902457	951169
023016	117163	314118	402003	607263	770268	794077	907238	951187
023018	117225	314534	402143	607488	770270	800053	907252	951189
025005	117298	314542	420006	607627	770298	800069	913299	958139
027033	122104	319005	431004	620005	770343	801009	913344	958143
031012	122111	322368	432152	626029	770351	801012	913374	960016
031014	122115	325106	432155	631291	770368	802275	913392	968203
033018	139010	327056	432174	631300	770400	802276	917236	968224
038080	142146	328104	432186	641272	770402	802436	917480	981134
054032	146215	331496	439201	672143	770407	802442	917502	981293
069220	181020	331508	441159	678003	770419	802450	917525	981353
069250	185017	331619	441429	701041	770429	802465	917551	981478
071463	191413	331623	452038	701463	770466	802468	917571	981511
075094	191492	331700	462207	705116	770535	802471	917599	981525
075097	191506	331703	462208	705166	770574	837053	921321	981535
078003	193109	333716	468053	711218	770589	837060	921347	981559
079024	200192	333726	468063	713036	770612	841003	921416	981571
079070	208065	333743	477013	722053	770621	841024	924107	981573
079378	220085	334001	489200	731241	770632	841221	924111	985020
080115	232015	334049	490041	741273	770636	850009	926462	989019
080127	235110	335022	490045	741412	770640	850095	926638	989039
080137	253057	335030	498011	741421	770641	850360	926731	992142
085006	272014	335037	500010	750090	770644	856016	926738	995194
101275	274107	335058	503160	750102	770658	882071	926742	995230
101378	274111	335166	505100	752194	770717	891104	926752	997087
101397	275049	335176	511625	752483	770718	891223	926775	997088
101433	282193	335208	520025	752496	770783	901037	926777	997089
101485	292146	335246	522008	752530	770831	901060	926800	997090
101660	294061	335566	532223	760259	770870	901080	926801	997110

DMM Revision

Boston Dead Parcel Branch Closed

Effective May 1, 1986, DOMESTIC MAIL MANUAL (DMM) 159.561 is revised to reflect the closing of the Boston, Massachusetts Dead Parcel Branch. All material formerly sent to Boston, MA 02205-9518 will now be sent to the New York Dead Parcel Branch, New York 10199-9543. The DMM is revised as follows:

159 Undeliverable Mail

* * * * *

.56 Dead Parcel Branches

.561 Establishment

* * * * *

b. Dead Parcel Branches. Locations of dead parcel branches are:

Atlanta, GA 30304-9506	Philadelphia, PA 19104-9597
Chicago, IL 60607-9506	San Francisco, CA 94105-9502
New York, NY 10199-9543	St. Paul, MN 55101-9514

c. Service Areas

Bulk Mail Centers	Dead Parcel Branch
Atlanta.....	Atlanta, GA 30304-9506
Chicago.....	Chicago, IL 60607-9506
Cincinnati.....	St. Paul, MN 55101-9514
Dallas.....	Atlanta, Ga 30304-9506
Denver.....	San Francisco, CA 94105-9502
Des Moines.....	St. Paul, MN 55101-9514
Detroit.....	St. Paul, MN 55101-9514
Greensboro.....	Atlanta, GA 30304-9506
Jacksonville.....	Atlanta, GA 30304-9506
Kansas City.....	St. Paul, MN 55101-9514
Los Angeles.....	San Francisco, CA 94105-9502
Memphis.....	Atlanta, GA 30304-9506
New York.....	New York, NY 10199-9543
Philadelphia.....	Philadelphia, PA 19104-9597
Pittsburgh.....	Philadelphia, PA 19104-9597
St. Louis.....	St. Paul, MN 55101-9514
Minneapolis/St. Paul.....	St. Paul, MN 55101-9514
San Francisco.....	San Francisco, CA 94105-9502
Seattle.....	San Francisco, CA 94105-9502
Springfield.....	New York, NY 10199-9543
Washington.....	Philadelphia, PA 19104-9597

These changes will be incorporated into a future revision of the DMM.

—Rates & Classification Dept., 5-1-86.

DMM Revision

Post Office Box Service

Effective immediately, DOMESTIC MAIL MANUAL (DMM) 951 is amended to exempt mail addressed to a post office box address, which is used as part of Express Mail reshipment services, from being counted in the accumulation of overflow mail.

The DMM is revised as follows:

951 Post Office Box (P.O. Box) Service

* * * * *

.152 Accumulation of Mail

* * * * *

b. Overflow. When the accumulation of mail for a customer's post office box is more than the box will hold (a condition defined as overflow) on 12 of any 20 consecutive business days (exclude Saturdays, Sundays, and national public holidays), the customer must either change to a box of sufficient capacity or use caller service (see 952.122a). An item of mail will not be counted in identifying an overflow if it is too large to fit in an empty box of the size rented by the customer. Overflows will be disregarded from boxes for which prior arrangements have been made for an accumulation of mail (see 951.152a), or which overflow because of unusual circumstances which interrupt the normal removal of mail from the box such as individual boxholders who are on vacation (not applicable to firm, corporate, association, or institutional boxholders) or for other good and sufficient reasons, or which overflowed because a customer is using Express Mail reshipment service (see 225). The postmaster will make the determination as to the sufficiency of a reason. Use the following procedures for overflow evaluation: (The remainder of 951.152b is unchanged).

These changes will be incorporated in a future revision to the DMM.

—Rates & Classification Dept., 5-1-86.

Get with the millions of Americans who have found U.S. Savings Bonds a solid base for the future of their families

Pile sacks evenly to avoid damage and to conserve space



**This Office
Will Be Closed
Memorial Day
May 26, 1986**

Post Office Box Service

Starting May 1, 1966, Domestic Mail Branch
will now be part of the New York City
Post Office, New York 10112-9501. The
service is being provided as follows:

Post Office Box Service

Domestic Mail Branch, Domestic Mail Branch
will now be part of the New York City
Post Office, New York 10112-9501. The
service is being provided as follows:



1-8 Individual Mail

1-33 First-Class Mail

1-567 Registered Mail

This Office

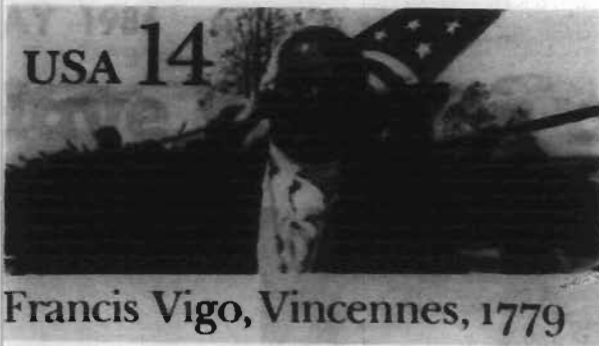
Will Be Closed

Memorial Day

May 26, 1966

...to millions of
...of each
...to young
...for the future
...of their families

File socks evenly to avoid damage and to conserve space



Copyright U.S. Postal Service 1984

Issue Date: May 24, 1986
 First Day City: Vincennes, Indiana
 Designer: David Blossom
 Weston, Connecticut
 Art Director: Jack Williams, Postal Service Program Manager, for Philatelic Design
 Typographer: Bradbury Thompson, Design Coordinator, Citizens' Stamp Advisory Committee
 Process: Offset
 Colors: Process colors of yellow, magenta cyan and black
 Size: 3.5 x 5.5 inches or 88.9 x 139.7 mm
 Marginal Markings: ©U.S. Postal Service 1984

Francis Vigo Postal Card

A 14-cent postal card honoring early American patriot Francis Vigo will be issued in Vincennes, Indiana, on May 24, during the Spirit of Vincennes Rendezvous. On the same day, the Italian Ministry of Posts and Telecommunications will also issue a 450-lire Vigo postal card featuring a similar design.

Designed by David Blossom of Weston, Connecticut, the U.S. postal card depicts Vigo in the foreground and General George Rogers Clark and his army of volunteers in the background. Below the design is "Francis Vigo" and "1779," the year Clark captured British-held Fort Sackville in Vincennes, an expedition financed by Vigo.

Born in Italy on December 3, 1747, Vigo served briefly with a Spanish regiment in New Orleans and later became a well-known trader in St. Louis and what is now Illinois and Indiana.

During the late 1770's, Vigo befriended George Rogers Clark, the brilliant Virginia military strategist. Clark's expedition of the Northwest Territory, sponsored mainly by Vigo, paved the way for the Louisiana Purchase and further westward expansion.

The U.S. Postal Service will sell the Italian version of the postal card, and the Italian PTT will sell the U.S. version from the date of issue through October 31. The Italian card will be available in the United States in both mint and canceled form by mail order from the Philatelic Sales Division,

at AMERIPEX '86 (May 22-June 1) in Chicago, and at selected philatelic centers.

The U.S. Postal Service will sell the mint and canceled U.S. card for 14 cents each and the mint and canceled Italian card for 29 cents each. The Italian PTT also will sell both the U.S. and Italian version of the postal card. Each country will offer both the U.S. and Italian first day of issue cancellations from the date of issue thru June 24.

Procedures for ordering first day cancellations are as follows:

Customer-Provided Stationery: Customers are encouraged to purchase the Francis Vigo U.S. postal card at their local post offices and mail their orders no later than JUNE 24 to CUSTOMER-PROVIDED STATIONERY, POSTMASTER, VINCENNES, IN 47591-9991. Postal cards should be addressed at least $\frac{5}{8}$ of an inch from the bottom, and peelable return address labels are recommended for this purpose. No remittance is required.

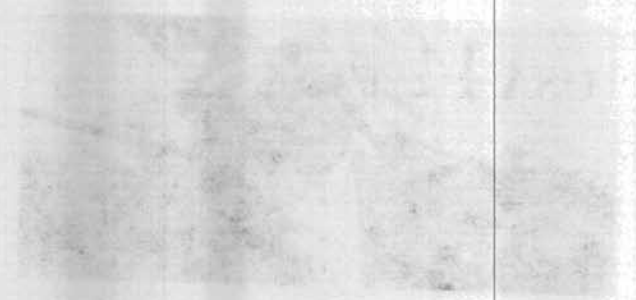
Postal Service-Provided Stationery: Customers also may choose to have the Postal Service provide the postal card by mailing requests by JUNE 24 to FRANCIS VIGO POSTAL CARD, POSTMASTER, VINCENNES, IN 47591-9992. The price is 14 cents for each U.S. postal card and 29 cents for each Italian postal card. (Customers should specify "mint" or "canceled" in their requests.) Personal checks in the exact amount will be accepted. Do not send cash. Postage stamps are unacceptable as payment.

A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 86-13
 Remove after June 24

PLEASE POST ON BULLETIN BOARD





Copyright U.S. Postal Service 1981

Francis Vigo Postal Card

A 3x5 inch postal card postage paid at American Falls, Idaho. This card will be mailed at face value on May 24, during the term of the Francis Vigo Centennial. On the card, the postage is prepaid by the U.S. Postal Service and the recipient pays only the cost of the card and postage.

Designed by Francis Vigo, a resident of American Falls, Idaho, the Francis Vigo Postal Card features a design by the artist and is available in both 3x5 inch and 4x6 inch sizes. The 3x5 inch card is priced at 10¢ and the 4x6 inch card at 15¢.

Postage on this card is prepaid at American Falls, Idaho, and the postage is prepaid at the time of purchase. The postage is prepaid at the time of purchase and the recipient pays only the cost of the card and postage.

The U.S. Postal Service will sell the 3x5 inch postal card and the 4x6 inch postal card during the term of the Francis Vigo Centennial. The postage is prepaid by the U.S. Postal Service and the recipient pays only the cost of the card and postage.

at AMERICA, on (also 23 June 1) in Chicago and at selected post office centers.

The U.S. Postal Service will sell the card and postage during the term of the Francis Vigo Centennial. The postage is prepaid by the U.S. Postal Service and the recipient pays only the cost of the card and postage.

Both the U.S. and Idaho have issued a special version of the postal card. Each country will offer both the U.S. and Idaho version of the card. The postage is prepaid by the U.S. Postal Service and the recipient pays only the cost of the card and postage.

Procedure for ordering the card is as follows:

Customers are encouraged to purchase the Francis Vigo U.S. postal card at their local post office and mail their orders no later than JUNE 24 to CUSTOMER SERVICE, IN 47601-9901. Postal cards should be addressed at least 2x4 inch from the bottom and include return address label and return postage for the purpose of return.

Local Francis Vigo Centennial Customers also may choose to have the Postal Service provide the postal card by mailing orders by JUNE 24 to FRANCIS VIGO U.S. POSTAL CARD, POSTMASTERS, IN 47601-9901. The price is 14 cents for each 3x5 postal card and 20 cents for each 4x6 postal card. Customers should specify "rent" or "purchase" in their orders. Return checks in the exact amount will be accepted. Do not send cash. Postage stamps are acceptable as payment.

A National Catalog listing of available stamps and other philatelic items is available from the Philatelic Sales Division, Washington, DC 20262.

Order Stamp Form 36-71
Reprints after June 24

PLEASE POST ON BACK OF CARD

MAY 1986

Have you seen any of these children?



Elizabeth Burkhammer
Born: 12/23/70
Date missing: 09/15/84
From: Marietta, OH



Leslie Denise McMurry
Born: 10/22/67
Date missing: 02/13/85
From: Eldorado, AR



Jeremy James Grice
Born: 05/12/81
Date missing: 11/22/85
From: North Augusta, SC



Randy Parscale
Born: 01/13/69
Date missing: 04/07/79
From: Oracle, AZ



Catherine Ruth Malcolmson
Born: 04/17/69
Date missing: 08/13/85
From: Stow, MA

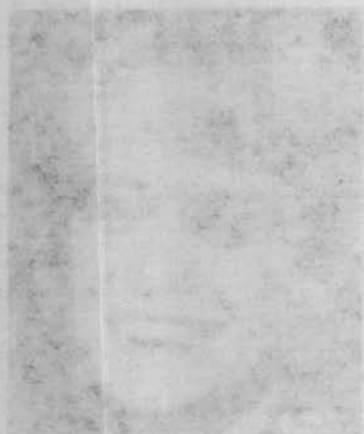


Kevin Dewayne Portis
Born: 12/15/71
Date missing: 05/26/76
From: Inglewood, CA

**Please Call the National Center for Missing and Exploited Children—
HOT LINE 1-800-843-5678**

MAY 1986

Have you seen any of these children?



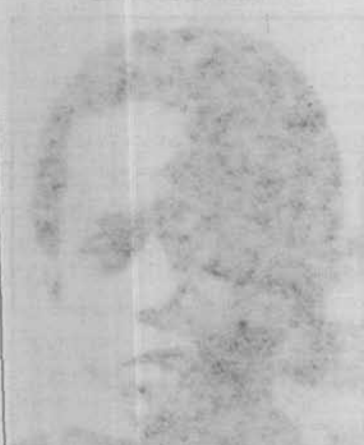
Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations and branches. Please remove and discard previous versions. At their option, operators of contract postal units may display this poster.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children. For policy and information on Postal Service support in efforts to recover missing children, see POSTAL BULLETIN 21536, page 1, October 17, 1985.

Missing Children Posters are available from the U.S. Postal Service *only* through periodic issues of the POSTAL BULLETIN.



Kevin Dwayne Foltz
Born 12/15/71
Date missing: 02/28/78
From Inglewood, CA

Catherine Ruth Malcolmson
Born 04/17/69
Date missing: 08/13/85
From Stow, MA

Please Call the National Center for Missing and Exploited Children
1-800-4-A-CHILD

MISSING U.S. MONEY ORDER FORMS—DO NOT CASH

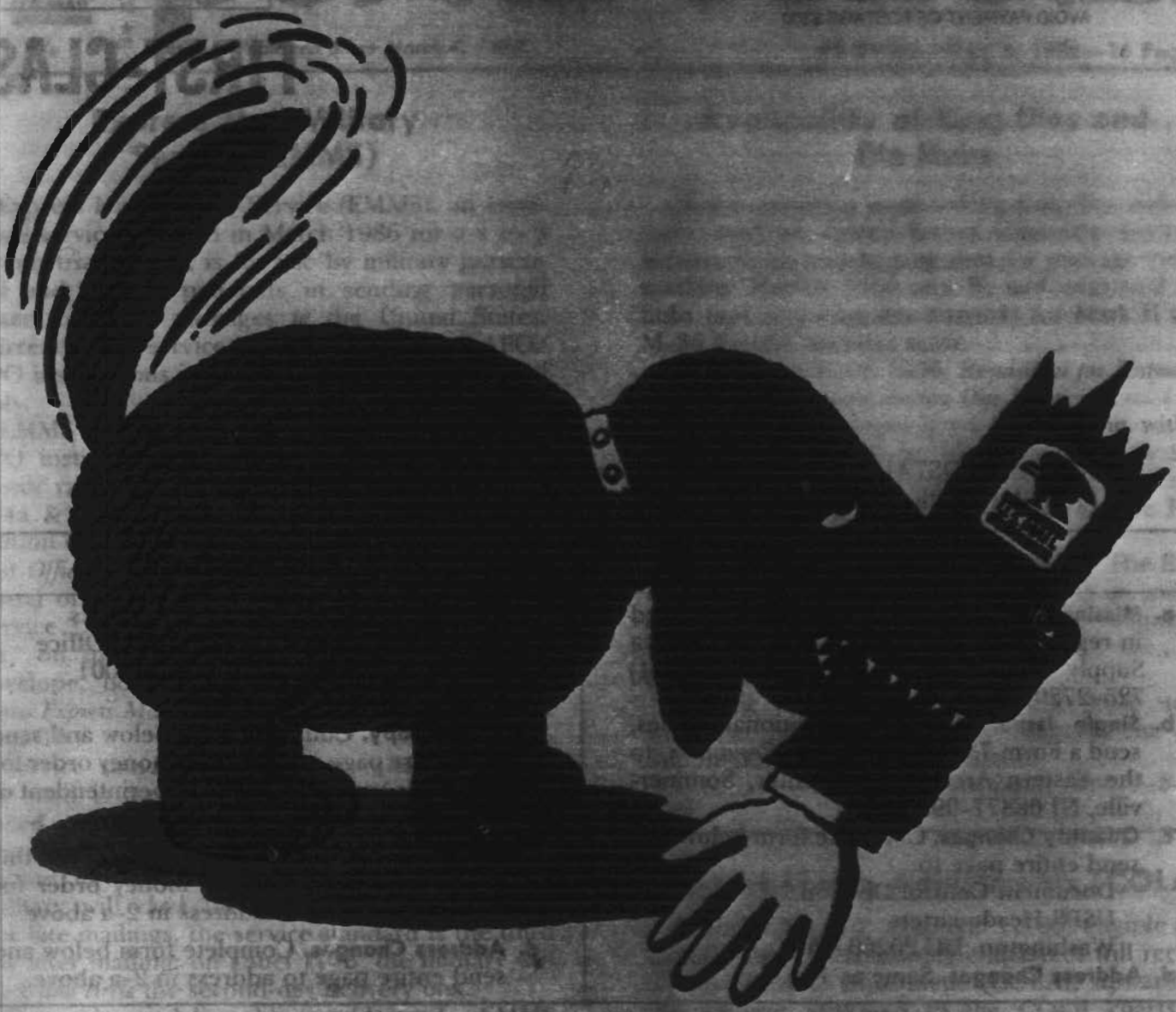
To be posted and used by window clerks. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the POSTAL BULLETIN. The actual serial numbers consist only of the first 10 digits on the money orders. A. New Style. (Listed below) Destroy PB 21563 listing. PB 21461 listing for B Old Style (Gray) remains valid. Retain C Counterfeit PB 21470 listing. Reminder—check for altered dollar amounts by holding money order to the light.

Table with 4 columns of missing money order numbers and ranges. Column 1: 269 419 8661 to 8699, 269 942 9300 to 9999, 269 943 0000 to 0999, 271 186 6453 to 6463, 274 372 3943 to 3999, 274 507 3213 to 3299, 277 138 2424 to 2499, 277 182 3933 to 3999, 277 579 5683 to 5699, 278 965 4400 to 4499, 278 965 4900 to 4917, 279 022 5467 to 5499, 279 256 2135 to 2199, 280 255 8618 to 8647, 280 619 5719 to 5732, 281 119 4800 to 4999, 281 128 0237 to 0299, 281 496 8376 to 8399, 282 292 5000 to 5399, 282 304 0900 to 0999, 282 336 2000 to 2499, 282 361 5000 to 5099, 282 532 1100 to 1199, 282 625 7560 to 7581, 282 786 5300 to 5399, 282 888 9400 to 9528, 282 950 8000 to 8999, 283 016 9846 to 9899, 283 322 3449 to 3499, 283 368 9471 to 9499, 283 369 1800 to 1899, 283 459 4125 to 4199, 283 459 4280 to 4299, 283 583 1377 to 1399, 283 583 1400 to 1499, 283 646 6500 to 6699, 283 869 6900 to 6999, 283 885 3000 to 3199, 283 927 6358 to 6399, 283 990 4000 to 4199, 284 125 2431 to 2699, 284 413 5078 to 5499, 284 677 6432 to 6499, 284 893 3362 to 3399, 284 907 0935 to 0999, 285 011 6122 to 6139, 285 011 6141 to 6199, 285 028 6847 to 6899, 285 353 6899 to 6913, 285 370 9400 to 9499, 285 406 1011 to 1099, 285 508 9680 to 9699, 285 508 9813 to 9899, 285 667 6900 to 6999, 285 739 7600 to 7699, 285 841 7300 to 7599, 286 361 4362 to 4599, 286 366 7304 to 7799, 286 517 2828 to 2899, 286 980 9355 to 9399, 287 112 9320 to 9399, 287 171 3334 to 3399, 287 867 5524 to 5599, 288 246 6658 to 6699, 288 498 4400 to 4499, 288 498 4600 to 4999, 288 823 7647 to 7699, 288 823 7772 to 7799, 288 841 7243 to 7399, 288 998 5000 to 9999, 289 172 4400 to 4499, 289 172 4546 to 4599, 289 177 2000 to 2199, 289 657 9041 to 9099, 289 860 7471 to 7493, 290 248 0321 to 0399, 290 503 0076 to 0099, 290 746 6731 to 6999, 290 827 0055 to 0099, 291 191 7500 to 7599, 291 497 2837 to 2899, 291 656 6243 to 6299, 291 770 1687 to 1699, 292 220 0000 to 0099, 293 295 3257 to 3399, 293 332 5664 to 5699, 294 372 7226 to 7299, 294 372 7347 to 7499, 294 698 9842 to 9899, 294 794 9075 to 9099, 294 794 9200 to 9299, 294 901 5400 to 5599, 295 256 4605 to 4699, 295 337 1915 to 1999, 295 394 8000 to 8099, 295 420 8030 to 8099, 295 429 3300 to 3599, 295 429 3700 to 3999, 296 044 5800 to 5899, 296 410 1323 to 1399, 296 477 3926 to 3999, 296 576 5232 to 5299, 296 843 5473 to 5499, 296 846 9858 to 9899, 297 124 4700 to 4899, 297 165 1450 to 1499, 297 443 5000 thru 297 576 4999, 297 907 0975 to 0999, 297 914 6561 to 6599, 298 752 5500 to 5599, 298 922 2116 to 2199, 298 925 6733 to 6799, 299 022 0389 to 0399, 299 099 9586 to 9599, 299 134 8017 to 8299, 299 445 0182 to 0199, 299 550 0776 to 0799, 300 016 9813 to 9899, 300 022 5100 to 5199, 300 048 0096 to 0199, 300 166 7227 to 7299, 300 253 7063 to 7099, 300 254 9700 thru 300 255 0199, 300 918 6700 to 6799, 301 328 7905 to 7999, 301 333 5000 to 5099, 302 000 0000 thru 302 123 9999, 320 208 3305 to 3499, 320 624 7474 to 7499, 320 783 7168 to 7199, 321 401 5025 to 5034, 321 670 1900 to 1999, 322 013 7200 to 7299, 322 722 7900 to 7999, 323 854 0619 to 0699, 323 854 0900 to 0999, 325 097 0300 to 0399, 325 465 7956 to 7999, 325 645 2575 to 2599, 325 734 5219 to 5299, 325 739 7200 to 7399, 325 934 0584 to 0599, 326 181 8203 to 8299, 326 231 8440 to 8499, 326 231 8576 to 8599, 326 231 8600 to 8999, 326 231 9000 to 9299, 326 687 6538 to 6564, 328 160 3235 to 3299, 328 160 3304 to 3399, 328 189 6539 to 6578, 328 229 6407 to 6499, 328 251 0600 to 0899, 328 275 3170 to 3299, 328 423 3448 to 3468, 328 432 7367 to 7499, 328 435 1989 to 1999, 328 543 6745 to 6799, 328 543 7400 to 7599, 328 817 7879 to 7899, 329 165 9000 to 9999, 329 170 5151 to 5199, 329 825 3306 to 3899, 330 053 4777 to 4789, 330 360 0989 to 0999, 330 402 2100 to 2199, 330 726 8851 to 8891, 330 982 3100 to 3199, 331 201 5539 to 5599, 331 468 0700 to 0799, 331 631 5705 to 6099, 331 643 7553 to 7599, 331 890 8100 to 9099, 331 960 6019 to 6199, 331 966 6733 to 6799, 340 044 0851 to 0861, 340 283 0024 to 0100, 340 367 3100 to 3199, 340 624 5530 to 5549, 340 761 4101 to 4299, 341 168 4000 to 4999, 341 818 4173 to 4199, 341 999 8038 to 8052, 342 442 5051 to 5093, 342 442 6402 to 6499, 342 511 0441 to 0457, 344 091 7382 to 7499, 344 175 9580 to 9589, 346 654 0669 to 0699, 346 693 2520 to 2599, 347 338 4189 to 4199, 347 458 7148 to 7199, 347 492 6411 to 6499, 347 641 3780 to 5699, 347 696 3806 to 3899, 347 645 0367 to 0399, 348 036 3713 to 3799, 348 036 4366 to 4599, 348 412 9028 to 9099, 348 535 1703 to 1728, 348 755 7904 to 7999, 349 910 0000 to 0399, 360 003 2454 to 2499, 360 037 4500 to 4549, 360 038 0502 to 0599, 360 112 8583 to 8599, 360 135 8159 to 8199, 360 134 2600 to 2699, 360 135 5611 to 5699, 360 135 8159 to 8199, 360 172 1404 to 1499, 360 282 4600 to 4699, 360 403 8453 to 8499, 360 418 0700 to 0799, 360 419 6700 to 6799, 360 535 5648 to 5657, 360 762 9368 to 9399, 361 142 2817 to 2899, 361 754 9300 to 9499, 361 782 4204 to 4299, 362 299 8900 to 8999, 363 130 1575 to 1599, 363 130 4500 to 4599, 363 374 9010 to 9099, 363 444 9333 to 9399, 363 560 5050 to 5099, 363 851 4259 to 4299, 363 853 7582 to 7799, 363 861 7600 to 7899, 363 904 4540 to 4999, 363 922 5744 to 5799, 363 930 9400 to 9699, 364 467 6102 to 6199, 364 826 1081 to 1099, 365 997 7565 to 7699, 366 772 6702 to 6799, 366 998 7669 to 7681, 367 396 9705 to 9799, 367 396 9900 to 9999, 367 428 8800 to 8999, 802 678 2605 to 2699, 803 605 2840 to 2899, 803 605 6300 to 6499, 805 323 5006 to 5024, 990 117 5600 to 5999

MISSING U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks as directed in their previous notices. This notice should be returned when the amount listed appears in the Postal Bulletin. The serial and 4 numbers consist only of the last 10 digits of the money order. A new style (United States) PS Form 1009, PS Form 1009 (Rev. 11-15-77) containing the Postal Bulletin Form C, containing the 14-digit money order number—check the listed dollar amounts by adding money order to the left.

Table with 4 columns of missing U.S. Money Order Form numbers and their corresponding dollar amounts. The numbers range from 300 018 0100 to 300 117 2000, and the amounts range from \$0.00 to \$200.00.



FAMOUS LAST WORDS

"He loves me to pet him."



MasterCard VISA



Small text at the bottom right, possibly a copyright notice.

UNITED STATES POSTAL SERVICE

WASHINGTON, DC 20260-1571
OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE TO
AVOID PAYMENT OF POSTAGE \$300

FIRST-CLASS MAIL
POSTAGE & FEES PAID
USPS
PERMIT NO. G-10

FIRST-CLASS

To order the **POSTAL BULLETIN**, follow instructions below and return this entire page. Do NOT detach the address label.

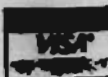
1. Postal Service Requisitions	2. Public Orders
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POSTAL BULLETIN ORDER FORM

Postal Facility, Company, or Personal Name	Old Quantity	New Quantity
Attention Line (if needed)	Customer's Home Phone ()	Customer's Office Phone ()
Street Address	Name of Approving Manager	
City, State, ZIP + 4	Signature of Approving Manager	
Country (if needed)	Credit Card No. (if used)	Exp. Date (Mo/Yr)

Check One:

MasterCard VISA accepted.



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