



# postal bulletin

Published Since March 4, 1880

PB 21556—March 6, 1986—16 Pages

## 22-Cent Public Hospitals Commemorative Stamp

The 22-Cent Public Hospitals commemorative postage stamp will be placed on sale April 11, 1986, in New York, NY. The dedication ceremony will be held at the Bellevue Hospital Center, which is celebrating its 250th anniversary.

This is the 18th stamp to be printed by a private firm under the terms of a contract awarded by the Postal Service on September 8, 1983, and the 25th printed by that firm since 1979.

**Do Not Sell Before April 12, 1986**



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Issued in panes of 50.

Collector information will be published in a future bulletin.

**Supply.** All post offices will receive their standard automatic distribution quantities for a 50-subject commemorative stamp. *Supplemental requisitions will not be honored at the Bureau of Engraving and Printing for item 404.*

Stamp distribution offices requiring additional stamps may order them from their Regional Accountable Paper Depositories using separate Forms 17A, *Accountable Items Requisition from Stamp Distribution Office*. Limited quantities of this stamp will be shipped to Regional Accountable Paper Depositories for filling supplemental orders. All other post offices requiring additional stamps should immediately requisition them from their stamp distribution offices on separate Forms 17A.

*Before requisitioning additional stock, consider that the stock should be depleted prior to June 11, 1986, at all post office outlets except authorized philatelic centers.*

—Customer Services Dept., 3-6-86.

## Ordering of Postmarking Ring Dies and Die Hubs

Offices requiring postmarking dies and engraved station die hubs must complete Form 4636, *Requisition for Postmarking Dies and Engraved Station Die Hubs*, and forward, along with a properly endorsed Form 7381, *Requisition for Supplies Services or Equipment*, and a preaddressed, postage-free mailing label to the appropriate Procurement Services Office. *Do not order from the area supply centers.*

The Eastern Area Supply Center has awarded an indefinite quantity type contract (337100-86-V-Z605) to International Peripheral Systems for engraved ring dies for Model M, HD-2, and Flyer Model F cancelling machines.

A contract has also been awarded for engraved ring dies for Mark II and M-36 facer/cancellers.

Ordering procedures for these items will soon be provided by your Procurement Services Offices.—*Procurement & Supply Dept., 3-6-86.*

## Postal Employees Ethiopian Relief Support (PEERS)

Contributions to the Postal Employees Ethiopian Relief Support are no longer being accepted directly by the Postal Service. Individuals interested in contributing, however, should send donations to the Red Cross, 1730 E Street, Washington, DC 20006-5399.

The USPS sponsored the effort beginning in December 1984 and received \$809,427 in contributions from employees.

—*Dept. of the Controller, 3-6-86.*

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**BUY U.S. SAVINGS BONDS**

## \$2.00 William Jennings Bryan Regular Stamp

The \$2.00 William Jennings Bryan regular stamp will be placed on sale March 19, 1986, in Salem, IL. Bryan, an American political leader and orator, was noted for his stance against the influence of wealth in politics. He became most famous for his oratorical ability during a two-year campaign to garner support for free coinage of silver and gain control of the Democratic Convention of 1896.

**Do Not Sell Before March 20, 1986**



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Issued in panes of 100.

Collector information is on page 9.

**Supply.** An automatic distribution will be made to post offices with authorized philatelic centers only. Refer to *POSTAL BULLETIN* dated February 27, 1986, for automatic quantities being shipped. Those post offices should requisition additional stamps for their regular window transactions. *All other post offices are encouraged to order sufficient quantities to meet philatelic demand.* Unfilled orders currently at the Bureau of Engraving and Printing for item 092 will be filled with the \$2.00 Bryan stamp.

**Bulk Quantities.** Post offices with 950 or more revenue units requiring 50,000 or more stamps should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing, using item number 092. Requisitions must be submitted in the standard ordering quantities for a 100-subject stamp to the maximum of 2.5 million stamps per requisition.

**Less-Than-Bulk Quantities.** All other post offices requiring these stamps should requisition them immediately from their designated stamp distribution offices on separate Forms 17A, *Accountable Items Requisition from Stamp Distribution Office*.

—Customer Services Dept., 3-6-86.

## Directives Update

The following new and revised directives have been issued and are available now from the Supply Centers. See Pub. 29, *Directives Catalog*, for ordering instructions. A list of directives that have been made obsolete are noted also.

### New Directives

| Document and date       | Title  |
|-------------------------|--|
| HBK AS 803, 03/85..     | <i>Office Automation.</i>  |
| HBK PO 862-2,<br>10/85. | <i>Manual Distribution Quality Test-Data Collection Procedures.</i>                  |
| HBK PO 867-1,<br>11/85. | <i>Manual Distribution Quality Test Sample Design and Data Reduction Procedures.</i> |
| HBK PO 867-3,<br>11/85. | <i>Manual Distribution Quality Program User's Guide.</i>                             |
| L 5-1, 08/85 .....      | <i>USPS Emblem for Indoor and Outdoor Express Mail Collection Boxes.</i>             |
| L 224, 11/85 .....      | <b>CAUTION: Keep Closed—Turn Power Off Before Opening.</b>                           |
| POS 177, 10/85 .....    | <i>Express Mail Service Performance.</i>   |

### Revised Directives

| Document and date    | Title  | Oldest usable date |
|----------------------|--|--------------------|
| N 45, 11/85 .....    | <i>Express Mail International Service Custom Designed Rates.</i> | 11/85              |
| N 125, 01/86 .....   | <i>Metered Better, Treated Better .....</i>                      | 10/82              |
| N 189, 11/85 .....   | <i>ZIP + 4 Benefits and Regulation Cards.</i>                    | 09/84              |
| PUB 300, 10/85 ..... | <i>A Consumer's Guide to Postal Crime Prevention.</i>            | 10/85              |

### Obsolete Directives

| Document and date    | Title  | Obsolete date |
|----------------------|--|---------------|
| N 190, 03/83 .....   | <i>Express Mail Pickup .....</i>   | 01/86         |
| N 192, 12/82 .....   | <i>Step Up to Express Mail Next Day Service.</i>                         | 01/86         |
| N 193, 02/83 .....   | <i>Express Mail Next Day Service....</i>                                 | 01/86         |
| N 195, 09/82 .....   | <i>Express Mail Mind Joggers .....</i>                                   | 01/86         |
| N 196, 01/83 .....   | <i>Next Day Service Rates .....</i>                                      | 01/86         |
| N 199, 03/83 .....   | <i>Express Mail Reship/Drop Ship..</i>                                   | 01/86         |
| N 214, 03/83 .....   | <i>We're In Your Neighborhood.....</i>                                   | 01/86         |
| N 215, 03/83 .....   | <i>We're Here to Get Your Express Mail Packages There Fast and Easy.</i> | 01/86         |
| PUB 163, 09/81 ..... | <i>Express Mail Custom Designed Service.</i>                             | 01/86         |
| PUB 270, 01/83 ..... | <i>Express Mail Service (All Services Brochure).</i>                     | 01/86         |
| PUB 271, 03/83 ..... | <i>International Express Mail .....</i>                                  | 01/86         |
| PUB 321, 01/84 ..... | <i>ZIP + 4 Case History—Tandy Corporation.</i>                           | 02/86         |

**Note:** It is important to order items with the type of identification used by the supply center computers. For your information, HBK represents Handbook; L, Label; N, Notice; PUB, Publication and SGN, Sign.

—Office of Data Management, 3-6-86.

## PURCHASE OF ITEMS BEARING POSTAL SERVICE LOGOS

Questions are being asked about the need for a Postal Service license when a supplier is providing articles bearing the official USPS logo only to the Postal Service for official use, such as in a safety or incentive award program. See POSTAL BULLETIN 21477, 9-20-84, on Purchase of Items Bearing USPS Logo.

The following should clarify the policy and procedures applicable to the purchase of any item bearing the Postal Service logo, as well as any other Postal Service trademarks or service marks.

When the Postal Service itself initiates the purchase of any item that will have the official logo or any other Postal Service trademark or service mark imprinted on it, and the item is not being offered for sale by the prospective contractor, the prospective contractor is not required to obtain a license. Authorization for such use must be provided on the USPS purchase order Form 7334, *Order Invoice Voucher*, or contract Form 7333, *Solicitation, Offer, and Award*, used to purchase the articles. The purchase order or contract should also contain a cautionary provision advising the contractor that the logo or other USPS trademark or service mark may not be used or reproduced for any purpose other than that stated in the contract, except by an express license from the Postal Service.

On the other hand, if a person or a company is soliciting orders from the Postal Service or the general public for products containing our official logo or other Postal Service trademarks or service marks, they must have a license from the Postal Service. This procedure ensures that the seller will be offering a product upon which the Postal

Service deems it appropriate to have its marks appear and that the particular trademark or service mark will be accurately reproduced. All requests for license agreements are considered by the Intellectual Property Rights Board, Washington, DC 20260-6234.

Reproduction of the USPS logo shall not be authorized on articles of clothing other than those which are part of the USPS official uniform.

Postal personnel must ensure that the logo is used correctly. There are now two versions of the logo which are commonly used. One is the Postal Service seal, in which the eagle atop the double bars enclosing the words "U.S. Mail," is surrounded by the name "United States Postal Service" and nine stars. The alternate version has the eagle and double bars surrounded by a solid border of one or two lines. Neither the logo nor any portion of it (such as the eagle alone or in association with the double bars) should be altered or integrated into other designs. Further, use of either version of the logo should always be accompanied by the registration symbol, the encircled R (which shows that the mark is registered with the United States Patent and Trademark Office).

Information regarding licensing or licensees may be obtained from Charles Crim at the Headquarters Office of Procurement (PEN 268-4151). Specific questions concerning the proper use of the logo and our other trademarks should be addressed to the USPS Patent Counsel, Office of Contracts and Property Law, Washington, DC 20260-1120 (PEN 268-3018).

—Procurement & Supply Dept., 3-6-86.

## TRAINING AND FLSA COMPLIANCE

The purpose of this article is to emphasize postal policy to assure compliance with the Fair Labor Standards Act (FLSA) in the area of job-related training, especially as such policy relates to scheme study.

Compliance with FLSA requires the following:

1. All scheme training materials are to be *controlled* by the PEDC Manager.
2. Trainees *may not remove* any scheme training materials from postal premises under any conditions.
3. All copies of the reference schemes used or maintained on the workroom floor *must bear the following notice*: "This scheme is furnished as an aid in distributing mail and is not to be used by postal employees off-the-clock for any purpose, including home study."
4. All scheme training must be accomplished *on postal premises*.

5. Lists of scheme changes are *not* to be furnished to individual employees, nor are employees to be *directed, encouraged, suffered or permitted* to study scheme change items off-the-clock.

6. Employees *will not* be permitted access to scheme training materials off-the-clock. The only *exceptions* are senior bidders voluntarily bidding for a preferred duty assignment and PTF clerks exercising a preference.

7. *Under no circumstance* are employees allowed supplemental training for any sorting machine or manual scheme training programs.

While the above listed items address scheme and machine training specifically, all job-related training for FLSA non-exempt employees falls within these restrictions.

Management personnel must assure that all employees conducting training programs are knowledgeable of and comply with FLSA policies.—Employee Relations Dept., 3-6-86.

*All Personnel Processing Mail for Dispatch Abroad***Foreign Order No. 150**

Keep all foreign order notices for use as reference.

A tentative *Lotter Order* has been issued against the following:

**CANADA**

Cablex International  
P.O. Box 67400  
5960 Fraser St.  
and

Brenda McMichael  
P.O. Box 67400  
5960 Fraser St.  
Vancouver, B.C.

Cablex International  
P.O. Box 3600  
1230 Government St.  
and

Tony Sykes  
P.O. Box 3600  
1230 Government St.  
Victoria, B.C.

Inter Gem  
#7777 - 349 W. Georgia St.  
Vancouver, B.C.

Lexican of Canada  
P.O. Box 4400  
3449 Saanich Road  
and

W.J. Lamont  
P.O. Box 4400  
3449 Saanich Rd.  
Victoria, B.C.

Fairway Club International  
P.O. Box 2879  
Winnipeg, Manitoba

Do not dispatch any mail to the above. Place the mail pieces in a pouch which has been endorsed "Foreign Order Mail" and send it to Postmaster, Claims, Inquiry & Undeliverable Mail, James A. Farley Building, Room, 2029-A, New York, NY 10099-9543. Do not place any endorsement on the mail pieces themselves.

This notice may be posted at the outgoing primary and it must be posted on the Foreign Order Board at all MSCs and designated International Exchange Offices.—*Judicial Officer, 3-6-86.*

*POM Revision***Labeling Canadian Bound Mail**

POSTAL OPERATIONS MANUAL (POM), Issue 6, contained the mailing address to which the public could write and obtain a copy of the *Canadian National Distribution Guide* for label destination information for international publisher's periodicals. This address has been changed by the Canada Post Corporation. Therefore, please change the POM as follows:

**Chapter 4—Mail Processing**

\* \* \* \* \*

**450 Other Categories of Mail—Distribution, Dispatch, and Routing Procedures**

\* \* \* \* \*

**451 International Mail (Domestic Handling)**

\* \* \* \* \*

**451.4 Labeling Canadian-Bound Mail**

\* \* \* \* \*

.45 Mailers may refer to either the applicable Regional Logistics Directory or Canadian National Distribution Guide for label destination information. This guide is not available through the United States Postal Service, but can be obtained by writing to the Canadian Post Corporation at the following address:

Manager  
National Network Planning  
Canada Post Corporation  
Sir Alexander Campbell Building  
Ottawa, ON K1 A0B1  
CANADA

Routing information should be obtained from the Regional Logistics Directory or through the Regional Logistics Division.

These changes will be incorporated into a future revision to the POM.

—*Mail Processing Dept., 3-6-86.*

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**Notify your supervisor if your equipment does not provide proper security for funds and stamp stock.**

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**Pile sacks evenly to avoid damage and to conserve space**

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T-4 Revision

### INTERNATIONAL SURFACE MAIL ROUTING AND LABELING SCHEME

Due to changes in routing and labeling schemes, revisions are required to Handbook T-4, *International Surface Mail* (PB 21516, 5-30-85). Please make these changes to Appendix 25:

| Country                                       | Ex-change office routing code | Exchange office | Geographic separation | Mail category    | Bundle label    | Sack label                                   | Routing                         |
|---|-------------------------------|-----------------|-----------------------|------------------|-----------------|--|---------------------------------|
| <b>PART I</b>                                 |                               |                 |                       |                  |                 |  |                                 |
| Aruba (See Netherlands Antilles and Aruba).   | 09900                         | New York.....   | Carib.....            | REG, LC, AO, CP. | Oranjestad..... | Oranjestad, Netherlands Antilles, and Aruba. | Netherlands Antilles and Aruba. |
| Curacao.....                                  | 09900                         | New York.....   | Carib.....            | REG, LC, AO, CP. | Curacao.....    | Curacao, Netherlands Antilles, and Aruba.    | Direct.                         |
| <b>PART II</b>                                |                               |                 |                       |                  |                 |  |                                 |
| Newfoundland, St. Pierre, Miquelon, Labrador. |                               |                 | A.....                | ALL.....         | SPG.....        | E0G 920 (044) St. John NB FWD (NF).          |                                 |

—Mail Processing Dept., 3-6-86.

### MIGRATORY BIRD STAMP DISPOSITION

Postmasters are reminded that all unsold bird stamps should be recalled to the main stock as specified in Handbook F-1, *Financial Handbook for Post Offices*, Part 557. The amount recorded in AIC 806, *Ending Inventory—Bird Stamps*, on the statement of account submitted as of the close of the second quarter (A/P 06) Fiscal Year 1986, must accurately reflect the value of bird stamps on hand in the post office. Except for post offices having established philatelic outlets, the only bird stamps that should be on hand in post offices are the current 1985-1986 series which sell for \$7.50.

Unsold migratory bird stamps are destroyed

during the third quarter as instructed in Part 553 of Handbook F-1. Management sectional centers must establish a schedule for returning properly certified Forms 3238, *Destruction Certificate*, to post offices for inclusion with the statements of account for the period ending June 6, 1986.

Those offices designated as philatelic outlets are the only offices which should have an entry in AIC 806 on the statement of account for the period ending June 6, 1986. These bird stamps will be listed by year of issue and face value in the remarks section of the statement of account.

—Dept. of the Controller, 3-6-86.

**INTELPOST® SERVICE...  
THE FASTEST MAIL ON EARTH.**



**FORMS UPDATE**

*Forms Update* is a monthly article listing changes in forms used by the Postal Service nationwide. This list reflects only the forms that are available from the Supply Centers. It does not include experimental forms; forms designed for limited or local use; or forms not stocked in the Supply Centers. Forms that are not stocked are distributed directly to the offices required to use them.

Forms are categorized as new or revised, and are listed in order by number within each category. In the revised category, the third column indicates the date of the oldest issue that may still be used. When only the current issue may be used, the revised issue date will be listed. A list of forms that are now obsolete are noted also.

**Revised Forms—Continued**

| Form number and date | Title   | Oldest usable date |
|----------------------|---|--------------------|
| 4872, 10/85.....     | Claim for Subsistence Expenses—Temporary Charity. | 10/85              |
| 5938, 10/85.....     | Promotion Report.....                             | 10/85              |
| 7422 D, 10/85.....   | Market Approach Comparable Sales Data.            | 10/85              |
| 7422 E, 10/85.....   | Market Approach Individual Sales Data Sheet.      | 10/85              |
| SF 94, 02/83.....    | Statement of Witness.....                         | 02/83              |
| SF 95, 07/85.....    | Claim for Damage, Injury or Death.                | 07/85              |
| SF 2817B, 10/85..... | FEGLI Life Insurance.....                         | 10/85              |

**New Forms**

| Form number and date  | Title   |
|-----------------------|---|
| 125 Cont., 02/83..... | Lease or Rental Payment Authorization (New for supply centers). |
| 2548-1, 12/85.....    | Individual Training Record—City Carrier.                        |
| 9037, 09/84.....      | Communication Network System Access (New for supply centers).   |

**Obsolete Forms**

| Form number and date | Title   | Obsolete date |
|----------------------|---|---------------|
| 7428 S, 08/76.....   | Option to Purchase Land (Replaced by 7428).   | 01/86         |
| 7428 U, 08/76.....   | Option to Purchase Land (Replaced by 7428).   | 01/86         |
| 7432 S, 05/76.....   | Offer to Sell Real Property (Replaced by 7432).   | 02/86         |
| 7432 U, 07/81.....   | Offer to Sell Real Property (Replaced by 7432).   | 02/86         |
| 2634, 07/73.....     | Physical Verification of Personal Property (Replaced by report: FAB 160P1, Physical Inventory Worksheet Listing). | 01/86         |
| 2624, 05/75.....     | Meter Refund Confirmation.....  | 01/86         |
| 2508 A, 05/78.....   | Advisory Panel Composite Evaluation Worksheet.  | 02/86         |
| 1267, 08/80.....     | PAR Quarterly Client Evaluation Worksheet.  | 02/86         |
| 5936, 07/80.....     | Requisition for Initial Level Supervisor Selection Materials.   | 02/86         |
| 2548 N, 01/83.....   | Individual Training Record (Replaced by 2548-15).   | 02/86         |
| 2508 B, 09/83.....   | Advisory Panel Summary Worksheet.   | 02/86         |
| 2510 A, 08/78.....   | Interview Checklist.....  | 02/86         |
| 2510 B, 03/78.....   | Composite Interview Appraisal.....  | 02/86         |
| 6990, 02/81.....     | Invoice Money Order Forms (Replaced by PS 17).  | 01/86         |

**Revised Forms**

| Form number and date | Title  | Oldest usable date |
|----------------------|--|--------------------|
| 673, 10/85.....      | Report of Rifled Parcel.....   | 10/85              |
| 1300 HH, 12/85.....  | Origin-Destination Information System Heavy Sample Header Sheet.   | 04/81              |
| 1961, 10/85.....     | Employee Uniform Allowance Statement.  | 08/81              |
| 2028, 11/85.....     | Travel Advance Request.....  | 11/85              |
| 2248, 01/86.....     | Monetary Payroll Adjustment.....   | 01/86              |
| 3132, 01/86.....     | USPS Correspondence Course Application (Reinstated).   | 07/85              |
| 3510, 10/85.....     | Application for Additional Entry or Reentry or Special Rate Request for 2nd Class Publication Applicant. | 01/82              |
| 3526, 12/85.....     | Statement of Ownership Management and Circulation.   | 07/84              |
| 3601 A, 12/85.....   | Application for Postage Meter License.   | 12/85              |

—Office of Data Management, 3-6-86.

**DOMESTIC ORDERS**

*False Representation.* Enforced by Postmasters at cities listed.

| State/city                      | Names covered                                    | Product   |
|---------------------------------|--|---|
| FL, Miami 33137-0769.....       | The Yellow Pages, Inc., P.O. Box 370769.....     | Solicitations in the guise of invoices, bills or statements of account due. |
| FL, Fort Lauderdale 33307-4965. | The Yellow Pages, Main Facility, P.O. Box 24965. | Solicitations in the guise of invoices, bills or statements of account due. |

—Judicial Officer, 3-6-86.

## POST OFFICE CHANGES NUMBER 7

| Data       | Finance No.      | ZIP Code       | State    | Name of Post Office                      | County/Parish                          | Name of Station Branch, or Unit | Unit Type  | Effective Date       | Comments/Action  |
|------------|------------------|----------------|----------|--|--|---------------------------------|--|----------------------|--|
| OLD<br>NEW | 017730<br>013040 | 36878<br>36855 | AL<br>AL | Standing Rock .....<br>Five Points ..... | Chambers.....<br>Chambers.....         | .....<br>Standing Rock .....    | Post Office.....<br>Place Name.....                      | 2-14-86<br>2-14-86   | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Standing Rock, AL 36855 as last line of address.    |
| OLD<br>NEW | 055154<br>055156 | 92360<br>92360 | CA<br>CA | Moreno .....<br>Moreno Valley .....      | Riverside.....<br>Riverside.....       | .....<br>Moreno .....           | Post Office.....<br>Classified Station.....              | 2-28-86<br>2-28-86   | Post Office discontinued. Establish as a Classified Station. Retain ZIP Code. Use Moreno Valley, CA 92360 as last line of address. |
| OLD<br>NEW | 058550<br>050528 | 93669<br>93669 | CA<br>CA | Wishon.....<br>Bass Lake .....           | Madera.....<br>Madera.....             | .....<br>Wishon.....            | Post Office.....<br>Community Post Office.....           | 3-28-86<br>3-28-86   | Post Office discontinued. Establish as a Community Post Office. Retain ZIP Code. Use Wishon, CA 93669 as last line of address.     |
| OLD<br>NEW | 112895<br>111403 | 32730<br>32730 | FL<br>FL | Fern Park .....<br>Casselberry .....     | Seminole.....<br>Seminole.....         | .....<br>Fern Park .....        | Post Office.....<br>Classified Branch.....               | 3-03-86<br>3-03-86   | Post Office discontinued. Establish as a Classified Branch. Retain ZIP Code. Use Fern Park, FL 32730 as last line of address.      |
| OLD<br>NEW | 121738<br>121738 | 30417<br>30438 | GA<br>GA | Claxton .....<br>Claxton .....           | Tattnall.....<br>Tattnall.....         | Manassas.....<br>Manassas.....  | Community Post Office.....<br>Community Post Office..... | 12-20-85<br>12-20-85 | To correct ZIP Code of Community Post Office. Use Manassas, GA 30438 as last line of address.                                      |
| OLD<br>NEW | 129449<br>128525 | 30186<br>30175 | GA<br>GA | Whitestone.....<br>Talking Rock .....    | Gilmer.....<br>Gilmer.....             | .....<br>Whitestone.....        | Post Office.....<br>Place Name.....                      | 2-27-86<br>2-27-86   | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Whitestone, GA 30175 as last line of address.       |
| OLD<br>NEW | 129636<br>129636 | 30833<br>30818 | GA<br>GA | Wrens.....<br>Wrens.....                 | Jefferson.....<br>Jefferson.....       | Matthews.....<br>Matthews.....  | Community Post Office.....<br>Community Post Office..... | 12-20-85<br>12-20-85 | To correct ZIP Code of Community Post Office. Use Matthews, GA 30818 as last line of address.                                      |
| OLD<br>NEW | 192607<br>196809 | 66421<br>66521 | KS<br>KS | Duluth.....<br>Onaga .....               | Pottawatomie.....<br>Pottawatomie..... | .....<br>Duluth.....            | Post Office.....<br>Place Name.....                      | 3-01-86<br>3-01-86   | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Duluth, KS 66521 as last line of address.           |
| OLD<br>NEW | 200736<br>208240 | 41402<br>41472 | KY<br>KY | Blairs Mill .....<br>West Liberty .....  | Morgan.....<br>Morgan.....             | .....<br>Blairs Mill .....      | Post Office.....<br>Place Name.....                      | 3-06-86<br>3-06-86   | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Blairs Mill, KY 41472 as last line of address.      |
| OLD<br>NEW | 204612<br>206816 | 41448<br>41465 | KY<br>KY | Lickburg.....<br>Salersville .....       | Magoffin.....<br>Magoffin.....         | .....<br>Lickburg.....          | Post Office.....<br>Place Name.....                      | 3-06-86<br>3-06-86   | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Lickburg, KY 41465 as last line of address.         |
| OLD<br>NEW | 269710<br>268460 | 56389<br>56389 | MN<br>MN | West Union.....<br>Sauk Centre .....     | Todd.....<br>Todd.....                 | .....<br>West Union.....        | Post Office.....<br>Place Name.....                      | 2-28-86<br>2-28-86   | Post Office discontinued. Establish as a Place Name. Retain ZIP Code. Use West Union, MN 56389 as last line of address.            |
| OLD<br>NEW | 393531<br>398162 | 73545<br>73569 | OK<br>OK | Grady .....<br>Terral .....              | Jefferson.....<br>Jefferson.....       | .....<br>Grady .....            | Post Office.....<br>Place Name.....                      | 2-28-86<br>2-28-86   | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Grady, OK 73569 as last line of address.            |
| OLD<br>NEW | 468136<br>460036 | 57474<br>57474 | SD<br>SD | Stratford.....<br>Aberdeen .....         | Brown.....<br>Brown.....               | .....<br>Stratford.....         | Post Office.....<br>Place Name.....                      | 2-15-86<br>2-15-86   | Post Office discontinued. Establish as a Place Name. Retain ZIP Code. Use Stratford, SD 57474 as last line of address.             |

**POST OFFICE CHANGES NUMBER 7—Continued**

| Data       | Finance No.      | ZIP Code       | State    | Name of Post Office                  | County/Parish                    | Name of Station Branch, or Unit | Unit Type                            | Effective Date     | Comments/Action   |
|------------|------------------|----------------|----------|--------------------------------------|----------------------------------|---------------------------------|--------------------------------------|--------------------|---|
| OLD<br>NEW | 477188<br>049495 | 58062<br>72595 | TN<br>AR | Reverie<br>Wilson                    | Tipton<br>Tipton                 |                                 | Post Office<br>Place Name            | 2-28-86<br>2-28-86 | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Reverie, TN 72595 as last line of address.       |
| OLD<br>NEW | 514542<br>517962 | 25077<br>25148 | VA<br>VA | Indian Neck<br>Saint Stephens Church | King and Queen<br>King and Queen |                                 | Post Office<br>Place Name            | 2-18-86<br>2-18-86 | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Indian Neck, VA 25148 as last line of address.   |
| OLD<br>NEW | 517008<br>517206 | 25155<br>25158 | VA<br>VA | Peary<br>Port Haywood                | Mathews<br>Mathews               |                                 | Post Office<br>Place Name            | 2-18-86<br>2-18-86 | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Peary, VA as last line of address.               |
| OLD<br>NEW | 550264<br>554656 | 25006<br>25123 | WV<br>WV | Arbuckle<br>Leon                     | Mason<br>Mason                   |                                 | Post Office<br>Place Name            | 2-18-86<br>2-18-86 | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Arbuckle, WV 25123 as last line of address.      |
| OLD<br>NEW | 554866<br>557584 | 25127<br>25186 | WV<br>WV | Longacre<br>Smithers                 | Fayette<br>Fayette               |                                 | Post Office<br>Place Name            | 2-18-86<br>2-18-86 | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Longacre, WV 25186 as last line of address.      |
| OLD<br>NEW | 555874<br>557896 | 26652<br>26601 | WV<br>WV | Newville<br>Sutton                   | Braxton<br>Braxton               |                                 | Post Office<br>Place Name            | 2-18-86<br>2-18-86 | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Newville, WV 26601 as last line of address.      |
| OLD<br>NEW | 557104<br>554272 | 27175<br>25248 | WV<br>WV | Romancen<br>Kenna                    | Jackson<br>Jackson               |                                 | Post Office<br>Place Name            | 2-18-86<br>2-18-86 | Post Office discontinued. Establish as a Place Name. Change ZIP Code only. Use Romance, WV 25248 as last line of address.       |
| OLD<br>NEW | 565550<br>560400 | 54455<br>54438 | WI<br>WI | Hamburg<br>Athens                    | Marathon<br>Marathon             |                                 | Post Office<br>Community Post Office | 2-27-86<br>2-27-86 | Post Office discontinued. Establish as a Community Post Office. Retain ZIP Code. Use Hamburg, WI 54438 as last line of address. |

—Delivery Services Dept., 3-6-86.





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Issue Date: March 19, 1986  
 First Day City: Salem, Illinois  
 Designer: Tom Broad  
 Chevy Chase, Maryland  
 Art Director: Derry Noyes  
 Typographer: Bradbury Thompson  
 Engravers: Thomas Hipschen (vignette)  
 Dennis Brown  
 (lettering and numerals)  
 Process: Intaglio  
 Color: Purple  
 Image Area: .71 x .82 inches or  
 18.03 x 20.82 mm  
 Plate Number: One single digit  
 Stamps per Pane: 100  
 Selvage: ©U.S. Postal Service 1986  
 Use Correct ZIP Code®

# William Jennings Bryan Regular Stamp

A \$2.00 Great Americans Series stamp depicting famed orator and legislator William Jennings Bryan will be issued on March 19 in his birthplace, Salem, Illinois.

The stamp, featuring a portrait of Bryan, will not be available at all post offices, but may be purchased at all authorized philatelic centers and by mail from the Philatelic Sales Division beginning March 20.

William Jennings Bryan was one of America's most popular orators, with a remarkable ability to articulate the hopes and aspirations of his constituents. Mary Baird Bryan, whom he married in 1894, wrote, "Each year when he returned from his tours he had not only spoken to, but had listened to, the mind of America."

He began his career by practicing law after graduating from Illinois College in 1881. Bryan moved to Lincoln, Nebraska, where in 1890 he was elected to two terms in the House of Representatives. In 1894, he was defeated in his bid for a seat in the U.S. Senate.

Noted for his stance against the influence of wealth in politics, Bryan favored a silver monetary standard supported by agrarian interests, contrary to the gold standard fostered by the well-to-do industrialists. His famous "Cross of Gold" speech, made at the 1896 Democratic Convention, won him the Democratic presidential nomination. Bryan declared that "toilers everywhere will answer the demand for a gold standard by saying: You shall not press down upon the

brow of labor this crown of thorns, you shall not crucify mankind upon a cross of gold."

Bryan lost the presidential race to Republican candidates William McKinley in 1896 and 1900, and William Howard Taft in 1908. However, he remained a major influence in the Democratic Party, helping Woodrow Wilson win the Party's presidential nomination in 1912. Bryan served as Secretary of State under Wilson from March 4, 1913, to June 9, 1915, using his political clout to help pass the "New Freedom" reforms through Congress.

Bryan died on July 26, 1925, in Dayton, Tennessee.

Procedures for ordering first day cancellations are as follows:

Customers are urged to buy stamps and affix them to their covers. All covers must be addressed on the right side at least 1/8 of an inch up from the bottom. Insert a filler of postal card thickness in each envelope and mail covers by April 18 to Customer-Affixed Envelopes, William Jennings Bryan stamp, Postmaster, Salem, IL 62881-9991. No remittance is required.

The Postal Service will affix stamps when requested to do so. Mail orders by April 18 to William Jennings Bryan Stamp, Postmaster, Salem, IL 62881-9992. The cost is \$2.00 for each envelope submitted. Personal checks in the exact amount will be accepted for orders up to the limit of 50 covers. Do not send cash. Postage stamps are unacceptable as payment.



A *Philatelic Catalog*, listing all available stamps and other philatelic items, is available here or from the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 86-7  
 Remove after April 18

PLEASE POST ON BULLETIN BOARD

Please Call the National Child Abuse and Neglect Hotline 1-800-542-5678



Copyright U.S. Postal Service 1984

# William Jennings Bryan Regular Stamp

A \$2.00 United States postage stamp depicting the famed orator and legislator William Jennings Bryan will be issued on March 14 of this date.

The stamp, featuring a portrait of Bryan, will not be available in all post offices but may be purchased at all authorized retail outlets and by mail from the Philatelic Sales Division beginning March 20.

William Jennings Bryan was one of America's most popular orators, with remarkable ability to attract the people and attention of his countrymen. Many found Bryan whom he married in 1894, wrote "Each was when he married him for whom he had not only spoken, but had listened to, the sound of justice."

The Bryan he chose to practicing law after graduating from Lincoln College in 1881. Bryan moved to Lincoln, Nebraska, where in 1890 he was elected to two terms in the House of Representatives. In 1894, he was defeated in his bid for a seat in the U.S. Senate.

Noted for his stance against the influence of wealth in politics, Bryan favored a silver monetary standard supported by agrarian interests, contrary to the gold standard favored by the well-to-do industrialists. His famous "Cross of Gold" speech made in the 1896 Democratic Convention won him the Democratic presidential nomination. Bryan declared that "under every where will mean the demand for a gold standard be saving. You shall not press down upon the

back of labor this crown of thorns you wish to place upon a class of gold."

Bryan lost the presidential race to Republican candidate William McKinley in 1896 and 1900, and William Howard Taft in 1908. However, he remained a major influence in the Democratic Party, helping Woodrow Wilson win the party's presidential nomination in 1912. Bryan served as Secretary of State under Wilson from March 1913 to June 9, 1917, and his political career helped pass the New Freedom reforms through Congress.

Bryan died on July 26, 1925, in Dayton, Ohio.

Proceeds from ordering this stamp and other stamps are used to buy stamps and other items in their stores. All orders must be paid in advance to the retailer at least in an amount equal to the retail price of the stamps and other items to be ordered. Retailers are not authorized to sell stamps or other items in excess of their stock. Retailers are not authorized to sell stamps or other items in excess of their stock. Retailers are not authorized to sell stamps or other items in excess of their stock.

Customers are urged to buy stamps and other items in their stores. All orders must be paid in advance to the retailer at least in an amount equal to the retail price of the stamps and other items to be ordered. Retailers are not authorized to sell stamps or other items in excess of their stock. Retailers are not authorized to sell stamps or other items in excess of their stock.

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U.S. Stamp Order Form 55-1  
Remove this form from the back of the stamp sheet.

A Philatelic Catalog listing of available stamps and other philatelic items is available here or from the Philatelic Sales Division, Washington, DC 20265.

PLEASE POST ON BULLETIN BOARD



MARCH 1986

# Have you seen any of these children?



**David Ezell Blockett**  
Born: 11/26/80  
Date missing: 12/11/80  
From: Newport News, Virginia



**Lea Sue Kimble**  
Born: 09/06/76  
Date missing: 09/07/83  
From: Bothell, Washington



**Tracy Shawn Bradley**  
Born: 12/07/71  
Date missing: 07/20/85  
From: Brownfield, Texas



**Kimberly Alice King**  
Born: 10/21/66  
Date missing: 09/16/79  
From: Warren, Michigan



**James Rowan Griffin**  
Born: 05/31/64  
Date missing: 04/02/82  
From: Cockeysville, Maryland

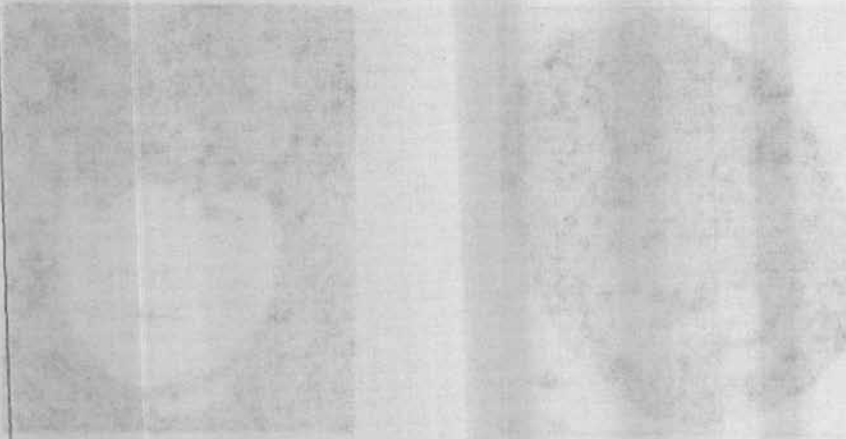


**Julie Lynn Main**  
Born: 08/05/64  
Date missing: 11/05/81  
From: University of Calif., Davis

**Please Call the National Center for Missing and Exploited Children—  
HOT LINE 1-800-843-5678**

MARCH 1986

Have you seen any of these children?



**Missing Children Poster Display Instructions**

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations and branches. Please remove and discard previous versions. At their option, operators of contract postal units may display this poster.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children. For policy and information on Postal Service support in efforts to recover missing children, see POSTAL BULLETIN 21536, page 1, October 17, 1985.

Missing Children Posters are available from the U.S. Postal Service *only* through periodic issues of the POSTAL BULLETIN.



—Please Call the National Center for Missing and Exploited Children—  
HOT LINE 1-800-843-5878

## Warning Notice—Unrecovered Stolen Canadian Money Order Forms

(To be posted and used by window clerks. As directed destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New Style orders 000,000,001-399,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21543 article.

|                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|
| 459,203,201 to 3,300 | 474,155,876 to 5,900 | 489,926,001 to 6,100 | 500,946,385 to 6,400 |
| 459,219,301 to 9,900 | 475,972,101 to 2,160 | 490,141,201 to 1,300 | 501,922,438 to 2,500 |
| 459,831,901 to 2,500 | 475,977,186 to 7,240 | 490,267,729 to 8,000 | 502,025,206 to 5,300 |
| 460,008,060 to 8,075 | 476,735,159 to 5,200 | 490,615,601 to 5,700 | 503,787,759 to 7,769 |
| 461,137,601 to 7,900 | 476,737,701 to 7,800 | 490,800,401 to 0,700 | 503,844,271 to 4,400 |
| 461,170,981 to 1,000 | 477,059,734 to       | 491,047,126 to 7,200 | 505,099,364 to 9,500 |
| 461,304,906 to 5,100 | 060,200              | 491,138,150 to 8,400 | 506,506,101 to 6,200 |
| 461,393,102 to 3,400 | 477,185,201 to 5,300 | 491,147,262 to 7,300 | 507,721,901 to 2,000 |
| 461,757,001 to 7,500 | 478,956,914 to 7,000 | 492,218,401 to 9,300 | 508,855,721 to 6,500 |
| 461,882,656 to 3,200 | 479,051,145 to 1,200 | 492,227,671 to 7,700 | 508,672,690 to 2,800 |
| 462,378,501 to 8,600 | 479,296,551 to 6,600 | 492,271,501 to 1,600 | 508,726,701 to 8,800 |
| 463,196,321 to 6,340 | 480,283,601 to 3,900 | 493,495,254 to 5,600 | 508,726,823 to 7,000 |
| 463,221,045 to 1,200 | 481,465,401 to 5,500 | 493,702,011 to 2,200 | 509,073,646 to 5,100 |
| 463,312,700 to 2,800 | 481,694,201 to 4,300 | 493,702,301 to 3,100 | 510,068,801 to 9,000 |
| 463,792,231 to 2,300 | 481,961,820 to 2,500 | 493,802,201 to 2,300 | 511,899,301 to 9,600 |
| 465,721,001 to 1,200 | 482,642,201 to 2,700 | 494,241,050 to 1,400 | 512,328,808 to 8,900 |
| 466,469,490 to 9,500 | 483,036,081 thru 100 | 494,621,458 to 1,500 | 512,373,932 to 4,500 |
| 467,078,146 to 8,400 | 483,236,925 to 7,100 | 494,685,532 to 5,600 | 513,426,858 to 7,300 |
| 467,224,173 to 4,200 | 483,267,408 to 7,500 | 494,743,145 to 3,200 | 513,457,701 to 7,800 |
| 467,229,732 to 9,800 | 483,588,491 to 8,500 | 497,107,401 to 7,600 | 515,697,926 to 7,929 |
| 467,245,501 to 6,000 | 484,831,690 to 1,700 | 497,151,007 to 1,100 | 515,790,190 to 0,230 |
| 467,246,033 to 6,100 | 484,993,976 to 4,000 | 497,180,801 to 1,400 | 516,649,101 to 9,200 |
| 468,399,981 thru     | 485,096,571 to 6,600 | 498,051,500 to 1,509 | 518,114,834 to 5,000 |
| 468,400,000          | 486,680,601 to 0,800 | 498,350,301 to 0,700 | 518,126,550 to 6,900 |
| 469,281,701 to 1,800 | 488,438,593 to 9,000 | 499,890,881 to 0,950 | 518,147,801 to 8,000 |
| 469,899,682 to 9,720 | 488,447,578 to 8,000 | 500,471,201 to 1,900 | 518,761,501 to 1,600 |
| 470,922,901 to 3,300 | 488,553,870 to 4,000 | 500,739,642 to 9,700 | 521,995,972 to       |
| 472,349,101 to 9,600 | 489,567,001 thru 300 | 500,759,601 to       | 996,008              |
| 472,395,284 to 5,400 | 489,622,201 to 2,400 | 760,100              |                      |
| 474,094,501 to 4,800 | 489,925,959 to 5,999 | 500,856,384 to 6,400 |                      |

### Requisitioning of Supplies From the Western Area Supply Center

With the view toward improving supply support, the present cyclic ordering procedure for obtaining supplies is waived.

Beginning March 3, 1986, all postal installations served by the Western Area Supply Center are authorized to order their supplies on an as-needed basis and disregard the cyclic requisitioning schedule.

A like ordering procedure was initiated at the Eastern Area Supply Center in July 1985. The procedure is to continue.

The need for offices to maintain a large inventory of supplies will no longer be necessary with this new ordering procedure. The turnaround time from supply center receipt of orders to delivery is about 15 days. Accordingly, offices should maintain no more than a 1-month level of supplies.

A survey form will be shipped with each supply order. Postal installations are to complete and return the form promptly.

—Procurement & Supply Dept., 3-6-86.

### Ordering of Hand Presses—PSINs 0814A, 0814B, and 0814C

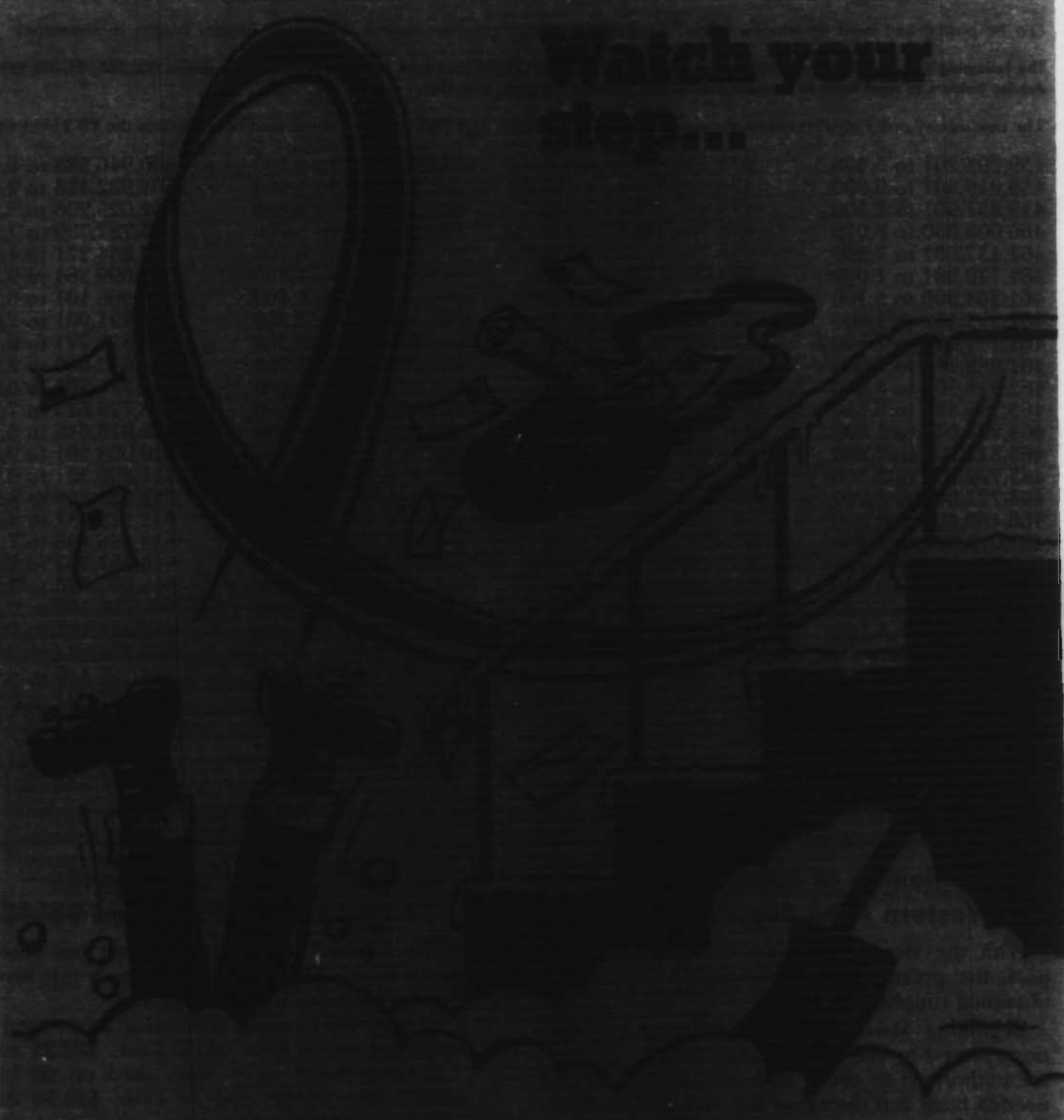
The Eastern Area Supply Center has entered into a basic ordering agreement with E.J. Brooks Co. for the following hand presses:

1. Item 0814A, with tensioning lever, used on lead/cord seals, Item 0815. Cost: \$32.25 each.
2. Item 0814B, plier type, used on tin band seals, Items 0816A and B. Cost: \$22.50 each.
3. Item 0814C, plier type, used on postage meter seals. Cost: \$21.75 each.

Offices authorized to use these items may forward requests through their Procurement Services Offices on Form 7381, *Requisition for Supplies, Services or Equipment*. A preaddressed Permit Label 41V must be attached securely to each requisition. Lettering instructions for up to 14 characters, figures, and letters (7 on top die and 7 on bottom die) should be specified for Items 0814A and B (e.g., US MAIL/AMF LACA). Item 0814C lettering is limited to four letters, figures, or characters on the bottom die only. The top die is always engraved "USPS."

—Procurement & Supply Dept., 3-6-86.

# Watch your mailboxes



**Mailboxes should be protected against  
theft by locking them with keys.**



bottom (the) should be specified for items 051A  
and B (e.g., US MAILBOX (AL) Item 0810C  
lettering) is based on four letter figures or  
characters on the bottom only. The top-tilt is  
always assigned "1212".  
—Treatment 2 Supply Dept. 3-6-86

bottom about 15 feet. (The) should be specified for items 051A  
and B (e.g., US MAILBOX (AL) Item 0810C  
lettering) is based on four letter figures or  
characters on the bottom only. The top-tilt is  
always assigned "1212".  
—Treatment 2 Supply Dept. 3-6-86

## INVALID EXPRESS MAIL CORPORATE ACCOUNT NUMBERS

To be posted and used by retail/acceptance clerks. This supersedes all previous notices. Destroy PB 21555 listing. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

|        |        |        |        |        |        |        |        |        |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 016026 | 117164 | 276230 | 336628 | 522008 | 713029 | 770641 | 901211 | 926800 |
| 016230 | 117203 | 276231 | 336638 | 528006 | 722053 | 770644 | 901225 | 926801 |
| 016260 | 117223 | 277035 | 336808 | 528010 | 723003 | 770658 | 901226 | 926812 |
| 018066 | 117225 | 279014 | 337037 | 532215 | 750102 | 770667 | 901233 | 927275 |
| 018107 | 117298 | 280033 | 337062 | 548002 | 752236 | 770718 | 901235 | 927308 |
| 019044 | 122046 | 282194 | 339003 | 548003 | 752483 | 770799 | 901247 | 927320 |
| 021159 | 122050 | 283001 | 372228 | 551125 | 752496 | 770831 | 901266 | 937070 |
| 021259 | 122104 | 303161 | 372250 | 551170 | 752530 | 770956 | 901272 | 937104 |
| 023016 | 122109 | 303278 | 374087 | 554508 | 752552 | 778004 | 901284 | 940147 |
| 023018 | 122115 | 303374 | 381008 | 554513 | 760029 | 782221 | 901296 | 940191 |
| 024014 | 139010 | 303408 | 381050 | 554533 | 760228 | 782259 | 901297 | 940285 |
| 033018 | 142041 | 303483 | 381147 | 591900 | 760259 | 782261 | 901301 | 941091 |
| 038074 | 142145 | 303508 | 381158 | 598042 | 760269 | 782272 | 901302 | 941116 |
| 054032 | 146005 | 303511 | 381244 | 600058 | 760281 | 787237 | 901321 | 941199 |
| 064049 | 170081 | 303531 | 381267 | 600102 | 761049 | 787301 | 901324 | 941241 |
| 069212 | 185017 | 303537 | 381306 | 600109 | 761286 | 791063 | 901329 | 941246 |
| 069220 | 188001 | 303539 | 381359 | 600274 | 770032 | 791064 | 902379 | 941273 |
| 069223 | 191321 | 303565 | 381361 | 600608 | 770043 | 791068 | 902457 | 941312 |
| 071472 | 191402 | 303578 | 382004 | 600688 | 770068 | 791072 | 912036 | 945233 |
| 078103 | 191403 | 303624 | 402076 | 600689 | 770072 | 791075 | 912231 | 945237 |
| 080116 | 191447 | 303634 | 403009 | 600923 | 770093 | 791079 | 913299 | 945250 |
| 080127 | 191492 | 314118 | 403011 | 600982 | 770120 | 794010 | 913344 | 945254 |
| 080137 | 193109 | 314534 | 404100 | 601222 | 770146 | 794065 | 913392 | 945255 |
| 085004 | 200163 | 314542 | 405050 | 601514 | 770149 | 794077 | 917502 | 945257 |
| 100561 | 200192 | 327056 | 414001 | 601558 | 770163 | 800053 | 917571 | 945261 |
| 100932 | 200432 | 327078 | 431004 | 601630 | 770190 | 802468 | 917585 | 945266 |
| 101015 | 200447 | 328108 | 432129 | 601771 | 770191 | 815031 | 921182 | 946096 |
| 101079 | 200448 | 328122 | 432152 | 602004 | 770199 | 841221 | 921222 | 948028 |
| 101281 | 206023 | 331063 | 432155 | 602006 | 770218 | 850405 | 921298 | 949034 |
| 101309 | 206029 | 331496 | 441429 | 605162 | 770219 | 856006 | 921300 | 950143 |
| 101333 | 208055 | 331508 | 452038 | 605164 | 770268 | 882071 | 921301 | 951169 |
| 101334 | 208065 | 331604 | 454082 | 607116 | 770270 | 895107 | 921304 | 951187 |
| 101341 | 208066 | 331618 | 462049 | 607603 | 770298 | 900075 | 921318 | 952040 |
| 101397 | 208072 | 331619 | 462195 | 620005 | 770301 | 900627 | 921322 | 954203 |
| 101407 | 209002 | 331647 | 462203 | 622040 | 770351 | 901018 | 921331 | 954207 |
| 101491 | 209006 | 331703 | 462207 | 622068 | 770359 | 901056 | 921333 | 975015 |
| 101508 | 209017 | 333274 | 462209 | 624006 | 770368 | 901079 | 921334 | 981293 |
| 101660 | 220085 | 333356 | 478007 | 631182 | 770402 | 901080 | 921343 | 981327 |
| 104021 | 221028 | 333716 | 480094 | 631247 | 770407 | 901099 | 921346 | 981349 |
| 104034 | 221046 | 333726 | 480281 | 631291 | 770419 | 901125 | 921347 | 981398 |
| 105068 | 221065 | 333730 | 480307 | 631311 | 770429 | 901128 | 921358 | 981500 |
| 107100 | 272014 | 333743 | 480315 | 631329 | 770459 | 901130 | 922027 | 981511 |
| 108005 | 274086 | 334002 | 485003 | 658101 | 770466 | 901131 | 922035 | 981525 |
| 110049 | 274107 | 334172 | 489028 | 672105 | 770513 | 901133 | 924098 | 981559 |
| 112088 | 274111 | 335208 | 490041 | 678003 | 770535 | 901161 | 926603 | 984064 |
| 112091 | 275025 | 336037 | 490045 | 681124 | 770574 | 901173 | 926667 | 992142 |
| 113084 | 275026 | 336068 | 498011 | 701041 | 770589 | 901186 | 926668 | 995203 |
| 114065 | 275052 | 336152 | 503160 | 701448 | 770612 | 901187 | 926751 | 997087 |
| 114085 | 276038 | 336323 | 505100 | 701463 | 770621 | 901201 | 926752 | 997088 |
| 115847 | 276209 | 336344 | 520025 | 708065 | 770636 | 901202 | 926773 | 997089 |
| 117134 | 276213 | 336452 | 520029 | 711210 | 770640 | 901210 | 926786 | 997090 |

**UNITED STATES POSTAL SERVICE**

WASHINGTON, DC 20260-1571  
OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE TO  
AVOID PAYMENT OF POSTAGE \$300

FIRST-CLASS MAIL  
POSTAGE & FEES PAID  
USPS  
PERMIT NO. G-10

**FIRST CLASS**

| OFFICIAL POSTAL USE   | PUBLIC USE  |
|---|---|
| <p><b>1. Requisitions</b></p> <p><b>a. Single Issues.</b><br/>Send Form 7380 to your area supply center.</p> <p><b>b. Quantity Changes.</b><br/>Complete information below and return entire page, with PB address label, to:<br/>Document Control Division, IRM,<br/>USPS Headquarters,<br/>Washington, DC 20260-1571.</p> <p><b>2. Address Changes.</b><br/>Same as 1b.</p> | <p><b>1. Requisitions</b></p> <p><b>a. Single Issues.</b><br/>Complete information below and return entire page, with PB address label, and check or money order for \$1.50 each (payable to Superintendent of Documents), to:<br/>Superintendent of Documents,<br/>U.S. Government Printing Office,<br/>Washington, DC 20402-0001.<br/>Order Desk (202) 783-3238</p> <p><b>b. Subscription.</b><br/>Same as 1a. Cost is \$71.00 for a 12-month subscription.</p> <p><b>2. Address Changes.</b><br/>Same as 1a.</p> |

**PLEASE BE SURE PB ADDRESS LABEL IS ATTACHED WHEN RETURNING FORM.**

MasterCard and  
VISA accepted.



Credit Card No.

\_\_\_\_\_

Expiration Date

\_\_\_\_/\_\_\_\_  
Month/Year

Postal Facility, Company, or Personal Name  
\_\_\_\_\_

Additional Address/Attention Line  
\_\_\_\_\_

Street Address  
\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP + 4 Code \_\_\_\_\_

(or) Country  
\_\_\_\_\_

Customer's Telephone No.'s

|           |       |           |        |
|-----------|-------|-----------|--------|
| Area Code | Home  | Area Code | Office |
| _____     | _____ | _____     | _____  |

Old  
Quantity

New  
Quantity

\_\_\_\_\_

Please Print

Signature of Designated Approving Manager

**Effective Period:** POSTAL BULLETIN articles are effective for one year unless otherwise specified. **Schedule:** THE BULLETIN is published every Thursday by the Document Control Division, Information Resource Management, USPS, Washington, DC 20260-1571. **Distribution:** USPS distributes the BULLETIN to all postal facilities. The Government Printing Office distributes copies to all public subscribers. **Index:** A quarterly index of BULLETIN articles appears early in the months of January, April, July, and October; a yearly index appears early the following year.