



# postal bulletin

PB 21353—May 27, 1982—24 Pages

## 20-Cent International Peace Garden Commemorative Stamp

The 20-cent International Peace Garden commemorative stamp will be first placed on sale June 30, 1982, in Dunseith, ND.

Do not sell before July 1, 1982



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Issued in panes of 50. Collector information will be found on page 23.

**Supply.** All post offices under the automatic distribution will receive an initial supply of this stamp.

Post offices with 950 or more revenue units requiring additional bulk quantities (*Item 421*) should immediately submit a Form 3356, Stamp Requisition-Bulk Quantities, to the Bureau of Engraving and Printing.

All post offices requiring additional stamps in less-than-bulk quantities should immediately requisition them on a separate Form 17, Stamp Requisition, from their Stamp Distribution Office.

Before requisitioning additional stock, consider that the stock should be depleted prior to September 1, 1982, at all post office outlets, except designated philatelic windows.—*Customer Services Dept., 5-27-82.*

## Modified Coil Stamp Packages

Postmasters have expressed concerns with the new plastic packaging of coil stamps, particularly the pointed corners and difficulty in separating the containers. The Bureau of Engraving and Printing is modifying the new coil package trays in response to those concerns.

The corners of the coil trays will be rounded to eliminate the pointed edges. The perforations between the coil rows will be cut deeper to permit easier separation of individual coils from the tray. Finally, the top of the containers will have a pull tab on each corner for ease of opening by the customer. We expect these changes to eliminate the reported problems with the coil packaging.—*Customer Services Dept., 5-27-82.*

## Correction

### Area Distribution Center Change

The ZIP Code service area for ADC Montgomery AL 360 published on page 7 of POSTAL BULLETIN 21350 (5-6-82) was incorrect. DIS Montgomery AL 360 serves ZIP Code areas 360-361, 363-368.—*Mail Processing Dept., 5-27-82.*

## GSA Form 2957, Reimbursable Work Authorization

Postal managers (postmasters and officers-in-charge) are reminded that only the General Managers, Field Real Estate and Buildings Office, or their delegated representatives, are authorized to sign GSA Form 2957, *Reimbursable Work Authorization*, for recurring and nonrecurring services required at postal installations located in GSA buildings, or in space occupied by a Federal agency in Postal Service buildings.

Postal managers receiving GSA Form 2957 directly from a Federal tenant occupying space in their building should ask the tenant to submit requests for recurring and nonrecurring services through the General Services Administration to the respective Field Real Estate and Buildings Office.

These instructions are contained in Regional Instructions 1059-RE&B-44, filing number 851 (6-6-78), and 1074-RE&B-46, filing number 853 (7-28-78).—*Real Estate & Buildings Dept., 5-27-82.*

## Postal Contracting Manual

POSTAL BULLETIN 21351 (5-13-82) contained instructions for obtaining a copy of the Publication 41, *Postal Contracting Manual*. These instructions were addressed only to MSC Managers and to the Chicago, Washington, DC, and Los Angeles Postmasters. Only these positions were delegated authority, BULLETIN 21348 (4-22-82) to contract for Contract Postal Units.—*Procurement & Supply Dept., 5-27-82.*

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## LOBBY DISPLAY FOR JUNE

### Displays in All Post Office Lobbies—All Classified Units

Posters, notices and signs mandatory for display in post office lobbies are listed in the POM 221.522. Other mandatory posters are listed below.

<i>Title</i>	<i>Issued</i>
Poster 74, <i>Packaging Pointers</i> .....	September 1978.
Poster 75, <i>Your Federal Lawmakers</i> .....	January 1981.
Selective Service Registration.....	August 1980.
Display Box 45 and/or Display Card 46.....	Do.
Change of Information Form 2.....	Do.
Information Brochure 10.....	Do.
Vietnam Veteran's Leadership Program (Post on receipt, remove Oct. 30)	

### Rotating Displays—All Classified Units (CAG A-G Offices)

The June schedule of lobby poster displays for post offices with 950 or more revenue units is listed by priority below:

A=first priority, following mandatory displays;  
B=second priority, etc.

<i>Priority</i>	<i>Title</i>	<i>No.</i>	<i>Post</i>	<i>Remove</i>
A	The Barrymores....	476	June 3....	July 9.
A	International Peace.	478	June 25....	Aug. 1.
A	Definitive Mint Set.	474	May 28....	Contin- uous display.
A	Mail Fraud.....	32/32a	Apr. 1....	June 30.
B	1981 Mint Set.....	466	Dec. 12....	Contin- uous display.

<i>Priority</i>	<i>Title</i>	<i>No.</i>	<i>Post</i>	<i>Remove</i>
B	Stamps & Stories, 8th Edition.	66	Dec. 12....	
D	Space Achieve- ment Folder.	451	...do.....	

### Specialized Program Displays

Using the same priority system, main post offices and classified stations and branches designated to offer specific service or participate in specialized programs will display the following items until notice is given to replace or remove them or until a product featured is sold out, whichever occurs first.

- A Clear plastic Screenline Displays: '81 Definitive Mint Set; Americana Mint Set; Collecting Kits: Stamps & Stories 8th Edition; ZIP Code Directory; "Convenient & Collectable"; Postage Stamp Affixer; Love Stamp; Birds & Flowers—Dr. Mary Walker.

—Delivery Services Dept., 5-27-82.

### Consumer Service Card

Post offices with substantial numbers of Hispanic customers will soon be receiving a supply of Spanish Consumer Service Cards (Form 4314-A) and Consumer Service Card Holders (Poster 31-D).

These offices should ensure that all stations and branches display the cards in lobbies for the convenience of Hispanic customers.

Additional supplies of these items will be available in the supply centers about June 4, 1982, and may be ordered after this date on Form 7380, *Supply Center Requisition* during regular requisitioning cycles.—Customer Services Dept., 5-27-82.

## PAY CHANGES—PDCs AND ADPCs

In accordance with the April 9, 1982 Arbitration Award covering bargaining unit employees at the Postal Data Centers (PDCs) and at the Automatic Data Processing Centers (ADPCs), listed below are pay changes affecting the subject employees, the PDC Salary Schedule, and the ADPC Salary Schedule. PDC and ADPC bargaining unit employees, formerly under separate collective bargaining agreements, are now under the same agreement. However, except as provided in Article 9, Section 7.B.1, of the Arbitration Award, for the duration of the current agreement, separate PDC and ADPC salary schedules will be maintained.

This BULLETIN article deals with those pay changes effective July 25, 1981 (PP 17-81), the first change under the arbitrator's award, through July 24, 1982 (PP 16-82). The explanations of the various pay actions are set forth below in chronological order. The actions explained in paragraphs A through D were implemented May 15, 1982 (PP 11-82). This had the effect of bringing the salaries of affected employees up to the correct, current rates as of May 15. However, the retroactive payment for the period from July 25, 1981 (PP 17-81) through May 14, 1982 (PP 10-82) will be made at a later date.

### A. Effective July 25, 1981 (PP 17-81)

#### 1. PDCs

a. *Conversion Schedule*—A new PDC annual basic salary schedule was established retroactive to this date. All PDC bargaining unit employees' salaries were adjusted to the new annual basic salary rates on the Conversion Schedule using their existing grade and (numerical) step. Existing cost-of-living adjustment (COLA) amounts in effect on that date continued without change for each grade and step. The upward adjustment of annual basic salary rates for PDC bargaining unit employees, as shown on the July 25, 1981 Conversion Schedule, was implemented in order to equalize the annual base salaries between the PDC and ADPC schedules for each numerically equal grade and step (e.g., with the advent of the Conversion Schedule, annual base salary rates for PDC grade 8 and ADPC grade 8 became identical). These annual base salary amounts will remain equal, augmented by general and COLA increases, for the duration of the PDC/ADPC Agreement.

b. *General Increase*—After PDC bargaining unit employees' salaries were adjusted to the new amount



for their grade and step, as shown on the Conversion Schedule, the following general increase amounts were applied as shown; the existing COLA amount for each grade and step remained unchanged:

Grades 6-11 \$300 per annum increase in basic salary.

Grades 12-16 \$400 per annum increase in basic salary.

Grades 17-22 \$550 per annum increase in basic salary.

2. **ADPCs.** The following general increase amounts were applied to the ADPC Schedule which was in effect on July 24, 1981; the existing \$3,619 COLA remained intact for all grades and steps:

Grades 8-11 \$300 per annum increase in basic salary.

Grades 12-16 \$400 per annum increase in basic salary.

Grades 17-21 \$550 per annum increase in basic salary.

#### B. Effective November 14, 1981 (PP 25-81)

1. **PDCs.** Existing COLA amounts for each grade and step of the PDC Schedule were increased by an additional \$395 (19¢ per hour) COLA; this resulted in base salary amounts increasing by the same \$395 per annum amount.

2. **ADPCs.** The existing \$3,619 COLA was increased by an additional \$395 (19¢ per hour) to a total of \$4,014 (\$1.93 per hour). This was applied to all grades and steps of the ADPC Schedule.

#### C. Effective April 9, 1982 (PP 8-82)

1. In accordance with Article 9, Section 9, of the Arbitration Award, issued April 9, 1982, a new Step-9 was added to grades 17 and above on the PDC and ADPC Schedules.

2. Article 9, Section 9, also states that: "Fifty-two weeks from the date of issuance of the Arbitration Award, employees currently in Step-8 will be eligible to advance to the new Step-9, effective the first full pay period following the calendar date of the completion of the fifty-two week period." This means that the earliest effective date for eligible employees to advance to the new Step-9 is April 16, 1983 (PP 09-83).

3. All other rates on the PDC and ADPC Schedules remained unchanged from those on the November 14, 1981 (PP 25-81) schedules.

#### D. Effective May 15, 1982 (PP 11-82)

1. **PDCs.** Existing COLA amounts for each grade and step (and therefore base salaries) were increased by an additional \$167 (8¢ per hour), applied to all grades and steps of the PDC Schedule.

2. **ADPCs.** The existing \$4,014 COLA was increased by \$167 (8¢ per hour) to a total of \$4,181 (\$2.01 per hour). This was applied to all grades and steps of the ADPC Schedule.

#### E. Effective June 12, 1982 (PP 13-82)

##### **PDC and ADPC Retiree Eligible Schedule—PDC/ADPC (RES)**

1. In accordance with Article 9, Section 7.B., of the Arbitration Award, a new schedule, to be titled the "Postal Data Centers and Automatic Data Processing

Centers Retiree Eligible Schedule," will be implemented on this date. This schedule will apply *ONLY* to PDC and ADPC bargaining unit employees who were eligible for and elected the COLA Roll-in Option.

2. Eligible employees, formerly under the PDC schedule, who elected to have rolled-in to basic salary the COLA amount accumulated for their grade and step under the 1978-1981 PDC Agreement, will convert to the same (numerical) grade and step on the PDC/ADPC (RES) schedule.

3. Eligible employees, formerly under the ADPC schedule, who elected to have rolled-in to basic salary the \$3,619 COLA amount accumulated under the 1978-1981 ADPC Agreement, will convert to the same (numerical) grade and step on the PDC/ADPC (RES) schedule.

4. **COLA for PDC/ADPC (RES) Schedule.** COLA amounts accumulated under the 1981-1984 PDC/ADPC Agreement will be applied to the RES Schedule. Therefore, the June 12, 1982 (PP 13-82) RES Schedule will show a COLA of \$562 (27¢ per hour) applied to all grades and steps, derived as follows:

COLA effective 11-14-81 (PP 25-81) \$395 (19¢ per hour).

COLA effective 5-15-82 (PP 11-82) \$167 (8¢ per hour).

Total Accumulated COLA \$562 (27¢ per hour).

#### F. Effective July 24, 1982 (PP 16-82)

1. **PDCs.** The following general increase amounts will be applied as shown to the PDC Schedule; the existing COLA amount for each grade and step will remain unchanged:

Grades 6-11 \$300 per annum increase in basic salary.

Grades 12-16 \$400 per annum increase in basic salary.

Grades 17-22 \$550 per annum increase in basic salary.

2. **ADPCs.** The following general increase amounts will be applied as shown to the ADPC Schedule; the existing COLA amount of \$4,181 will remain unchanged:

Grades 8-11 \$300 per annum increase in basic salary.

Grades 12-16 \$400 per annum increase in basic salary.

Grades 17-21 \$550 per annum increase in basic salary.

3. **PDC/ADPC (RES) Schedule.** The following general increase amounts will be applied to the PDC/ADPC (RES) Schedule; the existing COLA amount of \$562 will remain unchanged:

Grades 6-11 \$300 per annum increase in basic salary.

Grades 12-16 \$400 per annum increase in basic salary.

Grades 17-22 \$550 per annum increase in basic salary.

**Note:** There is no provision for movement, and an employee may not move between either the PDC or ADPC Schedule and the Retiree Eligible version of those schedules (i.e., the PDC/ADPC (RES) Schedule).—Employee Relations Dept., 5-27-82.



# **POSTAL DATA CENTER SALARY SCHEDULE** **FULL-TIME ANNUAL RATES** **CONVERSION SCHEDULE** **EFFECTIVE JULY 25, 1981 (PP17-81)**

GRADE	STEP	1	2	3	4	5	6	7	8	STEP INCR.
6	BASIC	14,856	15,247	15,638	16,029	16,420	16,811	17,202	17,593	391
	COLA	1,810	1,810	1,810	1,810	1,810	1,810	1,810	1,810	
	BASE	16,666	17,057	17,448	17,839	18,230	18,621	19,012	19,403	
7	BASIC	15,066	15,461	15,856	16,251	16,646	17,041	17,436	17,831	395
	COLA	1,832	1,832	1,832	1,832	1,832	1,832	1,832	1,832	
	BASE	16,898	17,293	17,688	18,083	18,478	18,873	19,268	19,663	
8	BASIC	15,273	15,673	16,073	16,473	16,873	17,273	17,673	18,073	400
	COLA	1,857	1,857	1,857	1,857	1,857	1,857	1,857	1,857	
	BASE	17,130	17,530	17,930	18,330	18,730	19,130	19,530	19,930	
9	BASIC	15,475	15,888	16,301	16,714	17,127	17,540	17,953	18,366	413
	COLA	1,887	1,887	1,887	1,887	1,887	1,887	1,887	1,887	
	BASE	17,362	17,775	18,188	18,601	19,014	19,427	19,840	20,253	
10	BASIC	15,713	16,140	16,567	16,994	17,421	17,848	18,275	18,702	427
	COLA	1,922	1,922	1,922	1,922	1,922	1,922	1,922	1,922	
	BASE	17,635	18,062	18,489	18,916	19,343	19,770	20,197	20,624	
11	BASIC	16,104	16,554	17,004	17,454	17,904	18,354	18,804	19,254	450
	COLA	1,963	1,963	1,963	1,963	1,963	1,963	1,963	1,963	
	BASE	18,067	18,517	18,967	19,417	19,867	20,317	20,767	21,217	
12	BASIC	16,466	16,927	17,388	17,849	18,310	18,771	19,232	19,693	461
	COLA	2,016	2,016	2,016	2,016	2,016	2,016	2,016	2,016	
	BASE	18,482	18,943	19,404	19,865	20,326	20,787	21,248	21,709	
13	BASIC	16,846	17,329	17,812	18,295	18,778	19,261	19,744	20,227	483
	COLA	2,072	2,072	2,072	2,072	2,072	2,072	2,072	2,072	
	BASE	18,918	19,401	19,884	20,367	20,850	21,333	21,816	22,299	
14	BASIC	17,318	17,824	18,330	18,836	19,342	19,848	20,354	20,860	506
	COLA	2,135	2,135	2,135	2,135	2,135	2,135	2,135	2,135	
	BASE	19,453	19,959	20,465	20,971	21,477	21,983	22,489	22,995	
15	BASIC	17,834	18,370	18,906	19,442	19,978	20,514	21,050	21,586	536
	COLA	2,204	2,204	2,204	2,204	2,204	2,204	2,204	2,204	
	BASE	20,038	20,574	21,110	21,646	22,182	22,718	23,254	23,790	
16	BASIC	18,407	18,978	19,549	20,120	20,691	21,262	21,833	22,404	571
	COLA	2,281	2,281	2,281	2,281	2,281	2,281	2,281	2,281	
	BASE	20,688	21,259	21,830	22,401	22,972	23,543	24,114	24,685	
17	BASIC	19,674	20,288	20,902	21,516	22,130	22,744	23,358	23,972	614
	COLA	2,370	2,370	2,370	2,370	2,370	2,370	2,370	2,370	
	BASE	22,044	22,658	23,272	23,886	24,500	25,114	25,728	26,342	
18	BASIC	20,521	21,173	21,825	22,477	23,129	23,781	24,433	25,085	652
	COLA	2,476	2,476	2,476	2,476	2,476	2,476	2,476	2,476	
	BASE	22,997	23,649	24,301	24,953	25,605	26,257	26,909	27,561	
19	BASIC	21,355	22,044	22,733	23,422	24,111	24,800	25,489	26,178	689
	COLA	2,595	2,595	2,595	2,595	2,595	2,595	2,595	2,595	
	BASE	23,950	24,639	25,328	26,017	26,706	27,395	28,084	28,773	
20	BASIC	22,214	23,032	23,850	24,668	25,486	26,304	27,122	27,940	818
	COLA	2,736	2,736	2,736	2,736	2,736	2,736	2,736	2,736	
	BASE	24,950	25,768	26,586	27,404	28,222	29,040	29,858	30,676	
21	BASIC	23,165	24,059	24,953	25,847	26,741	27,635	28,529	29,423	894
	COLA	2,896	2,896	2,896	2,896	2,896	2,896	2,896	2,896	
	BASE	26,061	26,955	27,849	28,743	29,637	30,531	31,425	32,319	
22	BASIC	24,605	25,560	26,515	27,470	28,425	29,380	30,335	31,290	955
	COLA	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	
	BASE	27,682	28,637	29,592	30,547	31,502	32,457	33,412	34,367	





# **POSTAL DATA CENTER SALARY SCHEDULE** **FULL-TIME ANNUAL RATES** **EFFECTIVE JULY 25, 1981 (PP17-81)**

GRADE	STEP	1	2	3	4	5	6	7	8	STEP INCR.
6	BASIC	15,156	15,547	15,938	16,329	16,720	17,111	17,502	17,893	391
	COLA	1,810	1,810	1,810	1,810	1,810	1,810	1,810	1,810	
	BASE	16,966	17,357	17,748	18,139	18,530	18,921	19,312	19,703	
7	BASIC	15,366	15,761	16,156	16,551	16,946	17,341	17,736	18,131	395
	COLA	1,832	1,832	1,832	1,832	1,832	1,832	1,832	1,832	
	BASE	17,198	17,593	17,988	18,383	18,778	19,173	19,568	19,963	
8	BASIC	15,573	15,973	16,373	16,773	17,173	17,573	17,973	18,373	400
	COLA	1,857	1,857	1,857	1,857	1,857	1,857	1,857	1,857	
	BASE	17,430	17,830	18,230	18,630	19,030	19,430	19,830	20,230	
9	BASIC	15,775	16,188	16,601	17,014	17,427	17,840	18,253	18,666	413
	COLA	1,887	1,887	1,887	1,887	1,887	1,887	1,887	1,887	
	BASE	17,662	18,075	18,488	18,901	19,314	19,727	20,140	20,553	
10	BASIC	16,013	16,440	16,867	17,294	17,721	18,148	18,575	19,002	427
	COLA	1,922	1,922	1,922	1,922	1,922	1,922	1,922	1,922	
	BASE	17,935	18,362	18,789	19,216	19,643	20,070	20,497	20,924	
11	BASIC	16,404	16,854	17,304	17,754	18,204	18,654	19,104	19,554	450
	COLA	1,963	1,963	1,963	1,963	1,963	1,963	1,963	1,963	
	BASE	18,367	18,817	19,267	19,717	20,167	20,617	21,067	21,517	
12	BASIC	16,866	17,327	17,788	18,249	18,710	19,171	19,632	20,093	461
	COLA	2,016	2,016	2,016	2,016	2,016	2,016	2,016	2,016	
	BASE	18,882	19,343	19,804	20,265	20,726	21,187	21,648	22,109	
13	BASIC	17,246	17,729	18,212	18,695	19,178	19,661	20,144	20,627	483
	COLA	2,072	2,072	2,072	2,072	2,072	2,072	2,072	2,072	
	BASE	19,318	19,801	20,284	20,767	21,250	21,733	22,216	22,699	
14	BASIC	17,718	18,224	18,730	19,236	19,742	20,248	20,754	21,260	506
	COLA	2,135	2,135	2,135	2,135	2,135	2,135	2,135	2,135	
	BASE	19,853	20,359	20,865	21,371	21,877	22,383	22,889	23,395	
15	BASIC	18,234	18,770	19,306	19,842	20,378	20,914	21,450	21,986	536
	COLA	2,204	2,204	2,204	2,204	2,204	2,204	2,204	2,204	
	BASE	20,438	20,974	21,510	22,046	22,582	23,118	23,654	24,190	
16	BASIC	18,807	19,378	19,949	20,520	21,091	21,662	22,233	22,804	571
	COLA	2,281	2,281	2,281	2,281	2,281	2,281	2,281	2,281	
	BASE	21,088	21,659	22,230	22,801	23,372	23,943	24,514	25,085	
17	BASIC	20,224	20,838	21,452	22,066	22,680	23,294	23,908	24,522	614
	COLA	2,370	2,370	2,370	2,370	2,370	2,370	2,370	2,370	
	BASE	22,594	23,208	23,822	24,436	25,050	25,664	26,278	26,892	
18	BASIC	21,071	21,723	22,375	23,027	23,679	24,331	24,983	25,635	652
	COLA	2,476	2,476	2,476	2,476	2,476	2,476	2,476	2,476	
	BASE	23,547	24,199	24,851	25,503	26,155	26,807	27,459	28,111	
19	BASIC	21,905	22,594	23,283	23,972	24,661	25,350	26,039	26,728	689
	COLA	2,595	2,595	2,595	2,595	2,595	2,595	2,595	2,595	
	BASE	24,500	25,189	25,878	26,567	27,256	27,945	28,634	29,323	
20	BASIC	22,764	23,582	24,400	25,218	26,036	26,854	27,672	28,490	818
	COLA	2,736	2,736	2,736	2,736	2,736	2,736	2,736	2,736	
	BASE	25,500	26,318	27,136	27,954	28,772	29,590	30,408	31,226	
21	BASIC	23,715	24,609	25,503	26,397	27,291	28,185	29,079	29,973	894
	COLA	2,896	2,896	2,896	2,896	2,896	2,896	2,896	2,896	
	BASE	26,611	27,505	28,399	29,293	30,187	31,081	31,975	32,869	
22	BASIC	25,155	26,110	27,065	28,020	28,975	29,930	30,885	31,840	955
	COLA	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,077	
	BASE	28,232	29,187	30,142	31,097	32,052	33,007	33,962	34,917	



# **POSTAL DATA CENTER SALARY SCHEDULE** **FULL-TIME ANNUAL RATES** **EFFECTIVE NOVEMBER 14, 1981 (PP25-81)**

GRADE	STEP	1	2	3	4	5	6	7	8	STEP INCR.
6	BASIC	15,156	15,547	15,938	16,329	16,720	17,111	17,502	17,893	391
	COLA	2,205	2,205	2,205	2,205	2,205	2,205	2,205	2,205	
	BASE	17,361	17,752	18,143	18,534	18,925	19,316	19,707	20,098	
7	BASIC	15,366	15,761	16,156	16,551	16,946	17,341	17,736	18,131	395
	COLA	2,227	2,227	2,227	2,227	2,227	2,227	2,227	2,227	
	BASE	17,593	17,988	18,383	18,778	19,173	19,568	19,963	20,358	
8	BASIC	15,573	15,973	16,373	16,773	17,173	17,573	17,973	18,373	400
	COLA	2,252	2,252	2,252	2,252	2,252	2,252	2,252	2,252	
	BASE	17,825	18,225	18,625	19,025	19,425	19,825	20,225	20,625	
9	BASIC	15,775	16,188	16,601	17,014	17,427	17,840	18,253	18,666	413
	COLA	2,282	2,282	2,282	2,282	2,282	2,282	2,282	2,282	
	BASE	18,057	18,470	18,883	19,296	19,709	20,122	20,535	20,948	
10	BASIC	16,013	16,440	16,867	17,294	17,721	18,148	18,575	19,002	427
	COLA	2,317	2,317	2,317	2,317	2,317	2,317	2,317	2,317	
	BASE	18,330	18,757	19,184	19,611	20,038	20,465	20,892	21,319	
11	BASIC	16,404	16,854	17,304	17,754	18,204	18,654	19,104	19,554	450
	COLA	2,358	2,358	2,358	2,358	2,358	2,358	2,358	2,358	
	BASE	18,762	19,212	19,662	20,112	20,562	21,012	21,462	21,912	
12	BASIC	16,866	17,327	17,788	18,249	18,710	19,171	19,632	20,093	461
	COLA	2,411	2,411	2,411	2,411	2,411	2,411	2,411	2,411	
	BASE	19,277	19,738	20,199	20,660	21,121	21,582	22,043	22,504	
13	BASIC	17,246	17,729	18,212	18,695	19,178	19,661	20,144	20,627	483
	COLA	2,467	2,467	2,467	2,467	2,467	2,467	2,467	2,467	
	BASE	19,713	20,196	20,679	21,162	21,645	22,128	22,611	23,094	
14	BASIC	17,718	18,224	18,730	19,236	19,742	20,248	20,754	21,260	506
	COLA	2,530	2,530	2,530	2,530	2,530	2,530	2,530	2,530	
	BASE	20,248	20,754	21,260	21,766	22,272	22,778	23,284	23,790	
15	BASIC	18,234	18,770	19,306	19,842	20,378	20,914	21,450	21,986	536
	COLA	2,599	2,599	2,599	2,599	2,599	2,599	2,599	2,599	
	BASE	20,833	21,369	21,905	22,441	22,977	23,513	24,049	24,585	
16	BASIC	18,807	19,378	19,949	20,520	21,091	21,662	22,233	22,804	571
	COLA	2,676	2,676	2,676	2,676	2,676	2,676	2,676	2,676	
	BASE	21,483	22,054	22,625	23,196	23,767	24,338	24,909	25,480	
17	BASIC	20,224	20,838	21,452	22,066	22,680	23,294	23,908	24,522	614
	COLA	2,765	2,765	2,765	2,765	2,765	2,765	2,765	2,765	
	BASE	22,989	23,603	24,217	24,831	25,445	26,059	26,673	27,287	
18	BASIC	21,071	21,723	22,375	23,027	23,679	24,331	24,983	25,635	652
	COLA	2,871	2,871	2,871	2,871	2,871	2,871	2,871	2,871	
	BASE	23,942	24,594	25,246	25,898	26,550	27,202	27,854	28,506	
19	BASIC	21,905	22,594	23,283	23,972	24,661	25,350	26,039	26,728	689
	COLA	2,990	2,990	2,990	2,990	2,990	2,990	2,990	2,990	
	BASE	24,895	25,584	26,273	26,962	27,651	28,340	29,029	29,718	
20	BASIC	22,764	23,582	24,400	25,218	26,036	26,854	27,672	28,490	818
	COLA	3,131	3,131	3,131	3,131	3,131	3,131	3,131	3,131	
	BASE	25,895	26,713	27,531	28,349	29,167	29,985	30,803	31,621	
21	BASIC	23,715	24,609	25,503	26,397	27,291	28,185	29,079	29,973	894
	COLA	3,291	3,291	3,291	3,291	3,291	3,291	3,291	3,291	
	BASE	27,006	27,900	28,794	29,688	30,582	31,476	32,370	33,264	
22	BASIC	25,155	26,110	27,065	28,020	28,975	29,930	30,885	31,840	955
	COLA	3,472	3,472	3,472	3,472	3,472	3,472	3,472	3,472	
	BASE	28,627	29,582	30,537	31,492	32,447	33,402	34,357	35,312	





# **POSTAL DATA CENTER SALARY SCHEDULE** **FULL-TIME ANNUAL RATES** **EFFECTIVE APRIL 9, 1982 (PP8-82)**

GRADE	STEP	1	2	3	4	5	6	7	8	9	STEP INCR.
6	BASIC	15,156	15,547	15,938	16,329	16,720	17,111	17,502	17,893		. 391
	COLA	2,205	2,205	2,205	2,205	2,205	2,205	2,205	2,205		.
	BASE	17,361	17,752	18,143	18,534	18,925	19,316	19,707	20,098		.
7	BASIC	15,366	15,761	16,156	16,551	16,946	17,341	17,736	18,131		. 395
	COLA	2,227	2,227	2,227	2,227	2,227	2,227	2,227	2,227		.
	BASE	17,593	17,988	18,383	18,778	19,173	19,568	19,963	20,358		.
8	BASIC	15,573	15,973	16,373	16,773	17,173	17,573	17,973	18,373		. 400
	COLA	2,252	2,252	2,252	2,252	2,252	2,252	2,252	2,252		.
	BASE	17,825	18,225	18,625	19,025	19,425	19,825	20,225	20,625		.
9	BASIC	15,775	16,188	16,601	17,014	17,427	17,840	18,253	18,666		. 413
	COLA	2,282	2,282	2,282	2,282	2,282	2,282	2,282	2,282		.
	BASE	18,057	18,470	18,883	19,296	19,709	20,122	20,535	20,948		.
10	BASIC	16,013	16,440	16,867	17,294	17,721	18,148	18,575	19,002		. 427
	COLA	2,317	2,317	2,317	2,317	2,317	2,317	2,317	2,317		.
	BASE	18,330	18,757	19,184	19,611	20,038	20,465	20,892	21,319		.
11	BASIC	16,404	16,854	17,304	17,754	18,204	18,654	19,104	19,554		. 450
	COLA	2,358	2,358	2,358	2,358	2,358	2,358	2,358	2,358		.
	BASE	18,762	19,212	19,662	20,112	20,562	21,012	21,462	21,912		.
12	BASIC	16,866	17,327	17,788	18,249	18,710	19,171	19,632	20,093		. 461
	COLA	2,411	2,411	2,411	2,411	2,411	2,411	2,411	2,411		.
	BASE	19,277	19,738	20,199	20,660	21,121	21,582	22,043	22,504		.
13	BASIC	17,246	17,729	18,212	18,695	19,178	19,661	20,144	20,627		. 483
	COLA	2,467	2,467	2,467	2,467	2,467	2,467	2,467	2,467		.
	BASE	19,713	20,196	20,679	21,162	21,645	22,128	22,611	23,094		.
14	BASIC	17,718	18,224	18,730	19,236	19,742	20,248	20,754	21,260		. 506
	COLA	2,530	2,530	2,530	2,530	2,530	2,530	2,530	2,530		.
	BASE	20,248	20,754	21,260	21,766	22,272	22,778	23,284	23,790		.
15	BASIC	18,234	18,770	19,306	19,842	20,378	20,914	21,450	21,986		. 536
	COLA	2,599	2,599	2,599	2,599	2,599	2,599	2,599	2,599		.
	BASE	20,833	21,369	21,905	22,441	22,977	23,513	24,049	24,585		.
16	BASIC	18,807	19,378	19,949	20,520	21,091	21,662	22,233	22,804		. 571
	COLA	2,676	2,676	2,676	2,676	2,676	2,676	2,676	2,676		.
	BASE	21,483	22,054	22,625	23,196	23,767	24,338	24,909	25,480		.
17	BASIC	20,224	20,838	21,452	22,066	22,680	23,294	23,908	24,522	25,136	614
	COLA	2,765	2,765	2,765	2,765	2,765	2,765	2,765	2,765	2,765	
	BASE	22,989	23,603	24,217	24,831	25,445	26,059	26,673	27,287	27,901	
18	BASIC	21,071	21,723	22,375	23,027	23,679	24,331	24,983	25,635	26,287	652
	COLA	2,871	2,871	2,871	2,871	2,871	2,871	2,871	2,871	2,871	
	BASE	23,942	24,594	25,246	25,898	26,550	27,202	27,854	28,506	29,158	
19	BASIC	21,905	22,594	23,283	23,972	24,661	25,350	26,039	26,728	27,417	689
	COLA	2,990	2,990	2,990	2,990	2,990	2,990	2,990	2,990	2,990	
	BASE	24,895	25,584	26,273	26,962	27,651	28,340	29,029	29,718	30,407	
20	BASIC	22,764	23,582	24,400	25,218	26,036	26,854	27,672	28,490	29,308	818
	COLA	3,131	3,131	3,131	3,131	3,131	3,131	3,131	3,131	3,131	
	BASE	25,895	26,713	27,531	28,349	29,167	29,985	30,803	31,621	32,439	
21	BASIC	23,715	24,609	25,503	26,397	27,291	28,185	29,079	29,973	30,867	894
	COLA	3,291	3,291	3,291	3,291	3,291	3,291	3,291	3,291	3,291	
	BASE	27,006	27,900	28,794	29,688	30,582	31,476	32,370	33,264	34,158	
22	BASIC	24,155	25,110	26,065	27,020	27,975	28,930	29,885	30,840	31,795	955
	COLA	3,472	3,472	3,472	3,472	3,472	3,472	3,472	3,472	3,472	
	BASE	28,627	29,582	30,537	31,492	32,447	33,402	34,357	35,312	36,267	



# **POSTAL DATA CENTER SALARY SCHEDULE** **FULL-TIME ANNUAL RATES** **EFFECTIVE MAY 15, 1982 (PP11-82)**

GRADE	STEP	1	2	3	4	5	6	7	8	9	STEP INCR.
6	BASIC	15,156	15,547	15,938	16,329	16,720	17,111	17,502	17,893		391
	COLA	2,372	2,372	2,372	2,372	2,372	2,372	2,372	2,372		
	BASE	17,528	17,919	18,310	18,701	19,092	19,483	19,874	20,265		
7	BASIC	15,366	15,761	16,156	16,551	16,946	17,341	17,736	18,131		395
	COLA	2,394	2,394	2,394	2,394	2,394	2,394	2,394	2,394		
	BASE	17,760	18,155	18,550	18,945	19,340	19,735	20,130	20,525		
8	BASIC	15,573	15,973	16,373	16,773	17,173	17,573	17,973	18,373		400
	COLA	2,419	2,419	2,419	2,419	2,419	2,419	2,419	2,419		
	BASE	17,992	18,392	18,792	19,192	19,592	19,992	20,392	20,792		
9	BASIC	15,775	16,188	16,601	17,014	17,427	17,840	18,253	18,666		413
	COLA	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449		
	BASE	18,224	18,637	19,050	19,463	19,876	20,289	20,702	21,115		
10	BASIC	16,013	16,440	16,867	17,294	17,721	18,148	18,575	19,002		427
	COLA	2,484	2,484	2,484	2,484	2,484	2,484	2,484	2,484		
	BASE	18,497	18,924	19,351	19,778	20,205	20,632	21,059	21,486		
11	BASIC	16,404	16,854	17,304	17,754	18,204	18,654	19,104	19,554		450
	COLA	2,525	2,525	2,525	2,525	2,525	2,525	2,525	2,525		
	BASE	18,929	19,379	19,829	20,279	20,729	21,179	21,629	22,079		
12	BASIC	16,866	17,327	17,788	18,249	18,710	19,171	19,632	20,093		461
	COLA	2,578	2,578	2,578	2,578	2,578	2,578	2,578	2,578		
	BASE	19,444	19,905	20,366	20,827	21,288	21,749	22,210	22,671		
13	BASIC	17,246	17,729	18,212	18,695	19,178	19,661	20,144	20,627		493
	COLA	2,634	2,634	2,634	2,634	2,634	2,634	2,634	2,634		
	BASE	19,880	20,363	20,846	21,329	21,812	22,295	22,778	23,261		
14	BASIC	17,718	18,224	18,730	19,236	19,742	20,248	20,754	21,260		506
	COLA	2,697	2,697	2,697	2,697	2,697	2,697	2,697	2,697		
	BASE	20,415	20,921	21,427	21,933	22,439	22,945	23,451	23,957		
15	BASIC	18,234	18,770	19,306	19,842	20,378	20,914	21,450	21,986		536
	COLA	2,766	2,766	2,766	2,766	2,766	2,766	2,766	2,766		
	BASE	21,000	21,536	22,072	22,608	23,144	23,680	24,216	24,752		
16	BASIC	18,807	19,378	19,949	20,520	21,091	21,662	22,233	22,804		571
	COLA	2,843	2,843	2,843	2,843	2,843	2,843	2,843	2,843		
	BASE	21,650	22,221	22,792	23,363	23,934	24,505	25,075	25,647		
17	BASIC	20,224	20,838	21,452	22,066	22,680	23,294	23,909	24,522	25,136	614
	COLA	2,932	2,932	2,932	2,932	2,932	2,932	2,932	2,932	2,932	
	BASE	23,156	23,770	24,384	24,998	25,612	26,226	26,840	27,454	28,068	
18	BASIC	21,071	21,723	22,375	23,027	23,679	24,331	24,983	25,635	26,287	652
	COLA	3,038	3,038	3,038	3,038	3,038	3,038	3,038	3,038	3,038	
	BASE	24,109	24,761	25,413	26,065	26,717	27,369	28,021	28,673	29,325	
19	BASIC	21,905	22,594	23,283	23,972	24,661	25,350	26,039	26,728	27,417	689
	COLA	3,157	3,157	3,157	3,157	3,157	3,157	3,157	3,157	3,157	
	BASE	25,062	25,751	26,440	27,129	27,818	28,507	29,196	29,885	30,574	
20	BASIC	22,764	23,582	24,400	25,218	26,036	26,854	27,672	28,490	29,308	818
	COLA	3,298	3,298	3,298	3,298	3,298	3,298	3,298	3,298	3,298	
	BASE	26,062	26,880	27,698	28,516	29,334	30,152	30,970	31,788	32,606	
21	BASIC	23,715	24,609	25,503	26,397	27,291	28,185	29,079	29,973	30,867	894
	COLA	3,458	3,458	3,458	3,458	3,458	3,458	3,458	3,458	3,458	
	BASE	27,173	28,067	28,961	29,855	30,749	31,643	32,537	33,431	34,325	
22	BASIC	25,155	26,110	27,065	28,020	28,975	29,930	30,885	31,840	32,795	955
	COLA	3,639	3,639	3,639	3,639	3,639	3,639	3,639	3,639	3,639	
	BASE	28,794	29,749	30,704	31,659	32,614	33,569	34,524	35,479	36,434	





# **POSTAL DATA CENTER SALARY SCHEDULE** **FULL-TIME ANNUAL RATES** **EFFECTIVE JULY 24, 1982 (PP16-82)**

GRADE	STEP	1	2	3	4	5	6	7	8	9	STEP INCR.
6	BASIC	15,456	15,847	16,238	16,629	17,020	17,411	17,802	18,193		. 391
	COLA	2,372	2,372	2,372	2,372	2,372	2,372	2,372	2,372		.
	BASE	17,828	18,219	18,610	19,001	19,392	19,783	20,174	20,565		.
7	BASIC	15,666	16,061	16,456	16,851	17,246	17,641	18,036	18,431		. 395
	COLA	2,394	2,394	2,394	2,394	2,394	2,394	2,394	2,394		.
	BASE	18,060	18,455	18,850	19,245	19,640	20,035	20,430	20,825		.
8	BASIC	15,873	16,273	16,673	17,073	17,473	17,873	18,273	18,673		. 400
	COLA	2,419	2,419	2,419	2,419	2,419	2,419	2,419	2,419		.
	BASE	18,292	18,692	19,092	19,492	19,892	20,292	20,692	21,092		.
9	BASIC	16,075	16,488	16,901	17,314	17,727	18,140	18,553	18,966		. 413
	COLA	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449		.
	BASE	18,524	18,937	19,350	19,763	20,176	20,589	21,002	21,415		.
10	BASIC	16,313	16,740	17,167	17,594	18,021	18,448	18,875	19,302		. 427
	COLA	2,484	2,484	2,484	2,484	2,484	2,484	2,484	2,484		.
	BASE	18,797	19,224	19,651	20,078	20,505	20,932	21,359	21,786		.
11	BASIC	16,704	17,154	17,604	18,054	18,504	18,954	19,404	19,854		. 450
	COLA	2,525	2,525	2,525	2,525	2,525	2,525	2,525	2,525		.
	BASE	19,229	19,679	20,129	20,579	21,029	21,479	21,929	22,379		.
12	BASIC	17,266	17,727	18,188	18,649	19,110	19,571	20,032	20,493		. 461
	COLA	2,578	2,578	2,578	2,578	2,578	2,578	2,578	2,578		.
	BASE	19,844	20,305	20,766	21,227	21,688	22,149	22,610	23,071		.
13	BASIC	17,646	18,129	18,612	19,095	19,578	20,061	20,544	21,027		. 483
	COLA	2,634	2,634	2,634	2,634	2,634	2,634	2,634	2,634		.
	BASE	20,280	20,763	21,246	21,729	22,212	22,695	23,178	23,661		.
14	BASIC	18,118	18,624	19,130	19,636	20,142	20,648	21,154	21,660		. 506
	COLA	2,697	2,697	2,697	2,697	2,697	2,697	2,697	2,697		.
	BASE	20,815	21,321	21,827	22,333	22,839	23,345	23,851	24,357		.
15	BASIC	18,634	19,170	19,706	20,242	20,778	21,314	21,850	22,386		. 536
	COLA	2,766	2,766	2,766	2,766	2,766	2,766	2,766	2,766		.
	BASE	21,400	21,936	22,472	23,008	23,544	24,080	24,616	25,152		.
16	BASIC	19,207	19,778	20,349	20,920	21,491	22,062	22,633	23,204		. 571
	COLA	2,843	2,843	2,843	2,843	2,843	2,843	2,843	2,843		.
	BASE	22,050	22,621	23,192	23,763	24,334	24,905	25,476	26,047		.
17	BASIC	20,774	21,388	22,002	22,616	23,230	23,844	24,458	25,072	25,686	614
	COLA	2,932	2,932	2,932	2,932	2,932	2,932	2,932	2,932	2,932	.
	BASE	23,706	24,320	24,934	25,548	26,162	26,776	27,390	28,004	28,618	.
18	BASIC	21,621	22,273	22,925	23,577	24,229	24,881	25,533	26,185	26,837	652
	COLA	3,038	3,038	3,038	3,038	3,038	3,038	3,038	3,038	3,038	.
	BASE	24,659	25,311	25,963	26,615	27,267	27,919	28,571	29,223	29,875	.
19	BASIC	22,455	23,144	23,833	24,522	25,211	25,900	26,589	27,278	27,967	689
	COLA	3,157	3,157	3,157	3,157	3,157	3,157	3,157	3,157	3,157	.
	BASE	25,612	26,301	26,990	27,679	28,368	29,057	29,746	30,435	31,124	.
20	BASIC	23,314	24,132	24,950	25,768	26,586	27,404	28,222	29,040	29,858	818
	COLA	3,298	3,298	3,298	3,298	3,298	3,298	3,298	3,298	3,298	.
	BASE	26,612	27,430	28,248	29,066	29,884	30,702	31,520	32,338	33,156	.
21	BASIC	24,265	25,159	26,053	26,947	27,841	28,735	29,629	30,523	31,417	894
	COLA	3,458	3,458	3,458	3,458	3,458	3,458	3,458	3,458	3,458	.
	BASE	27,723	28,617	29,511	30,405	31,299	32,193	33,087	33,981	34,875	.
22	BASIC	25,705	26,660	27,615	28,570	29,525	30,480	31,435	32,390	33,345	955
	COLA	3,639	3,639	3,639	3,639	3,639	3,639	3,639	3,639	3,639	.
	BASE	29,344	30,299	31,254	32,209	33,164	34,119	35,074	36,029	36,984	.



# AUTOMATIC DATA PROCESSING CENTER SALARY SCHEDULE FULL-TIME ANNUAL RATES EFFECTIVE JULY 25, 1981 (PP17-81)

GRADE	STEPS	1	2	3	4	5	6	7	8	STEP INCR.
8	BASIC	13,811	14,211	14,611	15,011	15,411	15,811	16,211	16,611	400
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	17,430	17,830	18,230	18,630	19,030	19,430	19,830	20,230	
9	BASIC	14,043	14,456	14,869	15,282	15,695	16,108	16,521	16,934	413
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	17,662	18,075	18,488	18,901	19,314	19,727	20,140	20,553	
10	BASIC	14,316	14,743	15,170	15,597	16,024	16,451	16,878	17,305	427
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	17,935	18,362	18,789	19,216	19,643	20,070	20,497	20,924	
11	BASIC	14,748	15,198	15,648	16,098	16,548	16,998	17,448	17,898	450
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	18,367	18,817	19,267	19,717	20,167	20,617	21,067	21,517	
12	BASIC	15,263	15,724	16,185	16,646	17,107	17,568	18,029	18,490	461
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	18,882	19,343	19,804	20,265	20,726	21,187	21,648	22,109	
13	BASIC	15,699	16,182	16,665	17,148	17,631	18,114	18,597	19,080	483
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	19,318	19,801	20,284	20,767	21,250	21,733	22,216	22,699	
14	BASIC	16,234	16,740	17,246	17,752	18,258	18,764	19,270	19,776	506
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	19,853	20,359	20,865	21,371	21,877	22,383	22,889	23,395	
15	BASIC	16,819	17,355	17,891	18,427	18,963	19,499	20,035	20,571	536
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	20,438	20,974	21,510	22,046	22,582	23,118	23,654	24,190	
16	BASIC	17,469	18,040	18,611	19,182	19,753	20,324	20,895	21,466	571
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	21,088	21,659	22,230	22,801	23,372	23,943	24,514	25,085	
17	BASIC	18,975	19,589	20,203	20,817	21,431	22,045	22,659	23,273	614
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	22,594	23,208	23,822	24,436	25,050	25,664	26,278	26,892	
18	BASIC	19,928	20,580	21,232	21,884	22,536	23,188	23,840	24,492	652
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	23,547	24,199	24,851	25,503	26,155	26,807	27,459	28,111	
19	BASIC	20,881	21,570	22,259	22,948	23,637	24,326	25,015	25,704	689
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	24,500	25,189	25,878	26,567	27,256	27,945	28,634	29,323	
21	BASIC	22,992	23,886	24,780	25,674	26,568	27,462	28,356	29,250	894
	COLA	3,619	3,619	3,619	3,619	3,619	3,619	3,619	3,619	
	BASE	26,611	27,505	28,399	29,293	30,187	31,081	31,975	32,869	





# AUTOMATIC DATA PROCESSING CENTER SALARY SCHEDULE FULL-TIME ANNUAL RATES EFFECTIVE NOVEMBER 14, 1981 (PP25-81)

GRADE	STEPS	1	2	3	4	5	6	7	8	STEP INCR
8	BASIC	13,811	14,211	14,611	15,011	15,411	15,611	16,211	16,611	400
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	17,825	18,225	18,625	19,025	19,425	19,825	20,225	20,625	
9	BASIC	14,043	14,456	14,869	15,282	15,695	16,108	16,521	16,934	413
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	18,057	18,470	18,883	19,296	19,709	20,122	20,535	20,948	
10	BASIC	14,316	14,743	15,170	15,597	16,024	16,451	16,878	17,305	427
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	18,330	18,757	19,184	19,611	20,038	20,465	20,892	21,319	
11	BASIC	14,748	15,198	15,648	16,098	16,548	16,998	17,448	17,898	450
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	18,762	19,212	19,662	20,112	20,562	21,012	21,462	21,912	
12	BASIC	15,263	15,724	16,185	16,646	17,107	17,568	18,029	18,490	461
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	19,277	19,738	20,199	20,660	21,121	21,582	22,043	22,504	
13	BASIC	15,699	16,182	16,665	17,148	17,631	18,114	18,597	19,080	483
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	19,713	20,196	20,679	21,162	21,645	22,128	22,611	23,094	
14	BASIC	16,234	16,740	17,246	17,752	18,258	18,764	19,270	19,776	506
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	20,248	20,754	21,260	21,766	22,272	22,778	23,284	23,790	
15	BASIC	16,819	17,355	17,891	18,427	18,963	19,499	20,035	20,571	536
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	20,833	21,369	21,905	22,441	22,977	23,513	24,049	24,585	
16	BASIC	17,469	18,040	18,611	19,182	19,753	20,324	20,895	21,466	571
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	21,483	22,054	22,625	23,196	23,767	24,338	24,909	25,480	
17	BASIC	18,975	19,589	20,203	20,817	21,431	22,045	22,659	23,273	614
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	22,989	23,603	24,217	24,831	25,445	26,059	26,673	27,287	
18	BASIC	19,928	20,580	21,232	21,884	22,536	23,188	23,840	24,492	652
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	23,942	24,594	25,246	25,898	26,550	27,202	27,854	28,506	
19	BASIC	20,881	21,570	22,259	22,948	23,637	24,326	25,015	25,704	689
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	24,895	25,584	26,273	26,962	27,651	28,340	29,029	29,718	
21	BASIC	22,992	23,886	24,780	25,674	26,568	27,462	28,356	29,250	894
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	27,006	27,900	28,794	29,688	30,582	31,476	32,370	33,264	



# AUTOMATIC DATA PROCESSING CENTER SALARY SCHEDULE FULL-TIME ANNUAL RATES EFFECTIVE APRIL 9, 1982 (PP8-82)

GRADE	STEPS	1	2	3	4	5	6	7	8	9	STEP INCR.
8	BASIC	13,811	14,211	14,611	15,011	15,411	15,811	16,211	16,611	.	400
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	17,825	18,225	18,625	19,025	19,425	19,825	20,225	20,625	.	
9	BASIC	14,043	14,456	14,869	15,282	15,695	16,108	16,521	16,934	.	413
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	18,057	18,470	18,883	19,296	19,709	20,122	20,535	20,948	.	
10	BASIC	14,316	14,743	15,170	15,597	16,024	16,451	16,878	17,305	.	427
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	18,330	18,757	19,184	19,611	20,038	20,465	20,892	21,319	.	
11	BASIC	14,748	15,198	15,648	16,098	16,548	16,998	17,448	17,898	.	450
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	18,762	19,212	19,662	20,112	20,562	21,012	21,462	21,912	.	
12	BASIC	15,263	15,724	16,185	16,646	17,107	17,568	18,029	18,490	.	461
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	19,277	19,738	20,199	20,660	21,121	21,582	22,043	22,504	.	
13	BASIC	15,699	16,182	16,665	17,148	17,631	18,114	18,597	19,080	.	483
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	19,713	20,196	20,679	21,162	21,645	22,128	22,611	23,094	.	
14	BASIC	16,234	16,740	17,246	17,752	18,258	18,764	19,270	19,776	.	506
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	20,248	20,754	21,260	21,766	22,272	22,778	23,284	23,790	.	
15	BASIC	16,819	17,355	17,891	18,427	18,963	19,499	20,035	20,571	.	536
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	20,833	21,369	21,905	22,441	22,977	23,513	24,049	24,585	.	
16	BASIC	17,469	18,040	18,611	19,182	19,753	20,324	20,895	21,466	.	571
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	.	
	BASE	21,483	22,054	22,625	23,196	23,767	24,338	24,909	25,480	.	
17	BASIC	18,975	19,589	20,203	20,817	21,431	22,045	22,659	23,273	23,887	614
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	22,989	23,603	24,217	24,831	25,445	26,059	26,673	27,287	27,901	
18	BASIC	19,928	20,580	21,232	21,884	22,536	23,188	23,840	24,492	25,144	652
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	23,942	24,594	25,246	25,898	26,550	27,202	27,854	28,506	29,158	
19	BASIC	20,881	21,570	22,259	22,948	23,637	24,326	25,015	25,704	26,393	689
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	24,895	25,584	26,273	26,962	27,651	28,340	29,029	29,718	30,407	
21	BASIC	22,992	23,886	24,780	25,674	26,568	27,462	28,356	29,250	30,144	894
	COLA	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	4,014	
	BASE	27,006	27,900	28,794	29,688	30,582	31,476	32,370	33,264	34,158	





# AUTOMATIC DATA PROCESSING CENTER SALARY SCHEDULE

## FULL-TIME ANNUAL RATES

EFFECTIVE MAY 15, 1982 (PP11-82)

GRADE	STEPS	1	2	3	4	5	6	7	8	9	STEP INCR.
8 BASIC		13,811	14,211	14,611	15,011	15,411	15,811	16,211	16,611	.	400
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		17,992	18,392	18,792	19,192	19,592	19,992	20,392	20,792	.	
9 BASIC		14,043	14,456	14,869	15,282	15,695	16,108	16,521	16,934	.	413
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		18,224	18,637	19,050	19,463	19,876	20,289	20,702	21,115	.	
10 BASIC		14,316	14,743	15,170	15,597	16,024	16,451	16,878	17,305	.	427
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		18,497	18,924	19,351	19,778	20,205	20,632	21,059	21,486	.	
11 BASIC		14,748	15,193	15,648	16,098	16,548	16,998	17,448	17,898	.	450
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		18,929	19,379	19,829	20,279	20,729	21,179	21,629	22,079	.	
12 BASIC		15,263	15,724	16,185	16,646	17,107	17,568	18,029	18,490	.	461
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		19,444	19,905	20,366	20,827	21,288	21,749	22,210	22,671	.	
13 BASIC		15,699	16,182	16,665	17,148	17,631	18,114	18,597	19,080	.	483
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		19,880	20,363	20,846	21,329	21,812	22,295	22,778	23,261	.	
14 BASIC		16,234	16,740	17,246	17,752	18,258	18,764	19,270	19,776	.	506
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		20,415	20,921	21,427	21,933	22,439	22,945	23,451	23,957	.	
15 BASIC		16,819	17,355	17,891	18,427	18,963	19,499	20,035	20,571	.	536
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		21,000	21,536	22,072	22,608	23,144	23,680	24,215	24,752	.	
16 BASIC		17,469	18,040	18,611	19,182	19,753	20,324	20,895	21,466	.	571
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
BASE		21,650	22,221	22,792	23,363	23,934	24,505	25,075	25,647	.	
17 BASIC		18,975	19,589	20,203	20,817	21,431	22,045	22,659	23,273	23,887	614
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
BASE		23,156	23,770	24,384	24,998	25,612	26,226	26,840	27,454	28,068	
18 BASIC		19,928	20,580	21,232	21,884	22,536	23,188	23,840	24,492	25,144	652
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
BASE		24,109	24,761	25,413	26,065	26,717	27,369	28,021	28,673	29,325	
19 BASIC		20,881	21,570	22,259	22,948	23,637	24,326	25,015	25,704	26,393	689
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
BASE		25,062	25,751	26,440	27,129	27,818	28,507	29,196	29,885	30,574	
21 BASIC		22,992	23,886	24,780	25,674	26,568	27,462	28,356	29,250	30,144	894
COLA		4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
BASE		27,173	28,067	28,961	29,855	30,749	31,643	32,537	33,431	34,325	



# **AUTOMATIC DATA PROCESSING CENTER SALARY SCHEDULE FULL-TIME ANNUAL RATES EFFECTIVE JULY 24, 1982 (PP16-82)**

GRADE	STEPS	1	2	3	4	5	6	7	8	9	STEP INCR.
8	BASIC	14,111	14,511	14,911	15,311	15,711	16,111	16,511	16,911	.	400
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	18,292	18,692	19,092	19,492	19,892	20,292	20,692	21,092	.	
9	BASIC	14,343	14,756	15,169	15,582	15,995	16,408	16,821	17,234	.	413
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	18,524	18,937	19,350	19,763	20,176	20,589	21,002	21,415	.	
10	BASIC	14,616	15,043	15,470	15,897	16,324	16,751	17,178	17,605	.	427
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	18,797	19,224	19,651	20,078	20,505	20,932	21,359	21,786	.	
11	BASIC	15,048	15,498	15,948	16,398	16,848	17,298	17,748	18,198	.	450
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	19,229	19,679	20,129	20,579	21,029	21,479	21,929	22,379	.	
12	BASIC	15,663	16,124	16,585	17,046	17,507	17,968	18,429	18,890	.	461
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	19,844	20,305	20,766	21,227	21,688	22,149	22,610	23,071	.	
13	BASIC	16,099	16,582	17,065	17,548	18,031	18,514	18,997	19,480	.	483
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	20,280	20,763	21,246	21,729	22,212	22,695	23,178	23,661	.	
14	BASIC	16,634	17,140	17,646	18,152	18,658	19,164	19,670	20,176	.	506
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	20,815	21,321	21,827	22,333	22,839	23,345	23,851	24,357	.	
15	BASIC	17,219	17,755	18,291	18,827	19,363	19,899	20,435	20,971	.	536
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	21,400	21,936	22,472	23,008	23,544	24,080	24,616	25,152	.	
16	BASIC	17,869	18,440	19,011	19,582	20,153	20,724	21,295	21,866	.	571
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	.	
	BASE	22,050	22,621	23,192	23,763	24,334	24,905	25,476	26,047	.	
17	BASIC	19,525	20,139	20,753	21,367	21,981	22,595	23,209	23,823	24,437	614
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
	BASE	23,706	24,320	24,934	25,548	26,162	26,776	27,390	28,004	28,618	
18	BASIC	20,478	21,130	21,782	22,434	23,086	23,738	24,390	25,042	25,694	652
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
	BASE	24,659	25,311	25,963	26,615	27,267	27,919	28,571	29,223	29,875	
19	BASIC	21,431	22,120	22,809	23,498	24,187	24,876	25,565	26,254	26,943	689
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
	BASE	25,612	26,301	26,990	27,679	28,368	29,057	29,746	30,435	31,124	
21	BASIC	23,542	24,436	25,330	26,224	27,118	28,012	28,906	29,800	30,694	894
	COLA	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	4,181	
	BASE	27,723	28,617	29,511	30,405	31,299	32,193	33,087	33,981	34,875	



## ★ ★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★ ★



# POSTAL DATA CENTERS AND AUTOMATIC DATA PROCESSING CENTERS

## FULL-TIME ANNUAL RATES

### EFFECTIVE JUNE 12, 1982 (PP13-82)

GRADE	STEP	1	2	3	4	5	6	7	8	9	STEP INCR.
6	BASIC	16,966	17,357	17,748	18,139	18,530	18,921	19,312	19,703		. 391
	COLA	562	562	562	562	562	562	562	562		.
	BASE	17,528	17,919	18,310	18,701	19,092	19,483	19,874	20,265		.
7	BASIC	17,198	17,593	17,988	18,383	18,778	19,173	19,568	19,963		. 395
	COLA	562	562	562	562	562	562	562	562		.
	BASE	17,760	18,155	18,550	18,945	19,340	19,735	20,130	20,525		.
8	BASIC	17,430	17,831	18,230	18,630	19,030	19,430	19,830	20,230		. 400
	COLA	562	562	562	562	562	562	562	562		.
	BASE	17,992	18,392	18,792	19,192	19,592	19,992	20,392	20,792		.
9	BASIC	17,662	18,075	18,488	18,901	19,314	19,727	20,140	20,553		. 413
	COLA	562	562	562	562	562	562	562	562		.
	BASE	18,224	18,637	19,050	19,463	19,876	20,289	20,702	21,115		.
10	BASIC	17,935	18,362	18,789	19,216	19,643	20,070	20,497	20,924		. 427
	COLA	562	562	562	562	562	562	562	562		.
	BASE	18,497	18,924	19,351	19,778	20,205	20,632	21,059	21,486		.
11	BASIC	18,367	18,817	19,267	19,717	20,167	20,617	21,067	21,517		. 450
	COLA	562	562	562	562	562	562	562	562		.
	BASE	18,929	19,379	19,829	20,279	20,729	21,179	21,629	22,079		.
12	BASIC	18,882	19,343	19,804	20,265	20,726	21,187	21,648	22,109		. 461
	COLA	562	562	562	562	562	562	562	562		.
	BASE	19,444	19,905	20,366	20,827	21,288	21,749	22,210	22,671		.
13	BASIC	19,318	19,801	20,284	20,767	21,250	21,733	22,216	22,699		. 483
	COLA	562	562	562	562	562	562	562	562		.
	BASE	19,880	20,363	20,846	21,329	21,812	22,295	22,778	23,261		.
14	BASIC	19,853	20,359	20,865	21,371	21,877	22,383	22,889	23,395		. 506
	COLA	562	562	562	562	562	562	562	562		.
	BASE	20,415	20,921	21,427	21,933	22,439	22,945	23,451	23,957		.
15	BASIC	20,438	20,974	21,510	22,046	22,582	23,118	23,654	24,190		. 536
	COLA	562	562	562	562	562	562	562	562		.
	BASE	21,000	21,536	22,072	22,608	23,144	23,680	24,216	24,752		.
16	BASIC	21,088	21,659	22,230	22,801	23,372	23,943	24,514	25,085		. 571
	COLA	562	562	562	562	562	562	562	562		.
	BASE	21,650	22,221	22,792	23,363	23,934	24,505	25,076	25,647		.
17	BASIC	22,594	23,208	23,822	24,436	25,050	25,664	26,278	26,892	27,506	614
	COLA	562	562	562	562	562	562	562	562	562	.
	BASE	23,156	23,770	24,384	24,998	25,612	26,226	26,840	27,454	28,068	.
18	BASIC	23,547	24,199	24,851	25,503	26,155	26,807	27,459	28,111	28,763	652
	COLA	562	562	562	562	562	562	562	562	562	.
	BASE	24,109	24,761	25,413	26,065	26,717	27,369	28,021	28,673	29,325	.
19	BASIC	24,500	25,189	25,878	26,567	27,256	27,945	28,634	29,323	30,012	689
	COLA	562	562	562	562	562	562	562	562	562	.
	BASE	25,062	25,751	26,440	27,129	27,818	28,507	29,196	29,885	30,574	.
20	BASIC	25,500	26,318	27,136	27,954	28,772	29,590	30,408	31,226	32,044	818
	COLA	562	562	562	562	562	562	562	562	562	.
	BASE	26,062	26,880	27,698	28,516	29,334	30,152	30,970	31,788	32,606	.
21	BASIC	26,611	27,505	28,399	29,293	30,187	31,081	31,975	32,869	33,763	894
	COLA	562	562	562	562	562	562	562	562	562	.
	BASE	27,173	28,067	28,961	29,855	30,749	31,643	32,537	33,431	34,325	.
22	BASIC	28,232	29,187	30,142	31,097	32,052	33,007	33,962	34,917	35,872	955
	COLA	562	562	562	562	562	562	562	562	562	.
	BASE	28,794	29,749	30,704	31,659	32,614	33,569	34,524	35,479	36,434	.

## ★ ★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★ ★



# **POSTAL DATA CENTERS AND AUTOMATIC DATA PROCESSING CENTERS FULL-TIME ANNUAL RATES EFFECTIVE JULY 24, 1982 (PP16-82)**

GRADE	STEP	1	2	3	4	5	6	7	8	9	STEP INCR.
6	BASIC	17,266	17,657	18,048	18,439	18,830	19,221	19,612	20,003	.	391
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	17,828	18,219	18,610	19,001	19,392	19,783	20,174	20,565	.	
7	BASIC	17,498	17,893	18,288	18,683	19,078	19,473	19,868	20,263	.	395
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	18,060	18,455	18,850	19,245	19,640	20,035	20,430	20,825	.	
8	BASIC	17,730	18,130	18,530	18,930	19,330	19,730	20,130	20,530	.	400
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	18,292	18,692	19,092	19,492	19,892	20,292	20,692	21,092	.	
9	BASIC	17,962	18,375	18,788	19,201	19,614	20,027	20,440	20,853	.	413
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	18,524	18,937	19,350	19,763	20,176	20,589	21,002	21,415	.	
10	BASIC	18,235	18,662	19,089	19,516	19,943	20,370	20,797	21,224	.	427
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	18,797	19,224	19,651	20,078	20,505	20,932	21,359	21,786	.	
11	BASIC	18,667	19,117	19,567	20,017	20,467	20,917	21,367	21,817	.	450
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	19,229	19,679	20,129	20,579	21,029	21,479	21,929	22,379	.	
12	BASIC	19,282	19,743	20,204	20,665	21,126	21,587	22,048	22,509	.	461
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	19,844	20,305	20,766	21,227	21,688	22,149	22,610	23,071	.	
13	BASIC	19,718	20,201	20,684	21,167	21,650	22,133	22,616	23,099	.	483
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	20,280	20,763	21,246	21,729	22,212	22,695	23,178	23,661	.	
14	BASIC	20,253	20,759	21,265	21,771	22,277	22,783	23,289	23,795	.	506
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	20,815	21,321	21,827	22,333	22,839	23,345	23,851	24,357	.	
15	BASIC	20,838	21,374	21,910	22,446	22,982	23,518	24,054	24,590	.	536
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	21,400	21,936	22,472	23,008	23,544	24,080	24,616	25,152	.	
16	BASIC	21,488	22,059	22,630	23,201	23,772	24,343	24,914	25,485	.	571
	COLA	562	562	562	562	562	562	562	562	.	
	BASE	22,050	22,621	23,192	23,763	24,334	24,905	25,476	26,047	.	
17	BASIC	23,144	23,758	24,372	24,986	25,600	26,214	26,828	27,442	28,056	614
	COLA	562	562	562	562	562	562	562	562	562	
	BASE	23,706	24,320	24,934	25,548	26,162	26,776	27,390	28,004	28,618	
18	BASIC	24,097	24,749	25,401	26,053	26,705	27,357	28,009	28,661	29,313	652
	COLA	562	562	562	562	562	562	562	562	562	
	BASE	24,659	25,311	25,963	26,615	27,267	27,919	28,571	29,223	29,875	
19	BASIC	25,050	25,739	26,428	27,117	27,806	28,495	29,184	29,873	30,562	689
	COLA	562	562	562	562	562	562	562	562	562	
	BASE	25,612	26,301	26,990	27,679	28,368	29,057	29,746	30,435	31,124	
20	BASIC	26,050	26,868	27,686	28,504	29,322	30,140	30,958	31,776	32,594	818
	COLA	562	562	562	562	562	562	562	562	562	
	BASE	26,612	27,430	28,248	29,066	29,884	30,702	31,520	32,338	33,156	
21	BASIC	27,161	28,055	28,949	29,843	30,737	31,631	32,525	33,419	34,313	894
	COLA	562	562	562	562	562	562	562	562	562	
	BASE	27,723	28,617	29,511	30,405	31,299	32,193	33,087	33,981	34,875	
22	BASIC	28,782	29,737	30,692	31,647	32,602	33,557	34,512	35,467	36,422	955
	COLA	562	562	562	562	562	562	562	562	562	
	BASE	29,344	30,299	31,254	32,209	33,164	34,119	35,074	36,029	36,984	



# **MAINTENANCE BULLETINS—WORK ORDERS**

From December 26, 1981, through March 19, 1982, the following Maintenance Bulletins and Modification Work Orders were published and distributed by the Maintenance Technical Support Center, Office of Maintenance Management (MTSC/OMM):

Number	Subject	Distribution
MMO-23-82...	Local Spare Parts Complement for Expanded ZIP Retrofit to MPLSM's (EZR).	Regional General Managers, Maintenance Management Divisions; MPLSM/ESP/ZMT Offices; District Offices.
MMO-24-82...	Installation of Burglar Alarm Switch in the PS-86 SVM.	Regional General Managers, Maintenance Management Divisions; Area Maintenance Offices; Manager, Plant Maintenance, Sectional Center Facilities.
MMO-25-82...	Container Repair Parts.....	Regional General Managers, Maintenance Management Divisions; Senior Maintenance Official, All Container Repair Centers.
MMO-26-82...	Maintenance of Electrical Switchgear.....	Regional General Managers, Maintenance Management Divisions; District Offices; Sectional Center Facilities; Area Maintenance Offices; Bulk Mail Centers; Regional Safety Managers.
MMO-27-82...	NMICS—Automatic Replenishment of DLA and GSA Parts/Supplies for Class A Maintenance Offices.	Class A Maintenance Offices.
MMO-28-82...	GPMC Container Hinge Restrainer.....	Regional General Managers, Maintenance Management Divisions; Container Repair Centers; Regional Safety Offices.
MMO-29-82...	Defective Filing Cabinets.....	Regional General Managers, Maintenance Management Divisions; Regional Safety Managers; Bulk Mail Centers; Sectional Center Facilities; Area Maintenance Offices; District Offices—BMEQ.
MMO-30-82...	Snow and Ice Removal.....	Regional General Managers, Maintenance Management Divisions; Regional Safety Managers; Bulk Mail Centers; District Offices; Sectional Center Facilities; Area Maintenance Offices; District Offices—BMEQ.
MMO-31-82...	Overloading of Freight Elevators.....	Regional General Managers, Maintenance Management Divisions; District Offices—BMEQ; Elevator Inspectors; Sectional Center Facilities; Regional Safety Managers.
MMO-32-82...	New Mark II Test Cards.....	Regional General Managers, Maintenance Management Divisions; Mark II Offices; District Offices.
MMO-33-82...	Audible Tone Alarm on Centronics 702 Printer in Computerized Forwarding System.	Regional General Managers, Maintenance Management Divisions; CFS Offices, Senior Maintenance Managers; District Offices.
MMO-34-82...	Names and Duty Stations of USPS Certified Elevator; Low Pressure Boiler and Unfired Pressure Vessel Inspectors.	Regional General Managers, Maintenance Management Divisions; District Offices; Sectional Center Facilities; Area Maintenance Offices; Bulk Mail Centers; USPS Boiler and Elevator Inspectors; Field Real Estate and Buildings Offices; District Offices—BMEQ; Regional General Managers, Design and Construction, RE & B; Regional General Managers, Real Estate, RE & B; Regional Safety Managers.
MMO-35-82...	Inspection of Unfired Pressure Vessels.....	Regional General Managers, Maintenance Management Divisions; District Offices—BMEQ; Sectional Center Facilities; Boiler Inspectors; Regional Safety Managers.
MMO-36-82...	Preventive Maintenance—Hoisting Equipment.	Regional General Managers, Maintenance Management Divisions; Sectional Center Facilities; Regional Safety Managers.

Number	Subject	Distribution
MMO-37-82...	Changes to TL2, Handbook MS-63, to Accommodate EZR Equipped MPLSM's.	Regional General Managers, Maintenance Management Divisions; Class A and B Offices; MPLSM/ZMT/ESP Offices; District Offices.
MMO-38-82...	Material Safety Data Sheet Requests.....	Regional General Managers, Maintenance Management Divisions; Area Maintenance Offices; Sectional Center Facilities; Regional Safety Managers.
MMO-39-82...	Arrow Lock Installation on Carrier Access Doors.	Regional General Managers, Maintenance Management Divisions; District Offices—BMEQ; Sectional Center Facilities; Area Maintenance Offices; Regional Safety Managers.
MMO-40-82...	Repair Parts for Bulk Mail Containers.....	Regional General Managers, Maintenance Management Divisions; Senior Maintenance Official, All Bulk Mail Centers.
MMO-41-82...	GPMC Incorrect Hinge Fastener Installation, Control Number 104230-80-V-2324.	Regional General Managers, Maintenance Management Officials; All Container Repair Centers; Regional Safety Managers.
MMO-42-82...	M-36 General Information, Part II.....	Regional General Managers, Maintenance Management Divisions; M-36/500B Offices; Regional Technical Support Teams.
MMO-43-82...	Container Maintenance—Workhour Estimates.	Regional General Managers, Maintenance Management Divisions; District Offices; Sectional Center Facilities.
MMO-44-82...	GPMC Front Gate Strap Defect—Contract Number 104230-80-V-2324.	Regional General Managers, Maintenance Management Divisions; Senior Maintenance Officials, All Container Repair Centers; Regional Safety Managers.
MMO-45-82...	Maintenance of Domestic Water Heaters....	Regional General Managers, Maintenance Management Divisions; District Offices; Sectional Center Facilities; Area Maintenance Offices; Bulk Mail Centers; USPS Boiler and Elevator Inspectors; Field Real Estate and Building Offices; District Offices—BMEQ; Regional General Managers, Design and Construction, RE & B; Regional General Managers, Real Estate, RE & B; Regional Safety Managers.
MMO-46-82...	Service Counter Extensions.....	Regional General Managers, Maintenance Management Divisions; Sectional Center Facilities; District Offices.
MMO-47-82...	ABMPS Postage Due Accounting.....	Regional General Managers, Maintenance Management Divisions; ABMPS Offices.
MMO-48-82...	Electrical Consideration Relative to Installation or Electronic Window Scales.	Regional General Managers, Maintenance Management Divisions; Sectional Center Facilities; District Offices.
MMO-49-82...	Preparation of MPLSM Machines for EZR (Expanded ZIP Retrofit) Installation.	Regional General Managers, Maintenance Management Divisions; MPLSM/ZMT/ESP Offices; District Offices.
MMO-50-82...	Safe Usage of MPLSM Jog Cord.....	Regional General Managers, Maintenance Management Divisions; MPLSM/ESP/EZR/ZMT Offices; District Offices; Regional Safety Managers.
MMO-51-82...	New Design Mark II Electronic Cards; Edge Detector and Fluorescent Amplifier.	Regional General Managers, Maintenance Management Divisions; Mark II Offices; District Offices.
MMO-52-82...	Warranty Information; EZR Modification for 120/121 and 140/141 MPLSM; Contract #104230-80-V-1723; "150 Buy".	Regional General Managers, Maintenance Management Divisions; Mark II Offices; District Offices.
MMO-53-82...	New Mark II Cancelling Ink and Ink Rollers.	Regional General Managers, Maintenance Management Divisions; Mark II Offices; District Managers.
MMO-54-82...	Edger-Feeder 500, 500A Flats Extractor 6 1/8" Setting.	Regional General Managers, Maintenance Management Divisions; Mark II Edger-Feeder Offices; District Managers.



Number	Subject	Distribution
MMO-55-82...	Use of M-300 Coinco Coin Changer in the PS-53(A) Stamp Vending Machine.	Regional General Managers, Maintenance Management Divisions; Area Maintenance Offices; Maintenance Capable Offices.
MMO-56-82...	Interim Lighting Guidelines.....	Regional General Managers, Maintenance Management Divisions; District Offices; Sectional Center Facilities; Area Maintenance Offices; Bulk Mail Centers; Regional Energy Coordinators; Maintenance Capable Offices.

### Modification Work Orders

Number	Subject	Distribution
MWO-1-82...	Modification Instructions for Computerized Forwarding System Centraonics Model 702 Printer (Adding Heat Sink to Main Logic Board Q6 and Reversing Exhaust Fan) ECBD 12-81.	Regional General Managers, Maintenance Management Divisions; Computerized Forwarding System Offices; District Offices.
MWO-2-82...	M-36 Belt Guard Installation Modification, ECBD #82-02.	Regional General Managers, Maintenance Management Divisions; M-36/500B Offices; District Offices; Regional Technical Support Teams; Regional Safety Officers.

—Engineering & Technical Support Dept., 5-27-82.

### All Personnel Processing Mail for Dispatch Abroad

## FOREIGN ORDER NOTICE 69

Keep all foreign order notices for use as reference.  
A tentative *Lottery Order* has been issued against:

### IRELAND

Joan Blake  
72 Haroldscross Road  
Dublin

### CANADA

JWB  
P. O. Box 5206  
LaSalle, Ontario

### Final Orders

The tentative *Lottery Orders* against the following have become final:

### CANADA

Vancouver, B.C.

Princess Sales  
Box 46729, 3760 W. 10th Ave.  
and  
Box 46729, 3760 W. 10th Ave.

Philmo Enterprises Ltd.  
Box 610, Station A  
and  
Manager  
Box 610, Station A

Do not dispatch any mail to the above. Place the mail pieces in a pouch which has been endorsed "Foreign Order Mail" and send it to the Postmaster of New York, NY 10001, Attention: Claims, Inquiry and Undeliverable Mail, G.P.O., Room 2029-A. Do not place any endorsement on the mail pieces themselves.

This notice may be posted at the outgoing primary and it must be posted on the Foreign Order Board at all SCFs and designated International Exchange Offices.—*Judicial Officer*, 5-27-82.

## Supply Catalog

In Publication 24, *Supply Catalog*, Section 140, *Requisitioning from GSA*, delete note 4 in Paragraph 141 reading: "All post offices in Cost Ascertainment Groups E through G will continue to submit requisitions to GSA for stores stock items not stocked at the Postal Service area supply centers." All post offices in Cost Ascertainment Groups E through G are not authorized to submit requisitions to GSA. Offices requiring GSA items not stocked at the Supply Centers should request these items from the MSC's/Supporting offices or purchase requirements from local sources.

This change will be reflected in the next revision of Publication 24.—*Procurement & Supply Dept.*, 5-27-82.

## DMM Revision

## STEP 14, PHASED POSTAGE RATES

Last week's POSTAL BULLETIN article entitled "Step 14, Phased Postage Rates" failed to cite the rates being changed effective 12:01 a.m., July 6, 1982. Therefore, the entire article is reprinted here.

Pursuant to the requirements of the Postal Reorganization Act (Public Law 91-375, as amended by Public Law 93-328; Public Law 94-421) and recently enacted legislation affecting subsidized postal rates, the rates below will be effective at 12:01 a.m., July 6, 1982. These are the only domestic rates affected. All other domestic rates remain unchanged.

Post offices where second-class mail is entered will receive a shipment of the April, 1982, edition of Form 3541, *Statement of Mailing—2nd-Class Pubs Except Controlled Circulation Publications*, before July 1, 1982. The December, 1981, edition of Form 3541-A, *Statement of Mailing—Second-Class/Controlled Circulation Publications*, may be used for mailings of controlled circulation publications and copies of other second-class publications which exceed the 10% al-

lowance described in DOMESTIC MAIL MANUAL (DMM) 426.1.

Therefore, effective 12:01 a.m., July 6, 1982, DMM 411.322 and exhibit 711.4 are revised as follows:

## 410 Rates, Fees and Charges

\* \* \* \* \*

## 411.32 In-County Rates

\* \* \* \* \*

.322 Rates. In-County rates are:

	Cents
Per Pound.....	4. 1
Per Piece:	
Level J—Not Presorted to Carrier Route.....	2. 6
Level K—Presorted to Carrier Route. Packages of six or more addressed pieces for carrier route or finer sort destinations.....	2. 1
* * * * *	

## 711.4 Library Rate

Kind of mail	Rate (without regard to zone)		
	First pound or fraction of a pound	Each additional pound or fraction through 7 pounds	Each additional pound or fraction over 7 pounds
Books; printed music; bound volumes of academic theses; sound recordings; periodicals; other library materials; museum and herbarium materials; 16-millimeter or narrower width films, filmstrips, transparencies, slides, microfilms, scientific or mathematical kits, instruments, or other devices; also, catalogs, guides or scripts for some of these materials. See 725.....	35¢	12¢	7¢

## Exhibit 711.4—Library Rates

These changes will be included in a future issue of the DMM.—*Rates & Classification Dept.*, 5-27-82.

## DOMESTIC ORDERS

False Representation. Enforced by Postmasters at cities listed:

State/city	Names covered	State/city	Names covered
MI, Traverse City 49684	Estate Liquidators, Inc. Traverse City Professional Bldg. 223 Grandview Parkway	FL, Pinellas Park 33565	Deep South Distributing Co., Inc. P. O. Box 2041
	Estate Liquidators, Inc. Traverse City Professional Bldg. 223 Grandview Parkway	OH, Crown City 45623	WXIT TV5 SCTV Paid TV WCTV Paid TV Box 95, Route 1
PA, Pittsburgh 15221	Creative Credit International Collegiate Credit Division Suite 303, Penn Lincoln Bldg. 789 Penn Avenue	IL, Elk Grove Village 60007	D&M Emergency Repair Services P. O. Box 1382
		CA, Beverly Hills 90211	R&M R&M Special Report 256 South Robertson Boulevard

—Judicial Officer, 5-27-82.



DMM, ASM Revision

## COPYING COVERS OF MAIL

DOMESTIC MAIL MANUAL (DMM) 115.5, which prohibits postal employees from disclosing information about mail except in specified circumstances, is revised to allow photocopying or filming of the covers of mail for certain internal postal purposes. A provision is added to ADMINISTRATIVE SUPPORT MANUAL (ASM) 353 to set forth these specific purposes.

Photocopying or filming of live mail for purposes not described in ASM 353 is prohibited and must be discontinued immediately. This includes photocopying or microfilming covers of mail in lieu of making itemized entries on delivery records (Form 3849 and 3883) as a means of establishing a record of delivery for accountable mail. Installations wishing to photocopy or film mail for a purpose not described in ASM 353 should submit a request to the Records Officer at Headquarters with sufficient information concerning the need for photocopying or filming for such purpose so that an evaluation of the request can be made. If the request is granted, the Records Officer will provide written authorization to photocopy or film mail covers for a specific purpose. Any such photocopying or filming must comply with any conditions set forth in the written authorization.

The DMM change is the addition of a new item *f*, with old *f* changed to *g*:

### 115.5 Disclosure of Information About Mail Sent or Received By Particular Senders or Addressees.

*f*. Under 353 of the ASM regarding photocopying or filming the covers of mail for purposes of internal postal operations only.

The revision to ASM 353 follows:

### 353 Privacy Act

#### 353.3 Disclosing Information About Individuals

\* \* \* \* \*

### .34 Photocopying or Filming the Covers of Mail for Postal Operations Only

In order to ensure that customers' privacy, Federal law, and postal regulations are not violated, photocopying or filming the covers of live mail for postal operations purposes and disclosure of such copies or film are prohibited, except as follows:

a. The cover of a piece of mail submitted by a customer as an example of a service complaint may be copied if needed to resolve or keep a record of the complaint.

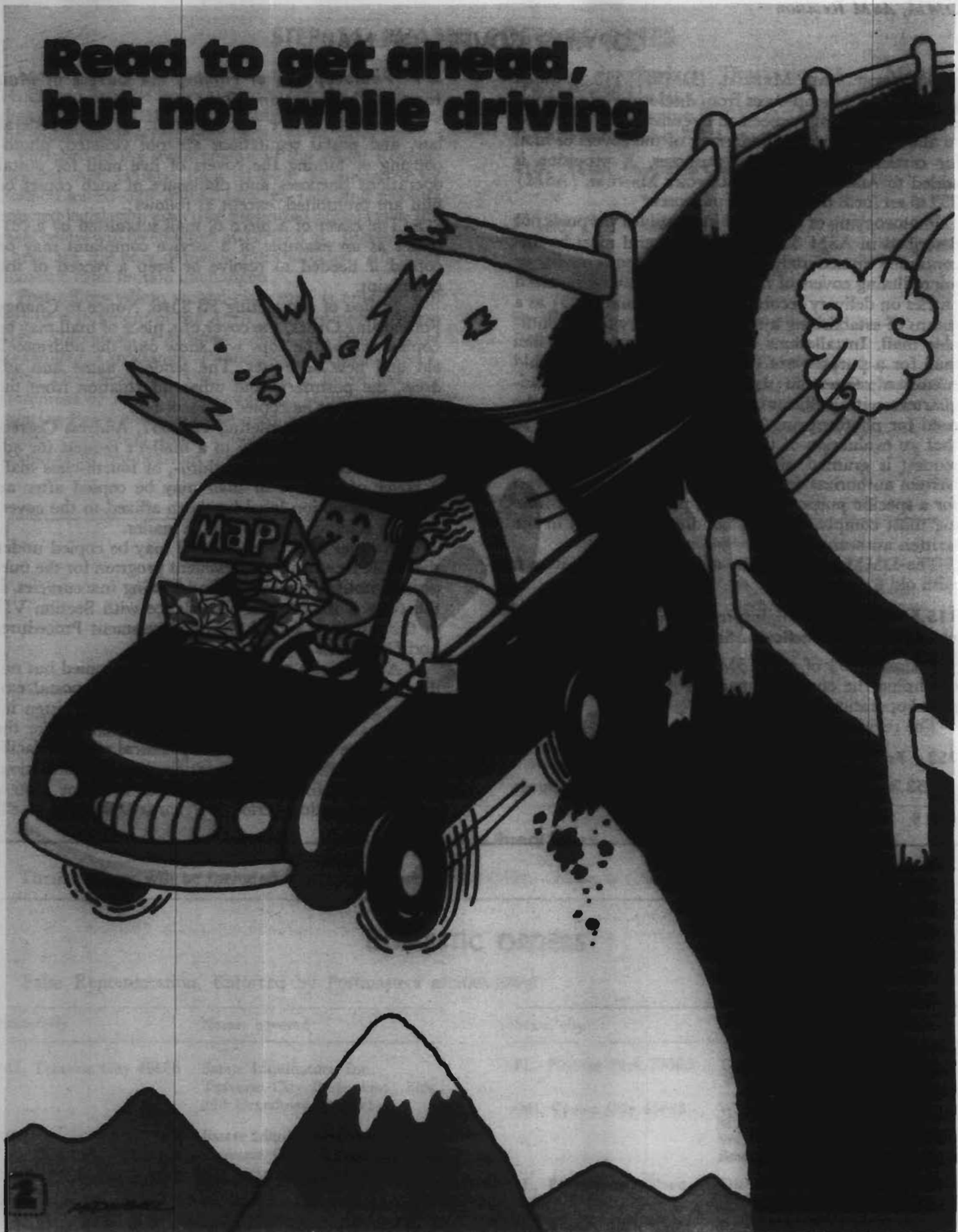
b. In lieu of completing PS 3546, Notice to Change Forwarding Order, the cover of a piece of mail may be copied *only* if the copy will show *only* the addressee's old and new addresses. The sender's name and address, the postmark, and other information from the cover must not be copied or recorded.

c. In lieu of completing PS 3547, Address Correction Requested, in reply to a mailer's request for address correction on First-, third-, or fourth-class mail, a cover of a piece of mail may be copied after an address correction label has been affixed to the cover, and the copy may be sent to the mailer.

d. A cover of a piece of mail may be copied under the OCR Readability Assessment program for the purpose of notifying mailers of addressing inaccuracies, if the copy is retained in accordance with Section VII of the Quality Control Officer Assessment Procedures and Guidelines.

e. A cover of a piece of mail may be copied but not divulged outside the Postal Service, by a postal employee acting in accordance with specific written instructions issued by the USPS Records Officer for the sole purpose and with the sole practical effect of facilitating internal postal operations. Such instructions shall provide for the destruction of the copy after a specified retention period.—Records Officer, 5-27-82.

**Read to get ahead,  
but not while driving**







Copyright U.S. Postal Service 1982

Issue Date: June 30, 1982  
 First Day City: Dunseith, North Dakota  
 Designer: Gyo Fujikawa  
 New York, New York  
 Modeler: No Modeling Credits  
 Engravers: Kenneth Kipperman (vignette)  
 James L. Goodbody (lettering & numerals)  
 Press: Intaglio  
 Colors: Yellow, red, green and black (offset)  
 Black, brown and green (intaglio)  
 Image Area: .84 x 1.44 inches or  
 21.33 x 36.57 millimeters  
 Plate Numbers: One group  
 Stamps Per Pane: 50  
 Salvage: U.S. Postal Service 1982©  
 ®Use Correct ZIP Code  
 ®Mr. ZIP

# International Peace Garden Commemorative Stamp

A 20-cent commemorative stamp honoring the 50th anniversary of the International Peace Garden will be issued June 30 in Dunseith, North Dakota. The first day of issue ceremony will be held in the Masonic Memorial Auditorium on the grounds of the International Peace Garden.

The International Peace Garden is located in the state of North Dakota and the province of Manitoba, Canada, and symbolizes the harmony in which the two nations live along the longest unfortified boundary in the world. The gardens, located in the Turtle Mountains, consist of more than 2,300 acres. The idea for the gardens, "where the people of the two countries could share the glories found in a garden and the pleasures found in warm friendships," was conceived by Dr. Henry J. Moore in 1929. The National Association of Gardeners approved the plan and the International Peace Garden was dedicated July 14, 1932, at the Peace Cairn, which is the focal point of the Gardens. The Peace Cairn is made of native

stone and inscribed, "To God in His Glory, we two nations dedicate this garden and pledge ourselves that as long as men shall live, we will not take up arms against one another."

Procedures for ordering first day cancellations are as follows:

Customers are urged to buy stamps and affix them to their own covers. All covers must be addressed on the right side at least  $\frac{5}{8}$  of an inch up from the bottom. Insert a filler in each envelope and mail them to: Customer Affixed Envelopes, Postmaster, Dunseith, ND 58329-9991 by July 30. There is no charge.

The Postal Service will affix stamps when requested to do so. Mail orders by July 30 to: International Peace Garden Stamp, Postmaster, Dunseith, ND 58329-9992. The cost is 20 cents per stamp to be affixed and personal checks in the exact amount will be accepted for orders up to the limit of 50 covers. Do not send cash. Postage stamps are unacceptable as payment.



A Philatelic Catalog listing all available stamps and stationery items may be obtained by a request to the Philatelic Sales Division, Washington, DC 20265-9997.

USPS Stamp Poster 82-21  
Remove after July 30

PLEASE REMOVE AND POST ON BULLETIN BOARD

**UNITED STATES POSTAL SERVICE**

WASHINGTON, DC 20260-1571

OFFICIAL BUSINESS

PENALTY FOR PRIVATE  
USE TO AVOID PAYMENT  
OF POSTAGE, \$300



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The POSTAL BULLETIN is published every Thursday by the Document Control Division, Information Resource Management, USPS, Washington, DC 20260-1571.

**Distribution**

The Postal Service distributes the POSTAL BULLETIN to all postal facilities. The Government Printing Office distributes copies to all public subscribers.

**Effective Period**

POSTAL BULLETIN articles are effective for six months unless otherwise specified.

**Index**

A quarterly index of BULLETIN articles appears early in the months of January, April, July, and October.

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