



# postal bulletin

PB 21326—November 19, 1981—32 Pages

## 20-Cent U.S. Desert Plants Commemorative Stamps

A block of four 20-cent U.S. Desert Plants commemorative stamps will be first placed on sale December 11, 1981, at Tucson, Arizona 85726-9998.

**Do Not Sell Before December 12, 1981**



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Issued in Sheets of 40. Collector information will be found on page 23.

**Supply.** In order to have a supply of this stamp at all post offices by first day sale, two automatic distributions will be made by the Bureau of Engraving and Printing. The first shipment will be approximately one-half the quantity normally furnished. The second shipment will follow immediately and should be completed by December 21, 1981.

Postal data centers have been requested to prepare two automatic distribution printouts with related invoices and labels for use by stamp distribution offices in making the initial and subsequent distributions to associate post offices.

Post offices with 950 or more revenue units requiring additional bulk quantities (*item 406*) should immediately submit a Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing.

All post offices requiring additional stamps in less-than-bulk quantities should immediately requisition them on a separate Form 17, *Stamp Requisition*, from their stamp distribution office.

Before requisitioning additional stock, consider that the stock should be depleted before February 11, 1982, at all post office outlets, except designated philatelic windows.—*Customer Services Dept., 11-19-81.*

### Correction

### Americana Mint Set

The Americana Mint Set referred to in *POSTAL BULLETIN 21325 (11-12-81)* will have a 2-3 week delay in the on-sale date. An incorrect item number was given. The correct item number is 836.—*Customer Services Dept., 11-19-81.*

## Domestic Orders

False Representation. Enforced by Postmasters at cities listed.

State/city	Names covered
IL, Chicago 60606	V-J Publishing Company 323 S. Franklin
NJ, Collingswood 08108	International Brotherhood of Boilermakers, Iron Shipbuilders, Blacksmiths, Forgers & Helpers or Boilermakers Local Lodge 327 2 Richey Avenue
NJ, Oaklyn 08107	International Brotherhood of Boilermakers, Iron Shipbuilders, Blacksmiths, Forgers & Helpers or Boilermakers Local Lodge 327 2 Richey Avenue
DE, Newport 09801	International Brotherhood of Boilermakers, Iron Shipbuilders, Blacksmiths, Forgers & Helpers or Boilermakers P.O. Box 3177
PA, Milroy 17063	V V & L RD 1
IL, Westmont 60559	Dalen Labs P.O. Box 118
IL, Woodridge 60517	Dalen Labs 2317 Charmingfare Drive

—*Judicial Officer, 11-19-81.*

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## CHRISTMAS PAY PROCEDURES FOR RURAL CARRIERS

Managers responsible for rural carrier time and attendance recording should become familiar with Article 30.1.I, Christmas Allowances and Procedures, of the 1981 National Agreement. The Christmas period will begin on December 7, 1981, Pay Period 26-81, and terminate December 25, 1981, Pay Period 27-81.

The following instructions should be followed for timely and accurate processing of the payroll for the Christmas period:

### A. Non-Postal Employees Hired as Christmas Auxiliary Assistants (Exhibit 1)

1. To establish a non-postal employee on the rural carrier payroll system during the Christmas period, a Form 50-B, *Notification of Personnel Action*, must be processed, using Nature of Action Code 110 or 113, Designation 79, Activity 0.

2. Appointments will be made to the position of Christmas auxiliary assistant, Occupation Code 2325-1002, EAS-7, at the rate of \$4.76 per hour.

3. The Postal Data Center (PDC) will prepare preprinted Forms 1314A, *Auxiliary Rural Carrier Time Certificate*, to be used during the Christmas period only. NOTE: If preprinted Forms 1314A are not received, a manually prepared Form 1314A must be used.

4. Salary and allowances for Christmas auxiliary assistants will be paid through normal procedures for Pay Periods 26-81 and 27-81.

5. Christmas auxiliary assistants will be automatically separated at the end of the Christmas period, on Friday, December 25, 1981; therefore, no Form 50-B will be required for this action.

6. For service performed during week 1, report actual hours worked in the appropriate Christmas Assistant Work Hours block. For service performed during week 2, report actual work hours in the Christmas Assistant Work Hours block indicated for week 2.

7. If the employee is entitled to equipment maintenance allowance, report miles traveled week 1 and/or week 2 in appropriate blocks on Form 1314A.

### B. Postal Employees Performing Service as Auxiliary Assistants (Exhibit 2)

1. Postal employees providing Christmas auxiliary assistance on rural routes are compensated at their normal rate of pay.

2. Hours worked on rural routes as Christmas auxiliary assistants are reported to the Postal Data center on Form 1230 A or B, *Week 1 or Week 2 Timecard*.

3. For compensation of equipment maintenance allowance (EMA), complete a manually prepared Form 1314A. Enter Designation 76 in the designation block. In the equipment maintenance miles block, enter appropriate miles traveled each week.

### C. Auxiliary Rural Carriers Performing Service as Christmas Auxiliary Assistants (Exhibit 3)

1. Actual work hours during the Christmas period as an auxiliary rural carrier (Designation 77) and Christmas auxiliary assistant are cumulative. Normal hours worked are reported on the preprinted Form 1314A as in other pay periods. Hours worked as Christmas auxiliary assistants are reported in the appropriate Christmas assistant work hours block.

Exhibit 1

The example shows W. H. Bergfalk as a Designation 79, non-postal employee hired as a Christmas auxiliary assistant.

During week 1 of Pay Period 27-81, the employee worked 23 hours and 78 hundredths, to be reported in the Christmas assistant work hours block. During week 2 of Pay Period 27-81, the employee worked 21 hours and 10 hundredths.

Employee entitled to 94 miles of EMA, to be reported in the equipment maintenance miles block (51 miles week 1 and 43 miles week 2).

AUXILIARY RURAL CARRIER TIME CERTIFICATE													
NAME OF AUXILIARY CARRIER		CAG	FINANCE NUMBER		SOCIAL SECURITY NUMBER				DES.	DES.	ROUTE No.	PERIOD	YEAR
W. H. BERGFALK		9R	99-9999		999-99-9999				P	79	000	27	81
NOTE: THE ROUTE NO. MUST BE COMPLETED PRIOR TO SUBMISSION TO THE POSTAL DATA CENTER.													
		ACTUAL WEEKLY HOURS (1)	TRAINING HOURS (2)	TRAVEL HOURS (3)	EQUIPMENT ALLOWANCE (4)			LEAVE (5)				CHANGES (6)	
					WEEKS TRIP	MILES	WEEKS	SICK	OTHER	COOP			
1		23				51					23	78	
2		21				43					21	10	
THIS IS TO CERTIFY THAT THE ABOVE CARRIER RENDERED SERVICE IN COMPLIANCE WITH FEDERAL REGULATIONS.													
		12-25-81		I. M. POSTMASTER								WHB	
		DATE		SIGNATURE OF SUPERVISOR								INITIALS	

1. ENTER WEEKLY HOURS & HUNDREDTHS RENDERED AS AUXILIARY CARRIER.  
 2. ENTER TRAINING HOURS IN TRAINING HOURS BLOCK & ADD TO ACTUAL WEEKLY WORK HOURS.  
 3. MILES TRAVELED ONLY WHEN AUXILIARY CARRIER IS ELIGIBLE FOR TRIP PAY.  
 4. EQUIPMENT MAINTENANCE ALLOWANCE.  
 (A) ACTUAL WEEKLY TRIP HOURS ONLY.  
 (B) TOTAL WEEKLY TRIP.  
 (C) WEEKLY TRIP MILES.  
 5. LEAVE: ENTER TRIP HOURS ONLY. "OTHER LEAVE" HOURS MUST BE INDICATED ON REVERSE OF FORM 1314.  
 6. CHRISTMAS ASSISTANT WORK HOURS: TO BE USED ONLY DURING CHRISTMAS PERIOD.

Exhibit 2

Postal employee performing service as Christmas auxiliary assistant. Employee entitled to 211 miles of equipment maintenance allowance (114 miles week 1 and 97 miles week 2).

Actual work hours are reported on Form 1230 A or B for compensation.

AUXILIARY RURAL CARRIER TIME CERTIFICATE													
NAME OF AUXILIARY CARRIER		CAG	FINANCE NUMBER		SOCIAL SECURITY NUMBER				DES.	DES.	ROUTE No.	PERIOD	YEAR
F. J. DIGIROLOMO		9R	99-9999		999-99-9999				P	76	000	27	81
NOTE: THE ROUTE NO. MUST BE COMPLETED PRIOR TO SUBMISSION TO THE POSTAL DATA CENTER.													
		ACTUAL WEEKLY HOURS (1)	TRAINING HOURS (2)	TRAVEL HOURS (3)	EQUIPMENT ALLOWANCE (4)			LEAVE (5)				CHANGES (6)	
					WEEKS TRIP	MILES	WEEKS	SICK	OTHER	COOP			
1		114									114		
2		97									97		
THIS IS TO CERTIFY THAT THE ABOVE CARRIER RENDERED SERVICE IN COMPLIANCE WITH FEDERAL REGULATIONS.													
		12-25-81		I. M. POSTMASTER								FJD	
		DATE		SIGNATURE OF SUPERVISOR								INITIALS	

1. ENTER WEEKLY HOURS & HUNDREDTHS RENDERED AS AUXILIARY CARRIER.  
 2. ENTER TRAINING HOURS IN TRAINING HOURS BLOCK & ADD TO ACTUAL WEEKLY WORK HOURS.  
 3. MILES TRAVELED ONLY WHEN AUXILIARY CARRIER IS ELIGIBLE FOR TRIP PAY.  
 4. EQUIPMENT MAINTENANCE ALLOWANCE.  
 (A) ACTUAL WEEKLY TRIP HOURS ONLY.  
 (B) TOTAL WEEKLY TRIP.  
 (C) WEEKLY TRIP MILES.  
 5. LEAVE: ENTER TRIP HOURS ONLY. "OTHER LEAVE" HOURS MUST BE INDICATED ON REVERSE OF FORM 1314.  
 6. CHRISTMAS ASSISTANT WORK HOURS: TO BE USED ONLY DURING CHRISTMAS PERIOD.

2. Auxiliary rural carriers will be compensated during the Christmas period in the same manner as during the rest of the year. Compensation will be at the appropriate rate for the first 40 hours worked in any one week, and at the appropriate overtime rate for hours worked in excess of 40 in any one week.

3. When completing Form 1314A, be sure to include weekly totals.

**D. Substitute and Emergency Substitute Rural Carriers Performing Service as Christmas Auxiliary Assistants (Exhibit 4)**

1. Form 1314A will be provided by the Postal Data Center for all substitutes (Designation 73) and for emergency substitutes (Designation 74) who are presently on rolls. These forms are provided in the event that such employees are used as Christmas auxiliary assistants during the Christmas period. The designation code on the preprinted forms will be Designation 77.

2. Substitutes performing service as Christmas auxiliary assistants will be compensated at the appropriate rate for the first 40 hours worked in one week, and the appropriate overtime rate for all hours in excess of 40.

3. Report the actual weekly work hours as a Christmas auxiliary assistant in the appropriate block entitled Christmas Assistant Work Hours.

4. The substitute providing route coverage on the regular carrier's relief day (J or K day) is eligible for compensation based upon the regular carrier's Fair Labor Standards Act Code. Any assistance necessary

on the regular carrier's relief day may be provided by the regular carrier. The regular carrier's hours are considered as Christmas auxiliary assistant hours, and are reported for compensation in the Christmas Auxiliary Work Hours block on the regular carrier's 1314. The substitute carrier receives authorized equipment maintenance allowance.

**E. Regular (DES 71) and Rural Substitute (DES 72) Carriers**

1. Rural Carriers Compensated Under Section 7(a) of FLSA

a) **FLSA Code A:** For assigned carriers with FLSA Code A, report all hours worked on the regular Form 1314. No special requirement is needed for reporting hours worked for such carriers. Compensation is paid at the appropriate rate for all hours worked up to 8 a day and 40 a week, and at the overtime rate of 150% for all hours worked in excess of 8 in a day or 40 in a week.

b) **FLSA Code N:** (Designation 71 only). For assigned carriers with FLSA Code N, report all hours worked on the regular Form 1314. No special requirement is needed for reporting hours worked for such carriers. Compensation is paid at their normal rate and overtime premium at 50% of their regular hourly rate for each week when hours worked are in excess of 40. The regular hourly rate is computed by dividing the regular weekly compensation for work hours by the total number of actual work hours. This rate will vary

**Exhibit 3**

Auxiliary rural carrier performing service as Christmas auxiliary assistant. Report normal work hours in the actual weekly work hours block, and the Christmas auxiliary assistant hours in the Christmas Assistant Work Hours block, as indicated for appropriate week. **DO NOT ADD THE HOURS TOGETHER.**

Week 1 auxiliary carrier had 18 hours of route time (excluding office time) in 4 days, and traveled 108 miles (includes miles traveled as a Christmas auxiliary assistant).

Week 2 the auxiliary carrier had 16 hours of route time in 4 days, and traveled 98 miles. Equipment maintenance allowance will be based upon hours, miles or special chart, as appropriate.

If more than one route is served as an auxiliary assistant, submit a separate 1314A for each route served.

AUXILIARY RURAL CARRIER TIME CERTIFICATE											
NAME OF AUXILIARY CARRIER	CLASS	FEDERAL NUMBER	SOCIAL SECURITY NUMBER	DES	REL.	ROUTE NO.	PERIOD	YEAR	OTHER USES		
D. L. EKSTEDT	9R	99-9999	999-99-9999	P	77	A02	27	81			
NOTE: THE ROUTE NO. MUST BE COMPLETED PRIOR TO SUBMISSION TO THE POSTAL DATA CENTER.											
THIS IS TO CERTIFY THAT THE ABOVE CARRIER RENDERED SERVICE IN COMPLIANCE WITH FEDERAL REGULATIONS.											
12-25-81 I. M. POSTMASTER DLE											

**Exhibit 4**

Substitute carrier (Designation 73) or emergency substitute carrier (Designation 74) performing service as Christmas auxiliary assistant. Report hours worked as Christmas Auxiliary Assistant only in the Christmas Assistant Work Hour block indicated for week 1 and week 2 of Pay Period 27-81 on the appropriate line.

Report appropriate hours, trips and miles traveled for each week in the equipment maintenance allowance blocks.

AUXILIARY RURAL CARRIER TIME CERTIFICATE											
NAME OF AUXILIARY CARRIER	CLASS	FEDERAL NUMBER	SOCIAL SECURITY NUMBER	DES	REL.	ROUTE NO.	PERIOD	YEAR	OTHER USES		
K. A. MARTIN	9R	99-9999	999-99-9999	P	77	000	27	81			
NOTE: THE ROUTE NO. MUST BE COMPLETED PRIOR TO SUBMISSION TO THE POSTAL DATA CENTER.											
THIS IS TO CERTIFY THAT THE ABOVE CARRIER RENDERED SERVICE IN COMPLIANCE WITH FEDERAL REGULATIONS.											
12-25-81 I. M. POSTMASTER KAM											

from week-to-week if the total number of work hours for each week varies.

c) **FLSA Code L:** (Designation 72 only). Substitute rural carrier serving a vacant route or when serving the route during the extended absence of the regular carrier (in excess of 90 days) with FLSA Code N. For assigned carriers with FLSA Code L, report all hours worked on the regular Form 1314. No special requirement is needed for reporting hours worked for such carriers. Compensation is paid at their normal rate providing the carrier does not work in excess of 40 hours per week. Those carriers working more than 40 hours per week will be compensated based on hours actually worked at the appropriate rate. Overtime is paid for all hours in excess of 40 per week, which is automatically determined by the payroll system.

2. Rural Carriers Compensated Under Section 7(c) (2) of (FLSA Code B)

a) **Mileage Carrier (Non-Evaluated Method of Compensation).** For assigned carrier with FLSA Code B, report all hours worked in the assigned position on the Form 1314. Do not report Christmas overtime in the Christmas Assistant Work Hour block for pay periods 26 or 27-81. Additional compensation will be paid in accordance with Christmas allowance provisions of Article 30.1.I., of the 1981 USPS-NRLCA National Agreement.

b) **Rural carriers paid by the evaluated method of compensation on S (special) or H (6 day evaluated) routes.** For assigned carriers on routes paid by the evaluated method with FLSA Code B, report all hours worked in the actual weekly work hours on the Form 1314. No special entries are needed for report-

ing hours worked for such carriers during the Christmas period. Additional compensation will be paid in accordance with the Christmas allowance provisions of Article 30.1.I., of the 1981 USPS-NRLCA National Agreement.

c) **Rural carriers assigned to J or K routes** (Exhibit 5). For assigned carriers on evaluated J or K routes (only) with FLSA Code B, report all hours worked (except J or K days) on the assigned route in the Actual Weekly Work Hours block for the particular route. Do not report hours worked on an assigned route over the evaluation; i.e., route evaluation is 44 hours per week, the assigned carrier worked 46.50 hours on the route. Report all hours in the Weekly Work Hours block, nothing in the Christmas Assistant Work Hour block. The hours over the evaluation will automatically be calculated for payment at the end of the guarantee period.

For service performed as a Christmas Auxiliary Assistant on the scheduled off day (J or K day), enter these hours and hundredths in the Christmas Assistant Work Hours block. Only hours worked as a Christmas Auxiliary Assistant should be entered in this block. (Do not include Christmas Auxiliary Assistant hours in the actual weekly work hours block). (Exhibit 5).

**F. Regular Rural Carrier Works Assigned Relief Day (Exhibit 6)**

When the regular rural carrier is required to work his assigned relief day during the Christmas period because no substitute is available, no special reporting requirements are necessary. Complete this 1314 in the normal manner as any other pay period. It is very im-

Exhibit 5

Regular rural carrier, FLSA Code B, worked as a Christmas Auxiliary Assistant on the scheduled off day (route type J or K).

1. Enter the hours actually worked on the assigned route in the Actual Weekly Work Hours block. Do not include Christmas Auxiliary Assistant work hours.

2. Carrier worked 06.20 hours on the scheduled off day week 2 and used his vehicle for 37 miles.

3. Enter 06.20 in the Christmas Assistant Work Hours block and 037 in week 2 route deviation block.

NOTE: Do not enter hours worked over the evaluation as Christmas Work Hours when the hours worked are not on the assigned off day.

REGULAR RURAL CARRIER TIME CERTIFICATE														
EMP NO.	NAME OF RELIEF CARRIER	SOCIAL SECURITY NUMBER	ACTUAL WEEKLY WORK HOURS				EVALUATED WEEKLY WORK HOURS				MILEAGE			
			MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI
1.	D. L. REHFELD	813-40-9173												
2.														
NAME OF ASSIGNED CARRIER		CG#	FINANCE NUMBER	SOCIAL SECURITY NUMBER				EMP NO.	ROUTE	CLASS	REL. DAY	WEEK	YEAR	
J. A. OLSEN		8R	99-9999	999-99-9999				71	K04	B	27	81		
IDENTIFY ALL ASSIGNMENTS WITH FOLLOWING CODES: ANNUAL LEAVE - A COMP. OF PAY - C HOLIDAY LEAVE - D HOLIDAY WORK - E LEAVE W/O PAY - F LINGERED BEYOND - G SCHEDULED OFF DAY - H SCHEDULED RELIEF DAY - I SPECIAL ASSIGNMENT - J SPECIAL DELIVERY - K 11-ON - L SCHEDULED BEYOND - M														
NOTE: LEAVE THE BLOCKS BLANK FOR THOSE DAYS THE ASSIGNED CARRIER PERFORMED SERVICE. THIS IS TO CERTIFY THAT THE ABOVE CARRIER RENDERED SERVICE IN COMPLIANCE WITH NORMAL REGULATIONS.														
DATE: 12-25-81 SIGNATURE: I. M. POSTMASTER TITLE: ASSISTANT POSTMASTER										CHECKING INITIALS: JAO		CHRISTMAS ASSISTANT WORK HOURS: 06 20		

Exhibit 6

This exhibit covers regular rural carrier FLSA Code B, who worked on their regular scheduled off day on the assigned route.

Complete the 1314 in the normal procedure when the regular carrier works the assigned off day. Enter Code R in the Relief Day Worked block. Do not record any work hours in the Christmas Assistant Work Hours block. Include the total hours worked in the Actual Weekly Work Hours block. Employee is entitled to a relief day, ("X" day) within 8 weeks.

REGULAR RURAL CARRIER TIME CERTIFICATE														
EMP NO.	NAME OF RELIEF CARRIER	SOCIAL SECURITY NUMBER	ACTUAL WEEKLY WORK HOURS				EVALUATED WEEKLY WORK HOURS				MILEAGE			
			MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI
1.														
2.														
NAME OF ASSIGNED CARRIER		CG#	FINANCE NUMBER	SOCIAL SECURITY NUMBER				EMP NO.	ROUTE	CLASS	REL. DAY	WEEK	YEAR	
R. J. YAGER		8R	99-9999	999-99-9999				71	J04	R	27	81		
IDENTIFY ALL ASSIGNMENTS WITH FOLLOWING CODES: ANNUAL LEAVE - A COMP. OF PAY - C HOLIDAY LEAVE - D HOLIDAY WORK - E LEAVE W/O PAY - F LINGERED BEYOND - G SCHEDULED OFF DAY - H SCHEDULED RELIEF DAY - I SPECIAL ASSIGNMENT - J SPECIAL DELIVERY - K 11-ON - L SCHEDULED BEYOND - M														
NOTE: LEAVE THE BLOCKS BLANK FOR THOSE DAYS THE ASSIGNED CARRIER PERFORMED SERVICE. THIS IS TO CERTIFY THAT THE ABOVE CARRIER RENDERED SERVICE IN COMPLIANCE WITH NORMAL REGULATIONS.														
DATE: 12-25-81 SIGNATURE: I. M. POSTMASTER TITLE: ASSISTANT POSTMASTER										CHECKING INITIALS: EJY		CHRISTMAS ASSISTANT WORK HOURS: 06 20		

portant that the hours worked on the assigned relief day do not appear in the Christmas Assistant Work Hours block.

**G. Regular Carrier Works Designated Holiday (Exhibit 7)**

When the regular carrier assigned to a J or K route, with Friday, December 25 as the scheduled off day, the preceding work day is the employee's designated Christmas holiday. Since the employee is required to work on the designated holiday, enter "V" in the second Thursday block. Do not record hours worked on

**Exhibit 7**

Regular carrier assigned to a J or K route with Friday as scheduled off days. Therefore, the preceding work day is the designated holiday. Employee is required to work the designated holiday because the substitute carrier was unavailable.

1. Week 1, carrier worked 05.17 hours on scheduled off day and traveled 28 miles.
2. Week 2, employee was required to work on designated holiday; therefore, enter V for second Thursday and K for Friday, December 25. Enter actual weekly work hours, including hours worked on the holiday in the Actual Weekly Work Hours block.

designated holiday in Christmas Assistant Work Hours block. Compensation for working the designated Christmas holiday will be paid at appropriate rate.

**H. Equipment Maintenance Allowance**

1. For all regular rural carriers who are entitled to EMA while serving as a Christmas Auxiliary Assistant, enter miles in the route deviation block on the 1314.
2. For all substitute carriers who use the preprinted 1314 issued for the Christmas period and are entitled to EMA, enter the hours and miles in the appropriate space on the 1314A.

REGULAR RURAL CARRIER TIME CERTIFICATE													
EMP. NO.	NAME OF RELIEF CARRIER	SOCIAL SECURITY NUMBER	ACTUAL WEEKLY WORK HOURS	TRAVEL MILES	NO. OF MILES	NO. OF MILES	NO. OF MILES	NO. OF MILES	NO. OF MILES	NO. OF MILES	NO. OF MILES	NO. OF MILES	NO. OF MILES
1.	M. R. ELLINGSON	125-45-6789	08 22	1									
2.													
3.													
NAME OF ASSIGNED CARRIER		ORG.	FINANCE NUMBER	SOCIAL SECURITY NUMBER	ORG.	ROUTE NO.	PLAT.	PLAT. NO.	PLAT. NO.	PLAT. NO.	PLAT. NO.	PLAT. NO.	PLAT. NO.
A. R. ELG		8R	99-9999	999-99-9999	71	R10	B	27	81				
INCOMPLETE ALL ANSWERS WITH FOLLOWING CODES:													
GENERAL LEAVE—A CHIEF OF POST—C SCHEDULED LEAVE—D HOLIDAY—E LEAVE W/O PAY—F LEAVE W/ PAY—G OTHER LEAVE—H UNPAID LEAVE—J UNPAID LEAVE—K UNPAID LEAVE—L UNPAID LEAVE—M UNPAID LEAVE—N UNPAID LEAVE—O UNPAID LEAVE—P UNPAID LEAVE—Q UNPAID LEAVE—R UNPAID LEAVE—S UNPAID LEAVE—T UNPAID LEAVE—U UNPAID LEAVE—V UNPAID LEAVE—W UNPAID LEAVE—X UNPAID LEAVE—Y UNPAID LEAVE—Z													
NOTE: LEAVE THE BLOCKS BLANK FOR THOSE DAYS THE ASSIGNED CARRIER PERFORMED SERVICE.													
THIS IS TO CERTIFY THAT THE ABOVE CARRIER RENDERED SERVICE IN COMPLIANCE WITH POSTAL REGULATIONS.													
DATE: 12-25-81 OFFICE: I. M. POSTMASTER SIGNATURE: ARE TITLE: ARE													

—Finance Dept., 11-19-81.

**9.3-CENT BULK RATE COIL STAMP**

The 9.3-cent Mail Wagon coil stamp will be placed on sale December 15, 1981, at Shreveport, LA 71102-9998. This issue is primarily for use by bulk mailers holding precancel permits.

**Do Not Sell Before December 16, 1981**



Copyright U.S. Postal Service 1981

Issued in coils of 500 and 3,000. Collector information will be found on page 29.

**Supply.** An automatic distribution of 50 nonprecanceled coils of 500 will be made to each post office with an authorized philatelic center. The nonprecanceled form of this stamp will only be sold at philatelic centers.

**Precanceled Bulk Quantities.** Post offices with 950 or more revenue units requiring this stamp in precanceled form should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of

Engraving and Printing. Orders must be submitted in the following quantities: coils of 500 (*item 739*) 50, 100, 150, 200, 400 and multiples of 400 to maximum of 2,000; coils of 3,000 (*item 740*) 8, 16, 24, 32, 64 and multiples of 64 to maximum of 768. See Fiscal Handbook F-1, *Financial Handbook for Post Offices*, 523.13d, for proper procedures in ordering precanceled stamps. The memorandum described in that section must accompany Form 3356.

**Less-than-bulk Quantities.** Post offices with 950 or more revenue units and all other offices should immediately submit a separate Form 17, *Stamp Requisition*, to their designated Stamp Distribution Office. —Customer Services Dept., 11-19-81.

**17-Cent Presorted First-Class Stamp**

A supply of the 17-cent Electric Car precanceled Presorted First-Class stamps in coils of 500 (*Item 767*), and coils of 3,000 (*Item 768*), is now available at the Bureau of Engraving and Printing. Post offices with 950 or more revenue units may order bulk quantities of this stamp directly from the Bureau of Engraving and Printing, using Form 3356, *Stamp Requisition—Bulk Quantities*.

See Fiscal Handbook F-1, *Financial Handbook for Post Offices*, 523.13d, for proper procedures in ordering precanceled stamps. The memorandum described in that section must accompany Form 3356. The quantity should be in multiples of standard packaging to maximum of 2,000 coils of 500 and 128 coils of 3,000.

All post offices requiring less than bulk quantities of this stamp should order from their stamp distribution office. —Customer Services Dept., 11-19-81.

## DMM Revision

## EXPRESS MAIL INSURANCE CLAIMS

On November 6, 1981, the Governors of the Postal Service approved the recommended decision of the Postal Rate Commission on a USPS proposal to revise Express Mail insurance claims eligibility requirements to streamline the processing of Express Mail insurance claims and provide more equitable adjudication of those claims. The Board of Governors concurrently ordered the decision to be implemented effective 12:01 a.m., November 22, 1981.

In order to fully implement the revisions ordered into effect by the Board of Governors, revisions to DOMESTIC MAIL MANUAL (DMM) 149, 294, and 295 are necessary. DMM 294.3 and 295 are revised so that indemnity for merchandise that is lost, damaged or rifled will be paid on the actual cash value of the Express Mail item at the time of mailing, up to \$500, except for mailings valued at \$15 or less, for negotiable items, or currency or bullion, for which the indemnity is \$15. These revisions eliminate the limitation that unless the mailer declared the value of the item at the time of mailing, the indemnity was limited to \$15. DMM 149.511, 149.513b, 149.514a and 295 are revised to allow either the addressee or the mailer, to file an indemnity claim for damage or partial loss of an Express Mail item. Currently, only the mailer may file such claims. These revised sections retain the provisions that only the mailer may file a claim for complete loss. In addition, these revisions specify what documentation is necessary to support a claim which is filed by the addressee.

Accordingly, the following revisions of the DMM are effective 12:01 a.m., November 22, 1981:

**149 Indemnity Claims**

\* \* \* \* \*

**149.5 Express Mail Claims****.51 How To File.**

.511 Who May File. Claims for complete loss may be filed only by the mailer. Claims for damage or partial loss may be filed by either the mailer or the addressee. See 294 and 295.

\* \* \* \* \*

**.513 When To File.**

\* \* \* \* \*

b. *Damage Claims.* Claims for damage or partial loss should be filed immediately, but must be filed no later than 60 days from the date of mailing. Claims filed by the addressee must be returned to the post office of mailing for signature by the mailer, designation of the payee by the mailer, and inclusion of the customer receipt copy of the mailing label.

**.514 Required Information**

a. *General.* The mailer or addressee must present the damaged article and packaging at the post office when the claim is filed. The mailer must also provide the customer receipt copy of the mailing label at the time the claim is filed, or when the claim is returned from the post office of address for signature by the mailer. The customer receipt copy of the mailing label must be attached to the claim form at the time the claim is filed (see 295).

\* \* \* \* \*

**290 Ancillary Services**

\* \* \* \* \*

**294 Insurance and Indemnity**

\* \* \* \* \*

**294.3 Merchandise Insurance**

.31 Parcels are insured against loss, damage, or rifling; coverage is limited to \$500.

.32 Subject to 294.33, indemnity will be paid on the basis of the value at the time of mailing. The mailer must submit evidence establishing the value in accordance with 149.242.

.33 For mailings valued at \$15.00 or less, for negotiable items, or currency or bullion, the indemnity will be \$15.00.

\* \* \* \* \*

**295 Claims Procedures**

**295.1 Claims for Refunds of Postage.** Claims for refunds of postage shall be made by application at the originating office within 60 days of the date of mailing. Such claims may be filed only by the mailer. Use Form 3533, *Application and Voucher for Refund of Postage and Fees*. Mailer's original receipt copy of the mailing label must be presented.

**295.2 Claims for Insurance.** Insurance claims must be filed within 60 days of the date of mailing. The mailer's original receipt copy of the mailing label must be included with the claim file. Use Form 5690, *Express Mail Application for Indemnity*, and forward to the Director, Postal Data Center, Box 14632, 1720 Market Street, St. Louis, Missouri 63180 (see 149.51).

**295.3 Indemnity Claims****.31 Who May File**

a. Claims for complete loss may be filed only by the mailer. Claims for damages or partial loss may be filed by the mailer or the addressee. Claims filed by the addressee for damage or partial loss must be sent to the post office of mailing for completion. The Express Mail coordinator at the post office of mailing must have the mailer sign the claim form and designate the payee.

b. The following supporting documentation must be included with all Express Mail claims: evidence of value for merchandise insurance, except as provided for in 294.33; reconstruction costs for document reconstruction; and the customer receipt copy of the mailing label.

.32 *Claims for damage or partial loss* must be supported by the presentation of the article and its packaging at the time the claim is filed. The article with the packaging will be retained at the post office for 90 days and then sent to the appropriate dead parcel branch (see 159.561b). Use Form 3831, *Receipt for Article(s) Damaged in the Mails*. If the customer's claim is denied, the article must be returned on request.

\* \* \* \* \*

These changes will be incorporated into a future DMM revision.—*Rates & Classification Dept., 11-19-81.*



**THIS OFFICE  
WILL BE CLOSED  
THURSDAY,  
NOVEMBER 26, 1981**





**(RES) PAY CHANGES—BARGAINING UNIT**

Salary schedules shown on pages 9 through 21.

**Note:** The instructions and pay schedules in this BULLETIN apply **only** to employees covered by the below-cited collective bargaining agreements who were eligible for and elected the COLA Roll-In Option (see agreements and BULLETIN 21315 (9-10-81), for eligibility and option details).

**A. Application.** These instructions apply to employees covered by:

1. 1981-1984 USPS-APWU/NALC National Agreement;
2. 1981-1984 USPS-NRLCA National Agreement; and to employees subject to the provisions of collective bargaining agreements covering:
3. Mailbag depositories, repair centers, and supply centers.
4. Mail equipment shop employees represented by the American Postal Workers' Union/Mail Handlers Union.
5. Postal Police Officers (PPOs) represented by the National Association of Postal Police Officers (NAPPO).
6. Postal Police Officers (PPOs) represented by the Federation of Postal Security Police (FPSP).

**B. Provisions**

In accordance with the COLA Roll-In Option provision of the cost-of-living adjustment (COLA) for-

mula specified in each of the respective bargaining agreements cited above, the respective basic and base pay schedules have been increased by the applicable COLA roll-in and new COLA amounts. These increases are effective and will be paid to eligible employees starting November 14, 1981 (PP 25-81).

1. The Postal Service (PS) Schedule has been increased as follows:

a. *COLA Roll-In.* The existing \$3,619 (\$1.74 per hour) COLA has been rolled-in to basic pay.

b. *New COLA.* The base schedule has been increased by the addition of a new COLA of \$395 (19 cents per hour).

2. The Rural Carrier schedules have been increased as follows:

a. *COLA Roll-In.* The existing \$1,518 (73 cents per hour), with proportional adjustment to the evaluated and substitute schedules, has been rolled-in to basic pay.

b. *New COLA.* The base schedule has been increased by the addition of a new COLA of \$395 (19 cents per hour), with proportional adjustment to the evaluated and substitute schedules.

**NOTE:** There is no provision for movement, and an employee may not move, between the Retiree Eligible Schedule (RES) version of a salary schedule and the "standard" (or non-RES) version of that schedule.—Employee Relations Dept., 11-19-81.

★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★



**POSTAL SERVICE SCHEDULE  
FULL-TIME ANNUAL RATES  
EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

STEP		1	2	3	4	5	6	7	8	9	10	11	12	STEP INCR.
1	BASIC SALARY	17,319	17,497	17,675	17,853	18,031	18,209	18,387	18,565	18,743	18,921	19,099	19,277	178
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	17,714	17,892	18,070	18,248	18,426	18,604	18,782	18,960	19,138	19,316	19,494	19,672	
2	BASIC SALARY	17,748	17,941	18,134	18,327	18,520	18,713	18,906	19,099	19,292	19,485	19,678	19,871	193
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	18,143	18,336	18,529	18,722	18,915	19,108	19,301	19,494	19,687	19,880	20,073	20,266	
3	BASIC SALARY	18,215	18,423	18,631	18,839	19,047	19,255	19,463	19,671	19,879	20,087	20,295	20,503	208
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	18,610	18,818	19,026	19,234	19,442	19,650	19,858	20,066	20,274	20,482	20,690	20,898	
4	BASIC SALARY	18,720	18,945	19,170	19,395	19,620	19,845	20,070	20,295	20,520	20,745	20,970	21,195	225
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	19,115	19,340	19,565	19,790	20,015	20,240	20,465	20,690	20,915	21,140	21,365	21,590	
5	BASIC SALARY	19,268	19,510	19,752	19,994	20,236	20,478	20,720	20,962	21,204	21,446	21,688	21,930	242
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	19,663	19,905	20,147	20,389	20,631	20,873	21,115	21,357	21,599	21,841	22,083	22,325	
6	BASIC SALARY	19,856	20,119	20,382	20,645	20,908	21,171	21,434	21,697	21,960	22,223	22,486	22,749	263
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	20,251	20,514	20,777	21,040	21,303	21,566	21,829	22,092	22,355	22,618	22,881	23,144	
7	BASIC SALARY	20,496	20,779	21,062	21,345	21,628	21,911	22,194	22,477	22,760	23,043	23,326	23,609	283
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	20,891	21,174	21,457	21,740	22,023	22,306	22,589	22,872	23,155	23,438	23,721	24,004	
8	BASIC SALARY	21,182	21,489	21,796	22,103	22,410	22,717	23,024	23,331	23,638	23,945	24,252		307
	COLA	395	395	395	395	395	395	395	395	395	395	395		
	BASE SALARY	21,577	21,884	22,191	22,498	22,805	23,112	23,419	23,726	24,033	24,340	24,647		
9	BASIC SALARY	21,928	22,260	22,592	22,924	23,256	23,588	23,920	24,252	24,584	24,916			332
	COLA	395	395	395	395	395	395	395	395	395	395			
	BASE SALARY	22,323	22,655	22,987	23,319	23,651	23,983	24,315	24,647	24,979	25,311			
10	BASIC SALARY	22,717	23,075	23,433	23,791	24,149	24,507	24,865	25,223	25,581	25,939			358
	COLA	395	395	395	395	395	395	395	395	395	395			
	BASE SALARY	23,112	23,470	23,828	24,186	24,544	24,902	25,260	25,618	25,976	26,334			
11	BASIC SALARY	23,905	24,303	24,701	25,099	25,497	25,895	26,293	26,691	27,089	27,487			398
	COLA	395	395	395	395	395	395	395	395	395	395			
	BASE SALARY	24,300	24,698	25,096	25,494	25,892	26,290	26,688	27,086	27,484	27,882			

★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★



**POSTAL SERVICE SCHEDULE  
FLEXIBLE EMPLOYEES—HOURLY RATES  
EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

STEPS	1	2	3	4	5	6	7	8	9	10	11	12
1 BASIC	8.63	8.71	8.80	8.89	8.98	9.07	9.16	9.25	9.33	9.42	9.51	9.60
1 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
1 BASE	8.82	8.90	8.99	9.08	9.17	9.26	9.35	9.44	9.52	9.61	9.70	9.79
2 BASIC	8.84	8.93	9.03	9.13	9.22	9.32	9.42	9.51	9.61	9.70	9.80	9.90
2 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
2 BASE	9.03	9.12	9.22	9.32	9.41	9.51	9.61	9.70	9.80	9.89	9.99	10.09
3 BASIC	9.07	9.17	9.28	9.38	9.49	9.59	9.69	9.80	9.90	10.00	10.11	10.21
3 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
3 BASE	9.26	9.36	9.47	9.57	9.68	9.78	9.88	9.99	10.09	10.19	10.30	10.40
4 BASIC	9.32	9.43	9.55	9.66	9.77	9.88	10.00	10.11	10.22	10.33	10.44	10.56
4 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
4 BASE	9.51	9.62	9.74	9.85	9.96	10.07	10.19	10.30	10.41	10.52	10.63	10.75
5 BASIC	9.60	9.72	9.84	9.96	10.08	10.20	10.32	10.44	10.56	10.68	10.80	10.92
5 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
5 BASE	9.79	9.91	10.03	10.15	10.27	10.39	10.51	10.63	10.75	10.87	10.99	11.11
6 BASIC	9.89	10.02	10.15	10.28	10.41	10.54	10.67	10.81	10.94	11.07	11.20	11.33
6 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
6 BASE	10.08	10.21	10.34	10.47	10.60	10.73	10.86	11.00	11.13	11.26	11.39	11.52
7 BASIC	10.21	10.35	10.49	10.63	10.77	10.91	11.05	11.19	11.33	11.48	11.62	11.76
7 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
7 BASE	10.40	10.54	10.68	10.82	10.96	11.10	11.24	11.38	11.52	11.67	11.81	11.95
8 BASIC	10.55	10.70	10.85	11.01	11.16	11.31	11.47	11.62	11.77	11.92	12.08	
8 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	
8 BASE	10.74	10.89	11.04	11.20	11.35	11.50	11.66	11.81	11.96	12.11	12.27	
9 BASIC	10.92	11.09	11.25	11.42	11.58	11.75	11.91	12.08	12.24	12.41		
9 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19		
9 BASE	11.11	11.28	11.44	11.61	11.77	11.94	12.10	12.27	12.43	12.60		
10 BASIC	11.31	11.49	11.67	11.85	12.03	12.20	12.38	12.56	12.74	12.92		
10 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19		
10 BASE	11.50	11.68	11.86	12.04	12.22	12.39	12.57	12.75	12.93	13.11		
11 BASIC	11.90	12.10	12.30	12.50	12.70	12.90	13.09	13.29	13.49	13.69		
11 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19		
11 BASE	12.09	12.29	12.49	12.69	12.89	13.09	13.28	13.48	13.68	13.88		



**POSTAL SERVICE SCHEDULE  
HOURLY RATE REGULARS  
EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

STEPS	1	2	3	4	5	6	7	8	9	10	11	12
1 BASIC	8.33	8.41	8.50	8.58	8.67	8.75	8.84	8.93	9.01	9.10	9.18	9.27
1 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
1 BASE	8.52	8.60	8.69	8.77	8.86	8.94	9.03	9.12	9.20	9.29	9.37	9.46
2 BASIC	8.53	8.63	8.72	8.81	8.90	9.00	9.09	9.18	9.28	9.37	9.46	9.55
2 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
2 BASE	8.72	8.82	8.91	9.00	9.09	9.19	9.28	9.37	9.47	9.56	9.65	9.74
3 BASIC	8.76	8.86	8.96	9.06	9.16	9.26	9.36	9.46	9.56	9.66	9.76	9.86
3 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
3 BASE	8.95	9.05	9.15	9.25	9.35	9.45	9.55	9.65	9.75	9.85	9.95	10.05
4 BASIC	9.00	9.11	9.22	9.32	9.43	9.54	9.65	9.76	9.87	9.97	10.08	10.19
4 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
4 BASE	9.19	9.30	9.41	9.51	9.62	9.73	9.84	9.95	10.06	10.16	10.27	10.38
5 BASIC	9.26	9.38	9.50	9.61	9.73	9.85	9.96	10.08	10.19	10.31	10.43	10.54
5 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
5 BASE	9.45	9.57	9.69	9.80	9.92	10.04	10.15	10.27	10.38	10.50	10.62	10.73
6 BASIC	9.55	9.67	9.80	9.93	10.05	10.18	10.30	10.43	10.56	10.68	10.81	10.94
6 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
6 BASE	9.74	9.86	9.99	10.12	10.24	10.37	10.49	10.62	10.75	10.87	11.00	11.13
7 BASIC	9.85	9.99	10.13	10.26	10.40	10.53	10.67	10.81	10.94	11.08	11.21	11.35
7 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19
7 BASE	10.04	10.18	10.32	10.45	10.59	10.72	10.86	11.00	11.13	11.27	11.40	11.54
8 BASIC	10.18	10.33	10.48	10.63	10.77	10.92	11.07	11.22	11.36	11.51	11.66	
8 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19	
8 BASE	10.37	10.52	10.67	10.82	10.96	11.11	11.26	11.41	11.55	11.70	11.85	
9 BASIC	10.54	10.70	10.86	11.02	11.18	11.34	11.50	11.66	11.82	11.98		
9 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19		
9 BASE	10.73	10.89	11.05	11.21	11.37	11.53	11.69	11.85	12.01	12.17		
10 BASIC	10.92	11.09	11.27	11.44	11.61	11.78	11.95	12.13	12.30	12.47		
10 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19		
10 BASE	11.11	11.28	11.46	11.63	11.80	11.97	12.14	12.32	12.49	12.66		
11 BASIC	11.49	11.68	11.88	12.07	12.26	12.45	12.64	12.83	13.02	13.21		
11 COLA	.19	.19	.19	.19	.19	.19	.19	.19	.19	.19		
11 BASE	11.68	11.87	12.07	12.26	12.45	12.64	12.83	13.02	13.21	13.40		



★ ★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★ ★

**RURAL CARRIER EVALUATED SCHEDULE**  
**EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

HOURS	STEPS	1	2	3	4	5	6	7	8	9	10	11	12	STEP INCR.
12	BASIC SALARY	5,138	5,216	5,294	5,372	5,450	5,528	5,606	5,684	5,762	5,840	5,918	5,996	78
	COLA	119	119	119	119	119	119	119	119	119	119	119	119	
	BASE SALARY	5,257	5,335	5,413	5,491	5,569	5,647	5,722	5,803	5,881	5,959	6,037	6,112	
13	BASIC SALARY	5,566	5,650	5,734	5,818	5,902	5,986	6,070	6,154	6,238	6,322	6,406	6,490	84
	COLA	128	128	128	128	128	128	128	128	128	128	128	128	
	BASE SALARY	5,694	5,778	5,862	5,946	6,030	6,114	6,198	6,282	6,366	6,450	6,534	6,618	
14	BASIC SALARY	5,994	6,085	6,176	6,267	6,358	6,449	6,540	6,631	6,722	6,813	6,904	6,995	91
	COLA	138	138	138	138	138	138	138	138	138	138	138	138	
	BASE SALARY	6,132	6,223	6,314	6,405	6,496	6,587	6,678	6,769	6,860	6,951	7,042	7,133	
15	BASIC SALARY	6,422	6,519	6,616	6,713	6,810	6,907	7,004	7,101	7,198	7,295	7,392	7,489	97
	COLA	148	148	148	148	148	148	148	148	148	148	148	148	
	BASE SALARY	6,570	6,667	6,764	6,861	6,958	7,055	7,152	7,249	7,346	7,443	7,540	7,637	
16	BASIC SALARY	6,850	6,954	7,058	7,162	7,266	7,370	7,474	7,578	7,682	7,786	7,890	7,994	104
	COLA	158	158	158	158	158	158	158	158	158	158	158	158	
	BASE SALARY	7,008	7,112	7,216	7,320	7,424	7,528	7,632	7,736	7,840	7,944	8,048	8,152	
17	BASIC SALARY	7,279	7,389	7,499	7,609	7,719	7,829	7,939	8,049	8,159	8,269	8,379	8,489	110
	COLA	168	168	168	168	168	168	168	168	168	168	168	168	
	BASE SALARY	7,447	7,557	7,667	7,777	7,887	7,997	8,107	8,217	8,327	8,437	8,547	8,657	
18	BASIC SALARY	7,707	7,824	7,941	8,058	8,175	8,292	8,409	8,526	8,643	8,760	8,877	8,994	117
	COLA	178	178	178	178	178	178	178	178	178	178	178	178	
	BASE SALARY	7,885	8,002	8,119	8,236	8,353	8,470	8,587	8,704	8,821	8,938	9,055	9,172	
19	BASIC SALARY	8,135	8,258	8,381	8,504	8,627	8,750	8,873	8,996	9,119	9,242	9,365	9,488	123
	COLA	188	188	188	188	188	188	188	188	188	188	188	188	
	BASE SALARY	8,323	8,446	8,569	8,692	8,815	8,938	9,061	9,184	9,307	9,430	9,553	9,676	
20	BASIC SALARY	8,563	8,693	8,823	8,953	9,083	9,213	9,343	9,473	9,603	9,733	9,863	9,993	130
	COLA	198	198	198	198	198	198	198	198	198	198	198	198	
	BASE SALARY	8,761	8,891	9,021	9,151	9,281	9,411	9,541	9,671	9,801	9,931	10,061	10,191	
21	BASIC SALARY	8,991	9,127	9,263	9,399	9,535	9,671	9,807	9,943	10,079	10,215	10,351	10,487	136
	COLA	207	207	207	207	207	207	207	207	207	207	207	207	
	BASE SALARY	9,198	9,334	9,470	9,606	9,742	9,878	10,014	10,150	10,286	10,422	10,558	10,694	
22	BASIC SALARY	9,419	9,561	9,703	9,845	9,987	10,129	10,271	10,413	10,555	10,697	10,839	10,981	142
	COLA	217	217	217	217	217	217	217	217	217	217	217	217	
	BASE SALARY	9,636	9,778	9,920	10,062	10,204	10,346	10,488	10,630	10,772	10,914	11,056	11,198	
23	BASIC SALARY	9,847	9,996	10,145	10,294	10,443	10,592	10,741	10,890	11,039	11,188	11,337	11,486	149
	COLA	227	227	227	227	227	227	227	227	227	227	227	227	
	BASE SALARY	10,074	10,223	10,372	10,521	10,670	10,819	10,968	11,117	11,266	11,415	11,564	11,713	
24	BASIC SALARY	10,276	10,431	10,586	10,741	10,896	11,051	11,206	11,361	11,516	11,671	11,826	11,981	155
	COLA	237	237	237	237	237	237	237	237	237	237	237	237	
	BASE SALARY	10,513	10,668	10,823	10,978	11,133	11,288	11,443	11,598	11,753	11,908	12,063	12,218	
25	BASIC SALARY	10,704	10,866	11,028	11,190	11,352	11,514	11,676	11,838	12,000	12,162	12,324	12,486	162
	COLA	247	247	247	247	247	247	247	247	247	247	247	247	
	BASE SALARY	10,951	11,113	11,275	11,437	11,599	11,761	11,923	12,085	12,247	12,409	12,571	12,733	
26	BASIC SALARY	11,132	11,300	11,468	11,636	11,804	11,972	12,140	12,308	12,476	12,644	12,812	12,980	168
	COLA	257	257	257	257	257	257	257	257	257	257	257	257	
	BASE SALARY	11,389	11,557	11,725	11,893	12,061	12,229	12,397	12,565	12,733	12,901	13,069	13,237	
27	BASIC SALARY	11,560	11,735	11,910	12,085	12,260	12,435	12,610	12,785	12,960	13,135	13,310	13,485	175
	COLA	267	267	267	267	267	267	267	267	267	267	267	267	
	BASE SALARY	11,827	12,002	12,177	12,352	12,527	12,702	12,877	13,052	13,227	13,402	13,577	13,752	
28	BASIC SALARY	11,988	12,169	12,350	12,531	12,712	12,893	13,074	13,255	13,436	13,617	13,798	13,979	181
	COLA	277	277	277	277	277	277	277	277	277	277	277	277	
	BASE SALARY	12,265	12,446	12,627	12,808	12,989	13,170	13,351	13,532	13,713	13,894	14,075	14,256	
29	BASIC SALARY	12,416	12,604	12,792	12,980	13,168	13,356	13,544	13,732	13,920	14,108	14,296	14,484	188
	COLA	286	286	286	286	286	286	286	286	286	286	286	286	
	BASE SALARY	12,702	12,890	13,078	13,266	13,454	13,642	13,830	14,018	14,206	14,394	14,582	14,770	
30	BASIC SALARY	12,845	13,039	13,233	13,427	13,621	13,815	14,009	14,203	14,397	14,591	14,785	14,979	196
	COLA	296	296	296	296	296	296	296	296	296	296	296	296	
	BASE SALARY	13,141	13,335	13,529	13,723	13,917	14,111	14,305	14,499	14,693	14,887	15,081	15,275	



★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★

**RURAL CARRIER EVALUATED SCHEDULE**  
EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)

HOURS	STEPS	1	2	3	4	5	6	7	8	9	10	11	12	STEP INCR.
31	BASIC SALARY	13,273	13,474	13,675	13,876	14,077	14,278	14,479	14,680	14,881	15,082	15,283	15,484	201
	COLA	306	306	306	306	306	306	306	306	306	306	306	306	
	BASE SALARY	13,579	13,780	13,981	14,182	14,383	14,584	14,785	14,986	15,187	15,388	15,589	15,790	
32	BASIC SALARY	13,701	13,908	14,115	14,322	14,529	14,736	14,943	15,150	15,357	15,564	15,771	15,978	207
	COLA	316	316	316	316	316	316	316	316	316	316	316	316	
	BASE SALARY	14,017	14,224	14,431	14,638	14,845	15,052	15,259	15,466	15,673	15,880	16,087	16,294	
33	BASIC SALARY	14,129	14,343	14,557	14,771	14,985	15,199	15,413	15,627	15,841	16,055	16,269	16,483	214
	COLA	324	324	324	324	324	324	324	324	324	324	324	324	
	BASE SALARY	14,455	14,665	14,883	15,097	15,311	15,525	15,739	15,953	16,167	16,381	16,595	16,809	
34	BASIC SALARY	14,557	14,777	14,997	15,217	15,437	15,657	15,877	16,097	16,317	16,537	16,757	16,977	220
	COLA	336	336	336	336	336	336	336	336	336	336	336	336	
	BASE SALARY	14,893	15,113	15,333	15,553	15,773	15,993	16,213	16,433	16,653	16,873	17,093	17,313	
35	BASIC SALARY	14,985	15,212	15,439	15,666	15,893	16,120	16,347	16,574	16,801	17,028	17,255	17,482	227
	COLA	344	344	344	344	344	344	344	344	344	344	344	344	
	BASE SALARY	15,331	15,558	15,785	16,012	16,239	16,466	16,693	16,920	17,147	17,374	17,601	17,828	
36	BASIC SALARY	15,413	15,646	15,879	16,112	16,345	16,578	16,811	17,044	17,277	17,510	17,743	17,976	233
	COLA	356	356	356	356	356	356	356	356	356	356	356	356	
	BASE SALARY	15,769	16,002	16,235	16,468	16,701	16,934	17,167	17,400	17,633	17,866	18,099	18,332	
37	BASIC SALARY	15,842	16,082	16,322	16,562	16,802	17,042	17,282	17,522	17,762	18,002	18,242	18,482	240
	COLA	365	365	365	365	365	365	365	365	365	365	365	365	
	BASE SALARY	16,207	16,447	16,687	16,927	17,167	17,407	17,647	17,887	18,127	18,367	18,607	18,847	
38	BASIC SALARY	16,270	16,516	16,762	17,008	17,254	17,500	17,746	17,992	18,238	18,484	18,730	18,976	246
	COLA	375	375	375	375	375	375	375	375	375	375	375	375	
	BASE SALARY	16,645	16,891	17,137	17,383	17,629	17,875	18,121	18,367	18,613	18,859	19,105	19,351	
39	BASIC SALARY	16,698	16,951	17,204	17,457	17,710	17,963	18,216	18,469	18,722	18,975	19,228	19,481	253
	COLA	385	385	385	385	385	385	385	385	385	385	385	385	
	BASE SALARY	17,083	17,336	17,589	17,842	18,095	18,348	18,601	18,854	19,107	19,360	19,613	19,866	
40	BASIC SALARY	17,124	17,385	17,646	17,903	18,162	18,421	18,680	18,939	19,198	19,457	19,716	19,975	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE SALARY	17,521	17,780	18,039	18,298	18,557	18,816	19,075	19,334	19,593	19,852	20,111	20,370	
41	BASIC SALARY	17,768	18,037	18,306	18,575	18,844	19,113	19,382	19,651	19,920	20,189	20,458	20,727	269
	COLA	410	410	410	410	410	410	410	410	410	410	410	410	
	BASE SALARY	18,178	18,447	18,716	18,985	19,254	19,523	19,792	20,061	20,330	20,599	20,868	21,137	
42	BASIC SALARY	18,410	18,688	18,966	19,244	19,522	19,800	20,078	20,356	20,634	20,912	21,190	21,468	278
	COLA	425	425	425	425	425	425	425	425	425	425	425	425	
	BASE SALARY	18,835	19,113	19,391	19,669	19,947	20,225	20,503	20,781	21,059	21,337	21,615	21,893	
43	BASIC SALARY	19,053	19,341	19,629	19,917	20,205	20,493	20,781	21,069	21,357	21,645	21,933	22,221	289
	COLA	439	439	439	439	439	439	439	439	439	439	439	439	
	BASE SALARY	19,492	19,780	20,068	20,356	20,644	20,932	21,220	21,508	21,796	22,084	22,372	22,660	
44	BASIC SALARY	19,695	19,993	20,291	20,589	20,887	21,185	21,483	21,781	22,079	22,377	22,675	22,973	298
	COLA	454	454	454	454	454	454	454	454	454	454	454	454	
	BASE SALARY	20,149	20,447	20,745	21,043	21,341	21,639	21,937	22,235	22,533	22,831	23,129	23,427	
45	BASIC SALARY	20,337	20,645	20,953	21,261	21,569	21,877	22,185	22,493	22,801	23,109	23,417	23,725	308
	COLA	469	469	469	469	469	469	469	469	469	469	469	469	
	BASE SALARY	20,806	21,114	21,422	21,730	22,038	22,346	22,654	22,962	23,270	23,578	23,886	24,194	
46	BASIC SALARY	20,979	21,294	21,613	21,930	22,247	22,564	22,881	23,198	23,515	23,832	24,149	24,466	317
	COLA	484	484	484	484	484	484	484	484	484	484	484	484	
	BASE SALARY	21,463	21,780	22,097	22,414	22,731	23,048	23,365	23,682	23,999	24,316	24,633	24,950	
47	BASIC SALARY	21,622	21,949	22,276	22,603	22,930	23,257	23,584	23,911	24,238	24,565	24,892	25,219	327
	COLA	499	499	499	499	499	499	499	499	499	499	499	499	
	BASE SALARY	22,121	22,448	22,775	23,102	23,429	23,756	24,083	24,410	24,737	25,064	25,391	25,718	
48	BASIC SALARY	22,264	22,601	22,938	23,275	23,612	23,949	24,286	24,623	24,960	25,297	25,634	25,971	337
	COLA	514	514	514	514	514	514	514	514	514	514	514	514	
	BASE SALARY	22,778	23,115	23,452	23,789	24,126	24,463	24,800	25,137	25,474	25,811	26,148	26,485	

★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★



**SUBSTITUTE RURAL CARRIER  
6 DAY EVALUATED SCHEDULE  
EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**


HOURS	STEP	1	2	3	4	5	6	7	8	9	10	11	12
12	BASIC	16.96	17.21	17.47	17.73	17.99	18.24	18.50	18.76	19.02	19.27	19.53	19.79
	COLA	.39	.39	.39	.39	.39	.39	.39	.39	.39	.39	.39	.39
	BASE	17.35	17.60	17.86	18.12	18.38	18.63	18.89	19.15	19.41	19.66	19.92	20.18
13	BASIC	18.37	18.65	18.92	19.20	19.48	19.76	20.03	20.31	20.59	20.87	21.14	21.42
	COLA	.42	.42	.42	.42	.42	.42	.42	.42	.42	.42	.42	.42
	BASE	19.79	19.07	19.34	19.62	19.90	20.18	20.45	20.73	21.01	21.29	21.56	21.84
14	BASIC	19.78	20.08	20.38	20.68	20.98	21.28	21.58	21.88	22.19	22.49	22.79	23.09
	COLA	.46	.46	.46	.46	.46	.46	.46	.46	.46	.46	.46	.46
	BASE	20.24	20.54	20.84	21.14	21.44	21.74	22.04	22.34	22.65	22.95	23.25	23.55
15	BASIC	21.20	21.52	21.84	22.16	22.48	22.80	23.12	23.44	23.76	24.08	24.40	24.72
	COLA	.49	.49	.49	.49	.49	.49	.49	.49	.49	.49	.49	.49
	BASE	21.69	22.01	22.33	22.65	22.97	23.29	23.61	23.93	24.25	24.57	24.89	25.21
16	BASIC	22.61	22.95	23.29	23.64	23.98	24.32	24.67	25.01	25.35	25.70	26.04	26.38
	COLA	.52	.52	.52	.52	.52	.52	.52	.52	.52	.52	.52	.52
	BASE	23.13	23.47	23.81	24.16	24.50	24.84	25.19	25.53	25.87	26.22	26.56	26.90
17	BASIC	24.02	24.39	24.75	25.11	25.48	25.84	26.20	26.56	26.93	27.29	27.65	28.02
	COLA	.55	.55	.55	.55	.55	.55	.55	.55	.55	.55	.55	.55
	BASE	24.57	24.94	25.30	25.66	26.03	26.39	26.75	27.11	27.48	27.84	28.20	28.57
18	BASIC	25.44	25.82	26.21	26.59	26.98	27.37	27.75	28.14	28.53	28.91	29.30	29.68
	COLA	.59	.59	.59	.59	.59	.59	.59	.59	.59	.59	.59	.59
	BASE	26.03	26.41	26.80	27.18	27.57	27.96	28.34	28.73	29.12	29.50	29.89	30.27
19	BASIC	26.85	27.25	27.66	28.07	28.47	28.88	29.28	29.69	30.10	30.50	30.91	31.31
	COLA	.62	.62	.62	.62	.62	.62	.62	.62	.62	.62	.62	.62
	BASE	27.47	27.87	28.28	28.69	29.09	29.50	29.90	30.31	30.72	31.12	31.53	31.93
20	BASIC	28.26	28.69	29.12	29.55	29.98	30.41	30.84	31.26	31.69	32.12	32.55	32.98
	COLA	.65	.65	.65	.65	.65	.65	.65	.65	.65	.65	.65	.65
	BASE	28.91	29.34	29.77	30.20	30.63	31.06	31.49	31.91	32.34	32.77	33.20	33.63
21	BASIC	29.67	30.12	30.57	31.02	31.47	31.92	32.37	32.82	33.26	33.71	34.16	34.61
	COLA	.68	.68	.68	.68	.68	.68	.68	.68	.68	.68	.68	.68
	BASE	30.35	30.80	31.25	31.70	32.15	32.60	33.05	33.50	33.94	34.39	34.84	35.29
22	BASIC	31.09	31.55	32.02	32.49	32.96	33.43	33.90	34.37	34.84	35.30	35.77	36.24
	COLA	.72	.72	.72	.72	.72	.72	.72	.72	.72	.72	.72	.72
	BASE	31.81	32.27	32.74	33.21	33.69	34.15	34.62	35.09	35.56	36.02	36.49	36.96
23	BASIC	32.50	32.99	33.48	33.97	34.47	34.96	35.45	35.94	36.43	36.92	37.42	37.91
	COLA	.75	.75	.75	.75	.75	.75	.75	.75	.75	.75	.75	.75
	BASE	33.25	33.74	34.23	34.72	35.22	35.71	36.20	36.69	37.18	37.67	38.17	38.66
24	BASIC	33.91	34.43	34.94	35.45	35.96	36.47	36.98	37.50	38.01	38.52	39.03	39.54
	COLA	.78	.78	.78	.78	.78	.78	.78	.78	.78	.78	.78	.78
	BASE	34.69	35.21	35.72	36.23	36.74	37.25	37.76	38.28	38.79	39.30	39.81	40.32
25	BASIC	35.33	35.86	36.40	36.93	37.47	38.00	38.54	39.07	39.60	40.14	40.67	41.21
	COLA	.82	.82	.82	.82	.82	.82	.82	.82	.82	.82	.82	.82
	BASE	36.15	36.68	37.22	37.75	38.29	38.82	39.36	39.89	40.42	40.96	41.49	42.03
26	BASIC	36.74	37.29	37.85	38.40	38.96	39.51	40.07	40.62	41.18	41.73	42.28	42.84
	COLA	.85	.85	.85	.85	.85	.85	.85	.85	.85	.85	.85	.85
	BASE	37.59	38.14	38.70	39.25	39.81	40.36	40.92	41.47	42.03	42.58	43.13	43.69
27	BASIC	38.15	38.73	39.31	39.88	40.46	41.04	41.62	42.20	42.77	43.35	43.93	44.51
	COLA	.88	.88	.88	.88	.88	.88	.88	.88	.88	.88	.88	.88
	BASE	39.03	39.61	40.19	40.76	41.34	41.92	42.50	43.08	43.66	44.23	44.81	45.39
28	BASIC	39.56	40.16	40.76	41.36	41.95	42.55	43.15	43.75	44.34	44.94	45.54	46.14
	COLA	.91	.91	.91	.91	.91	.91	.91	.91	.91	.91	.91	.91
	BASE	40.47	41.07	41.67	42.27	42.86	43.46	44.06	44.66	45.25	45.85	46.45	47.05
29	BASIC	40.98	41.60	42.22	42.84	43.46	44.08	44.70	45.32	45.94	46.56	47.18	47.80
	COLA	.94	.94	.94	.94	.94	.94	.94	.94	.94	.94	.94	.94
	BASE	41.92	42.54	43.16	43.78	44.40	45.02	45.64	46.26	46.88	47.50	48.12	48.74
30	BASIC	42.39	43.03	43.67	44.31	44.95	45.59	46.23	46.87	47.52	48.16	48.80	49.44
	COLA	.98	.98	.98	.98	.98	.98	.98	.98	.98	.98	.98	.98
	BASE	43.37	44.01	44.65	45.29	45.93	46.57	47.21	47.85	48.50	49.14	49.78	50.42
31	BASIC	43.81	44.47	45.13	45.80	46.46	47.12	47.79	48.45	49.11	49.78	50.44	51.10
	COLA	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01
	BASE	44.82	45.48	46.14	46.81	47.47	48.13	48.80	49.46	50.12	50.79	51.45	52.11
32	BASIC	45.22	45.90	46.58	47.27	47.95	48.63	49.32	50.00	50.68	51.37	52.05	52.73
	COLA	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04
	BASE	46.26	46.94	47.62	48.31	48.99	49.67	50.36	51.04	51.72	52.41	53.09	53.77
33	BASIC	46.63	47.34	48.04	48.75	49.46	50.16	50.87	51.57	52.28	52.99	53.69	54.40
	COLA	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08
	BASE	47.71	48.42	49.12	49.83	50.54	51.24	51.95	52.65	53.36	54.07	54.77	55.48
34	BASIC	48.04	48.77	49.50	50.22	50.95	51.67	52.40	53.13	53.85	54.58	55.30	56.03
	COLA	1.11	1.11	1.11	1.11	1.11	1.11	1.11	1.11	1.11	1.11	1.11	1.11
	BASE	49.15	49.88	50.61	51.33	52.06	52.78	53.51	54.24	54.96	55.69	56.41	57.14

★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★



**SUBSTITUTE RURAL CARRIER  
6 DAY EVALUATED SCHEDULE  
EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

HOURS	STEPS	1	2	3	4	5	6	7	8	9	10	11	12
35	BASIC	49.46	50.20	50.95	51.70	52.45	53.20	53.95	54.70	55.45	56.20	56.95	57.70
	COLA	1.14	1.14	1.14	1.14	1.14	1.14	1.14	1.14	1.14	1.14	1.14	1.14
	BASE	50.60	51.34	52.09	52.84	53.59	54.34	55.09	55.84	56.59	57.34	58.09	58.84
36	BASIC	50.87	51.64	52.41	53.18	53.94	54.71	55.48	56.25	57.02	57.79	58.56	59.33
	COLA	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18
	BASE	52.05	52.82	53.59	54.36	55.12	55.89	56.66	57.43	58.20	58.97	59.74	60.51
37	BASIC	52.28	53.08	53.87	54.66	55.45	56.24	57.04	57.83	58.62	59.41	60.20	61.00
	COLA	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20
	BASE	53.48	54.28	55.07	55.86	56.65	57.44	58.24	59.03	59.82	60.61	61.40	62.20
38	BASIC	53.70	54.51	55.32	56.13	56.94	57.76	58.57	59.38	60.19	61.00	61.82	62.63
	COLA	1.24	1.24	1.24	1.24	1.24	1.24	1.24	1.24	1.24	1.24	1.24	1.24
	BASE	54.94	55.75	56.56	57.37	58.18	59.00	59.81	60.62	61.43	62.24	63.06	63.87
39	BASIC	55.11	55.94	56.78	57.61	58.45	59.28	60.12	60.95	61.79	62.62	63.46	64.29
	COLA	1.27	1.27	1.27	1.27	1.27	1.27	1.27	1.27	1.27	1.27	1.27	1.27
	BASE	56.38	57.21	58.05	58.88	59.72	60.55	61.39	62.22	63.06	63.89	64.73	65.56
40	BASIC	56.52	57.38	58.23	59.09	59.94	60.80	61.65	62.51	63.36	64.21	65.07	65.92
	COLA	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30
	BASE	57.82	58.68	59.53	60.39	61.24	62.10	62.95	63.81	64.66	65.51	66.37	67.22
41	BASIC	58.64	59.53	60.42	61.30	62.19	63.08	63.97	64.86	65.74	66.63	67.52	68.41
	COLA	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35
	BASE	59.99	60.88	61.77	62.65	63.54	64.43	65.32	66.21	67.09	67.98	68.87	69.76
42	BASIC	60.76	61.68	62.59	63.51	64.43	65.35	66.26	67.18	68.10	69.02	69.93	70.85
	COLA	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40
	BASE	62.16	63.08	63.99	64.91	65.83	66.75	67.66	68.58	69.50	70.42	71.33	72.25
43	BASIC	62.88	63.83	64.78	65.73	66.68	67.63	68.58	69.54	70.49	71.44	72.39	73.34
	COLA	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45
	BASE	64.33	65.28	66.23	67.18	68.13	69.08	70.03	70.99	71.94	72.89	73.84	74.79
44	BASIC	65.00	65.98	66.97	67.95	68.93	69.92	70.90	71.88	72.87	73.85	74.84	75.82
	COLA	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50
	BASE	66.50	67.48	68.47	69.45	70.43	71.42	72.40	73.38	74.37	75.35	76.34	77.32
45	BASIC	67.12	68.14	69.15	70.17	71.19	72.20	73.22	74.23	75.25	76.27	77.28	78.30
	COLA	1.55	1.55	1.55	1.55	1.55	1.55	1.55	1.55	1.55	1.55	1.55	1.55
	BASE	68.67	69.69	70.70	71.72	72.74	73.75	74.77	75.78	76.80	77.82	78.83	79.85
46	BASIC	69.24	70.28	71.33	72.38	73.42	74.47	75.52	76.56	77.61	78.65	79.70	80.75
	COLA	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60
	BASE	70.84	71.88	72.93	73.98	75.02	76.07	77.12	78.16	79.21	80.25	81.30	82.35
47	BASIC	71.36	72.44	73.52	74.60	75.68	76.76	77.84	78.91	79.99	81.07	82.15	83.23
	COLA	1.65	1.65	1.65	1.65	1.65	1.65	1.65	1.65	1.65	1.65	1.65	1.65
	BASE	73.01	74.09	75.17	76.25	77.33	78.41	79.49	80.56	81.64	82.72	83.80	84.88
48	BASIC	73.48	74.59	75.70	76.82	77.93	79.04	80.15	81.26	82.38	83.49	84.60	85.71
	COLA	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70
	BASE	75.18	76.29	77.40	78.52	79.63	80.74	81.85	82.96	84.08	85.19	86.30	87.41

★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★  

**SUBSTITUTE RURAL CARRIER**  
**5½ DAY EVALUATED SCHEDULE**  
**EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

HOURS	STEPS	1	2	3	4	5	6	7	8	9	10	11	12
41	BASIC	64.14	65.12	66.09	67.06	68.03	69.00	69.97	70.94	71.91	72.88	73.86	74.83
	COLA	1.48	1.48	1.48	1.48	1.48	1.48	1.48	1.48	1.48	1.48	1.48	1.48
	BASE	65.62	66.60	67.57	68.54	69.51	70.48	71.45	72.42	73.39	74.36	75.34	76.31
42	BASIC	66.46	67.47	68.47	69.47	70.48	71.48	72.48	73.49	74.49	75.49	76.50	77.50
	COLA	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53
	BASE	67.99	69.00	70.00	71.00	72.01	73.01	74.01	75.02	76.02	77.02	78.03	79.03
43	BASIC	68.78	69.82	70.86	71.90	72.94	73.98	75.02	76.06	77.10	78.14	79.18	80.22
	COLA	1.59	1.59	1.59	1.59	1.59	1.59	1.59	1.59	1.59	1.59	1.59	1.59
	BASE	70.37	71.41	72.45	73.49	74.53	75.57	76.61	77.65	78.69	79.73	80.77	81.81
44	BASIC	71.10	72.18	73.25	74.33	75.40	76.48	77.56	78.63	79.71	80.78	81.86	82.94
	COLA	1.64	1.64	1.64	1.64	1.64	1.64	1.64	1.64	1.64	1.64	1.64	1.64
	BASE	72.74	73.82	74.89	75.97	77.04	78.12	79.20	80.27	81.35	82.42	83.50	84.58
45	BASIC	73.42	74.53	75.64	76.75	77.87	78.98	80.09	81.20	82.31	83.43	84.54	85.65
	COLA	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69
	BASE	75.11	76.22	77.33	78.44	79.56	80.67	81.78	82.89	84.00	85.12	86.23	87.34
46	BASIC	75.74	76.88	78.03	79.17	80.31	81.46	82.60	83.75	84.89	86.04	87.18	88.33
	COLA	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75
	BASE	77.49	78.63	79.78	80.92	82.06	83.21	84.35	85.50	86.64	87.79	88.93	90.08

★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★  

**SUBSTITUTE RURAL CARRIER**  
**5 DAY EVALUATED SCHEDULE**  
**EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

HOURS	STEPS	1	2	3	4	5	6	7	8	9	10	11	12
40	BASIC	68.23	69.26	70.30	71.33	72.36	73.39	74.42	75.45	76.49	77.52	78.55	79.58
	COLA	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57
	BASE	69.80	70.83	71.87	72.90	73.93	74.96	75.99	77.02	78.06	79.09	80.12	81.15
41	BASIC	70.79	71.86	72.93	74.00	75.08	76.15	77.22	78.29	79.36	80.43	81.51	82.58
	COLA	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63
	BASE	72.42	73.49	74.56	75.63	76.71	77.78	78.85	79.92	80.99	82.06	83.14	84.21
42	BASIC	73.35	74.45	75.56	76.67	77.78	78.88	79.99	81.10	82.21	83.32	84.42	85.53
	COLA	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69
	BASE	75.04	76.14	77.25	78.36	79.47	80.57	81.68	82.79	83.90	85.01	86.11	87.22
43	BASIC	75.91	77.06	78.20	79.35	80.50	81.65	82.79	83.94	85.09	86.24	87.38	88.53
	COLA	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75
	BASE	77.66	78.81	79.95	81.10	82.25	83.40	84.54	85.69	86.84	87.99	89.13	90.28
44	BASIC	78.47	79.65	80.84	82.03	83.22	84.40	85.59	86.78	87.96	89.15	90.34	91.53
	COLA	1.81	1.81	1.81	1.81	1.81	1.81	1.81	1.81	1.81	1.81	1.81	1.81
	BASE	80.28	81.46	82.65	83.84	85.03	86.21	87.40	88.59	89.77	90.96	92.15	93.34
45	BASIC	81.02	82.25	83.48	84.71	85.93	87.16	88.39	89.61	90.84	92.07	93.30	94.52
	COLA	1.87	1.87	1.87	1.87	1.87	1.87	1.87	1.87	1.87	1.87	1.87	1.87
	BASE	82.89	84.12	85.35	86.58	87.80	89.03	90.26	91.48	92.71	93.94	95.17	96.39
46	BASIC	83.58	84.84	86.11	87.37	88.63	89.90	91.16	92.42	93.69	94.95	96.21	97.47
	COLA	1.93	1.93	1.93	1.93	1.93	1.93	1.93	1.93	1.93	1.93	1.93	1.93
	BASE	85.51	86.77	88.04	89.30	90.56	91.83	93.09	94.35	95.62	96.88	98.14	99.40
47	BASIC	86.14	87.45	88.75	90.05	91.35	92.66	93.96	95.26	96.57	97.87	99.17	100.47
	COLA	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99
	BASE	88.13	89.44	90.74	92.04	93.34	94.65	95.95	97.25	98.56	99.86	101.16	102.46
48	BASIC	88.70	90.04	91.39	92.73	94.07	95.41	96.76	98.10	99.44	100.78	102.13	103.47
	COLA	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05
	BASE	90.75	92.09	93.44	94.78	96.12	97.46	98.81	100.15	101.49	102.84	104.18	105.52



★ ★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★ ★  
**RURAL CARRIER MILEAGE SCHEDULE (RCS)**  
 EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)

MILE	STEPS	1	2	3	4	5	6	7	8	9	10	11	12	STEP INCR
6	BASIC	13,608	13,819	14,030	14,241	14,452	14,663	14,874	15,085	15,296	15,507	15,718	15,929	211
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,003	14,214	14,425	14,636	14,847	15,058	15,269	15,480	15,691	15,902	16,113	16,324	
7	BASIC	13,739	13,952	14,165	14,378	14,591	14,804	15,017	15,230	15,443	15,656	15,869	16,082	213
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,134	14,347	14,560	14,773	14,986	15,199	15,412	15,625	15,838	16,051	16,264	16,477	
8	BASIC	13,870	14,085	14,300	14,515	14,730	14,945	15,160	15,375	15,590	15,805	16,020	16,235	215
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,265	14,480	14,695	14,910	15,125	15,340	15,555	15,770	15,985	16,200	16,415	16,630	
9	BASIC	14,001	14,218	14,435	14,652	14,869	15,086	15,303	15,520	15,737	15,954	16,171	16,388	217
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,396	14,613	14,830	15,047	15,264	15,481	15,698	15,915	16,132	16,349	16,566	16,783	
10	BASIC	14,131	14,350	14,569	14,788	15,007	15,226	15,445	15,664	15,883	16,102	16,321	16,540	219
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,526	14,745	14,964	15,183	15,402	15,621	15,840	16,059	16,278	16,497	16,716	16,935	
11	BASIC	14,262	14,483	14,704	14,925	15,146	15,367	15,588	15,809	16,030	16,251	16,472	16,693	221
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,657	14,878	15,099	15,320	15,541	15,762	15,983	16,204	16,425	16,646	16,867	17,088	
12	BASIC	14,393	14,616	14,839	15,062	15,285	15,508	15,731	15,954	16,177	16,400	16,623	16,846	223
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,788	15,011	15,234	15,457	15,680	15,903	16,126	16,349	16,572	16,795	17,018	17,241	
13	BASIC	14,524	14,749	14,974	15,199	15,424	15,649	15,874	16,099	16,324	16,549	16,774	16,999	225
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	14,919	15,144	15,369	15,594	15,819	16,044	16,269	16,494	16,719	16,944	17,169	17,394	
14	BASIC	14,655	14,882	15,109	15,336	15,563	15,790	16,017	16,244	16,471	16,698	16,925	17,152	227
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,050	15,277	15,504	15,731	15,958	16,185	16,412	16,639	16,866	17,093	17,320	17,547	
15	BASIC	14,786	15,015	15,244	15,473	15,702	15,931	16,160	16,389	16,618	16,847	17,076	17,305	229
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,181	15,410	15,639	15,868	16,097	16,326	16,555	16,784	17,013	17,242	17,471	17,700	
16	BASIC	14,917	15,148	15,379	15,610	15,841	16,072	16,303	16,534	16,765	16,996	17,227	17,458	231
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,312	15,543	15,774	16,005	16,236	16,467	16,698	16,929	17,160	17,391	17,622	17,853	
17	BASIC	15,048	15,281	15,514	15,747	15,980	16,213	16,446	16,679	16,912	17,145	17,378	17,611	233
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,443	15,676	15,909	16,142	16,375	16,608	16,841	17,074	17,307	17,540	17,773	18,006	
18	BASIC	15,179	15,414	15,649	15,884	16,119	16,354	16,589	16,824	17,059	17,294	17,529	17,764	235
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,574	15,809	16,044	16,279	16,514	16,749	16,984	17,219	17,454	17,689	17,924	18,159	
19	BASIC	15,310	15,547	15,784	16,021	16,258	16,495	16,732	16,969	17,206	17,443	17,680	17,917	237
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,705	15,942	16,179	16,416	16,653	16,890	17,127	17,364	17,601	17,838	18,075	18,312	
20	BASIC	15,440	15,679	15,918	16,157	16,396	16,635	16,874	17,113	17,352	17,591	17,830	18,069	239
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,835	16,074	16,313	16,552	16,791	17,030	17,269	17,508	17,747	17,986	18,225	18,464	
21	BASIC	15,571	15,812	16,053	16,294	16,535	16,776	17,017	17,258	17,499	17,740	17,981	18,222	241
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	15,966	16,207	16,448	16,689	16,930	17,171	17,412	17,653	17,894	18,135	18,376	18,617	
22	BASIC	15,702	15,945	16,188	16,431	16,674	16,917	17,160	17,403	17,646	17,889	18,132	18,375	243
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	16,097	16,340	16,583	16,826	17,069	17,312	17,555	17,798	18,041	18,284	18,527	18,770	
23	BASIC	15,833	16,078	16,323	16,568	16,813	17,058	17,303	17,548	17,793	18,038	18,283	18,528	245
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	16,228	16,473	16,718	16,963	17,208	17,453	17,698	17,943	18,188	18,433	18,678	18,923	
24	BASIC	15,964	16,211	16,458	16,705	16,952	17,199	17,446	17,693	17,940	18,187	18,434	18,681	247
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	16,359	16,606	16,853	17,100	17,347	17,594	17,841	18,088	18,335	18,582	18,829	19,076	
25	BASIC	16,095	16,344	16,593	16,842	17,091	17,340	17,589	17,838	18,087	18,336	18,585	18,834	249
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	16,490	16,739	16,988	17,237	17,486	17,735	17,984	18,233	18,482	18,731	18,980	19,229	
26	BASIC	16,226	16,477	16,728	16,979	17,230	17,481	17,732	17,983	18,234	18,485	18,736	18,987	251
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	16,621	16,872	17,123	17,374	17,625	17,876	18,127	18,378	18,629	18,880	19,131	19,382	
27	BASIC	16,357	16,610	16,863	17,116	17,369	17,622	17,875	18,128	18,381	18,634	18,887	19,140	253
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	16,752	17,005	17,258	17,511	17,764	18,017	18,270	18,523	18,776	19,029	19,282	19,535	
28	BASIC	16,488	16,743	16,998	17,253	17,508	17,763	18,018	18,273	18,528	18,783	19,038	19,293	255
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	16,883	17,138	17,393	17,648	17,903	18,158	18,413	18,668	18,923	19,178	19,433	19,688	
29	BASIC	16,619	16,876	17,133	17,390	17,647	17,904	18,161	18,418	18,675	18,932	19,189	19,446	257
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	17,014	17,271	17,528	17,785	18,042	18,299	18,556	18,813	19,070	19,327	19,584	19,841	





★ ★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★ ★



RURAL CARRIER MILEAGE SCHEDULE (RCS)  
EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)

Table with columns: MILES, STEPS, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, STEP INCR. Rows include categories like BASIC, COLA, BASE for various mileages (53 to 78).





★ ★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★ ★

## RURAL CARRIER MILEAGE SCHEDULE (RCS)

### EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)

MILES	STEPS	1	2	3	4	5	6	7	8	9	10	11	12	STEP INCR.
101	BASIC	19,975	19,234	19,493	19,752	20,011	20,270	20,529	20,788	21,047	21,306	21,565	21,824	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,370	19,629	19,868	20,147	20,406	20,665	20,924	21,183	21,442	21,701	21,960	22,219	
102	BASIC	19,007	19,266	19,525	19,784	20,043	20,302	20,561	20,820	21,079	21,338	21,597	21,856	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,402	19,661	19,920	20,179	20,438	20,697	20,956	21,215	21,474	21,733	21,992	22,251	
103	BASIC	19,033	19,297	19,556	19,815	20,074	20,333	20,592	20,851	21,110	21,369	21,628	21,887	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,433	19,692	19,951	20,210	20,469	20,728	20,987	21,246	21,505	21,764	22,023	22,282	
104	BASIC	19,069	19,329	19,587	19,846	20,105	20,364	20,623	20,882	21,141	21,400	21,659	21,918	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,464	19,723	19,982	20,241	20,500	20,759	21,018	21,277	21,536	21,795	22,054	22,313	
105	BASIC	19,101	19,360	19,619	19,878	20,137	20,396	20,655	20,914	21,173	21,432	21,691	21,950	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,496	19,755	20,014	20,273	20,532	20,791	21,050	21,309	21,568	21,827	22,086	22,345	
106	BASIC	19,132	19,391	19,650	19,909	20,168	20,427	20,686	20,945	21,204	21,463	21,722	21,981	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,527	19,786	20,045	20,304	20,563	20,822	21,081	21,340	21,599	21,858	22,117	22,376	
107	BASIC	19,163	19,422	19,681	19,940	20,199	20,458	20,717	20,976	21,235	21,494	21,753	22,012	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,553	19,817	20,076	20,335	20,594	20,853	21,112	21,371	21,630	21,889	22,148	22,407	
108	BASIC	19,195	19,454	19,713	19,972	20,231	20,490	20,749	21,008	21,267	21,526	21,785	22,044	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,590	19,849	20,108	20,367	20,626	20,885	21,144	21,403	21,662	21,921	22,180	22,439	
109	BASIC	19,226	19,485	19,744	20,003	20,262	20,521	20,780	21,039	21,298	21,557	21,816	22,075	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,621	19,880	20,139	20,398	20,657	20,916	21,175	21,434	21,693	21,952	22,211	22,470	
110	BASIC	19,257	19,516	19,775	20,034	20,293	20,552	20,811	21,070	21,329	21,588	21,847	22,106	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,652	19,911	20,170	20,429	20,688	20,947	21,206	21,465	21,724	21,983	22,242	22,501	
111	BASIC	19,289	19,548	19,807	20,066	20,325	20,584	20,843	21,102	21,361	21,620	21,879	22,138	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,684	19,943	20,202	20,461	20,720	20,979	21,238	21,497	21,756	22,015	22,274	22,533	
112	BASIC	19,320	19,579	19,838	20,097	20,356	20,615	20,874	21,133	21,392	21,651	21,910	22,169	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,715	19,974	20,233	20,492	20,751	21,010	21,269	21,528	21,787	22,046	22,305	22,564	
113	BASIC	19,351	19,610	19,869	20,128	20,387	20,646	20,905	21,164	21,423	21,682	21,941	22,200	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,746	20,005	20,264	20,523	20,782	21,041	21,300	21,559	21,818	22,077	22,336	22,595	
114	BASIC	19,383	19,642	19,901	20,160	20,419	20,678	20,937	21,196	21,455	21,714	21,973	22,232	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,778	20,037	20,296	20,555	20,814	21,073	21,332	21,591	21,850	22,109	22,368	22,627	
115	BASIC	19,414	19,673	19,932	20,191	20,450	20,709	20,968	21,227	21,486	21,745	22,004	22,263	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,309	20,063	20,327	20,586	20,845	21,104	21,363	21,622	21,881	22,140	22,399	22,658	
116	BASIC	19,446	19,705	19,964	20,223	20,482	20,741	21,000	21,259	21,518	21,777	22,036	22,295	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,841	20,100	20,359	20,618	20,877	21,136	21,395	21,654	21,913	22,172	22,431	22,690	
117	BASIC	19,477	19,736	19,995	20,254	20,513	20,772	21,031	21,290	21,549	21,808	22,067	22,326	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,872	20,131	20,390	20,649	20,908	21,167	21,426	21,685	21,944	22,203	22,462	22,721	
118	BASIC	19,508	19,767	20,026	20,285	20,544	20,803	21,062	21,321	21,580	21,839	22,098	22,357	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,903	20,162	20,421	20,680	20,939	21,198	21,457	21,716	21,975	22,234	22,493	22,752	
119	BASIC	19,540	19,799	20,058	20,317	20,576	20,835	21,094	21,353	21,612	21,871	22,130	22,389	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,935	20,194	20,453	20,712	20,971	21,230	21,489	21,748	22,007	22,266	22,525	22,784	
120	BASIC	19,571	19,830	20,089	20,348	20,607	20,866	21,125	21,384	21,643	21,902	22,161	22,420	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,966	20,225	20,484	20,743	21,002	21,261	21,520	21,779	22,038	22,297	22,556	22,815	
121	BASIC	19,602	19,861	20,120	20,379	20,638	20,897	21,156	21,415	21,674	21,933	22,192	22,451	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	19,997	20,256	20,515	20,774	21,033	21,292	21,551	21,810	22,069	22,328	22,587	22,846	
122	BASIC	19,634	19,893	20,152	20,411	20,670	20,929	21,188	21,447	21,706	21,965	22,224	22,483	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,029	20,288	20,547	20,806	21,065	21,324	21,583	21,842	22,101	22,360	22,619	22,878	
123	BASIC	19,665	19,924	20,183	20,442	20,701	20,960	21,219	21,478	21,737	21,996	22,255	22,514	259
	CCLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,060	20,319	20,578	20,837	21,096	21,355	21,614	21,873	22,132	22,391	22,650	22,909	

★ ★ ★ ★ ★ RETIREE ELIGIBLE SCHEDULE ★ ★ ★ ★ ★



**RURAL CARRIER MILEAGE SCHEDULE (RCS)**  
**EFFECTIVE NOVEMBER 14, 1981 (PP 25-81)**

MILE	STEP	1	2	3	4	5	6	7	8	9	10	11	12	STEP INCL.
124	BASIC	19,696	19,955	20,214	20,473	20,722	20,991	21,250	21,509	21,768	22,027	22,286	22,545	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,091	20,350	20,609	20,868	21,127	21,386	21,645	21,904	22,163	22,422	22,681	22,940	
125	BASIC	19,728	19,987	20,246	20,505	20,764	21,023	21,282	21,541	21,800	22,059	22,318	22,577	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,123	20,382	20,641	20,900	21,159	21,418	21,677	21,936	22,195	22,454	22,713	22,972	
126	BASIC	19,759	20,018	20,277	20,536	20,795	21,054	21,313	21,572	21,831	22,090	22,349	22,608	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,154	20,413	20,672	20,931	21,190	21,449	21,708	21,967	22,226	22,485	22,744	23,003	
127	BASIC	19,790	20,049	20,308	20,567	20,826	21,085	21,344	21,603	21,862	22,121	22,380	22,639	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,185	20,444	20,703	20,962	21,221	21,480	21,739	21,998	22,257	22,516	22,775	23,034	
128	BASIC	19,822	20,081	20,340	20,599	20,858	21,117	21,376	21,635	21,894	22,153	22,412	22,671	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,217	20,476	20,735	20,994	21,253	21,512	21,771	22,030	22,289	22,548	22,807	23,066	
129	BASIC	19,853	20,112	20,371	20,630	20,889	21,148	21,407	21,666	21,925	22,184	22,443	22,702	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,248	20,507	20,766	21,025	21,284	21,543	21,802	22,061	22,320	22,579	22,838	23,097	
130	BASIC	19,884	20,143	20,402	20,661	20,920	21,179	21,438	21,697	21,956	22,215	22,474	22,733	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,279	20,538	20,797	21,056	21,315	21,574	21,833	22,092	22,351	22,610	22,869	23,128	
131	BASIC	19,916	20,175	20,434	20,693	20,952	21,211	21,470	21,729	21,988	22,247	22,506	22,765	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,311	20,570	20,829	21,088	21,347	21,606	21,865	22,124	22,383	22,642	22,901	23,160	
132	BASIC	19,947	20,206	20,465	20,724	20,983	21,242	21,501	21,760	22,019	22,278	22,537	22,796	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,342	20,601	20,860	21,119	21,378	21,637	21,896	22,155	22,414	22,673	22,932	23,191	
133	BASIC	19,978	20,237	20,496	20,755	21,014	21,273	21,532	21,791	22,050	22,309	22,568	22,827	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,373	20,632	20,891	21,150	21,409	21,668	21,927	22,186	22,445	22,704	22,963	23,222	
134	BASIC	20,010	20,269	20,528	20,787	21,046	21,305	21,564	21,823	22,082	22,341	22,600	22,859	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,405	20,664	20,923	21,182	21,441	21,700	21,959	22,218	22,477	22,736	22,995	23,254	
135	BASIC	20,041	20,300	20,559	20,818	21,077	21,336	21,595	21,854	22,113	22,372	22,631	22,890	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,436	20,695	20,954	21,213	21,472	21,731	21,990	22,249	22,508	22,767	23,026	23,285	
136	BASIC	20,073	20,332	20,591	20,850	21,109	21,368	21,627	21,886	22,145	22,404	22,663	22,922	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,468	20,727	20,986	21,245	21,504	21,763	22,022	22,281	22,540	22,799	23,058	23,317	
137	BASIC	20,104	20,363	20,622	20,881	21,140	21,399	21,658	21,917	22,176	22,435	22,694	22,953	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,499	20,758	21,017	21,276	21,535	21,794	22,053	22,312	22,571	22,830	23,089	23,348	
138	BASIC	20,135	20,394	20,653	20,912	21,171	21,430	21,689	21,948	22,207	22,466	22,725	22,984	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,530	20,789	21,048	21,307	21,566	21,825	22,084	22,343	22,602	22,861	23,120	23,379	
139	BASIC	20,167	20,426	20,685	20,944	21,203	21,462	21,721	21,980	22,239	22,498	22,757	23,016	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,562	20,821	21,080	21,339	21,598	21,857	22,116	22,375	22,634	22,893	23,152	23,411	
140	BASIC	20,198	20,457	20,716	20,975	21,234	21,493	21,752	22,011	22,270	22,529	22,788	23,047	259
	COLA	395	395	395	395	395	395	395	395	395	395	395	395	
	BASE	20,593	20,852	21,111	21,370	21,629	21,888	22,147	22,406	22,665	22,924	23,183	23,442	

## IRS TAX PACKAGE

Mailings of 1981 Internal Revenue Service tax packages will begin on November 27, 1981 at Green Bay, WI; Mt. Morris, IL; Menasha, WI; Indianapolis, IN; Warsaw, IN; Racine, WI; Cambridge, MD; and St. Paul, MN. The mailings will be at the third-class bulk rate (carrier route, five-digit, and basic) and bear a permit imprint with the Internal Revenue Service permit number G48.

These mailings will be accepted from the IRS contractors/mailers who must furnish the local postmaster with completed Forms 3602, *Statement of Mailing with Permit Imprint*, before acceptance of the mailing. Separate Forms 3602 must be submitted for pieces qualifying for carrier route presort rates, and for those qualifying for the five-digit bulk presort rates. A separate Form 3602 may also be submitted for residual pieces. Originating post offices need only verify the weight of a single piece and complete that entry on the reverse side of each Form 3602; verification of total quantities will not be necessary. Forward all completed Forms 3602 to the Government Revenue and Examination Branch, Room 8911, U.S. Postal Service, Washington, DC 20260-5200.

### Preparation

The IRS will implement the third-class carrier route presort program. Approximately 80 percent of the total mailing will be presorted to carrier route, 17 percent to five-digit, and 3 percent as basic. The mailing label for those pieces that are part of the carrier route segment will contain a carrier route endorsement and carrier route number. Presorted pieces of the tax package will either be double-strapped, plastic or shrink wrapped, or placed in boxes to ensure presort integrity. Each of the three presort levels will be palletized separately to five-digit or three-digit ZIP Code offices whenever possible.

Pallets of IRS cartons or bundles received at a bulk mail center addressed to a five- or three-digit ZIP Code office are to be dispatched intact to destination. Pallets addressed to BMCs are to be worked as non-machinable outsides. Tax packages should be delivered to post offices as addressed and kept at those points until scheduled release dates. Empty postal pallets should be returned according to existing instructions.

Particular attention should be paid to improper make-up and to erroneous ZIP Codes. Also, any other irregularities noted at time of delivery should be reported on Form 3749, *Irregularities in the Preparation of Mail Matter*. Form 3749 should be sent to Government Revenue and Examination Branch, Room 8911, USPS, Washington, DC 20260-5200, to be certain that any additional revenue due is collected.

### Delivery

Delivery should be completed as soon as possible for the class of service requested. **Under no circumstances** should postmasters, supervisors, or postal employees deliver or permit delivery of any tax package before December 26, 1981, with the exception of those packages which bear the bold blue endorsement: Postmaster deliver immediately. This endorsement will appear above the address label, and means that this mail will be delivered as third-class mail without regard to the December 26 date.

The Postal Service is committed to delivering the tax packages as early as possible, subject to the December 26 limitation above; however, delivery should be without the use of overtime or auxiliary assistance. Instructions on forwarding and change of address procedures will be provided in a later POSTAL BULLETIN.—Customer Services Dept., 11-19-81.

## Occupation Code Master List

Make pen and ink changes in the *Occupation Code Master List* (MSC and BMC) dated July 22, 1981. These actions will be incorporated in the next quarterly issue.

Occupation code	Position title	RSC	Grade	FLSA	Nature of change
0201-7036	Dir E & LR PM-J..	S	01	1	Grade.
0212-6007	Empl Ofcr A.....	E	16	2	Title.
0212-7004	Empl Ofcr B.....	E	18	2	Title.
0230-5048	Injury Comp Tech.	E	11	2	Delete.
0341-7046	Dir Suppt PM-J... S	S	01	1	Grade.
0332-5001	E-Com Unit Coord.	E	14	2	New.
0525-6010	Sr Pstl Sys Exam...	E	17	1	Delete.
0525-7002	Chf Pstl Sys Exam A.	F	19	1	Delete.
2310-6035	Det Dlv & Coll Unit Supt C.	E	18	2	New.
2315-7058	Dir M1 Procsng PM-J.	S	01	1	Grade.
2315-7079	Mgr. M1 Procsng (AMF).	E	23	1	Delete.
2340-7022	Dir Cost Svc PM-J.	S	01	1	Grade.
2340-81xx	Admn Clk Express M1.	P	05	2	New.
2340-82xx	Express M1 Tech	P	06	2	New.
5313-06xx	Elevator Mech Leader.	K	09	2	Delete.
5752-6001	Chf Drivr Inst Exam.	E	13	2	Delete.

—Employee Relations Dept., 11-19-81.

**PREVENT  
THEFT**

**REQUIRE IDENTIFICATION  
IN ALL MAIL-HANDLING AREAS**



Copyright U.S. Postal Service 1981

Issue Date: December 11, 1981  
 First Day City: Tucson, Arizona  
 Designer: Frank J. Waslick  
 Bureau of Engraving and Printing  
 Modeler: Frank J. Waslick  
 Engravers: Joseph S. Creamer, Jr. (Plant vignettes)  
 Robert G. Culin, Sr. (lettering and numerals)  
 Press: Offset/Intaglio  
 Colors: Yellow, red, blue, green, and brown (offset colors)  
 Blue and green (intaglio colors)  
 Image Area: .84 x 1.83 inches or  
 21.33 x 46.48 millimeters  
 Plate Numbers: Two groups (offset and intaglio)  
 Stamps Per Pane: 40  
 Selvage: ©U.S. Postal Service  
 ®Use Correct ZIP Code  
 ®Mr. ZIP

# U.S. Desert Plants Commemorative Stamp

A block of four commemorative stamps featuring desert plants which grow in the American West will be issued December 11 at Tucson, Arizona. All of the plants depicted are found in the state of Arizona.

Three of the plants, the Barrel Cactus, the Beavertail Cactus and the Saguaro, are in the cactus family. The fourth plant featured, the Agave, is assigned to the amaryllis family by most botanists.

Procedures for ordering first day cancellations are as follows:

Customers are urged to buy stamps and affix them to their own covers. All covers must be addressed on the right side of envelopes at least 5/8 of an inch up from the bottom. Insert a

filler in each envelope and mail them to: "Customer Affixed Envelopes, Postmaster, Tucson, AZ 85726-9991" by January 10. There is no charge.

The Postal Service will affix stamps when requested to do so. Mail orders by January 10 to: "U.S. Desert Plants, Postmaster, Tucson, AZ 85726-9992." The cost is 20 cents per stamp to be affixed, and personal checks in the exact amount will be accepted for orders up to the limit of 50 covers. Postage stamps and cash are unacceptable as payment.

A stock list of stamps available at face value may be obtained by a request to the Philatelic Sales Division, Washington, DC 20265-9997.



A stock list of stamps available at face value may be obtained from the Philatelic Sales Division, Washington, DC 20265-9997.

Please Post on Bulletin Board

USPS Stamp Poster 81-44  
 Remove after January 10





Correction

**Sack Labels**

The size of sack labels indicated in POSTAL BULLETIN 21321 (10-15-81) was incorrect. The proper size for sack labels should be:

- Width:  $1\frac{5}{16}$  of an inch
- Length:  $3\frac{5}{16}$  inches

—Mail Processing Dept., 11-19-81.

**Carrier Satchels**

Effective immediately, Management Sectional Centers are authorized to requisition the polyester carrier satchel, Item D-1200-F, directly from supply centers.

MSC's use Form 7380, *Requisition for Supplies*, to requisition the satchels in multiples of 25, not to exceed 100 in one requisition.—Delivery Services Dept., 11-19-81.

DMM Revision

**ADDRESS CARD SEQUENCING**

New DOMESTIC MAIL MANUAL (DMM) regulations for address card sequencing were published in POSTAL BULLETIN 21310 (8-6-81), with an effective date of September 1, 1981. That regulation change requires customer preparation and submission of carrier route header cards (see Exhibit 945.32f on page 26) and Delivery Unit Summaries (see Exhibit 945.32g on page 28) which are used by post offices for control purposes and to document charges and specific corrections (DMM 945.32f, g, and h). In order to provide mailers more time to prepare those required documentation forms, the Postal Service will allow a grace period of six months (until March 1, 1982) for meeting the requirements of DMM 945.32f, g, and h.

Customers have also indicated they need additional time to bring their address card lists into compliance with the size and color requirements of DMM 945.32a and b. These subsections of the regulation are amended to allow customers until September 1, 1982, to bring their address card lists into compliance with the size and color requirements.

In addition, DMM 945.3 is further revised to change the procedures for returning address cards submitted for list sequencing services to the customer and to set forth billing and payment procedures for these services. Effective immediately, sequenced address cards, along with the original copy of the Delivery Unit Summary, which is to serve as the customer's bill, must be sent directly to the customer by the office performing the service, rather than through the MSC. Customers must submit payment for any amount due shown on the Delivery Unit Summary to the local post office.

This change to the operating procedures requires that customers submit an original and two copies of the Delivery Unit Summary with the cards for each 5-digit ZIP Code delivery area to the MSC, rather than an original and one copy as previously required. The format of the Delivery Unit Summary and the carrier route header cards required by DMM 945.32 f and g is also changed to add a line at the top of each form for the post office and 5-digit ZIP Code of the cards for which they are prepared.

The Delivery Unit Summary format is further amended to add a line showing the total number of pages and the sequential number of each page (for example: *page 1 of 3 pages*). Until September 1, 1982, these additional lines may be handwritten or hand-stamped at the top of the Delivery Unit Summaries and the carrier route header cards. Mailers may also continue to submit the Delivery Unit Summaries in duplicate until September 1, 1982, although immedi-

ate submission of these summaries in triplicate is encouraged.

Please note that lists which are not prepared with carrier route header cards and Delivery Unit Summaries during the grace period (until March 1, 1982) must be submitted to the local post office for sequencing rather than to the MSC manager as required by DMM 945.32h.

DMM 945.32h is also amended to add a requirement that when there is more than one container of address cards for a 5-digit ZIP Code area, the Delivery Unit Summary must be affixed to the first container (marked 1 of —).

Effective immediately, DMM 945.3 is revised as follows:

**945 Mailing List Services**

\* \* \* \* \*

**945.3 Address Cards Arranged in Sequence of Carrier Delivery**

\* \* \* \* \*

**.32 Presentation of Address Cards.**

a. *Size.* All cards must be standard card stock and identical size. Effective September 1, 1982, all cards must be within the following dimensions: Length  $6\frac{5}{16}$  inches to  $8\frac{5}{16}$  inches; Height  $2\frac{1}{4}$  inches to  $4\frac{1}{4}$  inches. It is recommended that all cards be the size of a standard 80 column computer card (i.e.,  $7\frac{5}{16}$  inches in length by  $3\frac{1}{4}$  inches in height).

Standard 3 x 5 file cards are not acceptable after September 1, 1982.

b. *Color.* Effective September 1, 1982, all address cards must be either white or buff colored.

\* \* \* \* \*

g. *Delivery Unit Summary.* A Delivery Unit Summary must be prepared by typewriter or computer or printed by the customer. An original and two copies must be submitted for each 5-digit ZIP Code delivery area whenever address cards for that 5-digit ZIP Code delivery area are presented for sequencing. This form, which will be used by the Postal Service to provide summary information to the customer, is necessary for the calculation of total charges for the level of service provided. The original must be returned to the customer along with the cards. It serves as the customer's bill. The local post office performing the service must retain one copy and forward the other to the MSC. The required format for the Delivery Unit Summary form is shown in Exhibit 945.32g.

h. *Submission of Cards.* Customers must submit the containers of address cards to the manager of the

## Exhibit 945.32f

(Front Side)

## CARRIER ROUTE HEADER CARD

\*5-digit ZIP Code Submitted \_\_\_\_\_

\*Post Office \_\_\_\_\_

\*Cards Are:  Resident  Business  Combination of Resident and Business

\*Level of Service Requested:

Sequencing of Address Cards (945.33)

Sequencing of Address Cards, with Total Possible Deliveries Shown (945.34)

Sequencing of Address Cards with Missing or New Address Added (945.35)

A	B	C	D		E		F		G	H	I
* Carrier Route Number (All Services)	* Count (All Services)	Changes (All Services)	Non-Chargeable Svcs		Chargeable Services		Non-existent Addresses Removed (All Services)	New Addresses Added (945.35 Services)	Total Returned (All Services)	Total Current Possible Deliveries (All Services)	
			Missing Addresses (945.34 Services)	Rural Addresses Converted (All Services)							

\* To Be Completed by Customer

(Reverse Side)

## Column Explanations

- A. Carrier route number.
- B. The number of addresses the customer is submitting for the route.
- C. The number (indicated with a minus (-) sign) of deliverable addresses which are not deliverable by the designated route carrier. (Carriers will give these cards to their supervisors.) The number (indicated with a plus (+) sign) of deliverable addresses from other routes which are brought to the designated route for sequencing.
- D. The number of delivery addresses missing from the submitted list. The carrier will identify these by inserting one blank card per missing address or noting a series of sequenced missing addresses on one blank card. These blank cards are inserted in proper sequence in the address cards submitted by the customer. Use of this column applies to 945.34 service only.
- E. The number of rural addresses converted to city delivery.
- F. The number of non-existent addresses. These are addresses which are undeliverable by any carrier. The carrier will remove these address cards, bundle and return to his supervisor.
- G. The number of new addresses not contained in the customer's cards. One card may contain multiple possible deliveries to be counted as one chargeable addition per possible delivery.
- H. Total addresses being returned to customer. For 945.33 service (Column B plus or minus column C minus column F). For 945.34 service (Columns B+D plus or minus column C minus column E). For 945.35 service (Columns B+F+G+H plus or minus column C minus column E).
- I. The maximum possible delivery count for business and/or residential deliveries including individual apartment units from 1621, *Carrier Route Report*. (Should agree with column H for service provided under 945.34 and 945.35 only.)

Management Sectional Center (MSC) for carrier routes within the area served by the MSC. Address cards for each 5-digit ZIP Code area must be submitted in a separate container or containers. Each container must have an envelope affixed to it which includes appropriate packing lists and Delivery Unit Summary. Sheets for that 5-digit ZIP Code area. Containers of address cards must be addressed as follows: MSC Director of Customer Services; List Sequencing Service; Street Address; City, State, ZIP Code. The mailer must identify the number of shipping containers which are submitted for each 5-digit ZIP Code delivery area on the Delivery Unit Summary. In addition, each of these containers must be sequentially numbered to show the total number of containers for that 5-digit ZIP Code area. For example, if three containers are submitted for a specific 5-digit ZIP Code area, the containers must be marked as follows: 1 of 3, 2 of 3, and 3 of 3. If there is more than one container for the 5-digit ZIP Code area, the Delivery Unit Summary must be affixed to the first container. The MSC will distribute the cards to the appropriate post offices for sequencing and correction. *Exception:* Address cards that relate only to those addresses in the city in which the mailer is located may be submitted to the postmaster of that city for sequencing and correction.

**.33 Sequencing of Address Cards.** Postal employees will arrange unsequenced address cards in sequence of carrier route delivery without charge. Cards with incorrect or undeliverable addresses will be removed from the list, bundled separately, and returned to the customer. A charge of 10 cents is assessed for each card with an incorrect or undeliverable address which is removed from the mailer's list. The local post office performing the service will return the cards and the bill for any applicable charges (the Delivery Unit Summary, see 945.32g) to the customer within 15 working days after receipt of a properly prepared request for address sequencing. *Exception:* The 15-working day time limit will not apply to mailing lists received for sequencing between November 16 and January 1. Mailing lists received between these dates will be sequenced at the convenience of post offices, but as early as possible.

**.34 Sequencing of Address Cards with Total Possible Deliveries Shown.** Postal employees will arrange unsequenced address cards in sequence of carrier route delivery without charge. Cards with incorrect or undeliverable addresses will be removed from the list, bundled separately, and returned to the customer. A charge of 10 cents is assessed for each card with an incorrect or undeliverable address which is removed from the mailer's list. In addition, postal employees will insert a blank card for each existing address that is not included in the customer's address cards. If several addresses in a series are missing, a single blank card will be inserted for the series showing the number of missing addresses. No charge is assessed for inclusion of blank cards. The local post office performing the service will return the cards and the bill for any applicable charges (the Delivery Unit Summary, see 945.32g) to the customer within 15 working days after receipt of a properly prepared request for address sequencing, except for cards received

between November 16 and January 1, as noted in 945.33.

**.35 Sequencing of Address Cards With Missing and New Addresses Added**

\* \* \* \* \*

**.354 Nonexistent or Undeliverable Addresses.**

For cards submitted pursuant to 945.352, postal employees will withdraw each card which contains a nonexistent or otherwise undeliverable address. A card showing the correct address will be inserted for each existing address not included in the owner's address cards. The local post office performing the service will return the cards and the bill for any applicable charges (the Delivery Unit Summary, see 945.32g) to the customer within 15 working days after receipt, except for cards received between November 16 and January 1, as noted in 945.33.

\* \* \* \* \*

**.37 Charges**

**.371 Sequencing of Address Cards (945.33).** A charge of 10 cents is assessed for each address card included in the mailer's submitted list which is undeliverable-as-addressed or nonexistent. The cards will be removed from the deck of cards, bundled separately, and returned to the mailer. The original copy of the Delivery Unit Summary will be returned to the mailer after completion by Postal Service personnel and will serve as the mailer's bill. Mailers must submit payment for the amount due shown on the Delivery Unit Summary to the local post office.

**.372 Sequencing of Address Cards with Total Possible Deliveries Shown (945.34).** The same charges are assessed as noted in 945.371. No charge is assessed for the insertion of blank cards showing the range of missing addresses in a submitted list. The original copy of the Delivery Unit Summary will be returned to the mailer after completion by Postal Service personnel and will serve as the mailer's bill. Mailers must submit payment for the amount due shown on the Delivery Unit Summary to the local post office.

**.373 Sequencing of Address Cards with Missing or New Addresses Added (945.35).** In addition to the charges assessed in 945.371, a charge of 10 cents is assessed for each address (possible delivery), which is added to the mailer's list. For apartment or office buildings with a series of addresses for which the Postal Service provides a range of addresses, the charge is 10 cents for each address (possible delivery) in the range or series. *Exception:* Until September 1, 1982, mailers will not be charged 10 cents for each apartment delivery (within an apartment complex) or office delivery (within an office building) if the mailer includes a correct address card for each apartment complex and office building showing the range or number of deliveries at each apartment complex and each office building. The original copy of the Delivery Unit Summary will be returned to the mailer after completion by Postal Service personnel and will serve as the mailer's bill. Mailers must submit payment for the amount due shown on the Delivery Unit Summary to the local post office.

These changes will be incorporated into a future issue of the DMM.—*Rates and Classification Dept., 11-19-81.*





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Issue Date: December 15, 1981  
 First Day City: Shreveport, Louisiana  
 Designer: James Schleyer  
           Burke, Virginia  
 Modeler: Clarence Holbert  
 Engravers: Gary M. Chaconas (vignette)  
           Gary J. Slaght (lettering and numerals)  
 Press: Intaglio  
 Color: Blue  
 Image Area: .75 x .82 inches or  
           19.05 x 20.8 millimeters  
 Plate Numbers: One  
 Stamps Per Coil: 500 and 3,000

## 9.3 Bulk Rate Coil Regular Postage Stamp

A 9.3-cent regular postage stamp for use by bulk mailers holding precancel permits will be issued on December 15 at Shreveport, Louisiana. The 9.3-cent denomination reflects the increase in bulk mail postage rates effective November 1, 1981.

For bulk mail users, the stamp will be available in precanceled form. It will be available in unprecanceled form to meet philatelic requirements at philatelic centers and by mail order from the Philatelic Sales Division in Washington. The unprecanceled version will be sold in increments of 10 only and, to obtain line pairs, collectors will have to purchase 30 stamps.

The 9.3-cent stamp depicts an 1880s mail wagon and is in the new Transportation Series which was initiated in 1981. The mail wagon stamp is the fourth issue in this series which features early modes of transportation. Other stamps in this series include the Surrey with the Fringe on Top, the Electric Auto and the Fire Pumper. Stamps in this series are issued in coil form only.

Procedures for ordering first day cancellations are as follows:

Customers are urged to buy stamps and affix them to their own covers. All covers must be addressed on the right side of envelopes at least  $\frac{5}{8}$  of an inch up from the bottom. Customers are reminded that they must add 11 cents additional postage on their return envelopes to meet the First-Class rate. Insert a filler in each envelope and mail them to: "Customer Affixed Envelopes, Postmaster, Shreveport, LA 71102-9991" by January 14. There is no charge.

The Postal Service will affix stamps when requested to do so. Mail orders by January 14 to: "Bulk Rate Stamp, Postmaster, Shreveport, LA 71102-9992." The cost is 21 cents per stamp to be affixed (9.3 cents plus 11 cents in order to meet the First-Class rate) and personal checks in the exact amount will be accepted for orders up to the limit of 50 covers. Postage stamps and cash are unacceptable as payment.

A stock list of stamps available at face value may be obtained by a request to the Philatelic Sales Division, Washington, DC 20265-9997.



A stock list of stamps available at face value may be obtained by a request to the Philatelic Sales Division, Washington, DC 20265-9997.

Please Post on Bulletin Board

USPS Stamp Poster 81-45  
 Remove after January 14

## Warning Notice—Unrecovered Stolen Canadian Money Order Forms

(To be posted and used by window clerks. As directed destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New style orders 000,000,001—323,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, K1A 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21325 article.

326,023,246 to 3,300	353,461,741 to 1,800	374,013,262 to 3,300	397,207,301 to 7,400
328,436,401 to 6,500	357,010,401 to 0,500	374,433,401 to 4,000	397,929,301 to 9,400
331,892,798 to 3,000	357,339,409 to 9,455	374,540,001 to 0,100	398,441,237 to 1,300
332,069,432 to 9,500	358,180,401 to 0,600	374,988,860 to 8,880	399,721,678 to 1,710
336,646,801 to 7,300	359,790,481 to 0,540	375,040,201 to 0,400	400,896,730 to 6,800
336,825,701 to 7,000	359,791,901 to 1,920	375,432,201 to 2,500	400,980,701 to 0,800
336,909,925 to 0,000	359,994,676 to 4,700	375,712,274 to 2,300	401,295,335 to 5,400
337,395,212 to 5,300	361,168,730 to 8,900	375,881,401 to 1,500	402,885,601 to 5,900
338,038,706 to 8,800	361,201,906 to 2,100	377,011,946 to 2,400	403,243,638 to 3,900
339,519,801 to 9,900	362,395,806 to 5,819	377,901,546 to 1,600	404,403,804 to 3,900
339,735,184 to 5,200	363,633,090 to 3,100	379,786,742 to 6,760	404,578,200 to 8,500
340,711,001 to 3,000	363,794,701 to 5,200	380,821,401 to 2,200	404,625,122 to 5,200
341,462,701 to 2,900	365,867,401 to 7,500	383,053,831 to 3,900	404,668,701 to 8,900
343,703,708 to 3,900	365,867,517 to 7,600	390,557,101 to 7,170	404,999,031 to 9,080
343,945,919 to 5,940	366,888,911 to 9,000	390,581,961 to 2,040	405,694,037 to 4,100
344,536,201 to 6,400	366,967,107 to 7,200	391,923,323 to 3,500	405,831,365 to 1,400
344,821,230 to 1,297	368,108,160 to 8,600	393,018,120 to 8,400	406,576,200 to 6,300
344,854,601 to 4,700	368,416,575 to 6,600	393,811,801 to 2,000	406,922,234 to 2,300
345,299,801 to 9,900	368,773,419 to 3,500	393,912,375 to 2,400	409,230,111 to 0,143
345,986,501 to 6,600	368,847,601 to 7,700	394,914,633 to 4,700	423,271,694 to 1,720
347,238,201 to 8,300	370,494,001 to 4,200	394,914,702 to 4,800	423,298,535 to 8,570
347,975,946 to 5,959	370,549,601 to 50,000	396,770,501 to 0,600	404,196,001 to 6,100
348,086,296 to 6,300	372,401,123 to 1,500	396,823,334 to 3,500	405,885,847 to 5,900
348,190,501 to 0,900	372,429,101 to 9,500	396,944,758 to 5,000	423,268,880 to 8,950
351,452,949 to 3,000	372,548,101 to 8,400	397,148,601 to 9,400	423,788,619 to 8,650
351,490,001 to 0,600	373,593,481 to 3,500		

**MISSING U.S. MONEY ORDER FORMS—DO NOT CASH**

To be posted and used by window clerks. As directed, destroy previous notices. Any interim notices, including Inspection Service Forms 577, should be destroyed when the numbers listed appear in the POSTAL BULLETIN. The actual serial numbers consist only of the first 10 digits on the money orders. A. New Style. (Listed below). Destroy PB 21325 listing. B. Old Style. (Gray) C. Counterfeit. The listing from PB 21240 remains valid for both B. and C.

213 578 4229 to 4399	247 497 4000 to 4099	258 950 5217 to 5299	266 442 2360 to 2399
217 210 7100 to 7299	247 544 0200 to 0214	258 950 5433 to 5499	266 547 6565 to 6599
217 288 7000 to 7024	247 983 1511 to 1899	259 084 1386 to 1399	266 775 2669 to 2699
217 667 3400 to 3599	248 102 6984 to 6999	259 227 0000 to 1499	266 805 8372 to 8399
219 726 9924 to 9999	248 120 4322 to 4399	259 340 0828 to 0999	266 942 9343 to 9399
229 350 0600 to 0699	248 244 7246 to 7299	259 628 0936 to 0999	266 942 9754 to 9799
229 531 9800 to 9899	248 423 4864 to 4899	259 745 1300 to 1499	266 942 9900 to 9999
229 576 1800 to 1899	248 440 7916 to 7971	259 783 7821 to 7899	267 841 9022 to 9099
232 665 0292 to 0399	248 718 7317 to 7399	259 825 5819 to 5899	267 917 1874 to 1999
233 262 7907 to 7999	249 680 4872 to 4899	259 950 3053 to 3099	268 202 3665 to 3699
233 516 6100 to 6199	249 945 6900 to 6999	259 950 3300 to 3499	268 224 1500 to 1699
234 031 6456 to 6999	249 996 6000 to 6099	260 144 7415 to 7499	268 243 7679 to 7699
234 261 4500 to 4599	249 996 6300 to 6499	260 198 2856 to 2898	268 246 8600 to 8699
234 659 4000 to 4199	250 565 7029 to 7040	260 229 5638 to 5699	268 299 0000 to 4999
238 165 7700 to 7799	250 919 5218 to 5299	260 324 9000 to 9099	268 329 6466 to 6499
238 169 7587 to 7599	250 951 4340 to 4363	260 479 3500 to 3599	268 653 8300 to 8399
238 377 4508 to 4599	250 991 9778 to 9799	260 743 5000 to 5099	268 657 2928 to 2999
238 586 3100 to 3299	251 518 6281 to 6399	260 894 8061 to 8099	268 834 6500 to 7999
239 596 4800 to 4999	251 964 6056 to 6199	261 002 6451 to 6499	268 881 7700 to 7799
239 985 7000 to 7499	251 997 2913 to 2999	261 052 5271 to 5299	269 414 2084 to 2099
240 256 2900 to 3199	252 171 2041 to 2056	261 175 6200 to 6299	269 416 3526 to 3599
240 639 3561 to 3599	252 235 4400 to 4499	261 459 5800 to 5899	269 527 9532 to 9599
240 901 5900 to 5999	252 235 4581 to 4899	261 459 6722 to 6799	269 553 1200 to 1299
241 081 9274 to 9299	252 238 2299 to 2399	261 506 0686 to 0699	269 821 1147 to 1199
241 224 7209 to 7299	252 432 6988 to 6999	261 533 2067 to 2299	269 878 5666 to 5699
241 685 5124 to 5199	252 891 1159 to 1199	261 935 6500 to 6599	269 911 1140 to 1199
241 902 2600 to 2799	253 175 2670 to 2699	261 954 6334 to 6399	269 911 1262 to 1299
242 021 2262 to 2499	253 192 7311 to 7399	261 965 4168 to 4199	269 942 9300 to 3,0099
242 816 1337 to 1399	253 293 5931 to 5940	262 240 6607 to 6665	269 960 4957 to 4999
243 112 4109 to 4120	253 446 4033 to 4099	262 240 6677 to 6696	270 130 0028 to 0074
243 228 7200 to 7499	253 547 6013 to 6049	262 604 1515 to 1599	270 130 0089 to 0199
243 766 6730 to 6799	253 547 6054 to 6099	262 931 7066 to 7076	270 233 5700 to 5799
243 805 0000 to 0299	253 747 6924 to 6999	262 949 9200 to 9299	270 500 0040 to 0099
243 906 7800 to 8199	254 107 8590 to 8599	262 963 4912 to 4999	270 894 5717 to 5799
244 299 2000 to 2199	254 107 8913 to 8999	263 129 6984 to 6999	271 171 3205 to 3299
244 678 2333 to 2499	254 254 4490 to 4499	263 146 1837 to 1849	271 186 6354 to 6499
245 103 9400 to 9499	254 259 8867 to 8899	263 323 0768 to 0799	271 319 5039 to 5099
245 118 6754 to 6768	254 259 8951 to 9099	263 407 7000 to 7099	271 325 5500 to 5599
245 279 1420 to 1499	254 740 8408 to 8445	264 132 9200 to 9299	271 505 9478 to 9499
245 279 1510 to 1599	255 125 8500 to 8599	264 205 4017 to 4099	271 735 3760 to 3899
245 591 1626 to 1799	255 176 5373 to 5399	264 223 9121 to 9199	272 046 9552 to 9599
245 695 0346 to 0399	255 276 0949 to 0999	264 366 7033 to 9499	272 059 8000 to 8199
245 973 2677 to 2699	255 281 2647 to 2699	264 405 9660 to 9699	272 060 0800 to 0999
246 076 7300 to 7399	255 440 4800 to 4899	264 406 1201 to 1299	272 067 9254 to 9299
246 155 4048 to 4099	255 440 4900 to 4999	264 496 5357 to 5399	272 068 6009 to 6099
246 155 5000 to 5499	255 857 4749 to 4799	264 499 2331 to 2349	272 075 3700 to 3899
246 402 6511 to 6599	256 140 5400 to 5499	264 642 5304 to 5399	272 133 0400 to 0599
246 608 6300 to 6399	256 193 5100 to 5159	264 786 2900 to 2999	272 277 4600 to 5299
246 609 9545 to 9799	256 695 0525 to 0599	265 151 4134 to 4199	273 312 7600 to 7799
246 816 2600 to 2699	256 754 0030 to 0099	265 330 0400 to 0599	273 391 2300 to 2399
246 973 1372 to 1399	257 157 2164 to 2499	265 338 9048 to 9099	274 229 8903 to 8914
247 012 0500 to 0599	257 405 2600 to 2899	265 370 8800 to 8999	274 999 9031 to 9199
247 066 9300 to 9399	257 474 8312 to 8399	265 387 1531 to 1599	801 579 6056 to 6098
247 086 4200 to 4299	258 444 7185 to 7199	265 394 0669 to 0691	801 629 1900 to 1999
247 113 5635 to 5699	258 450 6755 to 6799	265 506 2000 to 2099	802 029 5199 to 8999
247 490 1960 to 1999	258 480 2600 to 2899	265 541 8254 to 8299	802 265 0575 to 1999
247 490 2086 to 2099	258 618 0254 to 0299	265 956 3900 to 3999	802 751 1128 to 1299
	258 643 2765 to 2774	266 369 4447 to 4499	
		266 399 5845 to 5899	

**UNITED STATES POSTAL SERVICE**

WASHINGTON, DC 20260-1571

OFFICIAL BUSINESS

PENALTY FOR PRIVATE  
USE TO AVOID PAYMENT  
OF POSTAGE, \$300



**FIRST CLASS**

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