



postal bulletin

PB 21313—August 27, 1981—16 Pages

Fire Prevention Week October 4-10

Because fires occur less frequently than employee injuries, fires and the hazards that cause them are often regarded too lightly. Although their incidence in the Postal Service may not be great, their potential consequence—loss of life or total destruction of property and mail—is immeasurably greater.

Nationwide each year 8,500 Americans die and another 300,000 are injured in fires at home or work. Fire is the second most frequent cause of accidental death in the home and results in \$5 billion worth of property loss annually.

Each year, Fire Prevention Week corresponds with the anniversary of the Great Chicago Fire which occurred on October 9, 1871. This year, October 4-10 has been designated as Fire Prevention Week.

I urge all managers to take this opportunity to familiarize themselves with fire prevention and fire safety activities for their facility. I ask also that all employees reflect on the need for awareness of fire safety at work and at home, not for just this week but throughout the coming year.

Almost every fire can be prevented. Fire prevention is everyone's job. Learn what you can do to make your workplace and home more fire-safe.

WILLIAM F. BOLGER
Postmaster General.

SSPC Promotion Kits

SSPC Promotional Kits (A&B) containing an assortment of signs, decals, posters, and labels for use in lobbies and on SSPC equipment are being distributed this month. Each postal facility with an SSPC on its premises will receive Kit A with appropriate instructions, while each region will receive an additional supply of kits for dispensing as new SSPC sites are installed. Kit B will be distributed only to postal facilities that are located within two miles of an SSPC. A limited number of Sign Kits (Sign 6, Lobby Directional Sign) will be available from the EASC for use inside lobbies where SSPCs are not visible from the lobby entrance.

Those offices requiring additional Sign Kits (Sign 6) or components from the Promotional Kits (A&B) must send an unfunded Form 7381, *Requisition for Supplies*, to USPS, Retail Operations Division, Delivery Services Department, Washington, DC 20260-7232.—*Delivery Services Dept., 8-27-81.*

18-Cent James Hoban Commemorative Stamp

The 18-cent James Hoban commemorative stamp will be first placed on sale September 29, 1981, at Washington, DC 20013. The stamp honors the Irish-American architect who designed the White House in Washington, DC.

Do Not Sell Before September 30, 1981



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Issued in sheets of 50. Collector information will be found on pages 8 and 9.

Supply. All post offices under the automatic distribution will receive an initial supply of this stamp.

Post offices with 950 or more revenue units requiring additional bulk quantities should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities* (using item 407), to the Bureau of Engraving and Printing.

All post offices requiring additional stamps in less than bulk quantities should immediately submit a separate Form 17, *Stamp Requisition*, to their stamp distribution office.

Before requisitioning additional stock, consider that the stock should be depleted before November 30, 1981, at all post office outlets, except designated philatelic windows.—*Customer Services Dept., 8-27-81.*

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Lobby Display Schedule for September

Displays in All Post Office Lobbies—All Classified Units

Posters, notices and signs mandatory for display in post office lobbies are listed in the POM 221.522. Other mandatory posters are listed below.

Title	Issued
Poster 74, <i>Packaging Pointers</i>	September 1978.
Poster 75, <i>Your Federal Lawmakers</i>	January 1981.
Selective Service Registration.....	August 1980.
Display Box 45 and/or Display Card 46..	Do.
Change of Information Form 2.....	Do.
Information Brochure 10.....	Do.
Dangerous Materials Notice, PB 21288 (8/12/81).	March 1981.

Rotating Displays—All Classified Units (CAG A-G Offices)

The September schedule of lobby poster displays for post offices with 950 or more revenue units is listed by priority below:

A=first priority, following mandatory displays; B=second priority, etc.

Priority	Title	No.	Post	Remove
A	1980 Mint Set.....	441..	Continuous display.	
A	Stamps & Stories 7th Edition.	440.....	do.....	
A	Moved Mail.....	37A	do.....	
A	International Year of the Disabled Person.	454	Sept. 4.
A	Alcoholism.....	455..	Aug. 13....	Sept. 20.
A	Architecture.....	456..	Aug. 24....	Sept. 18.
A	Jones/Zaharias....	457..	Sept. 14....	Sept. 22.
A	Dear Boxholder....	79...	June 15....	Sept. 30.
A	Waterfowler-Attn..	3-117	July 1.....	Oct. 31.
A	1981 Gold Medal- lion Counter Card & Order forms.	Continuous display.	
A	Space Achieve- ment Folder.	451..	Continuous display.	
A	Definitive Mint Set.	71.....	do.....	
A	National Stamp Collecting Month.	Oct. 1.....	Oct. 31.

Specialized Program Displays

Using the same priority system, main post offices and classified stations and branches designated to offer specific service or participate in specialized programs will display the following items until notice is given to replace or remove them:

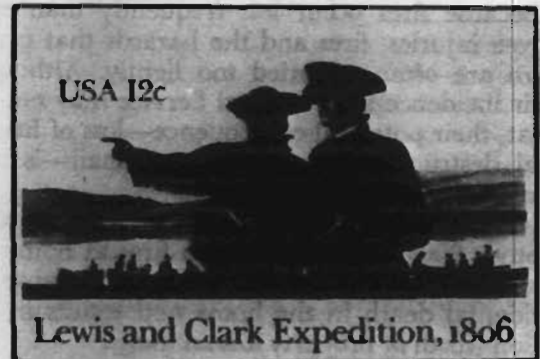
A	Clear plastic Screenline Displays: '79 Mint Set; Collecting Kits; Coral Reef Folder; Women's Mint Set; Stamps & Stories 7th Edition; ZIP Code Directory.
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—Delivery Services Dept., 8-27-81.

12-Cent Lewis and Clark Expedition Commemorative Postal Card

The 12-cent Lewis and Clark Expedition commemorative postal card will be first placed on sale September 23, 1981, at St. Louis, MO 63155. This card honors the 175th anniversary of the successful completion of the Lewis and Clark Expedition in 1806.

Do Not Sell Before September 24, 1981



Copyright U.S. Postal Service 1981

Collectors information will be found on page 11.

Supply. An automatic distribution will be made to post offices with philatelic centers only. All post offices should order sufficient quantities of this postal card to meet anticipated local philatelic demand. Post offices requiring this card in quantities of 500, 1,000, 2,000, 5,000 and multiples of 5,000 should immediately submit Form 3216, *Requisition for Postal Cards—Bulk Quantities* (using item No. 208), to Postal Card Unit, Government Printing Office, Washington, DC 20401. Requisitions for quantities of less than 500 may only be submitted to your stamp distribution office.—*Customer Services Dept., 8-27-81.*

Travel by Amtrak

Effective September 1, 1981, Amtrak will no longer accept a Government Transportation Request (GTR) for travel valued at less than \$100.

Employees traveling Amtrak on official Postal Service business may obtain a travel advance to pay for the ticket(s) or may pay cash, personal check, or major credit card for transportation tickets under \$100. Reimbursement to employees will be made through completion of Form 1012, *Travel Voucher*.

This change in travel policy will be incorporated in a future revision to Handbook M-9, *Travel*.—*Finance Dept., 8-27-81.*

1981 Gold Medallion Displays

Effective September 1, 1981, only CAG A—E main offices, classified stations, and classified branches will display the 1981 Gold Medallion counter card in their lobbies. Facilities in CAGs F—L will discard their counter cards but will keep a supply of order forms behind the counter for distribution to customers upon request.—*Delivery Services Dept., 8-27-81.*

NWRS CHANGES FOR FY 1982

A number of changes to the National Workhour Reporting System (NWRS) will be effective October 3, 1981, the start of FY 1982. These changes will provide field managers with greater visibility over their operations. They affect two areas—labor distribution codes (LDCs) and reports.

LABOR DISTRIBUTION CODES

New LDCs have been added to the Delivery Services, Finance, and Employee and Labor Relations functions. Other LDCs were renamed to more accurately identify their activities.

New LDCs	MOD Operation Nos.
07 Security Force.....	Applicable to Inspection Service only
23 Other Delivery.....	733-740
27 Collections.....	731, 732
53 Revenue Protection.....	001, 550
68 Limited Duty.....	959

Redefined LDCs

13 Mail Processing—Direct— Mechanical	009, 080-098, 105-108, 140-148, 190-198, 235, 236, 850-879, 901-910
14 Mail Processing—Direct— Manual	002-004, 010-079, 100-104, 110-234, 237-239 (except 140-148, 190-198), 930
15 Mail Processing—Indirect....	109, 340, 545-549, 554, 555, 560-564, 578, 584-590, 607, 612, 620, 625, 630
22 City Delivery.....	613, 713-730
25 Rural Delivery.....	757
26 Delivery Support.....	354, 559, 609, 622, 632, 741
32 Vehicle Maintenance.....	615, 761, 762

Definitions of LDCs

07 Security Force. All personnel in the Inspection Service Security Force, including Security Officer in Charge A, Security Officer in Charge B, Security Police Officer A, Security Police Officer B, Security Supervisor, Security Supervisor in Charge A, and Security Supervisor in Charge B.

22 City Delivery. Workhours used in casing and delivery of mail on city delivery routes. Includes union duty time of certified stewards. Excludes combination routes.

23 Other Delivery. Workhours for delivery of parcel post, relays and intra-city runs. Includes combination routes.

27 Collections. Workhours of regularly scheduled collection routes. Excludes the collection of mail by city carriers making their normal delivery.

53 Revenue Protection. Mail classification rulings/interpretations; bulk mail weighing, acceptance and presort verification; administration of optional and alternative postage payment procedures; detection of short-paid and misclassified mail; revenue protection

audits; revenue protection efforts; annual verification of second class publications; travel, meetings and on-the-job training relating to these functions. Excludes supervision hours; however, includes nonsupervisor technical employees with D/A 09-0.

68 Limited Duty. Workhours of all employees who are recovering from a job-related injury or illness and are not able to perform their regularly assigned duties. Also, workhours of employees who are on OWCP but are able to work in a part-time (less than 8 hours per day) capacity. Limited duty workhours are considered nonproductive and are excluded from the calculation of NWRS productive hours.

REPORTS

NWRS reports have been revised to reflect the LDC changes. Also, the postal data center (PDC) payroll-based Labor Utilization Report (LUR) and Workhour Report display prior period, and prior year adjustment data. The PSDS NWRS (Raw Data) Report was modified to use time and attendance (T&A) data instead of Management Operating Data (MOD) system workhours. A new report which displays data by finance number will be available for regions and Headquarters.

Payroll-Based Report

The PDC payroll-based LUR and Workhour Report display prior period and prior year payroll and transfer, loan and training hour adjustments. The adjustment line is for information only, as the adjustments are included in the appropriate year-to-date LDC and function totals.

PSDS Workhour Report

This report will be produced using hours data from the T&A system rather than the MOD system. This change was made possible because of the capability in the T&A system to transfer hours between LDCs. In addition, accounting period plan hours, SPLY hours and year-to-date hours will be taken from the PDC payroll-based workhour report files. The pay period plan will continue to input using MOD TR A6, Planned Hours by LDC. The report will be transmitted via PSDS the Tuesday following the close of the reporting period. These changes will provide greater comparability between the PSDS and payroll-based workhour reports.

One-Line Region and Headquarters Report

Separate one-line reports will be produced for each region and the National Headquarters. These reports, produced for each BA code, display only current period actual hours data by finance number and LDC. The reports are distributed to regions and Headquarters with the payroll-based Workhour and Labor Utilization Reports.

Handbook F-2, *Functional Management Handbook*, was revised to include these changes. Transmittal Letter (TL) 2, currently being printed, contains detailed information on these FY 1982 NWRS changes plus information on reports and procedures implemented during FY 1981. These include the Invalid LDC Report and procedures for using PSDS transac-

tions 87, 88, 89, and Y5 for transfer, loan, and training hour reporting. Also included are revised edit tables used in establishing and maintaining labor distribution codes. It is anticipated that TL 2 will be available in late August or early September 1981.

The NWRS training materials have also been up-

dated and revised based on field recommendations. The revisions include separate workbooks and audiovisual presentations for PSDS and timecard offices and enhancements to the four case studies. The new training materials should be in the PEDCs the first week of September.—*Office of Management Services, 8-27-81.*

Interior Security Night Lighting

Section 375.32 of the F-1, *Financial Handbook for Post Offices*, states "At night when office is unoccupied, leave as many lights burning as needed to sufficiently light the vault door and safe areas."

As a result of the installation of modernized screen-lines, many safes and vault doors are no longer visible from outside facilities. Therefore, leaving interior lights burning at night does not enhance security. More important, there is the potential for considerable savings in energy costs if this lighting is eliminated.

Effective immediately, eliminate interior night lighting after:

1. The postmaster or facility head conducts a survey of the office to ensure all exterior doors are equipped with case hardened steel chains and approved locks; all windows are secured with suitable locks and/or bars or steel screens; exterior lights are functional and left on whenever the office is unoccupied; and where applicable, alarms are working properly and will not be disconnected when the night lighting is extinguished. Any problems with the above security requirements must be corrected prior to the elimination of interior night lighting.

2. The postmaster or facility head notifies the law enforcement agency (local, county or state police) responsible for patrolling the area of the date that they intend to extinguish the interior lights of the post office and that lights observed within the office after hours should be considered suspect. *If the patrolling law enforcement agency objects to the elimination of the interior night lighting due to special local conditions, and the vault and/or safe is visible to the public, postmasters and facility heads should comply with their request.*

3. The postmaster or facility head notifies selected persons residing nearby the office that the interior lights will be extinguished and to notify the appropriate law enforcement agency if lights are observed after normal hours.

4. The postmaster or facility head notifies their Postal Inspector-in-Charge that the above requirements have been met and the effective date interior night lighting will be eliminated. (If night lighting is not eliminated, postmasters and facility heads should advise the Postal Inspector-in-Charge in writing as to the reason why.)

Section 375.32 of Handbook F-1 is changed to read:

At night when office is unoccupied, leave enough light burning to sufficiently light the vault door and safe area *only* if the vault door and/or safe is visible to the public *and* the local patrolling law enforcement agency requests such.

This change will appear in a future revision to Handbook F-1.—*Finance Dept., 8-27-81.*

Domestic First Flight Cachet

Frontier Airlines has announced new service routes beginning on October 1, 1981. These flights will provide round trip service between the following cities:

Denver, CO and Madison, WI
Denver, CO and Sioux Falls, SD
Sioux Falls, SD and Madison, WI

Official cachet and philatelic treatment are authorized as outlined in *POSTAL OPERATIONS MANUAL*, 244.63.

To prepare and send covers for this service, follow these procedures:

1. Address all covers.
2. Applicable rate of postage per cover is 18 cents for the first ounce, 17 cents for each additional ounce up to 12 ounces.
3. Allow a clear space, 2½ by 2½ inches, on the lower portion of the envelope and to the left of the address, for the cachet.
4. Provide an additional clear space of 1½ inches to the left of the innermost stamp to permit a clear postmark.
5. Include in each envelope a uniform enclosure of the approximate thickness of a postal card to assure a good impression.
6. Enclose the prepared covers in another envelope, indicate segment desired by pencil notation in the upper right corners of the covers, and address as follows:

Cachets to be applied by	Send covers to
Denver City Post Office----	Postmaster U.S. Post Office Denver, CO 80202
Denver Airport Mail Facility -----	Operations Manager Airport Mail Facility 3550 Roslyn Denver, CO 80207
Madison City Post Office----	Postmaster U.S. Post Office Madison, WI 53707
Sioux Falls City Post Office..	Postmaster U.S. Post Office Sioux Falls, SD 57101

7. Endorse the lower left corner of the outer envelope containing the covers with *First Flight Covers* for easy identification.

8. Mail the covers to reach the office applying the cachet no later than three days before the scheduled date of the flight.

Covers bearing previous postmarks and those not prepared according to these instructions will not receive cachets or cancellations.

There will be a limit of 50 covers per customer per flight.—*Customer Services Dept., 8-27-81.*

Domestic Orders

False Representation. Enforced by Postmasters at cities listed.

State/city	Name(s) covered
MA, Brookline 02146-	Joel Robinson d/b/a National Fuelsaver Corporation 667 Washington Street
NY, Central Islip 11722.	The Diet House, Inc. 95M South Hoffman Lane
KS, Mission 66202-	United Peace Officer and United Fraternal Order of Peace Officers 5920 Nall—Suite 202 National Law Enforcement and National Fraternal Order of Peace Officers 5920 Nall—Suite 202
NE, Omaha 68132----	Midwest Regional Office 1010 N. Saddle Creek
MO, Kansas 64118----	United Fraternal Order of Fire Fighters National Headquarters 8141 N. Oak Trafficway
DC, Washington 20005.	United Peace Officers and United Fraternal Order of Peace Officers The Federal Building 1522 K Street, N.W. Suite #336 Police Times Magazine Woodward Building 733 15th St., N.W. Suite 438

—Judicial Officer, 8-27-81.

Bulk Third-Class Presort—Advanced Acceptance

On September 13, 1981, changes in packaging requirements for five-digit presort level rate third-class mailings will become effective. Some customers have already prepared mailings for entry into the mail after September 13. These mailings may be accepted when the following requirements are met.

Mailings must be placed in trailers at the mailer's plant. Postal personnel must verify the mailing before it is loaded on the trailer and ensure that the postage has been paid.

After verification, the trailer will be sealed using seal, Item 0-817-A, and a Form 5111-R, *Revenue Protection Placard*, affixed to the outside rear door of the trailer. The employee sealing the trailer must notify the local TMO of the trailer number and seal number. The sealed trailer must be stored at the mailer's plant and the mailer will be responsible for coordinating with the TMO the movement of the trailer from the plant. The mailer must provide the TMO with the trailer number, date and time for removal to the mail processing facility or entry point.

The TMO will verify the trailer numbers and seal numbers to ensure that only trailers containing mail which has been verified and postage paid are dispatched. The mailer will be responsible for any demurrage charges associated with trailers accepted in advance, stored, and then deposited in the mail stream at a later date.—*Mail Processing Dept., 8-27-81.*

Supply Items Discontinued—Medical Supplies

Due to program changes and local availability, medical supplies will no longer be stocked at the area supply centers. The MED category of items will be deleted from the next revision to Publication 24, *Supply Catalog*.

Quantities of the below listed items are still available from supply center stocks. Requisitions will be filled until stocks are exhausted or until September 30, 1981. Thereafter, all offices are authorized to purchase their requirements from local sources. Medical/Health Units will continue to requisition supplies and equipment from the assigned VA Medical Center as directed in PB 21308 (7-23-81). Section 323 of the next revision to Handbook P14, *Health and Medical Service*, will outline details of the USPS-VA Support Agreement and procedures.

POIN	NSN	Description	UI
MED8000	None	Cotton, sterile, abs., 1 oz.	PG
MED8002	6505-00-106-0875	Ammonia Inhalant.	BX
MED8006A	6510-00-664-3642	Bandage, Gauze, 1" 12/bx.	EA
MED8006B	6510-00-664-3641	Bandage, Gauze, 2" 12/bx.	EA
MED8006C	6510-00-200-5000	Bandage, Gauze, 3" 12/bx.	EA
MED8008B	None	Antacid Tablets . . .	BT
MED8016	6505-00-664-6912	Thimerosal, Tincture.	PG
MED8021	6505-00-782-3959	Powder, Foot.	CN
MED8028	6510-00-598-7245	Gauze, Plain, Sterile, 1".	RO
MED8035	6510-00-514-0555	Bandage, Adhesive, 100/pg.	PG
MED8035A	6510-00-514-2392	Bandage, Adhesive, 16/pg.	PG
MED8036A	6510-00-241-2190	Adhesive Tape 1/2".	SL
MED8036B	6510-00-598-7238	Adhesive Tape 1".	SL
MED8036C	6510-00-550-8501	Adhesive Tape 2".	SL
MED8036D	6510-00-203-5000	Adhesive Tape 3".	SL
MED8037	6505-00-133-8025	Petrolatum.	CN
MED8038	None	Ointment, Burn, Pads.	EA
MED8044	None	Chart, Eye Test. . .	EA
MED8048A	None	Box, First Aid. . . .	EA
MED8048B	None	Manual, First Aid.	EA

—Procurement & Supply Dept., 8-27-81.

National Retirement Counseling System

The semiannual printouts of the Annuity Estimate (Report No. AAF-240P1) will be distributed during the week of August 17, 1981.

When the annuity estimates are available, employing offices are to advise employees who are eligible to retire of the availability of the printouts by posting a general announcement on bulletin boards or through employee newsletters. Do not give the annuity estimate to an employee unless requested. Do nothing that would be viewed as coercing an employee to retire. Optional retirement is a purely personal decision on the employee's part.—*Employee Relations Dept., 8-27-81.*

Selective Service Registration Report

The Selective Service System has launched an intensive promotional effort as a reminder to individuals of their legal obligation to register.

All post offices, stations and branches are reminded that SSS Form 6, *Registration Report* is due September 4, 1981. The reports, along with all SSS Forms 1, *Registration Form* are to be mailed directly to the Selective Service System, P.O. Box 818, North Chicago, IL 60064.

Please be sure the reports are mailed as required at the close of business, September 4, 1981.—*Delivery Services Dept., 8-27-81.*

International Mail—Canada

Canada Post has reported that mail redirected from Canada to the United States is being rated postage due.

Employees are reminded that postal union mail (letters, cards, small packets and printed matter) from Canada is not to be rated postage due unless it bears a "T" in a circle showing the actual amount to be collected. Mail of Canadian origin originally addressed to individuals in Canada who have relocated in the United States, is redirected by Canada, and is to be delivered to the addressee in the United States without collection of additional postage.—*Rates & Classification Dept., 8-27-81.*

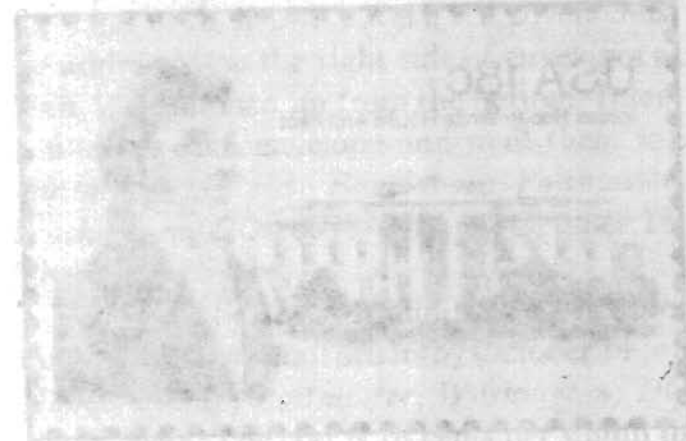
STAMPS & STORIES, 8TH EDITION

The new *Stamps & Stories*, 8th edition, will be placed on sale September 1, 1981, by mail order from the Philatelic Sales Division and at the L'Enfant Plaza Philatelic Center in Washington, D.C. The on-sale date nationwide will coincide with the October observance of National Stamp Collecting Month. The 8th edition book contains all U.S. stamp issues illustrated in full color, along with 1982 prices for singles, plate blocks, and First Day Covers. The cover features a full-color

illustration of the Graf Zeppelin in Lakehurst, NJ, after its epoch-making flight around the world in 1928. *Stamps & Stories* is considered "the encyclopedia of U.S. stamps" and philatelists throughout the country are looking forward to the release of the 8th edition. The book is identified as Item #926 and will sell for \$3.50, the same as last year.—*Customer Services Dept., 8-27-81.*

IF THE ADDRESS ON YOUR MAILING LABEL OF POSTAL LIFE OR POSTAL LEADER IS INCORRECT, COMPLETE FORM 1216, EMPLOYEE'S CURRENT MAILING ADDRESS. THIS FORM IS AVAILABLE FROM YOUR PERSONNEL OFFICE. RETURN THE COMPLETED FORM TO YOUR PERSONNEL OFFICE FOR PROCESSING. NO OTHER FORM CAN BE USED FOR THIS PURPOSE.

is the same and is legal and recognized



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James Hoban Commemorative Stamp

The Irish Post Administration and the Postal Service will jointly issue a commemorative stamp for the 175th anniversary of the birth of James Hoban, the first American architect to design a building in the United States. The stamp will be issued on the same day as the Irish postage stamp in Dublin on the same day.

The Irish Post Administration and the Postal Service will jointly issue a commemorative stamp for the 175th anniversary of the birth of James Hoban, the first American architect to design a building in the United States. The stamp will be issued on the same day as the Irish postage stamp in Dublin on the same day.

The following information is being provided for the day of issue ceremony for the Irish postage stamp. The day of issue ceremony for the Irish postage stamp will be held in Dublin on the same day as the Irish postage stamp in Dublin on the same day.

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James Hoban Commemorative Stamp

An 18-cent commemorative stamp honoring James Hoban, the Irish-American architect of the White House, will be issued September 29 in Washington, D.C. The first day of issue ceremony will be held at the White House.

The Irish Postal Administration and the Postal Service will jointly issue stamps which are identical in design except for the country designator and denomination. The stamp was designed in cooperation between the two postal administrations. Ireland will conduct a first day of issue ceremony for the Irish stamp in Dublin on the same day.

Issue Date: September 29, 1981
 First Day City: Washington, D.C.
 Designers: Ron Mercer
 Irish Postal Administration
 (portrait of Hoban)
 Walter D. Richards
 New Canaan, Connecticut
 (view of White House)

Modeler: Frank J. Waslick

Press: Gravure

Colors: Flesh, orange, brown, green, black tone, and black line

Image Area: .84 x 1.44 inches or
 21.23 x 36.57 millimeters

Plate Numbers: One group

Stamps Per Pane: 50

Selvaige: ©U.S. Postal Service

®Use Correct ZIP Code

®Mr. ZIP

The following information about ordering first day cancellations for the Irish 18-pence stamp has been provided by the Irish Postal Administration:

Orders for official pictorial first day covers (14-pence) may be sent to the Philatelic Bureau, Dublin. The orders should be accompanied by a remittance for the value of the covers and stamps required. (One cover with a Hoban stamp will cost 32 pence.) Covers will be serviced by the Philatelic Bureau, General Post Office, Dublin, and by the Postmasters at head offices.

Orders by post for the servicing of unaddressed first day covers must be accompanied by a remittance for return postage. Orders for unaddressed first day covers handed in at the Philatelic Sales Office should be accompanied by a stamped addressed envelope. Canceled covers will not be handed back to customers at the Bureau. Unaddressed covers will be serviced only by the Philatelic Bureau, Dublin. Covers should be forwarded to arrive not later than September 29, 1981, and the remittance may be made by bank draft, money order or postal order. Stamps are not acceptable in payment.

Covers handed over the counter on the first day of issue at all head post offices or at branch offices in Dublin (St. Andrews Street, Rathmines, Ballsbridge, Phibsborough, South Anne Street, Jame's Street and Tallaght) should be fully stamped and addressed.

Covers will also be canceled at Callan Post Office, County Kilkenny. Orders by post for this cancellation must, however, be forwarded to: Special Cancellation Section, Philatelic Bureau, GPO, Dublin 1, Ireland. Orders must arrive no later than September 29, 1981.

Procedures for ordering U.S. first day cancellations are as follows:

Customers are urged to buy stamps and affix them to their own covers. All covers must be addressed on the right side of envelopes at least $\frac{5}{8}$ of an inch up from the bottom. Insert a filler in each envelope and mail them to: *Customer Affixed Envelopes, Postmaster, Washington, DC 20013-9991* by October 14. There is no charge.

The Postal Service will affix stamps when requested to do so. Mail orders by October 14 to: *Hoban Stamp, Postmaster, Washington, DC 20013-9992*. The cost is 18 cents per stamp to be affixed and personal checks in the exact amount will be accepted for orders up to the limit of 50 covers. Postage stamps and cash are unacceptable as payment.

Covers bearing previously-canceled stamps and postmarks are acceptable for additional cancellations only when presented for hand-back service on the first day of issue in the first day of issue city. Mint stamps equal to the First-Class mailing rate must be affixed for each additional cancellation. Covers bearing additional cancellations may not be submitted or returned through the mail in outer envelopes. Covers bearing mint (uncanceled) stamps of both countries will be accepted for cancellation through October 14, 1981.



A stock list of stamps available at face value may be obtained by a request to the Philatelic Sales Division, Washington, DC 20265-9997.

Please Post on Bulletin Board

USPS Stamp Poster 81-32
Remove after October 14, 1981

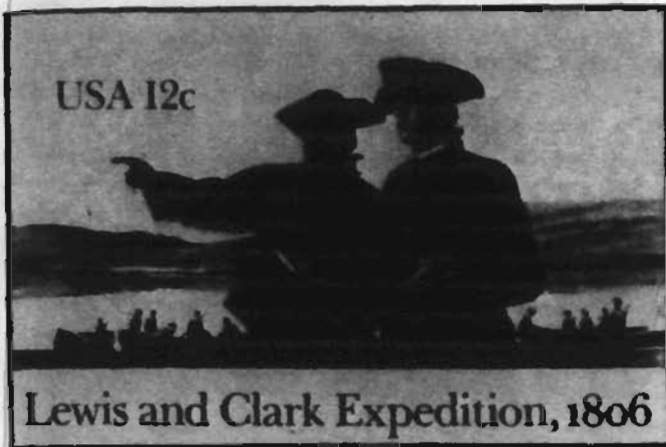
U.S. POSTAGE

Order by post for the purchase of stamps must be accompanied by a check or money order payable to the order of the Postmaster General. The check or money order must be accompanied by a stamped check or money order for the amount of the purchase. The check or money order must be accompanied by a stamped check or money order for the amount of the purchase. The check or money order must be accompanied by a stamped check or money order for the amount of the purchase.

Orders placed over the counter in the first class office at all post offices in the United States, Canada, Mexico, Central America, and the Caribbean Islands, may be placed in the form of a check or money order payable to the order of the Postmaster General. The check or money order must be accompanied by a stamped check or money order for the amount of the purchase. The check or money order must be accompanied by a stamped check or money order for the amount of the purchase.

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12-Cent Lewis & Clark Expedition Commemorative Postal Card

A multicolor commemorative postal card marking the successful completion of the Lewis and Clark Expedition in 1806 will be issued September 23, 1981, in St. Louis, Missouri.

The postal card honors the first overland expedition to the Pacific coast and back under the leadership of Meriwether Lewis and William Clark. The expedition began in 1804 and returned to St. Louis on September 23, 1806. Lewis and Clark followed the Missouri River from its juncture with the Mississippi to its source and, crossing the Continental Divide, explored the Columbia River from its source to the Pacific Ocean. It is one of the most famous expeditions of exploration in U. S. history.

The 12-cent postal card was designed by David Blossom, who has designed seven postal cards in the commemorative series honoring heroes and historic events of the American

Issue Date: September 23, 1981
First Day City: St. Louis, Missouri
Designer: David Blossom
Weston, Connecticut

Press: Offset
Colors: Yellow, cyan, red and black (process colors)

Revolution. In addition to the postal card series, Blossom was also the designer of the *Drafting of the Articles of Confederation* commemorative stamp issued in 1977.

Procedures for ordering first day cancellations are as follows:

Customers desiring first day cancellations should address orders to: *Lewis & Clark Postal Card, Postmaster, St. Louis, MO 63155*. The cost will be 12 cents per card. Personal checks in the exact amount will be accepted for orders up to the limit of 50 cards. Postage stamps and cash are unacceptable as payment. Orders must be postmarked by September 23.

To eliminate the requirement for Postal Service personnel to apply return addresses, customers are requested to send self-addressed envelopes of an appropriate size or return address labels with their orders.



A stock list of stamps available at face value may be obtained by a request to the Philatelic Sales Division, Washington, DC 20265-9997.

Please Post on Bulletin Board

USPS Stamp Poster 81-31
Remove after September 23, 1981



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13-Cent Lewis & Clark Expedition Commemorative Postal Card

A 13-cent commemorative postal card featuring the expedition's journey across the continent. The card is designed to honor the Lewis and Clark Expedition, which began in 1804 and ended in 1806. The illustration on the card depicts a landscape with a large tree and a building, likely representing the expedition's location. The card is available for purchase at a special rate of 13 cents. The card is designed to be used as a postage stamp and a message card. The card is available for purchase at a special rate of 13 cents. The card is designed to be used as a postage stamp and a message card.

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**THIS OFFICE
WILL BE CLOSED
MONDAY,
SEPTEMBER 7, 1981,
LABOR DAY**



IT
 WILL BE CLOSED
 MONDAY
 SEPTEMBER 7, 1981
 LABOR DAY



Famous Last Words: "I don't need any help. I'll repair the extension cord myself..."

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UNITED STATES POSTAL SERVICE

WASHINGTON, DC 20260-1571

OFFICIAL BUSINESS

PENALTY FOR PRIVATE
USE TO AVOID PAYMENT
OF POSTAGE, \$300



FIRST CLASS

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