



Fire Prevention Week—October 5–11

According to official statistics, fire is responsible for over 6,000 deaths and nearly 30,000 injuries in homes each year in the United States. In fiscal year 1979, the Postal Service experienced 226 fires which resulted in 36 injuries, but fortunately no fatalities.

Our goal should be to avoid fires in postal facilities altogether. Toward this goal, we are making many improvements in building design and construction materials, more sophisticated fire and smoke detection systems, and advanced fire suppression techniques. But the prevention of fires also demands the constant vigilance of all employees.

Each year Fire Prevention Week corresponds with the anniversary of the Great Chicago Fire of October 9, 1871. This year October 5–11 has been designated Fire Prevention Week.

I urge all postal employees to take this opportunity to reflect on the need to be more fire-safety conscious—not for just this week, but for every week of the year. Almost every fire can be prevented if we all are on the alert. Learn what you can do to make your work place and home fire-safe. Keep fire-prevention upper-most in your thinking. And together let's work to prevent the tragic losses that fire can bring.

WILLIAM F. BOLGER
Postmaster General.

40-Cent International Airmail Postage Stamp

Description. A 40-cent Philip Mazzei International Airmail stamp will be issued on October 13, 1980, at Washington, DC 20013. Mazzei, an Italian-American patriot, promoted American independence through writings published in America and in Europe.

The 40-cent denomination is for use on international airmail letters at new postal rates to become effective January 1, 1981.

Do Not Sell Before Oct. 14, 1980



Copyright U.S. Postal Service 1980

Size: 0.84 x 1.44 inches.
Colors: Yellow, red, gray, light blue, dark blue, and black.
Issued in panes of 50.
Marginal Markings: Six plate numbers, © United States Postal Service 1980, and Use Correct ZIP Code ®.
Designer: Sante Graziani.

Collectors. Collectors are reminded that airmail stamps do not receive the same automatic distribution as commemorative stamps and thus will not be as widely available as commemoratives. First-day cover cancellations may be obtained by one of the following methods:

a. *Customers Affixing Stamps.* Customers are encouraged to purchase stamps at local post offices and affix them to envelopes. All envelopes must be addressed. Peelable address

labels are recommended and a filler card of postal card thickness should be inserted in each cover. Orders must be postmarked by October 28, 1980, and should be addressed to: First Day Cancellations, Postmaster, Washington, DC 20013. No remittance is required.

b. *Postal Service Affixing Stamps.* Request first-day cancellations from: Mazzei Stamp, Postmaster, Washington, DC 20013 (see POM 244.53). Requests must be postmarked not later than October 28, 1980. Remittance is required for the face value of each stamp.

Selected United States mint stamps will be available at the Philatelic Sales Division, Washington, DC 20265, beginning October 13, 1980.

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Supply. There will be an automatic distribution made to post offices with philatelic centers. All other post offices are encouraged to order sufficient quantities to meet philatelic demand.

Bulk Quantities. Post Offices with 950 or more revenue units requiring more than 3,000 stamps should immediately order from the Bureau of Engraving and Printing, using Form 3356, *Stamp Requisition—Bulk Quantities*, in the following manner: 5,000; 10,000; 15,000; 20,000; 25,000; 50,000; 75,000; 100,000; 125,000 and multiples of 125,000 to a maximum of 1,000,000, using item number 194.

Less-than-Bulk-Quantities. Post offices with over 950 revenue units requiring less than the above minimum and all other post offices may submit a separate requisition (Form 17, *Stamp Requisition*), to their designated stamp distribution office. Requisitions should be submitted immediately.—*Customer Service Dept., 9-25-80.*

Address Correction— Social Security Income

POSTAL BULLETIN 21106 (2-24-77) advised that the Treasury Department requested address-correction service on their gold colored Supplemental Security Income (SSI) checks only. The envelopes are printed with the words "Address Correction Requested" and bear the return address:

U.S. Treasury Department
Birmingham Regional Disbursement Center
Birmingham, AL 35293

Treasury Department disbursing centers have been receiving Form 3547, *Notice to Mailer of Correction in Address*, for other classes of check payments for which address correction data was not requested. These regular Treasury checks are green-colored and are not endorsed *Address Correction Requested*. These checks are to be forwarded or returned in accordance with the instruction on the address side on the envelope. Under no circumstances should Form 3547 be sent to the Treasury Department for Treasury checks with the exception of the gold colored SSI checks.—*Mail Processing Dept., 9-25-80.*

International First Flight Cachet

On October 27, 1980, Western Airlines will begin first flight service between Anchorage, Alaska; and London, England.

Official cachet and philatelic treatment are authorized as outlined in POSTAL OPERATIONS MANUAL 244.63.

To prepare and send covers for official philatelic treatment for this service, observe the following procedures:

1. Address all covers.
2. Applicable rate of postage per cover is 31 cents per half ounce.
3. Allow a clear space, 2½ by 2½ inches, on the lower portion of the envelope and to the left of the address, for the cachet
4. Provide an additional clear space of 1½ inches to the left of the inner most stamp to permit a clear postmark.
5. Include in each envelope a uniform enclosure of the approximate thickness of a postal card to assure a good impression.
6. Enclose the prepared covers in another envelope and address as follows:

<i>Cachets to be applied by</i>	<i>Send Covers To</i>
Anchorage General Mail Facility	Postmaster General Mail Facility 4141 Postmark Drive Anchorage, AK 99502

Note: The British Postal Administration will not provide backstamping to philatelic covers.

7. Endorse the lower left corner of the outer envelope containing the covers with the words *First Flight Covers* for easy identification.

8. Mail the covers to reach the office applying the cachet no later than three days prior to the scheduled date of the flight.

9. Aerogrammes and postal cards will not be accepted.

Covers bearing previous postmarks and those not properly prepared in accordance with these instructions will not receive cachets or cancellations.

There will be a limit of 50 covers per customer.—*Customer Services Dept., 9-25-80.*

ASM Issue 2 Published

Issue 2 of the ADMINISTRATIVE SUPPORT MANUAL (ASM) has been published and is being distributed. This Issue incorporates revisions to the ASM that have appeared in POSTAL BULLETINS from the publication of ASM Issue 1 through August 1980. New material in Issue 2 includes part 414 on USPS liaison with Federal Executive Board and Federal Executive Association programs; part 415 on USPS liaison with the Postal Rate Commission; and subchapter 640, Philatelic Marketing. Appendix A, Directives Related to the ASM, has been expanded and updated.—*Office of Management Services, 9-25-80.*

Correction

Accountbooks, Daily Financial Statements, and Statements of Account

POSTAL BULLETIN 21261 (9-4-80) incorrectly listed AIC 742 in subparagraph B of the above titled article. The correct AIC and account description is:

AIC 642—Travel for Training—
Inside USPS—Postmaster

—*Finance Dept., 9-25-80.*

International Express Mail—Bermuda

POSTAL BULLETIN 21213 (10-11-79) announced availability of Express Mail—Custom Designed Service to Bermuda.

The United States Postal Service has completed arrangements with the postal administration of Bermuda to also provide the On-Demand service option for International Express Mail shipments to Bermuda. Effective immediately, the following regulations and procedures apply:

1. *Services Available.*—Custom Designed and On-Demand. See page 3, Exhibits A and B, for rates.

2. *Areas Served.*—All points in Bermuda.

3. *Acceptable Items.*—Letters, business documents, commercial papers, and merchandise.

4. *Weight Limit.*—33 pounds.

5. *Size Limit.*—a. Minimum: 3½" x 5½". b. Maximum: Greatest

length—3 feet; greatest length and girth combined—6½ feet.

6. *Customs Declaration.*—Customer must complete Form 2966-A, Parcel Post Customs Declaration, for each item containing merchandise or other dutiable articles.

International Express Mail is insured against loss, damage, or rifling at no additional cost. Indemnity will

be paid by the USPS as provided in DOMESTIC MAIL MANUAL 294, except that International Express Mail items are not insured against delay in delivery and indemnity will not be made in the event of delay.

Acceptance employees:

1. Refer to Appendix B, Publication 42, *International Mail*, to ensure that the item does not contain articles

which fall within the prohibitions and restrictions listed in the country information entry for Bermuda; and

2. Complete appropriate sections of Express Mail labels and customs declarations.

A future issue of the INTERNATIONAL MAIL MANUAL will include this information.—*Rates & Classification Dept., 9-25-80.*

BERMUDA INTERNATIONAL EXPRESS MAIL

CUSTOM DESIGNED SERVICE

POUNDS (up to and including)	ZONE TO INTERNATIONAL EXCHANGE OFFICE						
	3	4	5	6	7	8	9
1	26.48	26.51	26.55	26.59	26.63	26.68	26.73
2	27.18	27.24	27.32	27.40	27.48	27.58	27.68
3	27.88	27.97	28.09	28.21	28.33	28.48	28.63
4	28.58	28.70	28.86	29.02	29.18	29.38	29.58
5	29.28	29.43	29.63	29.83	30.03	30.28	30.53
6	29.98	30.16	30.40	30.64	30.88	31.18	31.48
7	30.68	30.89	31.17	31.45	31.73	32.08	32.43
8	31.38	31.62	31.94	32.26	32.58	32.98	33.38
9	32.08	32.35	32.71	33.07	33.43	33.88	34.33
10	32.78	33.08	33.48	33.88	34.28	34.78	35.28
11	33.48	33.81	34.25	34.69	35.13	35.68	36.23
12	34.18	34.54	35.02	35.50	35.98	36.58	37.18
13	34.88	35.27	35.79	36.31	36.83	37.48	38.13
14	35.58	36.00	36.56	37.12	37.68	38.38	39.08
15	36.28	36.73	37.33	37.93	38.53	39.28	40.03
16	36.98	37.46	38.10	38.74	39.38	40.18	40.98
17	37.68	38.19	38.87	39.55	40.23	41.08	41.93
18	38.38	38.92	39.64	40.36	41.08	41.98	42.88
19	39.08	39.65	40.41	41.17	41.93	42.88	43.83
20	39.78	40.38	41.18	41.98	42.78	43.78	44.78
21	40.48	41.11	41.95	42.79	43.63	44.68	45.73
22	41.18	41.84	42.72	43.60	44.48	45.58	46.68
23	41.88	42.57	43.49	44.41	45.33	46.48	47.63
24	42.58	43.30	44.26	45.22	46.18	47.38	48.58
25	43.28	44.03	45.03	46.03	47.03	48.28	49.53
26	43.98	44.76	45.80	46.84	47.88	49.18	50.48
27	44.68	45.49	46.57	47.65	48.73	50.08	51.43
28	45.38	46.22	47.34	48.46	49.58	50.98	52.38
29	46.08	46.95	48.11	49.27	50.43	51.88	53.33
30	46.78	47.68	48.88	50.08	51.28	52.78	54.28
31	47.48	48.41	49.65	50.89	52.13	53.68	55.23
32	48.18	49.14	50.42	51.70	52.98	54.58	56.18
33	48.88	49.87	51.19	52.51	53.83	55.48	57.13

- NOTES: 1) Rates in this table are applicable to each piece of International Custom Designed Express Mail shipped under a Service Agreement providing for tender by the customer at a Designated Post Office.
- 2) Pick-up is available under a Service Agreement for an added charge of \$5.25 for each pick-up stop, regardless of the number of pieces picked up. Domestic and International Express Mail picked up together under the same Service Agreement incurs only one pick-up charge.
- 3) If tendered at origin airport mail facility, deduct \$3.00 from these rates.

ON DEMAND SERVICE

POUNDS (up to and including)	ZONE TO INTERNATIONAL EXCHANGE OFFICE						
	3	4	5	6	7	8	9
1	16.20	16.23	16.27	16.31	16.35	16.40	16.45
2	16.90	16.96	17.04	17.12	17.20	17.30	17.40
3	17.60	17.69	17.81	17.93	18.05	18.20	18.35
4	18.30	18.42	18.58	18.74	18.90	19.10	19.30
5	19.00	19.15	19.35	19.55	19.75	20.00	20.25
6	19.70	19.88	20.12	20.36	20.60	20.90	21.20
7	20.40	20.61	20.89	21.17	21.45	21.80	22.15
8	21.10	21.34	21.66	21.98	22.30	22.70	23.10
9	21.80	22.07	22.43	22.79	23.15	23.60	24.05
10	22.50	22.80	23.20	23.60	24.00	24.50	25.00
11	23.20	23.53	23.97	24.41	24.85	25.40	25.95
12	23.90	24.26	24.74	25.22	25.70	26.30	26.90
13	24.60	24.99	25.51	26.03	26.55	27.20	27.85
14	25.30	25.72	26.28	26.84	27.40	28.10	28.80
15	26.00	26.45	27.05	27.65	28.25	29.00	29.75
16	26.70	27.18	27.82	28.46	29.10	29.90	30.70
17	27.40	27.91	28.59	29.27	29.95	30.80	31.65
18	28.10	28.64	29.36	30.08	30.80	31.70	32.60
19	28.80	29.37	30.13	30.89	31.65	32.60	33.55
20	29.50	30.10	30.90	31.70	32.50	33.50	34.50
21	30.20	30.83	31.67	32.51	33.35	34.40	35.45
22	30.90	31.56	32.44	33.32	34.20	35.30	36.40
23	31.60	32.29	33.21	34.13	35.05	36.20	37.35
24	32.30	33.02	33.98	34.94	35.90	37.10	38.30
25	33.00	33.75	34.75	35.75	36.75	38.00	39.25
26	33.70	34.48	35.52	36.56	37.60	38.90	40.20
27	34.40	35.21	36.29	37.37	38.45	39.80	41.15
28	35.10	35.94	37.08	38.18	39.30	40.70	42.10
29	35.80	36.67	37.83	38.99	40.15	41.60	43.05
30	36.50	37.40	38.60	39.80	41.00	42.50	44.00
31	37.20	38.13	39.37	40.61	41.85	43.40	44.95
32	37.90	38.86	40.14	41.42	42.70	44.30	45.90
33	38.60	39.59	40.91	42.23	43.55	45.20	46.85

NOTE: Pick-up is available under a Service Agreement for an added charge of \$5.25 for each pick-up stop, regardless of the number of pieces picked up. Domestic and International Express Mail picked up together under the same Service Agreement incurs only one pick-up charge.

PERSONAL PROPERTY ACCOUNTING

New Capitalization Policy

Effective October 4, 1980 (AP 01, FY 1981), the minimum cost for capitalizing personal property is increased from \$100 to \$500 per unit and weapons will no longer be exempt from the minimum capitalization limit. In addition, all mail transport containers (Property Code Numbers 4084.01 through 4084.15, 4085.01 and 4198.02) will be expensed regardless of cost. (See Handbook F-43, *Property Code Numbers*, for their descriptions.)

Personal property costing under \$500 and mail transport containers acquired on a FY 1980 or prior contract/purchase order, Fedstrip requisition, or project authorization number and received in FY 1981 or later will continue to be capitalized even though the cost is below the new minimum limit. This will avoid adversely affecting operating expense plans for equipment ordered before the new policy became effective. However, accountability will be charged to Headquarters and not to installations; therefore, the property will not appear on installation's property listings.

Controls have been installed in the Accounts Payable and Fedstrip Systems to edit contracts/purchase orders and GSA requisitions to ensure proper funding. FY 1981 and subsequent contracts/purchase orders that cite property code numbers for equipment costing under \$500 or mail transport containers will be returned to the initiating organization for correction. Commitments for Fedstrip procurements citing Fund Codes B, C or T through Y for property costing below the new minimum capitalization limit will be automatically corrected to cite Fund Code 5, expense Account 52101, Postal Supplies, without being returned to the initiating organization. Personal property acquired under a project authorization (P/A) number that costs below \$500 will be expensed against the funding organization's budget authorization and finance number.

In conjunction with the capitalization policy change, property records for all mail transport containers and other equipment with an average unit cost of less than \$500 will be removed from the inventory of all installations (CAG's A-Z) at the end of FY 1980. Beginning FY 1981, de-

preciation expense on equipment removed from inventory will be charged to servicewide costs.

Although the property is removed from the inventory records maintained by the St. Louis PDC, installations are reminded that the property is still subject to the local control procedures prescribed in the Procurement and Supply Department's Handbook AS-701, *Supply Management*.

Implementation

To implement the new capitalization policy, installations will receive the listings/property cards cited below after the close of the fourth quarter (PQ IV), FY 1980, to update their property record files.

1. PQ IV, FY 1980, Inventory Change Listing. All installations, except CAG L, will receive two copies of an inventory change listing for acquisitions, transfers, adjustments and deletions processed for the period June 14, 1980, through October 3, 1980.

The listing should be reviewed against your pending verification file in accordance with Section 554 of Handbook AS-701. Installations will return a verified copy of this listing to the St. Louis PDC, Property Section. Inquiries should be limited to those items with a dollar value of \$500 or more since items with a dollar value of less than \$500 will have been removed from your accountability.

Each CAG A-G and M-Z installation will also receive Form 961-A, *P.O. Property Record* cards for acquisitions, adjustments and transfers recorded on the PQ IV Inventory Change Listing. Your existing property record file should be updated with the new cards.

2. Inventory Purge Listing. All installations, except CAG L, will receive one copy of a purge listing showing mail transport containers and equipment with an average cost of less than \$500 that was removed from inventory. Postal installations will retain this listing in their files for reference purposes. **Do not return this listing to the St. Louis PDC.**

3. Updated Property Inventory Accountability Listing. All installations, except CAG L, will receive an updated property inventory accountability listing of equipment with a

value of \$500 or more. Listings for CAG L installations will be mailed to the accountable management sectional center. Postal installations will retain this listing in their files for reference purposes. **Do not return this listing to the St. Louis PDC.**

4. Form 961-A, CAG's H-L. In addition to the above listings, CAG H-K installations will receive Form 961-A cards for property with an average unit cost of 500 or more that remains accountable to their finance number. Form 961-A cards for CAG L installations will be mailed to the accountable management sectional center. Formerly, CAG L installations received neither property record cards nor change listings and CAG H-K installations were provided only annual property update and change listings.

Form 961-A cards should be verified against the updated property inventory accountability listing and filed in numerical sequence by property code number for future use in preparing Forms 7340, *Shipping Instructions for Excess Property* or 969, *Disposal of Personal Property*.

5. Reconciliation of Forms 961-A, to the Updated Inventory Accountability Listing. CAG A-G and M-Z installations should reconcile their existing Form 961-A card file to the new updated inventory accountability listing. After updating the file for cards received at the close of PQ IV, remove all Form 961-A cards for property appearing on the updated inventory accountability listing and place the cards in a separate accountable property file. Ensure that the property code number and year of acquisition printed on the updated inventory accountability listing matches the data printed on the 961-A cards.

If a card cannot be located, prepare a dummy record card from the data provided on the updated inventory accountability listing and place the card in the accountable property file.

The cards should be filed as prescribed by Section 562.2, Handbook AS-701. Form 961-A cards that remain after completing the above reconciliation represent property removed from your inventory. Retain this file for local control and reference purposes.

During reconciliation, some Form 961-A cards may show a unit cost of less than \$500, although the property appears on the new updated inventory accountability listing. This will occur because the calculation of average cost is by inventory record rather than individual item. Therefore, an inventory record for two items capitalized in FY 1974 at a cost of \$450 and \$550, respectively, will not be removed from inventory since the average cost is \$500.

When a Form 961-A card is found during the reconciliation to contain a unit cost of less than \$500, make a pen and ink adjustment on all of the cards for the affected year of acquisition and property code number by recording the average unit cost printed on the updated inventory accountability listing. When recording the average unit cost, line out the original cost but do not obscure it. Cite the average unit cost on future transfer or disposal documents.

Conversely, some cards may show a unit cost of \$500 or more even though the property is not listed on the new updated inventory accountability listing. This will occur because of the method used to calculate the average unit cost of an item; e.g., an inventory record for two items capitalized in FY 1975 at a cost of \$425 and \$525, respectively, will be removed from inventory since the average unit cost is only \$475. *Installations are instructed not request the PDC to add these back to inventory or use them for preparing future capital property transaction documents.*

New FY 1981 Procedures

Effective AP 01, FY 1981, all installations will receive inventory change listings and Form 961-A cards on an accounting period basis. The procedures for verification and maintenance of property records are specified in Handbook AS-701. Since CAG H-K installations do not receive copies of Handbook AS-701, they are to request instructions from their management sectional center managers.

Installation heads are urged to place greater emphasis on physical and financial control of personal property. The number of items subject to financial system control is being greatly reduced; therefore, it is expected that control of the relatively few remaining items will be rigidly observed.—*Finance Dept., 9-25-80.*

DMM Revision

Electronic Postage Meters

New regulations concerning electronic postage meters were published in the Federal Register on June 3, 1980, effective July 3, 1980. These regulations include electronic postage meters in postage meter specifications. Therefore, the following changes are made to the DOMESTIC MAIL MANUAL (DMM).

PART 144—POSTAGE METERS AND METER STAMPS

1. In 144.911b and in the first sentence of 144.92, strike out the word "mechanical".

2. In 144.92c, add after the second sentence the following: "In electronic meters, the locking device must prevent printing if the amount that would be printed would reduce the descending register to less than zero."

3. In 144.92d, strike out the word "mechanism" in the first sentence and insert "meter" in lieu thereof; and strike out the word "mechanism" in the third and fifth sentences and insert "components" in lieu thereof.

4. In 144.92h, strike out the word "mechanism" and insert "meter" in lieu thereof.

5. In 144.93, renumber .931-.936 as .932-.937.

6. Add new 144.92i and 144.931 reading as follows:

144.92 Specifications.

* * * * *

i. In addition to the features and safeguards described in a-h above, electronic meters must:

(1) Have either nonvolatile ascending and descending registers or a solid state memory that stores the data for the ascending and descending registers. Solid state memories that rely on applied voltage for memory retention must be powered by batteries that have a minimum support life of five years from date of battery renewal with no external power applied, and that have sufficient redundancy to be self checking.

(2) Be able to display the amounts in both the ascending and the descending registers (not necessarily at the same time).

(3) Be able to display—free from accidental changes—the amount of postage that will be printed next.

(4) Be resettable by postal employees, preferably without customized equipment.

(5) Contain a fault detection device for computational security that will automatically lock out the meter and prevent printing of additional postage in the event of malfunction.

(6) Meet Postal Service test specifications contained in United States Postal Service Specification, Postage Meters, Electronic, USPS-M-942 (RCD). Persons wishing to manufacture electronic postage meters may obtain a copy of this Postal Service test specification from U.S. Postal Service, Office of Mail Classification, Washington, D.C. 20260.

.93 Test Plans, Testing and Approval

.931 Test Plans

To receive Postal Service approval, a postage meter must be tested. Manufacturers of electronic meters must submit a detailed test plan to the Office of Mail Classification for approval at least 60 days prior to the conduct of the tests. The test plan must include tests which, if passed by a meter, prove compliance by the meter with all postal requirements. The test plan must list the parameters to be tested, test equipment, procedures, test sample sizes, and test data formats. Also, it must include detailed descriptions, specifications, design drawings, schematic diagrams and explanations of the purposes of all special test equipment and nonstandard or noncommercial instrumentation.

7. In 144.943, revise the first sentence to read as follows:

"During the process of fabricating parts and assembling postage meters, the manufacturer must exercise due care to prevent loss or theft of keys or of serially numbered postage printing dies or component parts (such as denomination printing dies, or auxiliary power supply and meter setting equipment for electronic meters) which might be used in some manner to defraud the Government of postal revenues."

A future revision to the DMM will incorporate these changes.—*Rates & Classification Dept., 9-25-80.*

Wanted Circular Canceled

Destroy the wanted circular issued November 19, 1973, for postal offender Frank Eugenio Martinez.—*Inspection Service, 9-25-80.*

DMM Revision

CHANGE OF ADDRESS

The regulations regarding change of address orders, dual addresses, and ZIP Codes have been changed to: (1) provide a uniform time limit of one year for the honoring of all permanent change of address orders; (2) establish a consistent procedure for the delivery of mail showing two addresses (such as a street address and a post office box; and (3) encourage the usage of correct ZIP Codes. Therefore the following revisions are made to the Domestic Mail Manual.

122—Addresses

122.1 General Information

* * * * *

.16 Mail should be specifically addressed to the place where the post office is to deliver it. Mail bearing both a street address and a post office box number will be distributed for delivery in accordance with the ad-

Example:

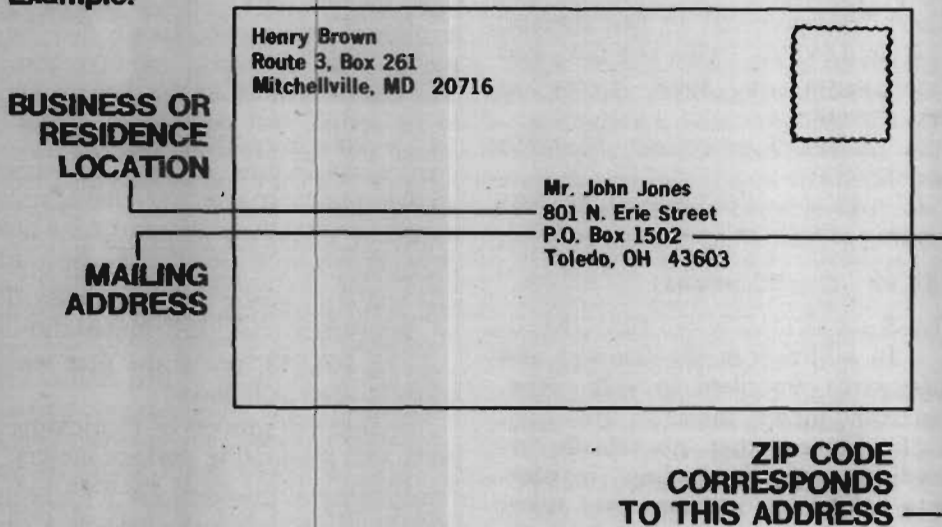


Exhibit A

159—Undeliverable Mail

159.2 Forwarding

* * * * *

.213 Time Limit of Change of Address Order

* * * * *

b. Time Limit Not Specified by Addressee.

Records of permanent change of address orders (other than those subject to 159.213d) are held one year for forwarding purposes from the end of the month in which the change becomes effective. An address change

dress shown on the line immediately preceding the city and State of destination. The ZIP Code must correspond with the unit (box location or street address) through which delivery is to be effected. The requirements of this paragraph are also applicable to return addresses on mail matter.

NOTE: Mail bearing the names of more than one post office in either the return address or recipient's address is not accepted for mailing.

* * * * *

122.6 ZIP Code System

* * * * *

.62 Purpose. The purpose of the ZIP Code is to achieve greater accuracy and speed in the dispatch and delivery of mail. Lack of a ZIP Code on mail, or a ZIP Code which does not correspond with the delivery address, could result in delayed or incorrect delivery. See Example below.

forwarding is not granted and that a reasonable effort is being made to notify correspondents of the new mailing address.

* * * * *

.241 Change in Local Address

All mail, other than third-class mail of no obvious value, will be delivered as directed if the old and the new addresses are served by the same post office. If a change of address order to a post office box at the same post office as the old address was filed before October 1, 1980, all mail will be forwarded to the box in accordance with the instructions shown on Form 1093, through September 30, 1981. Additional postage is not required.

951—Post Office Lockbox Service

951.1 Purpose and Definition

* * * * *

.122 Lockboxes are located only in postal facilities. Customers receive their mail in these boxes and may open the boxes by means of a key or combination. A number is assigned to each box. Mail intended for delivery through a box must show the assigned post office box number in the address immediately above the city, State, and ZIP Code. Lack of a ZIP Code on mail, or use of a ZIP Code other than that assigned to the box section, could result in delayed or incorrect delivery. Mail without a box number will be delivered to the street address if shown in the address. If no street address is shown, the mail may be treated as undeliverable as addressed. Mail bearing both a street address and box number will be delivered in accordance with 122.16.

952—Caller Service

952.1 Purpose and Definition

* * * * *

.125 A caller number is assigned to the caller for each separation used, and the caller must use the term *Box Number* and the assigned number in the mailing address immediately above the city, State, and ZIP Code. Lack of a ZIP Code on mail, or use of a ZIP Code other than that assigned to the box section which provides the caller service, could result in delayed or incorrect delivery. Mail without a box number will be delivered to the street address if shown in the address. If no street address is

to a post office box at the same post office filed before October 1, 1980, will expire on September 30, 1981.

Exception: When a boxholder has notified the post office of a permanent change in mailing address, or the Postal Service has administratively changed a customer's mailing address, the postmaster may extend the forwarding period for one additional year providing mail is being regularly received addressed to the old address. To qualify, the addressee must demonstrate that an economic or financial hardship will ensue if extended

shown, the mail may be treated as undeliverable as addressed. Mail bearing both a street address and a box number will be delivered in accordance with 122.16.

* * * * *

These changes will be incorporated in a future revision to DOMESTIC MAIL MANUAL.

In the near future, Headquarters will initiate a comprehensive customer awareness program to inform customers about this change. In order for the change to be implemented successfully, we must have customer cooperation.—*Rates and Classification Dept., 9-25-80.*

Property Code Number Addition

Handbook F-43, *Property Code Numbers*, was revised November 15, 1979, and provides space at the bottom of each page to allow room for temporarily recording new PCN additions, changes, and deletions until the affected pages are reprinted. To keep the handbook current, make the following changes in the three sections; i.e., *PCN Numeric*, *Budget Index Code (BIC)*, and *Alphabetical Sequence*, of the handbook for the following addition effective A/P 12, FY 1980.

Change Action	Class	BIC	Property Code No.	Commitment Account No.	Service Life	Description
Addition	B	2DD	9911.02	86232	10	MPLSM EZR System

—*Finance Dept., 9-25-80.*

Stamps Removed From Sale

The following items will be withdrawn from sale at the Philatelic Sales Division at the close of business November 30, 1980:

Item No.	Description
462	15¢ Martin Luther King, Jr.
463	15¢ Robert F. Kennedy
464	15¢ International Year of the Child
465	15¢ John Steinbeck
466	15¢ Albert Einstein
468	15¢ American Architecture
470	15¢ Seeing For Me
1R1, 1R2, 6R1, 6R2	13¢ Liberty Tree Revalued Envelope

Any stock remaining on hand after November 30, 1980, must immediately be withdrawn from all philatelic outlets and placed on general sale until December 30, 1980. After that date, handle any remaining stock according to 553, Handbook F-1, *Financial Handbook for Post Offices*.

Post offices may continue selling the 13¢ Liberty Tree Revalued envelopes at their regular windows until stock is exhausted.—*Customer Services Dept., 9-25-80.*

Postmarking and Hand Canceling Stamps—Requisitions

New contracts for rubber and steel postmarking and hand canceling stamps have been awarded for Fiscal Year 1981. Ordering procedures are as follows:

Hand canceling and postmarking stamps are to be requisitioned from the supporting area supply center using Form 1567, *Requisition for Rubber and Steel Stamps*. Submit the June 1980 edition only.

For this fiscal year, stamp requirements have been divided among four different contractors. In order to facilitate ordering and processing, postal facilities are requested to submit a separate Form 1567 for each of the following groups:

- Group 1—550, 550 (modified without killer bars), 552, 570 and 762
- Group 2—577B, 602, 602A, 603, 603B and 603C
- Group 3—579
- Group 4—716 and 718H

Attach to each Form 1567, a pre-addressed permit #10 label (Label 41-V), showing specific destination (name, room number, department, section, etc.), to which items are to be

delivered. Requisitions should be typewritten or clearly printed. If a clear impression cannot be furnished, indicate the desired wording in the impression block and the correct item in the item block. Consult Publication 24, *Supply Catalog*, for the proper item number and authorized wording.

Do not include any other item but those listed on requisition Form 1567. Include finance number, Fedstrip number and ZIP Code, as well as the name and phone number of the person to whom inquiries may be directed.

Emergency requirements (due to fire, theft or other catastrophic conditions only), may be submitted by telephone to the supporting Area Supply Center. Postal activities are to direct all inquiries to their supporting Area Supply Center as follows: Eastern Area Supply Center, Philip V. Russo, FTS 340-9223, Commercial (201) 725-2722, Ext. 223; Western Area Supply Center, Edward Shaw, FTS 752-5163, Commercial (913) 295-6163.—*Procurement & Supply Dept., 9-25-80.*

OPM Form Revised

The Office of Personnel Management has revised SF 2805, *Request for Recovery of Debt Due the United States*. The revised edition of SF 2805 (Rev. 4-80) April 80 is now a 4-part form and will be available in the supply centers September 2, 1980. Send requisitions to your area supply center. The previous editions are not acceptable and should be destroyed.—*Finance Dept., 9-25-80.*

Notice 21—Calendar

The new 13-Period Year Calendar for Fiscal Years 1981 and 1982 is shown in this POSTAL BULLETIN on page 9. Detach from the BULLETIN for office use. National holidays are shown on the calendar for planning purposes. Postmasters and heads of other installations should identify on the calendar other special days that have significant effect on mail volume in their respective offices. These days

include Easter, Mother's Day, St. Valentine's Day, and Father's Day, as well as state and local holidays. The calendar, Notice 21, has been printed and is available in the supply centers.

Stock on hand at supply centers of previous fiscal year editions is to be disposed of as waste when the PFY 1981 edition is received.—*Finance Dept., 9-25-80.*

COD Money Orders

When issuing money orders in payment for COD articles, the issuing employee must:

1. Enter the name of the sender of the package under *Pay To* and the name of the addressee under *Purchased By* or *From* (see 914.621a, DMM).

2. Place the complete COD number opposite *For* or *COD Number* (see 914.621b, DMM).

Failure to complete money orders properly causes mailers to needlessly file claims for loss or no remittance.—*Rates & Classification Dept.*, 9-25-80.

Handbook F-1

Handbook F-1, *Financial Handbook for Post Offices* Transmittal Letter 9, August 8, 1980, has been issued. Post offices participating in the Computerized Meter Resetting System should pay particular attention to

Appendix E. The telephone number in Section E-232.2 must be changed to (203) 356-5555. Questions or comments should be routed to the Management Sectional Center Finance Office.—*Finance Dept.*, 9-25-80.

Gold Medallion Program Extended

The Bureau of the Mint has again extended the 1980 Gold Medallion Program. All postal facilities are to continue displaying promotional materials and accepting orders until advised to stop. Ignore the

September 30 closing date printed in POSTAL BULLETIN 21259 (8-21-80).

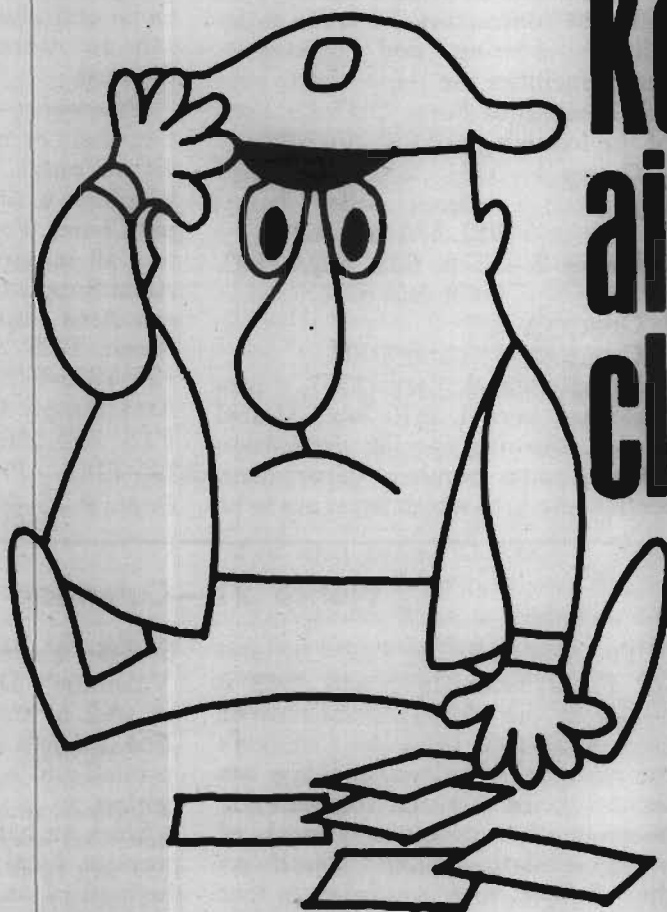
Employees who accept medallion orders must continue to sign each order and date stamp it twice.—*Delivery Services Dept.*, 9-25-80.

Canal Zone

POSTAL BULLETINS 21244 (5-8-80) and 21252 (7-3-80) announced that effective October 1, 1980, mail showing a Canal Zone address would not be accepted.

At the request of the Panama Canal Commission, the U.S. Postal Service has agreed to a one-year extension of the deadline for acceptance of mail showing a Canal Zone address. Mail showing a Canal Zone address should be handled in accordance with current procedures until **October 1, 1981**.

Employees should advise customers that mail showing a Canal Zone address that is sent to persons or organizations who have not been authorized to use military postal facilities in Panama will be returned to sender. The directory service in Panama will endorse such mail to indicate it must be addressed to the Republic of Panama and must be prepaid at the appropriate international postage rate.—*Rates & Classification Dept.*, 9-25-80.



**Keep
aisles
clear**

U.S. POSTAL SERVICE
13 PERIOD YEAR CALENDAR - 1981-1982

PAY PERIOD	POSTAL FISCAL YEAR 1981 (October 4, 1980 through October 2, 1981)							WEEK	POSTAL QUARTER	ACCOUNTING PERIOD	MONTH	HOLIDAYS	PAY PERIOD	POSTAL FISCAL YEAR 1982 (October 3, 1981 through October 1, 1982)								
	S	S	M	T	W	T	F							S	S	M	T	W	T	F		
22	4	5	6	7	8	9	10	1	1	OCT	COLUMBUS DAY	22	3	4	5	6	7	8	9			
	11		12				17	2				10		12						16		
23	18						24	3				2	NOV	VETERANS DAY THANKSGIVING DAY	23	17						23
	25						31	4							24							
24	1						7	5	3	DEC	CHRISTMAS DAY				24	31						6
	8		12				14	6							7			11				
25	15						21	7				4	JAN	NEW YEARS DAY	25	14						20
	22				27		28	8							21							
26	29						5	9	5	FEB	WASHINGTON'S BIRTHDAY				26	28						4
	6						12	10							10							
1	13						19	11				6	MAR		27	12						18
	20					25	26	12							13			19				
2	27					1	2	13	7	APR					1	26						1
	3						9	14							14			2				
3	10						16	15				8	MAY		2	9						15
	17						23	16							16			16				
4	24						30	17	9	JUN	MEMORIAL DAY				3	23						29
	31						6	18							18			30				
5	7		10				13	19				10	JUL	INDEPENDENCE DAY	4	6						12
	14						20	20							20			13		18		
6	21						27	21	11	AUG	LABOR DAY				5	20						26
	28						6	22							22			27				
7	7						13	23				12	SEP		6	6						12
	14						20	24							24			13				
8	21						27	25	13	OCT					7	20						26
	28						3	26							26			27				
9	4						10	27				1	NOV		8	3						9
	11						17	28							28			10				
10	18						24	29	2	DEC					9	17						23
	25						1	30							30			24				
11	2						8	31				3	JAN		10	1						7
	9						15	32							32			8				
12	16						22	33	4	FEB					11	15						21
	23						29	34							34			22				
13	30						5	35				5	MAR		12	29						4
	6						12	36							36			6				
14	13						19	37	6	APR					13	12						18
	20						26	38							38			19				
15	27						3	39				7	MAY		14	26						2
							10	40							40			3				
16	11						17	41	8	JUN					15	10						16
	18						24	42							42			17				
17	25						31	43				9	JUL		16	24						30
	1						7	44							44			31				
18	8						14	45	10	AUG					17	7						13
	15						21	46							46			14				
19	22						28	47				11	SEP		18	21						27
	29						4	48							48			28				
20	5						11	49	12	OCT					19	4						10
	12						18	50							50			11				
21	19						25	51				13	NOV		20	18						24
	26						2	52							52			25				

This two-year calendar conforms to the Postal Service 13-period accounting year and represents Fiscal Years 1981 and 1982. NOTE: Legal Holidays observed are: Columbus Day, the 2nd Monday in October; Veteran's Day, November 11; Thanksgiving Day, the 4th Thursday in November; Christmas Day, December 25; New Year's Day, January 1; Washington's Birthday, the 3rd Monday in February; Memorial Day, the last Monday in May; Independence Day, July 4; and Labor Day, the first Monday in September. *Holidays falling on Saturday observed on Friday; those falling on Sunday observed on Monday.

TRAVEL ADVANCE POLICY CHANGE

This is to announce changes and clarification of travel policy regarding approval authority relative to requests for travel advances and liquidation. The policy regarding advance approvals is effective with applications submitted October 4, 1980, and subsequent. Liquidation procedures are effective with all claims submitted October 4, 1980, and subsequent. These changes will be incorporated in Handbook M-9, Travel, and are as follows:

A. Regular and Training Travel Advance Approval Authority—\$500 or Less and all Relocation Advances

1. *Headquarters.* Officers, Associate and Assistant General Counsels, Assistant Chief Inspector, Office Directors, and General Managers.

2. *Regions.* Regional Postmasters General, Regional Directors, Regional Chief Inspectors, and Inspectors in Charge.

3. *Field Service.* Postal Data Center Directors, Automatic Data Processing Center Directors, Area Supply Managers and District Managers. Regional Postmasters General may redelegate this authority to Management Sectional Center Managers as deemed necessary. Accounts Payable Branch managers of the servicing Postal Data Center and the Manager, Postal Accounting Branch, Finance Department, Headquarters, must be advised of delegations of authority to Management Sectional Center Managers and any subsequent changes.

B. Approval Authority of Travel Advances in Excess of \$500

1. *Travel Advances—Training.* Regional Postmasters General may redelegate to Management Sectional Center Managers, authority to approve travel advances up to \$1,000 for personnel attending training programs in instances where employees are not housed in Postal Service quarters and providing that the program has a duration of two weeks or more. (The Accounts Payable Branch of the servicing Postal Data Center must be advised of these delegations of authority and any subsequent change). Additionally, Officers in Headquarters, Regional Chief Inspectors, Inspectors in Charge, and Field Directors at Bethesda and Norman are authorized to approve travel advances up to \$1,000 under the same circumstances.

Included are programs conducted at PST&DI Bethesda, MD, PST&DI

Field Centers, Technical Center, Norman, OK, contractor training at sites or facilities away from the official duty station, and temporary assignments at Bethesda or Norman for course development.

After approval by the Management Sectional Center Manager, Form 1011 *Application for Travel Advance*, should be submitted to the appropriate Postal Data Center for payment.

2. *Travel Advances—Headquarters/Field Interchange and Management Associate Programs.* The Headquarters/Field Interchange and Management Associate Programs, which are administered by the Career Development Division, Employee Relations Department, have many employees requiring large advances on short notice. The General Manager, Career Development Division is granted authority to approve travel advances for Management Associate participants not to exceed \$2,000. The General Manager, Headquarters, Personnel Division, may approve advances not to exceed \$2,000 for Interchange Program participants.

3. *Travel Advances—Travel Other than Noted in B.1 and B.2 above.* An outstanding advance or request for advance (other than for a change of station action) may not exceed \$500 unless a justification is signed by the employee and approved by one of the following individuals:

a. *Headquarters.* Officers, Associate and Assistant General Counsels, and Assistant Chief Inspector.

b. *Region.* Regional Postmasters General, Regional Chief Inspectors, and Inspectors in Charge.

c. *Field.* Directors, Postal Data Center.

This authority may not be re-delegated.

C. Emergency Travel Advances From Imprest Fund or Post Office Funds

Cash advances obtained from an Imprest Funds Cashier or from post office funds (Handbook F-1, 446.32), for travel expenses in the field should not exceed \$100. However, under emergency conditions, the amount may be increased to \$300. At Headquarters, the cash advance from an Imprest Fund Cashier is limited to \$150 for any one transaction. Requests for advances of this nature shall be submitted in duplicate on

Form 1011. The original Form 1011 must be approved by an appropriate approving official (See A above), and signed by the employee on line 13b upon receipt of the advance. The cashier will retain copy of Form 1011 and forward the original to the appropriate postal data center when replenishment of the Imprest Fund is requested.

D. Liquidation of Travel Advances

1. Continuous Travel

a. If travelers such as Inspectors, Interchange participants, Management Associates, etc., have assignments which entail continuous or frequent travel (i.e., daily, weekly, monthly), refund of advances will not be required until the assignment is culminated. These travelers must place a statement on the face of each expense voucher which will read *Claimant of Expenses on a Continuous Travel Assignment*. Postal Inspectors required to retain investigative travel advances will endorse their vouchers . . . *Travel Advance Required for Investigative Purposes*. The approving official's signature on the travel voucher signifies concurrence with the claimant's statement.

b. Every third accounting period, managers having employees in a "continuous travel advance status" must review their records to assure that this status should continue. If the employee's status or assignment has changed, the manager must request an immediate refund of any outstanding travel advance.

2. Intermittent Travel

a. Employees not identified as continuous travelers, but who are returning from one trip and planning another within three weeks of the last day in travel status must have the following statement placed on the face of their voucher to preclude the refund requirements. . . . *Employee will be Traveling Within the Next Three Weeks. Advance is Authorized to Remain Outstanding Until (date)*. The approving officials must affix their signature below this statement before the voucher will be honored at the processing/paying center.

b. If, upon completion of a travel assignment, no travel is anticipated within the following three week period, a voucher must be filed immediately and expenses applied against any outstanding advance. Any advance in excess of expenses

claimed must be repaid at that time by enclosing a check or money order with the travel voucher.

NOTE: Any voucher which does not carry either the continuous or intermittent travel statements and which does not reflect an application of money against the outstanding balance will have the amount of outstanding advance automatically applied against the claim by the processing center. If the claim does not liquidate the advance, the processing center will contact the employee's manager and request collection of amounts due.

E. Control of Travel Advances

1. *Preparation of Accounting Period Listing.* Postal Data Centers will prepare a listing each accounting period of employees with outstanding travel advances. This listing will be by region and for each organizational unit within the region or Headquarters. The listing will show the employee's name, SSN, finance number and amount of unpaid balance. The relocation balance shall be identified

separately from regular outstanding travel advance activity.

2. *Review by Approving Officials.* Approving officials shall make a comprehensive review of the listings to determine whether each employee listed as carrying an outstanding advance is a continuous traveler or will be traveling within the next three weeks. If no travel is anticipated, the employee(s) must be requested to immediately refund the outstanding balance. If any of the employees listed will definitely travel within three weeks, a determination must be made of how much of the outstanding advance is needed and an immediate refund requested of any excess.

The review by approving officials is a basic control over money outstanding by employees and owed to the Postal Service. This review must be done thoroughly to adequately safeguard the Postal Service's assets and investment income.

3. *Review and Report Requirements.* Immediately following receipt of accounting period 06 and 12 of Outstanding Travel Advances (E.1.

above), the organization noted below will review and reconcile the total outstanding balances of employees within their respective jurisdictions, to determine whether proper controls and adherence to policy are being exercised:

Chief Postal Inspector
Each Headquarters Department
Regional Chief Postal Inspector
Regional General Manager, Accounting Revenue & Protection Division (will review the total Region)

After analysis and reconciliation, a summary report of outstanding balances will be forwarded to the Accounting Services Branch, Finance Department, Headquarters. The report must include organization totals, statements relative to actions taken on certain cases, extended training or duty assignments which effect the balances, etc. (This does not preclude the requirements as stipulated in E.2., but rather is in addition to those requirements).—Finance Dept., 9-25-80.

TRAVEL—LODGING EXPENSES

Effective October 4, 1980, and subsequent, the following policy change will be implemented:

For travel in the contiguous United States, actual expenses will be allowed for lodging when employees are placed into a travel status for normal business travel, training, extended duty assignments, and relocation travel. Receipts supporting any lodging claim must accompany the related travel voucher(s) and must be from a hotel, motel or other recognized place of lodging. (There is no change regarding foreign allowances but travel policy relative to Alaska, Hawaii, Puerto Rico and U.S. Possessions will be modified in a subsequent POSTAL BULLETIN). *This change is not, however, approval to randomly select lodging facilities without regard to cost.*

The following cities are defined as high cost areas and as a general rule, these locations require travelers to pay in excess of \$36 per day. These cities are to be used as an evaluation factor when approving officials review lodging claims:

Albany, NY (all locations within Albany County)
Atlanta, GA
Austin, TX

Baltimore, MD
Boston, MA (all locations within the counties of Middlesex, Norfolk, and Suffolk)
Buffalo, NY
Chicago, IL (all locations within Cook, Lake and Du Page counties)
Cincinnati, OH
Cleveland, OH
Columbus, OH
Dallas/Ft. Worth, TX (all locations in Dallas and Tarrant counties)
Denver, CO (all locations within Denver, Adams, Arapahoe, and Jefferson counties)
Detroit, MI
Houston, TX (all locations within the corporate limits of Houston including the L.B. Johnson Space Center and Ellington AFB)
Kansas City, MO/KS
Los Angeles, CA (all locations within Los Angeles, Orange, and Ventura counties)
Miami, FL (all locations within Dade, Broward, Palm Beach, and Monroe counties)
Milwaukee, WI
Minneapolis, MI (all locations within Anoka, Hennepin and Ramsey counties)

New Haven, CT
Newark, NJ (all locations within Bergen, Essex, Hudson, Passaic, and Union counties)
New Orleans, LA (all locations within Jefferson, Orleans, Plaquemines, and St. Bernard parishes)
New York, NY (all locations within the boroughs of the Bronx, Brooklyn, Manhattan, Queens, and Staten Island, and the counties of Nassau and Suffolk)
Philadelphia, PA (all locations within Philadelphia and Bala Cynwyd, PA)
Pittsburgh, PA
Portland, OR
Providence, RI
Rochester, NY
Sacramento, CA
San Bernadino, CA (all locations within San Bernadino County)
San Diego, CA (all locations within San Diego County)
San Francisco/Oakland, CA (all locations within San Francisco and Alameda and Contra Costa counties)
San Jose, CA (all locations within Santa Clara County)

San Mateo, CA (all locations within San Mateo County)
 Santa Barbara, CA (all locations within Santa Barbara County)
 Seattle, WA (all locations within King County)
 Spokane, WA
 Syracuse, NY
 Tampa/St. Petersburg, FL (all locations within Hillsboro and Pinellas counties)
 Tucson, AZ
 Washington, DC (all locations within the corporate limits of Washington, DC; the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington, Loudon and Fairfax in Virginia; and the counties of Montgomery and Prince Georges in Maryland)
 Wilmington, DE

A diligent effort must be made to obtain lodging for \$36 or below in all areas; however, if reasonable but unsuccessful attempts are made to secure less costly lodging, payments will be made for actual expenses incurred.

Control over lodging expenses is an integral part of the approving official's management obligation. An employee's capricious or nondiscretionary use of lodging facilities charging exorbitant fees shall not be tolerated. In these situations, the amounts claimed in excess of \$36 will be disallowed by the approving official.

References to a "standard lodging rate" in Handbook M-9, *Travel*, 422.5 and 432.2 (advance round trip and enroute), are no longer applicable. The policy is to pay for actual lodging expenses, and per diem calculated as currently stated. The standard \$25 lodging rate will be

used for computation of temporary quarters allowances.

While in an advance round trip status, the employee and spouse will be allowed actual lodging expenses when traveling together. The spouse will also be entitled to 70% of the standard *per diem* rate. If the spouse travels on an advance round trip without the employee, actual expenses for lodging and the standard per diem rate may be allowed.

When an employee is in an enroute travel status (relocation), the employee and/or spouse and family will be entitled to actual expenses for lodging, plus:

<i>Employee</i>	<i>Standard per diem</i>
Immediate family members—age 12 or Older	70% of standard per diem rate.
Immediate family members—under age 12	50% of standard per diem rate.

—Finance Dept., 9-25-80.

TRAVEL—REQUESTS FOR DEVIATION

Effective October 4, 1980, the following policy change is made regarding requests for deviations relative to official U.S. Postal Service travel.

1. Deviation requests of less than \$100 may be approved or denied by the employee's *respective* Regional Postmaster General, Regional Chief Inspector, or Officers in Headquarters.

2. Requests for deviation of \$100 to \$250 must be forwarded to the General Manager, Accounting Division, Headquarters, for approval or denial.

3. Requests for deviation in excess of \$250 and requests for deviations not involving dollar values (i.e., real estate time frame extensions beyond

allowable limits) must be forwarded to the General Manager, Accounting Division, Headquarters, for review and subsequent recommendation to the Executive Assistant to the Postmaster General for approval or denial.

4. All requests for deviation from travel policy *must* originate with the employee via a memorandum explaining the circumstances which led to the incurrence of expenses in excess of amounts allowable under U.S. Postal Service travel policy. This memorandum must be forwarded through the employee's normal chain of command to the final adjudicating official designated above. Respective

managers/supervisors must attach their recommendation and add any pertinent facts which could assist in the final evaluation of the request. Only the official noted above or individuals acting in their absence may approve or deny the requests for deviation.

5. Memorandums indicating that a deviation has been approved must accompany the employee's travel voucher. The processing/paying center shall not accept any claims for travel expenses in excess of allowable limits unless a deviation allowance memorandum, signed by the proper official, is attached to the travel voucher.—Finance Dept., 9-25-80.

POST OFFICE CHANGES NO. 29

(Supplemental to 1980 National ZIP Code and Post Office Directory.)

Abbreviations: B=Branch, C=City Delivery, Conv.=Converted, CPO=Community Post Office, Disc.=Discontinued, Estab.=Established, F=Finance, Fac.=Facility, I=Independent Post Office, IC=Independent City, MOU=Money Order Unit, MPO=Main Post Office, MR=Mailing Restrictions (from Part 125 DMM) apply, NP=Nonpersonnel, NZCD=National ZIP Code and Post Office Directory, P=Postal facility discontinued, name retained for address purposes, Rec.=Rescinded, S=Station, x=Classified, (Contract stations and branches do not have the symbol "x" following the symbol of type of installation.) Symbols: (1)=Officially closed on date shown. Notice is for administrative record purposes. (2)=Officially established on date shown. Notice is for administrative record purposes. (3)=All services previously terminated. Date shown is official discontinued date for administrative purposes.

State	Name of post office	County/parish	Name of station, branch, or unit	Type S/B	ZIP Code	Change action	Effective date	Explanation of change
CA	San Francisco	San Francisco	APO 96221	B	96221	Delete	9-12-80	APO disc.
CA	Santa Barbara	Santa Barbara	Goleta	Bx	93017	Delete	1-1-81	Bx ZIP Code changed.
CA	do.	do.	do.	Bx	93117	Add	1-1-81	
CA	do.	do.	Isla Vista	B	93017	Delete	1-1-81	B ZIP Code changed.
CA	do.	do.	do.	B	93117	Add	1-1-81	
CA	do.	do.	Ellwood	Bx	93018	Delete	1-1-81	Bx ZIP Code changed.
CA	do.	do.	do.	Bx	93118	Add	1-1-81	
ID	Lealie	Custer		I	83249	Delete	10-25-80	PO disc. Change ZIP Code only. Continue address of Lealie, ID (1)
ID	do.	do.		P	83255	Add	10-25-80	
ME	Portland	Cumberland	Falmouth	B	04105	Delete	2-15-80	B disc. Retain ZIP Code (1)
MI	Ishpeming	Marquette	North Lake	B	49849	Add	7-1-80	B estab. (2)
NY	Buffalo	Erie	Clearfield	B	14240	Delete	8-21-80	B disc. Retain ZIP Code. (1)
NY	New York	New York	APO 08314	B	08314	Add	8-15-80	APO temporarily estab. MR=B-C-D and U will apply.
NY	do.	do.	APO 09088	B	09088	Add	10-2-80	APO temporarily estab. MR=B-C-D and U will apply.
TN	Chattanooga	Hamilton	Airport Road	S	37421	Delete	6-30-79	S disc. Retain ZIP Code. (1)
TN	do.	do.	Highland Plaza	S	37415	Delete	4-18-80	S disc. Retain ZIP Code. (1)
TN	Dayton	Rhea	Richland Park	B	37321	Delete	8-14-80	B disc. Retain ZIP Code. (1)
TX	Abilene	Taylor	Sagerton ¹	CPO	79548	Delete	11-3-79	CPO parent PO changed. Retain ZIP Code.
TX	Stamford	Jones	do.	CPO	79548	Add	11-3-79	
TX	Abilene	Taylor	Avoca	CPO	79508	Delete	11-3-79	CPO parent PO changed. Retain ZIP Code.
TX	Stamford	Jones	do.	CPO	79508	Add	11-3-79	
WI	DePere	Brown	Ledgeview	B	54115	Add	7-1-80	B estab. (3)

¹ CPO is located in Haskell County.

—Delivery Services Dept., 9-25-80.

UNIFORM PROGRAM—LICENSED VENDOR LISTING

Each of the following uniform vendors has received a vendor's license since distribution of Publication 136, Li-

censed Vendor Listing. These lists must be posted where they are readily available for employees to read.

Cobblers Bench	2040 Aurelius Road	Holt	MI 48842	Landry's Uniform Company, Inc.	1219 Julia Street	New Iberia	LA 70560
Cyr's Department Store, Inc.	226 Main Street	Limestone	ME 04750	Michael Senyck	527 Diaston Street	Philadelphia	PA 19111
Felty Uniform #13	15360 S.E. Stark	Portland	OR 97283	Official Uniform & Accessories, Inc.	20 Broadway	Asheville	NC 28801
Fitzgerald Shoe Hospital	113 E. Central Avenue	Fitzgerald	GA 31750	Orange Uniform Center	55 Central Avenue	Orange	NJ 07050
George's Shoe Bay	211 10th Street	Worthington	MN 56187	Red Wing Shoe Store	3128 Kermit Highway	Odessa	TX 79760
Gladden Shoe Shop	Main Street	Cedartown	GA 30125	Red Wing Shoe Store	100 N. Spur 63	Longview	TX 75601
Hannelore's "Master" Tailor Shop	2714 No. 13th Place	Fort Dodge	IA 50501	The Shoe Shoppe	6435 State Farm Drive #F	Rohnert Park	CA 94928
Honer Shoe Store	226 Main Street	Batesville	AR 72501	The Uniform Cottage	3333 South 27th Street	Milwaukee	WI 53215
Hoffman's Shoe Repair & Boot Cerral	718 West Chapman	Placentia	CA 92670	The Uniform Store	1512 6th Avenue	Seattle	WA 98101
David Hyndman	5553 Ryewyck	Toledo	OH 43614	Uniforms by Gilson	2710 Hempstead Turnpike	Levittown	NY 11756
Knapp Shoes of Allentown	4571 Tilghman Street	Allentown	PA 18104				

—Labor Relations Dept., 9-25-80.

VACANT REGULAR RURAL ROUTES LISTING NO. 80-42

The vacant rural routes listed below will be posted for bid in accordance with the USPS-NRLCA 1978 National Agreement, Article 30.5, nine calendar days after the date of this POSTAL BULLETIN. Those rural carriers having special bidding rights as defined in the USPS-NRLCA 1978 National Agreement, Article 30.1.D, may apply for

vacant rural routes by submitting their bids to the post office where the vacancy occurs on or prior to the closing date of the posting. Rural carriers with special bidding rights may request additional information from the post office where the vacancy occurs.

VACANT REGULAR RURAL ROUTES TO BE POSTED

State	Name of Post Office	ZIP Code	Route No.	*Route classification and evaluation	Route length	State	Name of Post Office	ZIP Code	Route No.	*Route classification and evaluation	Route length
CENTRAL REGION											
Illinois	Stockton	61085	01	37:14 (37S)	75.00	South Dakota	Brookings	57006	01	40:28 (40S)	50.75
	McLeansboro	62859	01	37:27 (37S)	71.60		Centerville	57014	01	40:59 (41S)	112.85
Indiana	Martinsville	46151	04	44:49 (45E)	44.40		Colton	57018	03	43:41 (44H)	112.85
	Goshen	46526	06	35:49 (36E)	28.75		Dell Rapids	57022	08	38:37 (39S)	106.29
	Huntington	46750	03	43:21 (43E)	59.90		Yankton	57078	05	41:18 (41S)	117.70
	Charlestown	47111	03	42:45 (42E)	54.10		Stouxs Falls	57101	09	50:25 (42K)	19.65
Iowa	Ames	50010	02	41:38 (42E)	68.27		Astoria	57213	01	40:28 (40S)	121.80
	Carlisle	50047	02	45:18 (42J)	59.77		South Shore	57263	01	39:09 (39S)	127.25
	Indianola	50125	02	42:38 (42E)	74.50		Plankinton	57398	02	41:17 (41S)	127.70
	Riceville	50466	01	46:43 (42J)	99.06	Wisconsin	Franksville	53126	02	44:18 (44E)	46.95
	Thompson	50478	01	42:29 (43E)	92.86		Livingston	53554	01	45:41 (46E)	93.20
	Fort Dodge	50501	05	47:59 (44J)	59.70		Potosi	53820	02	45:27 (42J)	78.65
	Gilmore City	50541	02	43:46 (44E)	105.81		Marinette	54143	02	44:48 (45E)	69.50
	Pomeroy	50576	01	38:41 (39E)	91.01		Wausau	54401	02	49:04 (44J)	86.20
	Woolstock	50599	01	30:08 (30E)	73.95	EASTERN REGION					
	Kingsley	51028	02	40:25 (40E)	96.25	Maryland	Aberdeen	21001	02	47:34 (44J)	28.85
	Sibley	51249	02	40:01 (40E)	86.70	New York	Clymer	14724	01	34:50 (35S)	65.01
	Spirit Lake	51360	05	37:39 (38S)	24.70		do	14724	02	37:55 (38S)	61.30
	Council Bluffs	51501	05	56:00 (47K)	48.90	Pennsylvania	Butler	16001	06	46:22 (45J)	44.45
	Logan	51546	01	43:31 (44E)	110.25		Saegertown	16433	02	47:55 (44J)	57.75
Kansas	Lawrence	66044	05	47:08 (48J)	88.10		Pine Grove	17963	02	46:20 (43J)	43.80
	Manhattan	66502	04	48:57 (45J)	68.85		Coplay	18037	01	51:41 (43K)	40.25
	Topeka	66608	10	37:22 (37E)	48.65		Pittstown	19464	03	54:50 (46K)	35.00
	Pittsburg	66762	03	43:59 (44E)	40.70	Virginia	Dumfries	22026	04	51:17 (48K)	25.45
	Coaway Springs	67031	01	37:41 (38S)	104.65	NORTHEAST REGION					
	Mullinville	67109	01	39:59 (40E)	122.74	Massachusetts	Barre	01005	02	43:45 (44E)	47.67
	Pratt	67124	01	38:50 (39S)	89.35	Connecticut	Lebanon	06249	02	58:13 (48K)	59.85
	Wichita	67276	03	41:37 (42E)	85.00	New Jersey	Lebanon	06893	02	59:58 (48K)	42.70
	Great Bend	67530	02	39:51 (40E)	84.70	SOUTHERN REGION					
	Holsington	67544	01	38:20 (38S)	99.22	Alabama	Sylacauga	35150	04	45:02 (45E)	58.26
	Dresden	67635	01	37:24 (37E)	126.65		Birmingham	35203	01	40:43 (41E)	28.85
	Oberlin	67649	01	36:43 (37E)	105.05		Athens	35611	06	40:04 (40E)	95.55
	Healy	67850	01	37:06 (37S)	102.90		Florence	35630	03	49:40 (46J)	82.75
Kentucky	Lebanon	40083	01	51:08 (43K)	69.60		do	35630	05	49:57 (46J)	70.75
	Springfield	40089	01	47:39 (44J)	94.30		do	35680	07	53:58 (45K)	72.75
	Louisville	40228	24	42:16 (42E)	27.70		Billingdale	36006	01	37:20 (37S)	90.30
	Harrodsburg	40330	08	41:51 (42E)	79.00		Enfiana	36037	03	51:20 (43K)	103.10
	Winchester	40391	02	43:17 (43E)	59.30		Millbrook	36054	01	53:45 (45K)	50.10
	Berea	40403	08	51:20 (43K)	53.25		Wetumpka	36092	01	54:18 (45K)	96.25
	Frankfort	40601	03	46:44 (43J)	50.10		New Brocton	36351	02	33:39 (34S)	60.75
Michigan	Imlay City	48444	03	50:15 (46J)	58.55		Andalusia	36420	07	42:46 (43E)	96.90
	Mount Morris	48458	02	46:25 (46E)	23.10		Theodore	36582	01	44:54 (43J)	59.80
	Negaunee	49686	01	39:25 (40E)	65.50		Wilmer	36587	02	44:27 (44E)	66.30
Minnesota	Farmington	56024	04	53:40 (49K)	20.45		Mobile	36601	04	44:19 (44H)	34.95
	Anoka	55303	02	46:42 (43J)	67.80		Orrville	36767	01	48:40 (45J)	104.50
	do	55303	05	51:02 (48K)	41.75	Arkansas	Rosston	71868	03	42:31 (43E)	102.10
	Long Lake	55356	02	49:57 (46J)	29.70		Paragould	72450	07	43:23 (44E)	66.85
	Osseo	55369	03	42:24 (43E)	43.10		Smithville	72466	01	44:02 (44E)	97.35
	New Prague	56072	08	41:14 (41E)	61.85		Hardy	72542	01	40:28 (41E)	92.95
	St. James	56081	02	45:22 (46E)	106.10		Springdale	72764	03	42:20 (42E)	61.55
	Solway	56678	01	43:20 (44E)	113.10		Hardy	72542	05	43:12 (43E)	71.80
Missouri	DeSota	63020	02	52:57 (44K)	83.25	Florida	Callahan	32011	03	47:25 (40K)	58.60
	Taylor	63471	01	36:22 (36S)	69.90		Westville	32464	02	54:45 (46K)	128.75
	Kansas City	64108	09	36:18 (36E)	19.00		Lakeland	33802	01	44:44 (41J)	43.85
	do	64108	28	44:53 (45E)	72.20		do	33802	11	35:27 (35S)	25.40
	Dawn	64638	01	37:11 (37E)	98.75	Georgia	Conley	30027	03	38:51 (39E)	13.70
	Hamilton	64644	01	40:03 (40E)	98.60		Smyrna	30060	01	55:20 (46K)	38.90
	Jonpl	64801	01	47:14 (43J)	42.45		Temple	30179	02	48:08 (44J)	86.00
	do	64801	07	45:36 (46E)	50.00		Grayson	30221	01	47:24 (40K)	44.45
	Lakmonte	65337	01	44:23 (44E)	118.75		Milner	30257	01	51:50 (48K)	104.45
	Springfield	65801	23	40:31 (41E)	23.20		Atlanta	30304	04	54:36 (46K)	56.25
	do	65801	28	43:24 (44E)	30.85		Thomasville	31792	06	50:53 (42K)	40.70
Nebraska	Petersburg	68632	01	41:50 (42E)	105.75		Appling	30802	01	46:59 (43J)	76.95
	Allen	68710	01	40:58 (41E)	111.40	Mississippi	Tishomingo	38873	02	40:25 (40E)	97.15
	Plainview	68769	01	43:57 (44E)	111.85		Natches	39120	01	43:42 (44E)	78.30
	Broken Bow	68822	03	43:31 (44E)	106.00		Utica	39175	03	44:10 (44E)	88.13
	Red Cloud	68970	02	41:54 (42E)	126.78		DeKalb	39228	01	38:22 (39S)	104.00
North Dakota	Hurdfield	58451	01	39:25 (39E)	140.00		Columbus	39701	02	42:08 (43E)	65.80
	Marion	58466	01	39:49 (39E)	119.35		do	39701	03	48:17 (49E)	105.80
Ohio	Barnesville	43713	02	41:58 (42E)	84.75						
	Clinton	44216	02	46:42 (43J)	29.00						
	West Union	45883	04	38:18 (38S)	58.25						
	Glouster	45782	08	44:10 (44E)	80.35						

VACANT REGULAR RURAL ROUTES TO BE POSTED—Continued

State	Name of Post Office	ZIP Code	Route No.	*Route classification and evaluation	Route length	State	Name of Post Office	ZIP Code	Route No.	*Route classification and evaluation	Route length	
North Carolina	Anlander	27805	01	47-54 (44J)	82.80	Oklahoma	Durham	73642	01	41-28 (41B)	142.94	
	Jackson	27845	01	42-20 (43H)	93.35		Gage	73843	02	40-05 (40B)	144.85	
	Dallas	28034	04	39-15 (39H)	29.00	South Carolina	Pomaria	29126	02	21-40 (22B)	49.95	
	Sallsbury	28144	08	53-05 (44K)	42.00		Central	29630	01	41-54 (42H)	57.35	
Oklahoma	Weatherford	73096	04	44-01 (44H)	92.70	Tennessee	Delano	37325	01	32-28 (33B)	60.00	
	Longdale	73755	01	39-23 (40B)	111.35		Dunlap	37327	02	36-42 (37B)	50.15	
	Collinsville	74021	03	50-44 (42K)	43.85		Huntland	37345	01	47-17 (43J)	85.30	
	Tula	74101	11	53-56 (45K)	40.50		Blountville	37617	02	39-30 (40H)	36.45	
	ADA	74820	02	46-06 (46H)	89.60		Blountville	37617	05	35-59 (39H)	22.15	
	Wanette	74878	02	45-59 (46H)	128.75		Knoxville	37901	46	36-36 (37B)	37.40	
	Wevoka	74884	01	42-55 (43H)	96.10	Texas	Henderson	75652	04	52-08 (43K)	90.10	
South Carolina	Lugoff	29078	02	53-03 (44K)	92.50		do	75652	05	50-23 (42K)	107.00	
	Laurens	29260	04	45-50 (42J)	71.00		Tyler	75706	09	46-28 (43J)	70.70	
	Clover	29710	01	47-09 (48J)	71.00		Olen Rose	78043	01	39-31 (40B)	81.70	
	North Augusta	29841	02	50-18 (46J)	62.90		Springtown	78062	03	52-13 (44K)	71.60	
	Tennessee	Johnson City	37601	02	47-29 (44J)		45.10	Weatherford	78086	01	44-19 (44H)	74.20
Maryville		37801	01	43-41 (43H)	77.80		do	78086	04	43-21 (43H)	73.75	
Seymour		37865	04	36-14 (36B)	28.00		Bowie	78230	02	48-19 (44J)	121.00	
Speedwell		37870	02	35-25 (35B)	63.10		Gainesville	78240	04	47-44 (44J)	96.40	
Union City		38261	01	47-21 (43J)	83.80		Comanche	78442	05	44-49 (45H)	101.80	
Cookeville		38501	03	42-20 (42H)	88.60		DeLeon	78444	02	41-47 (42B)	63.70	
do		38501	13	45-35 (41J)	52.25		Bremond	78629	01	33-00 (38B)	82.40	
Texas	do	38501	15	41-45 (41H)	35.70		WESTERN REGION					
	Kanfan	75142	02	44-27 (41J)	88.00		Arizona	Flagstaff	86001	02	51-00 (43K)	24.50
	Paris	75400	02	54-11 (45K)	51.45	California	Lancaster	93534	03	33-46 (34B)	67.03	
	do	75400	05	45-02 (45H)	45.00		Galt	95432	03	40-25 (40B)	65.70	
	Jasper	75851	01	48-35 (45H)	76.70	Idaho	Parma	83600	03	39-23 (39B)	84.25	
	Rockdale	76567	01	44-42 (45H)	81.50		New Mexico	Albuquerque	87101	04	43-57 (44H)	23.25
	China Spring	76833	01	53-54 (45K)	95.05	do		87101	12	44-06 (44H)	13.45	
	Meria	76867	02	45-13 (41J)	80.20	Oregon	Eugene	97401	08	46-31 (43J)	30.20	
	Lometa	76853	01	36-17 (36B)	100.23		Oakland	97462	01	39-31 (40B)	74.00	
	San Angelo	76902	05	45-18 (45H)	77.75		Bend	97701	01	48-56 (41K)	61.90	
	Houston	77040	32	25-37 (36B)	29.90		Hermiston	97833	03	57-05 (43K)	51.40	
	Humble	77338	04	41-00 (41H)	21.60	Washington	Langley	98260	02	40-53 (41H)	39.80	
	do	77338	05	41-28 (42H)	21.35		Stanwood	98292	09	43-03 (43H)	65.85	
	do	77338	14	42-56 (43H)	24.35		do	98292	10	38-01 (38H)	20.85	
	Baytown	77520	01	42-18 (42H)	55.80		do	98292	11	40-47 (41H)	37.85	
	do	77520	04	39-34 (40H)	26.60	Arizona	Tucson	85726	13	49-28 (41K)	52.55	
	Port Lavaca	77979	01	33-26 (39B)	67.55		Idaho	Blackfoot	93221	03	45-04 (45H)	61.25
	Three Rivers	78071	01	35-23 (35B)	104.40	Montana		Billings	59101	01	43-26 (44H)	60.40
	Burnet	78611	02	42-43 (43H)	64.70		do	59101	04	44-26 (45H)	68.80	
	Georgetown	78626	06	52-18 (44K)	35.65	Oregon	Colton	97017	01	39-02 (39H)	52.05	
	Hondo	78961	01	53-43 (45K)	148.80		Sandy	97055	01	51-15 (43K)	48.90	
	Smithville	78967	02	34-46 (35B)	75.65		Cornelius	97113	02	45-37 (42J)	38.00	
Alabama	Alabaster	35007	05	35-27 (35B)	25.65		Tillamook	97141	01	44-08 (44H)	67.70	
	do	35007	02	44-28 (44H)	40.55		Portland	97208	01	41-53 (42H)	61.05	
	Bremen	35033	02	35-41 (36B)	78.11	Washington	Marysville	98270	03	44-22 (41J)	22.90	
	Hanceville	35077	03	41-27 (41B)	84.25		Castle Rock	98611	03	53-01 (44K)	55.55	
	Jamison	35085	01	46-40 (43J)	74.40		Yakima	98903	05	48-06 (40K)	81.70	
	Union Grove	35175	01	44-06 (44H)	61.65		Wyoming	Albin	82050	01	20-26 (20B)	43.50
Cottondale	35453	01	49-44 (46J)	70.20								
Addison	35540	01	41-25 (42H)	83.40								
Navoo	35578	01	46-25 (46H)	81.55								
Florida	Quincy	32351	03	49-53 (46J)	100.45							
	Georgia	Irwinton	31042	01	43-25 (43H)	97.05						
Tannille		31089	02	52-04 (43K)	107.00							
North Carolina	Denton	27289	03	42-04 (42H)	90.00							
	Ehn City	27822	01	40-28 (41H)	57.80							
	Charlotte	28228	07	53-30 (45K)	55.00							
	do	28228	10	55-18 (46K)	67.00							

*The "Route Classification and Evaluation" published in this POSTAL BULLETIN may not be the most current. The actual posting will contain the current "Route Classification and Evaluation".

1962
792 MILLION
PIECES



**REMEMBER
PARCEL
POST!**

1979*
151 MILLION
PIECES



**IF WE DON'T DELIVER...
SOMEONE ELSE WILL**



*ESTIMATED

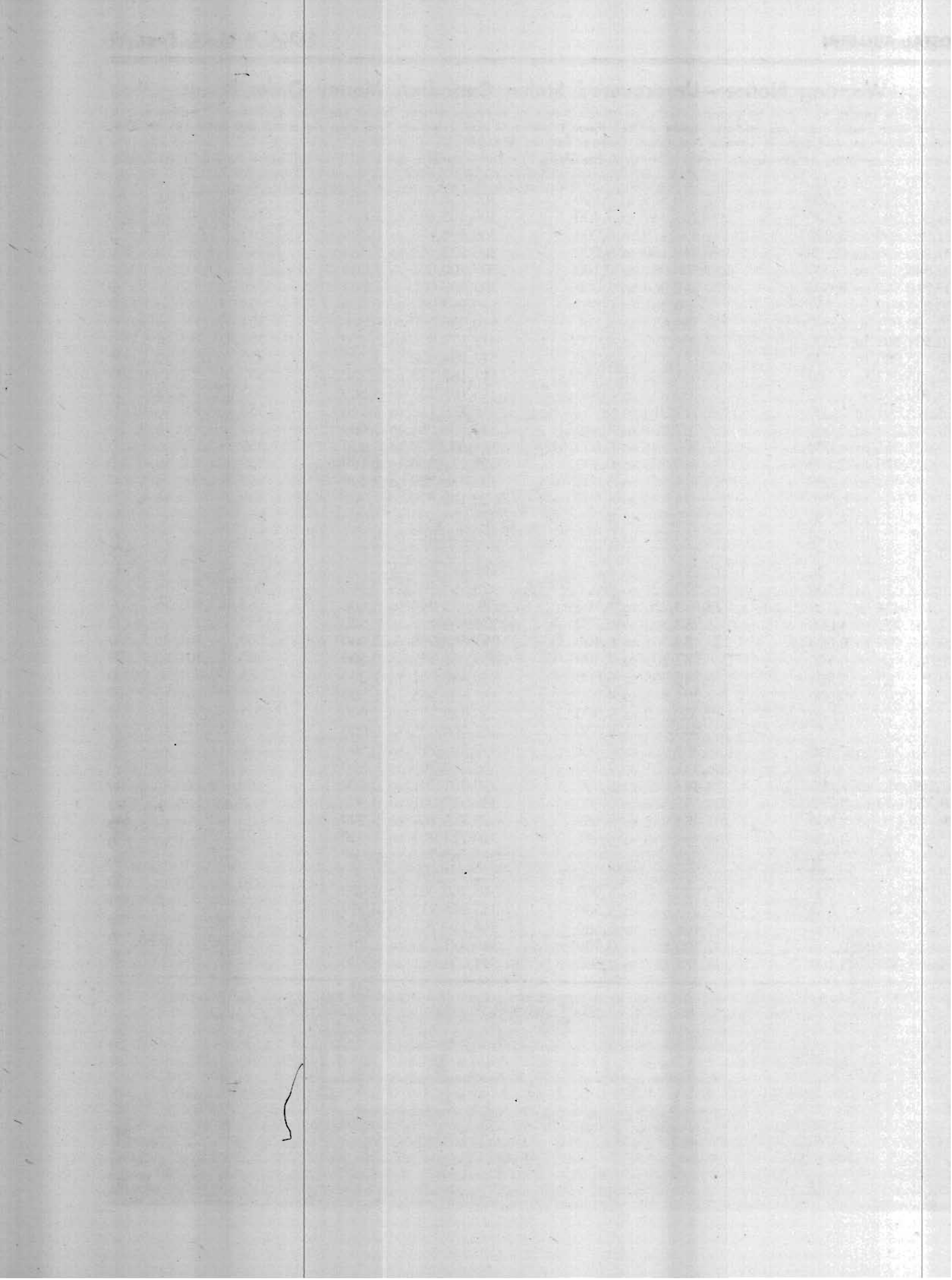
Warning Notice—Unrecovered Stolen Canadian Money Order Forms

(To be posted and used by window clerks. As directed destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New style orders 000,000,001—199,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, KIA 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21263 article.

200,400,512 to 0,600	244,583,557 to 3,600	299,902,655 to 2,700	345,299,801 to 9,900
200,467,313 to 7,500	245,740,589 to 0,600	305,253,101 to 3,600	345,986,501 to 6,600
201,328,601 to 9,300	245,767,347 to 7,400	306,165,495 to 5,500	347,238,201 to 8,300
201,963,699 to 3,800	247,636,179 to 6,200	306,698,463 to 8,500	347,975,946 to 5,959
201,980,250 to 0,299	247,649,190 to 9,200	306,933,345 to 3,400	348,086,296 to 6,300
202,545,957 to 6,000	247,760,081 to 0,100	307,200,601 to 1,000	348,190,501 to 0,900
207,218,569 to 8,600	250,442,960 to 3,000	307,806,061 to 6,100	349,779,757 to 9,800
208,872,242 to 2,257	252,160,301 to 0,393	310,917,957 to 8,100	351,452,949 to 3,000
209,190,001 to 5,000	252,494,635 to 4,700	310,956,020 to 6,200	351,490,001 to 0,600
210,301,801 to 2,000	253,094,279 to 4,400	311,577,901 to 8,100	353,461,741 to 1,800
210,835,285 to 5,300	253,181,800 to 1,900	311,994,658 to 4,700	355,360,601 to 1,000
210,935,633 to 5,700	253,641,268 to 1,300	314,162,132 to 2,200	357,010,401 to 0,500
212,900,201 to 0,300	254,680,851 to 0,900	315,105,301 to 5,500	357,339,409 to 9,455
213,345,001 to 5,100	259,412,918 to 2,954	315,788,118 to 8,140	358,180,401 to 0,600
213,504,865 to 5,000	261,707,201 to 7,400	317,630,301 to 0,400	359,269,750 to 9,790
216,823,954 to 4,000	261,766,701 to 6,800	321,087,737 to 7,800	359,547,122 to 7,150
217,621,979 to 2,100	262,740,206 to 0,300	321,272,306 to 2,400	359,790,481 to 0,540
217,622,401 to 2,800	263,414,901 to 5,800	321,489,229 to 9,300	359,791,901 to 1,920
218,660,066 to 0,700	264,474,080 to 4,300	322,180,820 to 1,000	359,994,676 to 4,700
219,494,026 to 4,130	266,472,561 to 2,860	323,294,360 to 4,400	361,168,730 to 8,900
219,692,001 to 2,100	268,746,401 to 6,500	323,296,838 to 6,856	361,201,906 to 2,100
224,126,989 to 7,100	270,677,679 to 7,696	323,297,695 to 7,730	362,295,806 to 5,819
226,781,246 to 1,400	272,291,501 to 1,600	323,485,231 to 5,240	363,463,501 to 4,500
226,073,655 to 3,700	274,450,824 to 0,900	323,997,101 to 7,400	363,475,801 to 6,100
227,129,004 to 9,400	274,873,716 to 4,100	326,023,246 to 3,300	363,496,901 to 7,000
227,564,701 to 4,800	275,288,303 to 8,700	328,436,401 to 6,500	363,633,090 to 3,100
229,000,595 to 0,600	278,286,361 to 6,400	331,892,798 to 3,000	363,794,701 to 5,200
229,083,686 to 3,700	278,737,201 to 7,300	332,069,432 to 9,500	365,301,401 to 1,500
229,428,120 to 8,300	278,846,365 to 6,600	336,646,801 to 7,300	365,318,801 to 9,000
230,004,990 to 5,200	282,204,343 to 4,700	336,661,265 to 1,500	365,867,401 to 7,500
230,143,701 to 4,000	282,909,819 to 9,900	336,825,701 to 7,000	365,867,517 to 7,600
231,387,001 to 7,500	284,943,445 to 3,500	336,909,925 to 0,000	366,888,911 to 9,000
234,067,232 to 7,300	285,397,992 to 8,400	337,395,212 to 5,300	366,967,107 to 7,200
235,833,783 to 3,800	286,837,601 to 7,900	338,038,706 to 8,800	367,683,901 to 4,000
237,386,845 to 7,000	288,349,047 to 9,500	338,891,701 to 2,200	368,108,160 to 8,600
238,758,669 to 8,730	288,657,574 to 7,600	339,519,801 to 9,900	368,416,575 to 6,600
239,162,130 to 2,200	291,853,923 to 3,969	339,735,184 to 5,200	368,773,419 to 3,500
239,863,796 to 3,870	295,946,650 to 6,661	340,711,001 to 3,000	368,847,601 to 7,700
239,864,826 to 4,900	296,077,001 to 7,053	341,462,701 to 2,900	370,549,601 to 50,000
240,362,301 to 2,600	296,077,201 to 7,300	343,703,708 to 3,900	370,783,700 to 3,800
241,535,801 to 6,000	297,173,660 to 3,900	343,760,901 to 1,000	372,401,123 to 1,500
242,545,470 to 5,800	297,213,342 to 3,500	343,945,919 to 5,940	374,988,860 to 8,880
242,917,801 to 8,000	297,444,801 to 5,500	344,536,201 to 6,400	375,079,981 to 80,030
243,920,027 to 0,100	297,700,501 to 0,700	344,821,230 to 1,297	375,192,501 to 2,700
244,343,084 to 3,100	298,072,101 to 2,600	344,854,601 to 4,700	



MISSING U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks. As directed, destroy previous notices. Any interim notices, including Inspection Service Forms 577, should be destroyed when the numbers listed appear in the POSTAL BULLETIN. The actual serial numbers consist only of the first 10 digits on the money orders. A. New Style. (Listed below). Destroy PB 21263 listing. B. Old Style. (Gray). C. Counterfeit. The listing from PB 21240 remains valid for both B. and C.

165 705 7000 to 7999	236 941 5400 to 5499	246 155 4048 to 4099	254 254 4490 to 4499
206 793 5600 to 6499	237 413 7500 to 7599	246 155 5000 to 5499	254 259 8867 to 8899
210 868 4500 to 4699	237 423 4111 to 4199	246 402 6511 to 6599	254 259 8951 to 9099
211 238 0459 to 0999	237 457 5600 to 5699	246 608 6300 to 6399	254 740 8408 to 8445
211 436 5608 to 5699	237 457 5800 to 5899	246 609 9545 to 9799	255 125 5568 to 5599
213 578 4229 to 4399	237 702 6823 to 6899	246 816 2600 to 2699	255 125 8500 to 8599
215 538 0200 to 0499	237 702 6921 to 6999	246 973 1372 to 1399	255 150 5300 to 5399
216 678 6072 to 6999	238 165 7700 to 7799	247 012 0500 to 0599	255 176 5373 to 5399
217 210 7100 to 7299	238 169 7587 to 7599	247 066 9300 to 9399	255 276 0949 to 0999
217 241 5400 to 5799	238 377 4508 to 4599	247 086 4200 to 4299	255 281 2647 to 2699
217 268 2574 to 2699	238 586 3100 to 3299	247 113 5635 to 5699	255 440 4800 to 4899
217 667 3400 to 3599	239 199 0700 to 1099	247 490 1960 to 1999	255 440 4900 to 4999
217 672 4200 to 4599	239 204 9916 to 9999	247 490 2086 to 2099	255 754 3621 to 3699
217 902 4181 to 4299	239 481 4728 to 4799	247 497 4000 to 4099	255 857 4749 to 4799
218 755 4591 to 4699	239 549 7116 to 7499	247 544 0200 to 0214	256 140 5400 to 5499
220 350 0000 to 0999	239 575 2000 to 2199	247 575 4400 to 4499	256 193 5100 to 5159
221 371 4600 to 4999	239 596 4800 to 4999	247 929 6417 to 6799	256 695 0525 to 0599
221 626 2100 to 2299	239 985 7000 to 7499	247 983 1511 to 1899	258 444 7185 to 7199
221 661 5318 to 5499	240 108 6501 to 6599	248 120 4322 to 4399	258 480 2600 to 2899
222 224 8100 to 8499	240 252 6400 to 6899	248 244 7246 to 7299	258 618 0254 to 0299
222 536 2000 to 2299	240 256 2900 to 3199	248 317 7624 to 7699	258 643 2765 to 2774
224 206 6400 to 6491	240 639 3561 to 3599	248 397 2163 to 2199	258 950 5217 to 5299
224 554 9830 to 0399	240 855 7000 to 7099	248 423 4864 to 4899	258 950 5433 to 5499
225 268 1655 to 1799	240 901 5900 to 5999	248 440 7916 to 7971	259 084 1386 to 1399
225 711 9700 to 9999	241 081 9274 to 9299	248 718 7317 to 7399	259 227 0000 to 1499
225 712 0000 to 0999	241 224 7209 to 7299	249 680 4872 to 4899	259 340 0828 to 0999
225 767 2000 to 2299	241 685 5124 to 5199	249 945 6900 to 6999	259 628 0936 to 0999
227 097 4600 to 4699	241 694 1800 to 1899	249 996 6000 to 6099	259 745 1300 to 1499
227 254 9800 to 0099	241 902 2600 to 2799	249 996 6300 to 6499	259 783 7821 to 7899
227 611 4000 to 4599	242 021 2262 to 2499	250 452 4971 to 4999	259 825 5819 to 5899
229 117 4866 to 4999	242 585 4155 to 4299	250 483 0600 to 0699	259 950 3053 to 3099
229 346 9900 to 9999	242 591 4500 to 4699	250 547 7046 to 7099	259 950 3300 to 3499
229 434 3500 to 3599	242 605 0000 to 0999	250 565 7029 to 7040	260 012 7441 to 7499
229 531 9700 to 9899	242 621 8314 to 8399	250 833 7200 to 7399	260 039 2699 to 2999
229 563 1918 to 1999	242 816 1337 to 1399	250 919 5218 to 5299	260 144 7415 to 7499
229 576 1800 to 1899	243 112 4109 to 4120	250 951 4340 to 4363	260 198 2856 to 2898
230 826 8683 to 8799	243 228 7200 to 7499	250 991 9778 to 9799	260 324 9000 to 9099
231 147 0883 to 1499	243 766 6730 to 6799	251 518 6281 to 6399	260 479 3500 to 3599
231 525 7893 to 7999	243 805 0000 to 0299	251 964 6056 to 6199	260 743 5000 to 5099
232 295 7249 to 7599	243 906 7800 to 8199	251 997 2913 to 2999	261 002 6451 to 6499
232 665 0292 to 0399	244 299 2000 to 2199	252 171 2041 to 2056	261 052 5271 to 5299
233 262 7907 to 7999	244 366 8800 to 8899	252 206 2101 to 2199	261 175 6200 to 6299
233 407 5872 to 5899	244 381 3024 to 3099	252 206 9532 to 9599	261 459 5800 to 5899
233 516 6100 to 6199	244 525 0719 to 0799	252 235 4400 to 4499	261 459 6722 to 6799
233 638 1200 to 1799	244 657 7700 to 7899	252 235 4581 to 4899	261 533 2067 to 2299
234 031 6456 to 6999	244 678 2333 to 2499	252 238 2299 to 2399	261 954 6334 to 6399
234 261 4500 to 4599	244 743 7100 to 7399	252 432 6988 to 6999	262 604 1515 to 1599
234 431 3655 to 3699	244 895 5575 to 5599	252 891 1159 to 1199	262 949 9200 to 9299
234 659 4000 to 4199	245 103 9300 to 9399	253 175 2670 to 2699	264 366 7033 to 9499
234 659 8700 to 8999	245 103 9400 to 9499	253 192 7311 to 7399	800 502 3000 to 3999
234 802 1060 to 1199	245 118 6754 to 6768	253 293 5931 to 5940	800 941 7900 to 7999
234 997 1000 to 1599	245 279 1420 to 1448	253 446 4033 to 4099	801 278 3600 to 3999
235 254 2060 to 2099	245 279 1510 to 1599	253 547 6013 to 6049	801 579 6056 to 6098
236 388 4842 to 5099	245 591 1626 to 1799	253 547 6054 to 6099	801 629 1900 to 1999
236 576 9520 to 9599	245 695 0346 to 0399	253 747 6924 to 6999	802 029 5199 to 8999
236 755 8000 to 8099	245 973 2677 to 2699	254 107 8590 to 8599	802 265 0575 to 1999
236 937 5803 to 5999	246 076 7300 to 7399	254 107 8913 to 8999	802 774 0000 to 4999

MISSING AIRMOBIL CRASH FORM - DO NOT LASH

1. Name of Pilot: [Faint text]

2. Name of Aircraft: [Faint text]

3. Date of Flight: [Faint text]

4. Time of Day: [Faint text]

5. Location of Crash: [Faint text]

6. Nature of Crash: [Faint text]

7. Name of Observer: [Faint text]

8. Name of Reporting Officer: [Faint text]

9. Name of Base: [Faint text]

10. Remarks: [Faint text]

FACE UP TO THE DANGERS OF FIRE



Be extra careful
around flammable liquids



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WASHINGTON, D.C. 20290

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