



# postal bulletin

PB 21188—May 3, 1979—16 Pages

## 15-Cent American Architecture Commemorative Stamps

**Description.** The 15-cent American Architecture commemorative stamps will be first placed on sale at Kansas City, MO 64108, on June 4, 1979. The block of four stamps depicts an example of successful early American architecture. Each example represents architecture of enduring beauty, strength and usefulness.

Do Not Sell Before June 5, 1979



Copyright U.S. Postal Service 1979

Size: 1.075 x 1.075 inches each.

Issued in sheets of 48.

Color: Brick red and black.

Marginal markings: One plate number, © United States Postal Service, 1979. Use correct ZIP Code, and Mr. ZIP®

Designer: Walter D. Richards.

**Collectors.** First-day cover cancellations may be obtained by one of the following methods:

*a. Customers Affixing Stamps.* Customers are encouraged to purchase their own stamps at their local post offices and affix them to their own envelopes. All envelopes must be addressed. Peelable address labels are recommended and a filler card of postal card thickness should be inserted in each cover. Orders must be postmarked by June 19, 1979, and should be addressed to: First Day Cancellations, Postmaster, Kansas City, MO 64108. No remittance is required.

*b. Postal Service Affixing Stamps.* Request first-day cancellations from: American Architecture Stamps, Postmaster, Kansas City, MO 64108 (see PSM, section 257.2). Requests must be postmarked not later than June 19, 1979. Remittance is required for the face value of each stamp.

Selected United States mint stamps will be available at the Philatelic Sales Branch, Washington, DC 20265, beginning June 5, 1979.

**Supply.** All post offices under the automatic distribution system will receive an initial supply of the stamps. Since these stamps are distributed in sheets of 48, order quantities of 4,800; 9,600; 14,400; 19,200; 24,000; 48,000; 72,000; 96,000; 120,000; and multiples of 120,000 stamps to the maximum of 4,800,000. Before requisitioning additional stamps (item 468), consider that

*Continued on p. 3*

## PCES Candidate List Applications

Eligible employees who are interested in applying for the Postal Career Executive Service (PCES) Candidate List, must apply before June 2, 1979 to the Office of PCES for application materials. See Management Instruction EL 350-79-5, March 31, 1979, sections V and VII for eligibility requirements and specific application procedures.—*Employee Relations Dept., 5-3-79.*

## National Workhour Reporting System

Management Instruction FM-920-79-8, National Workhour Reporting System, has two omissions on the first page. Write in the following corrections:

(1) In section II.C, Requisitions, "When ordering, specify FM-920-79-8."

(2) Under Action Office, at the bottom of the page, "MOD 1 offices."

This instruction was distributed to Headquarters, administrative supporting facilities, regions, districts, Management Sectional Centers and Postal Source Data System offices.—*Office of Management Services, 5-3-79.*

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## Domestic First Flight Cachet

United Airlines has announced the following new service routes on or after June 8, 1979:

### Non-Stop—Both Directions

From Memphis, TN, to Birmingham, AL, Denver, CO, Las Vegas, NV, Norfolk, VA, Raleigh/Durham, NC, San Diego, CA, Seattle, WA.

### Direct Flight—Both Directions

From Raleigh/Durham, NC, to: Seattle, WA, Portland, OR.

From Birmingham, AL, to Las Vegas, NV.

### One Direction Only

From Memphis, TN, to Ontario, CA.

From Salt Lake City, UT to Memphis, TN.

From Portland, OR, to Memphis, TN.

Official cachet and philatelic treatment are authorized as outlined in 257.33, *POSTAL SERVICE MANUAL*.

To prepare and send covers for official philatelic treatment for these services, observe the following procedures:

1. All covers must be self-addressed.

2. Applicable rate of postage per cover is 15 cents for the first ounce; 13 cents for each additional ounce up to 12 ounces.

3. A clear space, 2½ by 2½ inches, on the lower portion of the envelope and to the left of the address, must be allowed for the cachet.

4. An additional clear space of 1½ inches to the left of the innermost stamp must be provided to permit a clear postmark.

5. Include in each envelope a uniform enclosure of the approximate thickness of a postal card to assure a good impression.

6. Enclose the prepared covers in another envelope, indicate segment desired, and address as follows:

<i>Cachets to be applied by</i>	<i>Send covers to</i>
Memphis City Post Office	Postmaster Main Post Office Memphis, TN 38101
Memphis Airport Mail Facility	Operations Manager, Memphis AMF Memphis International Airport Memphis, TN 38130

<i>Cachets to be applied by</i>	<i>Send covers to</i>
Birmingham City Post Office	Postmaster Main Post Office Birmingham, AL 35203
Denver City Post Office	Postmaster U.S. Post Office Denver, CO 80202
Denver Airport Mail Facility	Station Manager AMF 3550 Roslyn Denver, CO 80207
Las Vegas City Post Office	Postmaster Main Post Office Las Vegas, NV 89114
Norfolk City Post Office	Postmaster Main Post Office Norfolk, VA 23501
Raleigh City Post Office	Postmaster Main Post Office Raleigh, NC 27611
San Diego City Post Office	Postmaster U.S. Post Office San Diego, CA 92199
Seattle City Post Office	Postmaster U.S. Post Office Seattle, WA 98109
Seattle Airport Mail Facility	Superintendent Airport Mail Facility Seattle, WA 98158
Portland City Post Office	Postmaster Main Post Office Portland, OR 97208
Salt Lake City Airport Mail Facility	Station Manager AMF Salt Lake City International Airport Salt Lake City, UT 84122
Salt Lake City Post Office	Postmaster U.S. Post Office Salt Lake City, UT 84119

7. Endorse the lower left corner of the outer envelope containing the covers with the words *First Flight Covers* for easy identification.

8. The covers should be mailed to reach the office applying the cachet no later than three days prior to the scheduled date of the flight.

Covers bearing previous postmarks and those not properly prepared according to these instructions will not receive cachets or cancellations.

There will be a limit of 50 covers per customer per flight.—*Customer Services Dept., 5-3-79.*

## International First Flight Philatelic Service

Braniff International Airlines has announced the following new non-stop service routes on June 1, 1979:

(1) Dallas/Fort Worth, TX, to Paris, Frankfurt, Amsterdam, and Brussels.

(2) Boston, MA, to Paris, Frankfurt, Amsterdam, and Brussels.

Official philatelic treatment is authorized as outlined in 257.33, *POSTAL SERVICE MANUAL*. No cachet will be applied.

To prepare and send covers for official philatelic treatment for this service, observe the following procedures:

1. All covers must be self-addressed.

2. Applicable rate of postage per cover is 31 cents per half ounce.

3. A clear space of 1½ inches to the left of the innermost stamp must be provided to permit a clear postmark.

4. Include in each envelope a uniform enclosure of the approximate thickness of a postal card to assure a good impression.

5. Enclose the prepared covers in another envelope, indicate segment desired, and address as follows:

<i>Postmarks to be applied by</i>	<i>Send covers to</i>
Dallas City Post Office	Postmaster General Post Office Dallas, TX 75260 ATTN: Supervisor, Customer Service Representative
Fort Worth City Post Office	Postmaster U.S. Post Office Fort Worth, TX 76101
Dallas/Fort Worth Airport Mail Facility	Operations Manager, AMF Dallas/Fort Worth Regional Airport Dallas, TX 75261
Boston City Post Office	Postmaster U.S. Post Office Boston, MA 02109
Boston Airport Mail Facility	Superintendent, AMF Logan International Airport Boston, MA 02109

6. Endorse the lower left corner of the outer envelope containing the covers with the words *First Flight Covers* for easy identification.

7. The covers should be mailed to reach the office applying the cachet

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VACANT REGULAR RURAL ROUTES LISTING NO. 22

The vacant rural routes listed below will be posted for bid in accordance with the USPS-NRLCA 1978 National Agreement, Article 30.5, nine calendar days after the date of this POSTAL BULLETIN. Those rural carriers having special bidding rights as defined in the USPS-NRLCA 1978 National Agreement, Article 30.1.D, may apply for vacant rural routes by submitting their bids to the post office where the vacancy occurs on or prior to the closing date of the posting. Rural carriers with special bidding rights may request additional information from the post office where the vacancy occurs.

VACANT REGULAR RURAL ROUTES TO BE POSTED

State	Name of Post Office	ZIP Code	Route No.	*Route classification and evaluation	Route length	State	Name of Post Office	ZIP Code	Route No.	*Route classification and evaluation	Route length	
<b>CENTRAL REGION</b>						<b>SOUTHERN REGION</b>	Maine.....	Limerick.....	04048	01	40:01 (40S)	64.35
Iowa.....	Greene.....	50636	01	41:56 (42S)	101.25		New York.....	Worcester.....	12197	02	38:45 (39S)	80.20
	Harris.....	51345	01	41:55 (42H)	107.90							
	Wall Lake.....	51466	01	41:21 (41H)	109.34							
	Oxford Junction.....	52323	01	35:27 (35S)	78.90							
Kansas.....	Burlingame.....	66413	02	43:56 (44H)	113.70		Alabama.....	Deer Park.....	36520	01	32:55 (33S)	88.35
Kentucky.....	Irvington.....	40146	02	40:46 (41S)	65.65		Arkansas.....	England.....	72046	01	32:23 (32S)	95.36
	Greenville.....	42345	02	50:45 (42K)	101.50			McCrary.....	72101	01	33:01 (33S)	82.05
Michigan.....	Pontiac.....	48053	06	50:56 (42K)	25.90		Florida.....	Inverness.....	32950	06	61:17 (48K)	64.70
	Chelsea.....	48118	01	41:10 (41H)	42.40			Fort Myers.....	33902	12	43:27 (43H)	34.90
	Fennville.....	49408	03	47:55 (44J)	71.65		Georgia.....	Lake Park.....	31686	03	37:39 (38H)	57.10
	Escanaba.....	49829	02	43:58 (44H)	41.10		Mississippi.....	Dekalb.....	39328	01	38:47 (39H)	104.60
Minnesota.....	Glyndon.....	56547	01	39:59 (40H)	88.35		North Carolina.....	Corapeake.....	27026	01	27:24 (27S)	53.30
	Hallock.....	56728	01	48:41 (41K)	151.80			Carthage.....	28327	01	42:01 (42H)	83.15
	Warren.....	56762	02	42:09 (42H)	98.75			Hickory.....	28601	10	51:21 (43K)	37.00
North Dakota.....	Fordville.....	58231	01	41:13 (41H)	122.95		Oklahoma.....	Cushing.....	74023	02	54:13 (45K)	109.35
	Hillsboro.....	58045	02	41:36 (42H)	110.90		Tennessee.....	Murfreesboro.....	37130	05	47:09 (43J)	58.60
Missouri.....	Cole Camp.....	65325	01	49:27 (49H)	113.40			Crossville.....	38555	11	54:18 (45K)	71.80
Ohio.....	East Canton.....	44730	02	41:45 (42H)	53.10			Briceville.....	37710	01	34:46 (35S)	74.30
	Moscow.....	45153	01	42:15 (42H)	77.57		Texas.....	Farmersville.....	75031	03	36:41 (37S)	87.90
<b>EASTERN REGION</b>							Texarkana.....	75501	08	50:55 (42K)	101.10	
Delaware.....	Frankford.....	19945	03	37:42 (38S)	51.45	<b>WESTERN REGION</b>						
Maryland.....	Baltimore.....	21233	05	40:50 (41H)	28.30	Arizona.....	Apache Junction.....	85220	11	35:00 (35H)	13.85	
	Westminster.....	21157	01	45:58 (46H)	41.90		do.....	85220	10	39:52 (40H)	26.35	
Pennsylvania.....	Beaver Falls.....	15010	01	54:44 (46K)	52.18		do.....	85220	04	47:18 (43J)	22.66	
Virginia.....	Chester.....	23831	04	54:11 (45K)	30.80	California.....	Bakersfield.....	93302	09	43:75 (44H)	70.00	
	Hayes.....	23072	03	37:42 (38S)	38.90		Dinuba.....	93618	01	54:50 (46K)	51.70	
	Stephens City.....	22655	01	41:51 (42H)	41.36		Los Gatos.....	95030	03	55:37 (46K)	55.10	
<b>NORTHEAST REGION</b>							Anderson.....	96007	02	41:46 (42H)	42.10	
Rhode Island.....	Woonsocket.....	02895	04	37:31 (38S)	39.10	Idaho.....	Filer.....	83327	02	44:43 (41J)	68.60	
New Hampshire.....	Manchester.....	03103	03	55:35 (46K)	32.14	Washington.....	Centralia.....	98531	02	46:40 (43J)	72.85	
	Laconia.....	03246	03	56:06 (47K)	51.00		Ellensburg.....	98926	03	44:00 (44H)	79.60	
	do.....	03246	04	58:19 (48K)	47.10							

\*The "Route Classification and Evaluation" published in this POSTAL BULLETIN may not be the most current. The actual posting will contain the current "Route Classification and Evaluation".

—Labor Relations Dept., 5-3-79.

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the stock should be depleted prior to August 4, 1979, at all post office outlets—except designated philatelic windows and postal stores.

Post offices with 950 or more revenue units requiring additional bulk quantities: immediately requisition on Form 3356, Stamp Requisition—Bulk Quantities, from the Bureau of Engraving and Printing.

All post offices requiring additional stamps in less than bulk quantities: requisition on separate Form 17, Stamp Requisition, from stamp distribution offices.

**Panels.** A limited number of 8½ by 11¼-inch commemorative series stamp panels will be available at a later date only through mail order from the Philatelic Sales Branch, Washington, DC 20265. The panels are printed on heavy art paper suitable for mounting.—Customer Services Dept., 5-3-79.

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no later than three days prior to the scheduled date of the flight.

8. Aerogrammes and postal cards will not be accepted.

Covers bearing previous postmarks and those not properly prepared according to these instructions will not receive cancellations.

There will be a limit of 50 covers per customer per flight.—Customer Services Dept., 5-3-79.

All Offices With City Motorized, Rural or Contract Delivery Routes

## MAILBOX IMPROVEMENT WEEK

The Postal Service designates a week during May each year when customers on rural, city motorized, and contract delivery routes are encouraged to examine and improve, where necessary, the appearance of their mailboxes. The week of May 21-26 has been selected this year. The purpose of Mailbox Improvement Week is to call attention to the need for providing mail receptacles which are designed to protect the mail from the weather and are neat in appearance, conveniently located, and safe to use. Neat, attractive mailboxes make a significant contribution to the appearance of the countryside and the streets in suburban areas.

Mailboxes that meet these four important requirements contribute to a more efficient delivery operation, and the result is improved service to the entire route. There are two approved styles of boxes: (1) Traditional design in three standard sizes (see exhibit A), and (2) contemporary design (see exhibit B).

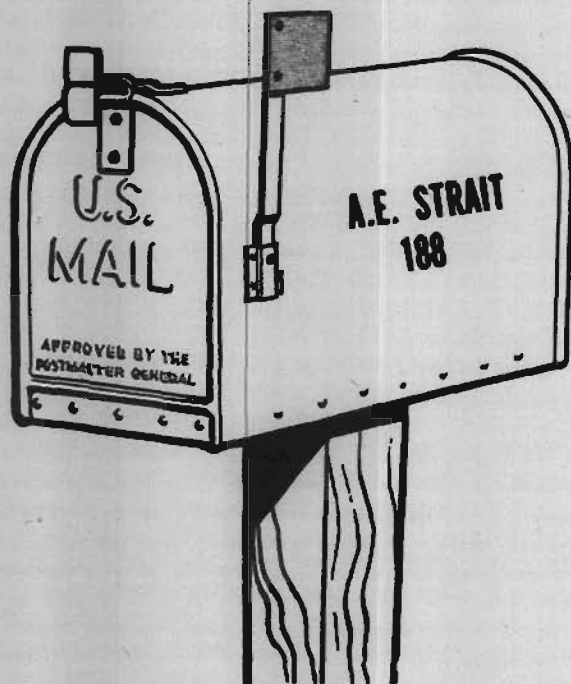


Exhibit A

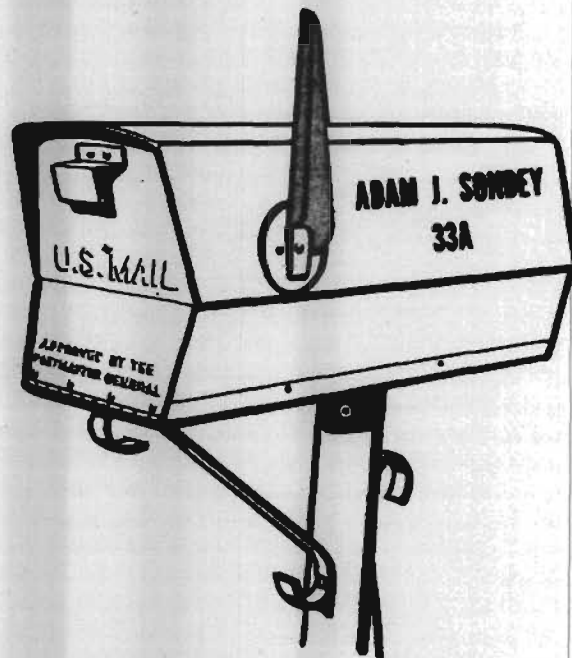


Exhibit B

### Rural Routes

Mailboxes of the approved traditional or contemporary design are required whenever a mailbox is newly installed or an unsuitable receptacle is replaced. A list of approved manufacturers of traditional rural or suburban-type boxes appears in section 156.515, *POSTAL SERVICE MANUAL*.

Where box numbers are assigned, the box number must be shown on the side of the box visible to the approaching carrier, or on the door where boxes are grouped. Customers should be encouraged to group boxes wherever this is practicable, especially at or near crossroads, at service turnouts, or at other places where a considerable number of boxes are located (see exhibit C).

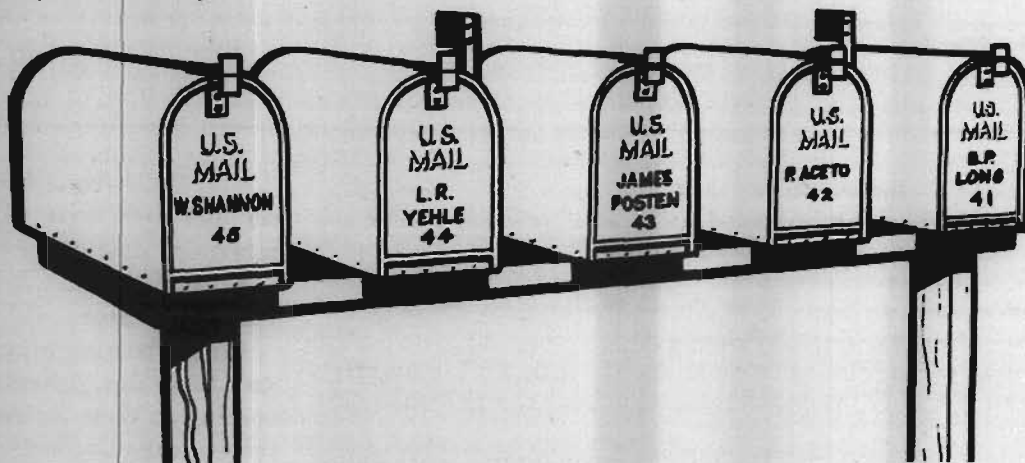


Exhibit C

In areas where snow removal is a problem, the use of a semi-arch or extended arm type of support is suggested (see exhibit D). This allows snowplows to sweep near or under boxes without damage to supports and provides easy access to the boxes by carrier and customers.

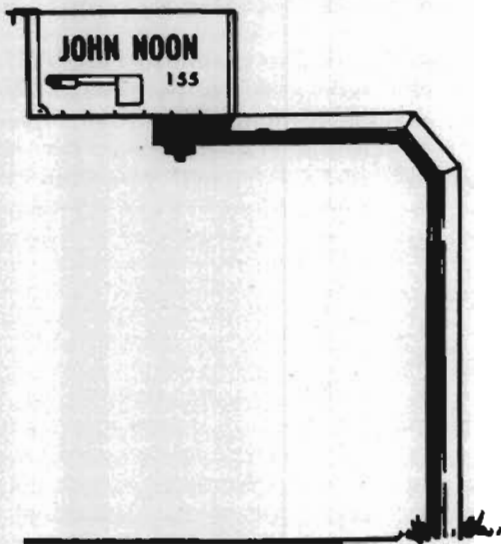


Exhibit D

If the use of street names and house numbers has been authorized, the house number will be shown on the box. If the box is located on a street other than the one on which the customer resides, the street name and house number must be inscribed on the box. In all instances, placing the owner's name on the box is optional. Generally, boxes should be installed with the bottom of the box between 3½ and 4 feet from the roadway. However, due to varying road and curb conditions, and other factors, it is recommended that customers contact the postmaster or carrier prior to initially erecting or replacing their mailbox and support.

**City Motorized Routes**

On city motorized routes with curblin delivery, it is recommended that the box be either the approved traditional rural type box or an approved suburban box of contemporary design. Boxes designed primarily for use by customers receiving door delivery are difficult to serve efficiently from a vehicle and their use is not encouraged (see exhibit E). However, any box that gives protection to the mail and allows safe, convenient delivery from the carrier's vehicle is acceptable.

Boxes should be installed with the bottom of the box between 3½ and 4 feet from the roadway. Where boxes are not located directly in front of the customer's residence, the house number must be shown on the box. Attractive protective housings may be used when the boxes are grouped (see exhibit F).

**Contract Delivery Routes**

When a mailbox is newly installed or an unsuitable receptacle is replaced on contract delivery routes, an approved box of either the traditional rural type or contemporary design must be installed.

**General Requirements**

Mailboxes on both rural and contract routes must be located on the right-hand side of the road in the direction traveled by the carrier. The box must be placed and served to comply with state laws and highway and postal regulations. The carrier must have access without having to leave the vehicle. Supports for mailboxes should be of adequate strength and size to properly support the box. Reports have been received that some mailbox supports

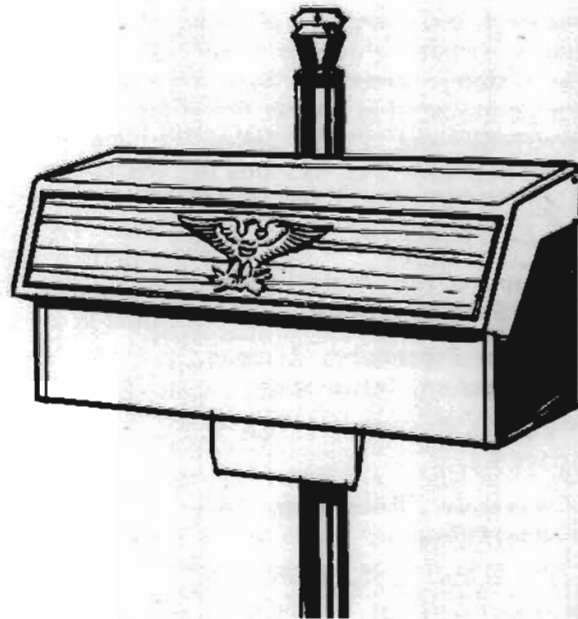


Exhibit E

are so massive that they are damaging the vehicles and causing serious injuries to people who accidentally strike them. The use of heavy metal posts, concrete posts, and miscellaneous items of farm equipment, such as milk cans filled with concrete, should be avoided. The ideal support is an assembly which, if struck, will bend or fall away from the striking vehicle instead of severely damaging the vehicle and injuring its occupants. Boxes and supports should be kept painted and free from rust. Review POSTAL SERVICE MANUAL, sections 156.531, 156.54, 157.32c, and 157.4.

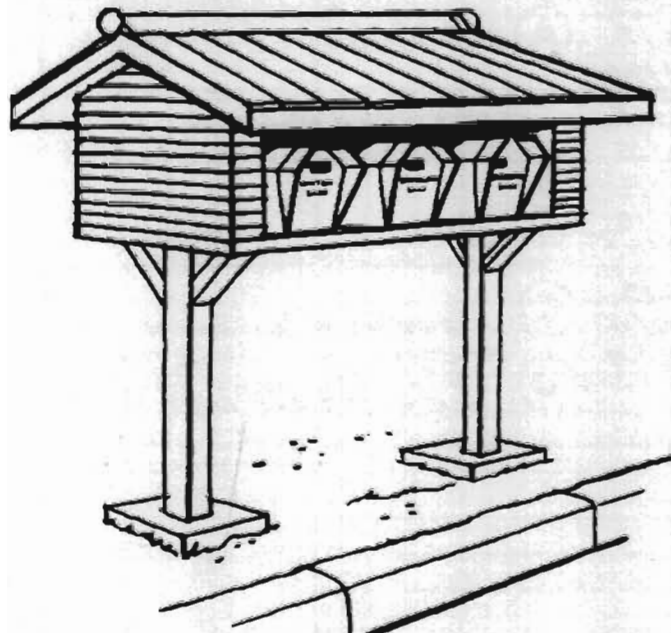


Exhibit F

**Publicity**

Postmasters are expected to be sure these guidelines and suggestions are given maximum local publicity. Rural, motorized city, and contract route carriers should cooperate and later report the results to the postmaster. —Delivery Services Dept., 5-3-79.

## ACCOUNTING INSTRUCTIONS—COMPUTERIZED METER RESETTING

Accounting and revenue reporting procedures pertaining to the Computerized Meter Resetting System previously announced in POSTAL BULLETINS 21181 and 21185 follow. These instructions will be included in a revision of F-1, *Financial Handbook for Post Offices*.

### 655 Computerized Meter Resetting System (CMRS)

#### 655.1 Other Procedures (License, Inspection, Installation)

(See POSTAL BULLETIN 21185, 4-12-79, page 4.)

#### 655.2 Revenue Recording, All Post Offices

.21 PS Form 3610, *Record of Postage Meter Settings*, will be completed for each computerized meter

at the initial check-in (Exhibit 1, Item A). These PS Forms 3610 will be maintained at the accounting unit of the post office.

.22 The manufacturer supplied *Resetting by Post Office* report (Exhibit 2) will be received following each accounting period. The accounting unit will post the resetting amount shown for each meter (Exhibit 2, Item B) to the individual PS Form 3610 (Exhibit 6-2, Item B). The date of the entry on PS Form 3610 will be the last date of the accounting period as shown on the manufacturer supplied report (Exhibit 2, Item A).

#### 655.3 Revenue Reporting, CAG A-G Offices

.31 The total CMRS revenue for the post office will be posted each ac-

counting period to Part VIII on the reverse side of Form 1555, *Statement of Account* (Mar. 1979). The source of the information is the manufacturer supplied *Resetting by Post Office Report* (Exhibit 2, Item C).

.32 The accounting period number shown on the source document will be transcribed, with the related dollar amount, to Part VIII, *Statement of Account*.

.33 During Accounting Periods 8 through 13, Postal Fiscal Year 1979 the data will be recorded as a write-in to the Remarks Section on the reverse side of the *Statement of Account* (Exhibit 3).

#### 655.4 Revenue Reporting, CAG H-L Offices

.41 The total CMRS revenue for the post office, for those accounting

NAME OF MANUFACTURER <b>PB</b>		NAME AND ADDRESS OF LICENSEE <b>Skelly and White 567 MAIN ST. ANY TOWN OH 55505</b>		METER SERIAL NO. <b>2015166</b>
UNIT VALUE <b>.01</b>	MANUFACTURER CODE <b>02</b>			LICENSE NO. <b>364</b>
DENOMINATION <input type="checkbox"/> SINGLE <input type="checkbox"/> MULTI <input checked="" type="checkbox"/> OMNI				PHONE NO. <b>6781234</b>

INSTRUCTIONS: 1. When presented for initial setting, enter readings of each register in columns 3 and 4, respectively, whether zero or otherwise, and include the total thereof in column 8.  
 2. When a meter is presented for resetting, add the ascending and descending register readings to determine whether the total equals the last entry in column 8.  
 3. If the total of registers does not equal last entry in column 8, meter shall not be reset but shall be removed from service.  
 4. When resetting meter, always use tool furnished by manufacturer for this purpose.  
 5. After resetting, lock meter and apply lead seal.  
 6. Verify entries on this sheet with new readings of registers. (a) Posting in column 7 shall equal total of entries in columns 4 and 5. (b) Posting in column 8 shall equal total of entries in columns 3 and 7 and also be the same as entry in meter book, Form 3602-A.

DATE (1)	RECEIPT NO. (2)	READING OF REGISTERS BEFORE SETTING		IMPRESSIONS OR UNITS BOUGHT (5)	AMOUNT COLLECTED (6)	DESCENDING REGISTER AFTER SETTING (7)	CONTROL TOTAL COL. 3 PLUS COL. 7 (8)	SET BY (9)
		ASCENDING (3)	DESCENDING (4)					
1979 BROUGHT FORWARD								
4/9	(A)	00000000	014500	Checks	in		0000014500	Jones
4/20					400.00			
5/18					600.00			
6/15					800.00			
7/13	(B)				600.00			
8/10					600.00			
9/7					400.00			
10/5					800.00			
10/11	(C)	Revenue proved to			4200.00	Control Total		Clare
10/17	(D)	00437700	036800	From Postage Meter			000474500	
		Supplied by MANUFACTURER					000474500	Smith

**A** Entry from meter when checked in  
**B** A/P entries from Resetting by Post Office Report  
**C** Column 6 totaled and compared to CMRS Form 3610 before inspection  
**D** Transcribed from CMRS Form 3610 after inspection

PITNEY BOWES RMRS SYSTEM      XXXXXXXX    RUN 100679    PAGE    OF  
RESETTING BY POST OFFICE FOR FINANCE NUMBER 123456

ACCOUNTING PERIOD 13 FROM 090879 TO 100579

USE THIS DATE **(A)**

POSTMASTER  
 U.S. POST OFFICE  
 ANYTOWN, OH 55555

<u>ZIP CODE</u>	<u>METER SERIAL</u>	<u>CUSTOMER NAME</u>	<u>RESETTING</u>	<u>UNIT TOTAL</u>
55501	2015135	BOOK MANUFACTURERS INST	600.00	<u>600.00</u>
55502	2015159	COMPOCARD OF AMERICA INC	800.00	<u>1200.00</u>
	2015167	TELECOM TECH	400.00	
55504	2015105	HILTI INC	400.00	<u>400.00</u>
55505	2015166	SKELLY AND WHITE	800.00	<u>800.00</u>

ACCOUNTING PERIOD TOTAL FOR POST OFFICE

\$3000.00 **(C)**

\*\*\* END OF REPORT \*\*\*



EACH AMOUNT IS POSTED  
TO INDIVIDUAL METER  
PS FORM 3610

- A** Ending date of accounting period
- B** Accounting period resettings by meter
- C** Accounting period total amount for resettings of the post office.

			Total to be acco
			Withdrawals dur
			Balance at close
			I certify that age, box rents, during the period permitted to be at the time paid entire receipts collected; that in office and in face of this state
VIII CMRS REVENUE (FROM MANUFACTURER REPORT)			
AP #	AMOUNT	\$	
REPORTING UNIT TEL. NO. (Include Area Code)			(Signature)
Placement and Format of CMRS Revenue Information Written-in on Form 1555, Statement of Account for AP-8 through 13 PFY 1979			

Exhibit 3

				Funds receive
				Total to be ac
				Withdrawals d
				Balance at clo
VIII CMRS REVENUE (FROM MANUFACTURER REPORT)				I certify postage, box this office du ly delivered, which postag hibits truly office, and w just and righ stamp stock
AP #	AMOUNT	AP #	AMOUNT	
POST OFFICE TEL. NO. (Include Area Code)				(Signature)
Placement and Format of CMRS Revenue Information Written-in on Form 1553, Statement of Account for PQ III and IV PFY 1979				

Exhibit 4

ported. The accounting period number shown on each source document will be transcribed, with the related dollar amount, to Part VIII, *Statement of Account*.

.43 The accounting periods being reported will not coincide 100% with the accounting periods which comprise the Postal Quarter covered by the *Statement of Account*. This will not pose a problem provided that the accounting period which was not included on the previous *Statement of Account* is reported, in numerical sequence, on the next Form 1553.

.44 For Postal Quarters III and IV, Postal Fiscal Year 1979 the above data will be included as a write-in entry to the Remarks Section, on the reverse of the *Statement of Account* (Exhibit 4).

**655.5 Physical Inspection, CMRS Meters**

.51 Customer Service Procedures (See POSTAL BULLETIN 21185, 4-12-79).

.52 A machine generated *Record of Postage Meter Setting, CMRS Form 3610*, will be mailed to the licensing post office for the six month physical inspection of each CMRS meter. The first *CMRS Form 3610* will list each resetting since installation. Subsequent *CMRS Forms 3610* will list each resetting since the previous *CMRS Form 3610*. *CMRS Forms 3610* will contain resetting activity through the latest completed accounting period (Exhibit 5, Item A).

.53 Upon receipt of *CMRS Forms 3610* the Accounting Unit will:

(a) Determine that a PS Form 3610 for the same meter is on file.

(b) Determine that any previous physical inspection data as recorded on the PS Form 3610 is printed on the *CMRS Form 3610* and that these entries are in agreement.

(c) Perform the Revenue Verification as described in Section 655.6.

(d) Forward the *CMRS Form 3610* to the station, branch or other window unit which will perform the physical inspection. [The station will follow the procedures in POSTAL BULLETIN 21185 and return the *CMRS Form 3610*, properly annotated, to the Accounting Unit.]

(e) In the case of Out of Town Meters, where the actual location of the meter is at a post office other than the licensing post office, the *CMRS Form 3610* must be mailed to the other post office for use in the physical inspection.

periods for which the reports have been received. will be posted each quarter to Part VIII, on the reverse side of Form 1553, *Statement of Account* (Mar. 1979).

The source of the information is the manufacturer supplied *Resetting*

*by Post Office Report*. This report will be received each accounting period, and will arrive approximately one week after the close of each accounting period (Exhibit 2, Item C).

.42 Make a separate line entry for each accounting period being re-



RECORD OF POSTAGE METER SETTINGS

**(A)**

**A** Contains resetting activity through latest completed accounting period.  
**B** Compare with column 6 of PS Form 3610.  
**C** Transcribe to PS Form 3610.

NAME AND ADDRESS OF HOLDER <b>SKELLY &amp; WHITE 567 MAIN ST ANYTOWN, OH 55505</b>	MANUFACTURER NAME <b>PITNEY-BOWES, INC.</b>	
	METER SERIAL NUMBER <b>2015166</b>	
	UNIT VALUE <b>.01</b>	DENOMINATION <b>OMNI-IRMRS</b>
	MANUFACTURER CODE <b>PB</b>	
	LICENSE NUMBER <b>364</b>	

DATE AND TRANSACTION NO.	READING OF REGISTERS BEFORE SETTING		IMPRESSIONS OR UNITS BOUGHT (4)	DESCENDING REGISTER AFTER SETTING (5)	CONTROL TOTAL COL. (2) PLUS COL. (5)
	ASCENDING (2)	DESCENDING (3)			
BROUGHT FORWARD					<b>00014500 X</b>
Apr. 11	00000000	00014500	40000	00054500	00054500
Apr. 29	00037200	00017300	20000	00037300	00074500
May 12	00065500	00009000	40000	00049000	00114500
May 23	00087000	00027500	20000	00047500	00134500
May 31	00122000	00012500	20000	00032500	00154500
Jun. 14	00148800	00005700	40000	00045700	00194500
Jun. 23	00174500	00020000	20000	00040000	00214500
Jun. 30	00209000	00005500	20000	00025500	00234500
Jul. 10	00226000	00008500	20000	00028500	00254500
Jul. 25	00245400	00009100	40000	00049100	00294500
Aug. 7	00279700	00014800	20000	00034800	00314500
Sept. 3	00301300	00013200	40000	00053200	00354500
Sept. 21	00347900	00006600	40000	00046600	00394500
Oct. 3	00390400	00004100	40000	00044100	<b>00434500 Y</b>
Oct "	<b>(B) For revenue verification (Subtract X from Y)</b>				<b>-00014500</b> <b>420000</b>
Oct 17	<b>(C) 00410500 00064000 (meter readings)</b>		<b>manufacturer supplied control total</b>		<b>00474500</b> <b>00474500</b> <b>A.B. Smith</b>

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(f) Maintain a suspense file to insure the return of the **CMRS Form 3610** within the prescribed time.

(g) Upon return of the **CMRS Form 3610**, transcribe the current physical inspection data and employee name (Exhibit 5, Item C) to the PS Form 3610 (Exhibit 1, Item C).

.54 Whenever a CMRS customer does not present the CMRS meter for inspection within the prescribed time, notify the manufacturer's local representative and the Regional Director, Finance Department. Take no other action until advised by the region. In such cases, the manufacturer will not authorize any further resettings.

**655.6 Revenue Verification, All Offices**

.61 The postage generated through a CMRS meter must be reconciled to the amounts reported by the manufacturer in the accounting period *Resetting by Post Office* reports.

.62 As described in Section 655.52 the CMRS Form 3610 will provide all resetting information necessary. Compare the **CMRS Form 3610** with the PS Form 3610 as follows:

(a) Using **CMRS Form 3610**, subtract the "Balance Forward" control total from the final control total shown. This represents all meter resettings which occurred during the accounting periods covered by the **CMRS Form 3610** (Exhibit 5, Item B).

(b) From the PS Form 3610, add the resetting amounts (Col. 6) for the same accounting periods as those reported on the **CMRS Form 3610** (Exhibit 1, Item C).

(c) Compare the two amounts. They should be equal.

(d) If equal, endorse the PS Form 3610 on the next available line as follows:

**Revenue proved to Control Totals**

Enter the date in the date column and the name of the verifier in the "Set By" column.

(e) If unequal, recheck all computations and the information transcribed from source documents on PS Form 3610. If the unequal condition remains, advise the Regional Director, Finance Department, through channels. (The regions will forward

**Lobby Display Schedule for May**

**Displays in All Post Office Lobbies—All Classified Units**

The following posters, notices and signs are mandatory for display in post office lobbies until notice is given to replace or remove them:

Title	Issued
Poster 103, <i>Postage Rates, Fees and Information</i> .....	June 1978.
Poster 7, <i>Rules and Regulations Governing Conduct on Postal Property</i> ..	Oct. 1978.
Poster 74, <i>Packaging Pointers</i> .....	Sept. 1978.
Notice 96, <i>Notice of Reward</i> .....	Aug. 1977.
Poster 31-B, (holding Consumer Service Cards).....	Feb. 1977.
Wanted Posters (post as directed by the Postal Inspection Service)	
Official Signs Indicating:	
—Service/Lockbox Lobby Hours Service	
—Letter Drops (Local, etc.) and Collection Times	
—Window/Counter Positions Providing <i>All Services</i> , plus stamps.	
Notice (unnumbered) announcing implementation of letter mail dimensional standards and surcharge on July 15.....	May 1979.

**Rotating Displays—All Classified Units (CAG A-G Offices)**

The May schedule of lobby poster displays for post offices with 950 or more revenue units is listed in priority order below:

A = first priority, *following mandatory displays*; B = second priority, etc.

Priority	Title	Poster No.	Post	Remove
A	Pennsylvania Toleware.....	410	April 21....	May 17.
A	American Architecture.....	411	May 28....	Jul. 2.
A	Endangered Flowers.....	412	May 31....	Jul. 12.
A	Stamps & Stories (5th Ed.)...	403	Continuous Display	
B	1978 Mint Set.....	404	Continuous Display	

**Specialized Program Displays**

Using the same priority system, main post offices and classified stations and branches designated to offer specific services or participate in specialized programs will display the following items until notice is given to replace or remove them:

- A Point-of-Sale Clear Plastic Easel Displays (schedule on reverse of inserts, remove "What's Philately?" insert).
- A Poster 31-A, (Feb. 1977), or 31-E, (May 1978)—Spanish language editions of Posters 31-A & B available as 31-C & D respectively.

—Delivery Services Dept., 5-3-79.

**Missent Mail to State Distribution Centers**

The Eastern Region reports continuing problems with missent mail to Baltimore, the state distribution center for Maryland. Mail destined for Maryland suburban addresses with Washington, D.C. 200 ZIP Codes is appearing in Maryland state bundles, indicating a widespread failure to **distribute by ZIP Code**.

Offices performing outgoing distribution must be sure that all manda-

tory separations are made, that employees are instructed in the proper methods of distribution and that all cases and racks are properly labeled to include appropriate ZIP Code ranges. Sectional Center managers should include in this review all Associate Offices performing their own outgoing distribution.—*Mail Processing Dept., 5-3-79.*

the report to the Inspector-in-Charge, Boston, and the Special Services Division, Office of Mail Classification at Headquarters, USPS.)

Note: Post offices will not contact either the customer or the manufacturer directly in these cases.—*Finance Dept., 5-3-79.*

**POST OFFICE CHANGES NO. 17**

(Supplemental to 1979 National ZIP Code and Post Office Directory.)

Abbreviations: B=Branch, C=City Delivery, Conv.=Converted, CPO=Community Post Office, Disc.=Discontinued, Estab.=Established, F=Finance, Fac.=Facility, I=Independent Post Office, IC=Independent City, MOU=Money Order Unit, MPO=Main Post Office, MR=Mailing Restrictions (from Part 126 PSM) apply, NP=Nonpersonnel, NZCD=National ZIP Code and Post Office Directory, P=Postal facility discontinued, name retained for address purposes, Resc.=Rescinded, S=Station, x=Classified. (Contract stations and branches do not have the symbol "x" following the symbol of type of installation.)

State	Name of post office	County/parish	Name of station, branch, or unit	Type S/B	ZIP Code	Change action	Effective date	Explanation of change
AL	Birmingham	Jefferson	Tarrant	Bx	35217	Delete	6-30-79	} Change to correct the name of Bx.
AL	do	do	Tarrant City	Bx	35217	Add	6-30-79	
AL	Bessemer	do	Roosevelt	CPO	35020	Delete	6-30-79	} Change to correct the name of CPO.
AL	do	do	Roosevelt City	CPO	35020	Add	6-30-79	
AL	Oakhill	Wilcox		I	36765	Delete	6-30-79	} Change to correct the name of PO.
AL	Oak Hill	do		I	36766	Add	6-30-79	
AR	Oakgrove	Carroll		I	72660	Delete	6-30-79	} Change to correct the name of PO.
AR	Oak Grove	do		I	72660	Add	6-30-79	
AR	Marshall	Searcy	Bigflat	CPO	72617	Delete	6-30-79	} Change to correct the name of CPO.
AR	do	do	Big Flat	CPO	72617	Add	6-30-79	
AR	Mountain View	Stone	Fiftysix	CPO	72533	Delete	6-30-79	} Change to correct the name of CPO.
AR	do	do	Fifty-Six	CPO	72533	Add	6-30-79	
FL	Opa Locka	Dade		I	330-	Delete	6-30-79	} Change to correct the name of PO.
FL	Opa-Locka	do		I	330-	Add	6-30-79	
NY	Cornwall on the Hudson	Orange		I	12520	Delete	6-30-79	} Change to correct the name of PO.
NY	Cornwall on Hudson	do		I	12520	Add	6-30-79	
NY	New York	New York	APO 09324	B	09324	Delete	5-15-79	} APO disc.
NY	do	do	APO 09030	B	09030	Delete	5- 3-79	
NY	do	do	APO 09030	B	09030	Add	5- 3-79	} Change MR=I-N to MR=N.
NC	Fairmont	Robeson	McDonalds	CPO	28340	Delete	6-30-79	} Change to correct the name of CPO.
NC	do	do	McDonald	CPO	28340	Add	6-30-79	
OK	Pondcreek	Grant		I	73766	Delete	6-30-79	} Change to correct the name of PO.
OK	Pond Creek	do		I	73766	Add	6-30-79	
OK	Union	Canadian		I	73090	Delete	6-30-79	} Change to correct the name of PO.
OK	Union City	do		I	73090	Add	6-30-79	
OK	Custer	Custer		I	73639	Delete	6-30-79	} Change to correct the name of PO.
OK	Custer City	do		I	73639	Add	6-30-79	
OK	Redrock	Noble		I	74651	Delete	6-30-79	} Change to correct the name of PO.
OK	Red Rock	do		I	74651	Add	6-30-79	
OK	Kaw	Kay		I	74641	Delete	6-30-79	} Change to correct the name of PO.
OK	Kaw City	do		I	74641	Add	6-30-79	
SC	Saint Stephen	Berkeley		I	29479	Delete	6-30-79	} Change to correct the name of PO.
SC	St. Stephen	do		I	29479	Add	6-30-79	
TN	Green Brier	Robertson		I	37073	Delete	6-30-79	} Change to correct the name of PO.
TN	Greenbrier	do		I	37073	Add	6-30-79	
TX	Sourlake	Hardin		I	77659	Delete	6-30-79	} Change to correct the name of PO.
TX	Sour Lake	do		I	77659	Add	6-30-79	
TX	Middle Water	Hartley		I	79060	Delete	6- 8-79	} PO disc. Change ZIP Code only. Continue address of Middle Water, TX.
TX	do	do		P	79022	Add	6- 8-79	
WA	Dockton	King		I	98018	Delete	6- 3-79	} PO conv. to CPO disc. ZIP Code.
WA	Vashon	do	Dockton	CPO	98070	Add	6- 3-79	

—Delivery Services Dept., 5-3-79.

**Uniform Program**

**Work Clothes**

Effective with this POSTAL BULLETIN notice, maintenance employees working full-time in the following duty assignments are now entitled to work clothes:

- Freight Elevator Operator
- Office Appliance Repairman
- Scale Mechanic

The list in Section 582.13E of the

EMPLOYEE AND LABOR RELATIONS MANUAL will be amended to include these additions.

**Coveralls**

Effective immediately employees in the uniform and work clothes programs who are required to perform dirty or toxic work may purchase coveralls as an optional item.—Labor Relations Dept., 5-3-79.



**Report dangerous dogs**

# **EFFECTIVE JULY 15**

**Letters and postcards  
smaller than 3 1/2" high by 5" long  
will not be accepted for mailing**

**and**

**Letters and postcards  
weighing 1 ounce or less  
and larger than 6 1/8" high by 11 1/2" long  
will be charged an extra 7¢.**

**Mailing materials  
not meeting these standards  
can—and should—be used  
before July 15, 1979.**

See your window clerk or Publication 84 for details



### Warning Notice—Unrecovered Stolen Canadian Money Order Forms

(To be posted and used by window clerks. As directed destroy previous notices. Insert any interim notices in sequence.)

The following money orders are void and should not be cashed: (1) All card type orders. (2) New style orders 000,000,001—199,999,999. Advise holders to send them to Canada Post Office, Ottawa, Canada, KIA 0B1.

The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. Destroy the PB 21183 article.

200,400,512 to 0,600	230,004,990 to 5,200	259,412,918 to 2,954	297,213,342 to 3,500
200,467,313 to 7,500	230,143,701 to 4,000	261,707,201 to 7,400	297,444,801 to 5,500
201,328,601 to 9,300	231,387,001 to 7,500	261,766,701 to 6,800	297,700,501 to 0,700
201,963,699 to 3,800	234,067,232 to 7,300	262,740,206 to 0,300	298,072,101 to 2,600
201,980,250 to 0,299	235,833,783 to 3,800	263,414,901 to 5,800	299,902,655 to 2,700
202,545,957 to 6,000	237,386,845 to 7,000	264,474,080 to 4,300	303,834,778 to 4,800
207,218,569 to 8,600	238,758,669 to 8,730	266,472,561 to 2,860	305,253,101 to 3,600
208,872,242 to 2,257	239,162,130 to 2,200	268,746,401 to 6,500	306,165,495 to 5,500
209,190,001 to 5,000	239,863,796 to 3,870	270,677,679 to 7,696	306,698,463 to 8,500
210,301,801 to 2,000	239,864,826 to 4,900	272,291,501 to 1,600	306,933,345 to 3,400
210,835,285 to 5,300	240,362,301 to 2,600	274,450,824 to 0,900	307,200,601 to 1,000
210,935,633 to 5,700	241,535,801 to 6,000	274,873,716 to 4,100	307,806,061 to 6,100
212,900,201 to 0,300	242,545,470 to 5,800	275,288,303 to 8,700	310,917,957 to 8,100
213,345,001 to 5,100	242,917,801 to 8,000	278,286,361 to 6,400	310,956,020 to 6,200
213,504,865 to 5,000	243,920,027 to 0,100	278,846,365 to 6,600	311,577,901 to 8,100
216,823,954 to 4,000	244,343,084 to 3,100	278,737,201 to 7,300	311,994,658 to 4,700
217,621,979 to 2,100	244,583,557 to 3,600	282,204,343 to 4,700	314,162,132 to 2,200
217,622,401 to 2,800	245,740,589 to 0,600	282,909,819 to 9,900	315,105,301 to 5,500
218,660,066 to 0,700	245,767,347 to 7,400	283,461,001 to 1,300	315,788,118 to 8,140
219,494,026 to 4,130	247,636,179 to 6,200	284,943,445 to 3,500	317,630,301 to 0,400
219,692,001 to 2,100	247,649,190 to 9,200	285,397,992 to 8,400	321,087,737 to 7,800
224,126,989 to 7,100	247,760,081 to 0,100	286,837,601 to 7,900	321,272,306 to 2,400
226,781,246 to 1,400	250,442,960 to 3,000	288,349,047 to 9,500	321,489,229 to 9,300
226,073,655 to 3,700	252,160,301 to 0,393	288,657,574 to 7,600	322,180,820 to 1,000
227,129,004 to 9,400	252,494,635 to 4,700	291,853,923 to 3,969	323,294,360 to 4,400
227,564,701 to 4,800	253,094,279 to 4,400	295,946,650 to 6,661	323,296,838 to 6,856
229,000,595 to 0,600	253,181,800 to 1,900	296,077,001 to 7,053	323,297,695 to 7,730
229,083,686 to 3,700	253,641,268 to 1,300	296,077,201 to 7,300	323,997,101 to 7,400
229,428,120 to 8,300	254,680,851 to 0,900	297,173,660 to 3,900	326,023,246 to 3,300
			328,436,401 to 6,500

IT IS NEVER TOO LATE  
 ★ TO JOIN THE TEAM ★  
 BUY U.S. SAVINGS BONDS



## MISSING OR STOLEN U.S. MONEY ORDER FORMS—DO NOT CASH

To be posted and used by window clerks. As directed, destroy previous notices. Insert any interim notices in sequence.

A. **New Style.** (Listed below). The actual serial numbers consist only of the first 10 digits. Destroy the PB 21187 article.

B. **Old Style.** The listing from PB 21148 is still valid. C. **Counterfeit.** The listing from PB 21121 is still valid.

165 705 7000 to 7999	217 902 4181 to 4299	227 576 4050 to 4099	236 467 6573 to 6599
167 061 1632 to 1699	217 904 3600 to 3799	227 611 4000 to 4599	236 566 2555 to 2599
167 982 3712 to 3799	218 544 2020 to 2099	227 873 3571 to 3599	236 571 9759 to 9781
173 960 5125 to 5699	218 599 7272 to 7299	228 001 5231 to 5299	236 576 9520 to 9599
184 342 9002 to 9099	218 724 2970 to 2999	228 143 3800 to 3899	236 656 6422 to 6499
193 127 0723 to 0799	218 724 6087 to 6099	228 447 0318 to 0399	236 755 8000 to 8099
193 273 8600 to 8999	218 755 4435 to 4448	228 607 8449 to 8499	236 937 5803 to 5999
193 991 8310 to 8319	218 755 4591 to 4699	228 660 5976 to 5999	236 941 5400 to 5499
195 263 7000 to 8999	218 839 9463 to 9499	229 117 4866 to 4999	237 413 7500 to 7599
195 322 5400 to 5699	218 876 1959 to 1971	229 134 0500 to 0599	237 423 4111 to 4199
197 427 0113 to 0149	218 964 7844 to 7899	229 346 9900 to 9999	237 457 5600 to 5699
198 354 3000 to 3099	218 976 2200 to 2399	229 434 3500 to 3599	237 457 5800 to 5899
199 567 1359 to 1999	219 576 3572 to 3581	229 434 3866 to 3899	237 574 8657 to 8799
201 906 0176 to 0199	219 973 5900 to 6199	229 531 9700 to 9899	237 702 6823 to 6899
202 230 9900 to 9999	220 256 6712 to 6799	229 545 2571 to 2599	237 702 6921 to 6999
202 230 9769 to 9799	220 350 0000 to 0999	229 563 1918 to 1999	238 165 7700 to 7799
203 297 6000 to 7499	220 443 6530 to 6599	229 576 1732 to 1799	238 586 3100 to 3299
203 619 3700 to 3999	220 580 5206 to 5299	229 576 1800 to 1899	238 377 4508 to 4599
203 851 6800 to 6899	221 371 4600 to 4999	229 585 4570 to 4599	238 377 4607 to 4699
203 977 4500 to 4775	221 373 8000 to 8199	229 871 9500 to 9599	239 199 0700 to 1099
204 108 8000 to 9999	221 626 2100 to 2299	230 035 4759 to 4799	239 204 9916 to 9999
205 285 3276 to 3299	221 630 7624 to 7699	230 099 6300 to 6399	239 481 4728 to 4799
206 493 4600 to 4799	221 661 5318 to 5499	230 297 7542 to 7599	239 549 7116 to 7499
206 793 5600 to 6499	221 853 2291 to 2299	230 577 6515 to 6599	239 575 2000 to 2199
208 287 8700 to 8899	222 224 4200 to 4999	230 826 8683 to 8799	239 596 4800 to 4999
208 385 5000 to 6999	222 224 8100 to 8499	231 126 6475 to 6499	239 640 5708 to 5728
208 603 0763 to 0799	222 247 9305 to 9399	231 147 0883 to 1499	239 985 7000 to 7499
209 724 5600 to 5799	222 510 0300 to 0499	231 507 1423 to 1499	240 042 3151 to 3169
209 728 2600 to 3099	222 536 2000 to 2299	231 525 7893 to 7999	240 108 6501 to 6599
210 176 8200 to 8599	222 852 8193 to 8199	231 651 8280 to 8299	240 252 6400 to 6899
210 868 4500 to 4699	223 007 4225 to 4299	231 686 0010 to 0099	240 256 2900 to 3199
211 238 0459 to 0999	223 519 4912 to 4999	231 725 2789 to 2799	240 559 4363 to 4399
211 436 5608 to 5699	223 675 4966 to 4999	231 873 7928 to 7999	240 639 3561 to 3599
211 526 0515 to 0599	223 744 3156 to 3174	232 242 4070 to 4099	240 855 7000 to 7099
211 527 2600 to 3099	224 047 4845 to 4883	232 295 7249 to 7599	241 224 7209 to 7299
211 682 3100 to 3599	224 057 4061 to 4299	232 316 6535 to 6599	241 685 5124 to 5199
211 795 5979 to 5999	224 206 6395 to 6499	232 426 6620 to 6699	241 694 1800 to 1899
212 420 2319 to 2399	224 373 1235 to 1299	232 634 9020 to 9099	241 753 7766 to 7799
212 791 9500 to 9599	224 505 0119 to 0199	232 665 0292 to 0399	241 902 2600 to 2799
213 123 9827 to 9999	224 554 9830 to 0399	232 921 3079 to 3099	242 327 4984 to 4999
213 578 4229 to 4399	224 765 1900 to 1999	233 262 7907 to 7999	242 585 4155 to 4299
213 819 1300 to 1499	224 945 9188 to 9199	233 407 5872 to 5899	242 591 4500 to 4699
213 822 5800 to 6299	224 946 8500 to 8599	233 453 8902 to 8929	242 605 0000 to 0999
214 077 4465 to 4499	225 164 1500 to 1599	233 516 6100 to 6199	242 621 8314 to 8399
214 158 2955 to 2999	225 227 9900 to 9999	233 638 1200 to 1799	242 816 1337 to 1399
214 159 4800 to 4999	225 268 1655 to 1799	233 845 9000 to 9099	243 228 7200 to 7499
214 257 6669 to 6699	225 534 1953 to 1999	234 031 6456 to 6999	243 805 0000 to 0299
215 043 7926 to 8199	225 534 5100 to 5599	234 064 8437 to 8499	243 906 7800 to 8199
215 136 1978 to 1999	225 534 6300 to 6599	234 261 4500 to 4599	244 299 2000 to 2199
215 532 5100 to 5399	225 711 9700 to 9999	234 398 5527 to 5599	244 381 3024 to 3099
215 538 0200 to 0499	225 712 0000 to 0999	234 500 2944 to 2999	244 657 7700 to 7899
216 186 4279 to 4399	225 745 8700 to 8899	234 659 4000 to 4199	244 742 7748 to 7799
216 571 4651 to 4699	225 767 2000 to 2299	234 659 8700 to 8999	244 743 7100 to 7399
216 678 6072 to 6999	225 813 4218 to 4299	234 742 1948 to 1999	244 895 5575 to 5599
216 989 3174 to 3199	226 580 7337 to 7399	234 802 1060 to 1199	246 076 7300 to 7399
217 210 7100 to 7299	226 904 0500 to 0599	234 997 1000 to 1599	246 155 4048 to 4099
217 241 5400 to 5799	227 097 4600 to 4699	235 254 2060 to 2099	246 155 5000 to 5499
217 268 2574 to 2699	227 173 8536 to 8559	235 439 6181 to 6299	800 502 3000 to 3999
217 286 9517 to 9599	227 173 8581 to 8599	235 644 7061 to 7099	800 941 7900 to 7999
217 667 3400 to 3599	227 254 9800 to 0099	235 925 8767 to 8799	801 278 3600 to 3999
217 672 4200 to 4599	227 388 0481 to 0499	236 145 5082 to 5099	801 597 6056 to 6098
		236 388 4842 to 5099	801 629 1900 to 1999

UNITED STATES POSTAL SERVICE

WASHINGTON, D.C. 20260  
OFFICIAL BUSINESS

PENALTY FOR PRIVATE  
USE TO AVOID PAYMENT  
OF POSTAGE, \$300



**FIRST CLASS**

The **POSTAL BULLETIN** is published every Thursday by the Directives and Forms Division of the U.S. Postal Service, Washington, DC 20260.

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